



AGENDA

PUBLIC INPUT

1. **CALL TO ORDER**
2. **ADOPTION OF AGENDA**
3. **DECLARATION OF INTEREST**
4. **ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**
5. **ADMINISTRATIVE ENQUIRIES**
6. **NEW BUSINESS**
 - a. Public Works Monthly Report for December 2024 – page 2-9
 - b. Tourism and Economic Development for December 2024 – page 10-15
 - c. Recreation and Community Monthly Report for December 2024 – page 16-34
 - d. Emergency Services Monthly Report for December 2024 – to follow
 - e. Municipal Services Monthly Report for December 2024 – to follow
7. **NOTICE OF MOTIONS**
8. **IN CAMERA**
 - a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)
9. **ADJOURNMENT**



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: January 13, 2025

SUBJECT: Public Works Monthly Report for December 2024

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for December 2024 as presented.

BACKGROUND:

Engineering and Capital Projects:

2024 was a good bounce back year for capital project work given an uninterrupted construction season. An approximate 70% completion rate was achieved for projects identified in the 2024 capital budget. Major projects completed or substantially completed included: Capital Drive, Fraser Place, District Biomass Feasibility and Preliminary Design, Old Town Hall Demolition, Beaver Cres., Riverview Drive, and Industrial Drive.

A complete list of 2024 capital projects can be found as an attachment to this document. The following are some major project updates since the last monthly report:

Fraser Place

- Sealed bid auction for Phase 1 lot sales closed on January 24th, 2025
- Marketing and sales materials developed for release the first week of January

Lift Station #1

- Negotiations are underway with the one proponent that submitted a bid through the tender process
- Significant budget gap currently exists.

New Water Treatment Plant

- Feasibility and preliminary design approved by Council
- Engagement plan being developed to present to community and indigenous governments that receive treated water from Hay River
- Fee letter requested from Dillon to support a funding application through the Community Housing Infrastructure Fund

Curbside Cart Waste Collection Program

- Implementation planning meetings held between Town and Hay River Disposals
- Targeted staged rollout of program planned for March 1st 2025



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: January 13, 2025

SUBJECT: Public Works Monthly Report for December 2024

Water License Activities:

The Town continued to address issuance requirements, including a final version of the groundwater monitoring plan and an interim closure and reclamation plan. Environmental monitoring of groundwater, surface water, river water and lagoon effluent continued in 2024, meeting the regulatory requirements of the Town's licence. The scope and reporting requirements resultant of the 2019 landfill fire continue to be reduced as the Town's most recent 'Post Fire Monitoring Study' was accepted with recommendations to reduce monitoring and amalgamate reporting requirements with the Town's annual water licence report. This marks the third consecutive year in which the Town was successful in providing sufficient rationale for the reduction of monitoring and reporting requirements.

- Groundwater Monitoring Plan – Extension to January 17th granted for Town responses to public review. Public Works Operations and Maintenance

Public Works and Maintenance

Roads and Ditches

- Snow removal activities for various areas of community completed

Equipment Maintenance

- Old Snowblower seasonal service completed
- Engine replacement for flusher – in progress
- Lights on new blower mast completed
- #18 Truck seasonal maintenance completed
- #4 Repair battery box for CAT loader completed

Solid Waste

- Regular compacting activities completed

Water and Wastewater

- Regular maintenance and inspection activities completed

Facilities Management / Miscellaneous

- Snow removal at Public Works facilities completed
- Snow removal for New Years fireworks event completed

Planning and Development



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: January 13, 2025

SUBJECT: Public Works Monthly Report for December 2024

Significant progress was made in the area of land and housing development in 2024. Fraser Place subdevelopment was completed and approved for lot sales. Aspen Heights was made available for proposals from developers. And the Town and GNWT advanced targets established in their MOU for development of Phase 1 of Sundog. \$2 million was secured through CMHC to advance housing initiatives including a Town approved Residential Grant Subsid.

105 development/building permits were issued in 2024 which is 7 less than 2023 but 7 higher than 2021.

Planning and Land Management

- The SAO's Office continues to execute activities identified in the community housing plan and the CMHC agreement.
- Preparations for marketing and sales of Fraser Place Phase I lots.
- Draft documentation completed for residential housing grant subsidy. Legal review is outstanding.
- Draft documentation for Hay River Land Development brochure completed. To be released in early January.

Building Inspections

- The building inspection department continues to ensure compliance with all applicable codes and regulations, prioritizing public safety and maintaining high standards of service in all ongoing and future projects.

Enforcement

- No update

Permitting

- The following permits were issued for the month of December 2025:

December 10, 2024	D24-077	41 Garden Road	Development Permit
December 12, 2024	D24-078	15-47031 Mac Hwy (Garage)	Development Permit
December 12, 2024	D24-079	15-47031 Mac Hwy	Development Permit
December 16, 2024	D24-080	43026 Mac Hwy	Development Permit
December 27, 2024	B24-034	40 Miron Drive	Building Permit

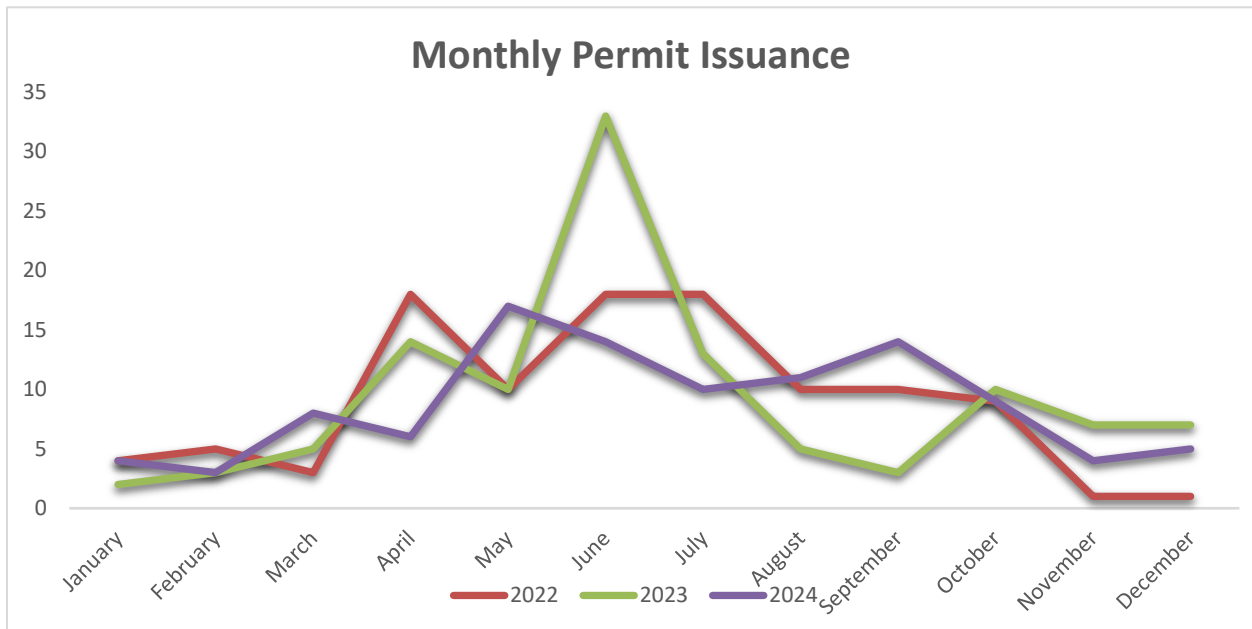


REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: January 13, 2025

SUBJECT: Public Works Monthly Report for December 2024



COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Project Status Report for December

Prepared by:
Glenn Smith
Senior Administrative Officer
January 8, 2025

Reviewed by:

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Administration	Asset Management System Implementation	Project is near completion with the rec department. User training in October, go live first week of November.	January 1, 2022	December 31, 2025	Construction	60%
Administration	Computer Equipment Replacement Program	All evergreen computers received and being deployed	January 1, 2024	December 31, 2024	Complete	100%
Administration	Debt Service Community Center - CPI and Donation Portion	Ongoing repayment for Community Center	January 1, 2024	December 31, 2024	Complete	100%
Administration	Online Payroll System	Project has been postponed to 2025 due to the vacant Director of Finance position.	March 1, 2025	December 31, 2025	Procurement	0%
Administration	Virtual Server	Project is expected to be completed at the end of October.	July 1, 2024	October 1, 2024	Complete	100%
Land Development	Aspen Heights Subdivision Development	REOI tender closed end of November. A decision on how to market and dispose of the land is to be decided. The municipal standards guide to assist developers in designing the development has been completed and is pending finalization.	December 12, 2023	December 30, 2024	Procurement	90%
Land Development	Fraser Place Subdivision Development	Substantial completion granted. Land sales for phase 1 scheduled for January. Paving and sidewalks/curbs will be completed as a separate project scheduled for 2027.	February 1, 2023	December 1, 2024	Complete	100%
Protective Services	Bylaw Truck Replacement	Truck received and deployed	June 1, 2023	May 31, 2024	Complete	100%
Protective Services	Heavy Rescue Truck Replacement	Tender closed and awarded. Expected arrival December 2025	June 1, 2023	December 1, 2025	Procurement	40%
Protective Services	Vehicle extrication tools				Complete	100%
Recreation	Bob McMeekin Park Enhancements	Firepit and planter at welcome sign to be completed in Q2 2025. Parking curbstops received and to be installed in 2025.	April 1, 2023	June 30, 2025	Construction	95%
Recreation	Replace Playground Fall Zones	Contract awarded for fall zone replacements. Malcolm, Gord Thompson, Vale Island, and Tri Service	July 1, 2024	June 30, 2025	Procurement	15%
Recreation	Riding Mower Replacements	Complete	March 1, 2023	June 1, 2023	Complete	100%
Recreation	Skatepark Upgrades	Skatepark committee is taking the lead in design and procurement.	January 1, 2023	October, 2025	Procurement	15%
Recreation	Skating ice surface painting machine	Equipment purchased and fabrication being completed	August 1, 2024	February 28, 2025	Construction	50%
Recreation	Small Capital Program - Recreation	Floor machine purchased. Procurement of ditch mower tractor attachment underway.	February 1, 2023	February 28, 2025	Procurement	80%

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Recreation	Vale Island Multi-Use Recreation Area	New road access, parking area, treeline remediation and drainage improvements completed in 2023, via Summer CAP funding. Lights and security cameras installed. Dog park fencing contract awarded but not completed in 2024. Procurement of playground equipment and rink board system in 2025.	June 1, 2023	October, 2025	Construction	30%
Tourism	Downtown Beautification and Accessibility Project	Project is complete. Decorative streetlighting has been installed.	April 1, 2024	October 1, 2024	Complete	100%
Tourism	Kayak Stations	Project removed from 10 year Capital Plan	January 1, 2023	August 31, 2024	Cancelled	0%
Tourism	Small Capital Program - Tourism and Economic Development	Fisherman's wharf upgrades to electrical - 50% completed. Completion in Q2 2025. Countertops received and will be installed in Q2 of 2025	September 1, 2022	June 30, 2025	Construction	70%
Tourism	Visitor Information Wayfinder Signage Development	All signs have been approved and received. 12 of 16 signs installed. Remaining signs to be installed by Q2 2025.	June 1, 2024	July 1, 2025	Construction	80%
Transportation and Public Works - Other	Biomass District Heating System Study	Study complete. Application for funding through Low Carbon Economy Challenge has been denied. Considering other funding options	February 1, 2023	October 31, 2024	Complete	100%
Transportation and Public Works - Other	Cemetery Expansion - New Site	Exploration of the potential to expand the current location to extend the life of the current cemetery to 2-3 additional years while a review of potential new sites is underway.	June 1, 2023	November 1, 2026	Construction	5%
Transportation and Public Works - Other	Fire Hall/Town Hall Demolition	Project complete, area is delineated to prevent disturbance of the grass seed over the winter by vehicles or snow clearing efforts/	April 1, 2023	October 31, 2024	Complete	100%
Transportation and Public Works - Other	Hazardous Waste Removal	MACA led steel diversion regional project to occur in 2024. Project has been delayed due to contractor and equipment availability until 2025 for completion.	January 1, 2023	December 31, 2025	Construction	40%
Transportation and Public Works - Other	Industrial Area Drainage	Maintenance on the drainage along Dean Drive has been completed. The drainage assessment will be conducted in 2025.	January 1, 2024	December 1, 2026	Scoping	35%
Transportation and Public Works - Other	Infrastructure Planning and Studies	Ongoing work throughout 2024-2025	January 1, 2023	December 31, 2025	Design	15%
Transportation and Public Works - Other	Lift Station # 3 Replacement	Preliminary design through Aspen Heights development; Inclusion in the REOI for Aspen Heights for additional funding; Replacement scheduled for 2026	January 1, 2024	December 31, 2026	Design	10%

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Transportation and Public Works - Other	Lift Station 1 Mitigation	Tender closed with one submission. Proposal is above budget. Negotiations are underway to discuss opportunities to address.	June 1, 2023	October 31, 2026	Procurement	10%
Transportation and Public Works - Other	Lift station 1 Repair	Linked to Mitigation project above	January 1, 2023	October 31, 2026	Procurement	10%
Transportation and Public Works - Other	Miron/ John Mapes/ Riverbend Storm and Sewer Manhole Upgrades	Manholes reseated on Miron, John Mapes & Riverbend. Additional work scheduled for 2025 to address rising/falling manhole covers; Asphalt patching will be required in 2025.	March 30, 2024	October 31, 2025	Construction	75%
Transportation and Public Works - Other	Municipal Solid Waste Facility (Phase I and II)	Land aquisition required before further actions. Preliminary review of site seelcted to determine requirements for access and advanced enviromental impacts study; Stantec developing options to be reviewed internally	January 1, 2023	December 31, 2027	Scoping	5%
Transportation and Public Works - Other	Pickup Truck Replacements	Vehicle received.	January 1, 2023	October 1, 2024	Complete	100%
Transportation and Public Works - Other	Pumps and Generator Replacements at Lift Stations	Procurement options being considered internally	January 1, 2023	December 31, 2024	Construction	90%
Transportation and Public Works - Other	Shoreline Flood Mitigation	Phase 1 complete, Phase 2 partially complete . Phase 3 planning to occur over the winter season for construction in 2025.	April 1, 2023	November 30, 2025	Construction	70%
Transportation and Public Works - Other	Tire Recycling Program	Preliminary exploration of sustainable uses for shredded tires underway.	July 1, 2022	December 30, 2025	Construction	80%
Transportation and Public Works - Other	Vale Island/West Channel Drainage	Drainage work partially complete and delayed due to weather. Work to continue in 2025.	April 1, 2023	November 30, 2025	Construction	75%
Transportation and Public Works - Other	Water Treatment Plant Feasibility Study and Preliminary Design	Feasibility and preliminary design report completed and approved by Council. Engagement with serviced communities, local indigneous governmentns, and other stakeholders to be added. Additional scope to include resevoir disinfection added and expect to take 3-4 months to complete. Funding application through CHIF scheduled for January 2025	June 1, 2024	February 28, 2025	Construction	95%
Transportation and Public Works - Other	Small Capital	Landfill packer brake and ice lugs replacement; concrete equipment			Procurement	100%
Transportation and Public Works - Other	Industrial Area Expansion- preliminary design	Stantec provided comments on area possibly surveyed; Drainage concerns that would need to be completed inconjunction with Industrial area drainage	June 1, 2024	October 30, 2025	Scoping	0%
Transportation and Public Works - Other	Grader Repair	Repairs completed	June 1, 2023	October 31, 2024	Complete	100%
Transportation and Public Works - Roads	553 - Preliminary Drainage Plan	On Hold; will be considered and added into plan for Aspen Heights.	May 1, 2024	September 1, 2025	Scoping	0%
Transportation and Public Works - Roads	Beaver Cres. Water, Sewer and Drainage Replacement	Construction complete, deficiencies complete;	June 1, 2023	June 30, 2024	Complete	100%
Transportation and Public Works - Roads	Capital Drive Watermain, Sidewalk and Roadworks	Project is complete. Decroitive lights installed and operational. Construction penalties have been awarded to the Town.	June 1, 2023	October 1, 2024	Construction	100%

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Transportation and Public Works - Roads	Industrial Drive Base Upgrade, Paving and Underground	Substantial completion of project. Some minor deficiencies to be addressed in 2025. Construction penalties have been awarded to the Town.	July 1, 2023	July 30, 2025	Complete	100%
Transportation and Public Works - Roads	Paradise Road Repair and Replacement	Met with contractor; hydroseed growth is sporadic in high traffic areas (old road), with calcium and hard pack inhibiting growth; Both parties agreed to re-visit the hydroseeding areas in mid-June 2025 to discuss additional applications in sparse areas, or top dressing in early spring. Arbourist has assessed fire damaged trees - discussion with MACA on cost coverage needed. Bank assessment in another project.	June 1, 2023	31-Jul-25	Construction	90%
Transportation and Public Works - Roads	Riverview Drive Upgrades	Project completed.	July 1, 2023	October 30, 2024	Complete	100%
Transportation and Public Works - Other	Lift Stn System #4	Substantial completion and in operation. Some deficiencies outstanding		31-Dec-25	Construction	98%
Transportation and Public Works - Other	Vale Island Truck Fill Tank Replace	Expected to be operational in 2025. Waiting on relays to be installed by contractor	01-Jun-23	30-Dec-25	Construction	95%
Land Development	SunDog Stantec Initial Design and Eng	Final review of contribution and negotiations to be confirmed with GNWT, and concluded by November 30, 2024	May, 2021	30-Nov-24	Scoping	80%
Transportation and Public Works - Other	Flusher engine replacement	Replacement engine purchased; Expected installation in January 20	01-Jun-24	31-Jan-25	Construction	50%
Transportation and Public Works - Roads	Airport Road Repairs	Repairs to road from wildfire damages. Additional workn on the drainage complete in September 2024, remaining work to be completed in 2025	01-Jun-23	01-Jun-25	Construction	75%
Protective Services	Small Capital	Hose replacement completed. Specialty tires for heavy trucks purchased.		31-Oct-24	complete	100%
Transportation and Public Works - Other	Compactor	Complete	01-Jul-24	30-Sep-24	complete	100%



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: January 13th 2025

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT ACTIVITY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Activity Report for the month of December 2024.

BACKGROUND:

Tourism & Economic Development Activity:

Spirit Awards Gala (2nd annual)

- The Spirit Awards committee met to update the list of awards, select an emcee, and confirm the event will be held on February 22nd 2025 at the Legion.
- Corporate sponsors have been secured for each Spirit Award.
- Sponsorship and funding secured to this point: \$7000.
- The Tourism Coordinator is partnering with local user groups interested in supporting, with fundraising opportunities available in exchange for not-for-profit groups.
- Requests for quotations have been issued as per the Town's Procurement Policy.
- Attendance of dignitaries, as well as speaking opportunities, have been confirmed.

Visitor Information Centre (VIC) Operations

- There was a break-and-enter and petty theft at the Visitor Information Centre on January 7th, 2025. 200 am in the Morning.
- The exterior door has been replaced and security cameras have been installed, along with appropriate signage.
- Year-end payouts have been completed for the VIC's 53 active vendors. Vendor sales totaled \$68,471.01 in 2024.
- Total attendance at the VIC was 1,450 visitors in 2024. This represents an average of 120 visitors per month, which equates to 28 visitors per week and 4 visitors per day on average.
- The Town's tourism operator license must be renewed prior to the January 24th deadline.

Tourism Marketing and Promotion

- The Tourism Coordinator has prepared a Tourism Guide Recruitment Program, which is intended for presentations at Soaring Eagle Friendship Centre, Aurora College, KFN Lands, West Point First Nation and the Hay River Community Recreation Centre. The



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: January 13th 2025

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT ACTIVITY REPORT

intention is to support recruitment of tourism guides for the region, and answer questions regarding the Town of Hay River’s new Tourism Guide Program.

- The Calgary Outdoor Adventure Show is fast approaching March 29&30, 2025.

Economic Development

- The Town and Pine Point Mining Ltd. have completed a lease agreement that will allow Pine Point to store rock sample materials at a town-owned site on Vale Island. Pine Point Mining Ltd has been striking its exploration camp while acquiring the necessary permits to move forward.
- The Mayor and local MLAs met with representatives of Cando Rail, following its acquisition of AWP Industries Corporation. Discussions centered on Cando’s operating intentions and plans related to rail services in the region.
- The SAO met with representatives of GNWT Infrastructure to discuss opportunities to restore rail service to Hay River for further support of MTS and fuel services.
- North Star Taxi began operating in Hay River on December 10th. The Taxi company is fully licensed and has been operating with 2 cabs since early December.

Upcoming Events

Event	Date	Location
Aurora Ford Dog Sled Race	February 1-2 nd	Hay River to Enterprise
Community Spirit Awards Gala	February 22 nd	Hay River Legion
K’amba Carnival (KFN)	March 1-3 rd	K’atl’oDeeche First Nation
Polar Pond Hockey	March 7-9 th	Fishermen’s Wharf Pavilion
Ptub Ski Races	March 22-23 rd	Hay River Ski Club
Figure Skating Carnival	March 22-23 rd	Aurora Ford Arena
Outdoor Adventure & Travel Show	March 29-30 th	Calgary Stampede Park
Wine Festival	April 5 th	Hay River Legion
RCMP Musical Ride	August 22-24 th	DJSS Soccer Field



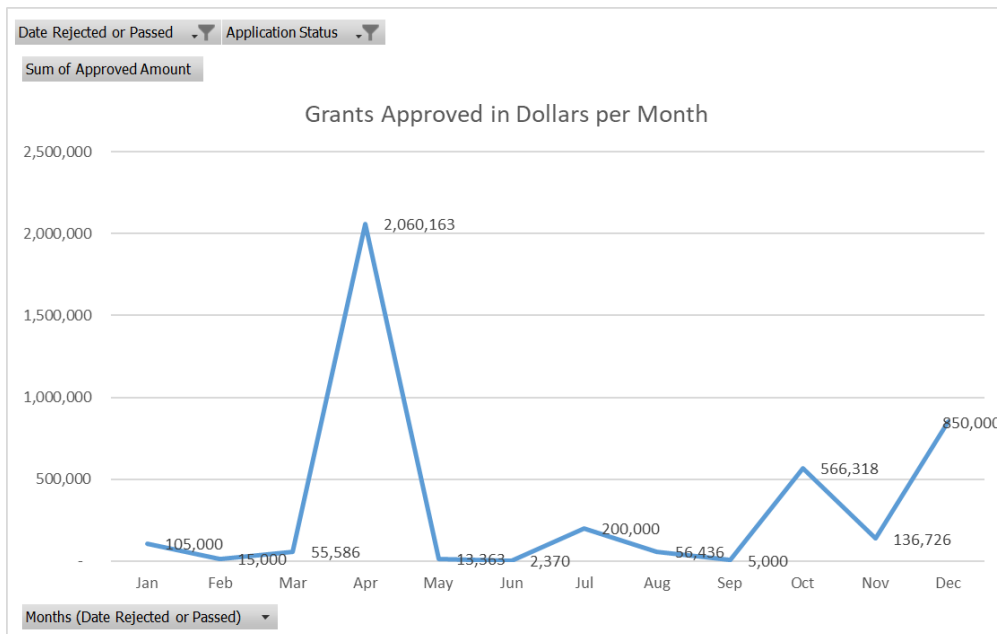
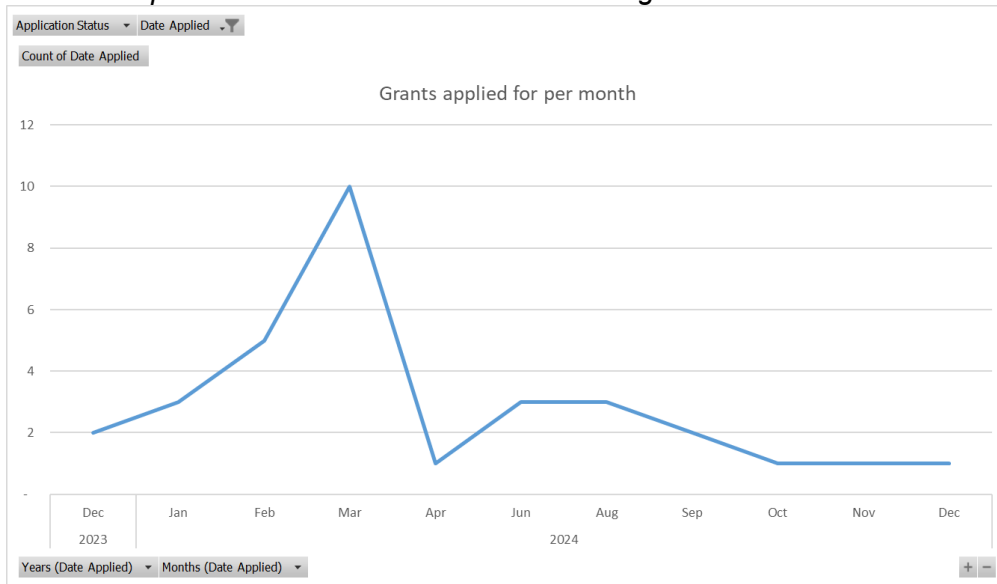
REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: January 13th 2025

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT ACTIVITY REPORT

Key Performance Indicators

- Grant Reporting
- *Graphs do not include annual core funding.*





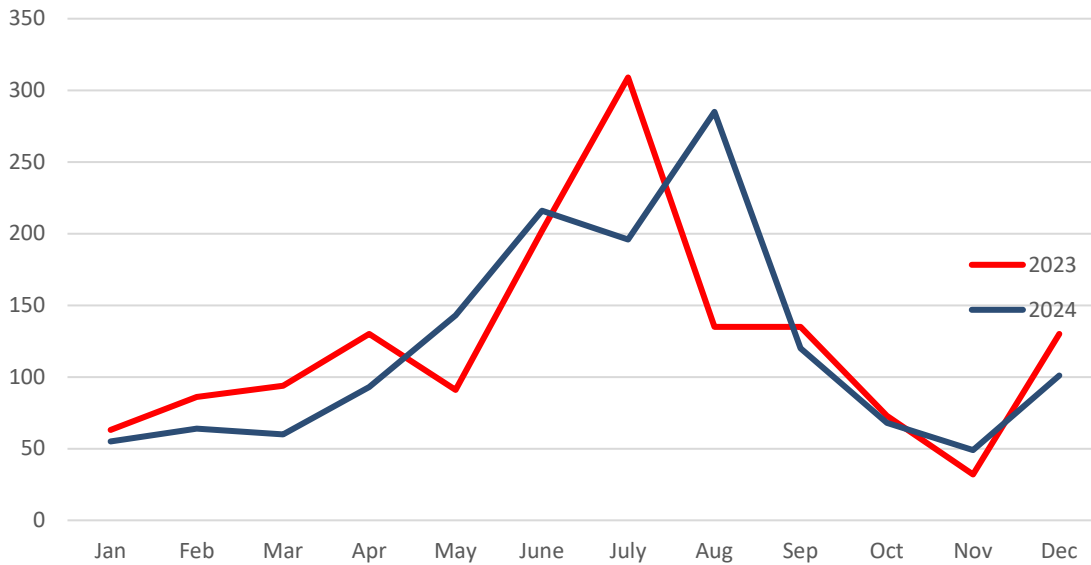
REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: January 13th 2025

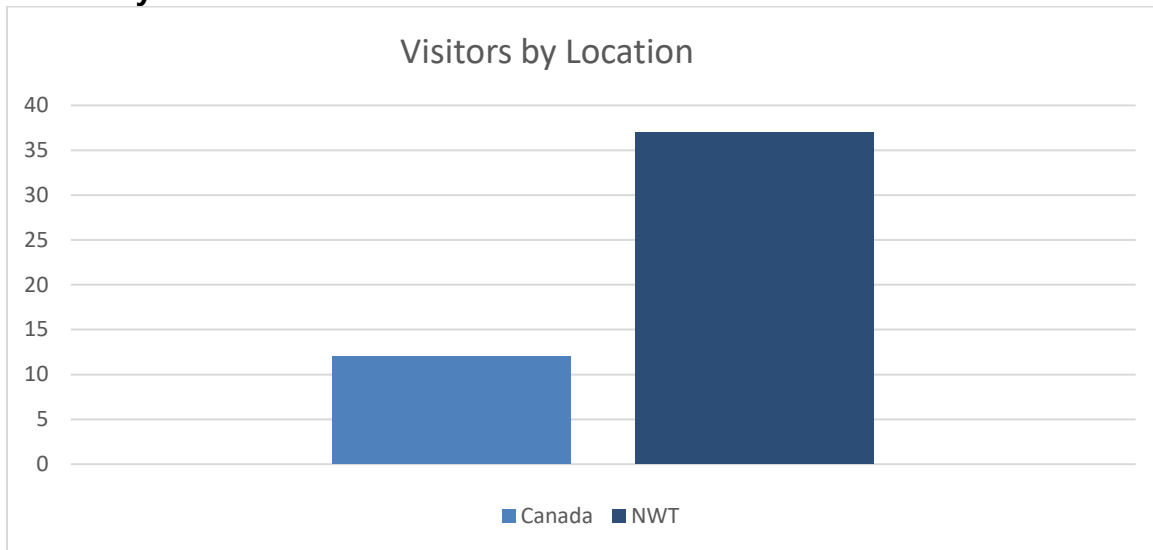
SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT ACTIVITY REPORT

Visitor Information Centre Visits

Monthly Visits by Year



Visitors by Location



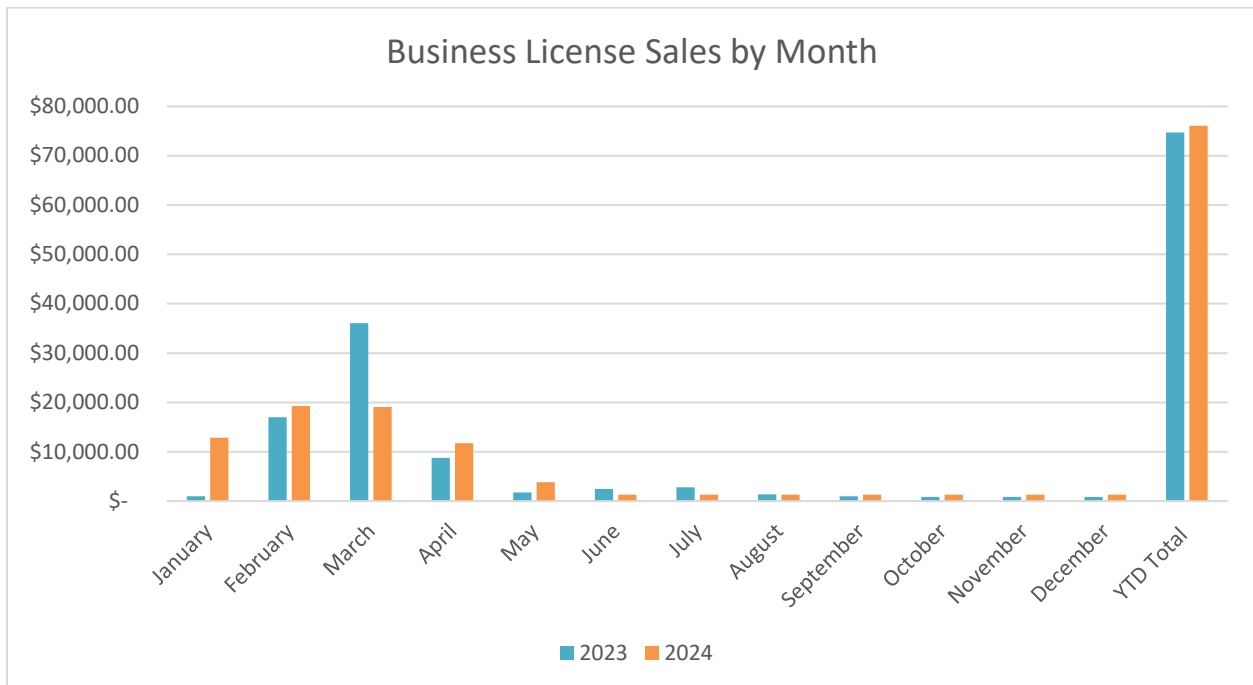
VIC Gift Shop Sales



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: January 13th 2025

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT ACTIVITY REPORT





REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: January 13th 2025

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT ACTIVITY REPORT

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Jill Morse
Tourism Coordinator
Date: January 9th, 2025

Reviewed by:

Stephane Millette
Director Recreation and Community Services
Date: January 9th, 2025



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: January 13th 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for December 2024 as presented.

BACKGROUND:

Recreational Programming

Youth Programming

Regular After School Club programming continued this month. The program was 78% full in December. Registered participants enjoyed weekly visits to the NWT Centennial Library, weekly skating and swimming times.

After School Club is fully funded through grants from Municipal and Community Affairs, namely the Child and Youth Resiliency Grant and the Youth Contribution Grant. Funding is used to purchase supplies and offset the cost of Play Leader staff wages.

Fitness Programming

Regular fitness programming continued this month with 3 contracted instructors, the Recreation Programmer and the Recreation Programming Supervisor leading a total of 8 fitness classes. Two new fitness programs, Seniors Spin and Hatha Yoga were introduced in December upon request from regular participants. Fitness programming attendance increased this month with a total of 154 participants attending fitness classes, compared to 115 participants in November.

New Horizons for Seniors Grant

Seniors Coffee: The weekly Seniors Coffee program continued this month. Attendance at Seniors Coffee increased slightly this month with a total of 17 seniors attending the program, compared to 10 participants in November. Average monthly attendance was approx. 35 participants in August, September and October 2024.

Seniors Snowshoe: This weekly drop-in program features guided snowshoe excursions along trails at the Hay River Ski Club, followed by a social hour and refreshments. Attendance to this program remained steady compared to previous months, with a total of 21 seniors attending.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 13th 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Seniors Art Program: The Seniors Art Program wrapped up this month, facilitated by a contracted art instructor. This program occurred weekly and was well attended, with a total of 10 seniors registered for this program. Monthly attendance has been steady with most registered participants attending on a weekly basis.

Seniors Stick Curling: This program runs weekly and is facilitated by the Hay River Curling Club. A total of 20 seniors attended Seniors Stick Curling this month, which is a slight increase from 16 participants in November.

Community Programming

Public Skating and Shiny:

A total of 455 community members attended public ice programming times in the month of December, up from 344 participants in November. This 32% increase is likely due in large part to corporate sponsored public programming during the holiday season.

Holiday Season Programs and Events:

- Festival of Trees: The annual partnership with school Parent Action Committees has become a holiday tradition at the Hay River Community Centre.
- Skate with Santa: Approximately 90 community members attended the 2-hour skate.
- Candy Cane Lane: Approximately 90 community members participated in a variety of Christmas activities, including letters to Santa and Christmas ornament decorating.
- Gingerbread House Building Contest: In total, 22 teams participated. Winners were determined in 3 categories: Most Traditional, Most Creative and Fan Favorite.
- North Pole Walking Challenge: A total of 45 participants walked a total 1,090km for this challenge. Gift cards to local businesses were awarded to the top 3 competitors.
- Sponsored Swims and Skates: A total of 74 hours of activity time was sponsored by local businesses and community groups, as compared to 65 hours in 2023.
- Festival at the Forks: New Years Eve celebrations included fireworks, a bonfire, free hot chocolate, and music. The event was well received, with approximately 100 community members attending. This was a partnership between the Department of Recreation and Hay River.

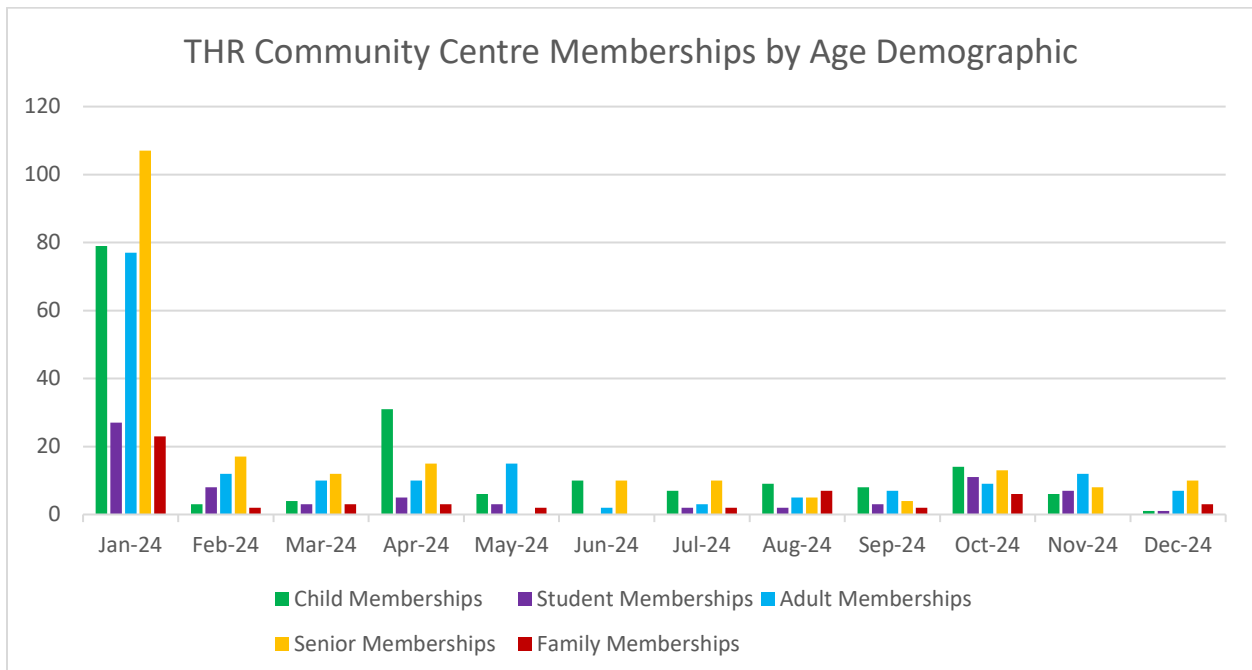
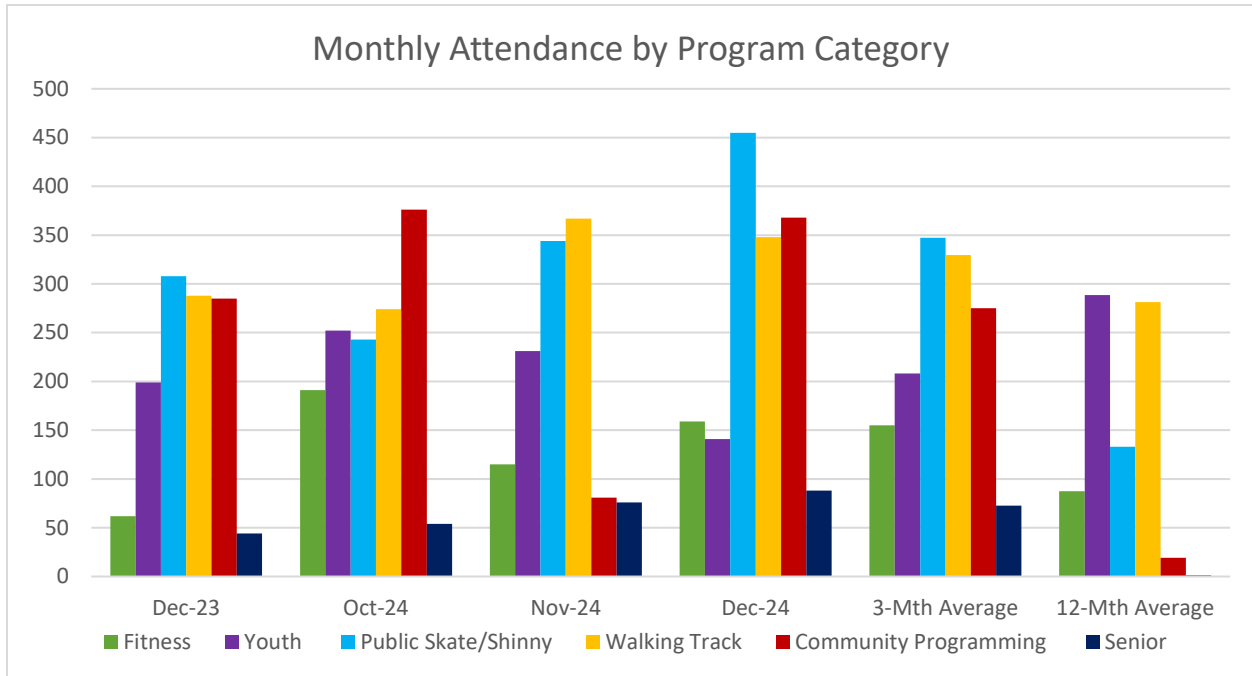
Recreation Programming Statistics



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 13th 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

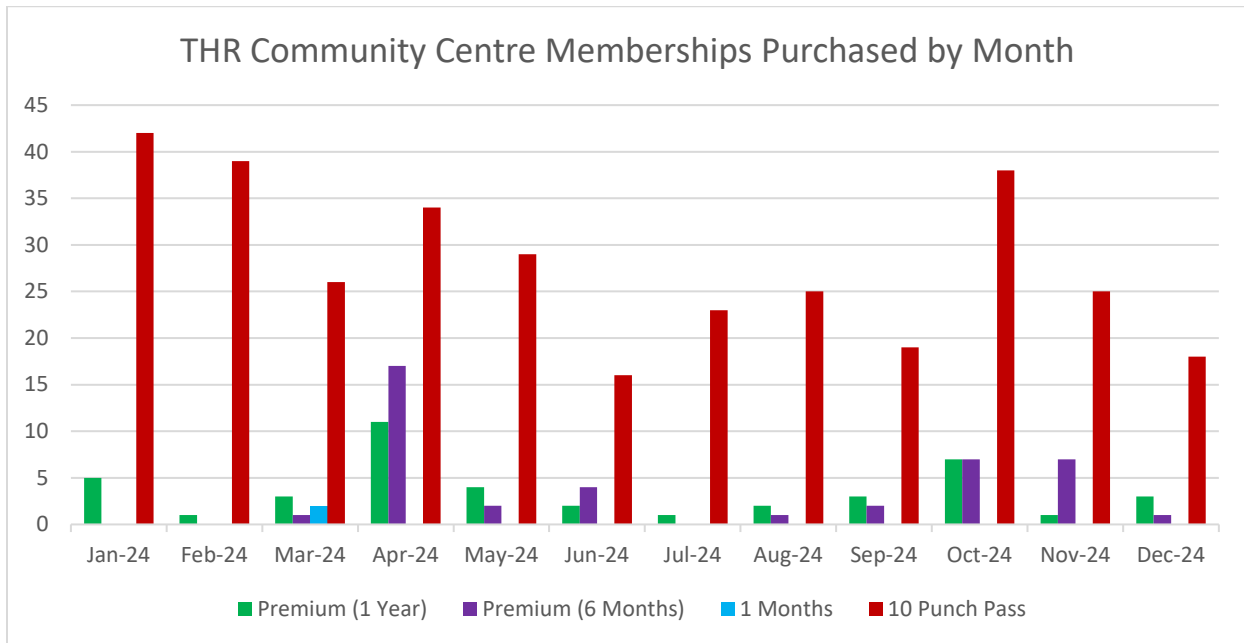




REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 13th 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Aquatics

General

The pool continues to operate well overall with minimal issues and interruptions. Staff continue to work towards getting the hot tub jet pump motor repaired.

Staffing

The Don Stewart Aquatic Centre currently has 8 staff, including 4 Casual Lifeguards, 1 Assistant Lifeguard, 1 Full-Time Lifeguard and 2 Senior Lifeguards. One of the casual staff accepted a Full-time offer and a previous Senior lifeguard returned, bringing the Aquatic Centre to full staffing levels, particularly casual positions.

Lifesaving Society training and lifeguard recruitment are planned for the first quarter of 2025. This should help bolster staff and prepare succession when some employees head to post secondary school in the fall.

Aquatic staff participated in a training event on December 7th. In service training included a review of policies, introduction to new staff, in-water training and team building activities.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 13th 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Attendance

December swimmer attendance was 1,085, which is lower than the same period for 2023 (1,443) and 2022 (1,271) and lower than November 2024 (1,336). Lower swimmer numbers this month can be attributed to lessons ending early in the month and Sunday closures related to a temporary staffing shortage.

There were 10 corporate sponsored open swim times over the holiday break, resulting in 30 hours of free swimming for community members. Although some swims were quite well attended (35+ swimmers), corporate sponsored open swims were not as well attended as previous years.

December's attendance raises 2024 total annual attendance for to 16,428 which represents an average of 1,369 swimmers per month, or 316 swimmers per week, and 45 swimmers daily.

Swimming Lessons and Special Programming

The most recent session of lessons ended December 16th. There were 56 total participants registered: 21 Preschool, 32 Swimmer, 3 Swim Patrol. Completion rate for this session was 62% for Preschool level swimmers, and 23% for Swimmer/Swim Patrol levels. Many participants aged out of Preschool levels and into Swimmer levels or progressed to higher levels with more difficult skills.

The Hay River Swim Club continues to hold 3 practices per week, with 16 swimmers registered. The club held a 3-day training camp from December 27th to 29th, with sessions in the pool as well as dryland training.

Dive-in Movie:

The Aquatic Centre hosted another Dive-In Movie on December 15th, via a partnership between the Town's Aquatics and Programming divisions. This was the third movie in the pool and interest remains high with 101 swimmers in attendance.

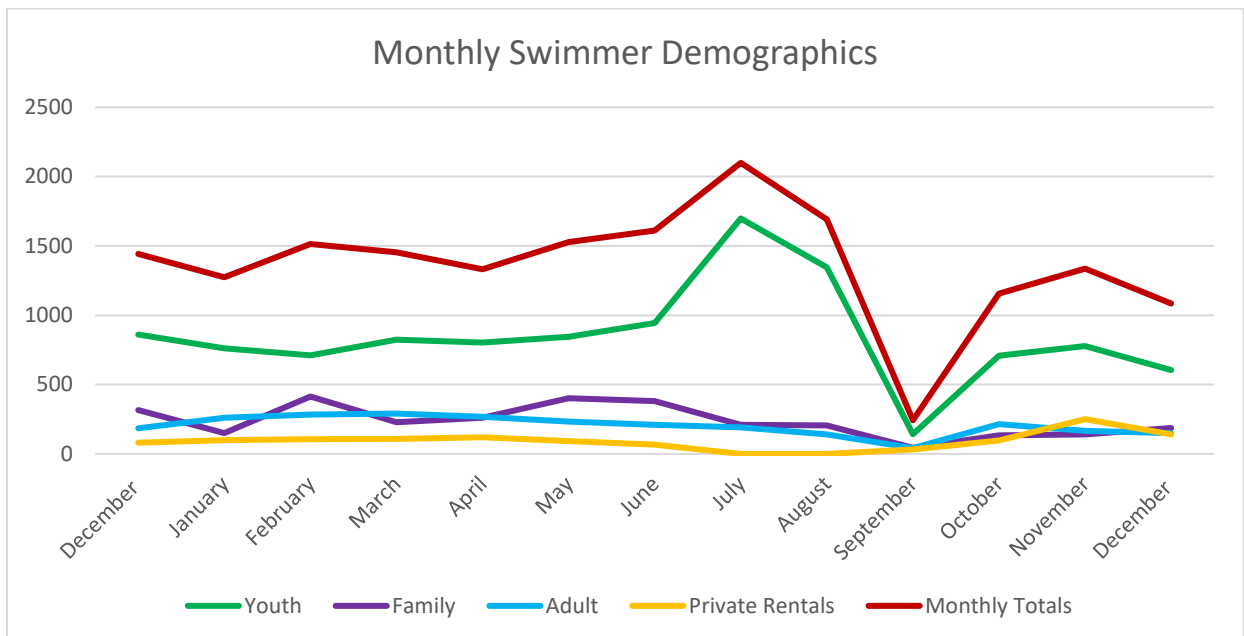
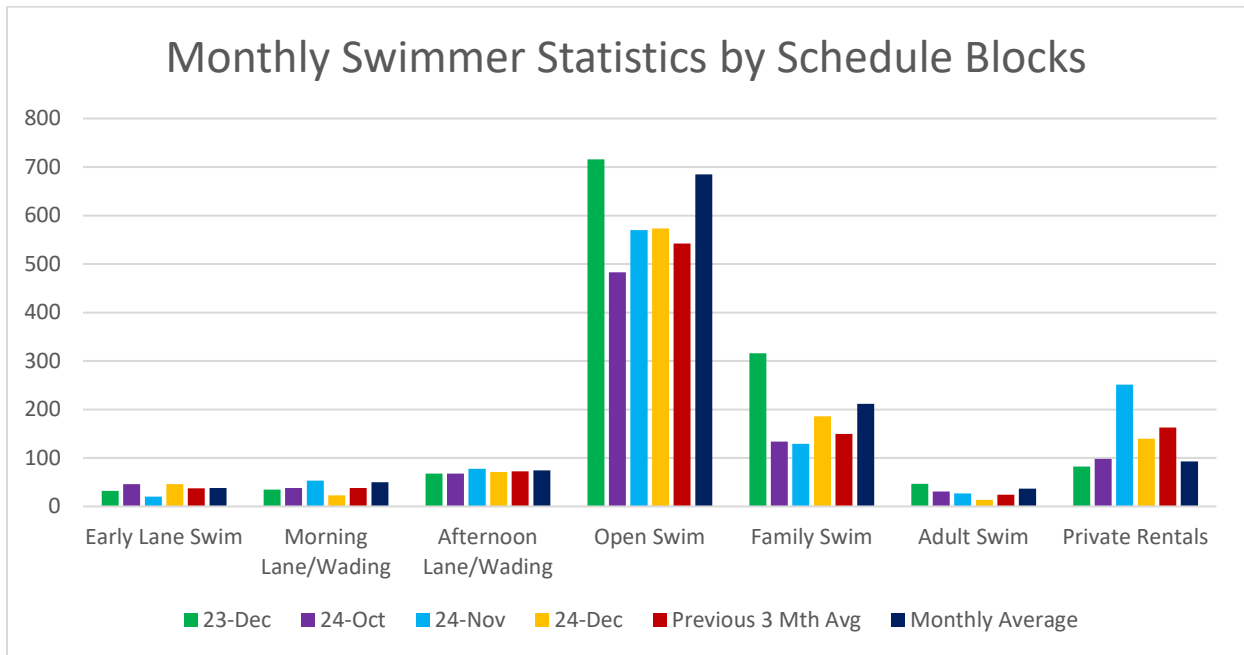


REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: January 13th 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Don Stewart Aquatic Centre Statistics





REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: January 13th 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Facilities and Maintenance

Don Stewart Aquatic Centre:

- Weekly walkthrough of aquatic centre with Maintenance and Aquatics staff.
- Weekly vacuuming of pool and hot tub.
- Ordered parts and made repairs to pool acid pump.
- Screen and audio-visual setup for Dive-In Movie events.
- Repair leaking filter pot near main pool pump.
- Contractor site visit to plan replacement of boiler 1 valve.

Aurora Ford Arena and Hay River Curling Club ice preparation:

- Daily and weekly maintenance and service of ice resurfacers.
- Routine daily ice maintenance and weekly measurements of ice depth.
- Contacted Alberta contractor to schedule mid season inspection of ice plant in January.
- Ice plant entry and ammonia management in service training.
- Deliver ice painting equipment to local contractor for repairs.

Other Community Centre Maintenance Items:

- Ongoing building inspections, preventative maintenance, etc.
- Maintenance and adjustments to HVAC systems as per weather conditions.
- Snow and ice removal around the building, with support from Public Works as needed.
- Regular room rentals setup according to weekly instructions.
- Monthly fire extinguisher and safety checks.
- Regular inspections of fleet vehicles and equipment.
- Support hockey tournaments and weekend special event rentals.
- Support provided to Festival of Trees, Santa Claus Parade and other holiday traditions.
- Inventory and reorganization of storage areas throughout building.

Parks and Greenspaces:

- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Maintenance of outdoor skating rinks as per weather conditions.

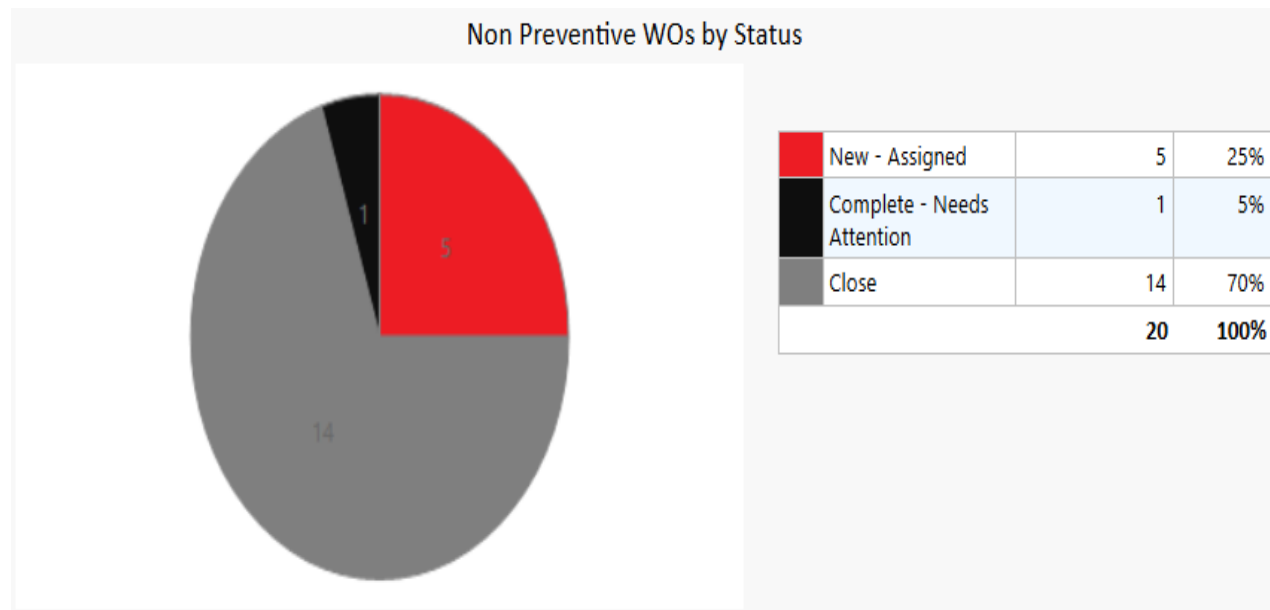


REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 13th 2025

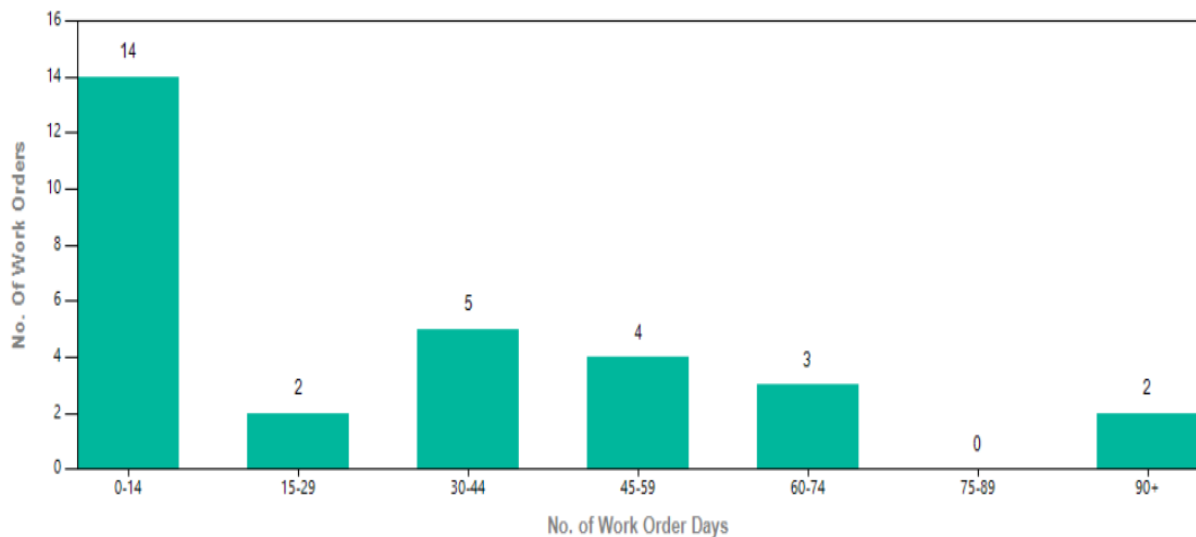
SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

MONTHLY WORK ORDER (WO) PROGRESS REPORT



WORK ORDER (WO) AGING SUMMARY

Total Count: 30 | WO Date Range: ALL | Department/Division: ALL | Type: Corrective,Custodial,Predictive,Preventive | Main Task: ALL





REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: January 13th 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Department of Recreation 2023 Year-In-Review

	2024	2023	2022
<u>Don Stewart Aquatic Centre</u>			
Attendance total	16,428	15,499	13,657
Swim Lesson sets	5	6	5
Staff Roster	Full at year end	Fully staffed	Recruitment
Swim Club and Aquafit	weekly	weekly	n/a
Special Event Rentals	6	1	1
<u>Youth Programming</u>			
Afterschool Program	94% full	84% full	78% full
Summer Heat	Full	Full	Full
Sport Camps	6	4	1
Programming grants secured	\$264,136	\$185,472	\$327,818
<u>Fitness Programming</u>			
Local Fitness Instructors (certified)	7	6	3
Total Membership Sales	544	491	292
<u>Partnerships & Special Events</u>			
Festival of Trees	Y	Y	Y
Full Moon Snowshoe	Y	Y	Y
Candy Cane Lane	Y	Y	N
Festival at the Forks	Y	Y	Y
Spirit Awards	Y	N	N
Arctic Winter Games Trials	0	3	0
Evacuation Centre Management	ICS training	2 fires	1 flood
Hay River Golf Course	4 months + 3 events	3 months	1 day
Hay River Ski Club	2 programs	2 programs	1 program
Seniors Programming	wkly programs + 2 events	weekly programs	n/a
Territorial or National Conferences Hosted	2	2	0
ParticipACTION Community Challenge	National Winner	Territorial Winner	n/a
<u>Capital Plan & Construction Projects</u>			
Bob McMeekin Park	95% complete	80% complete	25% complete
Porritt Landing Marina	Water license renewal	dredging & dock repairs	80% complete
Vale Island Multi-Use Rec Area	30% complete	postponed	25% complete
Golf Course Greens	\$730K secured	\$1M grant application	n/a
Playground Fall Zones Replacement	Tender awarded (x4)	n/a	n/a
Riding Mower Replacement	completed	n/a	n/a
Skatepark Upgrades	procurement underway	postponed	n/a



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 13th 2025

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- THR Department of Recreation - NEXGEN Project Closure Summary

Prepared by:
Stephane Millette
Director Recreation and Community Services
Date: January 9th, 2025

Reviewed by:
Glenn Smith
Senior Administrative Officer
Date: January 9th, 2025



Town of Hay River (THR)
Recreation and Community
Services Department

December 2024

Town of Hay River

NEXGEN Structure

Go Live: November 4th, 2024

Department: Recreation and Community Services

- Aquatics
- Programming
- Community Centre
- Parks and Greenspaces
- Trails

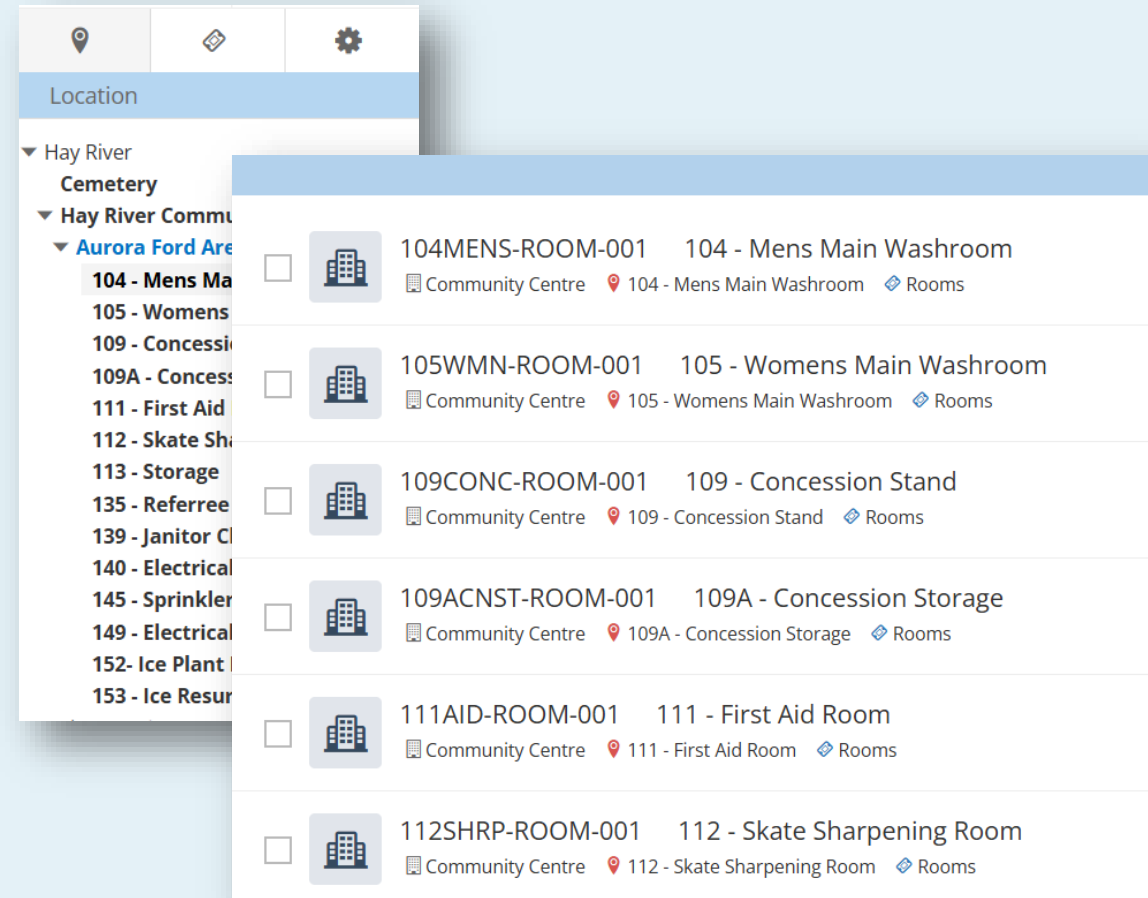
Resources:

- *Employees: 22 Employees*
- **Special Cases: temporary employees*



Town of Hay River *Asset Inventory*

- Goal: asset lifecycle and historical WO tracking
- Currently
 - NEXGEN Smart Numbering
 - LOC – CLASS – Unique ID
 - Facilities Assets
 - 8 parks, 5 greenspaces, 9 trails
- Ongoing Project
 - Over 100 assets added since go-live

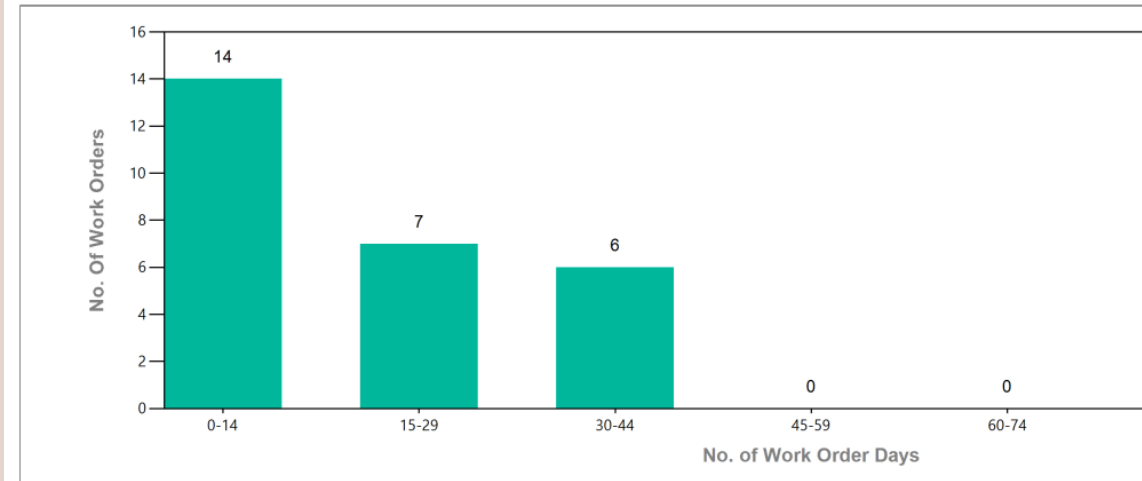


Town of Hay River Work Orders

- Goal: capture maintenance and repair work in real-time
- Categories
 - Preventive
 - Corrective
 - Customer Complaint
 - Custodial
- Some example WO Tasks:
 - General Room Cleaning
 - Custodial
 - PM Programs: Aquatics Daily Checks
- 217 WOs Since Go Live
- 184 WO Closed
- 76 Corrective, 13 Custodial, 128 Preventive/Predictive

WORK ORDER AGING SUMMARY

Total Count: 27 | WO Date Range: ALL | Department/Division: ALL | Type: ALL | Main Task: ALL



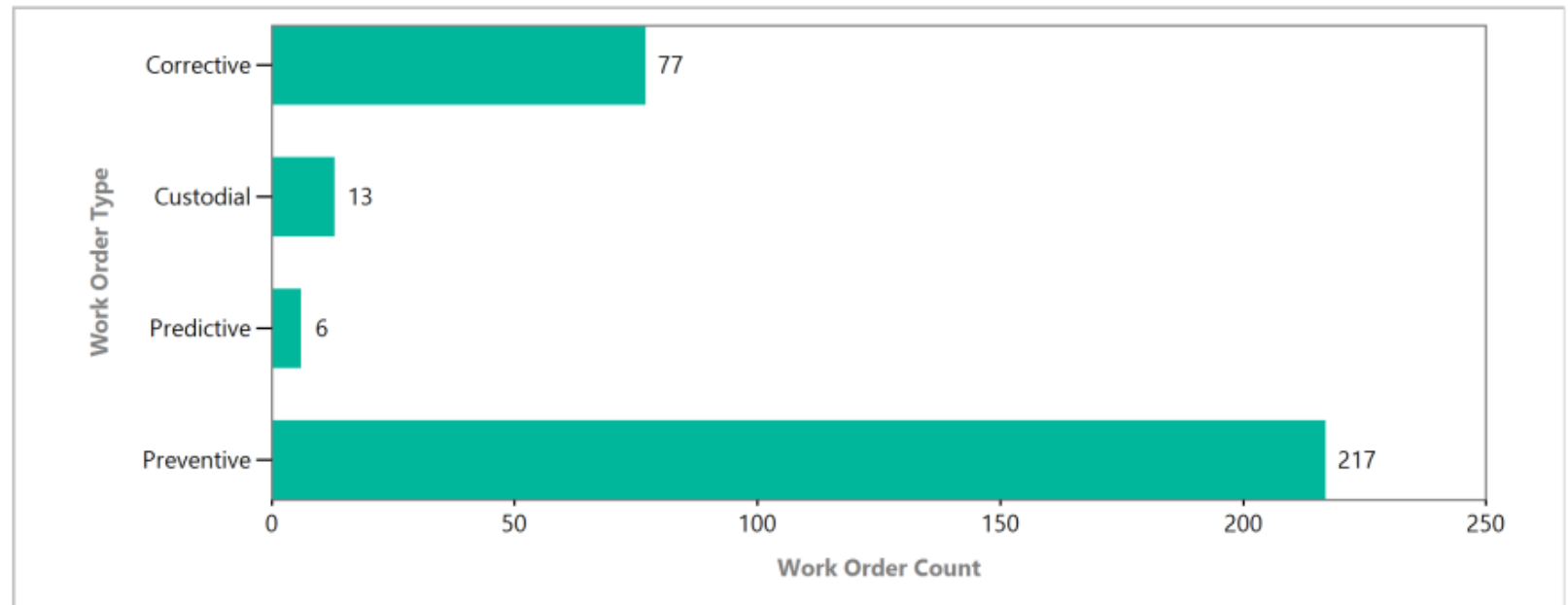
Town of Hay River

Work Orders

WORK ORDER TYPE SUMMARY

Group By: Type | WO Date Range: ALL | Status: ALL | Department/Division: ALL | Craft: ALL | Type: ALL | Main Task: ALL | Cause: ALL | Supervisor: ALL | Lead: ALL | Role: ALL

TYPE	TOTAL WOs	%
Corrective	77	25%
Custodial	13	4%
Predictive	6	2%
Preventive	217	69%
Total	313	100%



Town of Hay River

PM Programs

- Goal: develop standardized routine maintenance
- 17 Programs
 - Aquatics Daily Checklists
 - Outdoor Rinks & Greenspaces
 - Weekly Walkthroughs
 - Parks Water Route
- Ongoing Projects:
Adding PMs as more assets are added to NEXGEN

<input type="checkbox"/>	▼	REC-AED-INSP	Rec Centre AED Inspection and Maintenance Report / Rec Centre AED Maint & Inspection Report INSP	Preventive	Hay River, Northwest Territories, Canada	Community Centre	MIKE SCOTT
<input type="checkbox"/>	▼	REC-CEN-EL	Rec Centre Emergency Light PM / Rec Centre Emergency Light Inspection CHK	Preventive	Hay River, Northwest Territories, Canada	Community Centre	MIKE SCOTT
<input type="checkbox"/>	▼	• Ray Benoit Rink	Snow clearing of 553 rink	Preventive	Hay River, Northwest Territories, Canada	Community Centre	MARK STEPHENS SCOTT BOLT
<input type="checkbox"/>	▼	• REC MECH INSP 1st	1st floor mechanical rooms + arena + board system + player benches, etc.	Preventive	Hay River, Northwest Territories, Canada	Community Centre	SCOTT BOLT SCOTT BOLT
<input type="checkbox"/>	▼	• REC MECH INSP 2nd	2nd floor mechanical rooms + walking track + elevator	Preventive	Hay River, Northwest Territories, Canada	Community Centre	SCOTT BOLT SCOTT BOLT
<input type="checkbox"/>	▼	• CRL RNK INP	Curling club inspection	Preventive	Hay River, Northwest Territories, Canada	Community Centre	SCOTT BOLT SCOTT BOLT
<input type="checkbox"/>	▼	• GRN SPC INP	Outdoor rinks and greenspace (monthly inspection during winter months)	Preventive	Hay River, Northwest Territories, Canada	Community Centre	SCOTT BOLT SCOTT BOLT



Town of Hay River

Long-term Goals with NEXGEN

0-6 Months:

- Continued Asset Inventory Support
 - Adding new layers into the system
 - Adding vertical assets into the system
- Continued Preventive Maintenance Support
 - Activating/Deactivating PMs
 - Updating PM Checklists
- New Employee/User Support
 - Adding new users/employees into the system
- Potential Re-trainings
 - Admin I and II: Lookups & Resources
- Preventive Maintenance Programs



Town of Hay River

Long-term Goals with NEXGEN

6 Months–1 Year:

- Job Costing in the System through workflows
- Updated Assets Inventory
- Updated PM Program to account for new assets
- Updated Inspection forms
- Using Reports on a regular basis



Town of Hay River

Long-term Goals with NEXGEN

1-2 Years:

- AM Planning Scorecard
 - Useful Life, Replacement Cost, Impact Index, Install Date
 - Asset Plan for each Asset Class
- Analytics
 - Potentially additional Custom Reports or Dashboards
- Implementing the Public Works Department





REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 13th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

That the Council of the Town of Hay River approves the Emergency Services Activity Report for December 2024 as presented.

BACKGROUND:

Monthly Stat Summary	
EMS Calls	46
False Alarms	6
Fires	1
Rescue	0

The Protective Services Department has had a demanding year. The department faced the 3rd most emergency calls in its history with 655 calls over the year. The department put 16,803 hours in 2023, with 5333 hours from the two wildfire emergencies. If you subtract from the two emergency events 2023 would have had 11,470 hours. In 2024, the department put 11,350 hours in, which is similar to last year, minus the emergencies. In 2024, there was an average of 31 hours of work per day put into the department and 3,593 hours spent on emergencies, which works out to an average of 10 hours a day spent responding to emergencies by the department.

Administratively, the department has been working on a few projects this year that were identified in the 2023 fire department review as recommended changes. There was a new position added, the Assistant Director/Deputy Fire Chief, created to help with the management of the department. The department updated the pay structure to a more comprehensive system that now compensates volunteer members for on-call medical shifts for which they were previously not compensated. The system now also pays volunteer members hourly for emergency calls, which better compensates for the hours being put in by volunteer members. This year, we also introduced an HRFD App that is a central point of information for all members to access to improve communication with the department. This app keeps people updated on the last meeting minutes, current stats, maintenance crew lists, and allows members to sign up



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 13th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

for medical on call shifts right from their phone. This app will also support moving the medical shift to 365 days a year next year which is a big step for the department.

This year, we acquired a Brush Truck in partnership with Aurora Ford. This truck allows us to quickly respond to a wildfire with off-road capabilities to reach fires quickly for an initial attack. The department also trained in Wildland Urban Interface training that taught tactical defense responses to a wildfire coming into contact with a community. This was to reinforce the skills that we had learned during the 2023 wildfires that impacted Hay River.

The Director has been developing the town safety program in collaboration with a contractor. A total of 23 elements have been developed with 65 different forms for the program. We have also developed a commitment and deliverables document to help with the rollout plan in early 2025.

2024 SUMMARY STATISTICS

2023/2024 Response Summary				
Type	2023 Total calls/functions	2024 Total calls/functions	2023 Total Hours	2024 Total hours
EMS	518	577	1,183	1,588
Fire/Rescue	143	78	5,992	747
Training	73	79	2,742	3,276
Maintenance	37	45	221	365
Special Function	14	23	264	421
Total	785	802	10,402	6,397

2022/2023 Staff & Volunteer Calls/Hours						
Type	Staff	Staff	Volunteer	Volunteer	Total	Total
Year	2023	2024	2023	2024	2023	2024
Emergency Calls	375	341	617	635	661	661
Operational Hours	3,176	3,874	3,321	3,884	6,497	7,757
Emergency Hours	3,429	1,551	6,878	2,042	10,307	3,593
Total	6,492	5,425	10,199	5,336	16,803	11,350



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 13th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

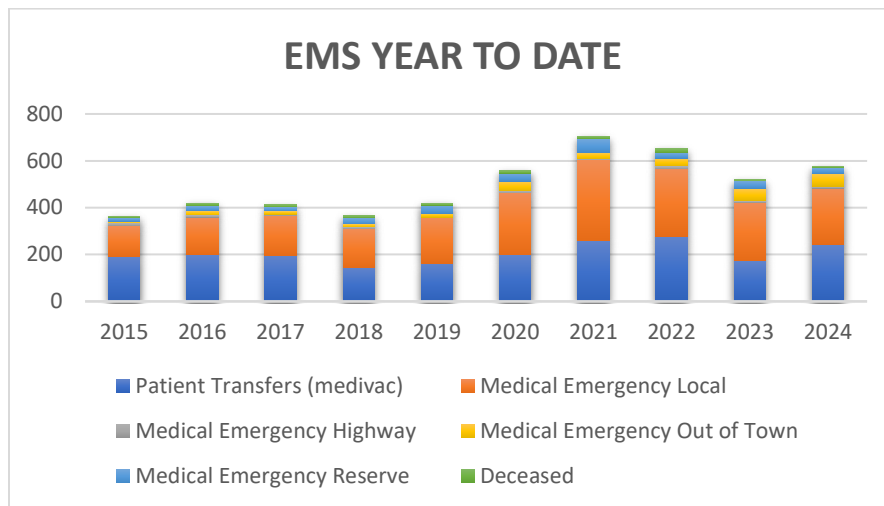
2023 Top 5 Paid On Call Responders		
Responder	Total Functions	Total Hours
1. Myles Astle	283	519
2. Marisa Carter	202	421
3. Crystal Potter	173	362
4. Ralph Sanguiez	170	293
5. Krista Gardiner	165	355

Note: The top 5 Paid On Call responders stats do not include the staff responses, functions, or hours.

2023 Town Staff Responders		
Responder	Total Functions	Total Hours
1. Jonathan Wallington	387	2430
2. Travis Wright	305	2,423
3. Krista Gardiner	59	80
4. Stacey Barnes	47	70

Note: Except for the Director of Protective Services and Assistant Director of Protective Services, all these stats were captured all working days, Monday - Friday, 8:00 am - 5:00 pm.

10-YEAR COMPARISON STATISTICS



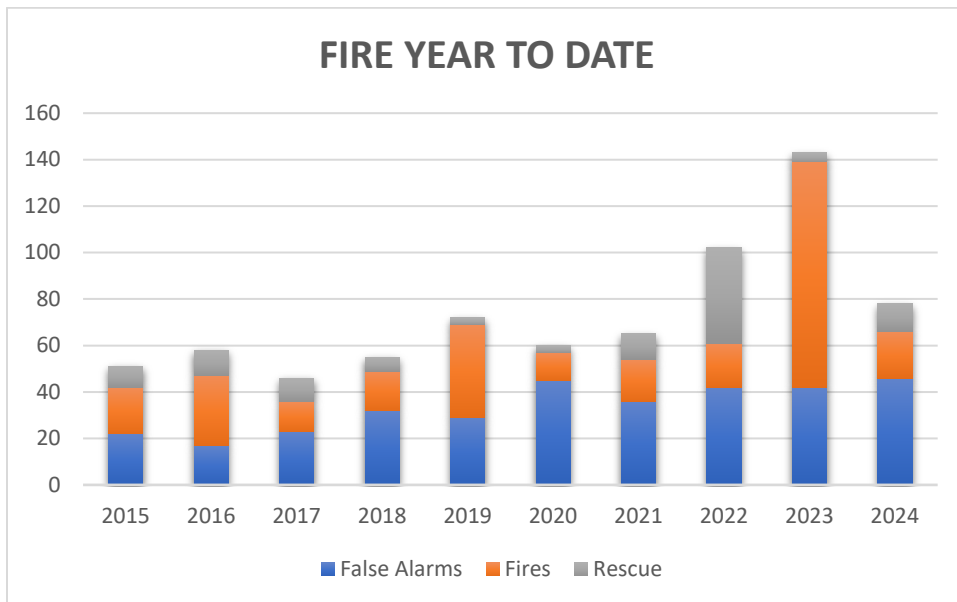


REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 13th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT



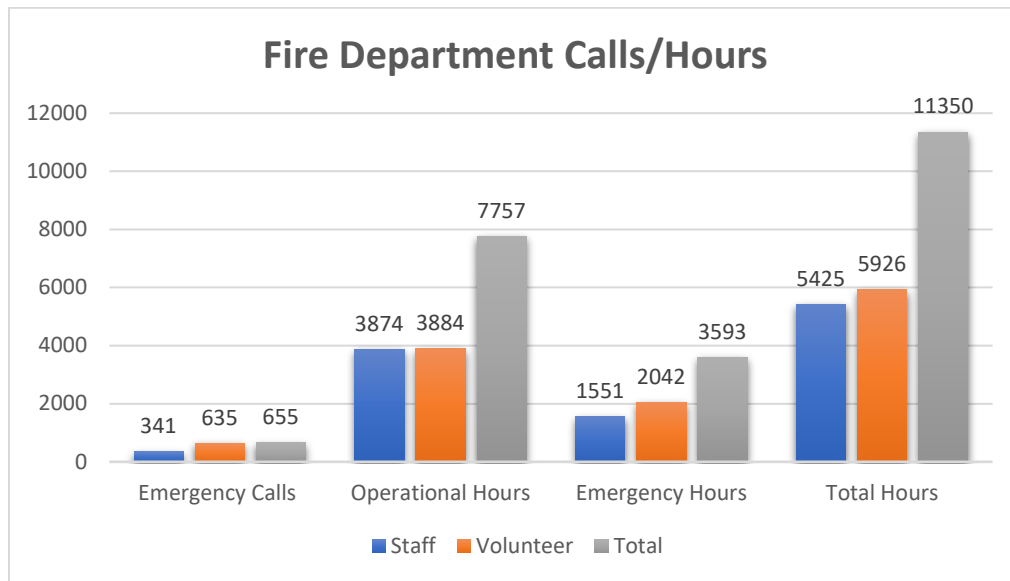


REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 13th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT



MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 13th, 2025

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

None

Prepared by:

Travis Wright
Director Protective Services/Fire Chief
Date: January 13th, 2025

Reviewed By:

Glenn Smith
Senior Administrative Officer
Date: January 13th, 2025

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: January 13th, 2025

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for December 2024 as presented.

BACKGROUND:

Monthly Stat Summary	
Animal Control	13
Traffic	4
Other	7

This month, many animal incidents occurred in an isolated area of town. The residents were talked to about keeping their animals under control and ensuring their welfare was being cared for, as cold weather can be dangerous to animals left outside for prolonged periods. There were a few incidents regarding snow removal that also had to be addressed.

Yearly Stats Summary	
Bylaw	Inquires/Incidents
Animal Control	205
Business License	17
Traffic	113
Unsightly	176
Taxi	6
Noise	7
Fire Prevention	17
Public Behavior	46
Snow Removal	36
TOTAL	623

Yearly Summary:

Vehicle Safety and Traffic Compliance, especially around school zones, continues to be a focus for Protective Services. Active patrols and monitoring in school zones are being done to ensure pedestrian safety and traffic compliance. Vehicle parking on roadways and Town Property throughout the year continues to be an issue and is addressed to ensure the safety of Town

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: January 13th, 2025

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

workers when clearing snow in the winter time, to ensure the safe flow of traffic on streets, and to help keep the beautification of town by removing abandoned vehicles.

The addition of the Public Behavior Bylaw has helped to be able to properly deal with individuals that are loitering and causing a disturbance in public areas, especially around high traffic areas designed for children. This is also helping the RCMP on their daily patrols around the downtown core to properly and promptly deal with issues in a timely manner. Some additional changes are being researched to add to the Bylaw to hopefully help curb some other concerns around town and the schools that need to be addressed.

Animal Control issues continue to be an issue that varies with the changes in weather, new residents moving around or into Hay River, and residents owning animals who are unaware of the bylaw requirements. Of the 205 Inquiries reported last year through voicemail or email, half of them did not have contact information that was available or given to Protective Services so that we could follow up on the complaint or get more details to respond. Almost 30 animal incidents resulted in an animal, or sometimes multiple animals, being picked up and dropped off at the shelter and/or the owner being fined. Twenty-five animals captured or dropped off at the animal shelter were not claimed by owners or were sent out to other agencies for health rehabilitation or adoption. Two-thirds of the total complaints and inquiries this last year involved loose animals. Protective Services has acquired a capturing device that sometimes helps catch loose animals. Still, the best tool used to curb loose animals is getting proper information from the public so that we can talk to the animal's owners. This has proven to be the most effective method in reducing the number of loose animals around town. Public posts and education will continue to keep residents aware of reporting procedures and bylaw requirements in the new year.

Unightly properties throughout the community were approached slightly another way this year. We had 176 Inquiries concerning the Unightly Bylaw that we had to deal with. Out of these inquiries, 84 of those issues were resolved with a verbal warning, and another 80 of these issues were resolved with a written warning without having to go to enforcement. Of the 80 written warnings, 12 of them were clean-up orders. This year, for owners who were in contradiction of the unsightly bylaw and did not respond to letters in the mail, public signposts were posted on the property indicating the actions needed to be compliant along with a timeline. Twelve residents cleaned up their properties on time, while two others did not. The ones that did not clean up their property received a fine and had a clean-up order enforced on the property. This tool proved effective at helping clean up and beautify our town and will continue to be used when necessary. Protective Services continues to try to improve the Unightly Bylaw to be fair to residents and enable the Town to ensure timely beautification at the same time.

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: January 13th, 2025

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Protective Services continues to consistently approach engagement and enforcement with the public and the residents of Hay River. We would like to see compliance from residents rather than have to enforce fines on individuals. In some cases, it is due to unawareness of the bylaws, but for incidents more serious in nature, fines are consistently enforced. Protective Services prefers to give a verbal warning, then a written warning, followed by enforcement of fines. This process of enforcement has proven to hold up in court, as the judge wants to ensure that residents are given a fair and consistent opportunity to abide by the Town bylaws. Any deviation from this process usually results in dismissal or reduced charges from the judge. Residents have been and will continue to be encouraged to report incidents properly using email or voicemail with all pertinent information to help deal with the issues promptly and correctly. Having issues reported with as much information as possible and having a callback number or email to contact the person reporting the incident has proven to be extremely effective in being able to deal with the situation reported. All residents are reminded that concerns and complaints are kept confidential.

COUNCIL POLICY / STRATEGY OR GOAL:	
<i>Strategy:</i>	
<i>Goal:</i>	
APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:	
All applicable Bylaws and Territorial Legislation	
FINANCIAL IMPLICATIONS:	
N/A	
ALTERNATIVES TO RECOMMENDATIONS:	
N/A	
ATTACHMENTS:	

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: January 13th, 2025

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

OFFENCE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	VERBAL OR VISUAL WARNING	WRITTEN WARNING ENFORCEMENT	FINES ENFORCEMENT
Animal Control Bylaw					
Animal Abuse/Welfare	29	9	5	7	8
Barking Dogs	10	6	4	0	0
Dog Attack	9	6	2	1	0
Dog Bites	4	2	0	0	2
Loose Cat/Dog	136	70	36	12	18
Sled Dog Complaints	1	1	0	0	0
Miscellaneous	16	10	4	1	1
Business License					
No Business License	14	4	10	0	0
Operating business not as permitted	3	3	0	0	0
Traffic Bylaw					
Vehicle/Trailer Parking	63	16	25	16	6
ATV/Snow Machine	12	5	7	0	0
Fail to Stop (Sign or Light)	3	0	3	0	0
Distracted Driving	1	0	0	0	1
No Seat Belt	4	0	4	0	0
Fail to carry/No valid driver's licence	0	0	0	0	0
Suspended/Prohibited Driver	0	0	0	0	0
Fail to carry-No Insurance/Registration	0	0	0	0	0
Unsecure Load	1	1	0	0	0
Obstructed Windshield/Windows	3	0	3	0	0
Fail to drive to road conditions	0	0	0	0	0
Improper use of plate/ No Plate	0	0	0	0	0
Drive w/o lights during low visibility	0	0	0	0	0
Speeding	24	6	17	0	1
Speeding (School/Construct/Industrial)	0	0	0	0	0
Suspected Impaired Driver	0	0	0	0	0
Miscellaneous	2	2	0	0	0
Unightly Bylaw					
Overgrown Trees	9	3	4	2	0
Long Grass & Weeds	81	0	7	73	1
Garbage	15	5	7	3	0
Miscellaneous	71	2	66	2	1
Taxi Bylaw					
Taxi Not Available	5	4	1	0	0
No Brokerage/ Business Licence	1	1	0	0	0
Fail to carry/No Taxi/Chauffer Permit	0	0	0	0	0
Noise Abatement Bylaw					
Noise Complaint	7	5	2	0	0
Fire Prevention Bylaw					
Burning without permit	8	3	5	0	0
Miscellaneous	9	8	1	0	0
Public Behavior Bylaw					
Miscellaneous	14	8	6	0	0
Littering	1	0	1	0	0
Public Intoxication	13	1	12	0	0
Loitering	18	4	14	0	0
Snow Removal Bylaw					
Sidewalks not cleared	18	0	18	0	0
Driveway cleared on to street / sidewalk	13	3	10	0	0
Snow being put on private property	4	2	1	1	0
Miscellaneous	1	1	0	0	0
TOTAL	623	188	275	118	39

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: January 13th, 2025

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Prepared by:

Jonathan Wallington
Assistant Director Protective Services
Date: January 13, 2025

Reviewed By:

Travis Wright
Director Protective Services
Date: January 13, 2025