



## **NOTICE**

### **SPECIAL MEETING OF COUNCIL**

**Date: Monday, April 13<sup>th</sup>, 2026**

**5 minutes following the Standing Committee of Council**

**Council Chambers**

### **NATURE OF MEETING**

The purpose of this meeting is for the following:

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. DECLARATION OF INTEREST**
- 4. NEW BUSINESS**
  - a. 2026-2027 MACA Contribution Agreement
- 5. BYLAWS**
  - a. Bylaw 2477/CS/26 – Amendment to Fee's and Charges Bylaw – First and Second Reading
- 6. ADJOURNMENT**

Pursuant to the Cities, Town and Villages Act, S.N.W.T. 2003, c. 22, Section 27 (1), Mayor Jameson has called a Special Meeting of Council.

Dated at the Town of Hay River this 10<sup>th</sup> day of April 10, 2026

Glenn Smith  
Senior Administrative Officer

**MEMORANDUM**

**TO: Glenn Smith - Senior Administrative Officer**  
**FROM: Mayor Kandis Jameson**  
**DATE: Friday, April 10<sup>th</sup>, 2026**  
**RE: SPECIAL MEETING OF COUNCIL**

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Pursuant to Section 27 (1) of the Cities, Towns and Villages Act, we have called a Special Meeting of Town Council to be held on:

**Monday, April 13<sup>th</sup> 2026**  
**5 minutes following the Standing Committee of Council**  
**Council Chambers**

The purpose of this meeting is for the following:

- 1. CALL TO ORDER**
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Dated at the Town of Hay River this 10<sup>th</sup> day of April 2026



Mayor Kandis Jameson



**TOWN OF HAY RIVER  
SPECIAL MEETING OF COUNCIL**

*April 13th, 2026  
5 minutes following Standing Committee*

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**AGENDA**

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- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. DECLARATION OF INTEREST**
- 4. NEW BUSINESS**
  - a. 2026-2027 MACA Contribution Agreement – page 4-7
- 5. BYLAWS**
  - a. Bylaw 2477/CS/26 – Amendment to Fee’s and Charges Bylaw – First and Second Reading  
–page 8-13
- 6. ADJOURNMENT**



# REPORT TO COUNCIL

COMMITTEE: FINANCE

DATE: APRIL 13, 2026

SUBJECT: 2026-27 MACA CONTRIBUTION AGREEMENT

## RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves entering into a contribution agreement with the Government Of The Northwest Territories for Community Government Funding for the 2026–2027 fiscal year in the amount of \$6,656,000, as recommended by the Finance Committee.

## BACKGROUND:

The Government of the Northwest Territories has implemented a consolidated Community Government Funding (CGF) Contribution Agreement for the 2026–2027 fiscal year. This replaces the separate agreements previously executed for Operations and Maintenance, Water and Waste Services, and Community Public Infrastructure, and now includes Recreation and Sport funding within a single agreement.

For the 2025–2026 fiscal year, Council approved three separate agreements totaling \$6,072,000, comprised of:

- Operations and Maintenance: \$2,563,000
- Water and Waste Services: \$1,182,000
- Community Public Infrastructure: \$2,327,000

For 2026–2027, total funding for the three streams is \$6,627,000, representing an increase of approximately \$555,000. Including the Recreation and Sport funding of \$29,000, which is funding that we receive each year, the total amount of the Contribution Agreement is \$6,656,000.

The Town's 2026 budget was developed using preliminary funding estimates provided by MACA in fall 2025. Final confirmed allocations differ from budget as follows:

- Operations and Maintenance: +\$220,000
- Water and Waste Services: +\$1,000
- Community Public Infrastructure: -\$29,000
- **Net variance: +\$192,000**

In addition to funding changes, the agreement introduces the following structural changes:

- A single agreement replaces multiple agreements
- All funding streams are now subject to a unified compliance framework



# REPORT TO COUNCIL

- Quarterly reporting requirements are expanded and standardized
- Non-compliance in one funding stream may impact all funding

The Contribution Agreement, including its consolidated structure and reporting requirements, was reviewed with the Finance Committee at the March 25, 2026 meeting. Committee discussed the increased compliance risk associated with the consolidated model, specifically that a lapse in reporting under one funding stream could impact all funding streams. Committee acknowledged this risk but expressed confidence in the Town's current administrative capacity and controls to maintain compliance with reporting requirements.

## COUNCIL POLICY / STRATEGY OR GOAL:

Supports financial sustainability, delivery of municipal services, and maintenance of public infrastructure.

## APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

*Cities, Towns and Villages Act S.N.W.T. 2003, c.22*  
*Bylaw No. 2252 - Financial Administration*  
*Town of Hay River 2026 Operating Budget*  
*Town of Hay River 2026–2030 Capital Plan*

## FINANCIAL IMPLICATIONS:

- Total funding: \$6,656,000
- Increase of \$555,000 over prior year
- Positive variance of \$192,000 compared to budget

## ALTERNATIVES TO RECOMMENDATIONS:

N/A

## ATTACHMENTS:

2026–2027 Community Government Funding Agreement

**Prepared by:**  
Blair Porter  
Director of Corporate Services  
April 7, 2026

**Reviewed by:**  
Glenn Smith  
Senior Administrative Officer  
April 7, 2026

**From:** [Glenn Smith](#)  
**To:** [Blair Porter](#)  
**Subject:** FW: 2026-27 Contribution Agreement  
**Date:** Sunday, March 22, 2026 3:34:20 PM  
**Attachments:** [2026-27 Hay River CA.pdf](#)

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Can we add this to the Fin Com agenda? Report should include comparison of prior year agreements and new agreement (now consolidated).

What's causing the delayed payment of CCBF?

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**From:** Oliver McSwain <Oliver\_McSwain@gov.nt.ca>  
**Sent:** March 20, 2026 11:57 AM  
**To:** Glenn Smith <SAO@hayriver.com>  
**Cc:** Bobby Bourque <Bobby\_Bourque@gov.nt.ca>  
**Subject:** 2026-27 Contribution Agreement

**[External Email]** This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

Attached is a Contribution Agreement for your community government funding for fiscal year 2026-27. We have changed our process this year to combine the Operations & Maintenance, Water & Waste Services, Community Public Infrastructure, and Community Recreation and Sport contribution agreements into one single agreement.

The reporting requirements to receive this funding has not changed; they are outlined in Appendix B.

The Canada Community Building Fund agreement will be sent separately. We hope to have this to you within the next few weeks.

As a reminder, the Department of Municipal and Community Affairs has withheld previous years' capital funding in the amount of:

Hay River

	2022-23	2023-24	2024-25	2025-26
<b>CPI</b>				
<b>CCBF</b>			\$1,560,000	\$1,529,000

Please reach out if you require any information on what is required to have this funding released.

Thank you and have a nice day!

Mársı | Kinanāskomitin | Thank you | Merci | Haiꞌꞌ | Quana | Qujannamiik | Quyanainni | Mańsı |  
Máhsı | Mahsi

Oliver McSwain  
Assistant Regional Superintendent  
South Slave Region  
Municipal & Community Affairs  
Government of the Northwest Territories

1st floor, Sweetgrass Building  
177 McDougal Road  
P.O. Box 127 Fort Smith NT X0E 0P0

**The Town of Hay River**  
**Northwest Territories**



**Bylaw No. 2477/CS/26**

**Fees and Charges**  
**Bylaw Amendment**

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**A BYLAW OF THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES, TO AMEND THE FEES AND CHARGES BYLAW NO. 2472/CS/26.**

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**PURSUANT TO** the relevant sections of the *Cities, Towns and Villages Act* S.N.W.T. 2003, c. 22, and particularly section 72(e), which allows municipalities to establish, by bylaw, fees or other charges for products, programs, services, public utilities, infrastructure and facilities provided by the municipality and for the use of property under the ownership, direction, management or control of the municipality.

**AND WHEREAS** Council wishes to amend Bylaw No. 2472/CS/26 to reflect changes to the fees and charges collected by the Town of Hay River as set out in the attached parts of Schedule “B”;

**NOW THEREFORE** the Council of the Municipal Corporation of the Town of Hay River in session duly assembled enacts as follows:

**APPLICATION**

1. That Bylaw 2472/CS/26 be amended as follows:
  - a. Part 2 of Schedule B is deleted, and replaced with Part 2 of Schedule B attached hereto; and
  - b. Part 5 of Schedule B is deleted, and replaced with Part 5 of Schedule B attached hereto.
2. This Bylaw shall take effect on the date that this bylaw receives third and final reading.

**READ A FIRST TIME** this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Mayor

**READ A SECOND TIME** this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Mayor

**READ A THIRD AND FINAL TIME** this \_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act S.N.W.T. 2003, c.22. s.102 and s.165 and the bylaws of the Municipal Corporation of the Town of Hay River.

This \_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Senior Administrative Officer

## SCHEDULE B

### PART 2 – Ambulance Fees (Non-taxable)

<b>Ambulance Service</b>	<b>Resident</b>	<b>Non- Resident</b>
In Town Service	\$600.00	\$850.00
Highway Service	\$700.00	\$1,925.00 Plus \$2.50/km
Medevac Service	\$2,800.00 Plus \$100 per waiting hour after the first hour	\$2,800.00 Plus \$100 per waiting hour after the first hour

Services provided to residents who are 60 years of age or older will be billed directly to their insurance provider.

## Part 5 - Fire Department Service Fees

### BY APPARATUS

Apparatus	Description	Within THR	Outside THR
Pump 1,2,3	Type 1 fire engine	\$475/hr	\$950/hr
Tanker 1	Tender with front mount pump	\$350/hr	\$700/hr
Rescue 1	Tools, Equipment and Rehab area	\$400/hr	\$800/hr
Rescue 2	Highway Rescue Unit with extrication tools	\$400/hr	\$800/hr
Rescue 5	Support Unit	\$200/hr	\$400/hr
Brush 1	Wildland Quick Resposne	\$200/hr	\$400/hr
Bylaw	Support Unit	\$100/hr	\$200/hr
Medic 1, 2	Medical support	\$300/hr	\$600/hr

### BY RESOURCE

Resource	Description	Within THR	Outside THR
Firefighters	All fire dpt personal on the scene for the response	\$50 per person/hr	\$100 per person/hr
Contractors	All contracted services needed during response.	Cost + 10%	Cost + 10%
Equipment Damaged	Any equipment damaged will be billed to the incident	Cost + 10%	Cost + 10%

### FALSE ALARM

False Alarm	An alarm call that is not caused by a fire	1st one free then \$1000 per call	\$2000 a call
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## Part 5 - Fire Department Service Fees

### FACILITIES

Facility Type	Description	1/2 day	Full Day	Hour
Fire Hall Training Room Rental	Firehall Meeting Room		\$ 605	\$ 132.00
ERTC Building Rental	Capacity 20 persons			
	Includes coffee, water, water and sewer service	\$ 300	\$ 500	
Burn Tower Rental - Live Burns	Use of the burn tower for training. Requires all positions required under the burn plan to run scenarios	\$ 1,500	\$ 2,500	\$50 per firefighter
Burn Tower Rental - No Live Burn	Use of the burn tower without any live burns	\$ 800	\$ 1,200	\$50 per firefighter
Grounds Only	Use of the training grounds without any facilities		\$ 250	

### EQUIPMENT

Equipment Type	Description	1/2 day	Full Day	Hour
Pump with equipment	Type 1 Fire Engine	\$ 800	\$ 1,000	\$50/hr for pump operator
Tanker 1 Water Supply Shuttles	Water Tender	\$ 400	\$ 600	\$50/hr for pump operator
Portable Electric Generator		\$ 25	\$ 50	
Smoke Generator		\$ 38	\$ 75	
Propane Props (fixed)		\$ 250	\$ 500	
Portable Radio		\$ 30	\$ 60	
BulLEX Extinguisher Training Device		\$ 100	\$ 200	\$50/hr for pump operator
Filling SCBA Bottles	Filling SCBA Bottles Using Departments Compressor		\$200/Tank	