



AGENDA

PUBLIC INPUT

1. **CALL TO ORDER**
2. **ADOPTION OF AGENDA**
3. **DECLARATION OF INTEREST**
4. **ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**
5. **INFORMATION ONLY**
 - a. Council Liaison Monthly Updates
 - b. RCMP Monthly Mayors report for March – page 2-7
6. **ADMINISTRATIVE ENQUIRIES**
7. **NEW BUSINESS**
 - a. Infrastructure and Planning Services Monthly Report for March – page 8-15
 - b. Recreation and Community Services Monthly Report for March – page 16-29
 - c. Municipal Services Monthly Report for March – page 30-33
 - d. Emergency Services Monthly Report for March – page 34-39
 - e. Excused Absence – page 40
 - f. Application for Re-Zoning – page 41-53
 - g. Water & Sewer Bylaw Amendment – page 54
 - h. Public Behaviour Bylaw Amendment – page 55-64
 - i. Unoccupied Housing Strategy – page – page 65-66
 - j. Vacant Land Development Strategy- page 67-70
8. **NOTICE OF MOTIONS**
9. **IN CAMERA**
 - a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)
 - Rail Line Restoration
10. **ADJOURNMENT**

MONTHLY POLICING REPORT

March 2025

Hay River, NT

Hay River Detachment
“G” Division
Northwest Territories



The Hay River RCMP Detachment investigated a total of 334 occurrences during the month of March 2025 which is 46 more occurrences than March 2024.

Hay River RCMP conducted one warrant on a residence on the K'atl'odeeche First Nation where crack cocaine and two firearms were seized.

Community Policing Priorities:

(1) Community Policing – Communicate effectively

Hay River RCMP members attended a Healthy Communities Meeting and Town Hall in the month of March. The RCMP further completed 8 school visits, engaging with students and staff. RCMP members also attended youth events and attending the Frozen play put on by PA students.

(2) Enhance Road Safety

RCMP members document enforcement action on driving offences, including impaired driving. Further this priority includes education and prevention activities, such as check stops. This also includes OHV patrols. The Hay River RCMP had no charges of impaired driving and had five complaints of impaired driving in the month. The RCMP documented 10 files of enforcement of the Motor Vehicle act with charges.

(3) Reduce Substance Abuse

Substance abuse is a serious and sensitive issue within Hay River. The RCMP document CDSA investigations, when liquor is disposed, suspicious files and curfew checks. In March there were 14 investigational files into CDSA. Liquor was disposed of on 16 occasions. There were 38 files documenting suspicious people/properties/or vehicles. The RCMP also wrote a warrant and seized two firearms, one being a 9 MM caliber handgun, and the other a semi auto shotgun.

Prolific Offenders

To address what causes the greatest harm in Hay River RCMP Detachment area, a prolific offender management system was created in an effort to identify and monitor those who are most likely to cause the most significant amount of harm to the community. Harm reduction will directly tie into the community policing as a priority, and partner engagement will be critical to successful outcomes. Patrols, provide a visual policing presence and

further strive to hit other communities who the Hay RCMP are responsible for providing policing. Other patrols focus on the down town area, including the arena and library which will continue to deter and detect illicit activity and or unwanted loitering:

K'atl'odeeche First Nations – 125 patrols

Enterprise – 7 patrols

Foot patrols in the downtown and high traffic areas – 44

The Hay River RCMP also commenced a pro-active initiative to check prolific offenders, ensuring that they are abiding by their release/court-imposed conditions. This has shown positive results. In March 2025, the RCMP conducted 63 curfew checks leading to charges on prolific offenders

Notable Community Events For The Month:

Violations	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (excluding sexual assaults)	11	24	10	192
Sexual Offences	3	6	2	19
Mental Health	4	10	8	109
Wellbeing Checks	23	39	10	99
Drug Offences	15	21	5	97
Impaired Driving	5	3	7	96
Mischief (Property Damage)	2	9	5	74
Possession of Property obtained by crime	0	10	1	11
Break and Enter	5	30	9	88
Theft	16	40	19	214
Disturb the peace and Mischief (Interfere with lawful enjoyment)	63	127	39	625
Other Violations	116	231	56	1105
Total Violations	263	550	171	2729

Total Calls for service 335

JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral - Accepted	1	1	1	17
Victim Services Referral - Declined	8	17	8	150
Victim Services - Proactive Referral	0	1	0	7
Victim Services - Not Available	0	0	0	0
Victim Services Support to RCMP Call for Service (Attendance)	0	0		
Youth Alternative Measures (YCJA Warnings & Cautions)	0	0		
Youth Diversion (Community Justice Referrals)	0	0		
Adult Diversions (Community Justice Referrals)	0	0		
Emergency Protection Orders	2	9	1	19
Emergency Medical Transport of Patients	1	2	4	31
Prisoners Held (On Detachment's Occurrences)	46	138	21	325

First Nation and Inuit Policing Program/ Letter of Collaboration Priorities	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Community Policing Engagements	5	28	0	43
Reconciliation/Cultural Activities	2	11	0	16
Community Leadership Meetings	4	10	0	7
Cultural Awareness Training	0	0	0	3
Activities to Increase Awareness of Policing	33	90	0	86
School Visits/ Presentations	8	18	0	38

FNIPP - Cst ROY-WRIGHT has recently taken over the FNIPP position. Cst ROY-WRIGHT has been completing her outstanding tasks along with slowly introducing herself to the local leaders and community partners. Cst ROY-WRIGHT assisted the detachment with the Treaty Annuity payments and increased patrols and presence on the K'atl'odeeche First Nations.

Community (or hotspot or proactive) Patrols	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Number of Patrols in Downtown area	44	121	0	0
Number of Patrols to K'atl'odeeche First Nation	125	324	0	0
Number of Patrols to Enterprise, NT	7	35	0	0

If you have any questions or concerns regarding this report and would like to discuss it further, please feel free to contact me via phone, email or in person. Respectfully submitted by Sgt. Philip UNGER

Sgt P.M. UNGER Reg. #55155
 Cell phone 867-874-4060
 NCO i/c Hay River RCMP

Distribution List:

Mayor JAMESON
 "G" Division Criminal Operations
 "G" Division Business Manager
 Sgt. J. LAI acting District Officer in Charge
 S/Sgt S. FARRELL acting District Advisory Non-Commissioned Officer



REPORT TO COMMITTEE

DEPARTMENT: Infrastructure and Planning Services **DATE:** April 7, 2025

SUBJECT: Infrastructure and Planning Services Monthly Report for March 2025

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Infrastructure and Planning Services Monthly Report for March 2025 as presented.

BACKGROUND:

Note: With the thaw, the frost goes deeper into the ground and causes frozen pipes. Homeowners are reminded to contact their plumber first to fix the situation and they will reach out to the town if our support is required.

Engineering and Capital Projects:

All capital projects are detailed in the 2025 Project Status sheet. Some project progress of note includes:

Airport Road Upgrade

- The greenhouse gas study, a requirement of the grant funding, is underway and the first oversight committee meeting with the funder has already been completed. The design work will be completed later this year along with the required greenhouse gas study and consultation. Construction tendering will be issued in Q1 of next year, 2025 with construction getting underway with a successful bidder right after.

Former NFTI Site Development

- A draft plan for the NFTI site will be brought to Council in May. The Agriculture Plan update is in progress and RFQs will be issued shortly for some of the cleanup work required for the site.

GNWT Long Term Servicing Agreement

- The SAO and Director of Infrastructure and Planning Services are meeting with the GNWT to complete details of the long term servicing agreement that will support the construction of the Long Term Care Facility.

Industrial Area Expansion – Preliminary Design

- Stantec will have a Preliminary Plan of Subdivision, Preliminary Roadway Plan, Preliminary Grading Plan and Preliminary Opinion of Probable Costs later this year for to inform a business case to build a new road parallel and west of Dean Drive from Lagoon Road South to access industrial lots.

Lift Station #3 Replacement

- Further scoping work and refinement of cost needs to occur with our engineering consultants prior to progressing to design work. The impetus for



REPORT TO COMMITTEE

DEPARTMENT: **Infrastructure and Planning Services** **DATE:** April 7, 2025

SUBJECT: **Infrastructure and Planning Services Monthly Report for March 2025**

the replacement this lift station was to service Aspen Heights and as the first step in upgrading the sewer infrastructure in 553. The infrastructure for 553 is projected in future years in the capital plan. The budgeted amount will not be sufficient for this project. This budget was defined as the facility only and did not include the costs to connect to the existing infrastructure. Once more details are available, they will be shared.

Lift Station #1 Mitigation

- Lift Station #1 Mitigation is progressing per the timeline detailed in the 2025 Project Status Report with the expectation of being commissioned by October of 2026.

New Town Hall – Initial Design and Budget

- A review of the costs presented in the initial Stantec report will be undertaken and a presentation to Council is expected later this year.

Water License Activities:

- The Civil Infrastructure Manager, working with a consultant submitted the 2024 Annual Water License Report. The report, which is 300 pages, details all activities associated with the license which include the water and sewer systems as well as details about the municipal solid waste facility.
- The Civil Infrastructure Manager confirmed with the McKenzie Valley Water Board that no environmental assessment or activities are required to complete the West Channel Flood Mitigation project this summer.

Public Works and Maintenance

Roads and Ditches

- Snow clearing continues for the whole town.
- The flusher engine replacement is anticipated to be completed this month to begin doing the culvert clearing. The situation is being monitored to confirm a backup will be available should we require it prior to the work being completed.
- The stop sign at the intersection of Commercial and Woodland that was missing was replaced.
- The cutting edge on the snowblower was replaced.
- There was excessive vibration and a leak on the snowblower that was addressed.

Equipment Maintenance

- Replacement of the Cat Loader communications antenna completed.
- The decals from the former bylaw vehicle were removed in preparation for use as the



REPORT TO COMMITTEE

DEPARTMENT: **Infrastructure and Planning Services** **DATE:** April 7, 2025

SUBJECT: **Infrastructure and Planning Services Monthly Report for March 2025**

landfill.

- The Firehall generator block heater was replaced.
- #14 Ford Pickup had a starting issue at -25 and was addressed.
- #32 Hydrovac did not have heat which was addressed.

Solid Waste

- Regular compacting activities completed

Water and Wastewater

- Regular maintenance and inspection activities completed
- A curb stop at 18 Fir St.

Facilities Management / Miscellaneous

- Ongoing regular maintenance
- Staff from the Infrastructure and Planning Services were used to complete the recent office moves and assemble the boardroom furniture for Corporate Services.
- Staff from the Infrastructure and Planning Services department assisted with the snow removal and preparation for the annual Polar Pond Hockey tournament.

Planning and Development

Planning and Land Management

- The Development Officer, Director of Infrastructure and Planning Services as well as the SAO have been involved in a series of meetings to provide input into the Proposed Zoning and Building Bylaw Updates for Hay River. The document can be reviewed on the town website at <https://hayriver.com/planning/>. The public has an opportunity to provide input through either a virtual meeting on Wednesday, April 9, 2025 at 5:30PM or in person at the Hay River Recreation Centre Community hall at 7:00PM.
- There have been a number of CMHC Housing Accelerator Grant applications made which are currently being reviewed. The application window is still open until the close of business on April 25, 2025.
- The department is supporting the upcoming environmental assessment of a number of properties that will be receiving environmental assessments. These include properties that were formally owned by what is now MTS and now owned by the town.

Building Inspections

- None

Enforcement

- The Development Officer issued a stop work order for 2 separate occasions where a



REPORT TO COMMITTEE

DEPARTMENT: Infrastructure and Planning Services **DATE:** April 7, 2025

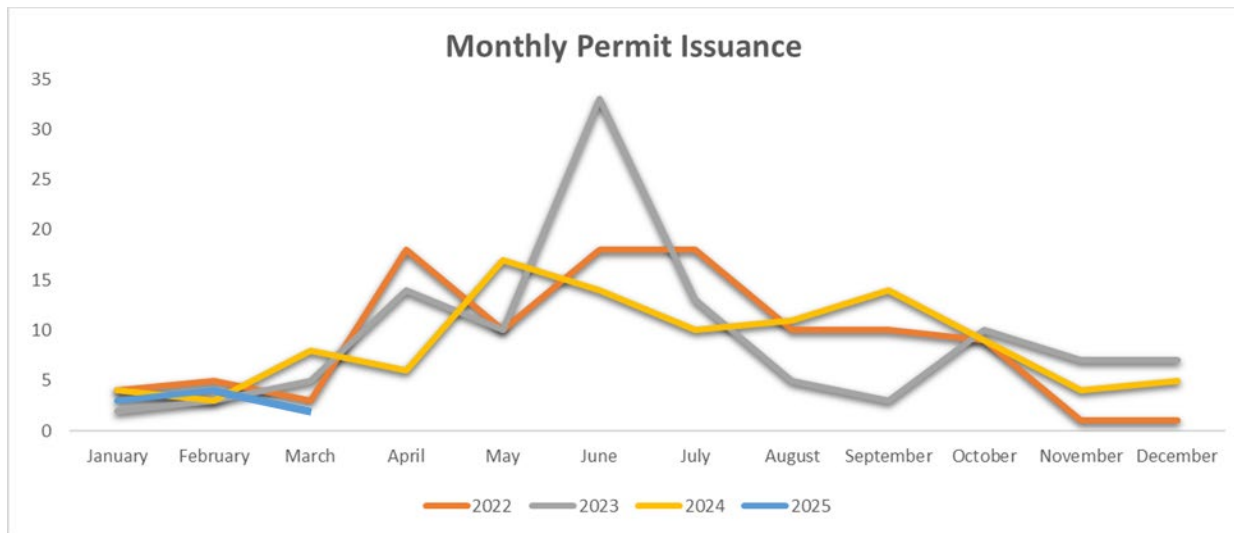
SUBJECT: Infrastructure and Planning Services Monthly Report for March 2025

demolition and subsequent burning of houses were undertaken when the person in question was required to apply for a Development Demolition Permit. As hazardous materials are not allowed at the landfill, a requirement for an environmental assessment is typically added as a condition on the development permit to clarify the requirements.

Permitting

The following permits were issued for the month of March 2025:

March 3, 2025	D25-009	Utility Right of Way on Lot 314-9, Plan 827	New Power Pole Installation
March 27, 2025	B25-002	22 Studney Drive	Construction of Mezzanine in Industrial Building



COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005



REPORT TO COMMITTEE

DEPARTMENT: Infrastructure and Planning Services **DATE:** April 7, 2025

SUBJECT: Infrastructure and Planning Services Monthly Report for March 2025

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Project Status Report for March 2025

Prepared by:

Patrick Bergen

**Director of Infrastructure and
Planning Services**

April 3, 2025

Reviewed by:

Glenn Smith

SAO



2025 Project Status

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Administration	Asset Management System Implementation	Previous scope to launch the asset management system in Rec is complete. The current phase will complete the addition of remaining Rec assets and associated work orders. This phase is in progress. Next phase is rollout to Protective Services.	January 1, 2022	December 31, 2025	Construction	60%
Administration	Online Payroll System	Project is complete	March 1, 2025	December 31, 2025	Complete	100%
Infrastructure and Planning Services	Airport Road Upgrade - Flood Mitigation	2025 - Design, Consultation and initial GHG Study 2026 - Construction : Initial Oversight Committee Meeting completed. Required greenhouse gas study commissioned. Design to be completed in the fall of 2025 and construction tendering in Q1 of 2026.	January 1, 2024	December 31, 2026	Design	15%
Infrastructure and Planning Services	Aspen Heights Subdivision Development	Remaining scope is to put surveyed lots into Lands inventory for sale.			Scoping	95%
Infrastructure and Planning Services	Cemetery Expansion - New Site	Proceeding in the Summer of 2025 with new site assessments for two locations approved by Council.	June 1, 2023	November 1, 2026	Design	15%
Infrastructure and Planning Services	Community Climate Adaptation Plan	Grant application filed, waiting for results			On Hold	0%
Infrastructure and Planning Services	Flusher engine replacement	Waiting on the control panel. Delay is waiting for local contractor to complete.	June 1, 2024	April 30, 2025	Construction	80%
Infrastructure and Planning Services	Former NFTI Site Redevelopment	Update to Agriculture Plan underway with funds from United Way or ITI funding. Will have draft Area Structure Plan for Council in May. Will be issuing RFQ's for Mulching, Metal Cleanup, Site Cleanup shortly. composting on site.	January 1, 2024	December 31, 2026	Procurement	20%
Infrastructure and Planning Services	Fraser Place Remaining Landscaping	Project deferred to 2026. Small amount of original budget available to complete landscaping. Will assess and progress in the Spring	January 1, 2025	December 31, 2026	Design	10%
Infrastructure and Planning Services	GNWT Long Term Care Servicing MOU	Meeting on Friday, April 4, 2025 with GNWT to finalize contribution agreement for Sundog Development to support construction of their long term care facility. Anticipate a verbal update will be provided at the Council meeting	January 1, 2025	December 31, 2026	Construction	60%
Infrastructure and Planning Services	Golf Course Upgrades	Greens installation tender complete. Timeline for prep work and installation will be confirmed when the snow has cleared in May.	January 1, 2024	December 31, 2025	Procurement	20%
Infrastructure and Planning Services	Industrial Area Drainage	Maintenance on the drainage along Dean Drive has been completed. The drainage assessment will be conducted in 2025.	January 1, 2024	December 1, 2026	Scoping	35%
Infrastructure and Planning Services	Industrial Area Expansion- preliminary design	Stantec will have a Preliminary Plan of Subdivision, Preliminary Roadway Plan, Preliminary Grading Plan and Preliminary Opinion of Probable Costs later this year for to inform a business case to build a new road parallel and west of Dean Drive from Lagoon Road South to access industrial lots.	June 1, 2024	October 30, 2025	Procurement	10%
Infrastructure and Planning Services	Infrastructure Planning and Studies	Ongoing work throughout 2024-2025	January 1, 2023	December 31, 2025	Design	15%
Infrastructure and Planning Services	Landfill Diversion Program (Tire Recycling Program in Capital Budget)	MACA led steel diversion regional project to occur in 2024. Project has been delayed due to contractor and equipment availability until 2025 for completion.	January 1, 2023	December 31, 2025	Construction	40%
Infrastructure and Planning Services	Lift Station # 3 Replacement	Defined funding was for the lift station only. Will refine scope and cost with Stantec and advise.	January 1, 2024	December 31, 2026	Scoping	10%
Infrastructure and Planning Services	Lift Station 1 Mitigation	Project has been awarded, kickoff and subsequent project meetings have progressed. Construction ready to commence in late May.	June 1, 2023	October 31, 2026	Construction	30%



2025 Project Status

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Infrastructure and Planning Services	Miron Storm Outlets Improvements	Stantec is completing a design for the damaged outflow systems on Miron later this year for follow up.	January 1, 2025	December 31, 2025	Procurement	15%
Infrastructure and Planning Services	Miron/ John Mapes/ Riverbend Storm and Sewer Manhole Upgrades	Manholes reseated on Miron, John Mapes & Riverbend. Additional work scheduled for 2025 to address rising/falling manhole covers; Asphalt patching will be required in 2025.	March 30, 2024	October 31, 2025	Construction	75%
Infrastructure and Planning Services	Municipal Solid Waste Facility (Phase I and II)	Motion passed at March 24, 2025 Council meeting to progress with functional design and engineering field assessments for the parcel on the southeast corner of the intersection of Highways 2 and 5. Waiting for a fee letter and then will progress in the next few months.	January 1, 2023	December 31, 2027	Design	10%
Infrastructure and Planning Services	New Town Hall - Initial Design and Budget	Conducting a peer review of the Hay River Town Hall Planning Study completed in late 2023 to validate costs. Once complete, information will be provided to Council for consideration	January 1, 2024	December 31, 2025	Scoping	20%
Infrastructure and Planning Services	Pickup Truck Replacement Program	Replacement truck purchase			Complete	100%
Infrastructure and Planning Services	Pumps and Generator Replacements at Lift Stations	Emergency pump upgrade was required at the water plant. Anticipating utilizing funds within this project to effect the upgraded. Work anticipated to be completed over the next few months but will update when a firm date in place.	January 1, 2023	December 31, 2025	Procurement	60%
Infrastructure and Planning Services	Sander and Dump Truck	Tender for procurement only anticipated late April to May.			Procurement	5%
Infrastructure and Planning Services	Small Capital				Scoping	0%
Infrastructure and Planning Services	Vale Island Truck Fill Tank Replace	Advised by contractor that project will be completed by April 4, 2025	June 1, 2023	March 30, 2025	Construction	95%
Infrastructure and Planning Services	Vale Island/West Channel Drainage	Drainage work partially complete and delayed due to weather. Work to continue in 2025.	April 1, 2023	November 30, 2025	Construction	75%
Infrastructure and Planning Services	Water Treatment Plant Feasibility Study and Preliminary Design	Few small items to be completed including details on the chlorine retrofit and then complete within estimated timeline. Consultation with local indigenous govts and communities is ongoing.	June 1, 2024	May 31, 2025	Construction	95%
Infrastructure and Planning Services	West Channel Flood Mitigation	Phase 1 complete, Phase 2 partially complete . Phase 3 planning to occur over the winter season for construction in 2025.	April 1, 2023	November 30, 2025	Construction	70%
Infrastructure and Planning Services	Wheel Loader Replacement	Tender for procurement only anticipated late April to May.			Procurement	0%
Infrastructure and Planning Services	Zoning Bylaw Updates				Construction	60%
Infrastructure and Planning Services	553 - Preliminary Drainage Plan (Now Woodland Drive Drainage)	Stantec will complete a desktop review of the present water, sewer and storm infrastructure based on the Town's as-builts and Stantec's own information.	May 1, 2024	September 1, 2025	Design	20%
Infrastructure and Planning Services	Capital Drive Watermain, Sidewalk and Roadworks	All deficiencies complete. Small remaining budget to be used for landscaping on Capital Drive	June 1, 2023	August 31, 2025	Construction	95%
Infrastructure and Planning Services	Paradise Road Erosion Assessment	Stantec will be in town in June to review the road leading from McKenzie Highway to Paradise Road for bank stability and will advise next steps.	June 1, 2023	31-Jul-25	Scoping	95%
Infrastructure and Planning Services	Paradise Road Repair and Replacement	Met with contractor; hydroseed growth is sporadic in high traffic areas (old road), with calcium and hard pack inhibiting growth; Both parties agreed to re-visit the hydroseeding areas in mid-June 2025 to discuss additional applications in sparse areas, or top dressing in early spring. Arbourist has assessed fire damaged trees - discussion with MACA on cost coverage needed.	June 1, 2023	31-Jul-25	Scoping	95%



2025 Project Status

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Protective Services	Heavy Rescue Truck Replacement	Tender closed and awarded. Expected arrival December 2025	June 1, 2023	December 1, 2025	Construction	75%
Recreation and Community Services	Bob McMeekin Park Enhancements	Firepit and planter at welcome sign to be completed in Q2 2025. Parking curbstops received and to be installed in 2025.	April 1, 2023	June 30, 2025	Construction	95%
Recreation and Community Services	Don Wright Park Revitalization	On hold pending potential other uses			On Hold	0%
Recreation and Community Services	Inukshuk Park Upgrades Phase 1	Funding identified, scoping in progress.			Scoping	0%
Recreation and Community Services	Replace Playground Fall Zones	Contract awarded for fall zone replacements. Malcolm, Gord Thompson, Vale Island, and Tri Service	July 1, 2024	June 30, 2025	Procurement	15%
Recreation and Community Services	Skatepark Upgrades	Skatepark committee is taking the lead in design and procurement.	January 1, 2023	October, 2025	Scoping	15%
Recreation and Community Services	Skating ice surface painting machine	Procurement only to be completed by Recreation and Community Services			Procurement	0%
Recreation and Community Services	Small Capital Program - Recreation		January 1, 2025	September 30, 2025	Scoping	0%
Recreation and Community Services > Infrastructure and Planning Services	Vale Island Multi-Use Recreation Area	Project transitioned to Infrastructure and Planning Services. Currently being scoped against completed work and budget. New road access, parking area, treeline remediation and drainage improvements completed in 2023, via Summer CAP funding. Lights and security cameras installed. Dog park fencing contract awarded but not completed in 2024. Procurement of playground equipment and rink board system in 2025.	June 1, 2023	October, 2025	Scoping	20%
Tourism	Small Capital Program - Tourism and Economic Development		January 1, 2025	September 30, 2025	Scoping	0%
Tourism	Visitor Information Wayfinder Signage Development	All signs have been approved and received. 12 of 16 signs installed. Remaining signs to be installed by Q2 2025.	June 1, 2024	July 1, 2025	Construction	80%



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 7TH 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for March 2025 as presented.

BACKGROUND:

Recreational Programming

Youth Programming

Regular After School Club programming continued in March. Registered attendance remained consistent at 85% capacity. In addition to regular After School Club programming, a full day PD Day program was offered on March 28th. This program ran at 75% capacity.

After School Club is fully funded through grants from the GNWT's Department of Municipal and Community Affairs, namely the Child and Youth Resiliency Grant and the Youth Contribution Grant. Funding is used to purchase program supplies and offset the cost of Play Leader wages.

Princess Alexandra School Hockey Program: A partnership with Princess Alexandra School to offer bi-weekly hockey sessions to Grade 7 students concluded this month. During these sessions, students were provided with the opportunity to try hockey and receive basic hockey instruction. The program concluded with a hockey game where the Grade 7 classes competed against one another. This program is expected to resume in 2026.

Fitness Programming

Regular fitness programming continued this month, with 10 instructor-led fitness classes, in addition to supervised Seniors Lift & Learn and Seniors Spin classes.

Attendance at instructor-led fitness programming increased 33% this month with a total of 321 participants attending programming. In comparison, 242 participants attended instructor-led fitness programming in February.

New Horizons for Seniors Grant

Seniors Snowshoe: This weekly drop-in program features guided snowshoe excursions along trails at the Hay River Ski Club, followed by a social hour and refreshments. Attendance to this program remained steady compared to previous months, with a total of 28 seniors attending.

Seniors Stick Curling: This program runs weekly and is facilitated by the Hay River Curling Club. Seven (7) seniors are registered for this program with additional seniors dropping in to attend.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 7TH 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Community Programming

Paint the Ice: The Hay River Community Centre hosted the third annual Paint the Ice event on Saturday, March 27th. Community members were invited to attend this free event to celebrate the end of the 2024/2025 ice season. The event was successful, with approximately 175 participants in attendance, a 25% increase from 2024.

Public Skating and Shinny: A total of 211 community members attended public ice programming times in the month of March, up from 180 participants in February.

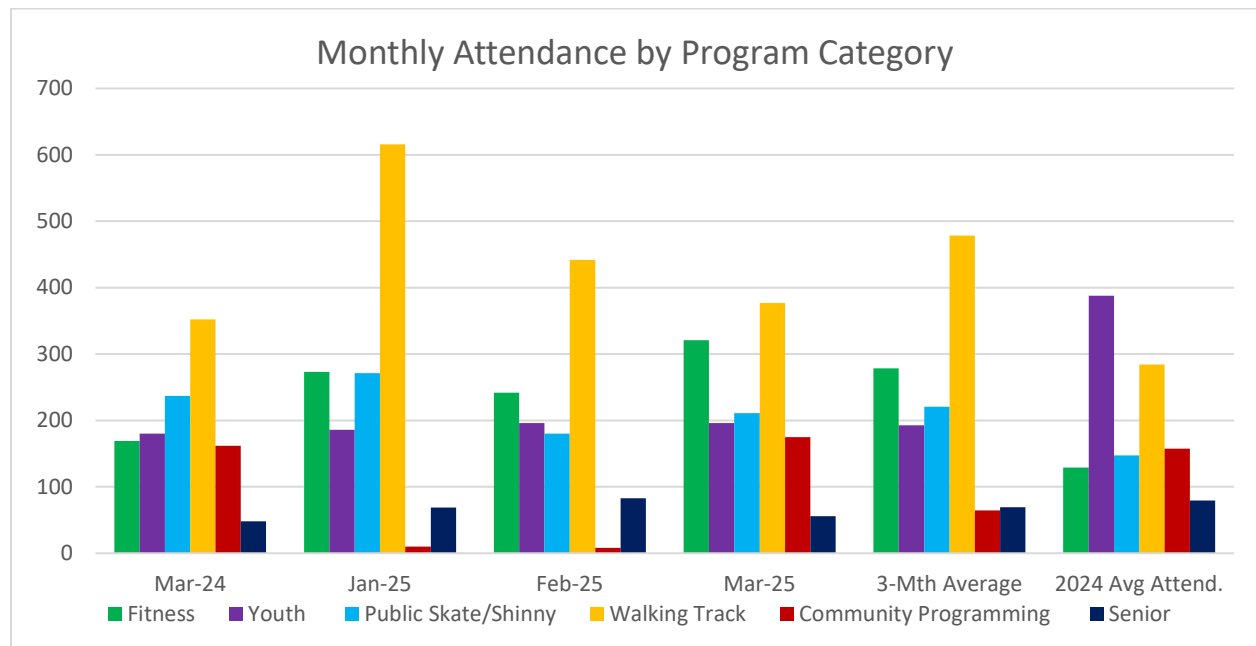
Full Moon Snowshoe: This month, a total of 7 community members attended Full Moon Snowshoe on March 14th. This program is facilitated in partnership with the Hay River Ski Club and is free for community members to attend, funded by the GNWT Healthy Choices Initiative.

Grant Applications

Canadian Tire Jumpstart: THR Recreation was awarded \$3,000 in March from the Canadian Tire Jumpstart Program. This funding will support spring and summer youth sports camps.

ParticipACTION Community Challenge: THR Recreation was awarded \$750 in March from ParticipACTION. This funding is to be used to support active community programming in the month of June for the ParticipACTION Community Challenge.

Recreation Programming Statistics

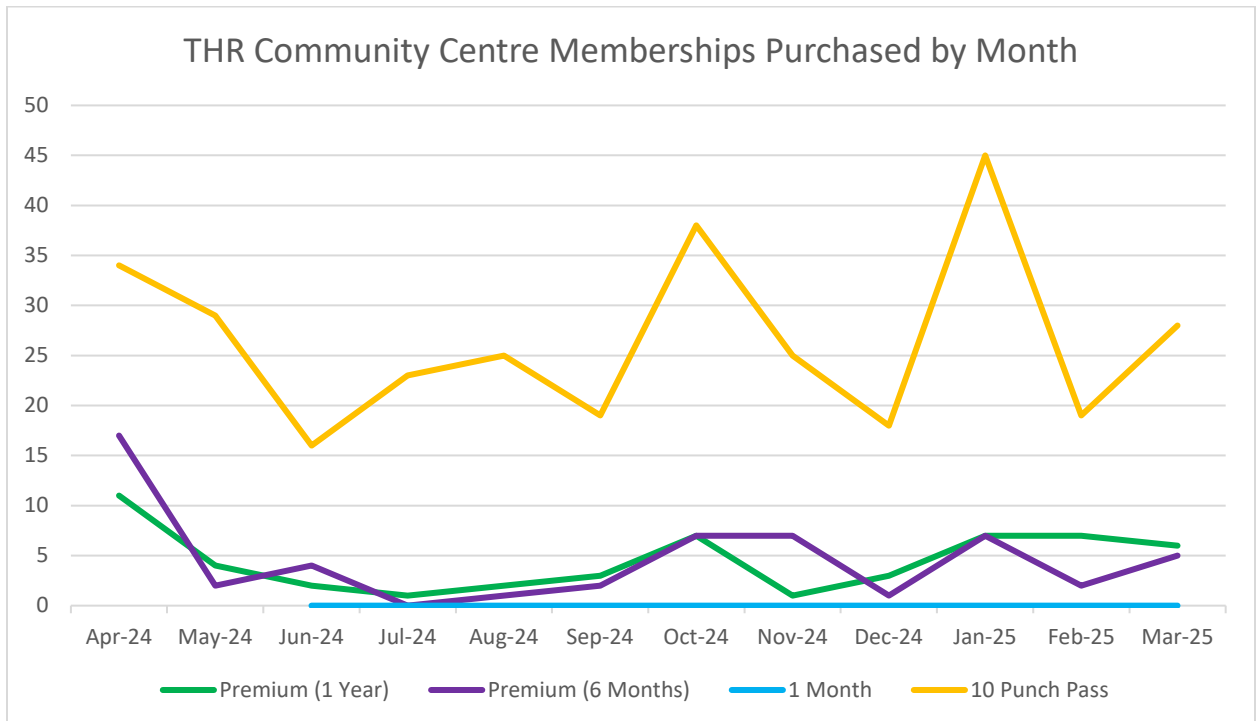
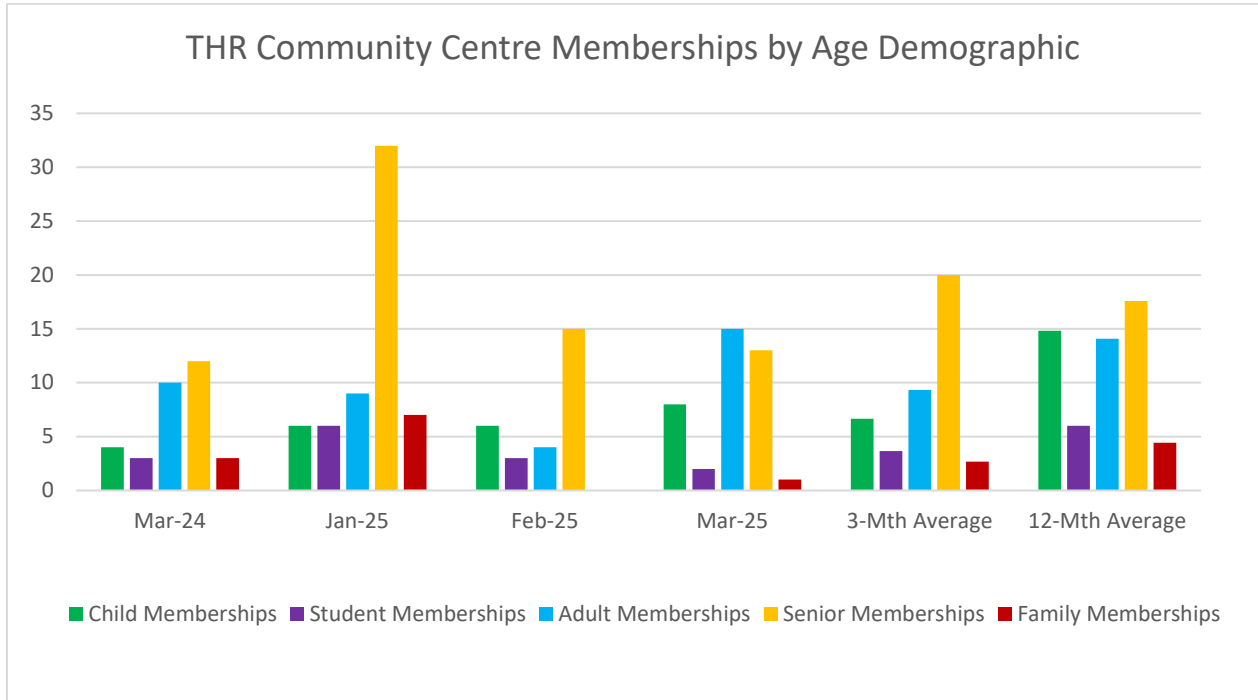




REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 7TH 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT





REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 7TH 2025




















SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Aquatics

General

The pool continues to operate well overall with minimal issues affecting the schedule. The hot tub jet pump has been installed, and jets are operational.

Don Stewart Aquatic Centre operational hours:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Early Bird (6am – 8am)						
Morning Swim (8am-12pm)						
Afternoon Swim (12pm-6pm)						
Evening Swim (6pm-8:30pm)						

Staffing

The Don Stewart Aquatic Centre currently has 9 staff. This includes 5 Casual Lifeguards, 1 assistant lifeguard, 1 Full-Time Lifeguard and 2 Senior Lifeguards. One of the Senior Lifeguards has begun the certification process to become an Aquafit instructor. Once completed, this will allow for coverage of our current instructor and possibly provide additional classes.

Attendance

March attendance was 1493. This is slightly higher than the same period for 2024 (1453), lower than 2023 (1869) and slightly higher than February 2025 (1405). The swims with the highest attendance were a Friday open swim on March 7th (56) and a Saturday Open swim on March 29th (53).

Aquafit continues to have regular attendance but with slightly lower numbers with 9-12 swimmers participating in each class.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 7TH 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Groups that used the pool in March included:

- Chief Sunrise Education Authority x1
- Ecole Boreale x1
- Aboriginal Headstart x3
- Ecole Boreal x1
- DJSS x2
- Birthday parties x7

Swimming Lessons and Special Programming

Swimming lessons concluded the week of March 17th, with 56 total registered participants.

	<u>Participants</u>	<u>Successful Completions</u>	<u>Completion Rate</u>
Parent & Tot Class	5	5	100%
Preschool Levels	24	11	46%
Swimmer Levels	25	12	48%
Swim Patrol Levels	1	1	100%

The Hay River Swim Club continues to hold 3 practices per week on Monday & Thursday evenings and Saturday mornings with 16 swimmers registered.

An Intermediate First Aid Course was held on March 29 & 30 with 4 participants. Several of them expressed interest in becoming lifeguards and will continue their training in the coming months.

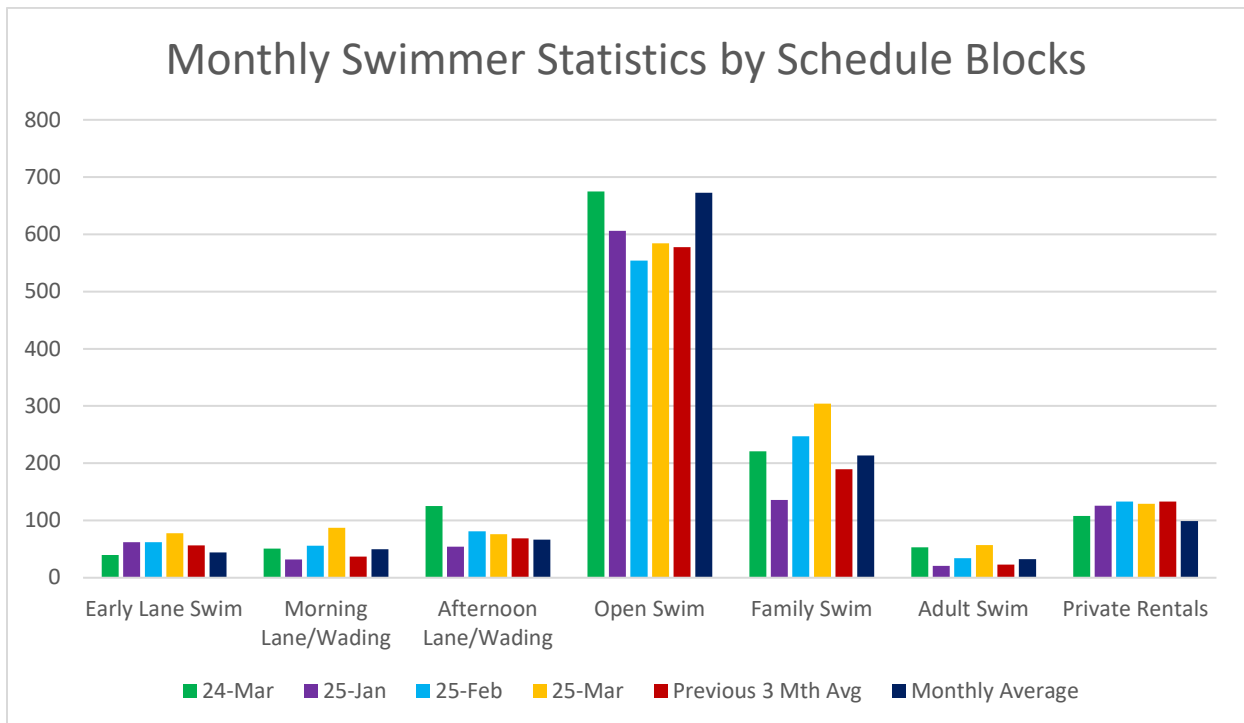
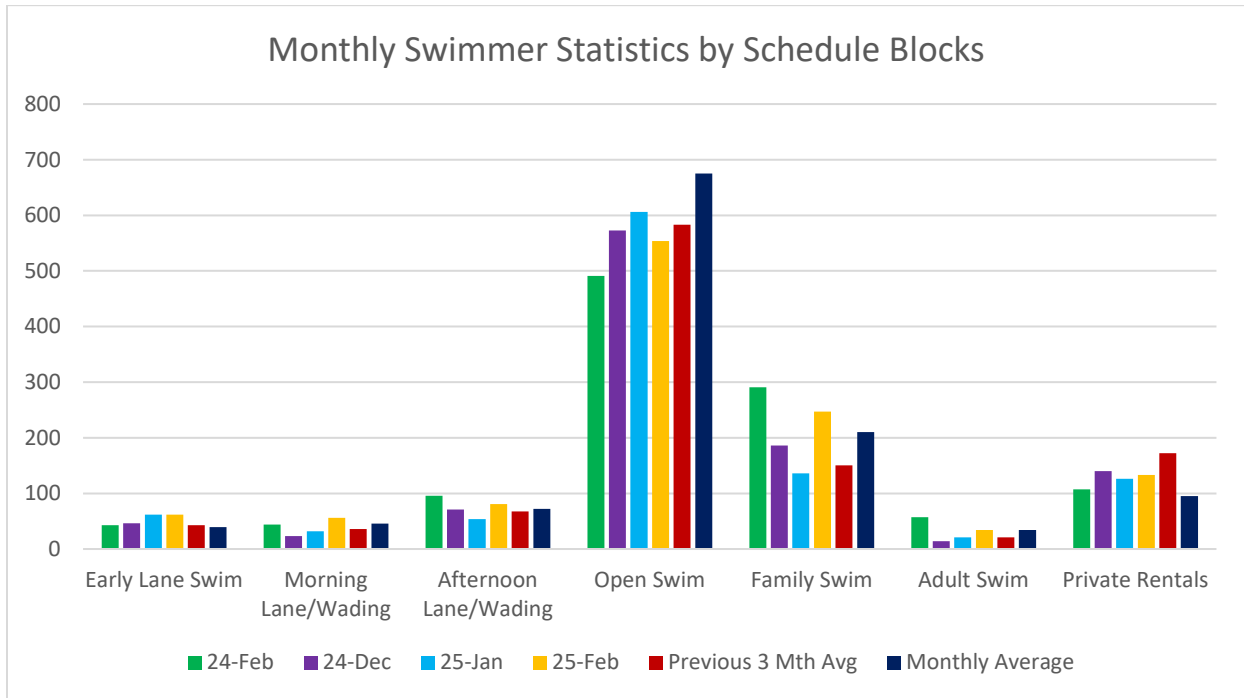


REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: April 7TH 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Don Stewart Aquatic Centre Statistics

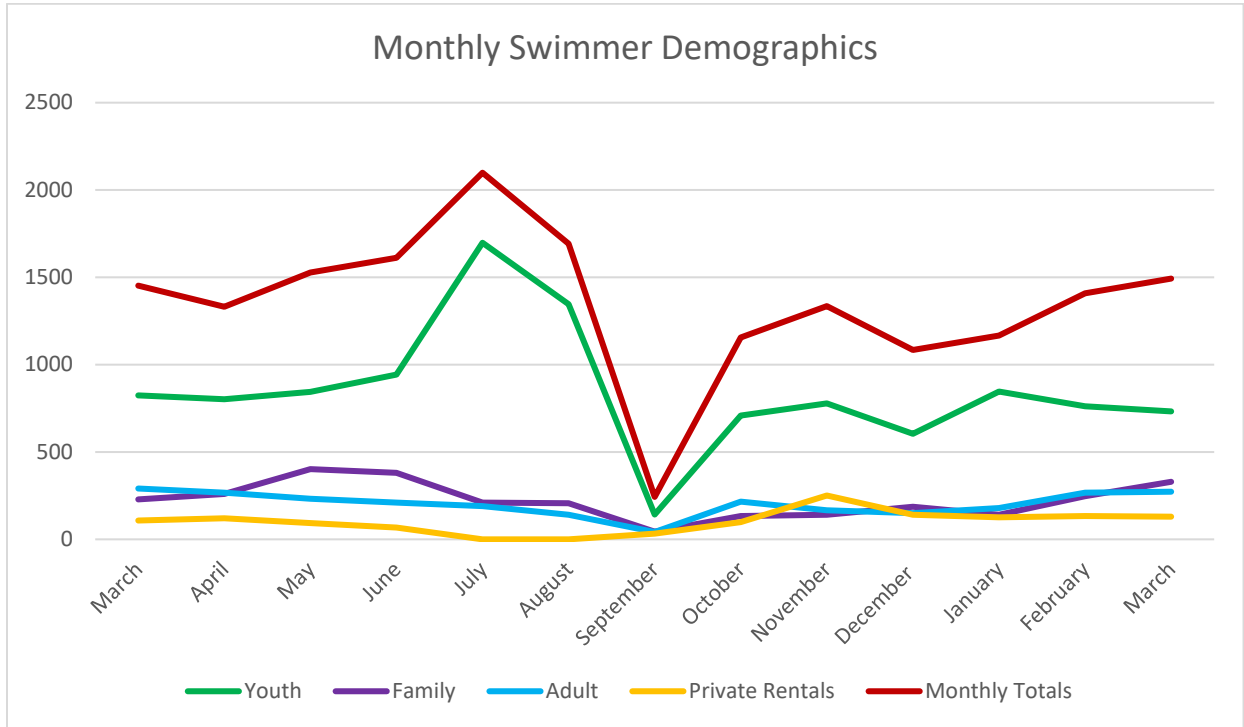




REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 7TH 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Facilities and Maintenance

Don Stewart Aquatic Centre:

- Weekly walkthrough of Aquatic Centre with Maintenance and Aquatics staff.
- Weekly vacuuming of pool and hot tub.
- Coordinate with local plumbing contractor to return HVAC systems:
 - topped up glycol in makeup air unit
 - added expansion tank to system for better function
 - verified and updated controls settings
 - ordered replacement actuator for air intake louvres
- Addressed malfunctioning mixing valve causing inconsistent temperatures in showers.
- Received and installed replacement jet pump for hot tub.
- Repaired changeroom pool access gate and mechanical door closer.
- Coordinating repair of steam room exhaust fan automation with local HVAC contractor.

Aurora Ford Arena and Hay River Curling Club:

- Daily and weekly maintenance and service of ice resurfacer.
- Routine daily ice maintenance and weekly measurements of ice depth.
- Alberta contractor completed mid-season inspection #2 of ice plant.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 7TH 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

- Safety equipment improvements in ice plant room – per Ammonia Management and Ice Plant Safety Policy.
- Monitor and control minor ice plant ammonia leak with support of CIMCO Refrigeration – heat exchanger requires new gaskets.
- Seasonal shutdown of ice plant, removal of skating ice surface and preparation for transition to shoulder season activities.
- Coordination with Curling Club representatives in advance of ice plant shutdown, in preparation for removal of curling ice surface.
- Pick up ice painting cart and equipment from local manufacture.
- Coordinate repair of ice plant compressor #2 with local electrical contractor.

Other Community Centre Maintenance Items:

- Ongoing building inspections, preventative maintenance, etc.
- Maintenance and adjustments to HVAC systems as per weather conditions.
- Snow and ice removal around the building, with support from Public Works as needed.
- Regular room rentals setup according to weekly instructions.
- Monthly fire extinguisher and safety checks.
- Regular inspections of fleet vehicles and equipment.
- Support hockey tournaments and weekend special event rentals.
- Inventory and reorganization of storage areas throughout building.
- Coordinated repair of mixing valves for arena changerooms with local plumbing contractor – new mixing valves have been ordered
- Order calibration gas for handheld ammonia monitor and start doing daily bump tests for use when entering ice plant room
- Set up and takedown of multiple Town of Hay River and GNWT public meetings in Community Hall.

Parks and Greenspaces:

- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Maintenance of outdoor skating rinks as per weather conditions.
- Support annual Polar Pond Hockey event at Fishermen's Wharf Pavilion.



REPORT TO COMMITTEE

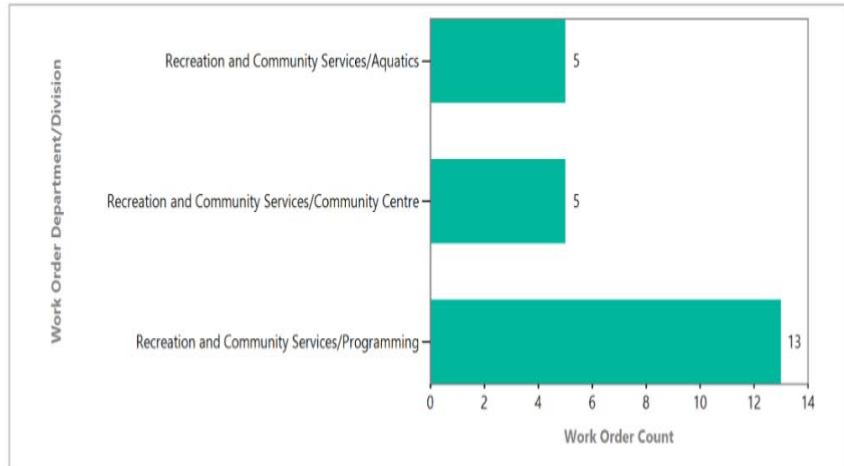
DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 7TH 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Corrective/Custodial Work Order Department/Division Summary (March 2025)

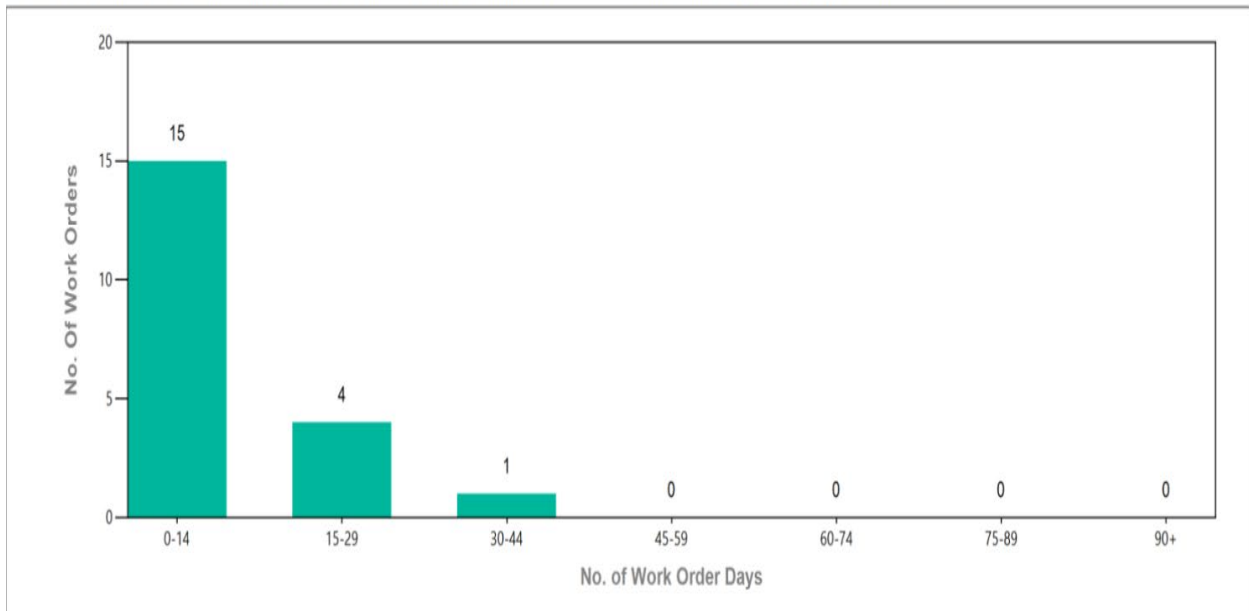
Group By: Department/Division | WO Date Range: 03/01/2025 to 03/31/2025 | Status: ALL | Department/Division: Recreation and Community Services | Craft: ALL | Type: Corrective,Custodial | Main Task: ALL | Cause: ALL | Supervisor: ALL | Lead: ALL | Role: ALL

DEPARTMENT/DIVISION	TOTAL WOs	%
Recreation and Community Services/Aquatics	5	22%
Recreation and Community Services/Community Centre	5	22%
Recreation and Community Services/Programming	13	57%
TOTAL	23	100%



Corrective Work Order Aging Summary (cumulative)

Total Count: 20 | WO Date Range: 03/01/2025 to 03/31/2025 | Department/Division: Recreation and Community Services | Type: ALL | Main Task: ALL



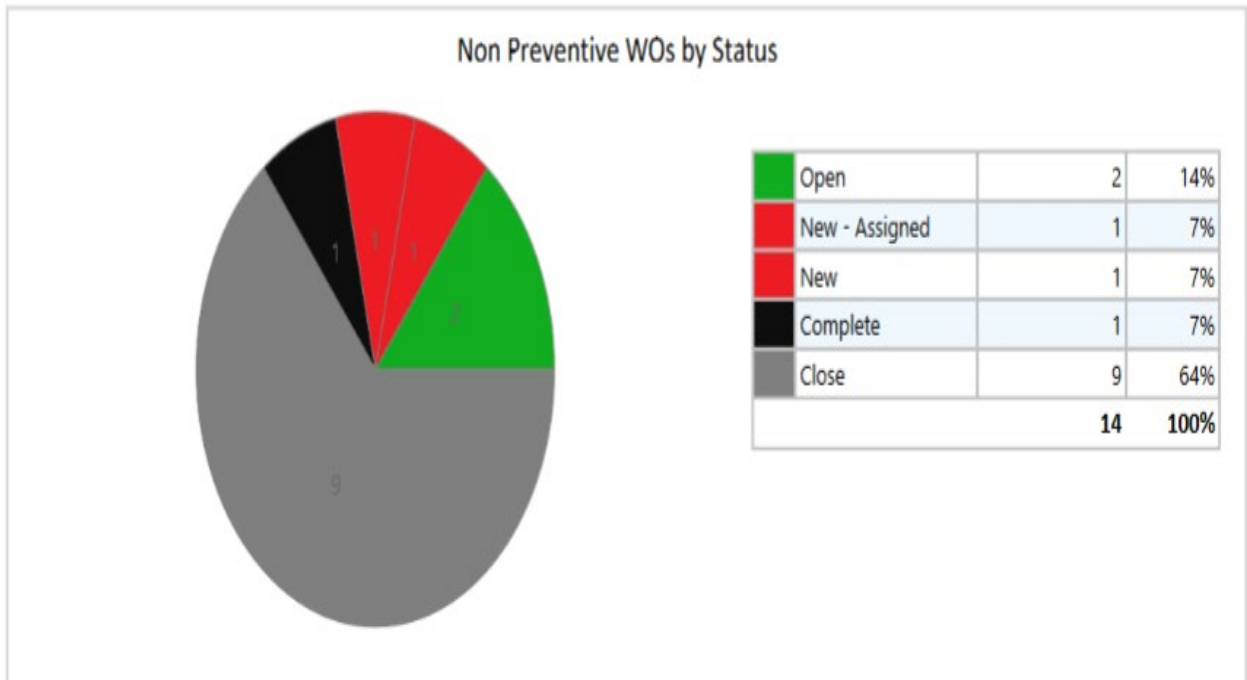
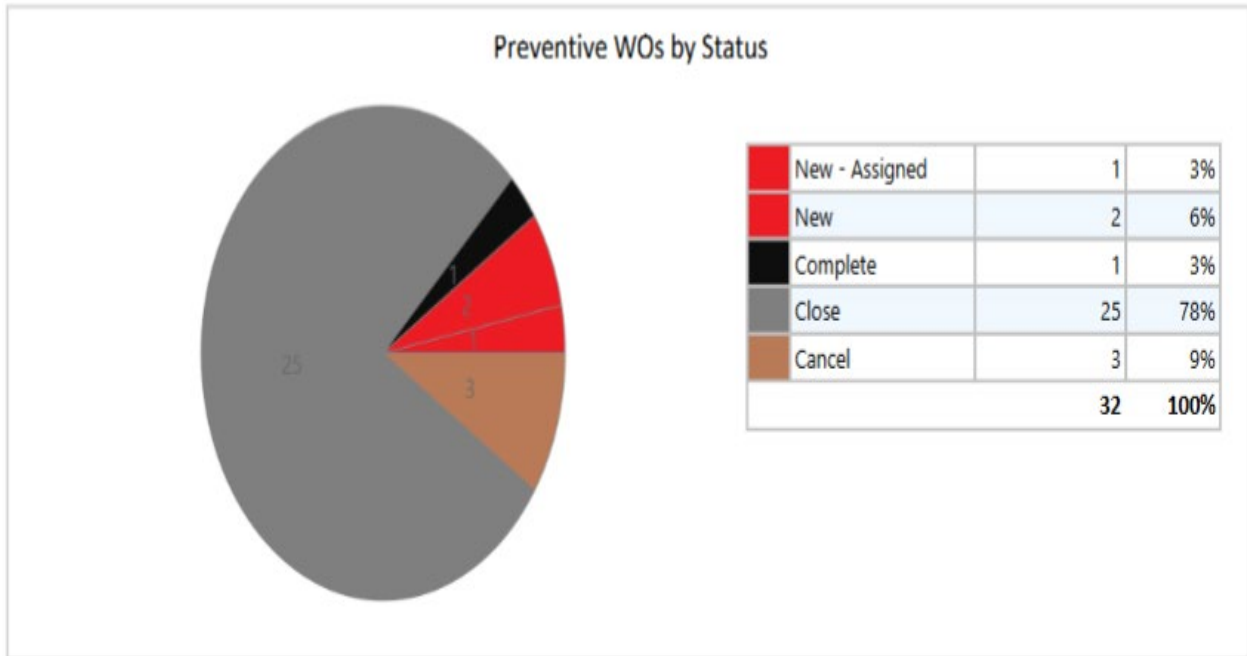


REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 7TH 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Maintenance Work Order Progress Reports (March 2025)





REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: April 7TH 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Tourism Coordinator Activity Report

Visitor Information Centre (VIC) Operations

- Northern Sky Corridor Project: THR's Tourism Coordinator will be attending a Northern Sky Workshop in Yellowknife April 14th, 2025.
- The Town's 2024-25 Community Tourism Coordinator (CTC) progress report was submitted to the GNWT Department of ITI prior to March 31st. THR's Tourism Coordinator also required to submit final expense claim invoicing prior to May 31st.
 - The Town will also submit a subsequent application to the GNWT to secure Community Tourism Coordinator (CTC) for the 2025/2026 season.
- Fisherman's Wharf Saturday Market operator: The Tourism Coordinator has completed is issuing an Expression of Interest advertisement with a deadline of March 31st, 2025.

Town of Hay River Tourism Guide Recruitment Program has been postponed while THR staff explore best path forward. Some questions have been raised regarding insurance and liability concerns. Options are being explored.

- THR Tourism promotion and advertising commitments:
 - Hay River Visitor Guide edits completed and submitted to NNSL
 - Up Here Magazine advertisements and Hay River map completed
 - Yellowknife Visitor Guide advertisements completed
 - NNSL Northwest Territories advertisements completed
- Canadian Forces Snowbirds: The Tourism Coordinator is submitting a request for the Canadian Forces Snowbirds, officially the 431 Air Demonstration Squadron, to do a flight demonstration in Hay River during the summer of 2026.
- Building maintenance: There were multiple sewer line freeze ups at the VIC in March. THR staff are investigating options and cost to remediate and mitigate these risks.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 7TH 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

<u>Upcoming Special Events</u>	<u>Date(s)</u>	<u>Location</u>
<u>April</u>		
Wine Festival	April 5 th	HR Curling Club
NWT Tourism Luncheon	April 11 th	Castaways Cottages
<u>May</u>		
Territorial Parks (opening day)	May 15 th	various locations
Lobsterfest Fundraiser	May 24 th	Aurora Ford Arena
<u>June</u>		
NWT Track & Field Championships	June 4-6 th	DJSS
Hay River Heritage Centre (opens)	June 14 th	HR Museum
National Indigenous Day	June 21 st	tbd
Canada Day Celebration	July 1 st	Bob McMeekin Park
<u>July</u>		
Hockey NWT & HR Golf Club Event	July 4-6 th	Hay River Golf Club
Territorial Fastpitch Championship	July 18-20 th	Keith Broadhead Park
Hay Days Music & Arts Festival	July 23-26 th	various locations
<u>August</u>		
RCMP Musical Ride	August 22-24 th	DJSS Soccer Field
Kole Crook Fiddling Camp	tbd	tbd

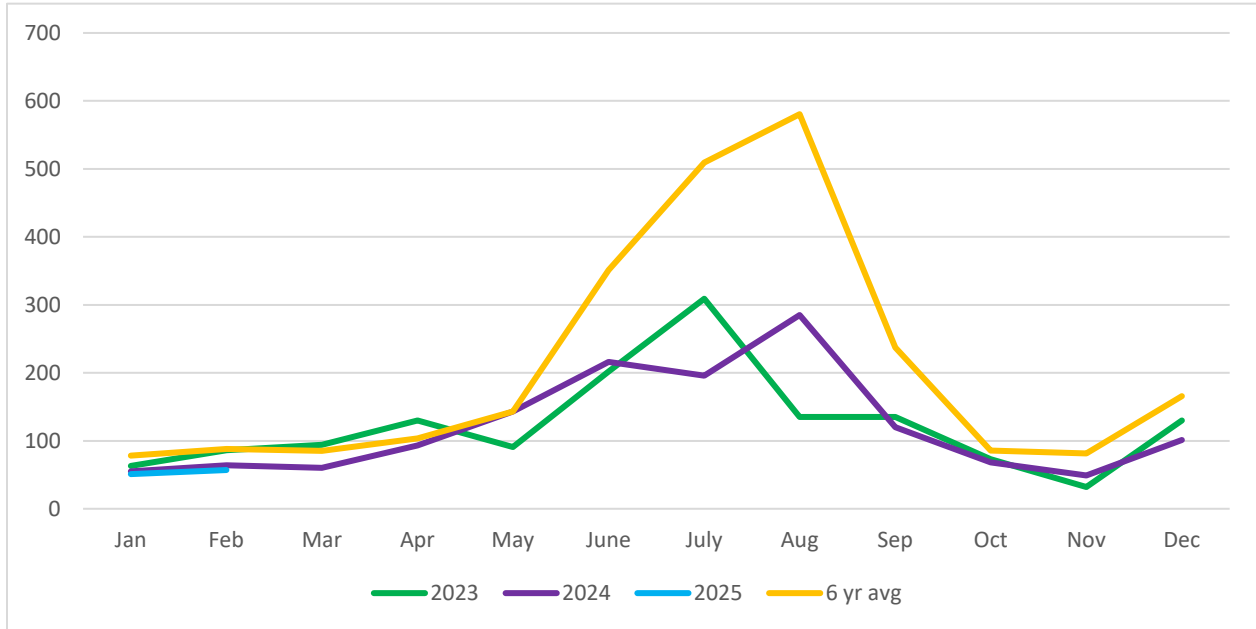


REPORT TO COMMITTEE

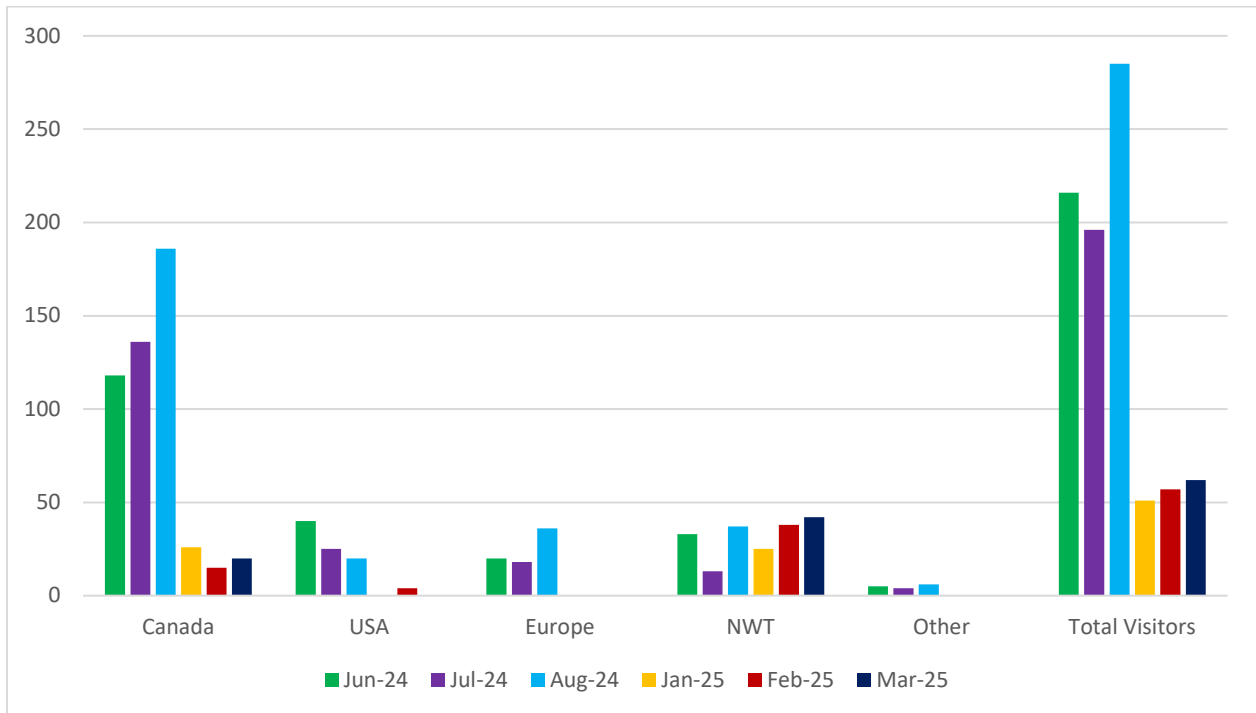
DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 7TH 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

VIC Monthly Visitors Tracking



VIC Visitors by Location



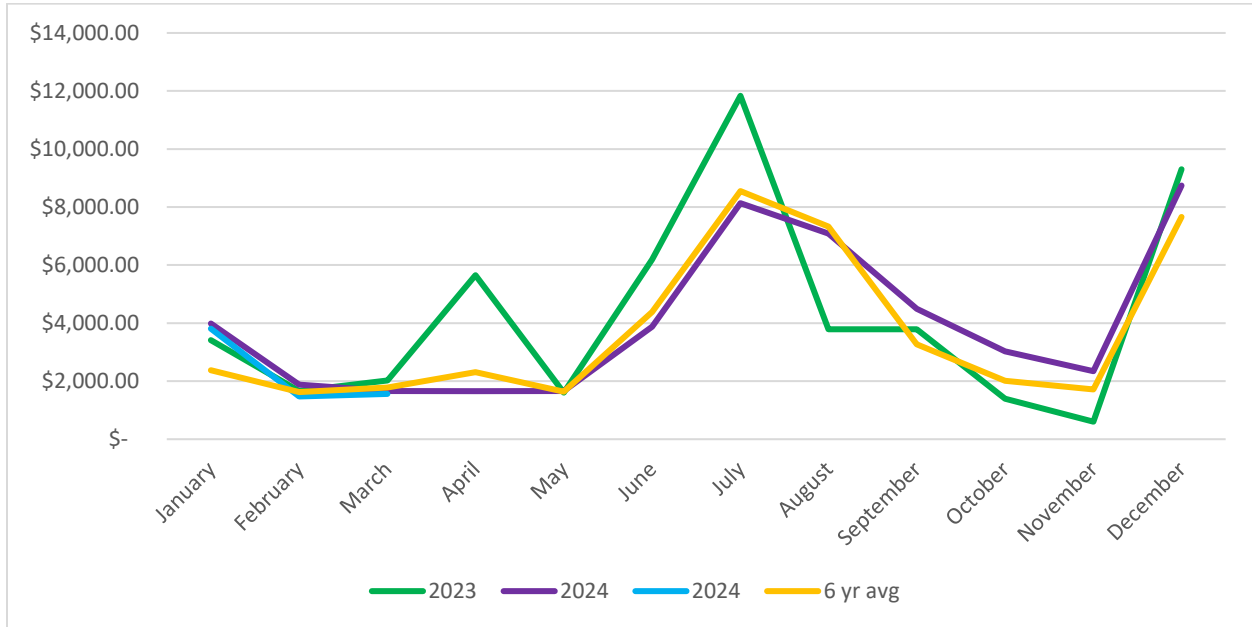


REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 7TH 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

VIC Gift Shop Sales



APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
 Stephane Millette
 Director Recreation and Community Services
 Date: April 5th, 2025

Reviewed by:
 Glenn Smith
 Senior Administrative Officer
 Date: April 5th, 2025

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: April 7th, 2025

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for March 2025 as presented.

BACKGROUND:

Monthly Enforcement Priorities	
Priorities	Description
1. Animal Control	Patrols and Enforcement
2. Traffic Bylaw	Engagement, Education and Enforcement
3. Public Behaviour	Engagement and Enforcement

Monthly Stat Summary	
Animal Control	15
Traffic	60
Unsightly	7
Other	7

In the month of March, Protective Services responded to 89 inquiries, which is above average. With the temperatures rising and the weather going from cold in the morning to warm in the afternoons, the Protective Services Specialist has been doing proactive patrols to ensure traffic compliance. The focus areas, such as the school zone, the downtown core, approaches onto the highway, and residential neighborhoods, have been yielding great results. With more focus on traffic compliance, we are still emphasizing an educational approach. Due to the volume of reported incidents after 5:00 pm, the PSS has been working an adjusted schedule in an attempt to address the concerns being reported.

The increase in patrols has not only helped with traffic compliance but has also helped the Protective Services Specialist identify areas where loose dogs are still a concern. We are working to ensure that our community remains safe and that loose dogs are not a bother to the residents of our town. Repeat offenders have been issued tickets for their offenses.

The public behavior bylaw has also been on our radar, as with warmer temperatures, we are noticing more activity in the downtown core. The protective services specialist will continue to address the behavior issues as they arise along with the RCMP.

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: April 7th, 2025

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

School Safety

The Protective Services Specialist continues to monitor and patrol the school zones during peak times to ensure motorists drive with due care and watch for loose animals to ensure the safety of school zones. Due to temperature fluctuations, drivers are reminded to take extra time and drive defensively.

Upcoming Goals

The Protective Services Specialist will continue to proactively patrol to ensure compliance with all our municipal bylaws. The Protective Services Specialist is currently working towards obtaining his NFPA 1021 officers certification.

Emergency Services

The Protective Services Specialist has started assisting with the preparation and implementation of training as well as responding to emergency calls. The Protective Services Specialist has been signed off on ambulance competencies and is now taking duty shifts to help maintain ambulance coverage.

COUNCIL POLICY / STRATEGY OR GOAL:	
---	--

Strategy:

Goal:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:
--

All applicable Bylaws and Territorial Legislation

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: April 7th, 2025

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

OFFENCE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	VERBAL OR VISUAL WARNING	WRITTEN WARNING ENFORCEMENT	FINES ENFORCEMENT
Animal Control Bylaw					
Animal Abuse/Welfare	7	2	1	2	2
Barking Dogs	1	1	0	0	0
Dog Attack	7	3	0	1	3
Dog Bites	2	0	0	0	2
Loose Cat/Dog	35	11	15	3	6
Sled Dog Complaints	0	0	0	0	0
Miscellaneous	4	3	1	0	0
Business License					
No Business License	0	0	0	0	0
Operating business not as permitted	1	1	0	0	0
Traffic Bylaw					
Vehicle/Trailer Parking	18	1	9	4	4
ATV/Snow Machine	1	0	1	0	0
Fail to Stop (Sign or Light)	9	0	1	8	0
Speeding	39	1	26	11	1
Speeding (School/Construct/Industrial)	1	0	1	0	0
Suspected Impaired Driver	0	0	0	0	0
Miscellaneous	3	1	1	2	0
Unightly Bylaw					
Overgrown Trees	0	0	0	0	0
Long Grass & Weeds	0	0	0	0	0
Garbage	18	11	3	4	0
Miscellaneous	0	0	0	0	0
Noise Abatement Bylaw					
Noise Complaint	1	1	0	0	0
Fire Prevention Bylaw					
Burning without permit	1	1	0	0	0
Miscellaneous	3	2	1	0	0
Public Behavior Bylaw					
Miscellaneous	0	0	0	0	0
Littering	1	0	0	1	0
Public Intoxication	4	0	1	3	0
Loitering	1	0	0	1	0
Snow Removal Bylaw					
Sidewalks not cleared	1	1	0	0	0
Driveway cleared on to street / sidewalk	2	0	2	0	0
Snow being put on private property	0	0	0	0	0
Miscellaenous	3	1	2	0	0
TOTAL	167	40	66	43	18

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: April 7th, 2025

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Prepared by:

Brandon Scott
Protective Services Specialist
Date: April 3, 2025

Reviewed By:

Travis Wright
Director Protective Services
Date: April 3, 2025



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: April 7th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for March 2025 as presented.

BACKGROUND:

Summary:

Monthly Stat Summary	
EMS Calls	63
False Alarms	1
Fires	2
Rescue	1

In March, the Protective Services Department reviewed and updated the emergency plan ahead of our prime emergency season. The changes were discussed with the Local Emergency Management Organization. Over the last several years, multiple community emergency events have led to this document being rigorously reviewed and re-drafted after each event due to lessons learned. As our experience and preparedness have gotten stronger, as has this supporting document. After reviewing all documents thoroughly, there is no need for significant updates, and only minor updates are happening this year to the document.

The areas that are being updated are:

- All 2024 Dates in the document to 2025
- Changes to supporting documents such as updated contact information for positions in supporting organizations
- Position and Title Changes in the THR organization
- Position changes to the typically responsible role in the ICS structure due to position changes in the THR organization.



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: April 7th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

The Department has created a department recognition policy outlining the criteria for any awards handed out by the department. This policy also introduces a new award, the Firefighter of the Quarter. Previously, we only recognized the efforts of 1 firefighter a year with the Firefighter of the Year award handed out annually at the Firefighters Ball. That award will continue, but we will also be recognizing an individual for their dedication, effort, and commitment for each of the first 3 quarters. As is tradition, the Firefighter of the Year will still be recognized in the 4th quarter at the ball.

The Department has continued to add functions and links to the online app. The most recent additions to the app have been an electronic Run Book and Firefighter of the Quarter recognition tab. The electronic Run Book allows the department to move to digital tracking, making tracking and reporting faster and more accurate. This has also reduced administration time for statistics reporting.

The Fire Department NFPA 1001 professional firefighter training program recruits have just completed their first written exam and are preparing to take their first practical exam in May. This will be a compilation of many random physical skills picked by the College of the Rockies that they will need to know how to complete the skills by themselves and some skills in a team environment. Testing is done in Hay River thanks to training and certification courses held in-house in prior years, which helps minimize costs to the department.

The first graph below in statistics shows 3 different values. The first column, in blue, represents staff on-call hours and encompasses staff coverage during the workday and full-time salary staff on-call hours at night and on the weekends. The second column in orange, represents all on-call hours put in by our volunteer members. The last column in gray shows the total number of hours that members of the department dedicated to ensuring prompt emergency services.



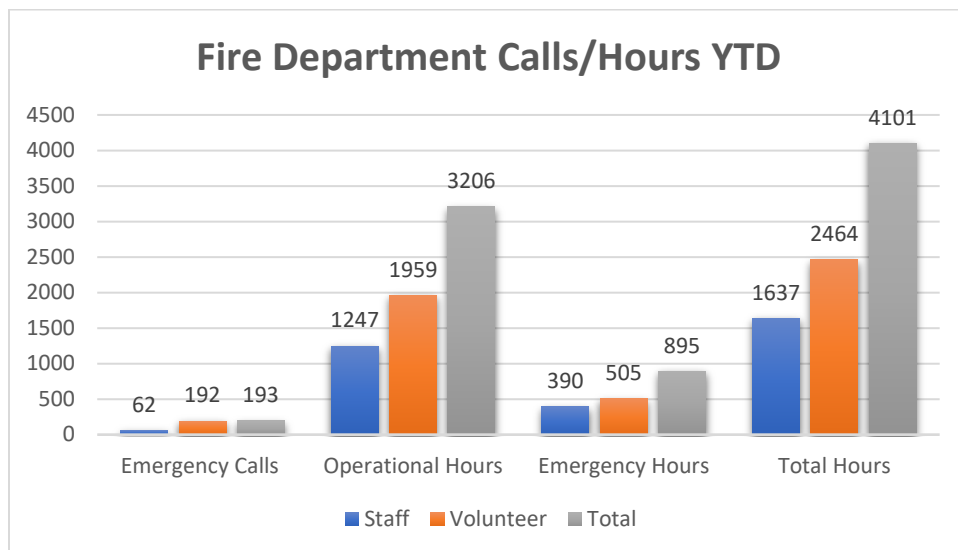
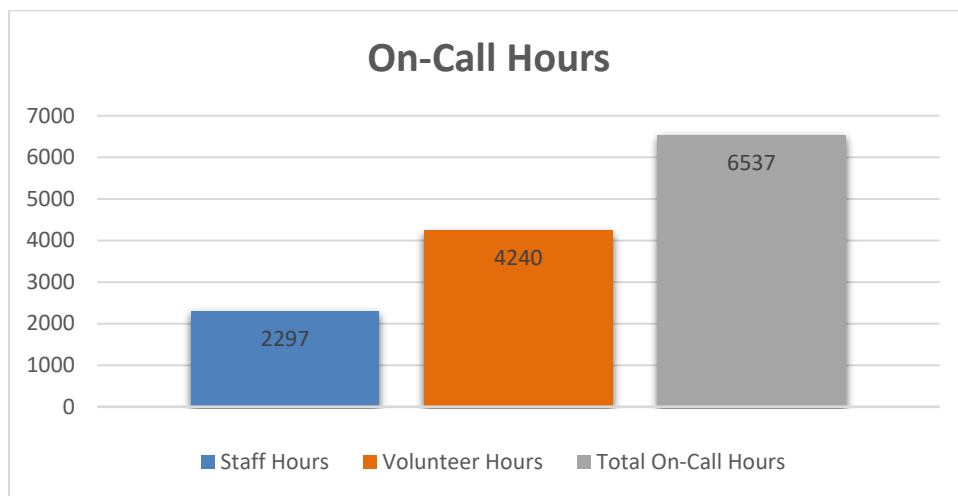
REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: April 7th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

STATISTICS



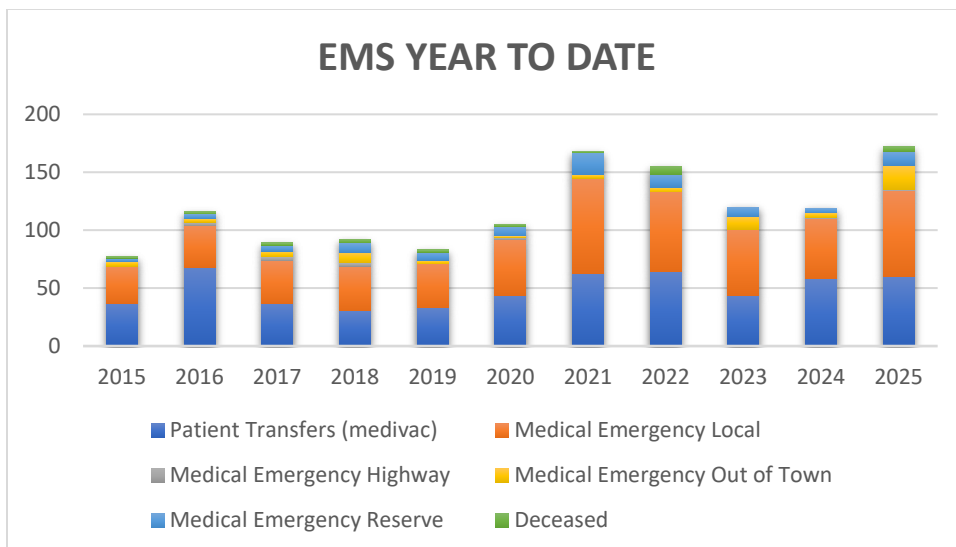


REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: April 7th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT



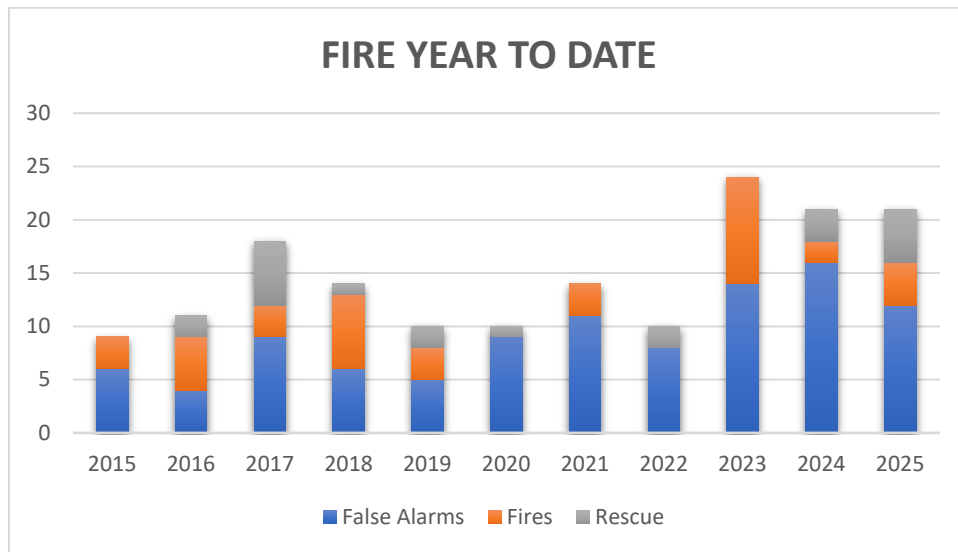


REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: April 7th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT



MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: April 7th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

<https://hayriver.com/community-emergency-plan/>

Prepared by:

Travis Wright
Director Protective Services/Fire Chief
Date: April 3, 2025

Reviewed By:

Glenn Smith
Senior Administrative Officer
Date: April 3, 2025



REPORT TO COMMITTEE

DEPARTMENT: ADMINISTRATION

DATE: April 7th, 2025

SUBJECT: EXCUSED ABSENCE

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Mayor Jameson from the Standing Committee of Council, Monday, April 7th, 2025

BACKGROUND:

Mayor Jameson have asked to be excused from the Standing Committee of Council, Monday, April 7th, 2025.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Stacey Barnes
Council Administrator
Date: April 4th, 2025

Reviewed by:



REPORT TO COMMITTEE

DEPARTMENT: INFRASTRUCTURE AND PLANNING SERVICES DATE: April 7, 2025

SUBJECT: Application for Rezoning

RECOMMENDATION:

MOTION THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the background report for the upcoming Application for Rezoning as information.

BACKGROUND:

The Town of Hay River received an application to renovate an existing building at 8 Poplar Drive to provide an Emergency Shelter. The original application was for a development permit and was investigated as such. The parcel of land is zoned as M1-Restricted Industrial. The Town's Zoning and Development Bylaw does not allow Emergency Shelters as a permitted or discretionary use in this zone. Emergency Shelters are limited to discretionary developments in the C1-Core Area Commercial and C2-Highway/Service Commercial Zones.

The process to accept and process an application for rezoning is time intensive for the Development Officer, contracted Professional Community Planner as well as the applicant so staff would benefit from the input of Council at this juncture. The applicant will still have the opportunity to make an application but would be better informed by Council's input early in the process.

The process to facilitate a rezoning application is defined in section 3.20 starting in section 5 as:

1. *Any person applying to amend the bylaw shall submit a completed application form to the Development Officer containing the following:*
 - a) *a recent certificate of title indicating ownership and other interests;*
 - b) *the applicant's name, address and interest in the property;*
 - c) *the appropriate application fee required; and*
 - d) *a brief written statement by the applicant in support of his application, and his reasons for applying.*
2. *Upon receipt of an application for a rezoning amendment, the Development Officer shall initiate or undertake an investigation and analysis of the potential impacts of development under the proposed zone. In this regard, the Development Officer shall seek the opinion of a Professional Community Planner. The analysis shall be based upon the full development potential of the uses and development regulations specified in the proposed zone and not on the merits of any particular development proposal. The analysis shall, among other things, consider the following factors:*
 - a) *relationship to and compliance with the Community Plan and Council policies;*
 - b) *relationship to and compliance with authorized plans and schemes in preparation;*
 - c) *compatibility with surrounding development in terms of land use function and scale of development;*
 - d) *traffic impacts;*



REPORT TO COMMITTEE

DEPARTMENT: INFRASTRUCTURE AND PLANNING SERVICES DATE: April 7, 2025

SUBJECT: Application for Rezoning

- e) *relationship to, or impacts on, services such as water and sewage systems and other utilities and public facilities such as recreational facilities and schools;*
- f) *relationship to municipal land, right-of-way or easement requirements;*
- g) *effect on stability, retention and rehabilitation of desirable existing uses, buildings, or both in the area;*
- h) *necessity and appropriateness of the proposed zone in view of the stated intentions of the applicant;*
- i) *relationship to the documented concerns and opinions of area residents regarding the application; and*
- j) *the suitability of the land for the proposed zone.*

Amendment Process

3. *In reviewing and processing amendment applications the Development Officer shall:*
 - a) *examine the proposed amendment;*
 - b) *prepare a written report on the proposed amendment; and*
 - c) *advise the applicant in writing that the Development Officer:*
 - i. *is prepared to recommend the amendment to the council without further investigation, or*
 - ii. *is not prepared to recommend the amendment, or*
 - iii. *requires further investigation to make a recommendation, or*
 - iv. *is prepared to recommend an alternative amendment.*
4. *Upon receiving the advice of the Development Officer, the applicant shall advise the Development Officer if the applicant:*
 - a) *wishes the proposed amendment to proceed to Council, in which case he must prepay the advertising costs and any costs incurred by the Town to this point prior to the amendment proceeding to Council; or*
 - b) *does not wish to proceed to Council with the proposed amendment, in which case the application is considered abandoned.*
5. *If requested by the applicant, the Development Officer shall submit the proposed amendment to Council, accompanied by the report of the Development Officer, including the comments of the Professional Community Planner.*
6. *As soon as reasonably convenient, the Development Officer shall submit his recommendation on the proposed amendment to Council, accompanied by the results of his analysis and any other relevant material, if any, and Council shall then consider the proposed amendment.*
7. *The Development Officer, in his discretion, may present for the consideration of Council any proposed amendments to this bylaw on his own initiative, and the proposed amendment shall be accompanied by the report and recommendation of the Development Officer.*



REPORT TO COMMITTEE

DEPARTMENT: INFRASTRUCTURE AND PLANNING SERVICES **DATE:** April 7, 2025

SUBJECT: Application for Rezoning

8. *Council in its discretion, may initiate any amendment to this bylaw, and prior to the approval of any amendment, Council shall refer the proposal to the Development Officer for his report and recommendation.*



REPORT TO COMMITTEE

DEPARTMENT: INFRASTRUCTURE AND PLANNING SERVICES DATE: April 7, 2025

SUBJECT: Application for Rezoning

The below drawings can be provided under separate cover at the meeting if requested.



925 Mackenzie Highway
Hay River, NT
X0E 0R3

February 10, 2025

To the Mayor and Council of the Town of Hay River:

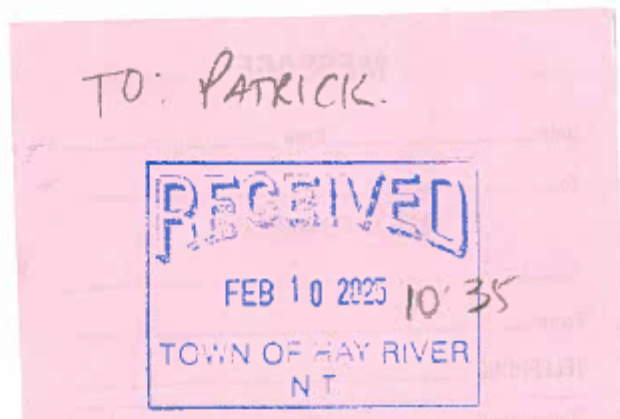
This letter requests the approval of the Development Permit to renovate a portion of an existing building (8 Poplar Rd) for use as the Hay River Homeless Shelter. Please see attached preliminary drawings showing the location of the building and the proposed renovations.

The detailed drawings have been forwarded to the Fire Marshal for review and approval.

The HRMDC looks forward to the Town's support in providing this important service to the community.

Best Regards,

Clell Crook, President







REPORT TO COMMITTEE

DEPARTMENT: INFRASTRUCTURE AND PLANNING SERVICES DATE: April 7, 2025

SUBJECT: Application for Rezoning







METIS LOCAL 51

HAY RIVER HOMELESS SHELTER

8 POPLAR RD
HAY RIVER, NT

ARCHITECTURAL NOTES

PROJECT NAME: HAY RIVER METIS LOCAL 51 HOMELESS SHELTER
 USE: NIGHT TIME OCCUPANCY SHELTER
 REFERENCE: NATIONAL BUILDING CODE CANADA 2020
 PROJECT DESCRIPTION: RENOVATION OF NORTH SIDE (HALF) OF 8 POPLAR DRIVE, SINGLE STOREY METAL FRAME (NON COMPOSITE) BUILDING.

USE AND OCCUPANCY: B3 CARE OCCUPANCY 1.4.1.2 DIVISION A

BUILDING SIZE AND CONSTRUCTION: (ARTICLE 3.2.2.25)

- GROSS RENOVATION AREA: 2450 SQUARE FEET (227 M²)
- NUMBER OF STOREYS ABOVE GRADE – 1 (ONE)
- NUMBER OF STOREYS BELOW GRADE – NONE
- HEIGHT OF BUILDING: 10'2" (3.10 M)
- UNSFRANKLED
- FACING ONE STREET
- NON COMBUSTIBLE CONSTRUCTION
- EXTERIOR WALL – 45 MINUTE FIRE RATING
- ROOF AND FLOOR – 45 MINUTE FIRE RATING
- PARTITION RATING – 2 HOUR BETWEEN COMPARTMENTS

OCCUPANT LOAD: MULTI-PURPOSE ROOM AREA 976 SQUARE FEET (90M²)


- SPACE WITH NON-FIXED SEATS AND TABLES
- AREA PER PERSON: 40.9 SQUARE FT (4.55 M²)
- OCCUPANT LOAD: 20 PERSONS

FIRE SAFETY:

- SMOKE DETECTORS IN EACH COMPARTMENT, HARD WIRED WITH BATTERY BACKUP AND INTERCONNECTED
- 5A ABC FIRE EXTINGUISHER IN EACH COMPARTMENT

BUILDING SECURITY:

- INSULATED STEEL DOORS AND FRAMES, CW LOCKING AND TAMPER-PROOF HARDWARE
- STEEL WINDOW FRAMES



DRAWING LIST

A 100 EXISTING FLOOR PLAN
 A 102 NEW FLOOR PLAN
 A 200 EXISTING ELEVATIONS

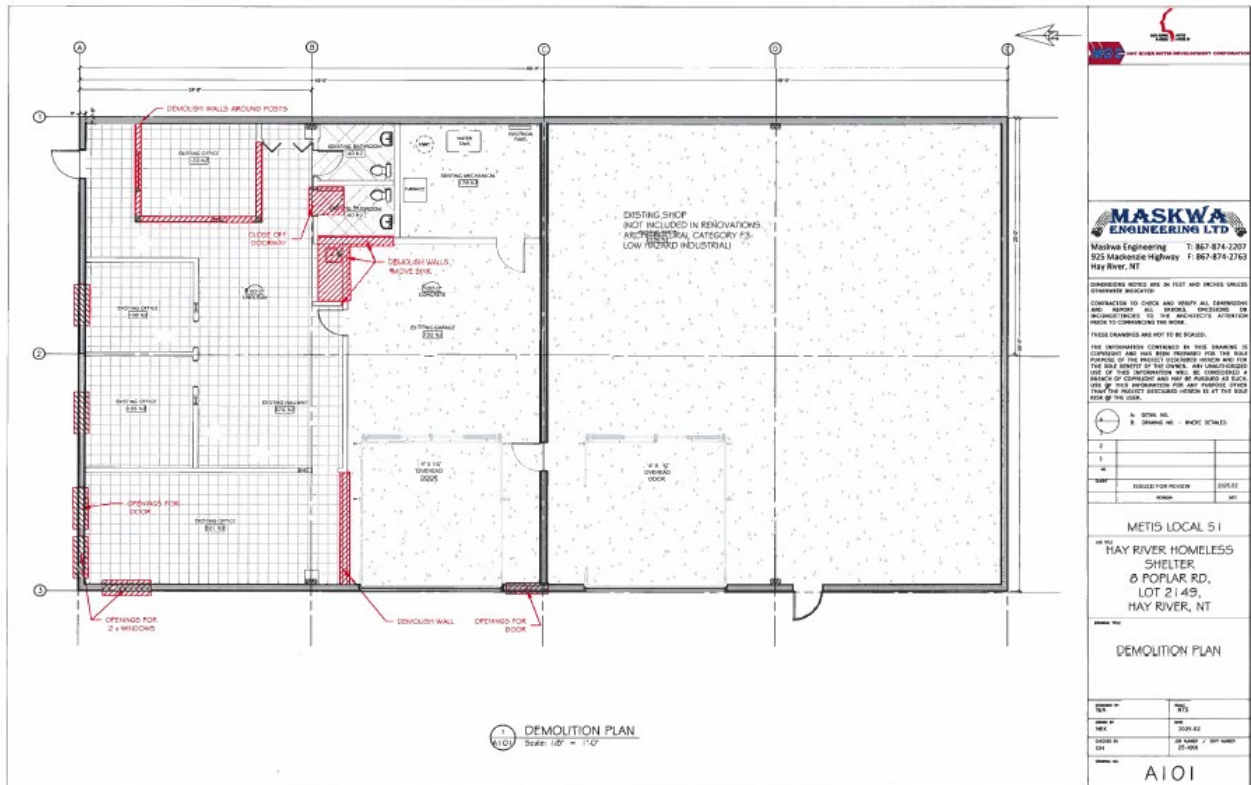
A 201 NEW ELEVATIONS
 A 202 SECTION A-A ASSEMBLIES
 A 203 SECTION B-B & C-C



REPORT TO COMMITTEE

DEPARTMENT: INFRASTRUCTURE AND PLANNING SERVICES DATE: April 7, 2025

SUBJECT: Application for Rezoning

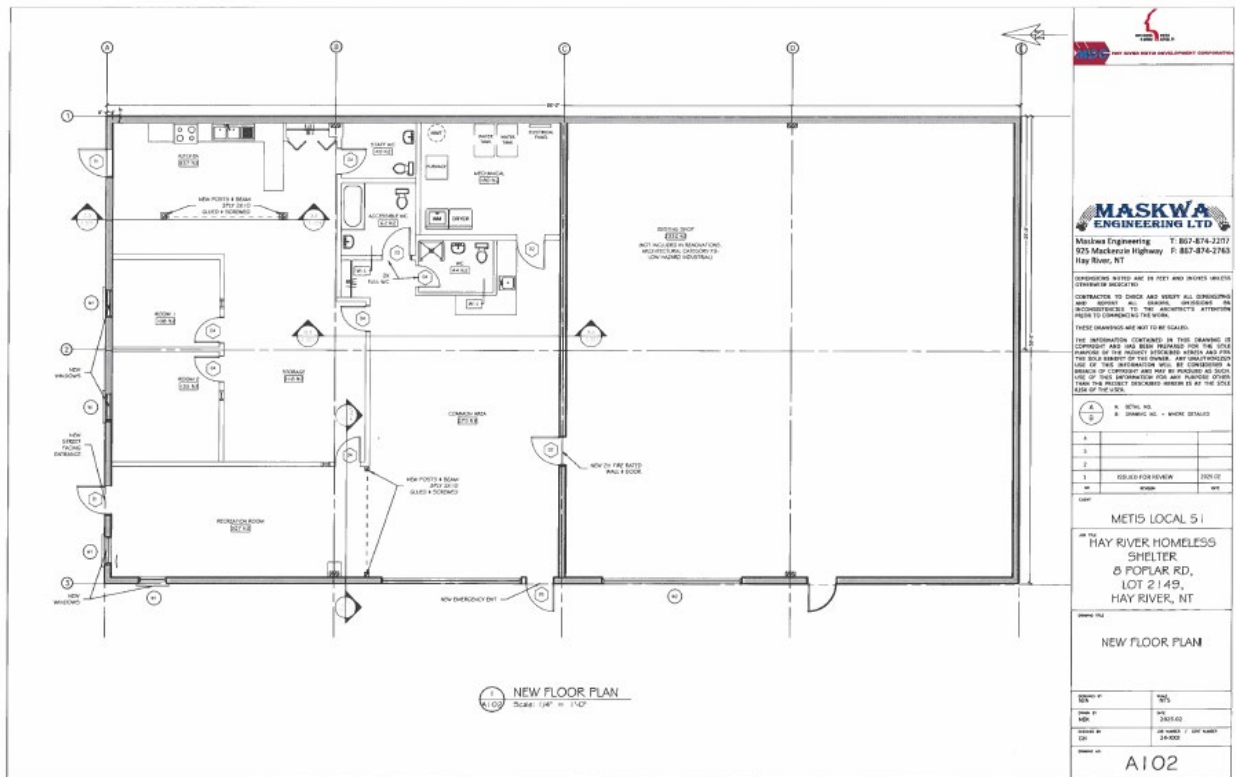




REPORT TO COMMITTEE

DEPARTMENT: INFRASTRUCTURE AND PLANNING SERVICES DATE: April 7, 2025

SUBJECT: Application for Rezoning

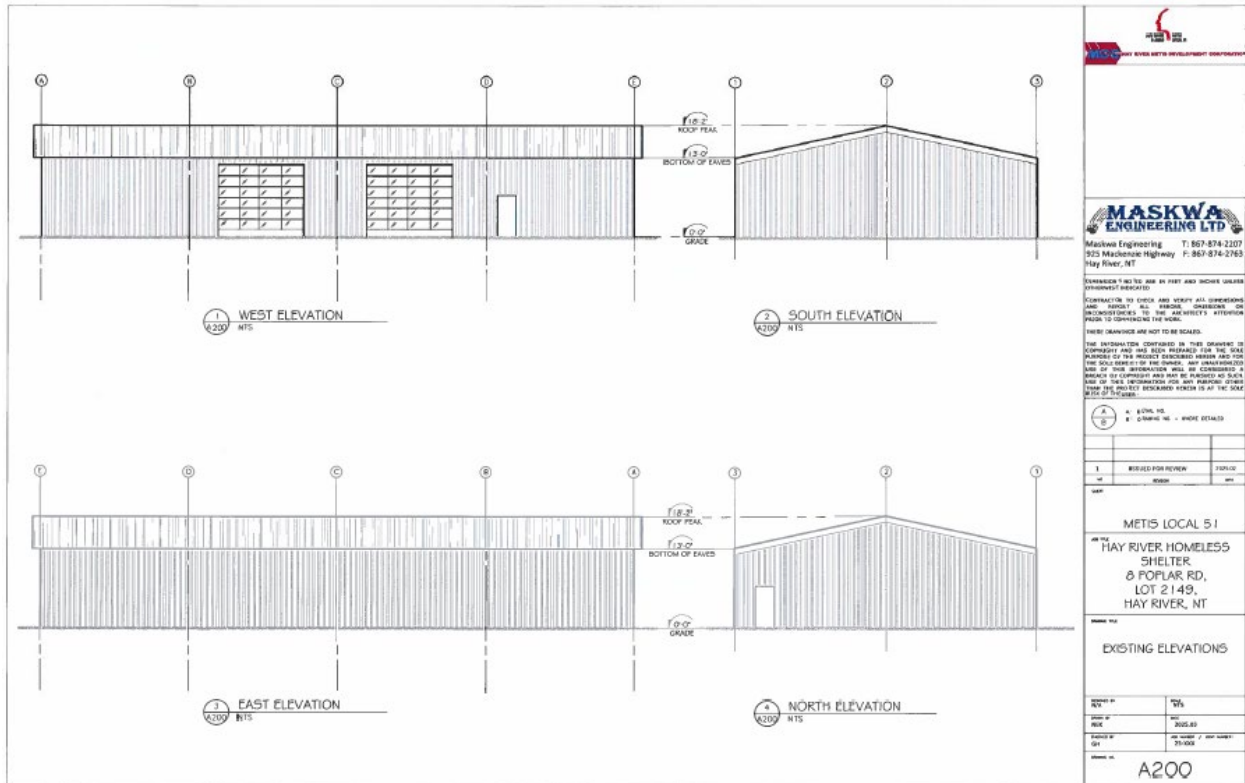




REPORT TO COMMITTEE

DEPARTMENT: INFRASTRUCTURE AND PLANNING SERVICES DATE: April 7, 2025

SUBJECT: Application for Rezoning

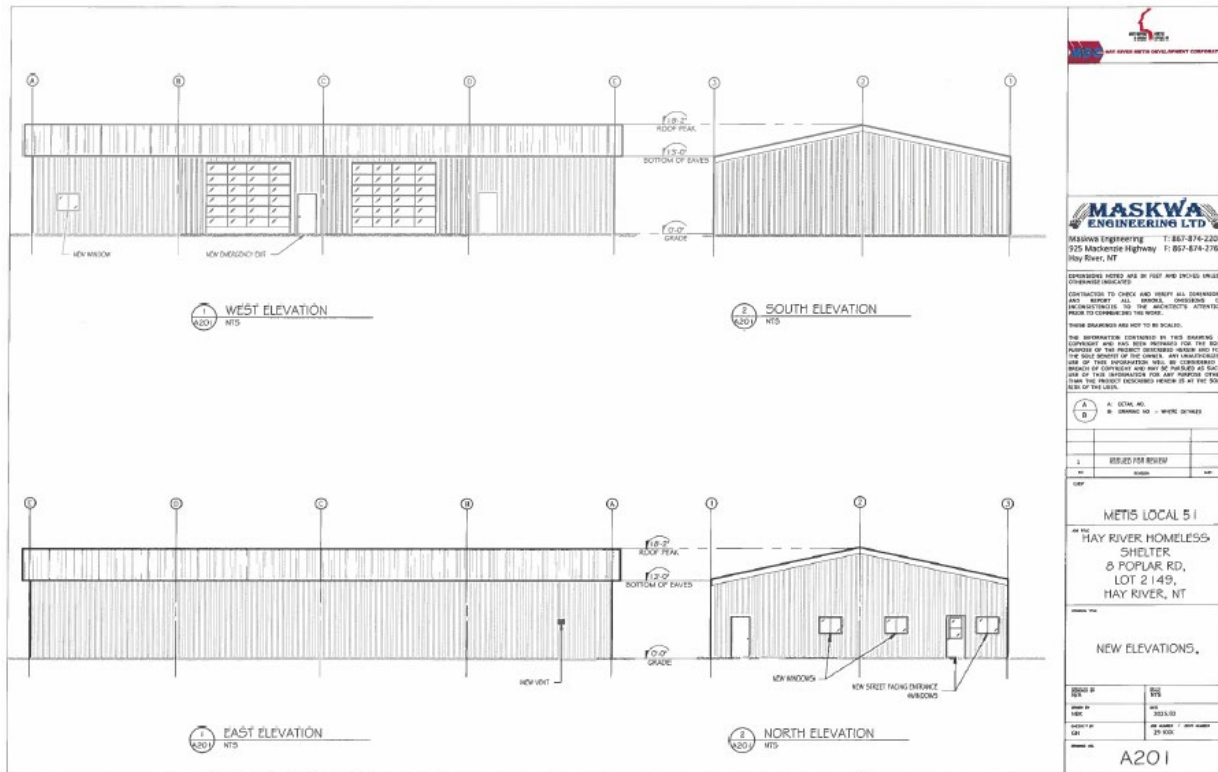




REPORT TO COMMITTEE

DEPARTMENT: INFRASTRUCTURE AND PLANNING SERVICES DATE: April 7, 2025

SUBJECT: Application for Rezoning





REPORT TO COMMITTEE

DEPARTMENT: INFRASTRUCTURE AND PLANNING SERVICES DATE: April 7, 2025

SUBJECT: Application for Rezoning

WINDOW SCHEDULE

QUANTITY	SYMBOL	W	H	COMMENTS
4	W1	4'-0"	3'-0"	
2	W2	14'-0"	16'-0"	GLAZED DOOR

DOOR SCHEDULE

QUANTITY	SYMBOL	W	H	COMMENTS
2	D1	3'-0"	6'-0"	GLAZED INSULATED DOOR WITH DOOR FRAME ON WINDOW
2	D2	3'-0"	6'-0"	EXTERIOR DOOR
1	D3	4'-0"	6'-0"	ACCESSIBLE DOORWAY
6	D4	2'-0"	6'-0"	GLAZED DOOR
1	D5	3'-0"	6'-0"	GLAZED DOOR

ASSEMBLIES

PARTITION WALL

W-1

- 1" DRYWALL
- 2 X 4 STUDS @ 16" OC
- 1" DRYWALL

EXTERIOR WALL

W-2

- METAL SIDING
- STEEL COLLUMS
- WINDOUR BARRIER
- R20 BATTING INSULATION
- 2 X 4 STUDS @ 16" OC
- 1" DRYWALL

FIRE RATED PARTITION WALL

W-3

- 1/2" TYPE X DRYWALL
- 2 X 4 STUDS @ 16" OC
- FIRE RETARDANT SPRAY FOAM
- 2 X 4 STUDS @ 16" OC
- 1/2" TYPE X DRYWALL

FIRE RATED PARTY WALL

W-4

- 1/2" TYPE X DRYWALL
- 2 X 4 STUDS @ 16" OC
- FIRE RETARDANT SPRAY FOAM
- 1/2" TYPE X DRYWALL

DROP CEILING

DC-1

- HANGING TRUSS
- 2 X 6 JOISTS @ 16" OC
- R20 BATTING INSULATION
- 1" PLYWOOD

FLOOR

FL-1

- CONCRETE

ROOF

RF-1

- PREPARED METAL ROOFING
- METAL PURLING AND GIRTS
- SPRAY FOAM INSULATION

MASKWA ENGINEERING LTD
 Maskwa Engineering T: 867-874-2207
 9225 Mackenzie Highway F: 867-874-2763
 Hay River, NT

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DATE: 2025-04-07

BY: [Signature]

FOR: METIS LOCAL 51

PROJECT: HAY RIVER HOMELESS SHELTER, 8 POPLAR RD., LOT 2149, HAY RIVER, NT

SECTION A-A ASSEMBLIES

SCALE: 1/4" = 1'-0"

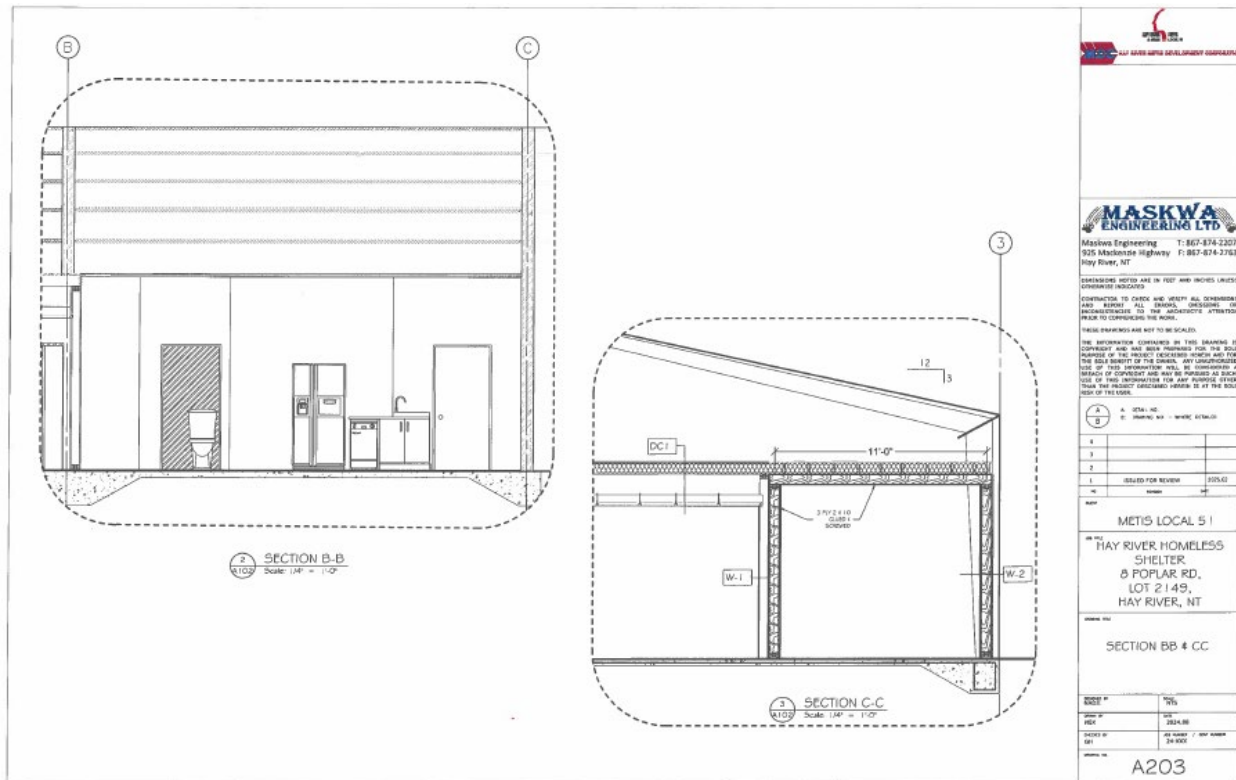
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REPORT TO COMMITTEE

DEPARTMENT: INFRASTRUCTURE AND PLANNING SERVICES DATE: April 7, 2025

SUBJECT: Application for Rezoning



COUNCIL POLICY / STRATEGY OR GOAL:

Bylaw 2444-22 Zoning and Building Bylaw
 Hay River Community Plan

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Section 129 of the Cities, Towns and Villages Act

FINANCIAL IMPLICATIONS:



REPORT TO COMMITTEE

DEPARTMENT: INFRASTRUCTURE AND PLANNING SERVICES **DATE:** April 7, 2025

SUBJECT: Application for Rezoning

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:
Patrick Bergen
Director of Infrastructure and Planning Services

Reviewed by:
Glenn Smith
Senior Administrative Officer



REPORT TO COMMITTEE

DEPARTMENT: Office of the SAO

DATE: April 7, 2025

SUBJECT: Water – Sewer Bylaw Amendment

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report on an amendment to the Water-Sewer Bylaw as presented and recommended by the Policy and Bylaw Committee

BACKGROUND:

In March 2025, Council of the Town of Hay River approved a new Waste Management Bylaw No. 2466-IPS-25. The bylaw included terms for the application of solid waste processing levies on monthly water-sewer utility bills for residential property owner accounts. The terms dictated that the solid waste processing levies must be charged to accounts held by property owners; accounts would not be set up for tenants. The primary reasoning for this requirement was to more effectively facilitate the transfer of levy arrears to the property owner's property tax account. Accounts that are in arrears for more than 60 days can be transferred to the property owner's property tax account at the end of the calendar/fiscal year. Transfers to property tax accounts significantly reduces collection issues.

To create consistency in the account setup requirements of the Waste Management Bylaw and the Water-Sewer Bylaw, it is recommended that the Water-Sewer bylaw be amended so that accounts must be under the property owner's name. This change will facilitate the transfer of arrears to property owner's tax accounts and improve collections processes.

There are approximately 50 (out of approximately 2000) unique property owners with existing water/sewer accounts that are held in tenants' names. It is suggested that these accounts be grandfathered until the current tenants choose to close their account or after 5 years effective from the bylaw amendment.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Glenn Smith
SAO
March 31st, 2025

Reviewed by:



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: April 7, 2025

SUBJECT: Public Behaviour Bylaw Amendment

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report on an amendment to the Public Behaviour Bylaw as presented and recommended by the Healthy Communities Committee and the Policy and Bylaw Committee

BACKGROUND:

The recommendation to institute the initial Public Behaviour Bylaw in 2023 came from the Healthy Communities Committee (then Social Issues Committee) at the request of the RCMP to help with loitering issues in public places in the downtown core of Hay River. The recommendation was then reviewed by the Bylaw and Policy Committee and approved to carry forward to a Regular Meeting of Council.

The Public Behaviour bylaw has been appreciated by the RCMP as a tool to address some of the public behavior issues downtown.

A 2024 request for an update to the Public Behaviour bylaw to include a bullying section came from the DJSS High School Principal and the RCMP. The school is having issues dealing with bullying on and off school grounds including online. The RCMP typically cannot do anything because the threshold for the criminal code for bullying is relatively high. This means it must be a severe bullying case to be enforceable. An amendment to the Public Behaviour Bylaw to deter bullying would give the RCMP the discretion needed to issue fines for acts they determine are in non-compliance with the bylaw.

The idea for including an antibullying clause in the bylaw came from an RCMP member who had served in the City of Brooks, where there was a bullying section in their community standards bylaw. Having this tool was helpful in that community for addressing bullying issues in the high school.

Attached are letters of support from the DJSS Principal and the RCMP sergeant for this update to the Behaviour Bylaw. This has been a proven tool in other communities, and we want to support the request from both the school and RCMP to have this tool to help address bullying before it becomes severe.



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: April 7, 2025

SUBJECT: Public Behaviour Bylaw Amendment

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Public Behaviour Bylaw – Tracked Changes
DJSS Letter of Support
RCMP Letter of Support

Prepared by:

Travis Wright
Director of Protective Services
March 31st, 2025

Reviewed by:

Glenn Smith
SAO
March 31st, 2025

TOWN OF HAY RIVER
BY-LAW #2455/PS/253

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO REGULATE PUBLIC BEHAVIOUR WITHIN THE MUNICIPAL BOUNDARIES

PURSUANT TO the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c. as amended;

WHEREAS it is deemed desirable to provide rules for prohibiting certain public behavior within the Town of Hay River;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipal Corporation of the Town of Hay River, in Council duly assembled hereby enacts as follows:

SHORT TITLE

1.1 This by-law may be cited as the "**Public Behaviour By-law**".

DEFINITIONS

2.1 In this by-law, unless the context requires otherwise, the term:

1) "**Authorized Representative of the Owner**" means a person authorized by the owner to give notice not to trespass.

2) "**Bullying**" means verbal or physical abuse, threats, taunts, teasing, name calling and put downs, written or electronically transmitted, or repeated abusive communication directly or indirectly through any medium whatsoever,

3) "**Council**" means the Council of the Municipal Corporation of the Town of Hay River.

4) "**Defecate**" means to discharge waste matter from the bowels.

5) "**Fight**" means any confrontation involving violent physical contact between two or more people.

6) "**Intoxicated**" means to be affected by alcohol or drugs, especially to the point where physical and mental control is markedly diminished.

7) "**Owner**" means the owner of premises and includes the following:

- i) The occupier of the premises;
- ii) The person who is in possession or control of the premises.

8) "**Peace Officer**" means any By-law Enforcement Officer of the Town of Hay River, or any RCMP officer.

9) "**Person**" has the meaning given to it in the *Interpretation Act*.

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TOWN OF HAY RIVER
BY-LAW #2455/PS/253

~~9)~~10) **"Premises"** means any building or structure or any part or portion of a building or structure, including any land used in connection with that building or structure for the purpose of:

- i) providing parking for vehicles;
- ii) displaying or storing vehicles, equipment or other chattels;
- iii) enhancing the appearance or use of the building or structure; or
- iv) carrying out the activities that are ancillary to the activities carried out in or on that building or structure.

~~40)~~11) **"Public Place"** means any place within the Town to which the public may have either express or implied access.

~~44)~~12) **"Spit"** means to eject phlegm, saliva, chewing tobacco juice or any other substance from the mouth.

~~42)~~13) **"Town"** means the municipal corporation of the Town of Hay River or the area contained within the boundary thereof as the context requires.

~~43)~~14) **"Urinate"** means to discharge urine from the body.

2.2 Where this by-law refers to another Act, by-law, regulation or agency, it includes reference to any Act, by-law, regulation or agency that may be substituted therefore.

FIGHTING

3.1 No person shall participate in a physical fight in any Public Place.

URINATION & DEFECATION

4.1 No person shall defecate or urinate in or on a Public Place or in public view on any private property.

SPITTING

5.1 No person shall spit on any street, sidewalk, pathway, trail, or on any Public Place or in public on a private property.

LOITERING

6.1 No person shall loiter in a public place and obstruct, interrupt, or interfere with any person in the lawful use, enjoyment, or operation of the property.

6.2 No person shall loiter or otherwise engage in any activity on public or on private property where the activity is prohibited by notice.

TOWN OF HAY RIVER
BY-LAW #2455/PS/253

6.3 No person shall stand or put his or her feet on the top or surface of any table, bench, planter or sculpture placed in any public place and thereby disrupt or obstruct public use or enjoyment.

7.0 LITTERING

7.1 No person shall place, deposit or throw or cause to be placed, deposited, or thrown upon any Town property, including any street, lane, sidewalk, parking place, park or other Public Place or watercourse, any waste, including:

- a) a cardboard, plastic, or wooden box, carton, container, or receptacle of any kind;
- b) a paper, wrapper, envelope, or covering of any kind, whether paper or not, food or confectionery;
- c) paper of any kind, whether containing written or printed matter thereon;
- d) any human, animal or vegetable matter or waste;
- e) any glass, crockery, nails, tacks, barbed wire or other breakable or sharp objects;
- f) scrap metal, scrap lumber, tires, dismantled wrecked or dilapidated motor vehicles or parts therefrom;
- g) any motor vehicle or any part of any motor vehicle which may, in whole or part, obstruct the highway, street, lane, alley, bi-way or other public place;
- h) dirt, filth or rubbish of any kind whether similar or dissimilar to the foregoing; and
- i) cigarettes.

7.2 A person who has placed, deposited or thrown or caused to be placed or thrown anything or any matter mentioned in subsection 7.1 upon any street, lane, sidewalk, parking place, park or other Public Place or watercourse shall forthwith remove it.

8.0 PUBLIC INTOXICATION

- a) No Person Shall be Intoxicated while in a Public Place or loiter in a Public Place while intoxicated.
- b) No person shall be intoxicated and loiter on private property if the owner has not given permission

9.0 BULLYING

- a) No Person shall Bully any Person in any Public Place or any place to which the public is allowed access.

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TOWN OF HAY RIVER
BY-LAW #2455/PS/253

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9-010 OFFENCES AND ENFORCEMENT

- 109.1** Every person who contravenes any of the provisions of this by-law by doing any act or thing which the person is prohibited from doing is guilty of an offence.
- 109.2** Any person who is convicted of an offence pursuant to this by-law is liable on summary conviction to a fine not exceeding two thousand dollars (\$2,000.00), and in default of payment of any fine imposed, to imprisonment for not more than six (6) months.
- 910.3** The specified penalty payable in respect of a contravention of a provision of this by-law is the amount shown in Schedule A attached to and forming part of this by-law in respect of that provision.
- 910.4** Where a Peace Officer has reasonable grounds to believe that a person has violated any provision of this by-law, the Peace Officer may commence proceedings against such person by:
- (a) issuing the person a ticket pursuant to the provisions of the *Summary Conviction Procedures Act*; or
 - (b) swearing an information and complaint against the person.
- 910.5** Where a Peace Officer issues a person a ticket in accordance with section ~~9-010~~ of this by-law, the Peace Officer may either:
- a) allow the person to pay the specified penalty established in Schedule A for the offence by including the penalty in the violation ticket; or
 - b) require a Court appearance of the person where the Peace Officer believes that it is in the public interest to do so, pursuant to the *Summary Conviction Procedures Act*.

110.0 OBSTRUCTION

- 110.1** No Person shall obstruct, hinder, or impede a Peace Officer in the exercise of any of their powers or duties under this by-law.

124.0 SEVERABILITY

- 142.1** If any provision or part of a provision of this by-law is declared by court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

132.0 EFFECT

TOWN OF HAY RIVER
BY-LAW #2455/PS/253

~~13.1. This bylaw will take force and effect upon its final reading~~

~~13.2 That Bylaw 2455/PS/23 is hereby amended~~

~~1 This by-law shall come into effect upon the day of its final passage.~~

READ A FIRST TIME this ~~25th~~-day of ~~July~~, 202~~53~~.

Mayor

READ A SECOND TIME this ~~25th~~ day of ~~July~~, 202~~35~~.

Mayor

READ A THIRD AND FINAL TIME this ~~30th~~ day of ~~October~~, 202~~53~~.

Mayor

CERTIFIED that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act S.N.W.T. 2003, c.22. and the by-laws of the Municipal Corporation of the Town of Hay River on this ~~30th~~ day of ~~October~~, 202~~53~~.

Senior Administrative Officer

TOWN OF HAY RIVER
BY-LAW #2455/PS/253

SCHEDULE A

SPECIFIED PENALTIES

SECTION	OFFENCE	FIRST OFFENCE	SECOND OFFENCE	THIRD OFFENCE
3.1	Fighting	\$500	\$750	\$1000
4.1	Urination/Defecation	\$200	\$350	\$500
5.1	Spitting	\$100	\$150	\$200
6.1	Loitering	\$200	\$350	\$500
7.1	Littering	\$200	\$350	\$500
7.2	Failing to remove litter	\$200	\$350	\$500
8.0	Public Intoxication	\$200	\$350	\$500
9.0	Bullying			
119.0	Obstructing Peace Officer	\$200	\$350	\$500



Cst. Jacob Feeney
Hay River RCMP
38 Capital Drive
Hay River, NT
X0E 1G2

Your File

Travis Wright
Director of Protective Services & Fire Chief
100-62 Woodland Drive,
Northwest Territories
X0E 1G1

Our File

2025-03-31

To whom it may concern

Support for a Town of Hay river Anti-bullying Bylaw

I am writing you to express the support of an Anti-Bullying Bylaw for the Town of Hay River, Northwest Territories. This Bylaw would allow for greater means of deterrence and enforcement for persons who participate in Bullying. Bullying although not criminal in nature is a widespread issue that is affecting Canadian society as a whole. In the town of Hay River, the RCMP have been made aware of various cases in which people were subject to cyber bullying, social bullying and even physical bullying. Bullying no matter what kind undermines the safety and security of the citizens in Hay River. The effects of being victimized by those who participate in Bullying has a large impact on an individual's health both mentally and physically. Some examples of such are; lowered self-esteem, depression, aggressive behaviour, self-harm and in some cases suicide. Together we can put a stop to this as a community by enhancing our ability to enforce consequences and provide a back bone for schools to correct this behaviour before it escalates.

Currently the RCMP only has the option of being an educator or a mediator in Bullying matters. In some cases education is not effective as there are no consequences to an individual's actions. The ability to act under a municipal Bylaw would allow members of the RCMP and municipal enforcement to launch investigations into matters of Bullying and if the elements are met than fines may be placed. This punishment of monetary value acts as a deterrent for these perpetrators and can prevent further escalation into potential criminal acts. The implementation of a tiered fine system will allow Peace Officers to move up the ladder if the individual engages in Bullying activity repeatedly. If the Bullying still continues after being fined then the RCMP would have reasonable grounds to move forward with Criminal charges as all available avenues have been exhausted.

For your consideration,

CST. Jacob Feeney
Reg# 68174
ROYAL CANADIAN MOUNTED POLICE

Cst. Jacob FEENEY
Hay River RCMP



Diamond Jenness Secondary School ♦ 58 Woodland Drive ♦ Hay River, NT ♦ X0E 0R8 ♦ 874-6538

November 14, 2024

RCMP Hay River Detachment
Hay River, NT X0E 0R5

Dear Staff Sargent Unger,

Re: Support for a Town of Hay River Anti-Bullying Bylaw

I am writing to express my strong support for the development and implementation of an Anti-Bullying Bylaw for the Town of Hay River. This initiative would provide both a deterrent and a means of enforcing appropriate consequences for individuals who participate in bullying, whether in person or online and an additional layer of accountability, encouraging students and parents alike to take responsibility for their actions.

As the Principal of Diamond Jenness Secondary School, I have seen first-hand the detrimental impact bullying can have on our students, their families, and the broader community. A structured bylaw should align with and strengthen the existing Northwest Territories Safe School Regulations.

The Safe School Regulations under the Northwest Territories Education Act mandate schools to ensure the safety and well-being of students and to take action against bullying in all its forms. While our school implements these regulations effectively, we believe that the addition of a municipal bylaw would provide the RCMP with an essential tool for addressing cases that extend beyond the school's reach. The Town of Hay River would send a clear message that bullying in any form is unacceptable and that our community is committed to ensuring the safety and protection of all its members, especially our youth. This would not only enhance the effectiveness of our school-based initiatives but also create a unified approach involving schools, families, community, and law enforcement working together to address the root causes of bullying.

Bullying, whether physical, verbal, or digital, undermines the safety and well-being of students. It erodes self-esteem, affects academic performance, and can lead to long-term emotional and psychological harm. Despite the preventive measures we have in place, including anti-bullying education, restorative practices, behavior support plans, School Based Mental Health Support and counselling services, there are still instances where these behaviors persist, particularly through online platforms. A bylaw that holds both students and their parents accountable would enhance our ability to maintain a safe, respectful, and inclusive community for all.

Thank you for considering this important step in creating a safer community for our youth.

Sincerely,

Lynne Beck
Principal,
Diamond Jenness Secondary School



REPORT TO COMMITTEE

DEPARTMENT: Office of the SAO

DATE: April 7, 2025

SUBJECT: Unoccupied Housing Strategy

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Unoccupied Housing Strategy as presented as recommended by the Policy and Bylaw Committee

BACKGROUND:

An inventory of unoccupied housing (ie. Federal houses; Mackenzie Place Highrise; other housing with evidence of long-term vacancies) was completed by the Town in June 2024. It was determined that most unoccupied housing units within the Town of Hay River are owned by either the territorial or federal governments. Attempts to encourage other levels of government to place these units on the market have been unsuccessful, in part due to unsettled land claims in the area and in part due to uncertainty in the future housing needs for other programming. Several extraordinary events have also influenced the availability of unoccupied housing units including flooding and wildfires that displaced residents from KFN and the Town, and the 2019 Highrise fire which remains uninhabitable and included several low-income units.

The Town's Community Housing Plan and its Housing Accelerator Fund Contribution Agreement with CMHC specify objectives around ensuring unoccupied housing is made available for occupancy.

The following are strategic actions that could be taken by the Town to get unoccupied housing onto the market and available for retrofit and long-term occupancy:

Town Administration

- Administration to meet with local representatives of NWT Housing to request a five-year housing needs assessment for housing that falls under the mandate of NWT Housing.
- Determine if the most recent needs assessment will identify surplus unoccupied housing
- Administration to meet with federal government bureaucrats responsible for local housing in municipalities to confirm that the unoccupied housing stock held by the federal government is or is not available for release to the Town and/or public. Further, explore the reasoning behind the "hold" on unoccupied federal housing if a "hold" is

confirmed. Determine if land claims are an impediment to releasing unoccupied housing in Hay River and whether there is any possibility to negotiate a path forward that might include setting aside some of the units for claimant groups.

Elected Officials

- Elected Officials to meet with KFN to determine what their position is on off-reserve housing and if there's some form of path forward the two governments could agree to support and partner to approach other levels of government that own the housing.
- Elected Officials to meet with Territorial Government Minister of Housing and local MLAs to discuss a path forward for release of surplus unoccupied housing units to the town and/or public to be retrofitted for long-term occupancy. Elected Officials to advocate for the GNWT to represent the interests of Hay River in discussions with federal government regarding the release of unoccupied federal housing in Hay River.

If the federal or territorial governments do not agree to release unoccupied housing, the discussions above should include dialogue on whether there are plans to increase the occupancy of those properties. Filling vacant government units could create vacancies in non-government housing supply that the public could utilize.

The Town has powers within its current Bylaws that would allow it to act if unoccupied housing created an unsightly land situation. These powers could be enforced on property owners, inclusive of territorial or federal governments. Once the Town has a response on its request to release unoccupied housing it can consider whether other actions such as differential taxation of unoccupied housing is warranted.

COUNCIL POLICY / STRATEGY OR GOAL:

- 2022-25 Hay River Strategic Plan
- 2023 Hay River Strategic Housing Plan

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaw 2322-GEN-13 Unsightly Land

FINANCIAL IMPLICATIONS:

Unoccupied Land is currently taxable at the same mill rate as occupied land. A sub-classification for unoccupied land could allow for differential taxation.

ALTERNATIVES TO RECOMMENDATIONS:

The Committee could not pursue an unoccupied housing strategy.

ATTACHMENTS:

- None

Prepared by:
Glenn Smith
Senior Administrative Officer
March 11, 2025



REPORT TO COMMITTEE

DEPARTMENT: Office of the SAO

DATE: April 7, 2025

SUBJECT: Vacant Land Strategy

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Vacant Housing Strategy as presented as recommended by the Policy and Bylaw Committee

BACKGROUND:

INFORMATION ONLY

Land that is developable but remains vacant (no improvements¹) for several years creates a burden on the rest of the community when it comes to supporting the town's infrastructure and services. At the same time, the community does not get to benefit from the jobs, services, and the tax base that could be provided by developing the vacant properties.

The Town's Community Housing Plan and its Housing Accelerator Fund Contribution Agreement with CMHC specify objectives around returning vacant land to the housing market. Identified strategies include incentivizing development and creating a disincentive program for not developing properties.

Reasons to address vacant land in Hay River include:

1. Stimulate residential development in Hay River (including multi-family housing).
2. To ensure there are quality housing options for people that choose to live and work in Hay River.
3. To improve the housing market and the variety of housing stock in Hay River.
4. To help solve the rental shortage in Hay River.
5. To support local businesses and industry.
6. To encourage investments that will grow Hay River.

It is recommended that Council develop and execute a vacant land development strategy that considers the following components and initiatives. Initiatives would require further research and consideration ahead of approval by Council.

Strategy Components

The strategy to increase development of vacant land includes both incentives and disincentives. Grants for development of multi-family housing could incentivize existing landowners to develop land that has been vacant for several years but is suitable for multi-family residential housing.

¹ IMPROVEMENTS: Improvements, for assessment purposes, generally means any buildings, fixtures or structures placed on land.



REPORT TO COMMITTEE

DEPARTMENT: Office of the SAO

DATE: April 7, 2025

SUBJECT: Vacant Land Strategy

Creating subclasses for vacant land will allow Council to apply differential tax rates to vacant land. An incentive that rebates and rewards the sale of developable land that has been vacant for several years helps to balance out the disincentive approach of differential tax rates for vacant properties. Following are four initiatives that could be included in a vacant land incentive program.

*Initiative 1 – Residential Development Grant (*currently implemented through funding received from CMHC)*

The Town approved a Residential Development Grant Program to incent construction of residential housing that will increase housing density within the community including multi-family housing and accessory dwelling units.

Initiative 2 – Bylaw creating subclasses for vacant commercial and residential properties.

Vacant property is defined as property that is for commercial or residential uses, but which has not been built upon or developed for any of its approved uses. To fall into a vacant tax subclass, the property must have remained undeveloped for seven years or more or be vacant of improvements which have been demolished for seven years or more. The property must also be fully serviced, or directly serviceable, and developable. The property taxation roll will be the source for determining if the property has “improvements”. Property owners may submit additional support for the development status of their property.

Hay River currently has a classification in its Tax Bylaw for Rural Residential Non-developed property, but this does not apply to lands outside of Rural zoned areas. Rural Residential land is taxed at a higher rate than Rural Residential Developed land so there is a precedent within the existing property tax regime for assigning a higher mill rate for undeveloped property.

Initiative 3 – Taxation of Vacant Lands Policy

The subclasses allow for Council to set tax rates for vacant residential property and vacant commercial property that are separate from the non-vacant residential and commercial tax classes. Tax rates themselves are generally set by Council in May/June of each year, after assessments have been finalized.

The purpose here is to motivate people to develop land that is ready for development. Alternatively, to encourage the sale of vacant land to people who are interested in developing land but are unable to due to a shortage in developable land supply.



REPORT TO COMMITTEE

DEPARTMENT: Office of the SAO

DATE: April 7, 2025

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Initiative 4 - Vacant Lot Sale Incentive Program Policy

This policy ensures that if any property within the Town of Hay River falls within one of the vacant tax subclasses, but is up for sale (through realtor or private sale listing), the property owner can receive a grant rebate.

COUNCIL POLICY / STRATEGY OR GOAL:

This Strategy is intended to support the Town of Hay River's Strategic Plan, specifically the goal to "Consider the use of incentives and the removal of barriers to the provision of diverse housing options for Hay River" but with broader application to the goal to "Identify ways to use urban space more effectively for housing". This Strategy also provides broad support for the Town of Hay River's Strategic Housing Plan.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Taxation Bylaw
- Zoning and Building Bylaw
- Hay River Housing Strategy
- Hay River/CMHC Contribution Agreement

FINANCIAL IMPLICATIONS:

The following financial implications apply to each initiative:

Initiative 1 – funded by CMHC contribution agreement

Initiative 2 – the Bylaw that will allow for the setting of disincentive mill rates for vacant property

Initiative 3 – potential for increased property taxation revenue from disincentive rates on vacant properties.

Initiative 4 – Cost associated with applying a refund on the difference between the vacant and non-vacant tax rate.

RECOMMENDATIONS:

That the Committee of Council support the four initiatives identified for a Vacant Land Development strategy and direct Administration to return with:

- A Bylaw incorporating a sub-classification for vacant residential and commercial land
- Proposed mill rates for the sub-classified vacant residential and commercial land
- A Policy supporting the rebate of the mill rate differential for vacant lands with specific criteria to be eligible for a vacant land property tax differential rebate

ALTERNATIVES TO RECOMMENDATIONS:

Any or all of the four Initiatives could be included in the Town's Vacant Land Development Strategy. Initiative 1 stands on its own and is already implemented. Initiatives 2, 3 and 4 are tied to property taxation. Initiatives 3 and 4 cannot be implemented without creating a subclassification for vacant residential and commercial land. Initiative 4 could be excluded from the Vacant Land Development Strategy.

ATTACHMENTS:

- none

Prepared by:

Glenn Smith
Senior Administrative Officer

Date: March 10, 2025