



AGENDA

PUBLIC INPUT

1. **CALL TO ORDER**
2. **ADOPTION OF AGENDA**
3. **DECLARATION OF INTEREST**
4. **ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**
5. **INFORMATION ONLY**
 - a. RCMP Monthly Policing Report for January presented by S/Sgt Phil Unger – page 2-7
6. **ADMINISTRATIVE ENQUIRIES**
7. **NEW BUSINESS**
 - a. Excused Absence – page 8
 - b. Infrastructure and Planning Services Monthly Report for January– page 9-17
 - c. Recreation and Community Services Monthly Report for January – page 18-38
 - d. Emergency Services Monthly Report for January – page 39-44
 - e. Municipal Enforcement Monthly Report for January – page 45-48
 - f. Development Permit Application D26-004 – page 49-55
8. **NOTICE OF MOTIONS**
9. **IN CAMERA**
 - a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)
 - Water Monitoring
10. **ADJOURNMENT**

MONTHLY POLICING REPORT

January 2026
Hay River, NT
Hay River RCMP

“G” Division
Northwest Territories



The Hay River RCMP Detachment investigated a total of 248 occurrences during the month of January 2026 which is 150 fewer occurrences than January 2025, where the Hay River RCMP responded to 398 occurrences.

This trend of fewer occurrences could be attributed to the Police action taken against one of the local drug trafficking rings which led to a significant seizure of drugs, weapons, and currency.

Community Policing Priorities:

(1) Community Policing – Communicate effectively

Hay River RCMP members attended the local schools and conducted school zone speed enforcement. Members attended Badminton sessions with the youth. Hay River RCMP members met with local leadership. Hay River RCMP members attended the Hay River Library to read with the youth. Hay River RCMP members were also liaising with the local Community Justice program.

(2) Substance Abuse – Alcohol and Drugs

The RCMP executed 2 separate warrants on three dwelling units within the community. These pro-active police actions led to significant quantities of illicit drugs, proceeds of crime and the seizure of illegal firearms. The RCMP further engaged in a pro-active stop which led to the seizure of two illegal firearms and the arrest of a known gang member from Alberta. The Hay River RCMP further investigated and documentation of 3 information files and 15 suspicious person/vehicle/property files, 14 trafficking/possession for the purpose of trafficking in controlled substance files. Alcohol was disposed of in 3 files.

(3) Violence in relationships

There were 5 files related to intimate partners and/or violent situations, of these files there were 4 charges laid before the courts. There were 2 files that were intimate partner related offences where other charges were laid. There were no Emergency Protection Order files this month.

Prolific Offenders

To address what causes the greatest harm in Hay River RCMP Detachment area, a prolific offender management system was created in an effort to identify and monitor those who are most likely to cause the most significant amount of harm to the community. Harm reduction will directly tie into the community policing as a priority, and partner engagement will be critical to successful outcomes. Patrols, provide a visual policing presence and further strive to hit other communities who the Hay RCMP are responsible for providing policing. Other patrols focus on

the down town area, including the arena and library which will continue to deter and detect illicit activity and or unwanted loitering:

K'atl'odeeche First Nations – 183 patrols

Enterprise – 10 patrols

Foot patrols in the downtown and high traffic areas – 39

The Hay River RCMP also commenced a pro-active initiative to check prolific offenders, ensuring that they are abiding by their release/court-imposed conditions. This has shown positive results. In January 2026, the RCMP conducted 13 curfew checks leading to charges on prolific offenders within the community.

Notable Community Events For The Month:

Hay River RCMP seized approximately 1.75 kg of crack cocaine, 250 grams of fentanyl, over \$32,500 dollars in Proceeds of Crime, 3 – 9mm handguns, and a semi automatic rifle.

Violations	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (excluding sexual assaults)	14	14	14	293
Sexual Offences	1	1	1	16
Mental Health	2	2	6	104
Wellbeing Checks	18	18	6	244
Drug Offences	13	13	5	172
Impaired Driving	4	4	8	118
Mischief (Property Damage)	2	2	10	65
Possession of Property obtained by crime	2	2	8	26
Break and Enter	5	5	23	91
Theft	5	5	26	204
Disturb the peace and Mischief (Interfere with lawful enjoyment)	53	53	57	835
Other Violations	78	78	94	1346
Total Violations	197	197	258	3514

Total Calls for service 248

JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral - Accepted	3	3	2	22
Victim Services Referral - Declined	5	5	9	177
Victim Services - Proactive Referral	1	1	0	3
Victim Services - Not Available	0	0	0	0
Victim Services Support to RCMP Call for Service (Attendance)	0	0	0	0
Youth Alternative Measures (YCJA Warnings & Cautions)	0	0	0	0
Youth Diversion (Community Justice Referrals)	1	1	0	0
Adult Diversions (Community Justice Referrals)	0	0	0	0
Emergency Protection Orders	0	0	7	25
Emergency Medical Transport of Patients	0	0	1	9
Prisoners Held (On Detachment's Occurrences)	52	52	55	625

First Nation and Inuit Policing Program/ Letter of Collaboration Priorities	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Community Policing Engagements	3	3	0	109
Reconciliation/Cultural Activities	2	2	0	16
Community Leadership Meetings	3	3	0	7
Cultural Awareness Training	0	0	0	3
Activities to Increase Awareness of Policing	5	5	0	197
School Visits/ Presentations	3	3	0	53

FNIPP - Cst ROY-WRIGHT conducted a number of patrols of the First Nation Community liaising with community members. Cst ROY-WRIGHT attended schools and visited with students. Hay River RCMP members made numerous patrols to KFN, members regularly liaised with KFN security. A meeting was planned with KFN and land management, however it was postponed.

Community (or hotspot or proactive) Patrols	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Number of Patrols in Downtown area	39	39	0	827
Number of Patrols to K'atl'odeeche First Nation	183	183	0	1147
Number of Patrols to Enterprise, NT	10	10	0	131

If you have any questions or concerns regarding this report and would like to discuss it further, please feel free to contact me via phone, email or in person. Respectfully submitted S/Sgt P.M. UNGER.

S/Sgt P.M. UNGER Reg. #55155
 Det phone 867-874-4060
 NCO i/c Hay River RCMP

Distribution List:

Mayor JAMESON
 "G" Division Criminal Operations
 "G" Division Business Manager
 A/Insp J. LAI District Officer in Charge
 S/Sgt T. WILLIAMS District Advisory Non-Commissioned Officer



REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: February 16th, 2026

SUBJECT: EXCUSED ABSENCE

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Cllr Squirrel from the Regular Meeting of Council and Special Meeting of Council on Monday, February 16th, 2026.

BACKGROUND:

Cllr Squirrel has asked to be excused from the Regular Meeting of Council and Special Meeting of Council on Monday, February 16th, 2026.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Stacey Barnes
Council Administrator
Date: February 13th, 2026

Reviewed by:



REPORT TO COMMITTEE

DEPARTMENT: Infrastructure and Planning Services **DATE:** February 16, 2026

SUBJECT: Infrastructure and Planning Services Monthly Report for January 2026

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Infrastructure and Planning Services Monthly Report for January 2026 as presented.

BACKGROUND:

Engineering and Capital Projects:

All capital projects are detailed in the attached January 2026 Project Status sheet. Some project progress to note from the prior month includes:

Lift Station #1

- Final reviews ongoing with outstanding items remaining to be completed prior to substantial completion being granted.
- Commissioning expected to be end of February.

Airport Road

- Draft design received and internally reviewed with minor changes being discussed.
- Geotechnical currently being reviewed and will guide remaining development of tender specifications and design.
- A fee letter has been requested from Stantec to provide contract and construction administration throughout the project.

Golf Course

- Final measurements provided to vendor for custom stainless-steel backsplash and exhaust hood/ventilation.
- All equipment and materials expected to land late March.
- Local tendering for a contractor to complete kitchen renovations will occur in February.

Industrial Area Expansion

- Preliminary design and opinion of probable cost received and internally reviewed.
- Alternative options being pursued for a more cost-effective approach.



REPORT TO COMMITTEE

DEPARTMENT: **Infrastructure and Planning Services** **DATE:** February 16, 2026

SUBJECT: **Infrastructure and Planning Services Monthly Report for January 2026**

Woodland Drainage Plan

- Woodland Drive servicing and drainage draft report received and internally reviewed.
- Optimization of the sequencing and phasing of construction is ongoing.
- An opinion of probable construction cost and estimate of engineering design costs received from Stantec to support funding application.

Water License and Environmental Activities

- Planning ongoing for potential actioning of nitrite exceedance observed at down gradient monitoring well.
- Preparations of Annual Water License Report underway.
- Work ongoing for final decommissioning of hydrocarbon soils remediation pad.
- Preparations of 2026 sampling program underway.

Public Works and Maintenance

Roads and Ditches

- Snow removal completed for entire community through continual removal procedures
- Street sanding services completed through use of new truck and sander received in January

Equipment Maintenance

- Repairs to Rec John Deere tractor glass door
- Repairs and servicing to backup snowblower
- General repairs and maintenance to fleet

Solid Waste

- Regular maintenance and monitoring activities
- Compacting continues to be completed through use of contracted dozer while waiting on delivery of replacement compactor scheduled for receipt end of February



REPORT TO COMMITTEE

DEPARTMENT: **Infrastructure and Planning Services** **DATE:** February 16, 2026

SUBJECT: **Infrastructure and Planning Services Monthly Report for January 2026**

Water and Wastewater

- Community Public Health Water Advisory for elevated THM levels has been lifted by Public Health. Public communications on the advisory lifting was issued. IPS will continue to sample monthly while additional improvements to treatment procedures are made.
- New PAC+ coagulant usage has been implemented
- Awaiting quotes regarding new injection system aimed to improve treatment during higher organic source water periods

Facilities Management / Miscellaneous

- Planning for safety improvements to landfill scale / deck
- General maintenance and repairs to buildings
- Visitor Information Centre heat trace installed
- Building heater inspections ongoing (Taylor's)

Planning and Development

Planning and Land Management

- Climate Adaptation Plan project work has kicked off. Framework and goals established.
- Draft findings and recommendations for flood policy amendments were presented to Policy and Bylaw Committee. Feedback being incorporated into final report and amendments to Zoning Bylaw and Community Plan for Council consideration.
- Public consultation on New Cemetery design and standards completed. Consultation included a public meeting, meeting with HR Seniors Society, local indigenous governments, and feedback from Policy and Bylaw Committee. Draft findings and recommendations to be developed for presentation to Policy and Bylaw Committee in March.

Enforcement

- There are 2 active files. Both involve uses not consistent with zoning regulations



REPORT TO COMMITTEE

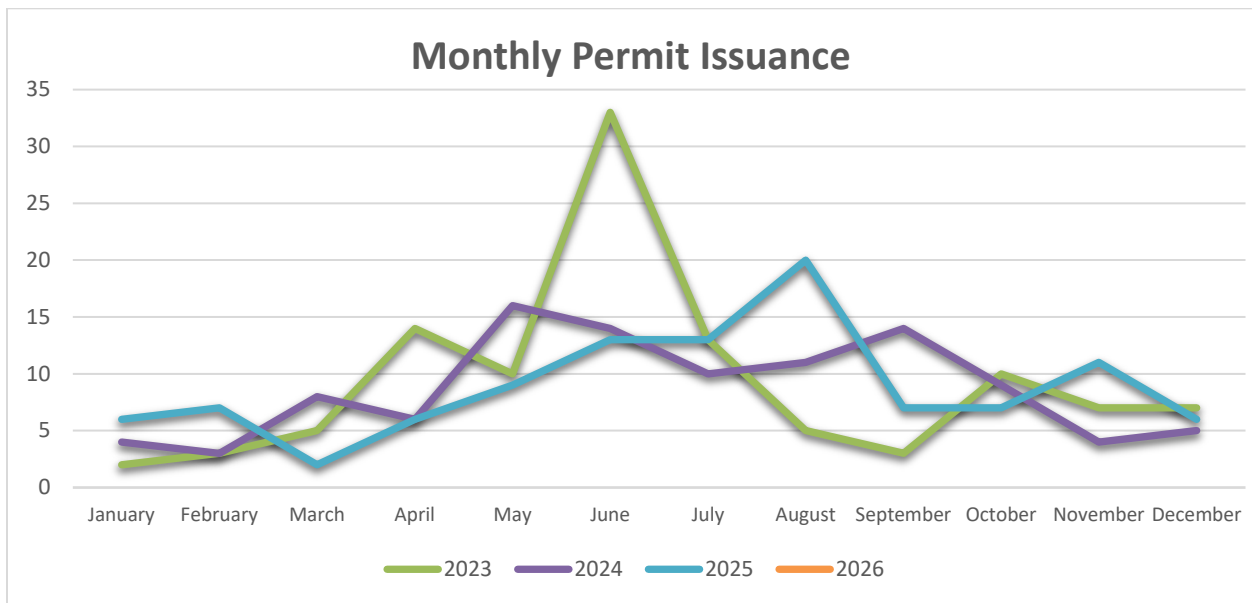
DEPARTMENT: Infrastructure and Planning Services **DATE:** February 16, 2026

SUBJECT: Infrastructure and Planning Services Monthly Report for January 2026

Permitting

- 2 Development Permits and no Building Permits have been approved for January 2026. In the month of January 2025, the Town had 5 Development Permits and 1 Building Permit signed out.

DATE	DEV & BP	CIVIC ADDRESS	DESC. OF WORK
January 26, 2026	DH26-002	23 Woodland Drive	Home Occupation-Echo Form Studio (Creative Studio, Websites, Design and Marketing)
January 26, 2026	D26-003	910 Mackenzie Highway (Caribou)	Retail Cannabis Store



COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:



REPORT TO COMMITTEE

DEPARTMENT: Infrastructure and Planning Services **DATE:** February 16, 2026

SUBJECT: Infrastructure and Planning Services Monthly Report for January 2026

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- | |
|---|
| - January Capital Project Status Report |
|---|

Prepared by:

Glenn Smith

SAO & Acting Director of IPS

February 12, 2026

Reviewed by:



Opening Balance
 Annual Contribution to Capital
 Interest
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		PROJECT STATUS				
Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
CORPORATE SERVICES	ASSET MANAGEMENT SYSTEM IMPLEMENTATION	Project currently on hold until Asset Management Specialist hired. Some asset data and preventative maintenance procedures to complete for Rec along with retraining. PS implementation in 2026.	2022-01-01	2027-12-31	Construction	40%
CORPORATE SERVICES	COMPUTER EQUIPMENT REPLACEMENT PROGRAM	Scoping for evergreen replacements	2026-02-01	2026-12-31	Scoping	0%
CORPORATE SERVICES	DEBT SERVICE COMMUNITY CENTER - CPI AND DONATION PORTION	Ongoing application of long term debt servicing fees	2026-01-01	2026-12-31	Construction	0%
CORPORATE SERVICES	DOWNTOWN CHRISTMAS LIGHTS	Not started	2026-05-01	2026-10-31	Scoping	0%
CORPORATE SERVICES	NEW ENTERPRISE RESOURCE PLANNING SYSTEM	Discussions with IT provider to support project management. Multiyear budget approval required.	2026-01-01	2028-08-30	Scoping	0%
INFRASTRUCTURE & PLANNING SERVICES	553 FIRE HYDRANT REPLACEMENTS	Hydrant nearing entrance to Aspen Heights requires replacement. Funding potential through 2023 Wildfire Disaster Assistance claim. Issues with stability of watermain that feeds the hydrant. May need to postpone until water main replaced.	2025-05-31	2026-08-30	On Hold	10%
INFRASTRUCTURE & PLANNING SERVICES	AIRPORT ROAD REPAIR AND UPGRADE	Draft design received and internally reviewed with minor changes being discussed. Geotechnical currently being reviewed and will guide remaining development of design and tender specifications. Construction is expected to start in June 2026 and extend through the summer.	2024-01-01	2027-10-31	Design	25%
INFRASTRUCTURE & PLANNING SERVICES	ASPEN HEIGHTS SUBDIVISION DEVELOPMENT	Corporate Services to update the website and Land Development pamphlet to make the land available for sale.	2024-01-01	2026-02-28	Design	95%
INFRASTRUCTURE & PLANNING SERVICES	CEMETERY - NEW SITE	Public consultation on design and standards completed. Draft findings and recommendations to be developed for presentation to Policy and Bylaw Committee in March. Finalized design to be completed by Q2. Site prep in Q3.	2023-06-01	2027-11-01	Design	15%
INFRASTRUCTURE & PLANNING SERVICES	COMMUNITY CLIMATE ADAPTATION STUDY	Project kickoff occurred in January. Framework and goals of engagement established.	2025-06-15	2026-08-30	Design	10%
INFRASTRUCTURE & PLANNING SERVICES	EAGLE CRESCENT AND NORTH END OF RIVERVIEW DRIVE UPGRADES	Results of Woodland North Area Drainage Design study will guide timelines for project execution. Administration reviewing Drainage Design Study. Multiyear budget approval required.	2026-11-30	2028-10-31	Scoping	0%
INFRASTRUCTURE & PLANNING SERVICES	INDUSTRIAL AREA DRAINAGE	Drainage improvements completed for several roads. Some restrictions due to property owner non-compliance with access and culverts. Work on drainage to Lagoon area currently underway. Industrial area main storm area to be brushed in Q1.	2024-01-01	2026-12-01	Construction	80%
INFRASTRUCTURE & PLANNING SERVICES	INDUSTRIAL AREA EXPANSION- PRELIMINARY DESIGN	Draft preliminary design and probable construction cost has been received. Design is under review. Expect to bring to Council in March 2026	2024-06-01	2026-03-31	Design	75%
INFRASTRUCTURE & PLANNING SERVICES	INFRASTRUCTURE PLANNING AND STUDIES	Ongoing	2026-01-01	2026-12-31	Scoping	0%
INFRASTRUCTURE & PLANNING SERVICES	LAGOON ROAD FIRE ABATEMENT & CLEANUP	Arbourist report completed. Require approval from MACA to include in 2023 wildfire claim ahead of proceeding.	2026-01-01	2026-10-31	Design	5%



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		PROJECT STATUS				
INFRASTRUCTURE & PLANNING SERVICES	LIFT STATION 1 REPAIR & MITIGATION	Final construction reviews ongoing - outstanding items remaining to be completed ahead of granting substantial completion. Commissioning of plant expected to be completed at the end of February.	2023-06-01	2026-06-30	Construction	95%
INFRASTRUCTURE & PLANNING SERVICES	MIRON STORM OUTLETS IMPROVEMENTS	All outlets have been flushed and camera'd. Stantec has completed a report and cost estimate to be executed in the 2026 budget if flood repair funding still available through MACA.	2025-01-01	2026-08-31	Design	15%
INFRASTRUCTURE & PLANNING SERVICES	MOBILE HOME PARK AND SERVICE ROAD WATER & SEWER PRELIMINARY PLAN	Not started	2026-09-30	2026-12-31	Scoping	0%
INFRASTRUCTURE & PLANNING SERVICES	MUNICIPAL SOLID WASTE FACILITY (PHASE I AND II)	Stantec has provided the initial regulatory roadmap and defined next steps. Design and public consultation plan to be developed. Waiting for grant funding decision.	2023-01-01	2027-12-31	On Hold	10%
INFRASTRUCTURE & PLANNING SERVICES	NEW WATER TREATMENT PLANT	Preliminary design and feasibility study completed. Pursuing third party funding and partnership options.	2026-01-01	2029-12-31	Design	5%
INFRASTRUCTURE & PLANNING SERVICES	NFTI REMEDIATION (CLEANUP AND REMOVAL OF OLD STRUCTURES)	Metal and Site Cleanup completed. Trees in lower area have been slashed. Danger trees being removed in Q1 2026. Area Development Plan is in progress with engineering work to be completed by end of Q1 2026.	2024-01-01	2026-12-31	Construction	65%
INFRASTRUCTURE & PLANNING SERVICES	PUBLIC WORKS SMALL CAPITAL	May use for turbidity meter replacement and/or injection system upgrade at water treatment plant	2026-01-01	2026-12-31	Scoping	0%
INFRASTRUCTURE & PLANNING SERVICES	PUMPS AND GENERATOR REPLACEMENTS AT LIFT STATIONS	Water Treatment Plant pump replacement completed- waiting on impeler adjustment	2023-01-01	2025-12-31	Construction	60%
INFRASTRUCTURE & PLANNING SERVICES	SALT SHED REPLACEMENT	Not started	2026-03-01	2026-10-31	Scoping	0%
INFRASTRUCTURE & PLANNING SERVICES	SHORELINE FLOOD MITIGATION (DMAF 62592)	Elevation and erosion adjustments completed for main portion of berm. Berm expansions, drainage, flood gate repairs, grass planting scheduled for 2026.	2023-04-01	2026-08-30	Construction	80%
INFRASTRUCTURE & PLANNING SERVICES	SKID STEER AND ATTACHMENTS	Not started	2026-03-01	2026-06-30	Scoping	0%
INFRASTRUCTURE & PLANNING SERVICES	SUNDOG SUBDIVISION DEVELOPMENT	Negotiations in progress with GNWT to support land access for long term care centre construction. Pending agreement, Phase 1 design and construction could start in 2026	01-01-2023	12-31-2028	Procurement	10%
INFRASTRUCTURE & PLANNING SERVICES	TIRE RECYCLING PROGRAM	Tires shredded and diverted to another section of landfill. Some budget remains for other waste diversion.	01-01-2021	12-31-2027	Construction	95%
INFRASTRUCTURE & PLANNING SERVICES	VALE ISLAND/WEST CHANNEL DRAINAGE	Some work initiated in 2025. Majority is deferred to 2026 for completion.	2023-04-01	2026-11-30	Construction	25%
INFRASTRUCTURE & PLANNING SERVICES	WATER TREATMENT PLANT FEASIBILITY STUDY AND PRELIMINARY DESIGN	Fesibility and preliminary design completed. Adding intake study and inspection to scope if covered by remaining ICIP funds.	2024-06-01	2026-10-31	Construction	90%
INFRASTRUCTURE & PLANNING SERVICES	WOODLAND CRESCENTS UPGRADES - CAMERON	Results of Woodland North Area Drainage Design study will guide timelines for project execution. Administration reviewing Drainage Design Study. Multiyear budget approval required.	2026-11-30	2028-10-31	Scoping	0%



Opening Balance
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		PROJECT STATUS				
INFRASTRUCTURE & PLANNING SERVICES	WOODLAND CRESCENTS UPGRADES - CAMSELL	Results of Woodland North Area Drainage Design study will guide timelines for project execution. Administration reviewing Drainage Design Study. Multiyear budget approval required.	2026-11-30	2028-10-31	Scoping	0%
INFRASTRUCTURE & PLANNING SERVICES	WOODLAND PRELIMINARY DRAINAGE PLAN	Woodland North servicing and drainage draft report received and internally reviewed. Optimization of the sequencing and phasing of construction is ongoing. An opinion of probable construction cost and estimate of engineering design costs received from Stantec to support funding application.	2024-05-01	2026-06-30	Design	90%
PROTECTIVE SERVICES	ANIMAL YARD	Not started	2026-06-01	2026-10-31	Scoping	0%
PROTECTIVE SERVICES	ENGINE REPLACEMENT (PUMPER)	Not started. Needs muliyear budget approval.	2026-09-30	2029-12-31	Scoping	0%
PROTECTIVE SERVICES	FIRST DUE SOFTWARE IMPLEMENTATION	Not started	2026-09-30	2026-12-31	Scoping	0%
PROTECTIVE SERVICES	HEAVY RESCUE TRUCK REPLACEMENT	Tender closed and awarded. Expected arrival by February 2026	2023-06-01	2026-02-01	Construction	90%
PROTECTIVE SERVICES	IMPOUND YARD	Issuing requests for proposals for as and when impound services. If no private interest, THR to construct yard.	2026-04-01	2026-10-31	Scoping	0%
PROTECTIVE SERVICES	OLD TOWN FIRE HALL	Not started.	2026-04-01	2026-10-31	Scoping	0%
PROTECTIVE SERVICES	PROTECTIVE SERVICES SMALL CAPITAL	Not started	2026-01-01	2026-12-31	Scoping	0%
PROTECTIVE SERVICES	STRUCTURAL PROTECTION TRAILER	Funding agreement partially executed.	06-30-2025	2026-12-31	Scoping	5%
PROTECTIVE SERVICES	TENDER REPLACEMENT	Not started. Needs muliyear budget approval.	2026-09-30	2028-12-31	Scoping	0%
RECREATION & COMMUNITY SERVICES	AQUATIC CENTRE HOT TUB PUMP REPLACEMENT	Pumps ordered	2026-01-01	2026-03-30	Procurement	40%
RECREATION & COMMUNITY SERVICES	AQUATIC CENTRE SPLASH EQUIPMENT REPLACEMENT	Not started. Needs muliyear budget approval.	2026-05-31	2027-10-31	Scoping	0%
RECREATION & COMMUNITY SERVICES	BOB MCMEEKIN PARK ENHANCEMENTS	Irrigation installation last remaining item. Consideration for water distribution system circulation to be considered.	2023-04-01	2026-08-01	Construction	95%
RECREATION & COMMUNITY SERVICES	COMMUNITY CENTRE COOLING CENTRE	Scope completed. Third party funding required. Ie. FCM	2026-01-01	2026-12-31	Design	5%
RECREATION & COMMUNITY SERVICES	DON WRIGHT PARK REVITALIZATION	Project is substantially completed. Signage, fixtures, and marketing remain in 2026	2025-06-15	2026-07-31	Construction	95%

Capital Plan



Opening Balance
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		PROJECT STATUS				
RECREATION & COMMUNITY SERVICES	HAY RIVER GOLF COURSE - GOLF GREEN REPLACEMENTS & CLUBHOUSE ENHANCEMENTS	Final measurements provided to vendor for concession equipment. All equipment and materials expected to be delivered by end of March. Local tendering for a contractor to complete kitchen renovations by March	2024-01-01	2026-06-30	Construction	85%
RECREATION & COMMUNITY SERVICES	ICE RESURFACER	Preparing equipment requirements to support request for proposals	2026-01-01	2026-12-31	Scoping	0%
RECREATION & COMMUNITY SERVICES	INUKSHUK PARK UPGRADES PHASE 1	Hockey board system being tendered in conjunction with Vale Island Park project.	2025-01-01	2027-11-30	Scoping	10%
RECREATION & COMMUNITY SERVICES	INUKSHUK PARK UPGRADES PHASE 2					
RECREATION & COMMUNITY SERVICES	SKATEPARK UPGRADES	Pump Track Ordered in 2025 with installation to occur in 2026.	2023-01-01	2026-08-31	Procurement	15%
RECREATION & COMMUNITY SERVICES	SMALL CAPITAL PROGRAM - RECREATION	not started	2026-01-01	2026-12-31	Scoping	0%
RECREATION & COMMUNITY SERVICES	VALE ISLAND MULTI-USE RECREATION AREA	Dog fence installed. Tender being prepared for concrete pad and board system.	2023-06-01	2026-08-31	Scoping	20%
TOURISM	SMALL CAPITAL PROGRAM - TOURISM AND ECONOMIC DEVELOPMENT	not started	2026-01-01	2026-12-31	Scoping	0%



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: FEBRUARY 16TH, 2026

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for January 2026 as presented.

BACKGROUND:

Recreational Programming

Youth Programming

After School Club:

Regular After School Club programming resumed in January. The program ran at 90% on a weekly basis, up from 72% in December.

After School Club Attendance by Month

	Jan	Feb	March	April	May	June	Sept	Oct	Nov	Dec
2025	100%	98%	100%	100%	100%	100%	85%	77%	90%	72%
2026	90%									

After School Club is fully funded through grants from Municipal and Community Affairs, namely the Child and Youth Resiliency Grant and the Youth Contribution Grant. Funding is used to purchase program supplies and offset the cost of Play Leader staff wages.

Judo Camp: A judo camp facilitated by NWT Judo was offered this month at the Hay River Community Centre. A total of 14 youth registered and attended the camp, which was funded by a grant received from the Canadian Parks and Recreation Association.

Fitness Programming

Regular fitness programming resumed this month following a break over the holidays, with 8 instructor-led fitness classes and 2 self-led, supervised fitness classes for older adults.

Attendance at instructor-led fitness programming increased with a total of 201 participants attending programming. In comparison, 135 participants attended instructor-led fitness programming in November.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** FEBRUARY 16TH, 2026

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Fitness Programming Attendance by Month

	Jan	Feb	March	April	May	June	Sept	Oct	Nov	Dec
2025	273	242	321	194	164	281	104	361	270	135
2026	201									

New Horizons for Seniors Grant

Seniors programming has increased drastically over the past 3 years, resulting in a significant increase in the number of seniors engaged in recreation programming.

	2022	2023	2024	2025	2026*
Seniors Programming Attendance by Year	45	170	955	927	201
	Seniors Coffee	Walking Club	Art Program	Movie Matinee	Stick Curling
	Weekly	Weekly	Weekly	2 weeks	Weekly
January 2026	34	37	6	73	33
December 2025	38	27	17	39	8
November 2025	38	33	17	30	n/a
October 2025	37	36	17	18	6

Community Programming

Public Skating and Shinny: Public Skating and Shinny times continue to be popular, particularly amongst youth with high attendance at daily shinny times. School groups have continued booking public skating times for their classes. After School Club also makes use of public skating times on a weekly basis.

Ladies Adventure Night: Department of Recreation staff partnered with the Hay River Ski Club to offer a second Girls and Guns Ladies Adventure Night, open to females aged 16 and up. Participants were invited to participate in snowshoe biathlon, which was facilitated by Hay River



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** FEBRUARY 16TH, 2026

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Ski Club volunteers. Participants then enjoyed a social hour in the Hay River Ski Club Chalet following the event. A total of 14 participants attended this event.

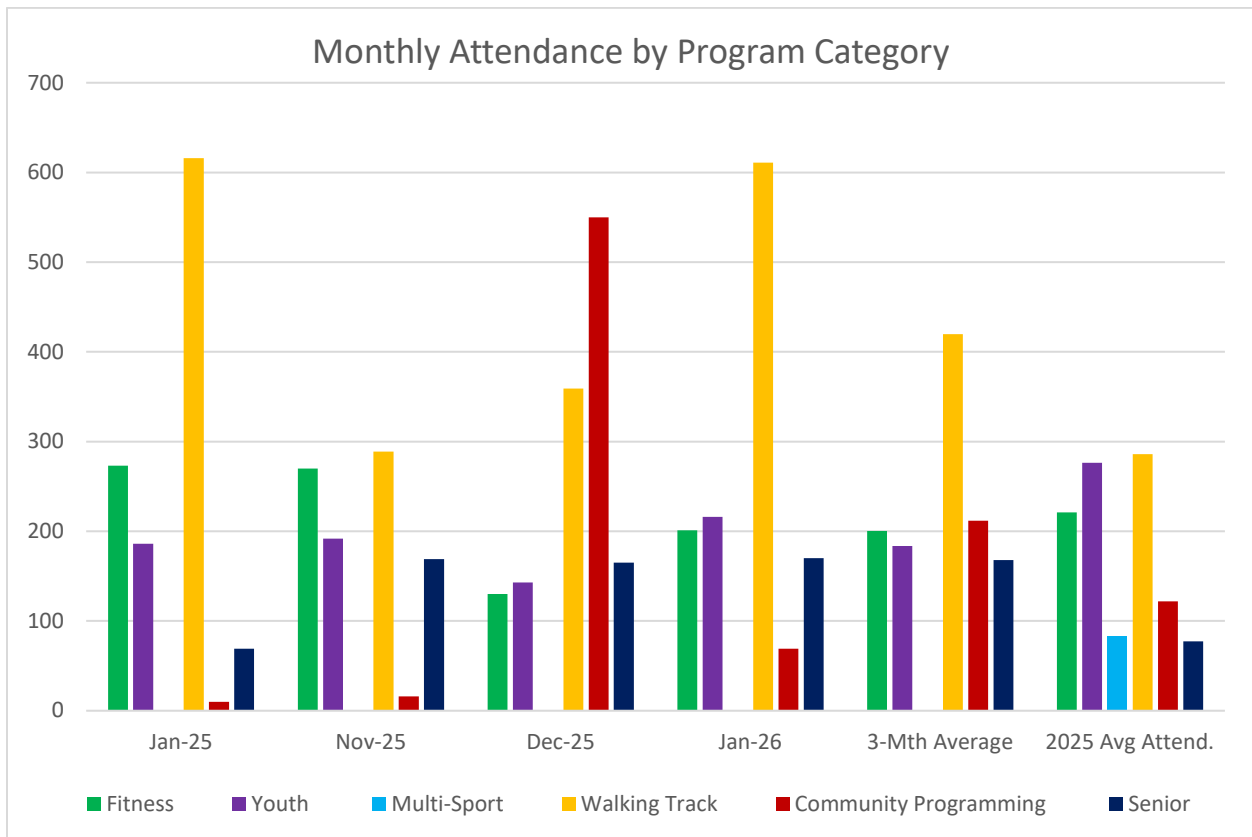
Canadian National Ballet School – MACA Youth Tour: Members of the Canadian National Ballet School, in partnership with MACA and THR Recreation, offered a free open house and intro to dance event for the community. The event was well attended with approximately 60 participants taking part in the activities offered.

Grant Applications

Canadian Tire Jumpstart: THR Recreation applied for \$12,000 from Canadian Tire Jumpstart. If awarded, this funding will be used to support youth sports programming from March 2026 to September 2026.

ParticipACTION: THR Recreation applied for \$1,000 from ParticipACTION. If awarded, this funding will be used to support ParticipACTION Community Challenge activities in June 2026.

Recreation Programming Statistics

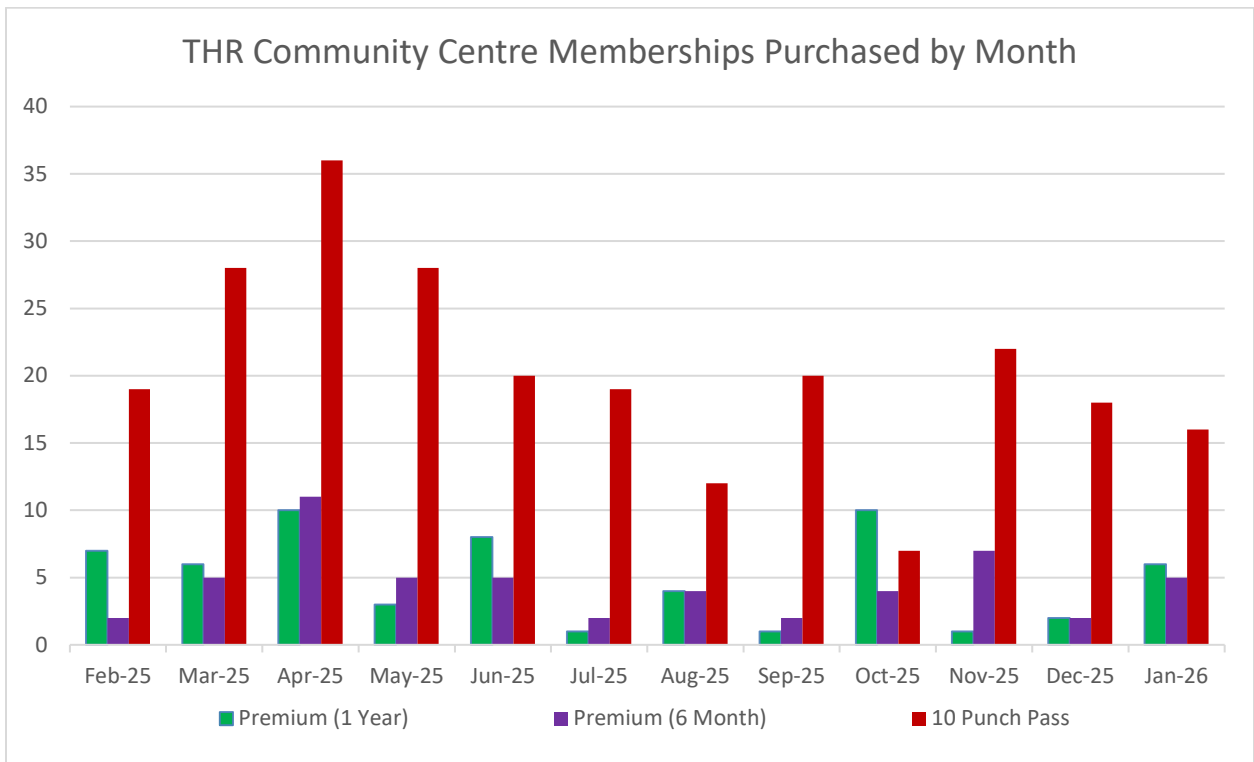
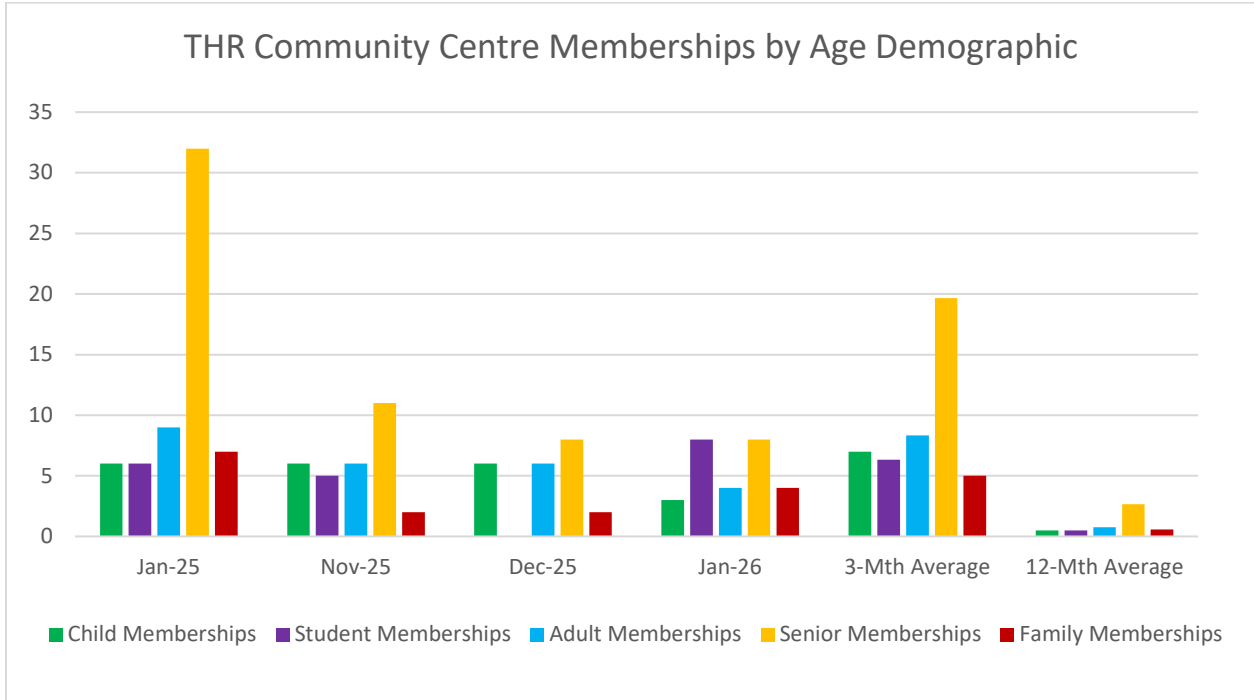




REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** FEBRUARY 16TH, 2026

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT





REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** FEBRUARY 16TH, 2026

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Aquatics




















General

The Don Stewart Aquatic Centre operated on a regular schedule for most of January. All programming was reduced to holiday hours (12pm to 6pm) between December 24th and January 4th. Two unrelated issues affected operations of secondary equipment and services:

- The steam room was closed from November 3rd to February 11th following a Public Health Advisory issued by the Chief Environmental Health Officer of the GNWT.
 - o The Advisory was lifted on February 3rd.
 - o The steam generator was not functioning correctly upon initial restarts.
 - o Parts were ordered and the steamer has been repaired and reopened.

- The hot tub is closed until further notice, due to critical failure of the circulation pump.
 - o This pump was original to the Don Stewart Aquatic Centre build in 2004-05.
 - o The pump was assessed as part of mechanical retrofits in 2019, at which time a local contractor determined the pump was in good condition.
 - o A replacement pump was ordered before Christmas, with an expected production and delivery time of 12 weeks.

Don Stewart Aquatic Centre operational hours:

	Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
Early Bird (6am – 8am)						
Morning Swim (8am-12pm)						
Afternoon Swim (12pm-6pm)						
Evening Swim (6pm-8:30pm)						

Staffing



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** FEBRUARY 16TH, 2026

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

The Don Stewart Aquatic Centre is currently staffed with 2 Senior Lifeguards and 6 Casual Lifeguards. A 3rd Full-time Lifeguard position remains vacant.

Attendance

January attendance was 1,053. This was higher than December (822), but lower than January 2025 (1,167). The busiest swims were Open Swims on Jan 17th & 24th with 41 and 40 swimmers respectively. This is likely due, in part, to the hockey tournaments that were held on those weekends.

Groups that used the pool in December included:

<u>Group</u>	<u># of Occurrences</u>
Swim Team	12
After School Club	4
PA School	4
Chief Sunrise School	1
Minor Hockey (U7/U9 tournament)	2
Birthday Parties	1

Swimming Lessons and Special Programming

Swimming lessons started the week of January 19th and will run until the week of March 16th. There are 58 swimmers enrolled.

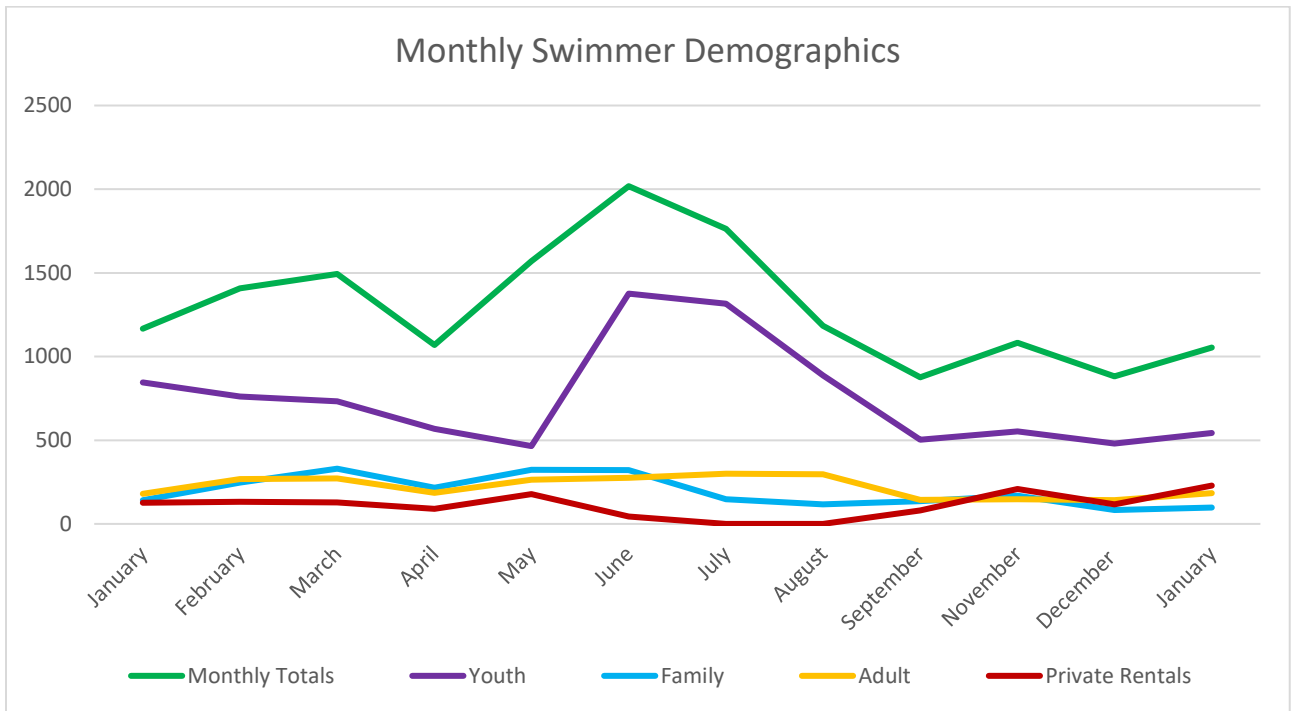
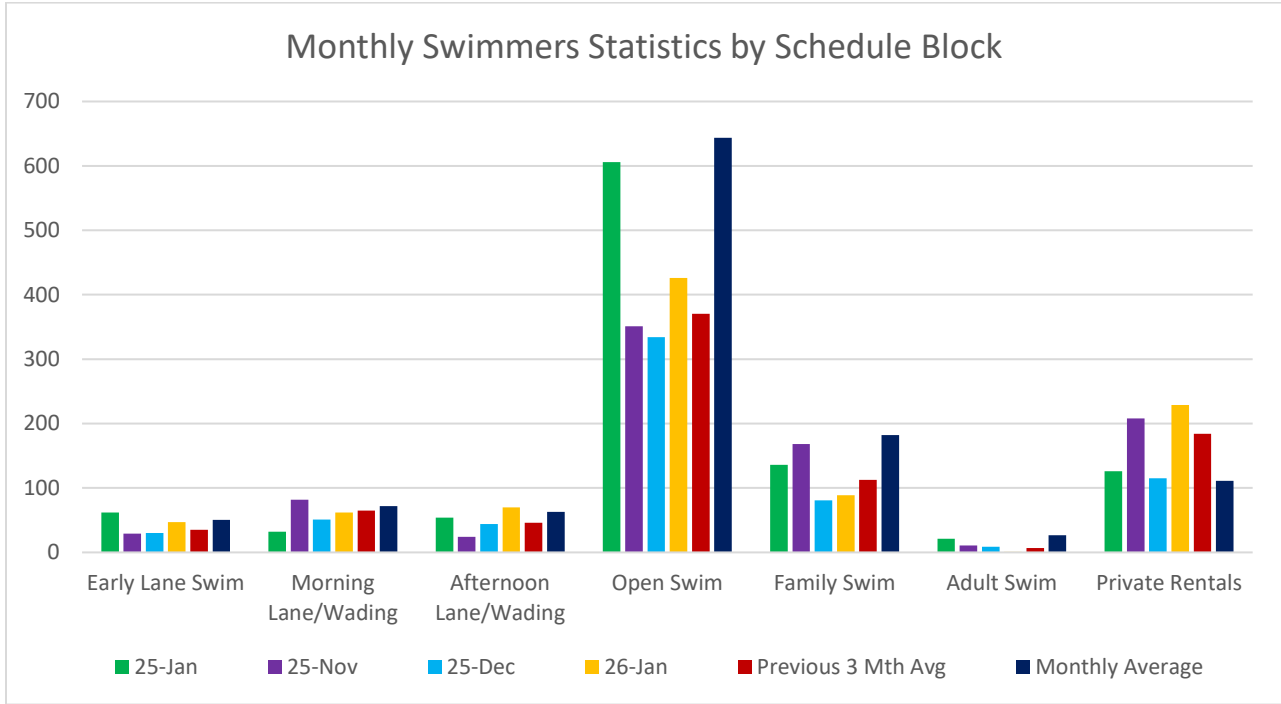
Level	# Enrolled	# Completed	% Completed
Preschool Classes	25		
Swimmer Classes	33		
Total	58		



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** FEBRUARY 16TH, 2026

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Facilities and Maintenance



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** FEBRUARY 16TH, 2026

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Don Stewart Aquatic Centre:

- Weekly walkthrough of aquatic centre with Maintenance and Aquatics staff.
- Weekly vacuuming of pool and hot tub.
- Work with local contractor to source and order replacement hot tub circulation pump.
- Coordinate repair of hot tub jet pump with Alberta supplier.
- Increase pool water temperature slightly due to hot tub closure.

Aurora Ford Arena:

- Routine daily ice maintenance and weekly measurements of ice depth.
- Daily ice plant and controls system checks.
- Regular Zamboni checks and maintenance.
- Contacted Alberta contractor to schedule mid season inspection of ice plant in February.
- Contacted Alberta contractor to schedule ice resurfacers servicing and staff training.

Other Community Centre Maintenance Items:

- Ongoing building inspections, preventative maintenance, etc.
- Maintenance and adjustments to HVAC systems as per weather conditions.
- Regular room rentals setup according to weekly instructions.
- Monthly fire extinguisher and safety checks.
- Regular inspections of fleet vehicles and equipment.
- Set up and takedown of Town of Hay River programming and community events/rentals.
- Weekly and monthly staff safety training and tailboard meetings.
- Snow removal as and when needed around the building.
- Support hockey tournaments and weekend special event rentals.
- Inventory and reorganization of storage areas throughout building.
- Contacted NWT contractor to schedule annual inspections of fire alarm and sprinkler systems.

Parks and Greenspaces:

- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Monthly inspections of THR managed greenspaces and offsite locations.

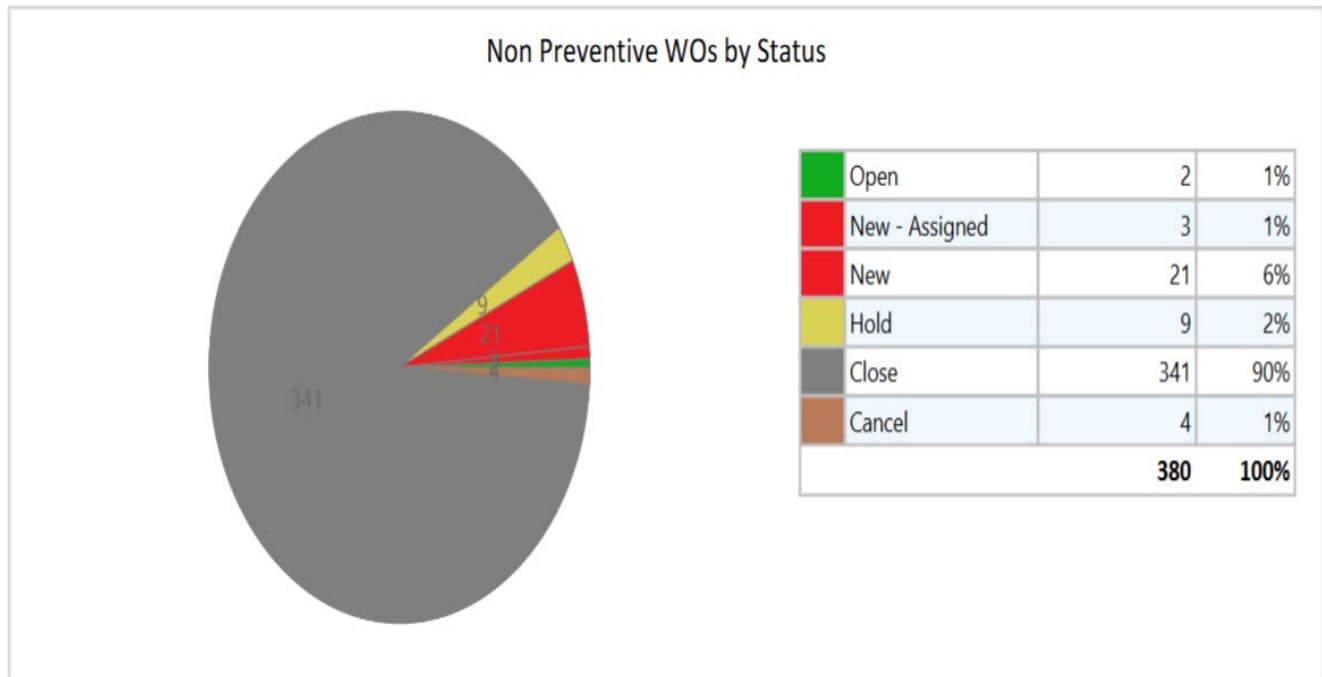
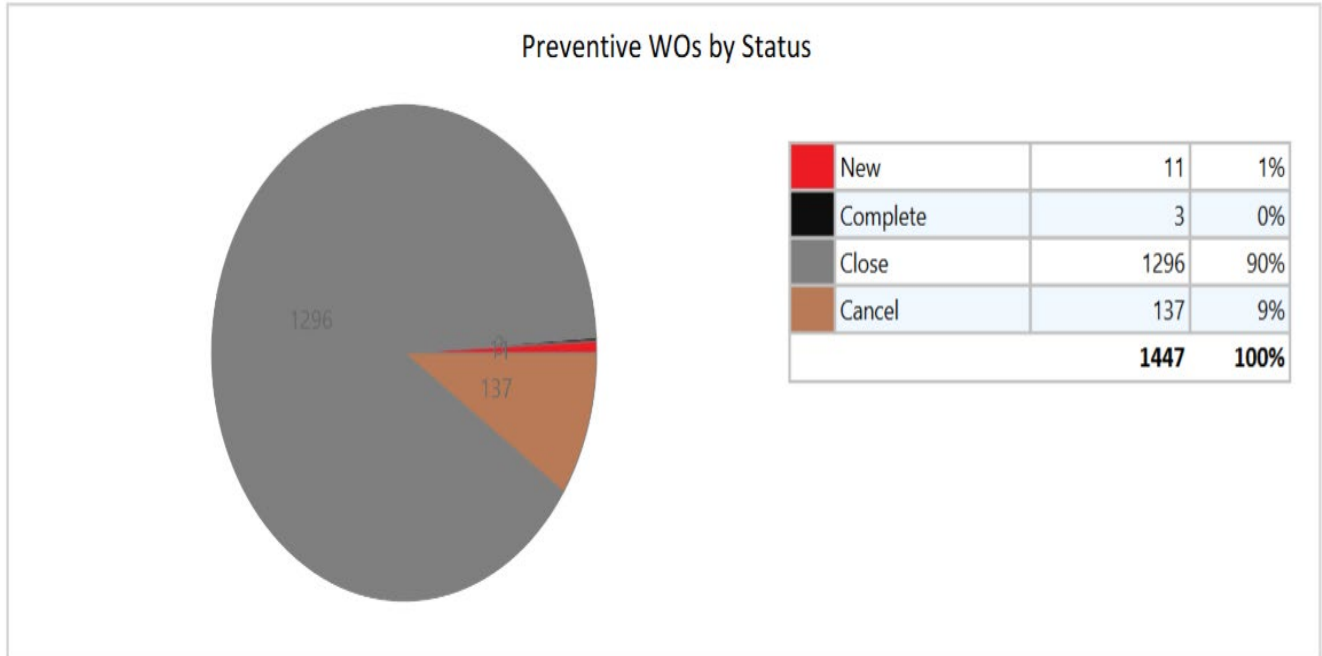
Maintenance Work Order Progress Reports (cumulative)



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** FEBRUARY 16TH, 2026

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Work Order Aging (Active vs Closed) (January 2026)

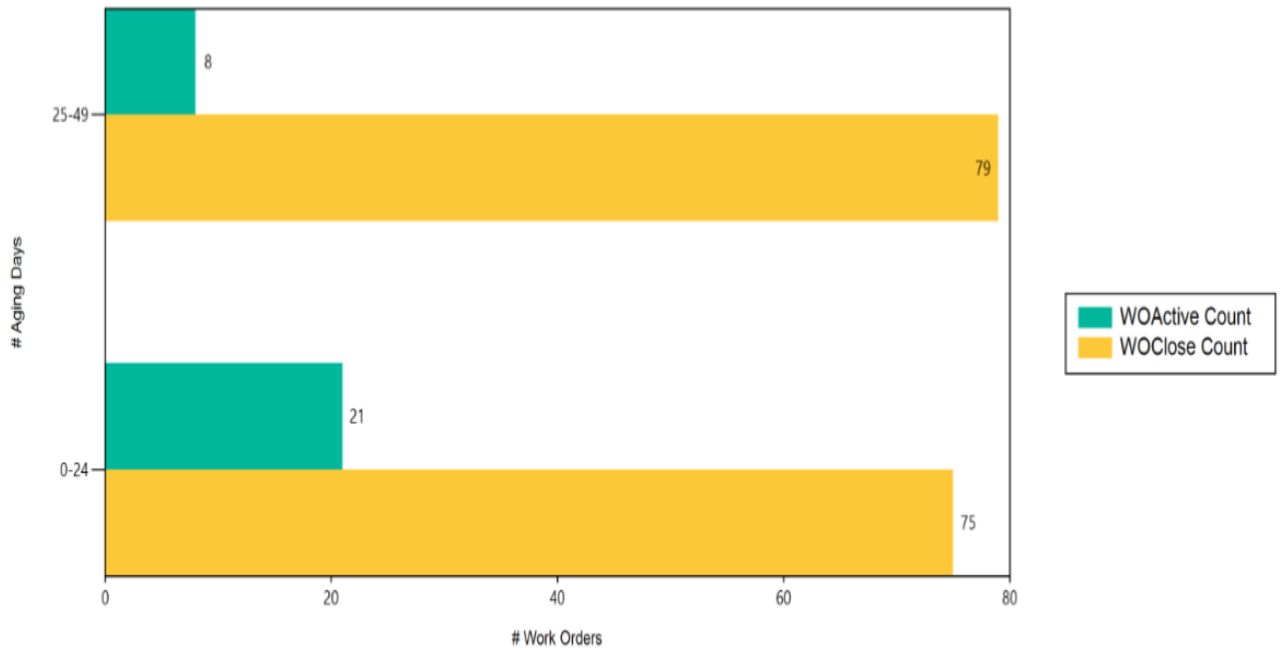


REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** FEBRUARY 16TH, 2026

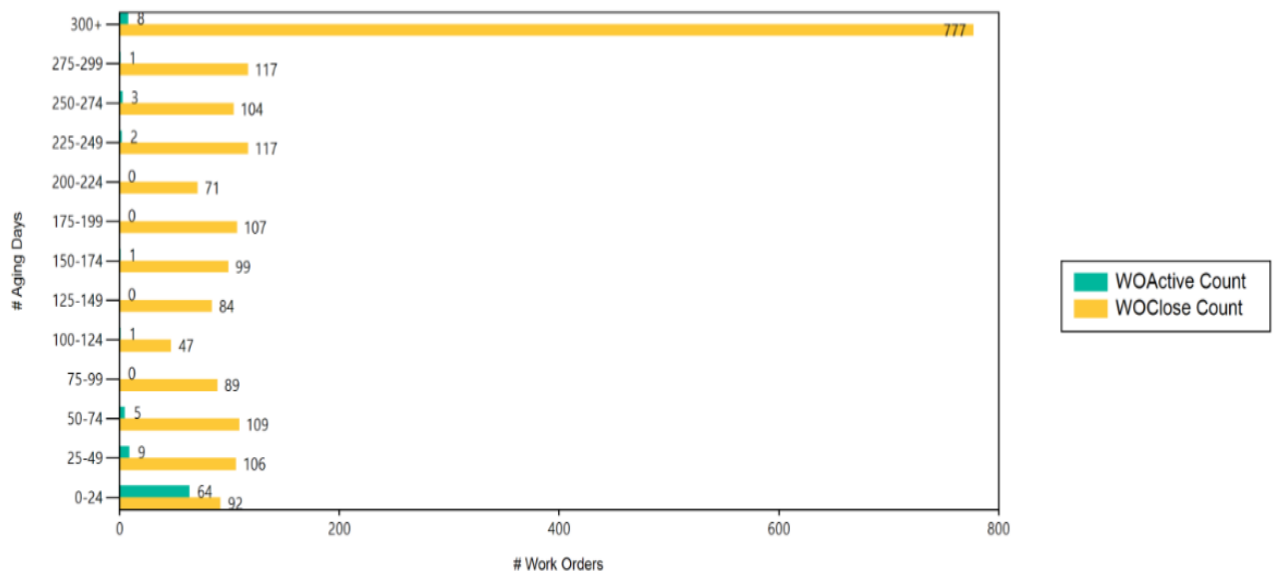
SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

WO Date Range: 01/01/2026 to 01/31/2026 | Department/Division: ALL | Type: ALL | Main Task: ALL



Work Order Aging (Active vs Closed) (Cumulative 2025-26)

WO Date Range: ALL | Department/Division: ALL | Type: ALL | Main Task: ALL



Corrective/Custodial Work Order Department/Division Summary (January 2025)



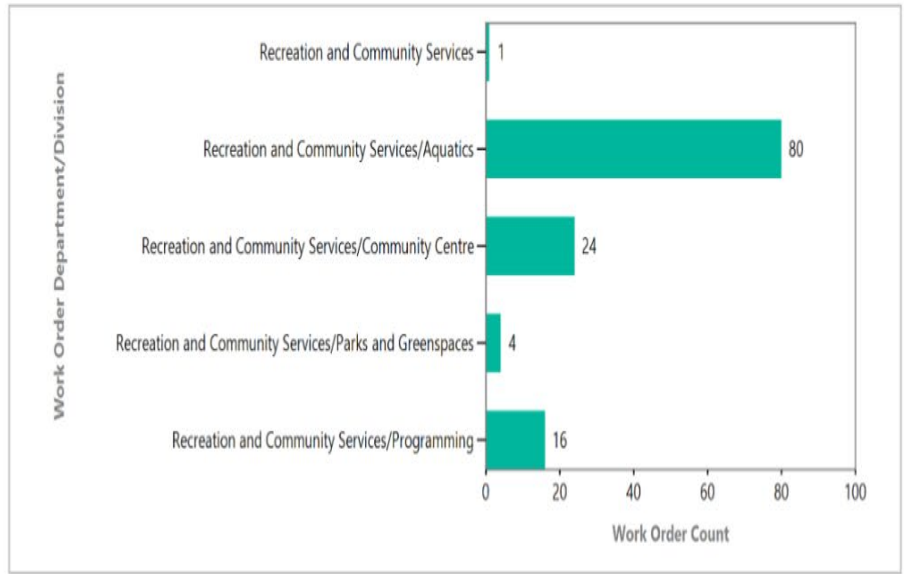
REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** FEBRUARY 16TH, 2026

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Group By: Department/Division | WO Date Range: 01/01/2026 to 01/31/2026 | Status: ALL | Department/Division: Recreation and Community Services | Craft: ALL | Type: Corrective,Custodial,Predictive,Preventive | Main Task: ALL | Cause: ALL | Supervisor: ALL | Lead: ALL | Role: ALL

DEPARTMENT/DIVISION	TOTAL WOs	%
Recreation and Community Services	1	1%
Recreation and Community Services/Aquatics	80	64%
Recreation and Community Services/Community Centre	24	19%
Recreation and Community Services/Parks and Greenspaces	4	3%
Recreation and Community Services/Programming	16	13%
TOTAL	125	100%



Tourism Coordinator Activity Report

VIC Monthly Visitors Tracking

January 2026 VIC guest book sign-ins (41) is 22% lower than January 2025 (51). Monthly visitation totals for 2025 were significantly higher than 2024. Hay River Tourism’s booth at the 2026 Calgary Outdoor Show could increase rubber tire traffic this summer.

Total VIC guest book sign

	Jan	Feb	March	April	May	June	July
2025	51	57	62	70	61	309	368
2026	41						

VIC guests point of origin data for Jan 2026:

- Canada (non-NWT): 59%
- NWT: 41%



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** FEBRUARY 16TH, 2026

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

- Yukon Magazine 1/3-page advertisement going to print this May with the same proof and a picture added to fill the space - attached for reference.
- Metis Local 51's Fishermen's Wharf Market Operator year in review report has been received and reviewed. The operator is interested in renewing the agreement for the 2026 Fisherman's Wharf Seasonal contract.
- 2025-year end vendor payouts for the Visitor Information Centre have been completed and submitted to THR Department of Corporate Services for processing.
- The Tourism Coordinator has renewed the 2026/2027 TOL -Tourism Operator Licence for the Town of Hay River Visitor Centre.
- The 2026/2027 Visitor Guide Is scheduled to go to print with UpHere Magazine by the end of February. Proofs of advertisements are attached below.
- Local school Parent Action Committee (PAC) groups have agreed to coordinate the 2026 Hay River Community Spirit Awards (May 2026) as a means of revitalizing the annual PAC *Auction for Education* fundraiser. The Town's Tourism Coordinator will support the event, including coordination of the seven Spirit Award sponsorships, nominations and voting process.

<u>Upcoming Special Events</u>	<u>Date(s)</u>	<u>Location</u>
<u>January</u>		
Arctic Winter Games Tryouts	January 7-11 th	Yellowknife
NWT Figure Skating Territorials	January 9-11 th	Aurora Ford Arena
HRMHA U13 Hockey Tournament	January 16-18 th	Aurora Ford Arena
HRMHA U7/U9 Hockey Tournament	January 23-25 th	Aurora Ford Arena
<u>February</u>		
HRMHA U13 Hockey Tournament	February 6-8 th	Aurora Ford Arena
Hazard Hockey Tournament)	Feb 27 th - Mar 1 st	Aurora Ford Arena
<u>March</u>		
Arctic Winter Games	March 8-15 th	Whitehorse
HR Figure Skating Carnival	March 20-22 nd	Aurora Ford Arena
Polar Pond Hockey Tournament	March 20-22 nd	Fishermen's Wharf Pavilion
Aurora Ford Classic Dog Race	March 28-29 th	HWY 2 Hay River to Enterprise

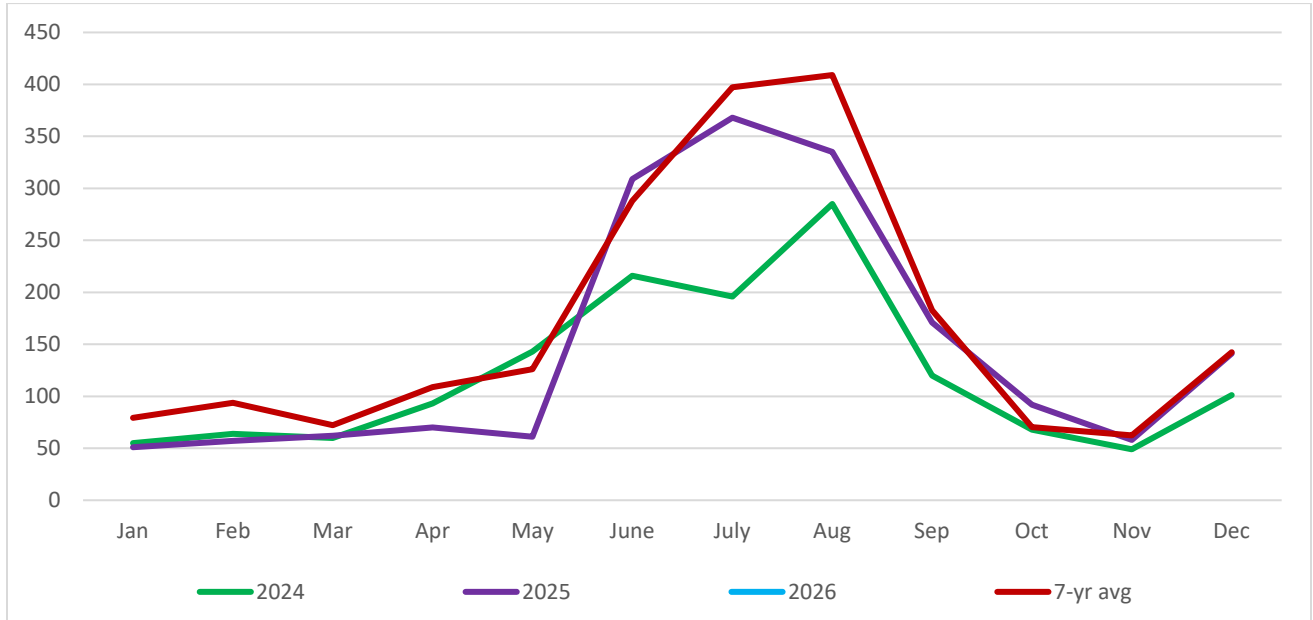


REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: FEBRUARY 16TH, 2026

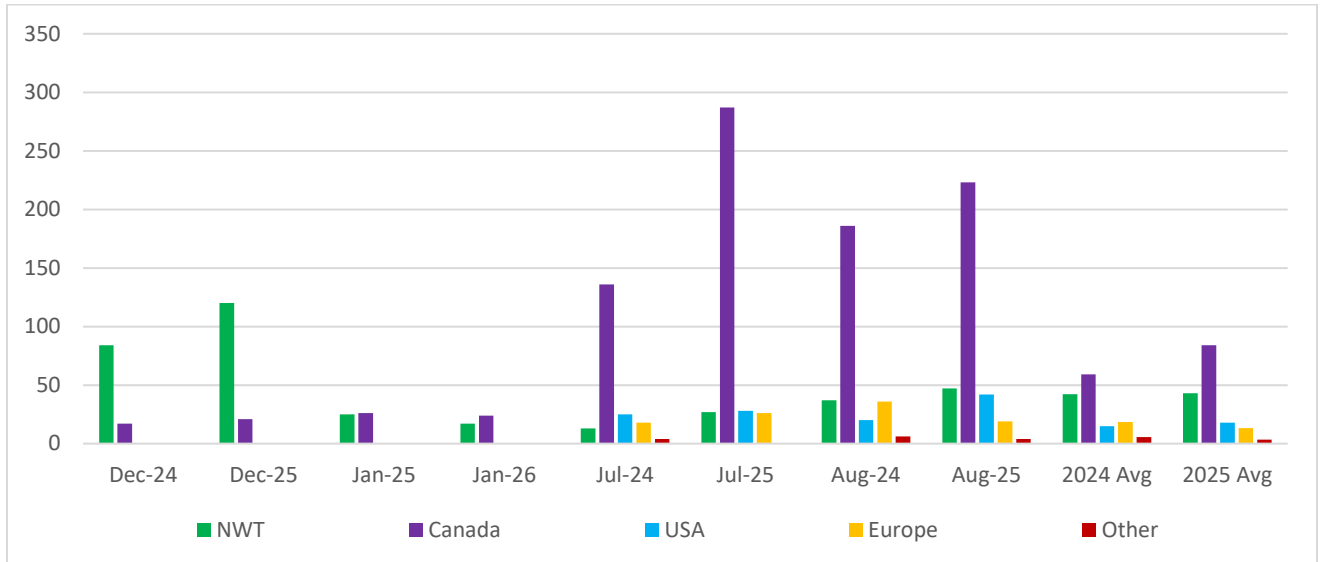
SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

VIC Monthly Visitors Tracking



Note: 7-year average data do not exclude months with VIC closures due to exceptional events such as the COVID pandemic, community evacuation scenarios and staff shortages.

VIC Visitors by Location



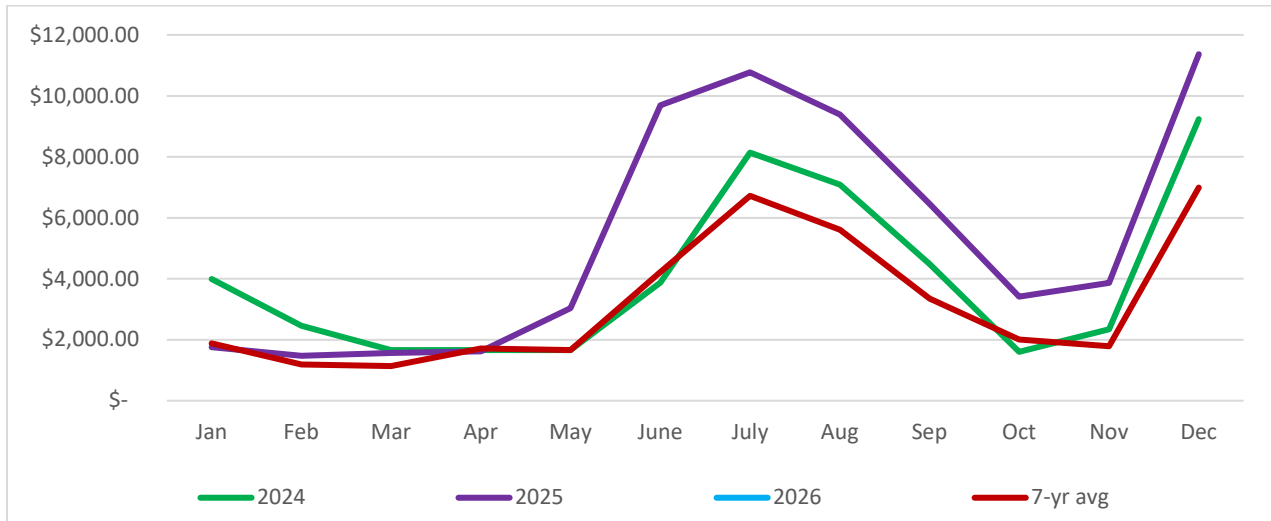
VIC Gift Shop Sales



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** FEBRUARY 16TH, 2026

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Notes:

1. 7-year average data do not exclude months with VIC closures due to exceptional events such as the COVID pandemic, community evacuation scenarios and staff shortages.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Proofs of upcoming promotional materials

Prepared by:
 Stephane Millette
 Director Recreation and Community Services
 Date: January 12th, 2026

Reviewed by:
 Glenn Smith
 Senior Administrative Officer
 Date: January 12th, 2026



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: FEBRUARY 16TH, 2026

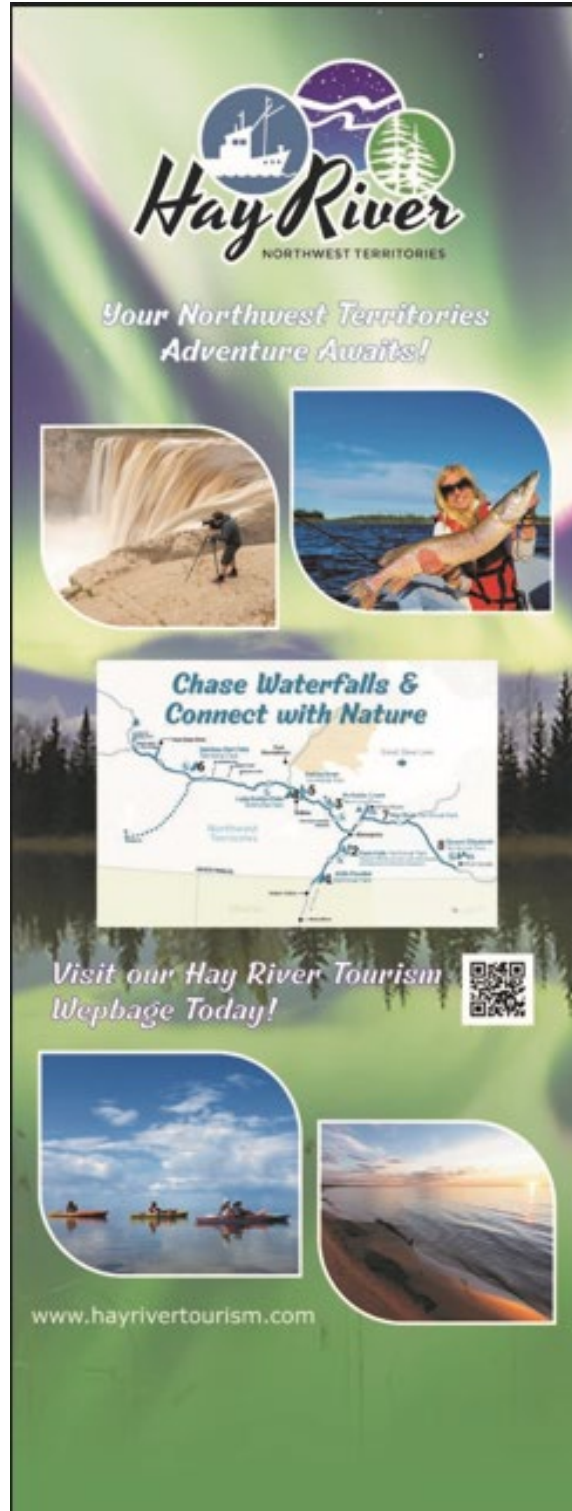
SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: FEBRUARY 16TH, 2026

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT





REPORT TO COMMITTEE



DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: FEBRUARY 16TH, 2026

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Hay Riviera

Explore and embrace sensational northern sunsets reflecting on the untamed sandy beaches riddled with driftwood! Bring your camping chair or beach blanket for front row seats to the seasonal show over the Great Slave Lake!

Visit our NEW Hay River Tourism Webpage at:
hayrivertourism.com or
 email: tourism@hayriver.com



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: FEBRUARY 16TH, 2026

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

THE NORTH
Experience

Discover Hay River – The Hub of the North.
Nestled on the sparkling shores of Great Slave Lake with sandy beaches and endless horizons, Hay River is your gateway to northern adventure: breathtaking flight-seeing tours, world-class fishing, rugged hiking, serene kayaking, dramatic waterfalls, authentic cultural experiences, guided lake tours, high-energy jet-boat excursions, and a 9 hole golf course. Fresh air, friendly faces, and unforgettable moments await!
Come explore the North in Hay River

📞 867-874-6522 EXT 247
✉️ TOURISM@HAYRIVER.COM
🌐 [HTTPS://HAYRIVERTOURISM.COM](https://hayrivertourism.com)

TO PLAN YOUR ADVENTURE



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: FEBRUARY 16TH, 2026

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Hay River
Northwest Territories

Aurora

Quading

Wildlife

Sunsets

Beaches

Campfire

Great Slave Lake

Culture

Waterfalls

Visit our NEW Hay River Tourism Webpage at:
hayrivertourism.com or email:
tourism@hayriver.com



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: FEBRUARY 16TH, 2026

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



VISIT THE HAY RIVER COMMUNITY CENTRE

A vibrant hub for sport, recreation, and connection.
Whether you're looking to get active or host an event, you're sure to find something to do in Hay River - The Hub of the North



✉ TOURISM@HAYRIVER.COM
☎ 867-874-6522 EXT. 247
🌐 [HTTPS://HAYRIVERTOURISM.COM](https://hayrivertourism.com)

TO PLAN YOUR ADVENTURE





REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: February 16th, 2026

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for January 2026 as presented.

BACKGROUND:

Summary:

Protective Services Monthly Priorities	
Priority	Description
1. 2025 Year-End Closeout	Our top priority this month was to get all invoicing completed for 2025 budget year by the end of the month.
2. Contribution Agreements and Contracts	Worked on the Contribution agreement for Structural Protection Trailer, the Contract agreement for Brush partnership with Aurora, the Dispatching Procedures/contract and the First Due System Contract.
3. 2026 Training Schedule	Develop a 2026 year-long training plan, Book dates for 1 st quarter courses, and schedule instructors for first quarter training schedule.

Monthly Stat Summary	
EMS Calls	59
False Alarms	2
Fires	5
Rescue	2
Total Calls	68

In January, the Protective Services Department responded to a total of 68 calls, maintaining our trend of more than two calls per day from last year. Eight members consistently managed the majority of the medical emergency calls. Those 8 members have managed 92% of the on-call hours. We have 12 people signed up for the upcoming Emergency Medical Responder (EMR)



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: February 16th, 2026

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

training next month, and we hope to have additional members certified by the end of the second quarter to help meet demand.

During January, we focused on finalizing all invoices for 2025 and setting up our training schedule for 2026. We confirmed the EMR training dates, scheduled Wildland Urban Interface (WUI) Crew Member training for May, and established the training plan for 2026. We assembled the Training Committee, composed of all the department instructors, to create the schedule for the first quarter of both firefighter and medical training.

Additionally, in January, we worked on several contracts, including the contribution agreement for the Type 2 Structural Protection Trailer. I am pleased to report that we have successfully signed a \$275,000 contribution agreement to purchase the trailer. Furthermore, we established a formal agreement with Aurora Ford regarding the brush truck with which we have partnered over the past two summers. Currently, we are in the process of finalizing our dispatch agreement with Strathcona County, which provides our fire dispatching services, as well as working with First Due on the contract for the department management system that we will be implementing in 2026.

This report includes two new graphs. The "Department Hours Breakdown" section illustrates all department hours categorized into six distinct groups:

- Training – All hours dedicated to department training.
- Maintenance – Total hours spent on maintenance activities.
- Fire Response – Hours spent responding to fire calls, including false alarms and rescues.
- Medical Response – All hours spent responding to medical emergencies.
- Work Day Response – Hours spent responding to calls during work days, specifically from 8:00 AM to 5:00 PM.
- Admin – Non-emergency hours logged by both the Director and the Assistant Director of Protective Services.

The second new graph presents a percentage comparison of on-call hours between the top 10 members and the other team members. On-call hours refer to any time outside of the regular workweek, which is from 8:00 AM to 5:00 PM. This graph will help you understand how the on-call workload of the top 10 members compares to that of the rest of the department.



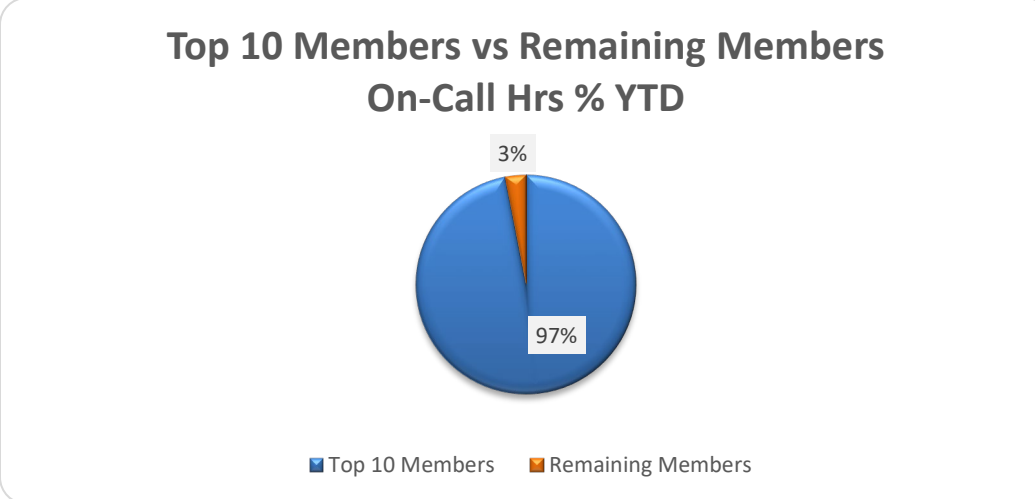
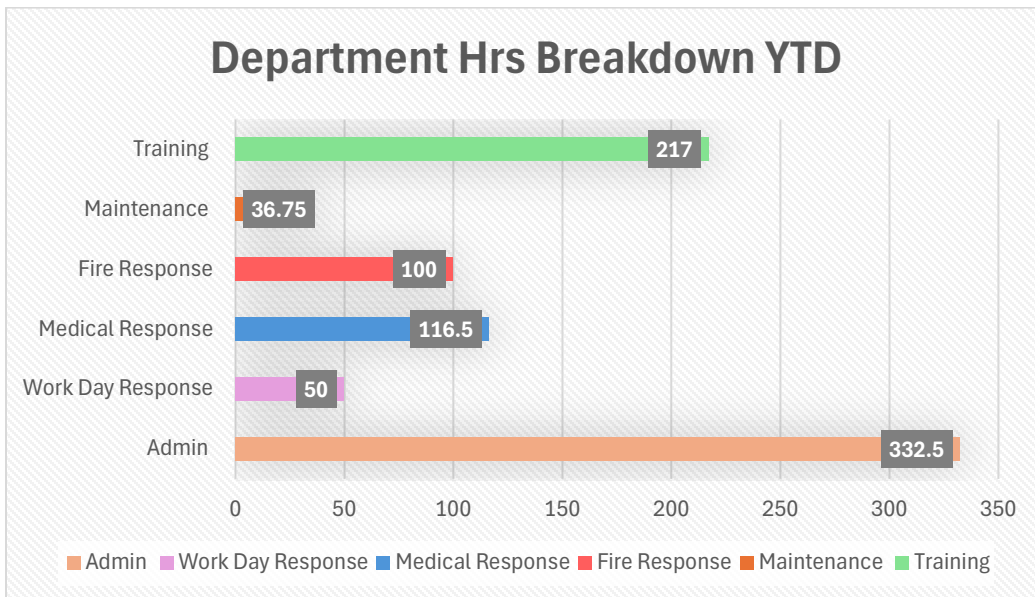
REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: February 16th, 2026

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

STATISTICS



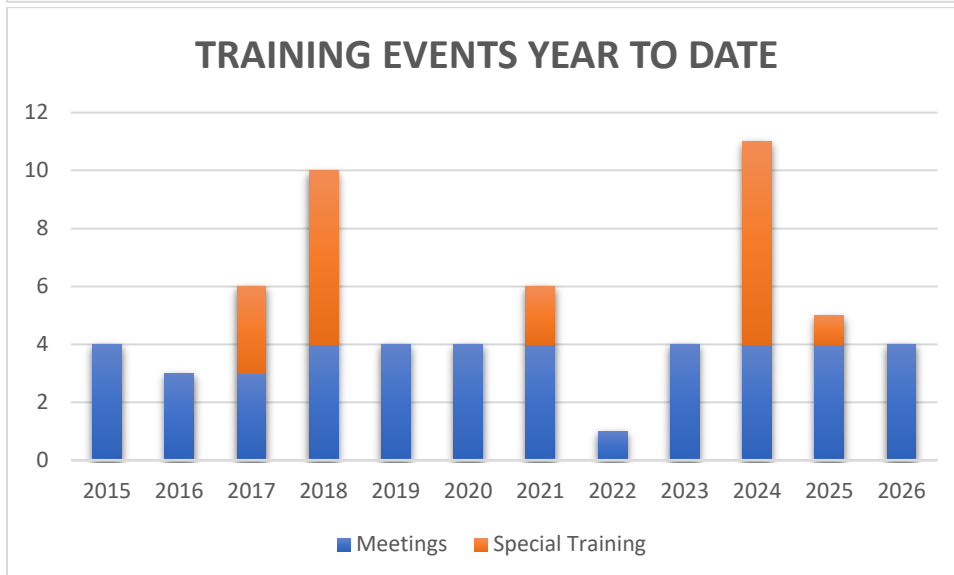
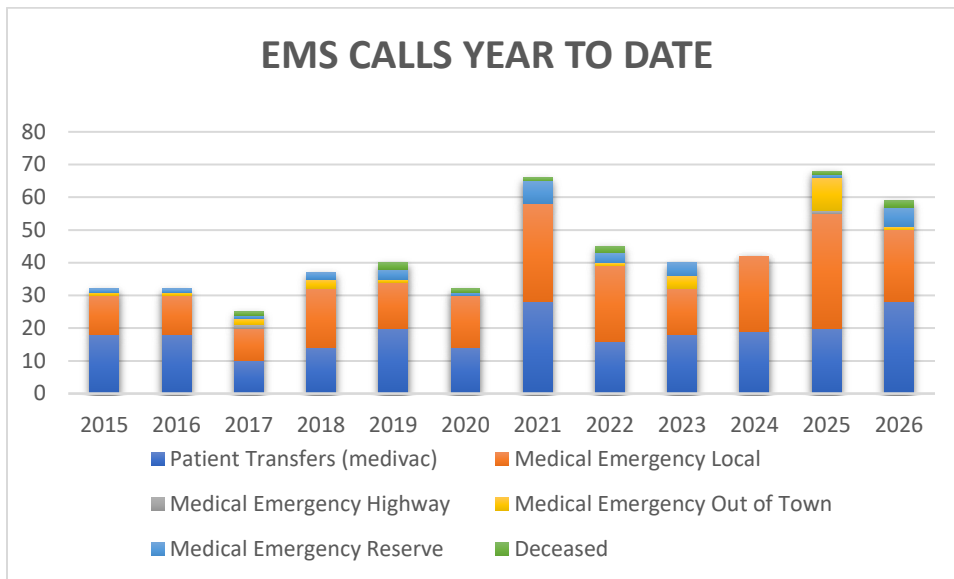


REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: February 16th, 2026

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT



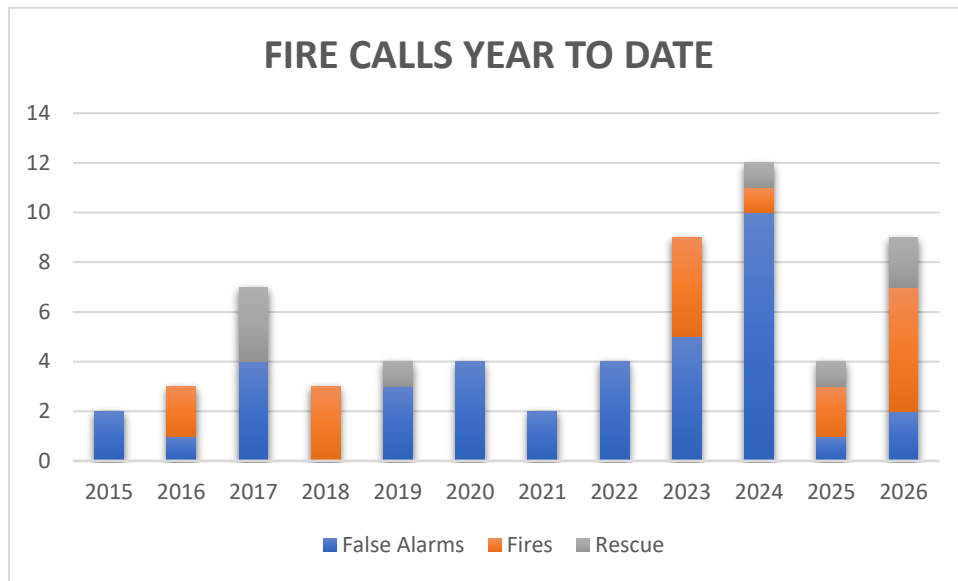


REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: February 16th, 2026

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT



MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: February 16th, 2026

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

None

Prepared by:

Travis Wright
Director of Protective Services / Fire Chief
Date: February 12th, 2026

Reviewed By:

Glenn Smith
Senior Administrative Officer
Date: February 12th, 2026

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: February 16th, 2026

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for January 2026 as presented.

BACKGROUND:

Monthly Stat Summary	
Animal Control	12
Traffic	37
Snow Removal	6
Other	3

Animal activity has been constant this past month. A few repeat offenders have been contacted when possible, and the more problematic areas are being monitored and patrolled more frequently. Several owners were fined this month for loose dogs and aggressive animal behaviour. An animal found abandoned on the street in a grocery bag was taken to the shelter and transferred to the facility's contractor for placement in a new home. With weather fluctuations, animal welfare and pedestrian safety, including the risk of loose dogs, will remain priorities over the next couple of months. Proper reporting procedures are always explained to individuals who call with concerns to ensure accuracy and prompt responses.

Traffic compliance during the winter months is always a priority, especially for school zone traffic enforcement. More recently, we have seen an increase in stop sign violations during school hours. RCMP have also been assisting with this issue and maintaining an increased presence, along with the Protective Services Specialist, to ensure our school zone remains safe for all students. Ensuring vehicles are not parked on roadways beyond allowable time limits has also been a traffic priority, as this is critical to maintaining winter road-clearing safety for our public works crew.

Some residents have needed reminders about snow-clearing procedures for sidewalks and driveways. A few residents have been contacted and warned for contravening the snow-clearing bylaw. Residents have been, and will continue to be, reminded that snow from driveways must be kept on their own property unless written permission has been given. Tickets will be issued

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: February 16th, 2026

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

to residents who have been warned and given a chance to correct and clean up snow dumping in contravention of the bylaw.

School Safety

The Protective Services Specialist continues to monitor and patrol school zones during peak times to ensure motorists comply with regulations and maintain safe driving habits, especially as snow and ice conditions worsen with fluctuating weather, especially in the early morning hours.

Upcoming Goals

The Protective Services Specialist will participate in the upcoming EMR training, which begins in the third week of February and continues into March.

Emergency Services

The Protective Services Specialist continues to respond to ambulance and fire calls as they arise.

COUNCIL POLICY / STRATEGY OR GOAL:	
---	--

Strategy:

Goal:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:
--

All applicable Bylaws and Territorial Legislation

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: February 16th, 2026

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

OFFENCE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	VERBAL OR VISUAL WARNING	WRITTEN WARNING ENFORCEMENT	FINES ENFORCEMENT
Animal Control Bylaw					
Animal Abuse/Welfare	1				1
Barking Dogs					
Dog Attack	1				1
Dog Bites					
Loose Cat/Dog	10	6	2	2	
Sled Dog Complaints					
Miscellaneous					
Traffic Bylaw					
Vehicle/Trailer Parking	8	1	1	6	
ATV/Snow Machine					
Fail to Stop (Sign or Light)	7			7	
Distracted Driving					
No Seat Belt					
Fail to carry/No valid driver's licence	1			1	
Suspended/Prohibited Driver					
Fail to carry-No Insurance/Registration	2			2	
Unsecure Load					
Obstructed Windshield/Windows					
Fail to drive to road conditions					
Improper use of plate/ No Plate	1				1
Drive w/o lights during low visibility	3		1	2	
Speeding	11		4	7	1
Speeding (School/Construct/Industrial)					
Suspected Impaired Driver					
Miscellaneous	4		1	2	1
Unightly Bylaw					
Overgrown Trees					
Long Grass & Weeds					
Garbage	1	1			
Miscellaneous					
Public Behavior Bylaw					
Miscellaneous					
Littering					
Public Intoxication	2			2	
Loitering					
Snow Removal Bylaw					
Sidewalks not cleared					
Driveway cleared on to street / sidewalk	1			1	
Snow being put on private property	5		1	4	
Miscellaneous					
TOTAL	58	8	10	36	5

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: February 16th, 2026

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Prepared by:

Brandon Scott
Protective Services Specialist
Date: February 9, 2026

Reviewed By:

Jonathan Wallington
Assistant Director of Protective Services
Date: February 11, 2026



REPORT TO COMMITTEE

DEPARTMENT: PUBLIC WORKS

Date: February 16, 2026

SUBJECT: DEVELOPMENT PERMIT APPLICATION D26-004 - CONVERTING EMPTY SPACE INTO A TAKEOUT PIZZA PLACE.

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER review and approve at their discretion, Development Permit Application No. D26-004, to allow the converting of an existing space to a Takeout Pizza Place at 910 Mackenzie Highway (Caribou Building), Lot 614, Plan 365.

WHEREAS all requirements of the Zoning and Building Bylaw 2469/IPS/25 are met. AND WHEREAS the applicant undertakes to conform to all relevant Municipal, Territorial and Federal policies and regulations.

BACKGROUND:

The Town of Hay River has received application from George Abraham with approval from Tara Schofield (Owner of the Building) to do minor renovations and open a Takeout Pizza Place at 910 Mackenzie Highway, Lot 614, Plan 365 - the current Caribou Building.

The Lot is zoned C2-Highway Service Commercial where *Eating and Drinking Establishments* are directly listed under Discretionary Uses, requiring Councils approval.

The history of the building has been used mainly for eating and drinking establishments with approved retail spaces.

There has never been an issue that we are aware of with this property and its uses.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Planning Act R.S.N.W.T. 1988, c.P-7
 Zoning & Building Bylaw No. 2469/IPS/25
 Current Electrical and Gas Codes.
 The Office of the Fire Marshall



REPORT TO COMMITTEE

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Application for Development #D26-004
Authorization from Owner.
Zoning and Definitions

Prepared by:

Randy Froese
Development Officer
Date: February 12, 2026

Reviewed by:

Glenn Smith, SAO
Acting Director of IPS
Date: February 12, 2026

Development Application

Town of Hay River

Form A

DZ6-004



100-62 Woodland Drive, Hay River, NT X0E 1G1
867-874-6522
townhall@hayriver.com

All materials must be clear, legible, and precise. Only applications that are complete will be accepted. This application is for a development permit only, if a building permit is required you must apply for one.

Address:	910 MacKenzie Hwy	Lot:	614	Block:		Plan:	365
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Applicant	
Name:	GEORGE ABRAHAM
Address:	11305 100ST
Town:	GRANDE PRAIRIE
Postal Code:	T8V2N4
Phone:	780-225-2255
Email:	GEORGE@GKHOLDINGS.CA
Signature:	

Property Owner	
Name:	TARA SCHOFIELD
Address:	910 MacKenzie Hwy
Town:	Hay River
Postal Code:	X0E1G1
Phone:	867-875-7156
Email:	NCINN.TARA@GMAIL.COM
Signature:	

*if applicant information is the same as property owner, please leave blank

Ownership Status	Owner:		Authorized Agent:		Other: (print)	
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Owner(s) of Property			
Owner(s):	Owner's Address & Postal Code:	Phone:	Email:

Converting the Empty Space to Take out
PIZZA Place

Office Use Only: Form A - File #:

GEORGE ABRAHAM		Jan 27, 2026
Name of Applicant (print):	Signature:	Date:

Office Use Only	
Project #:	
File #:	
Fee Paid: (Y/N)	\$ 100.00
Receipt #:	282086
Assoc. PROJ #:	
Site Plan Received: (Y/N)	
Received by:	
Conditions/Notes:	

Office Use Only: Form A - File #:

Randy Froese

From: Taralynn Schofield <ncinn.tara@gmail.com>
Sent: February 12, 2026 11:06 AM
To: Randy Froese
Subject: Caribou Centre

You don't often get email from ncinn.tara@gmail.com. [Learn why this is important](#)

[External Email] This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To Randy Froese

Let it be known that we at GFB Ventures Ltd. agree that GK Holdings o/a Abraham's Cannabis and LiL Ava's Pizza would be a welcome addition to the group of companies that currently occupy rental spaces at The Caribou Centre in Hay River, NT, located at 910 Mackenzie Hwy.

Any questions or concerns can be addressed by either email at ncinn.tara@gmail.com or by phone at 867-875-7156.

Thank you for your time on this matter.

Regards,
Tara Schofield
GFB Ventures Ltd.
912 Mackenzie Hwy.
Hay River, NT
X0E 0R8

TOWN OF HAY RIVER - ZONING AND BUILDING BYLAW

Bylaw No. 2469/IPS/25
 Schedule 1
 Regulations by Land Use Zone

7.10 C2 - HIGHWAY/ SERVICE COMMERCIAL**1. General Purpose**

To provide a zone for highway and service oriented commercial uses that provide services to residents and the travelling public and are generally vehicle-oriented.

2. Permitted Uses

- a) Caretaker Unit
- b) Drive-in Business
- c) Gas Bar
- d) Hotel
- e) Kennel
- f) Motel
- g) Retail Store, Convenience
- h) Vehicle Sales and Service
- i) Veterinary Clinic
- j) Accessory Buildings and Uses

3. Discretionary Uses

- a) Eating and Drinking Establishments
- b) Emergency shelter
- c) Housing, Multiple Unit (only for lots on the east side of the Hay River Highway)
- d) Public Use
- e) Public Utility Service
- f) Retail Stores
- g) Tourist related industry dependent on close proximity to a highway for trade
- h) Transitional Housing
- i) Warehouse Sales
- j) Wholesale and retail of the following:
 - i. plumbing or heating equipment and supplies;
 - ii. general machinery;
 - iii. manufactured homes and trailers.
- k) Those uses which, in the opinion of the Development Officer are similar to the permitted or discretionary uses, and which conform to the general purpose and intent of this zone

TOWN OF HAY RIVER - ZONING AND BUILDING BYLAW

Bylaw No. 2469/IPS/25
 Schedule 1
 Definitions

DEVELOPMENT OFFICER means any person appointed as such by resolution of Council and responsible for the administration of this bylaw, and shall also include any person acting as such from time to time appointed by Council.

DEVELOPMENT PERMIT means a certificate or document authorizing a specified development and includes, where applicable, a plan or drawing or set of plans or drawings, specifications or other documents. This permit is separate and distinct from a Building Permit.

DISCRETIONARY USE means a use of land or buildings provided for in this bylaw, for which a development permit may be issued by Council with or without conditions.

DRIVE-IN BUSINESS means an establishment which services customers travelling in motor vehicles driven onto the site where such business is carried on, where the customer normally remains in the vehicle for service.

DWELLING means any building used primarily for human habitation.

DWELLING UNIT means a building or portion thereof designed for or used exclusively as a residence or living quarters (usually containing constructed as including eating, sleeping, cooking, and toilet sanitary facilities) for one household.

EATING AND DRINKING ESTABLISHMENTS means a retail food or drink establishment where prepared foods and beverages, including alcoholic beverages, are offered for sale to the public, for consumption on or off the premises. This includes neighbourhood pubs, licensed restaurants, cafes, delicatessens, tea rooms, lunch counters and take-out restaurants. This does not include drive-thru services.

EATING AND DRINKING ESTABLISHMENTS, DRIVE-THRU means an eating or drinking establishment that serves patrons directly to motor vehicles through a service window; and as such require a driveway to accommodate vehicle stacking.

EMERGENCY SHELTER means a facility that provides transitional housing or temporary accommodation for people in need of shelter as its primary use. Supportive uses may also include offering health, education, or food services. Emergency shelters may be used to assist a range of populations including but limited to those experiencing domestic violence or homelessness; they also may include sobering facilities but do not include health care facilities for addictions treatment.

EQUAL DEGREE OF ENCROACHMENT is defined as a standard applied in determining the location of encroachment limits so that the flood plain lands on all sides of a watercourse/waterbody are capable of conveying/storing a proportionate share of the flood water. This is determined by considering the effect of encroachment on the hydraulic efficiency of the flood plain along both sides of a watercourse or along the shoreline of a waterbody for a significant reach. In flood risk areas designated on the Flood Risk Map, the maximum encroachment permissible is defined as that which will cause a 30 cm rise in the elevation of the design flood were the flood plain was not developed. Equal degree of encroachment is necessary to provide an equal opportunity for owners of flood prone land to develop their property.