



AGENDA

PUBLIC INPUT

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. DECLARATION OF INTEREST**
- 4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**
- 5. INFORMATION ONLY**
 - a. Council Liaison Monthly Updates
 - b. Monthly Mayors Policing Report for August – page 2-7
- 6. ADMINISTRATIVE ENQUIRIES**
- 7. NEW BUSINESS**
 - a. Infrastructure and Planning Services Monthly Report for August– page 8-18
 - b. Recreation and Community Services Monthly Report for August – page 19-31
 - c. Emergency Services Monthly Report for August – page 32-37
 - d. Excused Absence – page 38
- 8. NOTICE OF MOTIONS**
- 9. IN CAMERA**
 - a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)
- 10. ADJOURNMENT**

MONTHLY POLICING REPORT

August 2025

Hay River, NT

Hay River Detachment
“G” Division
Northwest Territories



The Hay River RCMP Detachment investigated a total of 387 occurrences during the month of August 2025 which is 73 more occurrences than August 2024.

Community Policing Priorities:

(1) Community Policing – Communicate effectively

Hay River RCMP members participated and attended Fisherman’s wharf and interacted with the community members. Hay River RCMP members participated in the community softball finals. The RCMP members also attended and patrolled the Carnival and Musical Ride events. Local youth groups were provided with tours and presentations within the Detachment that were very well received. There was also a large hand games which occurred on the K’atl’odeeche First Nations. The Hay River RCMP have increased patrols with the evacuation of Fort Providence to the community of Hay River.

(2) Substance Abuse – Alcohol and Drugs

The RCMP did not execute any search warrants into countering the illicit drug trade in the month of August. The RCMP further engaged in the investigation and documentation of 6 information files and 18 suspicious person/vehicle/property files, 11 trafficking/possession for the purpose of trafficking in controlled substance files. Alcohol was disposed of in 8 files.

(3) Violence in relationships

There were 7 files related to intimate partners and/or violent situations, of these files there are 3 which have led to charges in front of the courts, and 2 are still under investigation.

Prolific Offenders

To address what causes the greatest harm in Hay River RCMP Detachment area, a prolific offender management system was created in an effort to identify and monitor those who are most likely to cause the most significant amount of harm to the community. Harm reduction will directly tie into the community policing as a priority, and partner engagement will be critical to successful outcomes. Patrols, provide a visual policing presence and further strive to hit other communities who the Hay RCMP are responsible for providing policing. Other patrols focus on the down town area, including the arena and library which will

continue to deter and detect illicit activity and or unwanted loitering:

K'atl'odeeche First Nations –82 patrols

Enterprise – 9 patrols

Foot patrols in the downtown and high traffic areas – 115

The Hay River RCMP also commenced a pro-active initiative to check prolific offenders, ensuring that they are abiding by their release/court-imposed conditions. This has shown positive results. In August 2025, the RCMP conducted 14 curfew checks leading to charges on prolific offenders within the community.

Notable Community Events For The Month:

Violations	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (excluding sexual assaults)	27	181	7	192
Sexual Offences	1	12	2	19
Mental Health	5	75	9	109
Wellbeing Checks	27	135	9	99
Drug Offences	9	120	1	97
Impaired Driving	8	78	-2	96
Mischief (Property Damage)	6	41	2	74
Possession of Property obtained by crime	1	16	0	11
Break and Enter	7	62	7	88
Theft	17	136	14	214
Disturb the peace and Mischief (Interfere with lawful enjoyment)	65	520	54	625
Other Violations	103	887	42	1105
Total Violations	276	2263	145	2729

Total Calls for service 387

JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral - Accepted	0	12	-1	17
Victim Services Referral - Declined	10	111	7	150
Victim Services - Proactive Referral	0	2	1	7
Victim Services - Not Available	0	0	0	0
Victim Services Support to RCMP Call for Service (Attendance)	0			
Youth Alternative Measures (YCJA Warnings & Cautions)	0			
Youth Diversion (Community Justice Referrals)	0			
Adult Diversions (Community Justice Referrals)	0			
Emergency Protection Orders	0	17	0	19
Emergency Medical Transport of Patients	0	9	2	31
Prisoners Held (On Detachment's Occurrences)	47	386	12	325

*Diversions are not occurring pre-charge currently as the local Community Justice/Restorative Justice committee was not operational within our jurisdiction. They are just beginning to work on filling their coordinator position.

First Nation and Inuit Policing Program/ Letter of Collaboration Priorities	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Community Policing Engagements	4	73	0	43
Reconciliation/Cultural Activities	2	31	0	16
Community Leadership Meetings	1	19	0	7
Cultural Awareness Training	1	1	0	3
Activities to Increase Awareness of Policing	7	162	0	86
School Visits/ Presentations	0	32	0	38

FNIPP - Cst ROY-WRIGHT conducted a number of patrols of the First Nation Community liaising with community members. Cst ROY-WRIGHT also participated in SafeGrowth which is a program being run by Housing but has impacts in all three of the SSSD communities. Hay River RCMP members also helped put up the RCMP Tepee for the Hand Games and conducted numerous patrols.

Community (or hotspot or proactive) Patrols	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Number of Patrols in Downtown area	115	573	0	0
Number of Patrols to K'atl'odeeche First Nation	82	676	0	0
Number of Patrols to Enterprise, NT	9	72	0	0

If you have any questions or concerns regarding this report and would like to discuss it further, please feel free to contact me via phone, email or in person. Respectfully submitted.

Sgt P.M. UNGER Reg. #55155
 Cell phone 867-874-4060
 NCO i/c Hay River RCMP

Distribution List:

Mayor JAMESON
 "G" Division Criminal Operations
 "G" Division Business Manager
 A/Insp J. LAI District Officer in Charge
 S/Sgt T. WILLIAMS District Advisory Non-Commissioned Officer



REPORT TO COMMITTEE

DEPARTMENT: **Infrastructure and Planning Services** DATE: September 9, 2025

SUBJECT: **Infrastructure and Planning Services Monthly Report for August 2025**

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Infrastructure and Planning Services Monthly Report for August 2025 as presented.

BACKGROUND:

Engineering and Capital Projects:

All capital projects are detailed in the 2025 Project Status sheet. Some project progress of note include:

Lift Station #1

- Work continues with the steel, stairs and railings nearly complete. A temporary bypass remains in place and being monitored by the contractor.





REPORT TO COMMITTEE

DEPARTMENT: Infrastructure and Planning Services

DATE: September 9, 2025

SUBJECT: Infrastructure and Planning Services Monthly Report for August 2025

Golf Course Updates

- Work to do the golf course green updates has begun. This work will be completed this year. Procurement is complete on the upgrades to the golf clubhouse.

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REPORT TO COMMITTEE

DEPARTMENT: **Infrastructure and Planning Services** **DATE:** September 9, 2025

SUBJECT: **Infrastructure and Planning Services Monthly Report for August 2025**

Compactor Replacement

- Pre-tendering work is now underway to research options for a Vendor 4 year warranty rebuild of the existing compactor, new and used options. Additionally, options are being considered for a short term compactor while the tendering process is completed.

Former NFTI Site Project

Work continues on the former NFTI Site with \$117,115 of the \$850,000 provided through the United Way grant having been spent. Work includes the following;

- The lower section has now been completely cleared of burnt trees.
- Soil samples have been taken and found the lower section to be fertile. This work is being completed by the Territorial Agrifood Association through their own funding in conjunction with a few universities.
- The metal cleanup of the site is underway. This work is combined with a number of other metal cleanup work and is at no cost to the town.
- The planner that will be working on the area development plan will be on site the week of September 22nd.
- There has been significant interest in the project by local farmers which IPS will continue to follow up on during further consultation.



Image showing complete clearing of lower level



REPORT TO COMMITTEE

DEPARTMENT: Infrastructure and Planning Services

DATE: September 9, 2025

SUBJECT: Infrastructure and Planning Services Monthly Report for August 2025

Water License Activities:

Ongoing monitoring in support of regular reporting.

Public Works and Maintenance – Completed in August

Roads and Ditches

- The shoulder adjacent to the Service Road had additional aggregate added to prevent the asphalt from further degradation.
- Manhole height adjustment completed on Miron Drive.
- Ditching work in the Industrial Drive Area and Vale Island has begun.
- The salt and sand required for the upcoming snow clearing season has been ordered.
- The sander, dump truck and blade have been ordered and it is anticipated that the sander will arrive in time for the snow clearing season.

Equipment Maintenance

- Less work this period due to holidays.
- Rec Department tractor front differential repair.

Solid Waste

- Compacting activities are currently being done by a dozer which is less efficient and a short term option.
- The crushing and bailing of vehicles and metal at the landfill was paused but has now returned. The focus is now to finish collecting metal in the town from the former NFTI site and other areas to complete the work.
- The lower landfill road was rebuilt

Water and Wastewater

- Restoration work at the reservoir from a water feed line break repair is completed.



REPORT TO COMMITTEE

DEPARTMENT: **Infrastructure and Planning Services**

DATE: September 9, 2025

SUBJECT: **Infrastructure and Planning Services Monthly Report for August 2025**



- MTS water line repair completed

Facilities Management / Miscellaneous

- The exhaust fan for the dog pound was repaired.
- The electrical upgrades and new stainless steel counter tops have been completed at Fisherman's Wharf.



REPORT TO COMMITTEE

DEPARTMENT: Infrastructure and Planning Services **DATE:** September 9, 2025

SUBJECT: Infrastructure and Planning Services Monthly Report for August 2025

Planning and Development

Planning and Land Management

- The updated development permit applications have now been added to the town website and are available at the front desk for those wishing to apply.
- The Director of IPS attended initial planning meeting with Stantec to begin the work of integrating the recently completed flood mapping into the Zoning and Building Bylaw.

Enforcement

- There are 2 active files that are being followed up by Protective Services that IPS has been assisting with. Both involve uses not consistent with the zoning.

Permitting

The following permits were issued for the month of August 2025:

August 5, 2025	DH25-061	Development Permit	43 Woodland Drive	Home Occupation Office
August 8, 2025	D25-060	Development Permit - Demolition	Mackenzie Highrise, 3 Capital Drive	Demolish of all Interior Items (furniture, appliances etc.), Abatement of all Hazardous Building Materials and repair leaks in roof
August 8, 2025	D25-062	Development Permit	33 Balsam Drive	New 18' x 40' Garage
August 8, 2025	D25-063	Development Permit	33 Balsam Drive	New Fence
August 8, 2025	D25-065	Development Permit	8 and 10 Industrial Drive	Chain Link Fence
August 14, 2025	D25-067	Development Permit	11 Swallow Drive	New Side Yard Fence
August 21, 2025	D25-068	Development Permit	47031-A Mackenzie Highway	New Manufactured Home



REPORT TO COMMITTEE

DEPARTMENT: Infrastructure and Planning Services **DATE:** September 9, 2025

SUBJECT: Infrastructure and Planning Services Monthly Report for August 2025

August 21, 2025	D25-069	Development Permit	47031-E Mackenzie Highway	New Manufactured Home
August 21, 2025	D25-070	Development Permit	47031-F Mackenzie Highway	New Manufactured Home
August 21, 2025	D25-071	Development Permit	47031-G Mackenzie Highway	New Manufactured Home
August 21, 2025	D25-072	Development Permit	47031-H Mackenzie Highway	New Manufactured Home
August 21, 2025	D25-073	Development Permit	47031-I Mackenzie Highway	New Manufactured Home
August 21, 2025	D25-074	Development Permit	47031-J Mackenzie Highway	New Manufactured Home
August 21, 2025	D25-075	Development Permit	47031-K Mackenzie Highway	New Manufactured Home
August 21, 2025	D25-076	Development Permit	47031-L Mackenzie Highway	New Manufactured Home
August 21, 2025	D25-077	Development Permit	47031-M Mackenzie Highway	New Manufactured Home
August 21, 2025	D25-078	Development Permit	47031-N Mackenzie Highway	New Manufactured Home
August 21, 2025	D25-079	Development Permit	47031-O Mackenzie Highway	New Manufactured Home
August 21, 2025	D25-080	Development Permit	47031-P Mackenzie Highway	New Manufactured Home
August 21, 2025	D25-081	Development Permit	48031- Back Road	New Manufactured Home

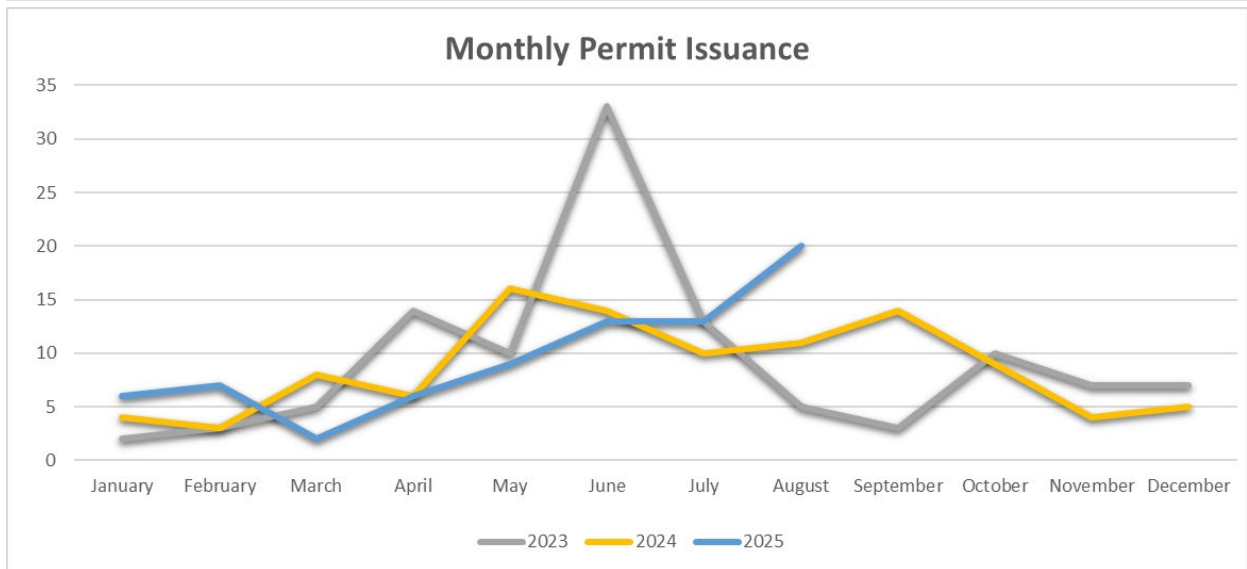


REPORT TO COMMITTEE

DEPARTMENT: Infrastructure and Planning Services

DATE: September 9, 2025

SUBJECT: Infrastructure and Planning Services Monthly Report for August 2025



COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:
Patrick Bergen
Director of Infrastructure and Planning Services
September 9, 2025

Reviewed by:
Glenn Smith
SAO
September 9, 2025



2025 Project Status

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Infrastructure and Planning Services	553 - Preliminary Drainage Plan (Now Woodland Drive Drainage)	Stantec will complete a desktop review of the present water, sewer and storm infrastructure based on the Town's as-builts and Stantec's own information. Report anticipated by the end of September	May 1, 2024	September 1, 2025	Design	20%
Infrastructure and Planning Services	Airport Road Upgrade - Flood Mitigation	2025 - Design procured, Geotechnical work underway, Consultation continuing and GHG study complete 2026 - Tender and Construction	January 1, 2024	December 31, 2026	Design	20%
Infrastructure and Planning Services	Aspen Heights Subdivision Development	Corporate Services to update the website and Land Development pamphlet to make the land available for sale.	January 1, 2024	September 30, 2025	Scoping	95%
Administration	Asset Management System Implementation	Project currently on hold until Asset Management Specialist hired. Project Charter, Project Plan and budget to complete remaining Rec rollout complete.	January 1, 2022	December 31, 2026	Construction	50%
Recreation and Community Services	Bob McMeekin Park Enhancements	Water line under the service road is last remaining item to completion estimated to be completed this fall.	April 1, 2023	October 31, 2025	Construction	95%
Infrastructure and Planning Services	Capital Drive Watermain, Sidewalk and Roadworks	Grass put in on strip adjacent to the high rise. Grass seed added to the bare spots along the sidewalk on the other side and watering complete.	June 1, 2023	July 31, 2025	Complete	95%
Infrastructure and Planning Services	Cemetery Expansion - New Site	Stantec Assessment complete. Council passed overall budget increase to \$992,680 over 2025 and 2026. IPS will review and firm up costs and project timeline.	June 1, 2023	November 1, 2026	Design	15%
Infrastructure and Planning Services	Community Climate Adaptation Plan	RFP to be issued by September 15, 2025	June 15, 2025	March 31, 2026	Design	20%
Recreation and Community Services	Don Wright Park Revitalization	Seeking Council approval to repurpose as a dog park in September 2025.	June 15, 2025	December 31, 2025	Scoping	10%
Infrastructure and Planning Services	Flusher engine replacement	Complete	June 1, 2024	April 30, 2025	Complete	100%
Infrastructure and Planning Services	Former NFTI Site Redevelopment	Ag Plan update underway with consultation with Ec Dev committee next. Metal and Site Cleanup to be completed in September 2025. Area Development Plan to be completed in Spring 2026.	January 1, 2024	December 31, 2026	Design	20%
Infrastructure and Planning Services	Fraser Place Remaining Landscaping	Project deferred to 2026. Small amount of original budget available to complete landscaping. Will assess and progress in the Spring	January 1, 2025	December 31, 2026	On Hold	10%
Infrastructure and Planning Services	Golf Course Upgrades	Tender complete for supply and installation of greens, Flooring Supply and Install, Aggregate Supply and Delivery, Clubhouse Kitchen Renovation, Tree Removal and Mulching and Golf Green preparation. Green replacement work starting in September 2025	January 1, 2024	December 31, 2025	Design	20%
Protective Services	Heavy Rescue Truck Replacement	Tender closed and awarded. Expected arrival December 2025	June 1, 2023	December 1, 2025	Construction	75%
Infrastructure and Planning Services	Industrial Area Drainage	Work currently underway.	January 1, 2024	December 1, 2026	Construction	35%



2025 Project Status

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Infrastructure and Planning Services	Industrial Area Expansion- preliminary design	Stantec will have a Preliminary Plan of Subdivision, Preliminary Roadway Plan, Preliminary Grading Plan and Preliminary Opinion of Probable Costs by October 2025 to inform a business case to build a new road parallel and west of Dean Drive from Lagoon Road South to access industrial lots.	June 1, 2024	October 30, 2025	Procurement	20%
Infrastructure and Planning Services	Infrastructure Planning and Studies	Ongoing work throughout 2024-2025	January 1, 2023	December 31, 2025	Design	15%
Recreation and Community Services	Inukshuk Park Upgrades Phase 1	Some funding in place, working on scope			Scoping	10%
Infrastructure and Planning Services	Lift Station # 3 Replacement	Working with Stantec to validate assumptions in engineer report. Will bring update back to Council when complete.	January 1, 2024	December 31, 2027	Scoping	10%
Infrastructure and Planning Services	Lift Station 1 Mitigation	Existing building has had asbestos mitigation and building has been removed. Project continuing per budget and timeline.	June 1, 2023	October 31, 2026	Construction	40%
Infrastructure and Planning Services	Miron Storm Outlets Improvements	All outlets have been flushed and camera'd. Stantec has completed a report and cost estimate to be executed in the 2026 budget if flood repair funding still available through MACA.	January 1, 2025	December 31, 2025	Design	15%
Infrastructure and Planning Services	Miron/ John Mapes/ Riverbend Storm and Sewer Manhole Upgrades	Manholes reseated on Miron, John Mapes & Riverbend. Remaining work underway	March 30, 2024	October 31, 2025	Construction	75%
Infrastructure and Planning Services	Municipal Solid Waste Facility (Phase I and II)	Stantec has provided the initial regulatory roadmap and defined next steps. Stantec providing fee letter for next steps. Design and public consultation plan to be developed. Waiting for final grant funding decision.	January 1, 2023	December 31, 2027	On Hold	10%
Infrastructure and Planning Services	New Town Hall - Initial Design and Budget	A peer review of the draft budget and plans for the new town hall has been assigned to Colliers in preparation for a presentation to Council	January 1, 2024	December 31, 2025	Design	20%
Administration	Online Payroll System	Complete	March 1, 2025	May 31, 2025	Complete	100%
Infrastructure and Planning Services	Paradise Road Erosion Assessment	Burnt and hazardous trees removed. Signage in place for steep bank on moved road.	June 1, 2023	September 30, 2025	Construction	75%
Infrastructure and Planning Services	Paradise Road Repair and Replacement	Hydroseeding and watering complete. Danger trees removed from road right of way.	June 1, 2023	September 30, 2025	Construction	95%
Infrastructure and Planning Services	Pickup Truck Replacement Program	Complete	January 1, 2025	April 15, 2025	Complete	100%
Infrastructure and Planning Services	Pumps and Generator Replacements at Lift Stations	Upgrade of primary pump and motor at the water plant underway with goal of completing in time for increased requirements.	January 1, 2023	December 31, 2025	Construction	60%
Infrastructure and Planning Services	Regional Landfill Diversion Program	IPS following up with MACA on remaining funding and intended uses of funds.	January 1, 2023	December 31, 2025	Construction	40%
Recreation and Community Services	Replace Playground Fall Zones	Malcolm, Gord Thompson, Vale Island, and Tri Service parks complete. Keith Broadhead Park will be completed internally in September with remaining sand. West Channel Playground scheduled for 2026.	July 1, 2024	October 31, 2025	Construction	75%
Infrastructure and Planning Services	Sander and Dump Truck	Sander and truck procurement underway. Hoping to have delivered in 2025.	January 1, 2025	December 31, 2025	Procurement	25%



2025 Project Status

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Recreation and Community Services	Skatepark Upgrades	Pump Track Ordered in 2025 with installation to occur in 2026.	January 1, 2023	August 31, 2026	Procurement	15%
Recreation and Community Services	Skating ice surface painting machine	Complete	September 1, 2024	January 31, 2025	Complete	100%
Infrastructure and Planning Services	Small Capital		January 1, 2025	December 31, 2025	Scoping	0%
Recreation and Community Services	Small Capital Program - Recreation	Trophy Case \$5,600, Conferencing Equip \$15,000, Resin Planters \$5,000 complete. Budget increased by \$10K (Sport North Facility upgrades grant) for ball diamond irrigation upgrades	January 1, 2025	September 30, 2025	Scoping	0%
Tourism	Small Capital Program - Tourism and Economic Development		January 1, 2025	September 30, 2025	Scoping	0%
Infrastructure and Planning Services	Vale Island Multi-Use Recreation Area	Dog fence being installed. Tender being prepared for concrete pad and board system.	June 1, 2023	August 31, 2026	Scoping	20%
Infrastructure and Planning Services	Vale Island Truck Fill Tank Replace	Complete. Some adjustments to support water truck fill efficiencies to be investigated.	June 1, 2023	July 31, 2025	Complete	100%
Infrastructure and Planning Services	Vale Island/West Channel Drainage	Work currently underway.	April 1, 2023	November 30, 2025	Construction	75%
Infrastructure and Planning Services	Visitor Information Wayfinder Signage Development	Complete	June 1, 2024	July 1, 2025	Complete	100%
Infrastructure and Planning Services	Water Treatment Plant Feasibility Study and Preliminary Design	Few small items to be completed including details on the chlorine retrofit and then complete within estimated timeline. Consultation with local indigenous govts and communities is ongoing.	June 1, 2024	December 31, 2025	Construction	95%
Infrastructure and Planning Services	West Channel Flood Mitigation	Topographic survey completed, and approval received to stockpile material on Commissioner's Land. Project will be complete late this summer.	April 1, 2023	November 30, 2025	Construction	70%
Infrastructure and Planning Services	Wheel Loader Replacement	New Loader ordered	January 1, 2025	December 31, 2025	Construction	50%



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** September 9th, 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for August 2025 as presented.

BACKGROUND:

Recreational Programming

Department of Recreation programs and services have been interrupted since August 31st as the Community Centre has been hosting wildfire evacuees from Fort Providence.

Approximately 590 evacuees registered at the evacuation center in the initial days of the emergency. Best estimates indicate that approximately 175 evacuees were being accommodated on cots at the Community Centre. Meals and food services were being provided at the Community Centre. Food service peaked at approximately 525 servings for one meal but has averaged approximately 275 servings per meal.

Most Town delivered recreation programs have been interrupted, postponed and/or cancelled to ensure adequate care, comfort, and recreation activities at no cost to evacuees. That said, the Don Stewart Aquatic Centre remains open to the public, and the After School Club was moved to an alternate location.

Evacuee support services included:

- Information desk: THR Department of Recreation - Programming team
- Custodial and building maintenance: THR Recreation Maintenance team
- Evacuee registration + care and comfort support: HRHSSA staff
- Medical assessments and services: Dehcho Regional Health Services
- Transportation: KFN and Hay River Metis Government Council
- Food services: local restaurant, Hay River Seniors Society, local volunteers
- Pet kennels: Hay River Animal Shelter + 2 privately owned kennels
- Financial support:
 - o GNWT Department of Finance: GNWT evacuee financial support
 - o GNWT Department of ECE: income assistance programs
- Building security: local contractor
- Donations: Thrift Store and Soaring Eagle Friendship Centre
- Programming and activities coordinated and delivered by multiple community partners:
 - o THR Department of Recreation
 - o Soaring Eagle Friendship Centre
 - o Hay River Youth Centre
 - o Hay River Centennial Library



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** September 9th, 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Youth Programming

Summer Heat: Summer Heat continued this month with a total of 30 campers registered for the full summer program and 4 full time play leaders. This month, Summer Heat visited the Hay River Golf Club and the Hay River Museum.

Summer Heat also enjoyed weekly visits to the library, a visit and educational session with volunteers from the Hay River Community Garden, visits to local beaches and enjoyed craft sessions with a local contracted instructor. Summer Heat is fully funded by Municipal and Community Affairs Children and Youth Resiliency Program funding.

Adventure Afternoons: Adventure Afternoons continued this month. The program is available to youth ages 9 – 13 and features a weekly themed activity and movie. This month, youth participated in two Adventure Afternoons, with a total of 29 youth in attendance. This program is fully funded by Canadian Tire Jumpstart, as a part of the Department of Recreation's Spring and Summer Sports Series.

NWT Judo Clinic: The Town of Hay River Department of Recreation partnered with NWT Judo to offer a Judo Clinic and tournament from August 5 - 9. This clinic was offered to youth ages 6 – 13 and was facilitated by an instructor from NWT Judo. Eighteen (18) youth registered for the clinic, which was fully funded by Canadian Tire Jumpstart as a part of the Department of Recreation's Spring and Summer Sports Series.

Fitness Programming

Regular fitness programming continued this month, with 5 instructor-led fitness classes and 2 self-led, supervised fitness classes for older adults. Fit Girls, Fit Girls Jr, Fit Guys and Fit Guys Jr, facilitated by the Recreation Programmer, continued this month. These learn to lift programs target youth between the ages of 10 – 18 and have been popular with this demographic.

Attendance at instructor-led fitness programming increased with a total of 205 participants attending programming. In comparison, 113 participants attended instructor-led fitness programming in July. This increase is due to the Fit Girls and Fit Guys programs run by the Recreation Programmer.

New Horizons for Seniors Grant

Seniors Coffee: The Seniors Coffee program resumed this month, occurring weekly on Tuesdays at the Hay River Community Centre. Attendance at Seniors Coffee has remained strong with a total of 31 seniors attending the program in August.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** September 9th, 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Seniors Golf: The Seniors Golf program, offered in partnership with the Hay River Golf Club, continued this month. Attendance at Seniors Golf increased this month with a total of 34 seniors participating in the program. This is up from 31 participants in July.

Community Programming

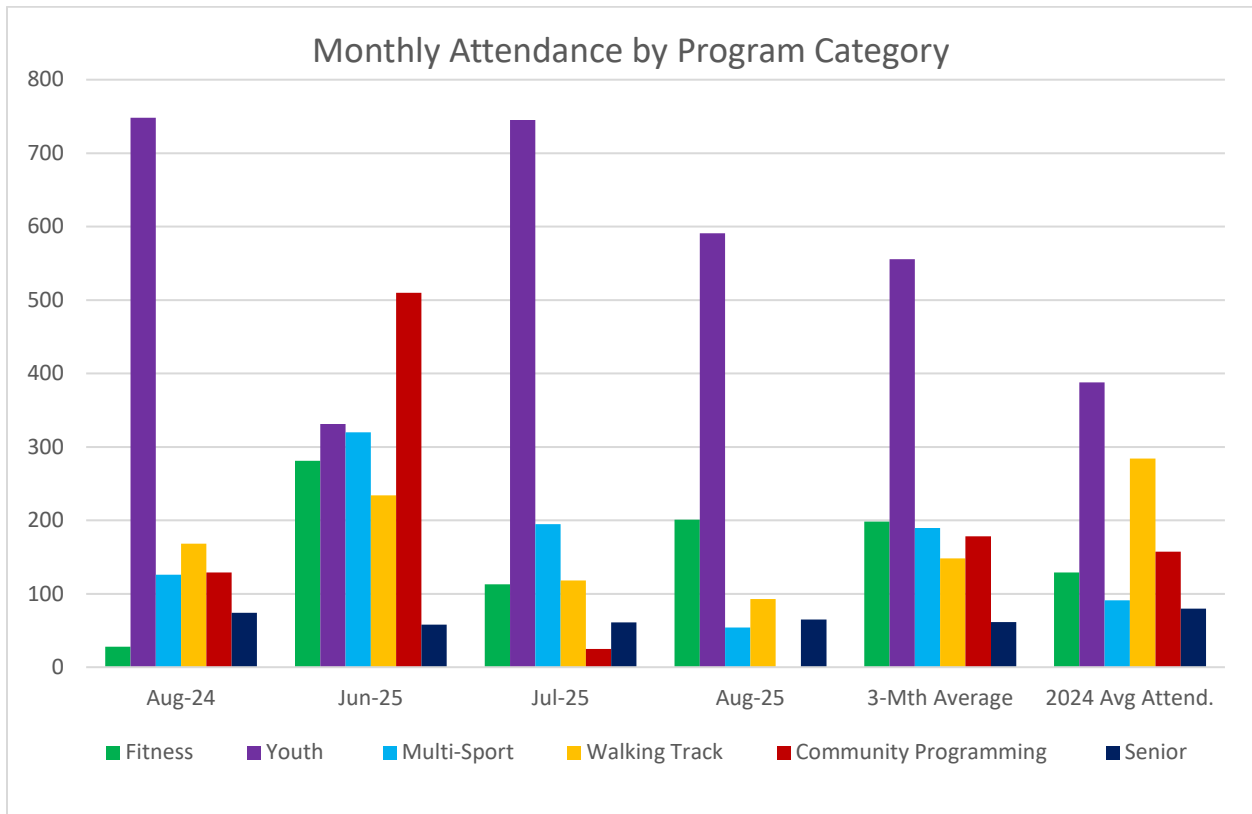
Multi-Sport Programming: Multi-Sport Drop-In activities continued at the Hay River Community Centre. Indoor soccer, basketball, floor hockey, badminton and pickleball are offered daily.

Grant Applications:

CPRA Reaching Each & Every One Grant: THR Recreation applied for \$18,000 from the Canadian Parks & Recreation Association in August. This funding, if awarded, will be used to support youth sports programming from September 2025 – March 2026.

New Horizons for Seniors Program: THR Recreation applied for \$25,000 from Service Canada through the New Horizons for Seniors Program. This funding, if awarded, will be used to support seniors programming from October 2025 – September 2026.

Recreation Programming Statistics

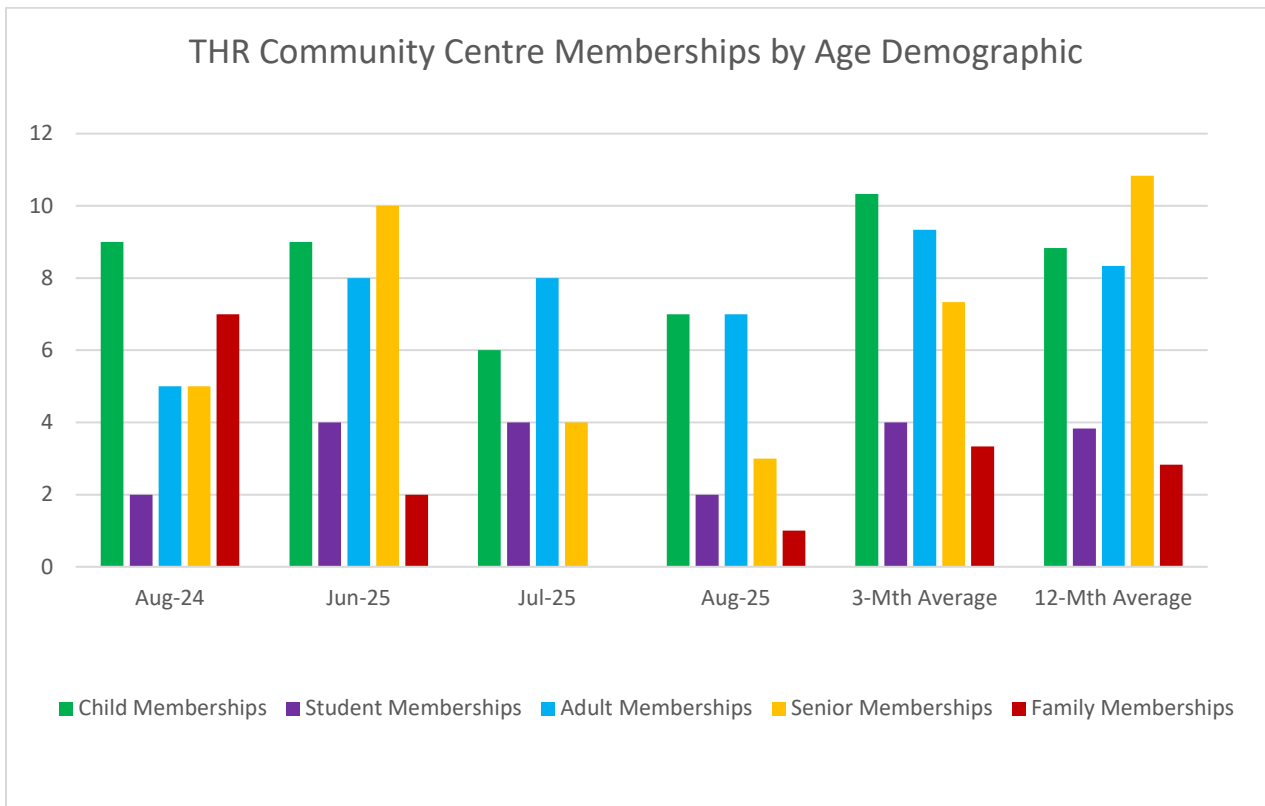
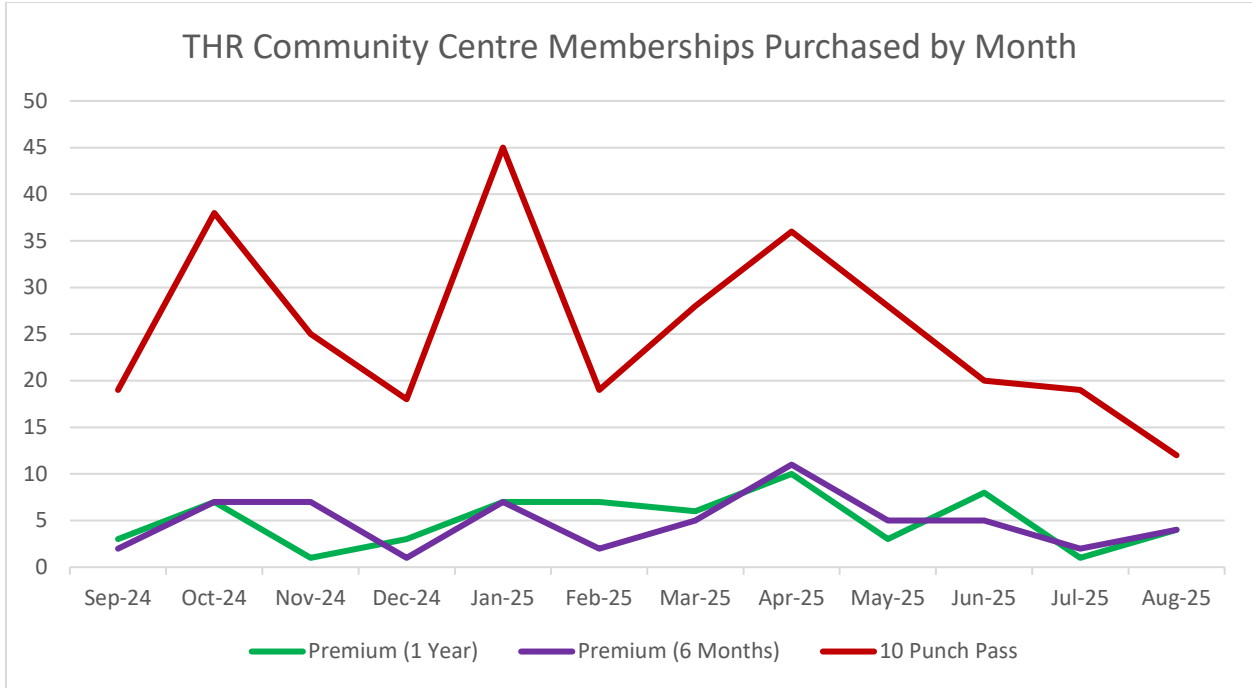




REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** September 9th, 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT





REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** September 9th, 2025




















SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Aquatics

General

The pool continued to operate well during the month of August. Due to lower staffing levels during the summer, the pool remained closed on Sundays. The aquatic centre remained open through preparation and operation of the evacuation centre supporting Fort Providence wildfire evacuees.

Don Stewart Aquatic Centre operational hours:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Early Bird (6am – 8am)						
Morning Swim (8am-12pm)						
Afternoon Swim (12pm-6pm)						
Evening Swim (6pm-8:30pm)						

Staffing

The Don Stewart Aquatic Centre is currently staffed with 2 Senior Lifeguards, 4 Casual Lifeguards, and 1 Junior Lifeguard. One of the Senior Lifeguards has chosen to move to a casual position in October. Interviews were held the last week of August, and job offer letters are being issued to candidates to fill vacant positions. Due to lower staffing levels during the summer, the pool remained closed on Sundays.

Attendance

August attendance was 1,184. This was lower than July (1,764). It is also lower than the same period in 2024 (1,692) and 2022 (1,391). The pool was closed on Sundays due to low staffing levels which attributed to lower attendance numbers. However, multiple day camps including our own Summer Heat program contributed to total attendance.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** September 9th, 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Groups that used the pool in August included:

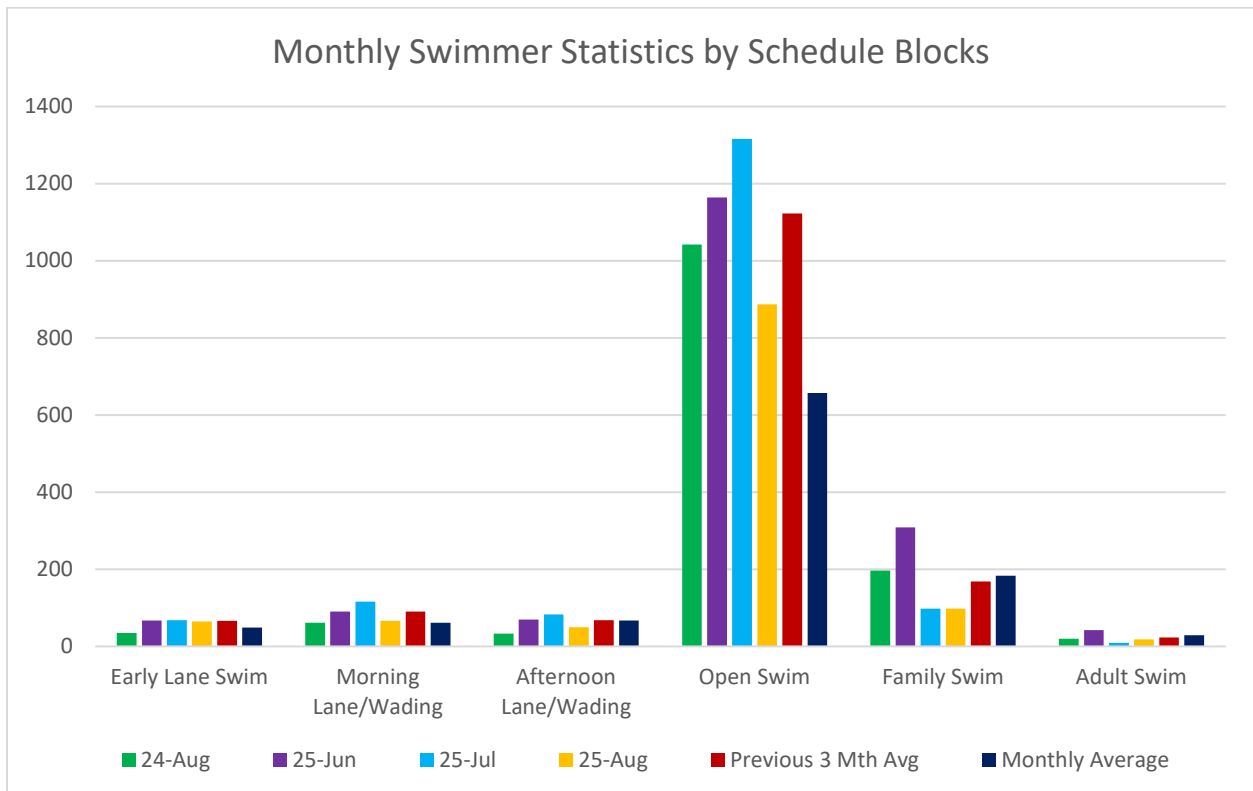
<u>Group</u>	<u># of Occurrences</u>
Setsi Frederick Daycare	8
French Assoc. Day Camp	5
Summer Heat	20
Growing Together	3
Birthday Parties	1

Swimming Lessons and Special Programming

There were no swimming lessons offered during the summer.

The Aquatic Supervisor travelled to Fort Smith on Aug 18-21 to teach Intermediate First Aid and Bronze Medallion courses to support the Town of Fort Smith's aquatic team and programs.

Don Stewart Aquatic Centre Statistics

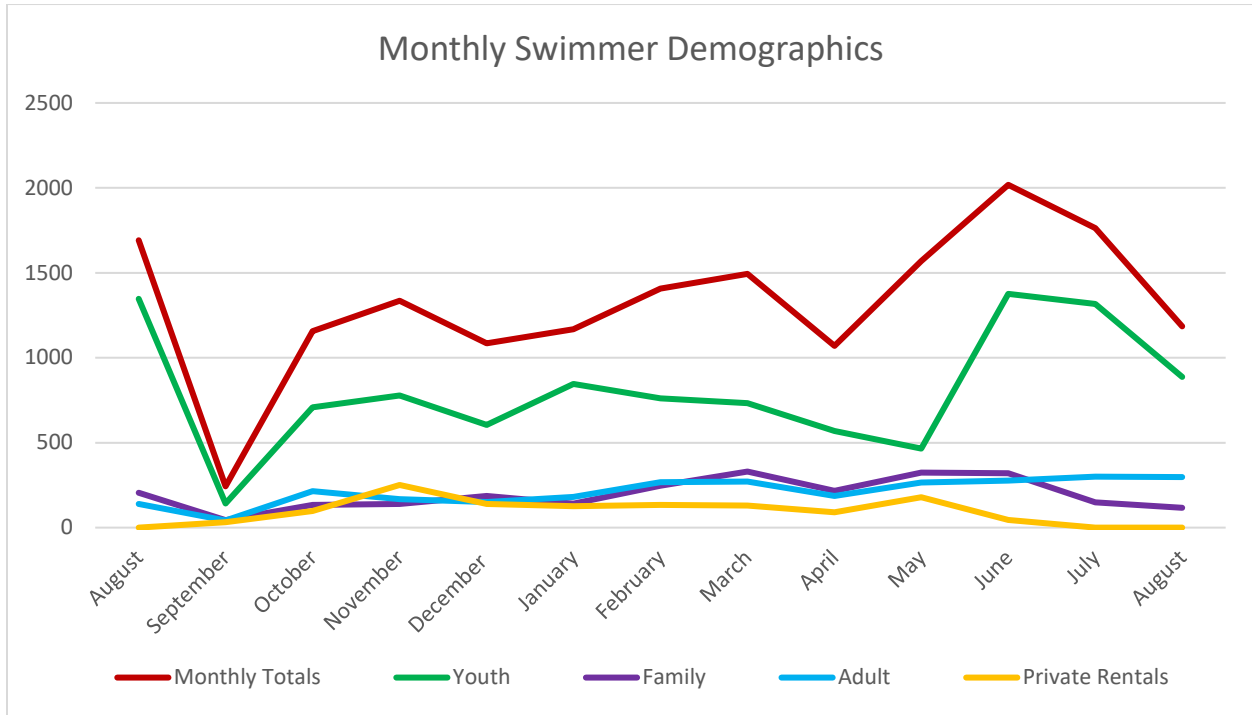




REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** September 9th, 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Facilities and Maintenance

Other Community Centre Maintenance Items:

- Community Centre used as an evacuation centre as of August 31st.
- All Community Centre rooms and common areas adapted and occupied to support evacuee support services.
- Ongoing building inspections, preventative maintenance, etc.
- Maintenance and adjustments to HVAC systems as per weather conditions.
- Regular room rentals setup according to weekly instructions.
- Monthly fire extinguisher and safety checks.
- Regular inspections of fleet vehicles and equipment.
- Set up and takedown of Town of Hay River programming and community events/rentals.
- Weekly and monthly staff safety training and tailboard meetings.

Don Stewart Aquatic Centre:

- Weekly walkthrough of Aquatic Centre with Maintenance and Aquatics staff.
- Weekly vacuuming of pool and hot tub.
- Steam room repair with support from local contractor



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** September 9th, 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

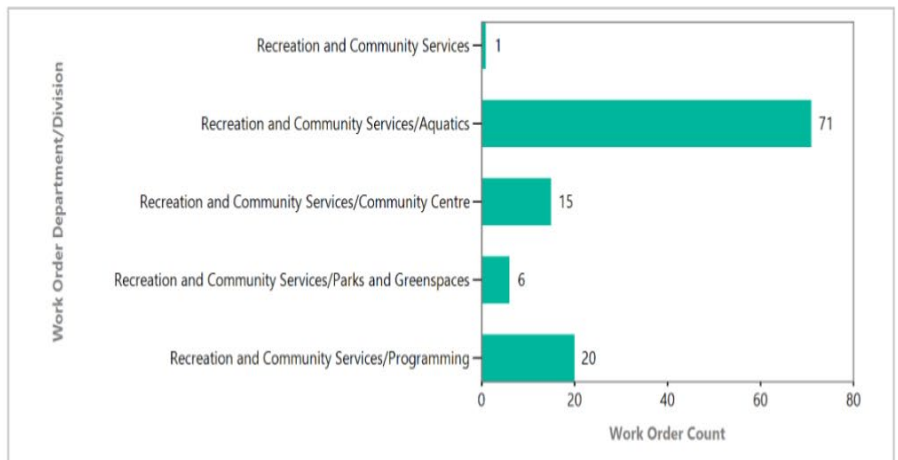
Parks and Greenspaces:

- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Monthly inspections of THR managed greenspaces and offsite locations.
- Flower supply, watering and plant care tender underway via local contractor.
- Mowing routines ongoing at THR managed greenspaces.
- Deployment of offset tilting ditch mower attachment for Rec Department tractor.
- Watering, mowing and lawn care at Town of Hay River downtown facilities.
- Regular ball diamond maintenance routines at Keith Broadhead Park.
- Daily watering of trees at Fishermen’s Wharf Pavilion and Bob McMeekin Park
- Weekly watering of trees at Tri Service Park, McMeekin Park and Community Centre
- General cleanup, inventory and organization of Rec Department shop and shop yard.
- Regular safety inspections and clean up of playgrounds and greenspaces.
- Fencing installation completed by local contractor for off leash dog runs :
 - Keith Broadhead Park
 - Vale Island Multi-Use Rec Area
- Further seasonal shutdown and winterization expected in September and October:
 - Winterization of Fishermen’s Wharf Pavilion
 - Installation of temporary walls at Fishermen’s Wharf Pavilion
 - Removal of porta potties at greenspace and sports fields
 - Removal of docks at Porritt Landing Marina

Corrective/Custodial Work Order Department/Division Summary (August 2025)

Group By: Department/Division | WO Date Range: 08/01/2025 to 08/31/2025 | Status: ALL | Department/Division: Recreation and Community Services | Craft: ALL | Type: Corrective,Custodial,Predictive,Preventive | Main Task: ALL | Cause: ALL | Supervisor: ALL | Lead: ALL | Role: ALL

DEPARTMENT/DIVISION	TOTAL WOs	%
Recreation and Community Services	1	1%
Recreation and Community Services/Aquatics	71	63%
Recreation and Community Services/Community Centre	15	13%
Recreation and Community Services/Parks and Greenspaces	6	5%
Recreation and Community Services/Programming	20	18%
TOTAL	113	100%



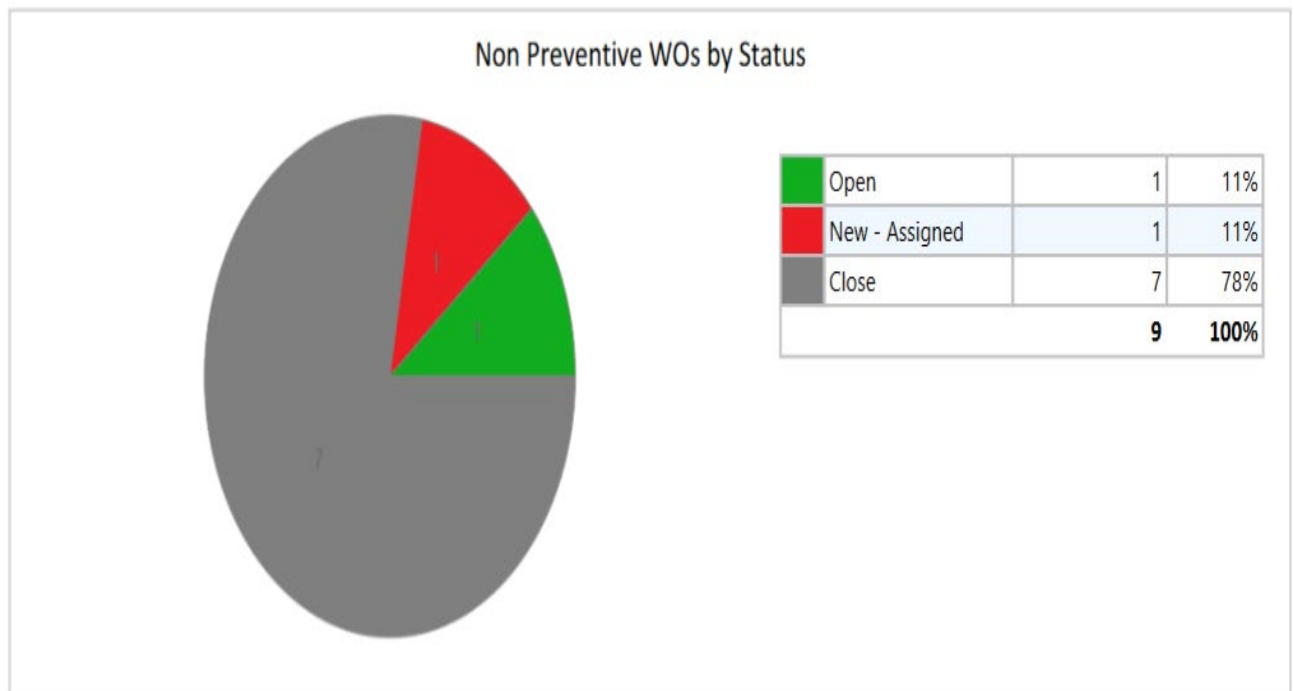
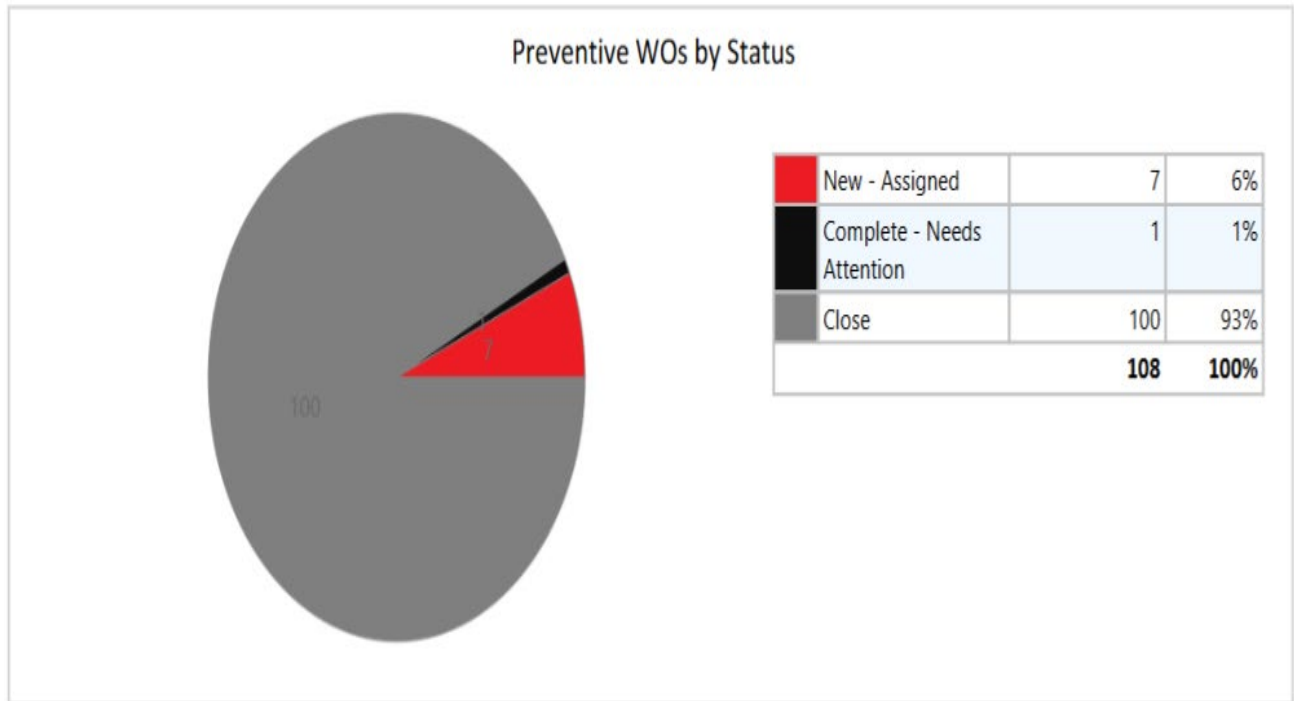


REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: September 9th, 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Maintenance Work Order Progress Reports (July 2025)





REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: September 9th, 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Tourism Coordinator Activity Report

- July VIC guest book sign-ins remained high in August (335), slightly lower than July 2025 (368). Below are other comparable months:

Total VIC guest book sign ins:

	May	June	July	August	September
2024	143	216	196	285	120
2025	61	309	368	335	Tbd

- VIC guests point of origin data for August 2025:
 - Canada (non-NWT): 67%
 - United States: 13%
 - NWT: 14%
 - Other: 6%
- Visitor numbers particularly increased for Canadian travellers. Staff expect North American trade negotiations and impending tariffs are travel within the country and abroad.

Percentage of total visitors from Canadian (non-NWT)

	May	June	July	August	September
2024	39%	55%	69%	65%	54%
2025	52%	71%	78%	67%	Tbd



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** September 9th, 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

- Visitor Centre store front sales have increased significantly compared to previous peak seasons. This year’s peak season sales can only be compared somewhat to 2018-19.

Peak season VIC Sales (excluding COVID, flood and wildfire seasons)

	May	June	July	August	September
2018-19 avg	n/a	\$592	\$1,012	\$1,213	\$376
2025	\$3,035	\$6,193	\$10,285	\$2,250	tbd

- THR Tourism promotion, advertising and event commitments:
 - The RCMP Musical Ride was a huge success, with approximately 500 people in attendance. RCMP Musical Ride partners & sponsors went above and beyond and have sponsored \$18,987.00 in partnership funds from our local businesses to assist in housing the 20 horses. The event also included local craft and food vendors, as well as local service groups like the Hay River Youth Centre.
 - VIC building operations have returned to offseason hours (M-F 8:30-5:00) because summer staff have returned to postsecondary studies.
 - Staff have added an information board in front of the building over the weekends to provide information to visitors outside of building hours.
 - THR Tourism Coordinator has been collaborating with the Town of Fort Smith Tourism Coordinator and Economic Development officer to submit a nomination for a South Slave representative on Spectacular NWT’s board.
 - THR Tourism Coordinator will attend the Hay River Heritage Centre & Museum Walking Fish Tour dry run on September 17th.
 - THR Tourism Coordinator will meet Hay River Agrifood’s new employee in September to discuss potential agrifood and culinary tourism initiatives.
 - The 2025 Spectacular NWT Tourism Conference annual general meeting is taking place in Inuvik, November 4-6th the Tourism coordinator has until October 14th to register and purchase early bird tickets.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** September 9th, 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Upcoming Special Events

Date(s)

Location

August

RCMP Musical Ride August 22-24th DJSS Soccer Field

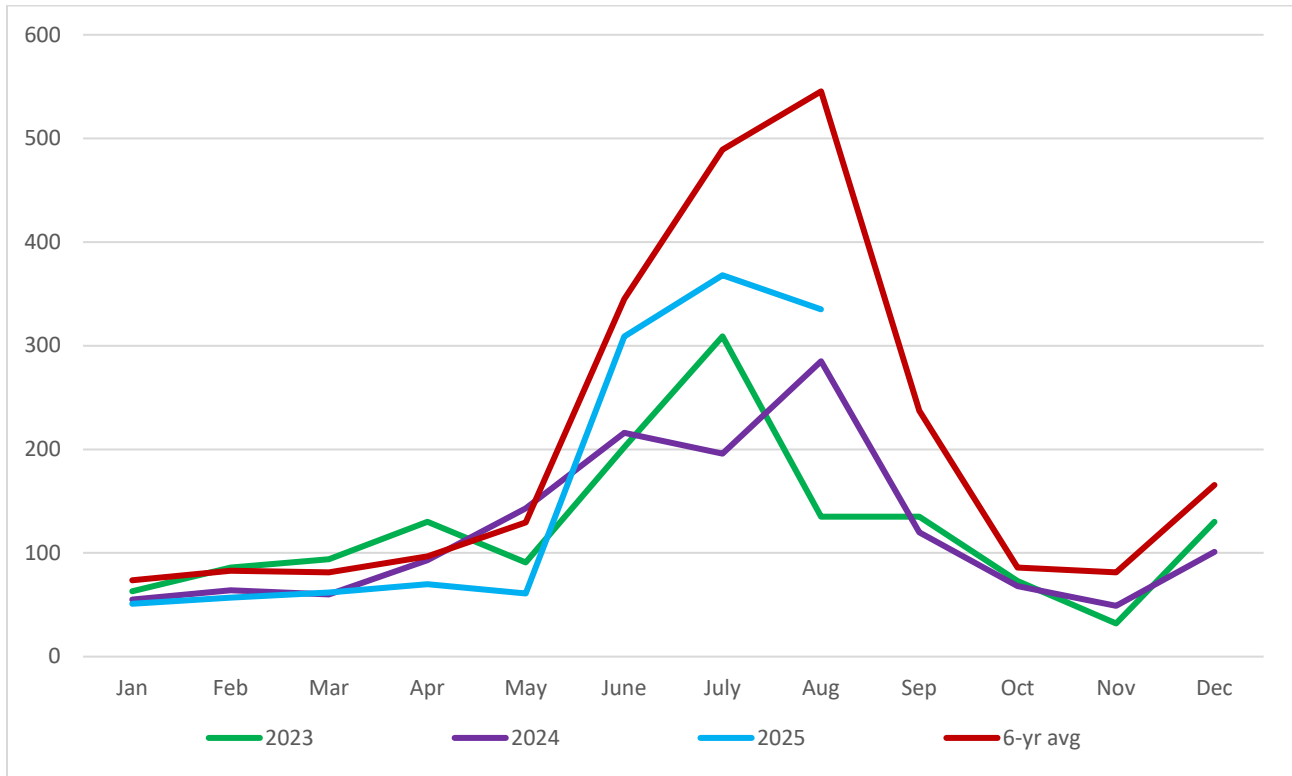
Kole Crook Fiddling Camp tbd tbd

September

Elks Soccer Tournament September 19-21st DJSS and PA Schools

National Truth and Reconciliation Day September 30th tbd

VIC Monthly Visitors Tracking



Note: 6-year average data do not exclude months with VIC closures due to exceptional events such as the COVID pandemic, community evacuation scenarios and staff shortages.

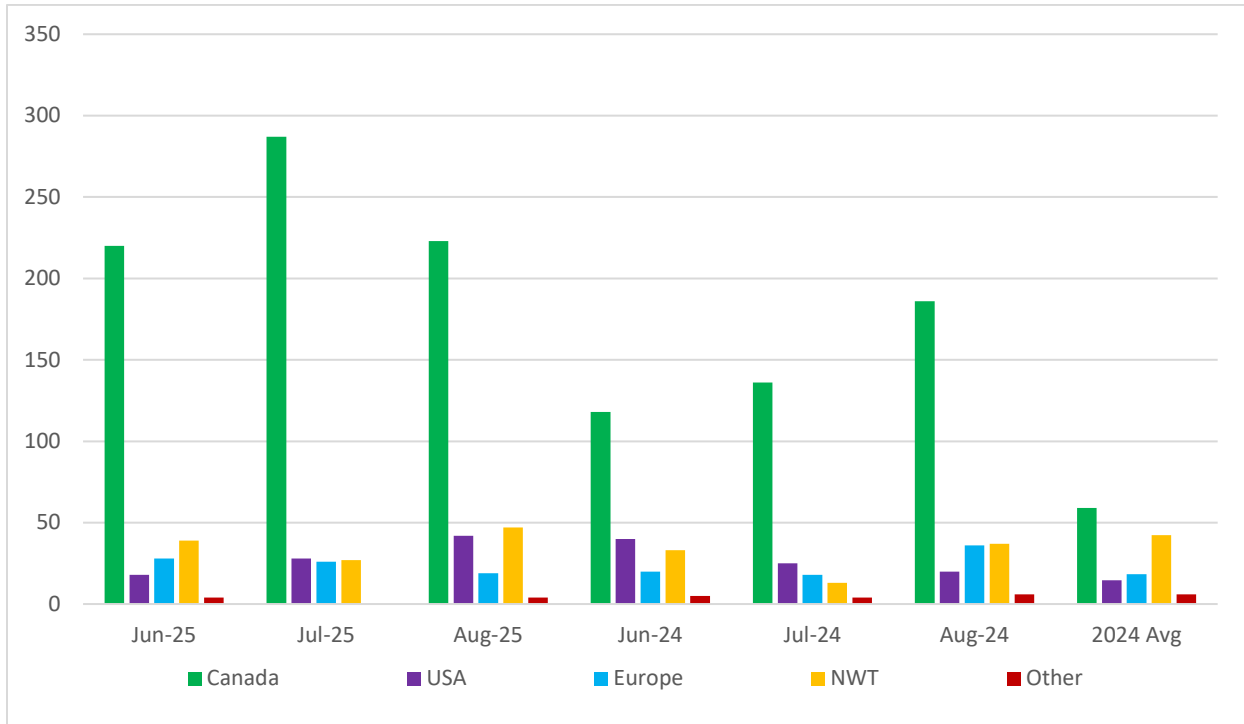


REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** September 9th, 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

VIC Visitors by Location



APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
 Stephane Millette
 Director Recreation and Community Services
 Date: September 5th, 2025

Reviewed by:
 Glenn Smith
 Senior Administrative Officer
 Date: September 5th, 2025



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: September 9th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for August 2025 as presented.

BACKGROUND:

Summary:

Protective Services Monthly Priorities	
Priority	Description
1. 1001 Training	Live-fire and vehicle extrication training sessions are held at the training grounds to hone skills ahead of evaluations.
2. Officer Development	Members continued their shadowing and training as officers during emergency responses and during regular training nights.
3. Emergency Response	Short-staffed during another busy vacation month and emergency deployment, the priority was on maintaining an effective response.

Monthly Stat Summary	
EMS Calls	41
False Alarms	2
Fires	2
Rescue	2

In the month of August, the Protective Services Department responded to a total of 47 emergency calls, the majority of which were medical in nature. This consistent call volume highlights the continued reliance of our community on the prompt and professional services provided by our department. Despite the challenges presented by the summer holiday season and the resulting temporary reduction in manpower due to deployment, our dedicated membership rose to the occasion, maintaining strong response capabilities.



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: September 9th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

Notably, at the end of August, six members of our department were deployed to Fort Providence to assist the community in wildfire mitigation and protection efforts. With a significant wildfire approaching the area, our team worked in coordination with territorial and local authorities to help protect homes and critical infrastructure. This deployment not only underscores our commitment to mutual aid and inter-agency cooperation but also demonstrates the practical value of the Wildland Urban Interface (WUI) training our members have undertaken in recent years. The skills and knowledge acquired through WUI training were instrumental in enabling our team to operate safely and effectively in this high-risk environment.

Two members of the department were selected to participate in the WUI Boss-level training program held south of the border. This initiative represents a Beta course, meaning it is currently in its early stages of development and implementation. This training aims to equip participants with essential tools and strategies to enhance their leadership capabilities. Engaging in this training not only provided the two members with a unique opportunity for personal and professional growth but also enabled them to contribute to the development of the program itself.

In addition to emergency response, the department remains committed to professional development and officer leadership training. Our officer core continues to grow and evolve, with all officers participating in a coordinated Individual Development Plan (IDP) process. This initiative has allowed us to align individual goals with departmental needs, creating a strategic roadmap for officer development. These efforts are complemented by continued mentorship opportunities and leadership shadowing, which foster not only personal growth but also stronger team cohesion and leadership capacity within the department. Several officers are still progressing through their NFPA 1021 Fire Officer training. This critical certification supports the department's goal of maintaining a well-trained, competent officer leadership capable of supporting both operational readiness and the ongoing development of our membership. These officers also play an active role in planning and leading both regular training nights and specialized training events, ensuring the department continues to benefit from their experience and leadership.

This month, our department also focused heavily on preparing our 1001 students for their upcoming final evaluations in September. Training efforts in August centred around advanced practical skill development, with a strong focus on vehicle extrication techniques and response scenarios. Students completed an additional written knowledge test, achieving high scores



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

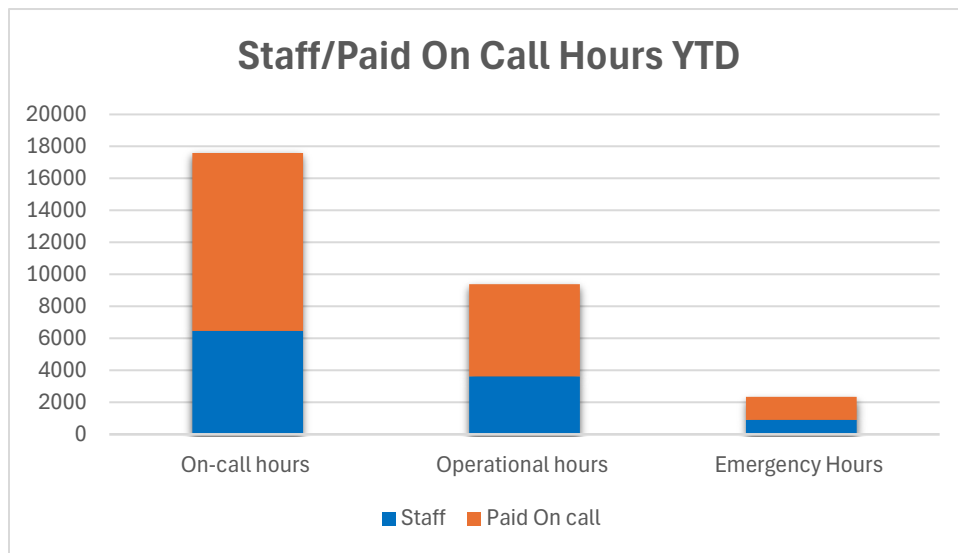
DATE: September 9th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

across the board, which reflects both their commitment and the quality of instruction being delivered by our training officers.

Additionally, students completed their practical testing for the vehicle extrication component of their program. As the date of their final evaluation approaches, students have been participating in additional evening training sessions to ensure they are well-prepared for all components of their practical assessments. The department remains committed to supporting these future firefighters as they progress toward full certification and operational preparedness.

STATISTICS



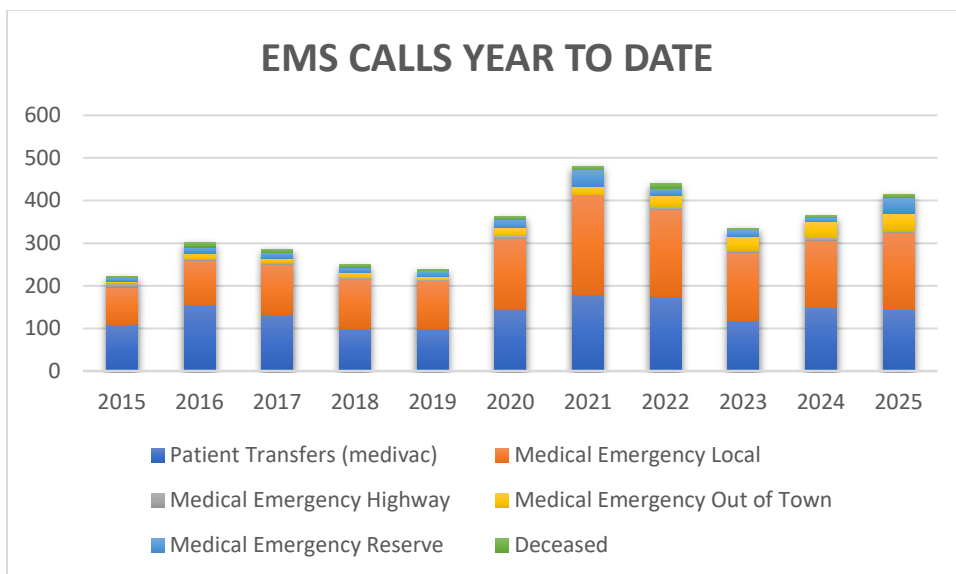
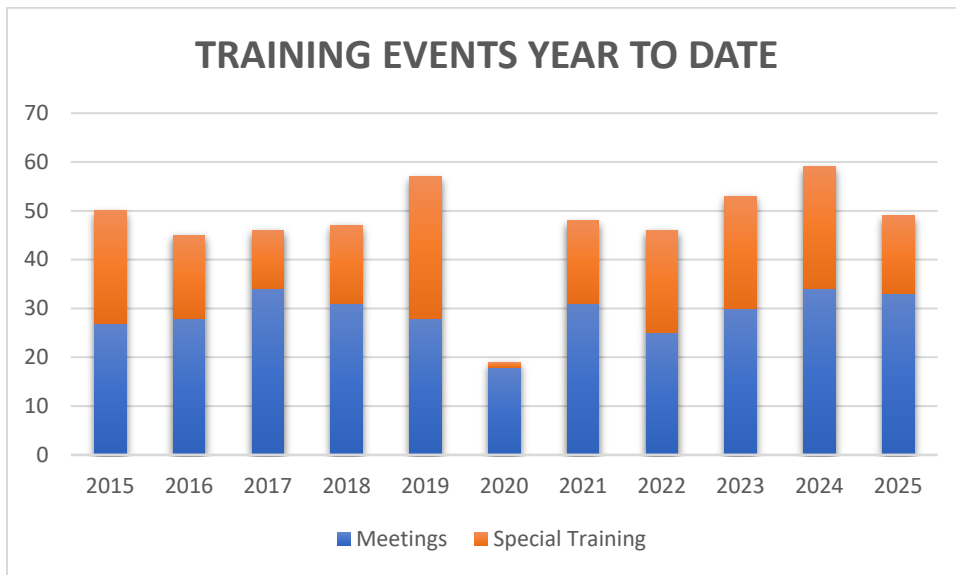


REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: September 9th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT



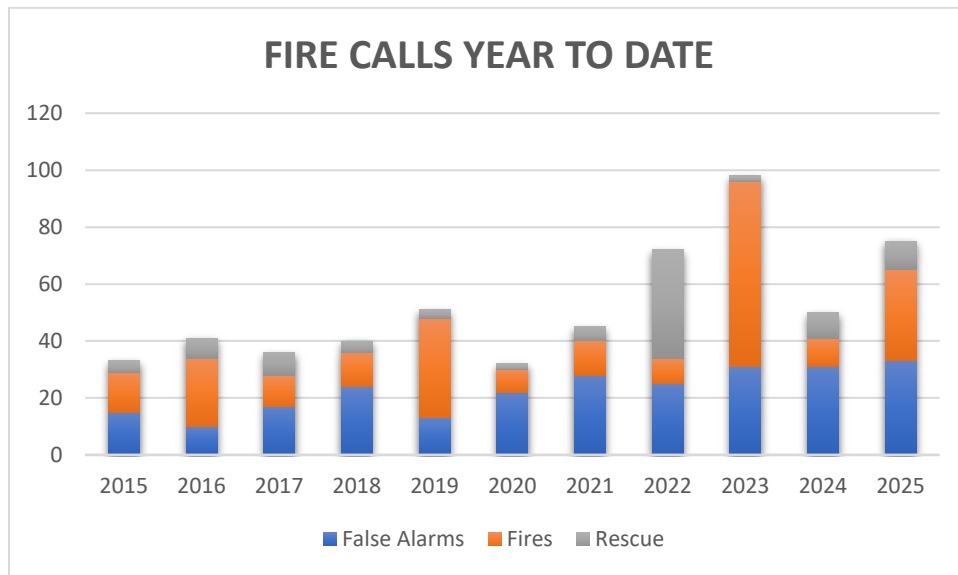


REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: September 9th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT



MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: September 9th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

None

Prepared by:

Jonathan Wallington
Assistant Director of Protective Services
/Deputy Fire Chief
Date: September 5th, 2025

Reviewed By:

Glenn Smith
Senior Administrative Officer
Date: September 5th, 2025



REPORT TO COMMITTEE

DEPARTMENT: ADMINISTRATION

DATE: September 9th, 2025

SUBJECT: EXCUSED ABSENCE

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Cllrs Willows and Gagnier from the Standing Committee of Council Tuesday, September 9th, 2025.

BACKGROUND:

Cllrs Willows and Gagnier have asked to be excused from the Standing Committee of Council Tuesday, September 9th 2025.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Stacey Barnes

Council Administrator

Date: September 5th, 2025

Reviewed by: