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**AGENDA**

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**PUBLIC INPUT**

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. DECLARATION OF INTEREST**
- 4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**
  - a. Hay River Health and Social Services Authority
    - Erin Griffiths – CEO
- 5. INFORMATION ONLY**
  - a. Council Liaison Monthly Updates
- 6. ADMINISTRATIVE ENQUIRIES**
- 7. NEW BUSINESS**
  - a. Infrastructure and Planning Services Monthly Report for April – page 2-13
  - b. Recreation and Community Services Monthly Report for April – page 14-27
  - c. Municipal Services Monthly Report for April – page 28-32
  - d. Emergency Services Monthly Report for April – page 33-38
  - e. Excused Absence – page 39
- 8. NOTICE OF MOTIONS**
- 9. IN CAMERA**
  - a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)
- 10. ADJOURNMENT**



# REPORT TO COMMITTEE

**DEPARTMENT:** Infrastructure and Planning Services      **DATE:** June 10, 2025

**SUBJECT:** Infrastructure and Planning Services Monthly Report for April 2025

## RECOMMENDATION:

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Infrastructure and Planning Services Monthly Report for May 2025 as presented.**

## BACKGROUND:

### **Engineering and Capital Projects:**

All capital projects are detailed in the 2025 Project Status sheet. There are 45 projects on the 2025 Project Status report. 3 projects are On hold, waiting for funding, 3 projects are for Procurement only, 9 projects are being Scoped, 9 are in the Design phase, 15 are in the Construction phase and 6 are Complete.

As a note, 6 projects are complete, 9 more projects will be completed by the end of Q3 2025, 18 more projects will be completed by the end of 2025 and the remaining 12 are multi-year projects continuing to 2026 and beyond.

Some project progress of note includes:

#### **Asset Management Project**

- A consultant and part of a summer students time have been utilized to continue work on the Recreational Assets defined in the GIS system as well as previously defined assets and preventive maintenance that needs to be entered into the system.

#### **New Cemetery Site**

- Stantec have completed their report on the 2 potential cemetery sites. A draft report for Council consideration for next steps has also been completed. It is intended to be included with this Council agenda or an upcoming one in the near future.

#### **Golf Course Upgrades**

- Work and planning continue on the Golf Course Upgrades project. A plan has been drafted to be able to keep a number of holes open during the work to change the greens.

#### **Municipal Solid Water Facility**

- Stantec has completed the initial work that will define the regulatory roadmap to assess and construct the new municipal solid waste facility for the proposed



# REPORT TO COMMITTEE

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**DEPARTMENT:**     **Infrastructure and Planning Services**                     **DATE:** June 10, 2025

**SUBJECT:**             **Infrastructure and Planning Services Monthly Report for April 2025**

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location. This defines all the requirements that will need to be met to be able to build the municipal landfill in the new location including the design work progression.

## **Water License Activities:**

- Organizing and review completed in advance of the recently completed lagoon inspection and landfill inspection.

## **Public Works and Maintenance – Completed in May**

### **Roads and Ditches**

- Street sweeping of entire town completed
- Grading of roads and alleys completed. Gravel patching underway in select areas.
- Completed resurfacing of entrance to Cambridge Place.

### **Equipment Maintenance**

- Equipment #3 had seasonal maintenance
- Public Works F-150 Truck #7 had seasonal maintenance completed by TOHR maintenance.
- Public Works F-150 Truck #13 had seasonal maintenance completed by TOHR maintenance.
- Public Works F-150 Truck #14 had seasonal maintenance completed by TOHR maintenance.
- Public Works F-150 Truck #46 had seasonal maintenance completed by TOHR maintenance.
- Public Works F-150 Truck #77 had seasonal maintenance completed by TOHR maintenance.
- Public Works #25 Hearse had seasonal maintenance completed by TOHR maintenance.
- Public Works Grader #1 had seasonal maintenance completed by TOHR maintenance.
- Public Works John Deere #8 had seasonal maintenance completed by TOHR maintenance.
- TOHR maintenance in advance of the summer season.
- Recreation and Community Services Mower #3 had seasonal maintenance completed by TOHR maintenance in advance of the summer season.
- Loader #4 had seasonal maintenance completed by TOHR maintenance.
- Single Axle Truck #5 had seasonal maintenance completed by TOHR maintenance.
- Loader #9 had seasonal maintenance completed by TOHR maintenance.
- Backhoe #21 had seasonal maintenance completed by TOHR maintenance.



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**DEPARTMENT:**     **Infrastructure and Planning Services**                     **DATE:** June 10, 2025

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- Sweeper #22 had seasonal maintenance completed by TOHR maintenance.
- Truck #13 had the front bearings replaced by TOHR maintenance.
- Pressure washed rad and addressed overheat issue with the packer at the landfill.
- Equipment #25, replaced the rear brakes.

**Solid Waste**

- Regular compacting activities continue.
- Curbside cleanup started on May 26, 2025 and is continuing.

**Water and Wastewater**

- Regular maintenance and inspection activities completed
- The Vale Island Water truck fill has been completed and commissioned.
- Replaced a damaged fire hydrant

**Facilities Management / Miscellaneous**

- Ongoing regular maintenance
- New additional roof vents were added to the public works shop roof to reduce the moisture buildup.
- Animal Shelter gate modification completed
- Animal Shelter replaced low temperature alarm
- Provided assistance with issues at the Animal Shelter two additional times.
- Replaced rear window
- Replaced damaged eaves

**Public Works – Annual Calendar as at May 31, 2025**

<b>Area</b>	<b>Item</b>	<b>Estimated Month of Work</b>	<b>Work Specific to 2025</b>
Buildings	Put walls up at Fishermans Wharf	September	
Buildings	Take walls down at Fishermans Wharf	May	Completed in May
Cemetery	Fill depressed gravesites	August / September	



# REPORT TO COMMITTEE

**DEPARTMENT:** Infrastructure and Planning Services

**DATE:** June 10, 2025

**SUBJECT:** Infrastructure and Planning Services Monthly Report for April 2025

Cemetery	Fix crosses and headstones	August / September	
Drainage	Clear around culvert openings	Ongoing through summer	
Drainage	Culvert flushing and cleaning	Ongoing through summer	
Drainage	Ditch Clearing	Late August / Sept for ditch clearing	3 remaining ditches in Industrial area - listed at 125K in the capital budget //GS - No ditch next to Diggers on the road? //Commitment to Home Hardware - David email about tie in to drainage ditches. Wayne Kortash.
Drainage	Ditch Clearing		Vale Island - listed at 50K in the capital budget
Drainage	Ditch Clearing		Other areas if budget permits
Roads	Asphalt Patching	Under Consideration	25 Eagle cres. 84 sq. m.
Roads	Asphalt Patching	Under Consideration	3 Eagle cres. 40 sq. m.
Roads	Asphalt Patching	Under Consideration	72 Miron 12 sq. m.
Roads	Asphalt Patching	Under Consideration	69 McBryan 14 sq. m.
Roads	Calcium Application	June	2nd year of 2 year contract. 2025 budget is 65K. All agreements in tendering
Roads	Crack Sealing	June	Work to start at Miron with existing budget - JD Equipment has arrived - Go to tender, need a quote. Chamber sign
Roads	Grading	June / July	



# REPORT TO COMMITTEE

**DEPARTMENT:** Infrastructure and Planning Services

**DATE:** June 10, 2025

**SUBJECT:** Infrastructure and Planning Services Monthly Report for April 2025

Roads	Gravel Road Repairs	June / July	Requested 110k last year for industrial area, portion of WTP RD and specific areas of Vale Island but declined. - GS - need list or map and then prioritize
Roads	Line Painting	May / June	Lines, curbs and crosswalks
Roads	Manholes		Manhole height adjustments - Riverbend and the highway.
Roads	Pothole repair	August / September	
Roads	Road Signs	August / September	Straighten, clean and replaced annually.
Sidewalks	Sidewalk Replacement	June / July	Replacement of corner by fire hall. Received quote and will progress. \$9,150 labour confirmed. We were not charged for the previous efforts
Sidewalks	Sidewalk Replacement	July / August	1. Memorial Dr.
Sidewalks	Sidewalk Replacement	July / August	2. 17 Stewart (Baptist church sidewalk missing) - need landscaping
Sidewalks	Sidewalk Replacement	July / August	3. 17 John Mapes
Sidewalks	Sidewalk Replacement	July / August	4. 62 Cranberry
Sidewalks	Sidewalk Replacement	July / August	5. 34 woodland Dr
Sidewalks	Sidewalk Replacement	July / August	6. 32 Stewart
Vegetation management	Clear vegetation around fence at the landfill	July / August	



# REPORT TO COMMITTEE

**DEPARTMENT:** Infrastructure and Planning Services      **DATE:** June 10, 2025  
**SUBJECT:** Infrastructure and Planning Services Monthly Report for April 2025

Vegetation management	GIS Work	May	Easement Map / Locations to be created Mowing of Easements, Vacant lots, Ditches, New seed at capital drive and town hall - add seed and water daily for 2 weeks. Lagoon for mowing.
Vegetation management	Remediation	June	Grass restoration behind Wright Crescent
Vegetation management	Remove gravel from grass with brush.	Spring annually	
Water Sewer	Camera sewers	Ongoing through summer	
Water Sewer	Flush Storm Drains	Ongoing through summer	
Water Sewer	Hydrant Maintenance		
Water Sewer	Lagoon Maintenance	July / August	Mowing and removal of any trees around the lagoon area
Water Sewer	Lagoon Work	May	Repair to lagoon liner
Water Sewer	Sewer	May / June	All areas of town to be flushed
Water Sewer	Valve Exercising	May / June	Exercise all water shut off valves. Adjust all curb stops that are protruding.
Water Sewer	Water flushing	Ongoing through summer	

## Planning and Development

### Planning and Land Management

- The Civil Infrastructure Manager and Development Officer have been working with the



# REPORT TO COMMITTEE

**DEPARTMENT:**     **Infrastructure and Planning Services**                     **DATE:** June 10, 2025

**SUBJECT:**             **Infrastructure and Planning Services Monthly Report for April 2025**

Department of Infrastructure on clearing the lots that were used to store and dewater the material that was taken from last years dredging. The onus is on the Department of Infrastructure through the agreements put in place earlier to find a home for the material. There is approximately 40,000 cubic metres of material, of which some has hydrocarbons in it, which the Department of Infrastructure have made available to the public. As a final step, the remaining material will be trucked to the landfill for ground cover in September or October after the Civil Infrastructure Manager confirms the suitability.

- The Civil Infrastructure Manager and Development Officer assisted Stantec with confirming existing development application forms as well as guidance for new forms to be created.
- The Development Officer provided a detailed review of all applications for the Multi-Unit Housing Grant. This was provided to allow the consultant to draft conditions into the award letters. The process moving forward is overseen by the SAO.
- Council passed the 1<sup>st</sup> and 2<sup>nd</sup> readings of the updated Bylaw 2469/IPS/25 – Zoning and Building Bylaw which required significant support from the Development Officer to update.

## **Building Inspections**

- None

## **Enforcement**

- None

## **Permitting**

The following permits were issued for the month of May 2025:

May 5, 2025	DH25-021	Development Permit	2-6 Courtereille Street	Chiropractic Clinic/Office space in existing Retail Space
May 14, 2025	DH25-023	Development Permit	44 Desnoyers Drive	Power Hook up for general exterior property
May 16, 2025	DH25-025	Development Permit	3 Wildrose Drive	Legal Grannie Suite

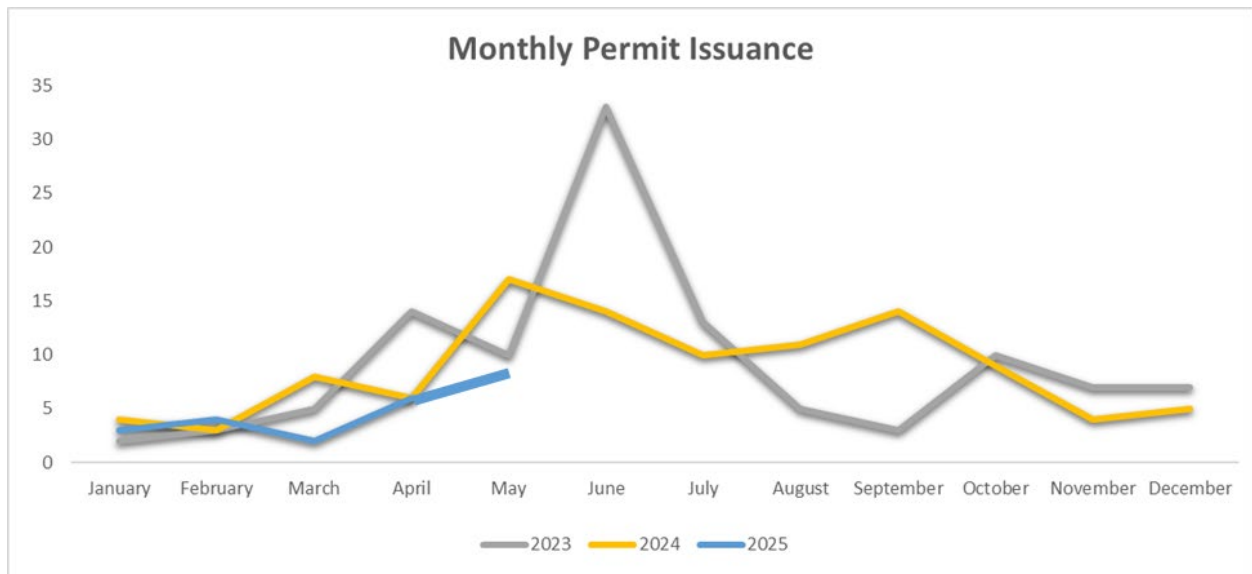


# REPORT TO COMMITTEE

**DEPARTMENT:** Infrastructure and Planning Services **DATE:** June 10, 2025

**SUBJECT:** Infrastructure and Planning Services Monthly Report for April 2025

May 16, 2025	DH25-024	Home Occupation Permit	52 Capital Drive	Environmental and Forestry Consulting
May 22, 2025	DH25-026	Development Permit	17 John Mapes Crescent	New fence
May 27, 2025	DH25-029	Development Permit	8 Industrial Drive	Three-bay Shop and Hardware Storage new build
May 27, 2025	D25-030	Development Permit	16 Rose Hill	New Single Family Home
May 27, 2025	D25-031	Development Permit	15 Beaver Crescent	New Modular Single-Family House
May 30, 2025	D25-032	Development Permit	12 Cranberry Crescent	Deck and Ramp Replacement



**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**



# REPORT TO COMMITTEE

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**DEPARTMENT:** Infrastructure and Planning Services      **DATE:** June 10, 2025  
**SUBJECT:** Infrastructure and Planning Services Monthly Report for April 2025

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- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005

<b>FINANCIAL IMPLICATIONS:</b>
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N/A

<b>ALTERNATIVES TO RECOMMENDATIONS:</b>
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N/A

<b>ATTACHMENTS:</b>
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Project Status Report for May 2025

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**Prepared by:**  
Patrick Bergen  
**Director of Infrastructure and  
Planning Services**  
May 8, 2025

**Reviewed by:**  
Glenn Smith  
**SAO**

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Recreation and Community Services	Skating ice surface painting machine	Procurement only to be completed by Recreation and Community Services	September 1, 2024	2025-01-31	Complete	100%
Infrastructure and Planning Services	Pickup Truck Replacement Program	Replacement truck purchase	January 1, 2025	2025-04-15	Complete	100%
Infrastructure and Planning Services	Flusher engine replacement	Complete	June 1, 2024	2025-04-30	Complete	100%
Administration	Online Payroll System	Project is complete	March 1, 2025	2025-05-31	Complete	100%
Infrastructure and Planning Services	Visitor Information Wayfinder Signage Development	Remaining signs to be installed by IPS this summer.	June 1, 2024	2025-07-01	Complete	90%
Infrastructure and Planning Services	Vale Island Truck Fill Tank Replace	Construction complete waiting on water samples and then will commission	June 1, 2023	2025-07-31	Complete	100%
Recreation and Community Services	Bob McMeekin Park Enhancements	Firepit and planter at welcome sign to be completed in Q2 2025. Parking curbstops received and to be installed in 2025.	April 1, 2023	2025-07-31	Construction	95%
Infrastructure and Planning Services	Water Treatment Plant Feasibility Study and Preliminary Design	Few small items to be completed including details on the chlorine retrofit and then complete within estimated timeline. Consultation with local indigenous govts and communities is ongoing.	June 1, 2024	2025-08-31	Construction	95%
Infrastructure and Planning Services	Capital Drive Watermain, Sidewalk and Roadworks	All deficiencies complete. Small remaining budget to be used for landscaping on Capital Drive this spring	June 1, 2023	2025-08-31	Construction	95%
Infrastructure and Planning Services	553 - Preliminary Drainage Plan (Now Woodland Drive Drainage)	Stantec will complete a desktop review of the present water, sewer and storm infrastructure based on the Town's as-builts and Stantec's own information.	May 1, 2024	2025-09-01	Design	20%
Infrastructure and Planning Services	Paradise Road Repair and Replacement	Hydroseeding and watering complete, will follow up on final deficiencies.	June 1, 2023	2025-09-30	Construction	95%
Infrastructure and Planning Services	Paradise Road Erosion Assessment	Burnt trees that may be a hazard are being removed under DMAF funding. Drainage concern from culvert in upper road being reviewed. Follow up with	June 1, 2023	2025-09-30	Construction	20%
Infrastructure and Planning Services	Aspen Heights Subdivision Development	Remaining scope is to put surveyed lots into Lands inventory for sale.	January 1, 2024	2025-09-30	Scoping	95%
Recreation and Community Services	Small Capital Program - Recreation		January 1, 2025	2025-09-30	Scoping	0%
Tourism	Small Capital Program - Tourism and Economic Development		January 1, 2025	2025-09-30	Scoping	0%
Infrastructure and Planning Services	Industrial Area Expansion- preliminary design	Stantec will have a Preliminary Plan of Subdivision, Preliminary Roadway Plan, Preliminary Grading Plan and Preliminary Opinion of Probable Costs in next few months for to inform a business case to build a new road parallel and west of Dean Drive from Lagoon Road South to access industrial lots.	June 1, 2024	2025-10-30	Procurement	20%
Recreation and Community Services	Replace Playground Fall Zones	Contract awarded for fall zone replacements. Malcolm, Gord Thompson, Vale Island, and Tri Service	July 1, 2024	2025-10-31	Construction	15%
Infrastructure and Planning Services	Miron/ John Mapes/ Riverbend Storm and Sewer Manhole Upgrades	Manholes reseated on Miron, John Mapes & Riverbend. Additional work scheduled for 2025 to address rising/falling manhole covers.	March 30, 2024	2025-10-31	Construction	75%
Recreation and Community Services	Skatepark Upgrades	Design and procurement of skatepark upgrade.	January 1, 2023	2025-10-31	Scoping	15%

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Infrastructure and Planning Services	Vale Island Multi-Use Recreation Area	Project transitioned to Infrastructure and Planning Services and assigned to Colliers. Priority items are new outdoor rink and related outdoor shelter. If funds remaining, outdoor playground equipment.	June 1, 2023	2025-10-31	Scoping	20%
Infrastructure and Planning Services	Vale Island/West Channel Drainage	Work to be completed in September and October.	April 1, 2023	2025-11-30	Construction	75%
Infrastructure and Planning Services	West Channel Flood Mitigation	Phase 1 complete, Survey work underway this week to be followed by construction. Project will be complete late this summer.	April 1, 2023	2025-11-30	Construction	70%
Protective Services	Heavy Rescue Truck Replacement	Tender closed and awarded. Expected arrival December 2025	June 1, 2023	2025-12-01	Construction	75%
Infrastructure and Planning Services	Tire Recycling Program	MACA led steel diversion regional project to occur in 2024. Project has been delayed due to contractor and equipment availability until 2025 for completion.	January 1, 2023	2025-12-31	Construction	40%
Infrastructure and Planning Services	Pumps and Generator Replacements at Lift Stations	Upgrade of primary pump and motor at the water plant underway with goal of completing in time for increased requirements.	January 1, 2023	2025-12-31	Construction	60%
Infrastructure and Planning Services	Infrastructure Planning and Studies	Ongoing work throughout 2024-2025	January 1, 2023	2025-12-31	Design	15%
Infrastructure and Planning Services	Golf Course Upgrades	Greens upgrades will be complete in September. Design for the clubhouse has started.	January 1, 2024	2025-12-31	Design	20%
Infrastructure and Planning Services	Miron Storm Outlets Improvements	2 of the 5 outlets were fully blocked with silt. Will require extensive flushing to allow the initial required camera work. In progress.	January 1, 2025	2025-12-31	Design	15%
Infrastructure and Planning Services	New Town Hall - Initial Design and Budget	A peer review of the draft budget and plans for the new town hall has been assigned to Colliers in preparation for a presentation to Council	January 1, 2024	2025-12-31	Design	20%
Infrastructure and Planning Services	Sander and Dump Truck	Tender for procurement will be issued in the coming month.	January 1, 2025	2025-12-31	Procurement	10%
Infrastructure and Planning Services	Wheel Loader Replacement	Tender for procurement anticipated this month.	January 1, 2025	2025-12-31	Procurement	0%
Infrastructure and Planning Services	Small Capital		January 1, 2025	2025-12-31	Scoping	0%
Infrastructure and Planning Services	Community Climate Adaptation Plan	Waiting for final grant acceptance letter and then will schedule	June 15, 2025	2025-12-31	Scoping	0%
Infrastructure and Planning Services	Lift Station 1 Mitigation	Project has been awarded, kickoff and subsequent project meetings have progressed. Construction ready to commence in late May.	June 1, 2023	2026-10-31	Construction	30%
Infrastructure and Planning Services	Cemetery Expansion - New Site	Initial assessment of 2 sites complete and update will be provided to Council in upcoming meeting	June 1, 2023	2026-11-01	Design	15%
Infrastructure and Planning Services	Industrial Area Drainage	Work planned for September and October to clear ditches	January 1, 2024	2026-12-01	Scoping	35%

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Administration	Asset Management System Implementation	Previous scope to launch the asset management system in Rec is complete. The current phase will complete the addition of remaining Rec assets and associated work orders. This phase is in progress. Next phase is rollout to Protective Services.	January 1, 2022	2026-12-31	Construction	60%
Infrastructure and Planning Services	GNWT Long Term Care Servicing MOU	Contribution Agreement deadline extended to November to accommodate some further elaboration of details of the project.	January 1, 2025	2026-12-31	Construction	60%
Infrastructure and Planning Services	Airport Road Upgrade - Flood Mitigation	<b>2025</b> - Design procured, Consultation continuing and GHG study complete <b>2026</b> - Tender and Construction	January 1, 2024	2026-12-31	Design	15%
Infrastructure and Planning Services	Former NFTI Site Redevelopment	Update to Agriculture Plan underway with funds from ITI. Cleanup in progress. Draft update and concept plan brought to Council for May meeting.	January 1, 2024	2026-12-31	Design	20%
Infrastructure and Planning Services	Fraser Place Remaining Landscaping	Project deferred to 2026. Small amount of original budget available to complete landscaping. Will assess and progress in the Spring	January 1, 2025	2026-12-31	On Hold	10%
Infrastructure and Planning Services	Municipal Solid Waste Facility (Phase I and II)	Stantec has provided the initial regulatory roadmap and defined next steps. Stantec providing fee letter for next steps.	January 1, 2023	2027-12-31	Design	10%
Infrastructure and Planning Services	Lift Station # 3 Replacement	Will consult with Stantec on options and opinion of probable costs for new lift station on the boundary between 553 and Aspen Heights and upgrading the existing facility.	January 1, 2024	2027-12-31	Scoping	10%
Recreation and Community Services	Don Wright Park Revitalization	On hold waiting for funding			On Hold	0%
Recreation and Community Services	Inukshuk Park Upgrades Phase 1	Waiting for results of funding application			On Hold	0%



# REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: June 10<sup>th</sup>, 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

## RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for May 2025 as presented.

## BACKGROUND:

### Recreational Programming

#### Youth Programming

Regular After School Club programming continued in May. Registered attendance decreased slightly this month, with the program running at 71% capacity on a weekly basis. Registered attendance decreased in part due to additional youth programming (Track and Field Prep) offered concurrently at the same facility and for the same age group.

After School Club is fully funded through grants from Municipal and Community Affairs, namely the Child and Youth Resiliency Grant and the Youth Contribution Grant. Funding is used to purchase program supplies and offset the cost of Play Leader staff wages.

Track and Field Prep Program: The Track and Field Prep Program continued this month. This program is being offered in partnership with Storm Sports and with assistance of local area volunteer coaches. The program offers training opportunities for youth ages 6 to 13. This program will run daily until the NWT Track and Field Championships scheduled for June 4<sup>th</sup> to 6<sup>th</sup>. There are 53 youths registered for this program.

#### Fitness Programming

Regular fitness programming continued this month, with 10 instructor-led fitness classes and 2 Learn to Lift supervised fitness classes for older adults.

Attendance at instructor-led fitness programming decreased with a total of 164 participants attending programming. This type of decrease is typically seen as the weather warms up and community members begin pursuing outdoor activities. In comparison, 194 participants attended instructor-led fitness programming in April.

#### New Horizons for Seniors Grant

Seniors Walking Club: Seniors Walking Club returned this month with the return of the warm weather. This weekly drop-in program features guided hiking excursions along local trails, followed by a social hour and refreshments. Attendance to this program decreased compared to previous months, with a total of 13 seniors attending.



## REPORT TO COMMITTEE

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** June 10<sup>th</sup>, 2025

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Seniors Golf: The Seniors Golf program returned this month. This program runs in partnership with the Hay River Golf Club. Seniors are offered weekly tee times, with their green fees, cart rentals and club rentals covered via New Horizons for Seniors funding. The program kicked off Thursday, May 22<sup>nd</sup>. In total, 4 golfers registered for Seniors Golf tee times this month.

### **Community Programming**

Multi-Sport Programming: Multi-Sport Drop-In continues at the Hay River Community Centre. Indoor soccer, basketball, ball hockey, badminton and pickleball are offered daily.

After School Multi-Sport Drop-In: This program continued this month. This program is offered on a drop-in basis for youth ages 5-12. Youth are supervised by a staff member each day while they make use of the wide variety of sports equipment and play games led by staff members.

B Team Sports Club: The B Team Sports Club program continued this month. This is a sports program geared towards women. It runs weekly and focuses on a new sport each month. Participants are provided with basic instruction and are given the opportunity to play in a supportive environment. Participants played pickleball this month and the program saw a total of 22 women attend.

Community Group Litter Pick-Up Campaign: The Community Group Litter Pick-Up Campaign began this month. All available clean up locations were assigned to local community groups with clean up being completed at 9 of the 13 locations this month. This campaign will continue until June 15<sup>th</sup> and groups who complete clean-up of their assigned location by this date will receive \$500. Community Clean Up 2025 was sponsored by Wesclean Northern Sales Ltd.

Community Garage Sale: The Hay River Community Garage Sale returned in May, where community residents were encouraged to register with the Town of Hay River Department of Recreation and then host garage sales on May 24<sup>th</sup>. Nine (9) garage sales were registered for this event, which received positive feedback from the community.

Youth Softball Clinic: The Town of Hay River Department of Recreation partnered with NWT Softball to offer a Youth Softball Clinic May 30<sup>th</sup> to June 1<sup>st</sup>. This clinic was offered to youth ages 6-15 and was facilitated by 2 coaches from NWT Softball and several local volunteers. Forty-seven (47) youth registered for this clinic. This clinic was funded by Canadian Tire Jumpstart.

### **Grant Applications**

Canadian Tire Jumpstart: An application was submitted this month. If approved, this funding will go towards supporting sport programming at the Hay River Community Centre in Fall 2025.

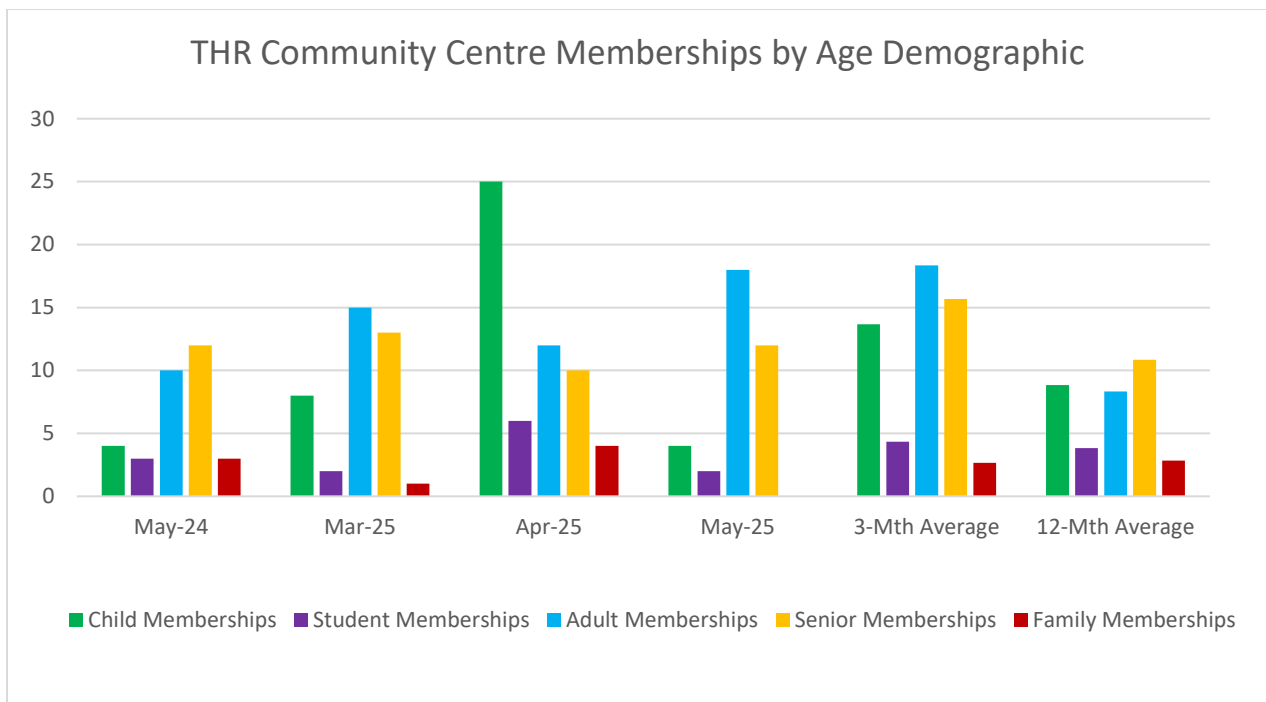
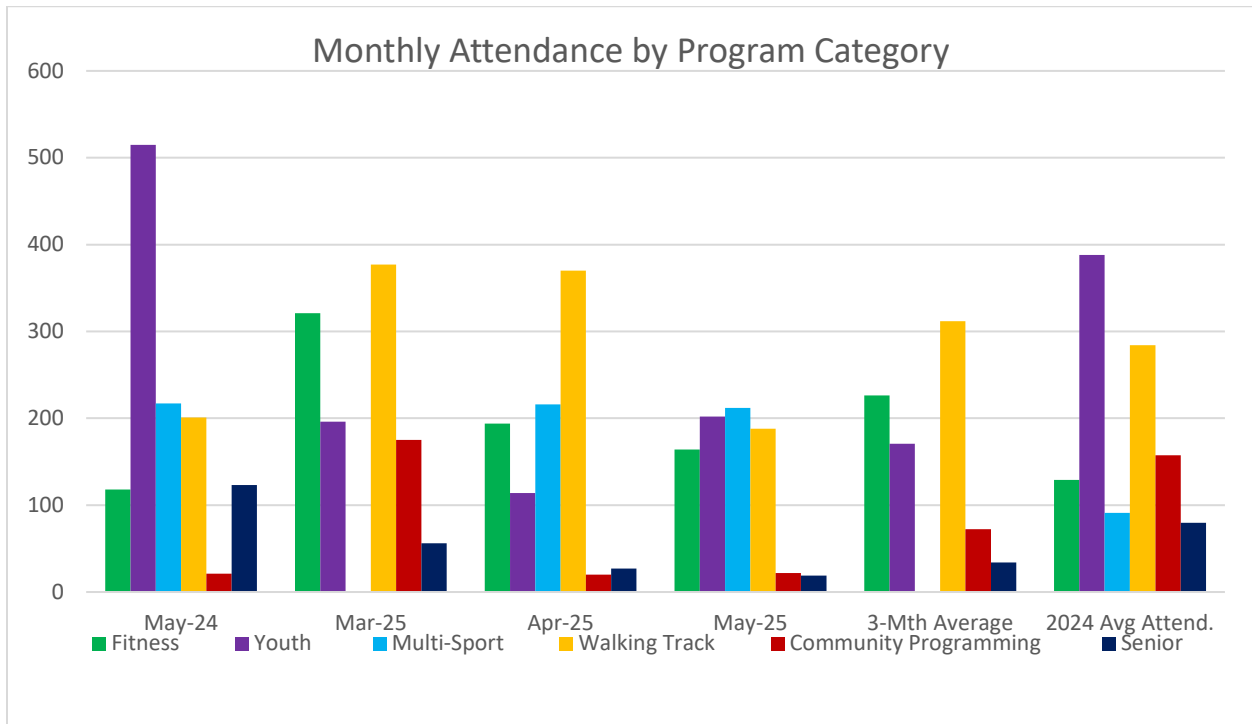


# REPORT TO COMMITTEE

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** June 10<sup>th</sup>, 2025

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

## Recreation Programming Statistics

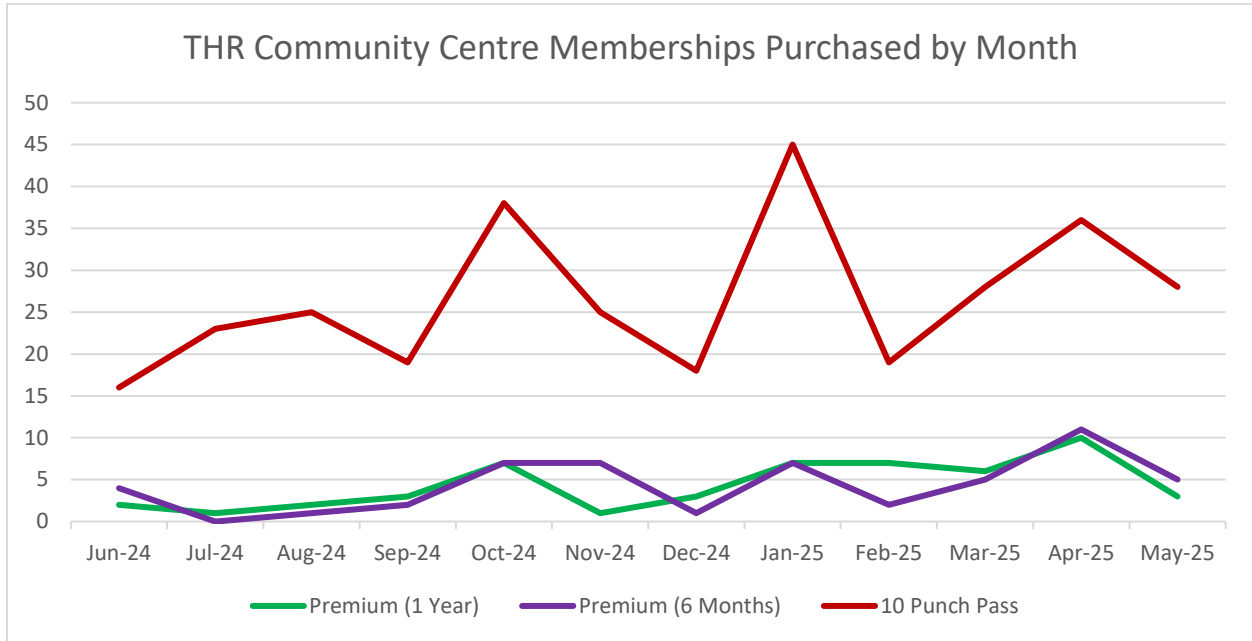




# REPORT TO COMMITTEE

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** June 10<sup>th</sup>, 2025

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



## Aquatics

### General

The pool continues to operate well overall with minimal issues affecting the schedule.

Don Stewart Aquatic Centre operational hours:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>Early Bird</b> (6am – 8am)						
<b>Morning Swim</b> (8am-12pm)						
<b>Afternoon Swim</b> (12pm-6pm)						
<b>Evening Swim</b> (6pm-8:30pm)						



# REPORT TO COMMITTEE

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** June 10<sup>th</sup>, 2025

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

## **Staffing**

The Don Stewart Aquatic Centre currently has 8 staff. This includes 5 Casual Lifeguards, 1 assistant lifeguard, and 2 Senior Lifeguards. The Full-Time Lifeguard recently resigned and Human Resources will be posting a job ad shortly.

National Lifeguard certification training will be delivered in July. Lifesaving courses serve as primary method of recruitment of training for the Aquatics team. Training and employment opportunities will be further advertised and promoted in June.

## **Attendance**

May attendance was 1,519. This is about the same as the same period for 2024 (1,572), higher than May 2023 (975-wildfires) and higher than April 2025 (1,070). There were no standout swims with exceptionally high attendance although a couple of weekend open swims had over 30 swimmers. The higher attendance is mainly due to an uprise in school bookings and an increase in swim lesson registration.

Aquafit paused after the first week of April due to instructor absence and is scheduled to resume on June 12<sup>th</sup>.

### **Groups that used the pool in April:**

<u>Group</u>	<u># of Occurrences</u>
Chief Sunrise Education Council	2
KFN Aboriginal HeadStart	3
PA School	8
Birthday Parties	4

## **Swimming Lessons and Special Programming**

First Aid and Bronze Medallion courses were offered in late April and early May. Further training was planned for June; however it was postponed due to low enrollment.

National Lifeguard certifications training courses has been rescheduled from July 2<sup>nd</sup> to July 16<sup>th</sup>. The training will include all courses required to become a fully certified lifeguard (Intermediate First Aid, Bronze Medallion, Bronze Cross, and National Lifeguard). There are already several youths interested in taking the courses. These training opportunities typically lead to recruitment additional casual staff.



# REPORT TO COMMITTEE

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** June 10<sup>th</sup>, 2025

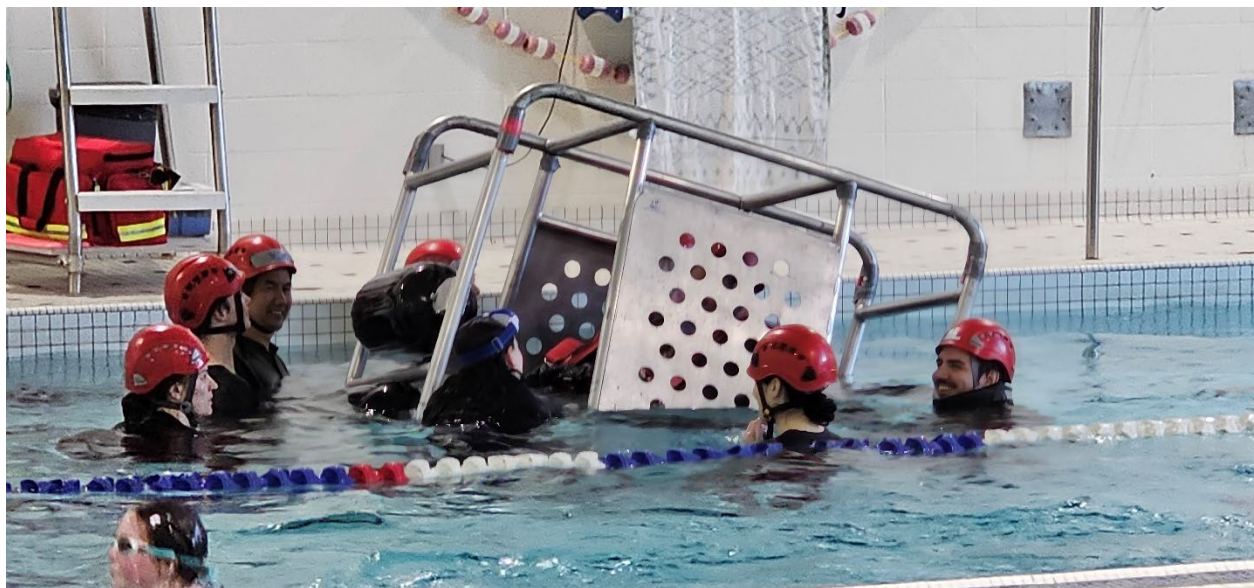
**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

The Hamlet of Fort Providence have also expressed interest in National Lifesaving Society training. They hope to train staff to offer summer aquatic programming.

A new session of swimming lessons began the week of April 28<sup>th</sup>. The session will run until June 23<sup>rd</sup> and there are 63 total registered participants.

	<u>Participants</u>	<u>Anticipated Completion</u>	<u>Completion Rate (previous lessons)</u>
Parent & Tot Class	3	June 23 <sup>rd</sup>	100%
Preschool Levels	30	June 23 <sup>rd</sup>	48%
Swimmer Levels	31	June 23 <sup>rd</sup>	46%
Swim Patrol Levels	2	June 23 <sup>rd</sup>	100%

Arctic Response rented 2 lanes on the afternoon of May 14<sup>th</sup> to provide aircraft egress training with 11 participants. Participants learn how to exit their aircraft should it crash into the water.



The Hay River Swim Club continues to hold 3 practices per week on Monday & Thursday evenings and Saturday mornings with 16 swimmers registered.

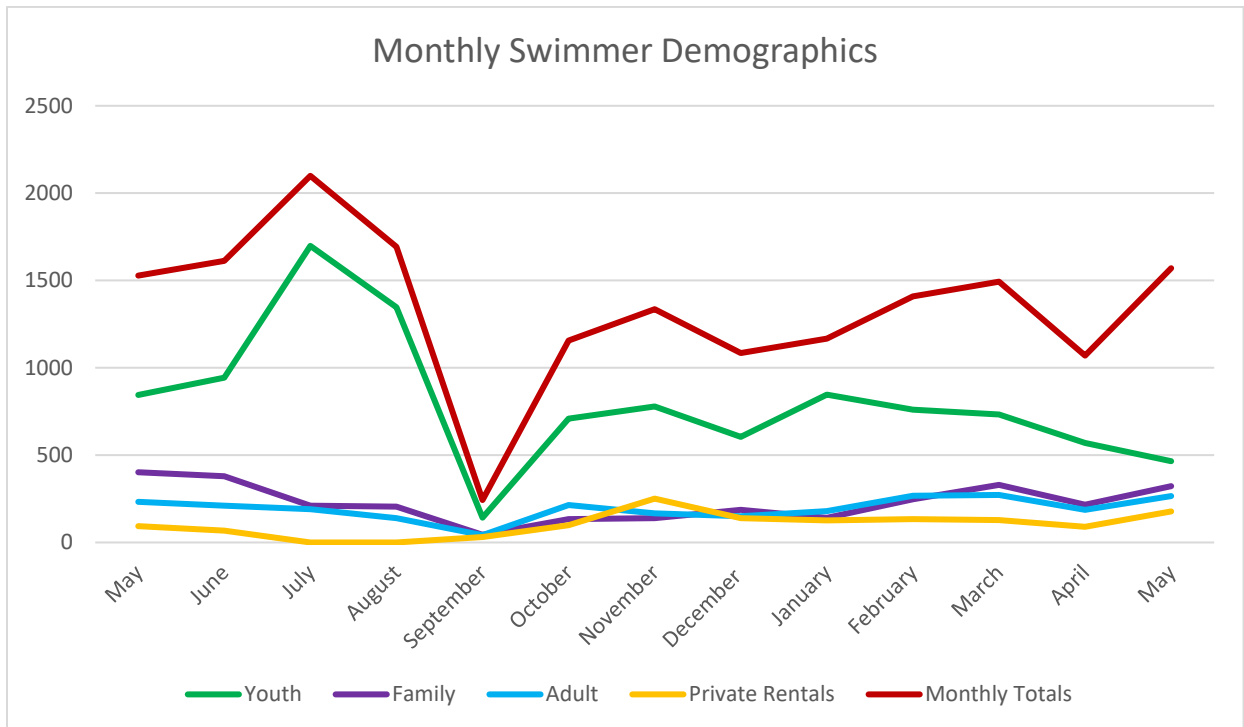
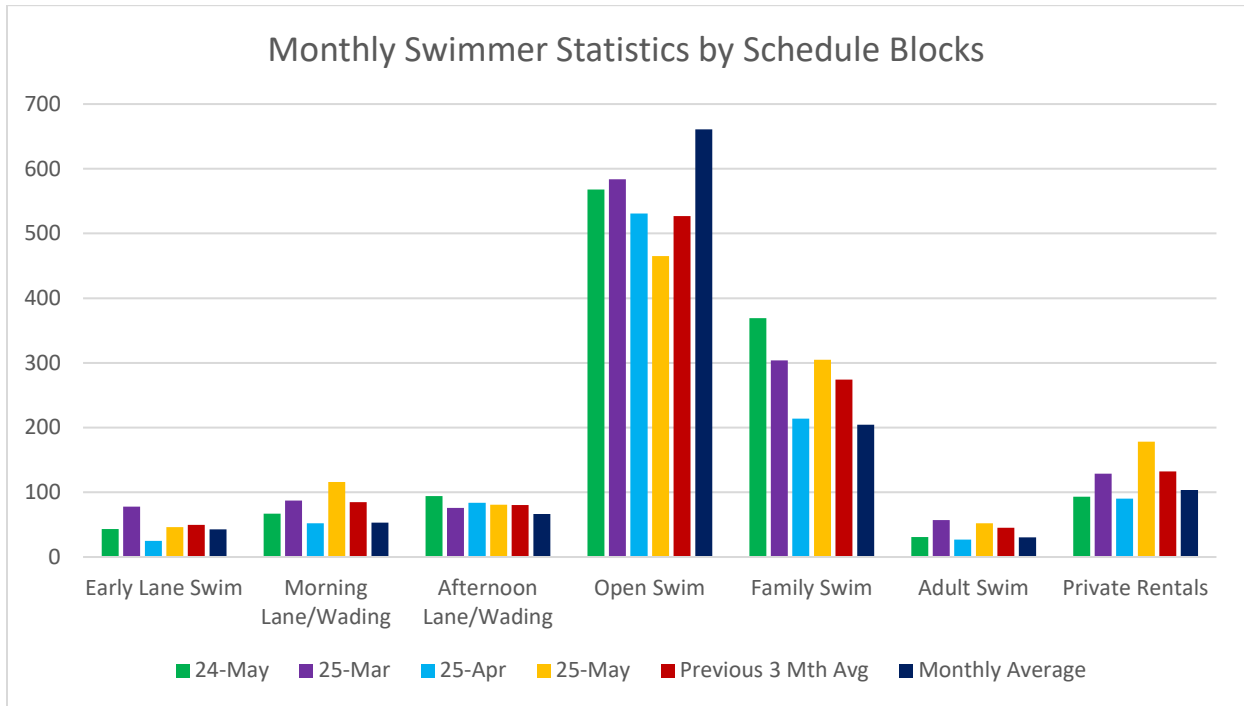


# REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: June 10<sup>th</sup>, 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

## Don Stewart Aquatic Centre Statistics





## REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: June 10<sup>th</sup>, 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

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### Facilities and Maintenance

#### Don Stewart Aquatic Centre:

- Weekly walkthrough of Aquatic Centre with Maintenance and Aquatics staff.
- Weekly vacuuming of pool and hot tub.
- Coordinating repair of steam room exhaust fan automation with local HVAC contractor.
- Installation of projector screen for dive-in movie ParticipACTION event.
- Installation of summer filters for Aquatic Centre make up air unit.

#### Aurora Ford Arena and Hay River Curling Club:

- Shoulder season set up, including installation of multi-sport equipment on ice surfaces.
- Installation of multi-sport flooring in curling arena for multi-sport drop-in activities.
- Annual off-season cleaning of all changerooms.
- Complete permanent installation of batting cage frame, with help of local contractor.
- Support Lobsterfest fundraiser event via setup and takedown.
- Set up of mobile stage on ice surface for May-July special events.
- Replace silicone along viewing windows in common areas.

#### Other Community Centre Maintenance Items:

- Ongoing building inspections, preventative maintenance, etc.
- Maintenance and adjustments to HVAC systems as per weather conditions.
- Regular room rentals setup according to weekly instructions.
- Monthly fire extinguisher and safety checks.
- Regular inspections of fleet vehicles and equipment.
- Set up and takedown of Town of Hay River and GNWT meetings in Community Hall.
- Weekly and monthly staff safety training and tailboard meetings.
- Inventory and reorganization or evacuation centre equipment and supplies.
- Wash and clean tape residue off main exit windows.
- Watering of trees in front of Hay River Community Centre.

#### Parks and Greenspaces:

- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Monthly inspections of THR managed greenspaces and offsite locations.
- Flower supply, watering and plant care tender awarded to local contractor.
- Mowing routines resumed for most THR managed greenspaces.
- Pressure wash Community Centre exterior walls, doors and windows.



# REPORT TO COMMITTEE

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** June 10<sup>th</sup>, 2025

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

- Watering, mowing and lawn care at Town of Hay River downtown facilities.
- Clean out down spouts where they empty onto front lawn.
- Site visit with Fishermen’s Wharf Market operator to discuss setup and requests.
- Installation of three new bearproof garbage cans at Bob McMeekin Park.
- Resume ball diamond maintenance routines at Keith Broadhead Park.
- Annual cemetery inspection and seasonal maintenance routines.
- Graffiti removal at multiple THR managed locations.
- Infill GNWT highway ditch safety hazards to facilitate mower operation.

## Corrective/Custodial Work Order Department/Division Summary (Cumulative 2024-25)

Group By: Department/Division | WO Date Range: 05/01/2025 to 05/31/2025 | Status: ALL | Department/Division: Recreation and Community Services | Craft: ALL | Type: Custodial,Corrective | Main Task: ALL | Cause: ALL | Supervisor: ALL | Lead: ALL | Role: ALL

DEPARTMENT/DIVISION	TOTAL WOs	%
Recreation and Community Services/Aquatics	5	16%
Recreation and Community Services/Community Centre	9	29%
Recreation and Community Services/Programming	17	55%
<b>Total</b>	<b>31</b>	<b>100%</b>



## Corrective Work Order Aging Summary (May 2025)

Total Count: 27 | WO Date Range: ALL | Department/Division: Recreation and Community Services | Type: Corrective,Custodial | Main Task: ALL



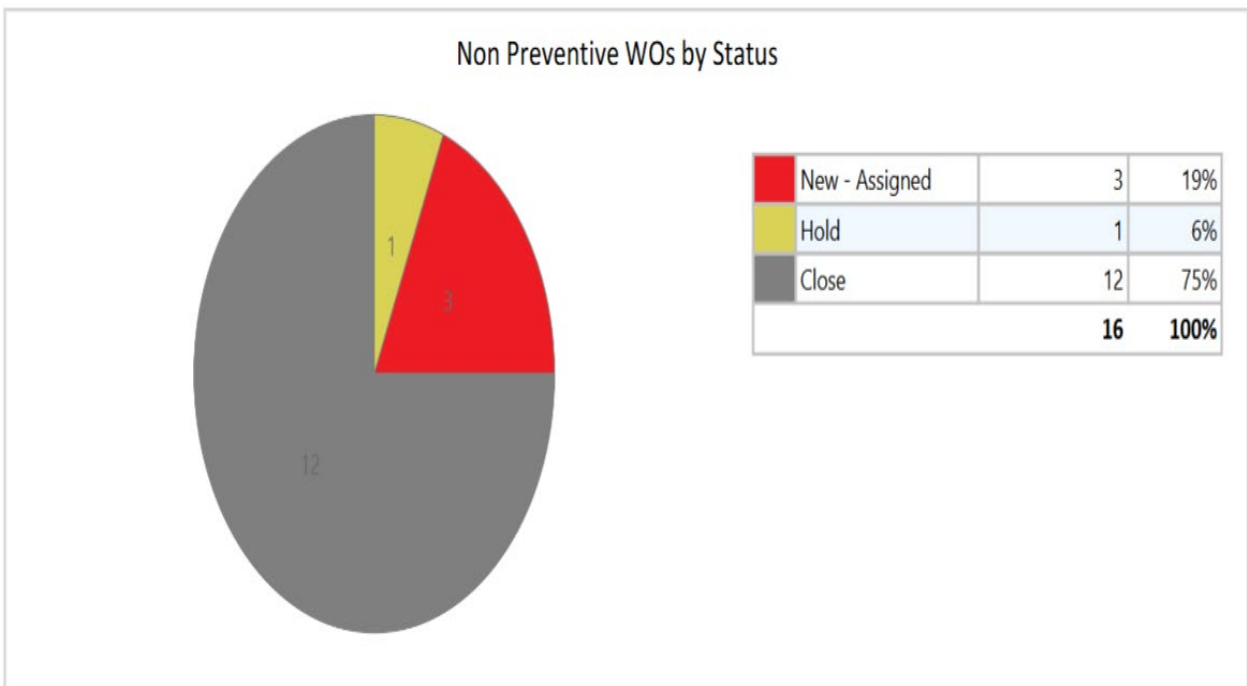
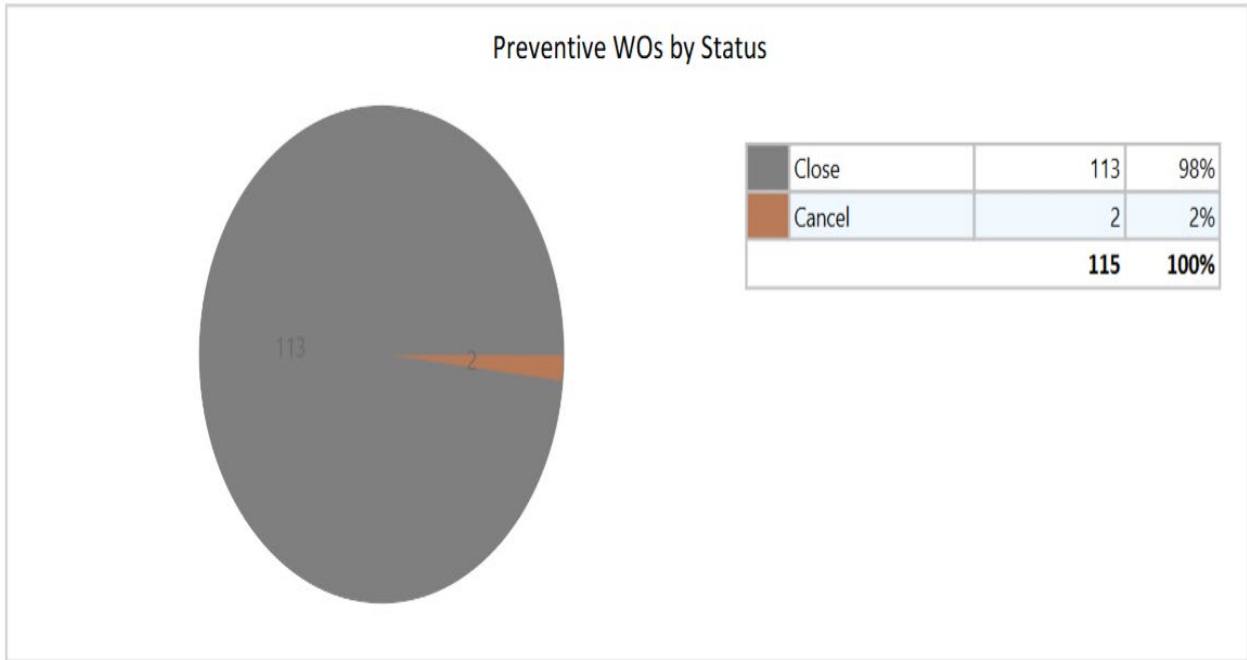


# REPORT TO COMMITTEE

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** June 10<sup>th</sup>, 2025

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

**Maintenance Work Order Progress Reports** (May2025)





## REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: June 10<sup>th</sup>, 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

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### Tourism Coordinator Activity Report

#### Visitor Information Centre (VIC) Operations

- The Town's 2024-25 Community Tourism Coordinator (CTC) application amendments in progress, deadline to submit application June 9th.
- Fisherman's Wharf Saturday Market opening June 14, 2025. Metis Local 51 representatives have agreed to run the Fisherman's Wharf and partner with one of the long-standing Wharf Market vendors to coordinate the 2025 season.
- Town of Hay River Tourism Guide Recruitment Program has been postponed while THR staff explore best path forward. Some questions have been raised regarding insurance and liability concerns. Options are being explored.
- THR Tourism promotion and advertising commitments:
  - 2025-2026 Hay River Visitor Guide released
  - THR Tourism webpage launching in June
  - Photo library revamped and organized – THR owns rights to 300+ photos
  - Spectacular NWT website content updates (in progress)
  - The MILEPOST tourism website edits and content updates (in progress)
  - Wayfinder signage: Installation of 10 additional signs in progress via support from THR Department of Infrastructure and Planning Services.
- Canadian Forces Snowbirds: The Tourism Coordinator is submitting a request for the Canadian Forces Snowbirds, officially the 431 Air Demonstration Squadron, to do a flight demonstration in Hay River during the summer of 2026.
- RCMP Musical Ride: THR's Tourism Coordinator submitted the host checklist to RCMP representatives and is coordinating progress updates. RCMP Musical Ride donation and sponsorship request have been issued. Currently, \$7000 in partnership funds have been secured to support the event, scheduled for August 22-24<sup>th</sup> at DJSS field.
- Canada Day and National Indigenous Peoples Day: Funding secured via the federal government's Celebrate Canada funding program. Event planning underway, including outreach local First Nations and indigenous groups.



# REPORT TO COMMITTEE

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** June 10<sup>th</sup>, 2025

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

- National Indigenous Peoples Day: The Tourism Coordinator has reached out to K’atl’odeeche First Nations, West Point First Nations, Hay River Metis Government Council, Hay River Metis Development Corporation & Soaring Eagle Friendship Centre to partner for National Indigenous Peoples Day. THR will determine shortly whether there is sufficient interest and community support to proceed with the partner agency event at the Hay River Community Centre.

<u>Upcoming Special Events</u>	<u>Date(s)</u>	<u>Location</u>
<b><u>June</u></b>		
NWT Track & Field Championships	June 4-6 <sup>th</sup>	DJSS
Fishermen’s Wharf Market Opens	June 14 <sup>th</sup>	Fishermen’s Wharf Pavilion
National Indigenous Peoples Day	June 21 <sup>st</sup>	Aurora Ford Arena Ice Surface
Canada Day Celebration	July 1 <sup>st</sup>	Bob McMeekin Park
<b><u>July</u></b>		
Hockey NWT & HR Golf Club Event	July 4-6 <sup>th</sup>	Hay River Golf Club
Territorial Fastpitch Championship	July 18-20 <sup>th</sup>	Keith Broadhead Park
Hay Days Music & Arts Festival	July 23-26 <sup>th</sup>	various locations
<b><u>August</u></b>		
RCMP Musical Ride	August 22-24 <sup>th</sup>	DJSS Soccer Field
Kole Crook Fiddling Camp	tbd	tbd
<b><u>September</u></b>		
Elks Soccer Tournament	September 19-21 <sup>st</sup>	DJSS and PA Schools
National Truth and Reconciliation Day	September 30 <sup>th</sup>	tbd

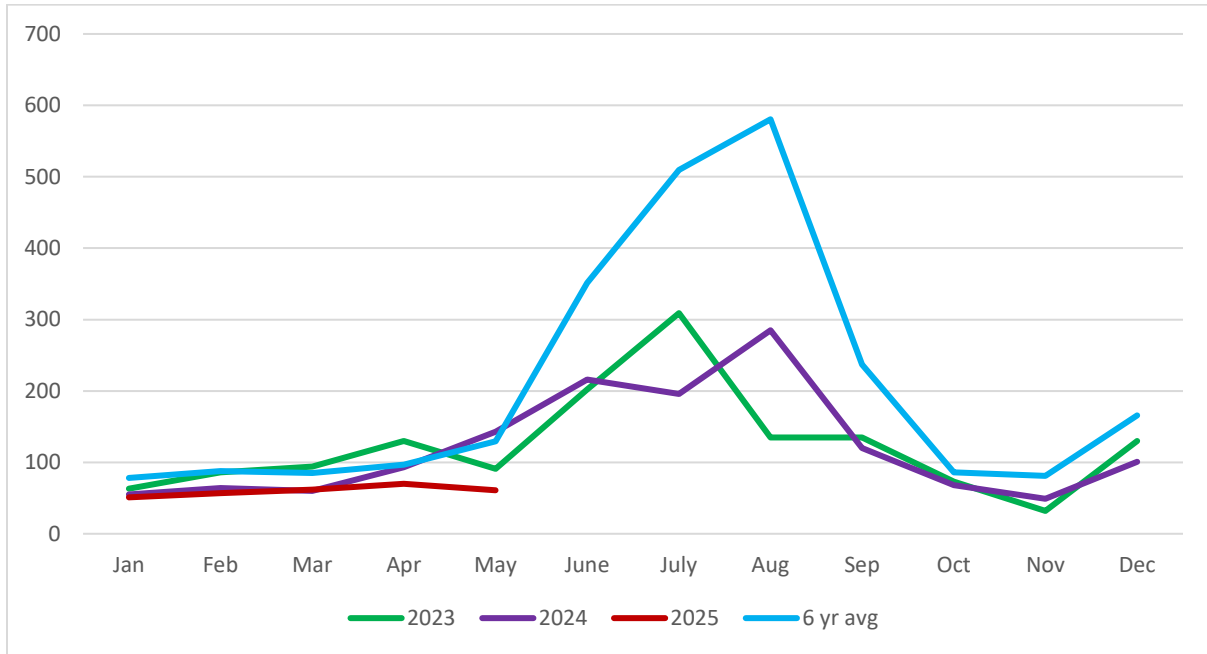


# REPORT TO COMMITTEE

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** June 10<sup>th</sup>, 2025

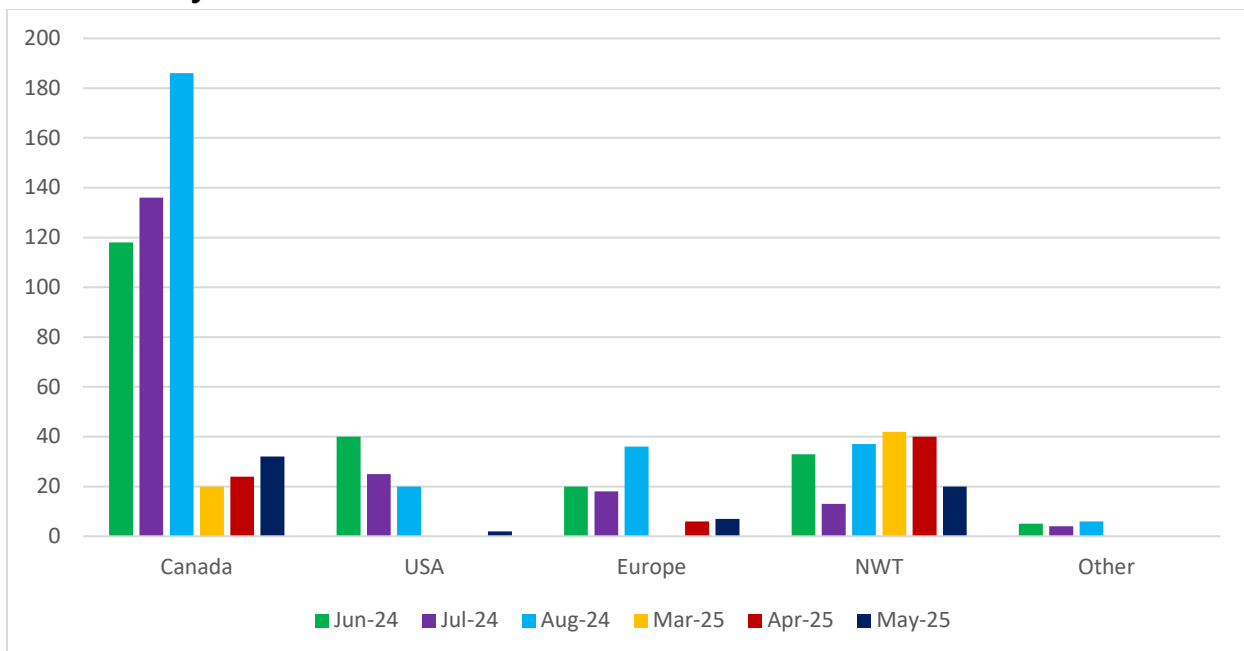
**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

## VIC Monthly Visitors Tracking



*Note: 6-year average data do not exclude months with VIC closures due to exceptional events such as the COVID pandemic, community evacuation scenarios and staff shortages.*

## VIC Visitors by Location



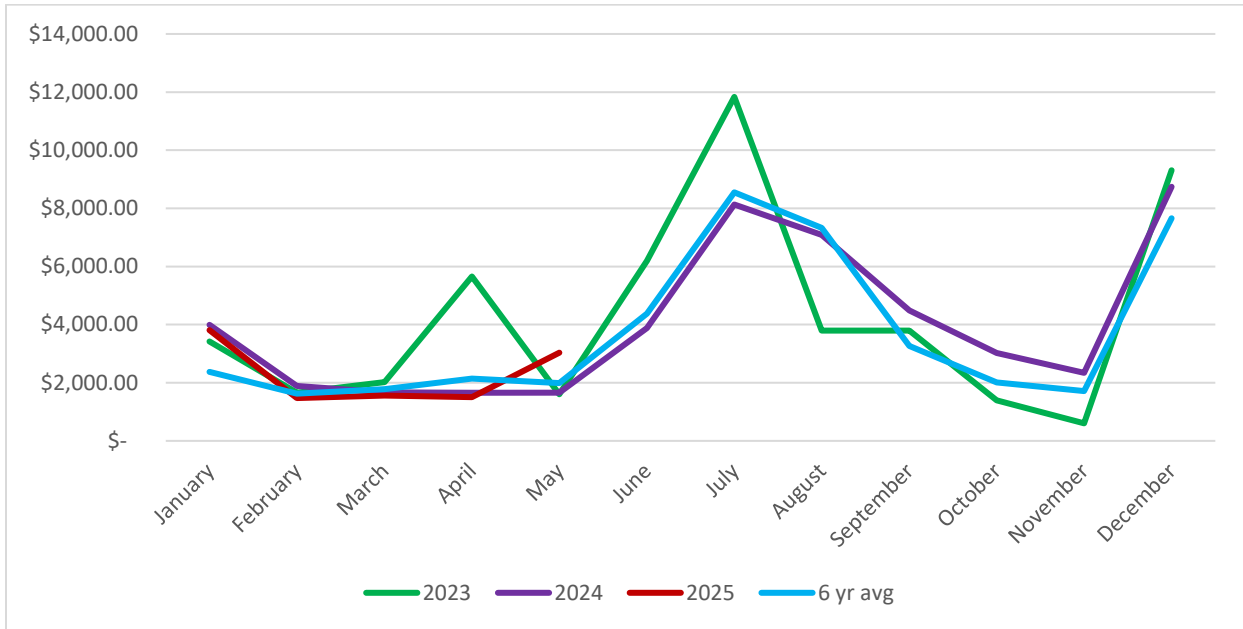


# REPORT TO COMMITTEE

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** June 10<sup>th</sup>, 2025

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

## VIC Gift Shop Sales



*Note: 6-year average data do not exclude months with VIC closures due to exceptional events such as the COVID pandemic, community evacuation scenarios and staff shortages.*

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

**Prepared by:**  
 Stephane Millette  
 Director Recreation and Community Services  
 Date: June 5<sup>th</sup>, 2025

**Reviewed by:**  
 Blair Porter  
 Director of Corporate Services  
 Date: June 5<sup>th</sup>, 2025

# REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: June 10<sup>th</sup>, 2025

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

## RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for May 2025 as presented.

## BACKGROUND:

Monthly Enforcement Priorities	
Priorities	Description
1. Unsightly Properties	Engagement and Enforcement
2. Animal Control	Patrols and Enforcement
3. Traffic/ATV	Engagement and Education
4. Public Behaviour	Patrols and Enforcement

Monthly Stat Summary	
Unsightly	106
Animal Control	15
Traffic/ATV	70
Public Behaviour	10
Other	7

Unsightly engagement with residents was done before the town clean-up to help make the clean-up costs more affordable. 75 Letters were sent to residents as an initial engagement. A more in-depth letter stating specific issues that needed to be addressed was issued approximately 2 weeks later to 31 of the properties that required a second letter. The garbage piles at the end of the driveways this year started accumulating as soon as the communications were issued. Once the Town crews have finished their work around town, we will assess how many properties didn't meet the unsightly bylaw standards, and an action plan to address these properties will be developed. Residents are always encouraged to keep their properties clean and tidy to help beautify the town and reduce any unnecessary fire load on their property.

Animal activity has been slightly lower than last month. Individuals have been instructed on how to properly report incidents, which has helped protective services engage with owners and help reduce occurrences. This has made responding and engaging in certain areas more productive. Most incidents were investigated with minimal enforcement required for this month.

# REPORT TO COMMITTEE



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**DEPARTMENT: PROTECTIVE SERVICES**

**DATE: June 10<sup>th</sup>, 2025**

**SUBJECT: MUNICIPAL ENFORCEMENT REPORT**

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During the breakup, the Protective Services Specialists' hours were adjusted to evenings to monitor the breakup and handle ATV-related issues. Many ATVs were approached, engaged with, and operators were educated to ensure compliance and safety within the community. This will continue to be a high priority throughout the summer months.

The Protective Services Department continues to patrol the downtown core area to help enforce the Public Behaviour Bylaw and ensure traffic compliance. The PSS continues engaging with individuals while on patrols, in conjunction with RCMP assistance and presence, which helps provide a safer downtown environment. Abandoned and unsafe vehicles continue to be towed off town property and roadways to ensure the safety of residents. Six vehicles were towed in May; some owners had repeat offences resulting in multiple tows.

## **School Safety**

The Protective Services Specialist continues monitoring and patrolling the school zones during peak times to ensure motorists drive carefully. Drivers are also reminded to drive with due care during after-school hours when consistent warm weather brings higher playground activity with children. Active patrols continue to prove effective in ensuring drivers comply with speed limits.

## **Upcoming Goals and Priorities**

The Protective Services Specialist will make a minor change to next month's enforcement priorities by engaging with unsightly property owners who did not take advantage of the spring cleanup and businesses that did not renew their business licences but are still operating in town. Animal Control enforcement and downtown patrols will continue.

## **Emergency Services**

The Protective Services Specialist successfully competed in the HRFD officer competition and has now been appointed as a Probationary Captain. This position carries a 6-month probationary period with a 3- and 6-month review before being appointed as a full Captain.

<b>COUNCIL POLICY / STRATEGY OR GOAL:</b>	
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*Strategy:*  
*Goal:*

<b>APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:</b>
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All applicable Bylaws and Territorial Legislation

<b>FINANCIAL IMPLICATIONS:</b>
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# REPORT TO COMMITTEE



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**DEPARTMENT: PROTECTIVE SERVICES**

**DATE: June 10<sup>th</sup>, 2025**

**SUBJECT: MUNICIPAL ENFORCEMENT REPORT**

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N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

# REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: June 10<sup>th</sup>, 2025

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

OFFENCE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	VERBAL OR VISUAL WARNING	WRITTEN WARNING ENFORCEMENT	FINES ENFORCEMENT
<b>Animal Control Bylaw</b>					
Animal Abuse/Welfare	7	2	1	2	2
Barking Dogs	3	1	2	0	0
Dog Attack	8	3	1	1	3
Dog Bites	3	0	0	0	3
Loose Cat/Dog	59	12	22	10	10
Sled Dog Complaints	0	0	0	0	0
Miscellaneous	5	3	2	0	0
<b>Business License</b>					
No Business License	2	1	1	0	0
Operating business not as permitted	1	1	0	0	0
<b>Traffic Bylaw</b>					
Vehicle/Trailer Parking	45	5	17	12	11
ATV/Snow Machine	31	0	17	14	1
Fail to Stop (Sign or Light)	20	0	1	19	0
Distracted Driving	1	0	0	1	0
No Seat Belt	0	0	0	0	0
Fail to carry/No valid driver's licence	1	1	0	0	0
Suspended/Prohibited Driver	1	0	0	1	0
Fail to carry-No Insurance/Registration	10	0	0	10	0
Unsecure Load	0	0	0	0	0
Obstructed Windshield/Windows	1	0	1	0	0
Fail to drive to road conditions	0	0	0	0	0
Improper use of plate/ No Plate	3	0	1	1	1
Drive w/o lights during low visibility	0	0	0	0	0
Speeding	103	1	59	42	1
Speeding (School/Construct/Industrial)	2	0	1	1	0
Suspected Impaired Driver	2	2	0	0	0
Miscellaneous	6	1	3	3	0
<b>Unightly Bylaw</b>					
Overgrown Trees	0	0	0	0	0
Long Grass & Weeds	0	0	0	0	0
Garbage	28	18	5	5	0
Miscellaneous	108	2	75	31	0
<b>Noise Abatement Bylaw</b>					
Noise Complaint	2	2	0	0	0
<b>Fire Prevention Bylaw</b>					
Burning without permit	2	2	0	0	0
Miscellaneous	3	2	1	0	0
<b>Public Behavior Bylaw</b>					
Miscellaneous	0	0	0	0	0
Littering	2	0	1	1	0
Public Intoxication	9	0	5	4	0
Loitering	8	0	7	1	0
<b>TOTAL</b>	<b>482</b>	<b>60</b>	<b>227</b>	<b>159</b>	<b>32</b>

# REPORT TO COMMITTEE



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**DEPARTMENT: PROTECTIVE SERVICES**

**DATE: June 10<sup>th</sup>, 2025**

**SUBJECT: MUNICIPAL ENFORCEMENT REPORT**

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**Prepared by:**

Brandon Scott  
Protective Services Specialist  
Date: June 9, 2025

**Reviewed By:**

Jonathan Wallington  
Assistant Director Protective Services  
Date: June 9, 2025



# REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: June 10<sup>th</sup>, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

## RECOMMENDATION:

That the Council of the Town of Hay River approves the Emergency Services Activity Report for May 2025 as presented.

## BACKGROUND:

### Summary:

Protective Services Monthly Priorities	
Priority	Description
1. 1001 Training	The Phase 1 Practical Evaluation took place at the end of May, and the students were given practice sessions to hone their skills ahead of the evaluations.
2. Officers' Job Competition	Filling the 3 vacant captain positions through a new competition process.
3. Health and Safety Management System	Developing and implementing the new employee orientation video and package

Monthly Stat Summary	
EMS Calls	47
False Alarms	5
Fires	5
Rescue	2

In May, the Protective Services Department's Primary focus was preparing the 1001 program students for their evaluations. There were a lot of extra sessions put on during evenings and weekends to get the students prepared for their evaluations. Including the evaluations, there were 166 hours put in by the members to help them solidify their skills. The dedication and commitment to getting themselves ready showed in testing, as all applicants passed the first phase of practical testing, which was held over the weekend.

The department was also involved in the planning and implementation of a fire response training exercise held at the Imperial Oil Bulk Plant. This was an operational response used to identify



# REPORT TO COMMITTEE

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**DEPARTMENT: PROTECTIVE SERVICES**

**DATE: June 10<sup>th</sup>, 2025**

**SUBJECT: EMERGENCY SERVICES MONTHLY REPORT**

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any necessary equipment, challenges that needed to be addressed, equipment limitations, and response timelines. The live exercise included 15 firefighters, 5 pieces of apparatus and contractors to help with water shuttle operations to understand flow rates needed for a fire at the plant. Debriefs were held with all parties involved to gather information witnessed from different accounts of the training response exercise.

The Department held an Officers' Job Competition to fill the three vacant Captain positions that were open in the department. Expressions of Interest were submitted, interviews were conducted and scored, and then the three positions were filled with members who demonstrated their skills and knowledge, as well as their commitment and availability to meet the department's needs. These positions are currently under a probationary review for 6 months, during which time they will continue in the position if they are successful in their training and mentorship.

We have created an engaging employee orientation video focused on the health and safety management system. This 30-minute presentation provides a comprehensive overview of the various departments within the Town of Hay River and their respective functions. Following that, the video delves into the health and safety management system, outlining how employees are expected to interact with it. It also clarifies the Town's expectations regarding safety and well-being in the workplace. There are support resources developed for managers to help them with the important steps they need to cover when onboarding a new employee, such as assigning PPE, site orientation, and identifying the relevant safe work practices that apply to their job.



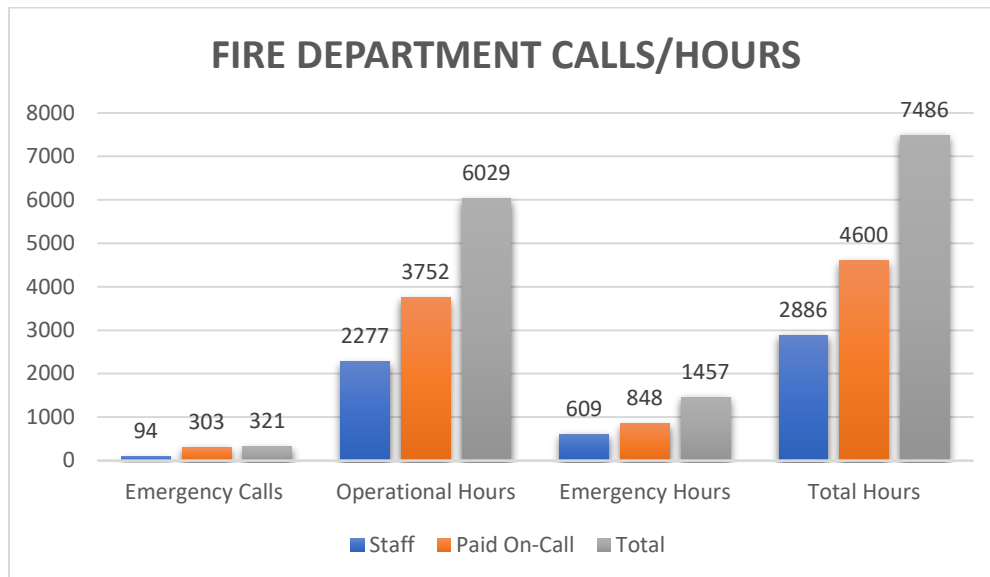
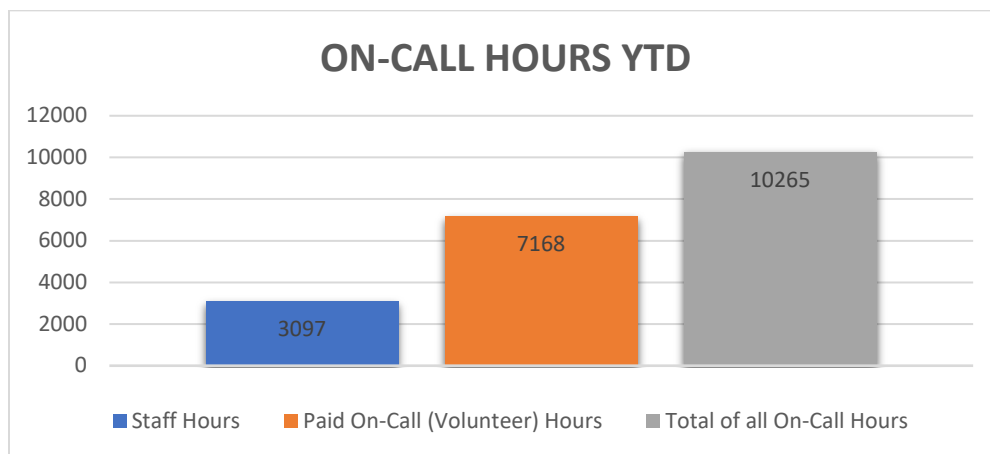
# REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: June 10<sup>th</sup>, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

## STATISTICS



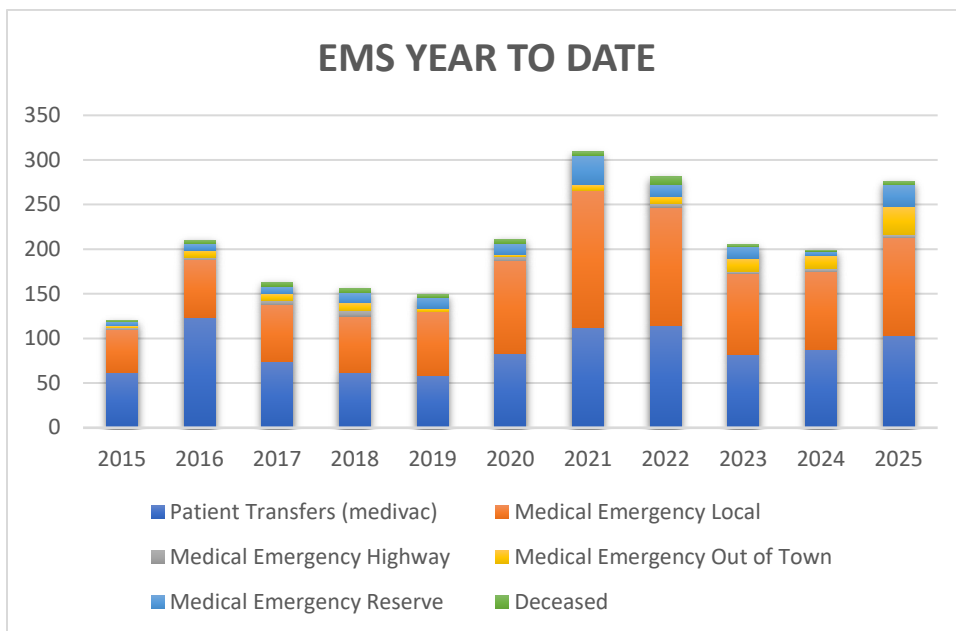


# REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: June 10<sup>th</sup>, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT



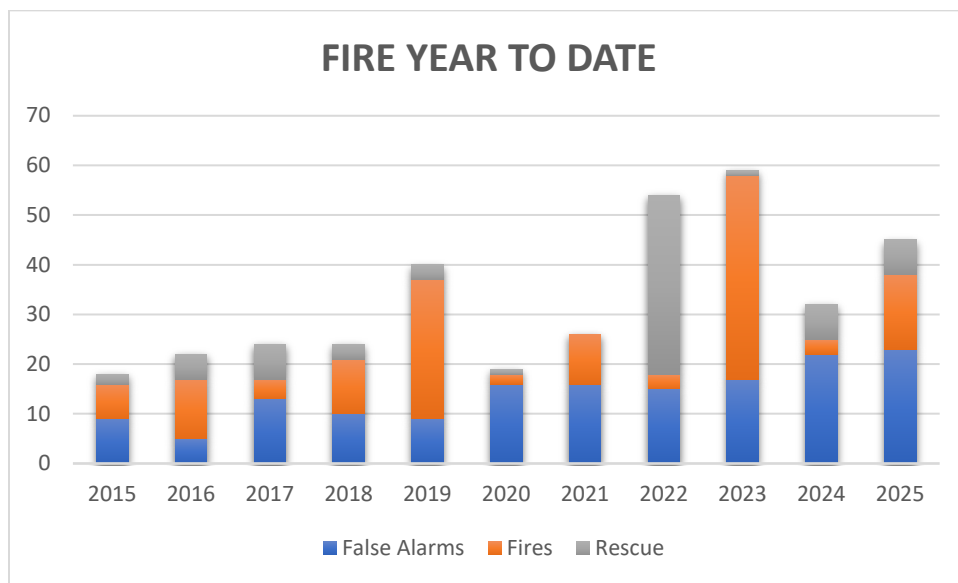


# REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: June 10<sup>th</sup>, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT



## MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.

### COUNCIL POLICY / STRATEGY OR GOAL:

N/A

### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

### FINANCIAL IMPLICATIONS:



# REPORT TO COMMITTEE

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**DEPARTMENT: PROTECTIVE SERVICES**

**DATE: June 10<sup>th</sup>, 2025**

**SUBJECT: EMERGENCY SERVICES MONTHLY REPORT**

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N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

None

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**Prepared by:**

Travis Wright  
Director of Protective Services/Fire Chief  
Date: June 9<sup>th</sup>, 2025

**Reviewed By:**

Glenn Smith  
Senior Administrative Officer  
Date: June 9<sup>th</sup>, 2025



# REPORT TO COMMITTEE

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**DEPARTMENT:** ADMINISTRATION

**DATE:** June 10<sup>th</sup>, 2025

**SUBJECT:** EXCUSED ABSENCE

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**RECOMMENDATION:**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Cllr Gagnier from the Standing Committee of Council Tuesday, June 10<sup>th</sup>, 2025.**

**BACKGROUND:**

Cllr Gagnier has asked to be excused from the Standing Committee of Council Tuesday, June 10<sup>th</sup>, 2025.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

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**Prepared by:**  
Stacey Barnes  
Council Administrator  
Date: June 6<sup>th</sup>, 2025

**Reviewed by:**