

**Local Emergency Management Organization (LEMO)**  
**Emergency Management Planning Meeting Minutes**  
June 12, 2024

Travis Wright, Stephane Millette, Patrick Bergen, David Taylor, Erin Griffiths, Robert Bouchard, Glenn Smith, Stacey Barnes

1. Approval of May 15, 2024 Minutes

M: Travis S: Bouchard

2. Draft Wildfire Tabletop Review

- Travis to review tabletop exercise
- 2 typical scenarios
- What are the phases of the incident, what will need to be completed, scale of evacuation plans
- Photos of incident for visuals
- Where incident is reported and the scales of the weather to help with timelines
- Roll into different roles
- Training for volunteers for being a hosting committee
- Timeline to go through it will be approx. 3 hours
- Invite Health, Housing, MACA, Infrastructure, RCMP, Indigenous Groups?

3. Roundtable Update on Preparedness Activities

Stephan

- Signed MOU with Salvation Army, Training happened, ready to deploy when needed
- Development of food voucher program in case of hosting, running by MACA and if needed to be tested for other communities
- Still grey areas in the hosting community situations working through
- Reimbursement updated from MACA
- Clean air shelter – Filters in community centre (Rec Parks has funding available) Reach out to Soaring Eagle, Metis to see if they would be interested
- Training registration volunteers

Travis

- 8 Home assessment for fire smarting program completed
- Brush truck being finalized – Skid plate delivered – 2 week delivery

- Still areas to be firesmarted around the community – no update as of yet
- Siren will have quote tomorrow morning – scaled quote
- Completed WUI training with many organizations
- Firesmarting Day – not planned yet
- After Action review – draft next week

Patrick

- Communications and use of Facebook and audience it hits. Radio ads
- Phone systems are up
- Fire bans Fridays if needed – fire smarting tips

Erin

- Tabletop completed with team (partial and full evacuation) more convo this month
- TEMO meetings continuing
- Other community meetings ongoing

Glenn

- Completing agreements
- Essential Services agreements – who is essential?

4. Next Meeting June 26<sup>th</sup> – Full Tabletop Exercise