



AGENDA

PUBLIC INPUT

1. **CALL TO ORDER**
2. **ADOPTION OF AGENDA**
3. **DECLARATION OF INTEREST**
4. **ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**
5. **ADMINISTRATIVE ENQUIRIES**
6. **NEW BUSINESS**
 - a. Public Works Monthly Report for July – page 2-9
 - b. Tourism and Economic Development for July – page 10-15
 - c. Municipal Enforcement Monthly Report for July – page 16-19
 - d. Recreation and Community Monthly Report for July – page 20-26
 - e. Waste Collection Contract – page 27-29
7. **NOTICE OF MOTIONS**
8. **IN CAMERA**
 - a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)
9. **ADJOURNMENT**



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: August 13, 2024

SUBJECT: Public Works Monthly Report for July 2024

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for July 2024 as presented.

BACKGROUND:

Engineering and Capital Projects:

A complete list of 2024 capital projects can be found as an attachment to this document. The following are some major changes since the last monthly report:

- Fraser Place
 - The Town has met with the utility's providers for a kick-off meeting to discuss tentative schedule and materials ordering.
 - The expected completion date of the trenching and installation is October 31, 2024.

- Shoreline Mitigation Project
 - The expected completion date for this project is September 30, 2024.
 - Approval granted for removal and reinstatement of the lighting in the area.
 - Rows to manage access to the WestPoint band office and local residence during construction.

- Cemetery Expansion
 - A feasibility study has begun to assess the expansion of the current cemetery site.
 - Potential to add 50+ plots to allow for time to assess a new site and extend the timeline 1-2 years.

- Sundog LT Facility
 - The Climate Resilience Workshop (HR 24 LTC Climate Change Risk Assessment) was held on Thursday, August 8, 2024.
 - Negotiations for the contribution agreement with GNWT are ongoing, the deadline for negotiations is November 30, 2024



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: August 13, 2024

SUBJECT: Public Works Monthly Report for July 2024

Public Works Operations and Maintenance

Roads and Ditches

- Crack sealing RFQ to close July 17 posted locally and did not receive any interest. The tender is being reissued to span a wider area, and will be posted on the town FB page, newspapers, and bids & tenders.
- General easement cleanup is on-going, and will be executed using the internal forces, and a contractor if required for larger areas.

Core Tendered Patching Locations Completed

Location	Est. Size (m ²)	Actual (m ²)
Cameron Cres	60	83.1
Capital Drive	55	54
Woodland Dr. /Malcom Cres	280	340.2
62 Cranberry Cres	4.5	5.8
9 Cranberry Cres	14	27.2
Steward Dr./Fraser Pl.	171	141.6
68 Stewart (Driveway)	4.5	18.3
17 Stewart Drive	88	88
52 Elm (Driveway)	6	13.4
Gaetz Drive	375	377
Wild Current Cres	8	7.3
Sibbeston Road	28	90.7
21 Balsam	28	29.1
10 Fir	34	46.2
North Country Inn Cut A	41.5	46.2
North Country Inn Cut B	32.5	49.5
25 Caribou	22	70
McRorie Road	62	70.1

Equipment Maintenance

- Grader repairs to be schedule for September due to contractor availability.
- Trailer mounted flusher - **Ongoing**
- Light Truck servicing – **Ongoing**
- Landfill packer repairs – **Brake repair authorized; To be scheduled**



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: August 13, 2024

SUBJECT: Public Works Monthly Report for July 2024

Solid Waste

- 8" landfill cover applied to residential and domestic waste.
- The road into the landfill site, and the road leading up to the dumping grounds has had 3' of fill added to maintain safe access.
- New windows and shutters are to be installed to prevent access to the landfill office.

Water and Wastewater

- 8 Morin boulevard remediation ongoing with seed, soil and water.
- 15 Balsam lawn restoration complete
- 81 Morin lawn repair complete.
- 5 Ptarmigan lawn repair complete.
- Water line repair at community gardens complete.

Planning and Development

Enforcement

- A review of the current zoning and development by-law enforcement prioritization schedule is underway to be developed for Council review and approval.

Development

- Work is ongoing to develop a contribution agreement with the GNWT Department of Infrastructure for the development of the Long Term Care Facility.
- A climate change resilience workshop was held to discuss the potential impacts of the proposed building, and the impacts of the environment on the sustainability of the long-term care facility.



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: August 13, 2024

SUBJECT: Public Works Monthly Report for July 2024

Permitting

July 11	D24-041	55 Miron Dr.	Building Access
July 16	D24-042/B24-018	13 Industrial	Building Permit
July 17	D24-043/B24-017	30 Dean	Building Permit
July 23	B24-013	14- 104 Street	Building Permit
July 24	D24-039/B24-019	21 Wright Cres.	Residential
July 25	D24-045	331 Parkdale Ave N	Signage Permit
July 26	B24-020	61 Miron	Residential
July 31	D24-046	5-103 Street	Residential
July 31	B24-021	26-104 Street	Residential
July 31	DH24-047	26 McBryan	Residential

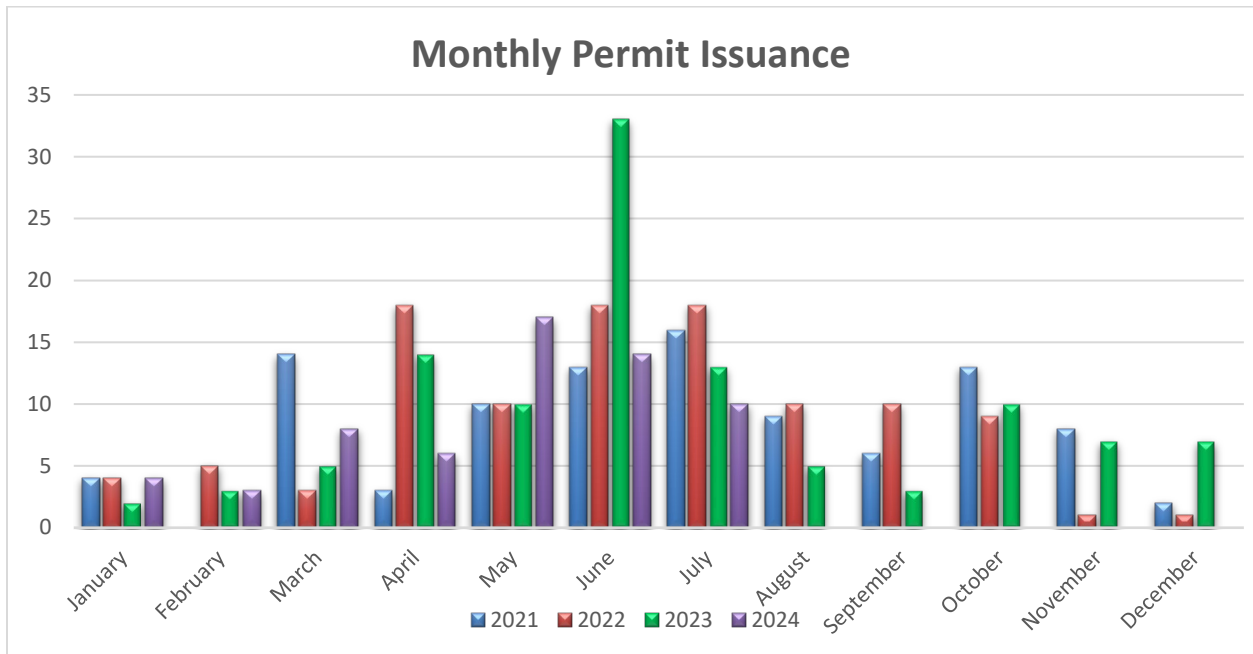


REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: August 13, 2024

SUBJECT: Public Works Monthly Report for July 2024



COUNCIL POLICY / STRATEGY OR GOAL:

- N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- N/A

FINANCIAL IMPLICATIONS:

- N/A

ALTERNATIVES TO RECOMMENDATIONS:

- N/A

ATTACHMENTS:



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: August 13, 2024

SUBJECT: Public Works Monthly Report for July 2024

- June 2024 Project Status Report

Prepared by:
David Taylor
Director Public Works & Services
Aug 8, 2024

Reviewed by:
Patrick Bergen
ASAO
Aug 8, 2024



2024 Project Status

Department	Project Name	Project Manager	Description	Cost Centre	Status Update Internal	Status Update	Project Start	Project Finish	Project Phase	% Complete
Administration	Asset Management System Implementation		Multi year project for implementation of corporate asset management system	AD2401	Work ongoing	Project is near completion with the rec department, and will be moving towards training next month.	January 1, 2022	December 31, 2024	Construction	60%
Administration	Computer Equipment Replacement Program		Annual replacement of IT assets including workstations and network devices	A2201	Complete	All evergreen computers received and being deployed	January 1, 2024	December 31, 2024	Complete	100%
Administration	Debt Service Community Center - CPI and Donation Portion		Annual repayment requirements for debt service for the Community Center Debt. A portion of this is funded annually through CPI and donations.	A2002	Work ongoing	Ongoing repayment for Community Center	January 1, 2024	December 31, 2024	Ongoing	50%
Administration	Online Payroll System		Implement an online payroll system.	AD2402	Work ongoing	Project will begin once the virtual server project is completed.	September 1, 2024	December 31, 2024	Ongoing	0%
Administration	Virtual Server		Migrate the accounting system from desktop to the cloud	AD2403	Work ongoing	Project is expected to be completed at the end of August.	July 1/2024	August 31, 2024	Ongoing	10%
Land Development	Aspen Heights Subdivision Development		Review and update of design and engineering. Preparation of proposal documents to support third party development	223C04	Deferred funds from Pine being utilized to begin design (Stantec)	The final draft if the REOI and the development agreement are under internal review with a tentative completion date of July 31, 2024.	December 12, 2023	December 31, 2024	REOI	50%
Land Development	Fraser Place Subdivision Development		Design and development of residential area. Estimated 20-30 lots. Costs include new roads, utilities.	P2001	Work underway for planning of utility connection for power/telephone. Winter haul of fill material to begin in Jan/Feb. Phase 2 construction start date pending	The Town has accepted the proposed quote from NAKA, the utilities installation has an estimated completion date of October 31, 2024.	February 1, 2023	July 30, 2025	Construction	80%
Protective Services	Bylaw Truck Replacement		Vehicle replacement as per replacement policy	223C09	Potential increase of \$29K. We need to identify sources of financing for the increased costs	Truck purchased	June 1, 2023	Mau 31, 2024	Complete	100%
Protective Services	Heavy Rescue Truck Replacement		Vehicle replacement as per replacement policy	223C17	Potential increase of \$300K. We need to identify sources of financing for the increased costs	Tender closed and awarded. Expected arrival January 2025	June 1, 2023	January 31, 2025	Procurement	50%
Protective Services	Vehicle extrication tools			224C01						
Recreation	Bob McMeekin Park Enhancements	Stephane	Includes Welcome to Hay River Sign, landscaping upgrades, open air shelter and small outdoor amphitheater.	223C08	Phase 1 work 90% complete. Phase 2 work 75% complete. Installation of welcome monument completed. Electrical services upgrades completed. Landscaping underway and expected to be 75% completed this fall. Hydroseeding contract awarded with execution planned for spring of 2024. Additional \$60,000 funding received from GNWT Infrastructure Summer CAP program.	Sod and hydroseeding completed in July/Aug. Minor landscaping, painting and carpentry to be completed in Sept/Oct. Contracts have been awarded for remaining work.	April 1, 2023	October 31, 2024	Construction	90%
Recreation	Replace Playground Fall Zones	Stephane	Replace fall zones with improved material to improve safety of playgrounds	R2207	To be reviewed as part of 2024 capital plan updates.	To be reviewed as part of 2024 capital plan updates. Accessibility grant application submitted to increase scope. Project likely to be pushed to 2025.	July 17, 1905	TBD	Scoping	5%
Recreation	Riding Mower Replacements	Stephane	Replacement mowers for cutting grass for town parks and greenspaces	223C31	Equipment purchased, received and deployed.	Complete	March 1, 2023	June 1, 2023	Complete	100%
Recreation	Skatepark Upgrades	Stephane + Skate Park Committee	Add additional equipment, ramps, rails to the skatepark.	R2008	Skate park committee has requested proposals. Contribution agreement with the town will be drafted	Skate park committee is taking the lead in design and procurement. Delayed until 2024	January 1, 2023	October 31, 2024	Procurement	15%
Recreation	Skating ice surface painting machine	Stephane	Purchase	RE2401	Maintenance team researching options and requesting quotes from suppliers.	RFQ process underway.	August 1, 2024	September 30, 2024	Procurement	10%
Recreation	Small Capital Program - Recreation	Stephane		RSCAP	Floor machine purchased, received and deployed. Procurement of ditch mower tractor attachment	Floor machine purchased. Procurement of ditch mower tractor attachment underway.	February 1, 2023	November 30, 2024	Procurement	50%
Recreation	Vale Island Multi-Use Recreation Area	Stephane + Mark Horton	Includes indoor/outdoor venue for small gatherings, improve playground and new skating rink and multi-sport surface	223C40	Project charter being updated. Parking area and road access upgrades underway with expected completion in October 2023. Remaining components of project to be completed in 2024. Additional \$120,000 funding received from GNWT Infrastructure Summer CAP program. Increase total budget.	New road access, parking area, tree/line remediation and drainage improvements completed in 2023, via Summer CAP funding. Procurement of equipment to be completed by August 15th. Construction expected in September and October 2024.	June 1, 2023	November 30, 2024	Construction	80%
Tourism	Downtown Beautification and Accessibility Project		Park by Rec Center, Benches, Sidewalk improvements.	P2206	Crosswalk light installation completed in October 2023. Contractors hired for installation of park furnishings and flood remediation of secondary Town managed trails. All work expected to be completed in Q4. Review	Project is complete. Decorative streetlighting to be installed in 2024				
Tourism	Kayak Stations			TO2402		Order for signage has been placed. Submitting for approvals by GNWT for 19 sign installations.	January 1, 2023	August 31, 2024	Construction	10%
Tourism	Small Capital Program - Tourism and Economic Development		For small capital related to VIC and other tourism initiatives.	T2001		Study complete. Funding application to occur in 2024, currently proceeding to the merit evaluation stage.	September 1, 2022	December 31, 2024	Complete	100%
Tourism	Visitor Information Way finder Signage Development			T2102		Land aquisition required before further actions. Formation of planning committee to help with site selection.	June 1, 2024	November 1, 2026	Scoping	0%
Transportation and Public Works - Other	Biomass District Heating System Study		Looking to heat new Town Hall, Fire Hall, Library and Community Center.	223C07	Study Complete. Needs to go to council	Study complete. Funding application to occur in 2024, currently proceeding to the merit evaluation stage.	February 1, 2023	October 31, 2024	Complete	100%



2024 Project Status

Department	Project Name	Project Manager	Description	Cost Centre	Status Update Internal	Status Update	Project Start	Project Finish	Project Phase	% Complete
Transportation and Public Works - Other	Cemetery Expansion - New Site			PW2401		Land aquisition under internal review; Current cemetery expansion is being investigated by Stantec.	June 1, 2023	November 1, 2026	Construction	5%
Transportation and Public Works - Other	Fire Hall/Town Hall Demolition		Demolition to occur in 2023	C1720	Demo complete. Concrete pad to be removed in 2024	Remaining demolitions works to be completed at the end of August through mid-September 2024	April 1, 2023	October 31, 2024	Construction	95%
Transportation and Public Works - Other	Hazardous Waste Removal		Removal of hazardous materials (metal, white goods etc.) before closure of landfill. Regional project coordinated by MACA.	P2103	Steel diversion to occur in 2024.	MACA led steel diversion regional project to occur in 2024. De-pollution of vheicles scheduled for the end of June, no schedule for shredding/bailing of metal. Project has been delayed until 2025 for completion.	January 1, 2023	December 31, 2025	Construction	20%
Transportation and Public Works - Other	Industrial Area Drainage		Continuation of previous projects to improve the drainage in and around the industrial area.	223C18	Outside of Industrial Drive work. Most problematic areas likely on Dean Drive	Preliminary design through Aspen Heights development	January 1, 2024	December 1, 2026	Scoping	15%
Transportation and Public Works - Other	Infrastructure Planning and Studies		This project will be used to formalize long term infrastructure requirements.	223C20	Ongoing throughout 2024	Ongoing work throughout 2024	January 1, 2023	December 31, 2025	Design	15%
Transportation and Public Works - Other	Lift Station # 3 Replacement			PW2403		Preliminary design through Aspen Heights development	January 1, 2024	December 31, 2025	Design	5%
Transportation and Public Works - Other	Lift Station 1 Mitigation		Study to determine options available for flood mitigation of Lift station 1	223C22	Design package to be send to the Town the week of April 8th for internal review and comments; Next workshop to be postpone until second design review after comments.	Tender documentation preparation underway	June 1, 2023	October 31, 2025	Construction	50%
Transportation and Public Works - Other	Lift station 1 Repair		Specific project related to 2022 flood response	PW2405	Go forward either way (insurance)	Design complete and approved, moving to next stage of procuremnt	January 1, 2023	October 31, 2025	Scoping	5%
Transportation and Public Works - Other	Miron/ John Mapes/ Riverbend Storm and Sewer Manhole Upgrades		Multiyear project to repair heaving manholes causing damage to sidewalks and road infrastructure	223C24	Multiyear project. Tender to be issued in early 2023 in preparation for summer construction	Manholes resealed on Miron, John Mapes & Riverbend. Asphalt and sidewalk work completed in July 2024.	March 30, 2024	October 31, 2024	Construction	75%
Transportation and Public Works - Other	Municipal Solid Waste Facility (Phase I and II)		New solid waste management facility. Site is TBD.	223C25	Contract to be awarded to Stantec on location options and analysis of site conditions and challenges	Land aquisition required before further actions. Formation of planning committee to help with site selection.	January 1, 2023	December 31, 2027	Scoping	5%
Transportation and Public Works - Other	Pickup Truck Replacements			PW2407		Tender has closed and been awarded to Aurora Ford.	January 1, 2023	October 1, 2024	Complete	100%
Transportation and Public Works - Other	Pumps and Generator Replacements at Lift Stations		Replacement of end of life pumps with energy efficient models	P2203		Preliminary exploration of sustainable uses for shredded tires underway.	January 1, 2023	December 31, 2024	Construction	90%
Transportation and Public Works - Other	Shoreline Flood Mitigation		Repairs to Alaska Road berm and extension of berm at entrance to West Channel.	PW2410	Funding pending	Tender awarded to Rowes, construction expected to be completed by Septmeber 30, 2024.	April 1, 2023	November 30, 2024	Scoping	25%
Transportation and Public Works - Other	Tire Recycling Program		Disposal / recycling of stockpiled tires at landfill site.	P2007	Complete. Might be oppurtunities with remaining funds.	Preliminary exploration of sustainable uses for shredded tires underway.	July 1, 2022	December 30, 2025	Construction	50%
Transportation and Public Works - Other	Vale Island/West Channel Drainage		Undertake drainage improvements for Vale Island / West Channel	223C43	Review drainage after spring freshet	Drainage work underway with cleaning and inspections of the drainage system on Vale island and in the west channel. This work has resumed.	April 1, 2023	November 30, 2025	Construction	75%
Transportation and Public Works - Other	Water Treatment Plant Feasibility Study and Preliminary Design		Study costs required to assess options for a new water treatment plant and/or upgrading existing plant.	P2108	final geotech report, public consultation and presentation to council remaining	All aspects of study are closed, Study results and preliminary designs expect to be presented to Council in November 2024	June 1, 2024	October 1, 2024	Design	98%
Transportation and Public Works - Other	Small Capital			PWSCAP		Landfill packer brake replacement; concrete equipment			Procurement	15%
Transportation and Public Works - Other	Industrial Area Expansion- preliminary design			PW2408		Design to be completed in 2024. Site remediation in 2024.	June 1, 2024	October 30, 2025	Cancelled	0%
Transportation and Public Works - Other	Grader Repair			PW2409		Parts received; Repairs scheduled for September, 2024	June 1, 2023	October 31, 2024	Construction	95%
Transportation and Public Works - Roads	553 - Preliminary Drainage Plan		553 - Preliminary Drainage Plan	223C02		On Hold	May 1, 2024	September 1, 2024	Scoping	0%
Transportation and Public Works - Roads	Beaver Cres. Water, Sewer and Drainage Replacement		Includes Underground, Road, Curb and Gutter. Will be done over two construction seasons	P2003	Carry over from 2022. Deficient items will be completed in summer 2024.	Preparation construction currently underway with the paving crews to arrive the second or third week of June.	June 1, 2023	June 30, 2024	Construction	75%
Transportation and Public Works - Roads	Capital Drive Watermain, Sidewalk and Roadworks		Underground, Roads and Sidewalks replacement for Capital Drive	P2005	Carry over from 2022. Deficient items will be completed in summer 2024.	Weather has delayed thee application of the hydroseeding with the expected completion date remaining as July 31, 2024	June 1, 2023	July 31, 2024	Construction	25%
Transportation and Public Works - Roads	Industrial Drive Base Upgrade, Paving and Underground		Roads are currently degraded chip seal. Involves paving of the entire road and installing underground services.	223C19	2022 construction complete with minor deficiencies. Tendering for 2024 work to begin in the new year for earthworks and paving. Potentially delay paving. Highway access inclusion	Project complete with minor deficiencies remaining; Substantial completion has been approved.	July 1, 2023	June 30, 2024	Complete	100%
Transportation and Public Works - Roads	Paradise Road Repair and Replacement		Specific project related to 2022 flood response	PW2406	2022 construction complete. Seeding and vegetation to be completed in 2024 when weather permits	Hydroseeding complete; Watering of the new seed is ongoing due to above average temperatures.	June 1, 2023	31-Jul-24	Complete	100%
Transportation and Public Works - Roads	Riverview Drive Upgrades		Work to include water/sewer and road surfacing upgrades from Lift station 1 to intersection with Woodland Drive.	P2004	Carry over from 2022. Deficient items will be completed in summer 2023	Deficiency work completion is expected to be completed after Industrial Drive paving with prep crews proceeding their work.	July 1, 2023	June 30, 2024	Construction	97%



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT
DATE: August 13, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of July 2024.

BACKGROUND:

Tourism & Economic Development Activity:

- The Canada Day event was held on July 1, 2024 organized by the Tourism Coordinator.
- Hay Days Festival was held July 2 to 7, 2024 supported by the Tourism Coordinator.
- The Wayfinding Signs sign location applications are with the GNWT and waiting for a response. The production of the signs is complete and a contractor to install them has been secured. The original application to the GNWT was May 15, 2024.
- Waiting for a response for the grant application made to the United Way for NFTI remediation and development.
- ITI and CANNOR have been approached for funding for the agricultural plan as well as the economic development plan. Applications will be submitted in the near future.
- The Mayor and ASAO had a site visit of Pine Point Mines about their progress and future plans. Communications about their progress will be supported by Hay River as it may provide opportunities for citizens and businesses moving forward.
- The ASAO had a meeting with Pine Point Mine to provide details of a draft MOU that should be provided after the Labour Day long weekend.
- Met and communicated with a person that is interested in provided taxi service in Hay River. They were looking for housing as well.
- The SAO met with a veterinarian and staff looking to setup operations in Hay River. The current plan is to offer periodic home appointments but there is consideration for a more permanent setup. Administration has offered support navigating licensing, office and accommodations options.



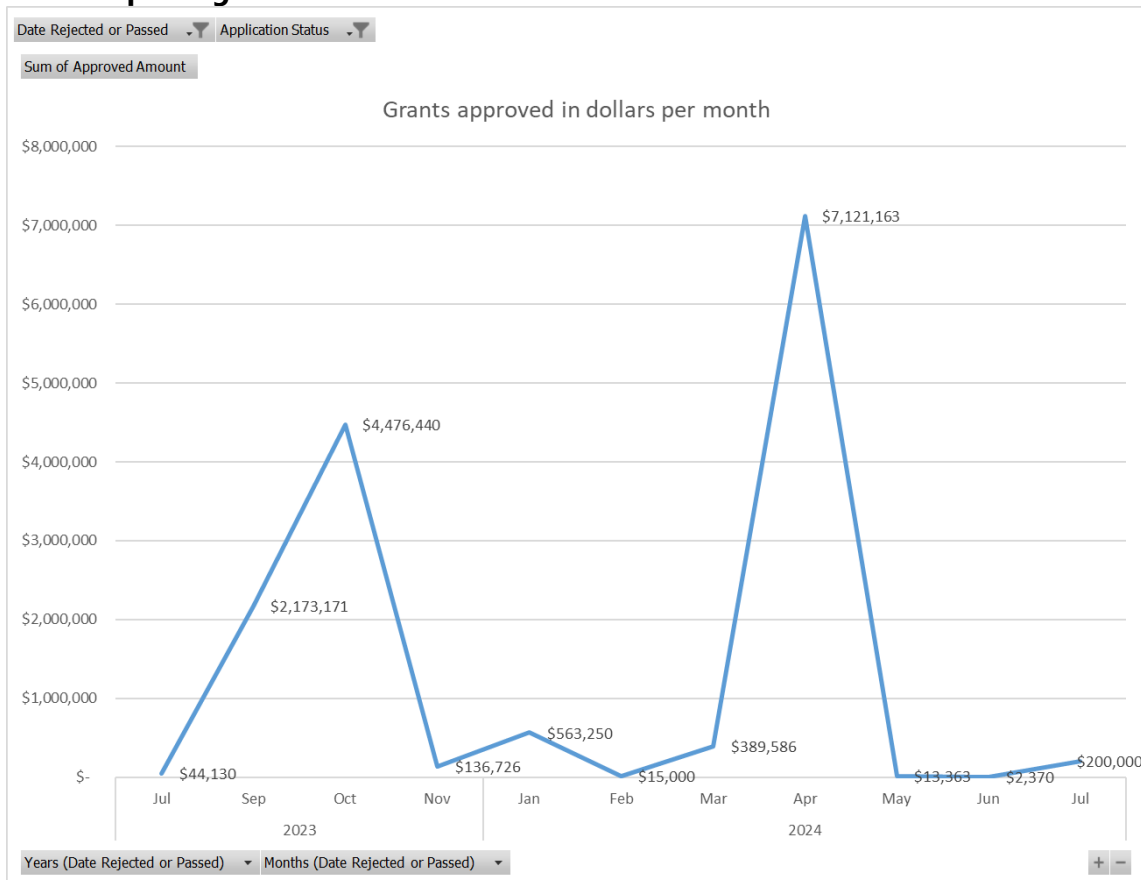
REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT
DATE: August 13, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

Key Performance Indicators:

Grant Reporting

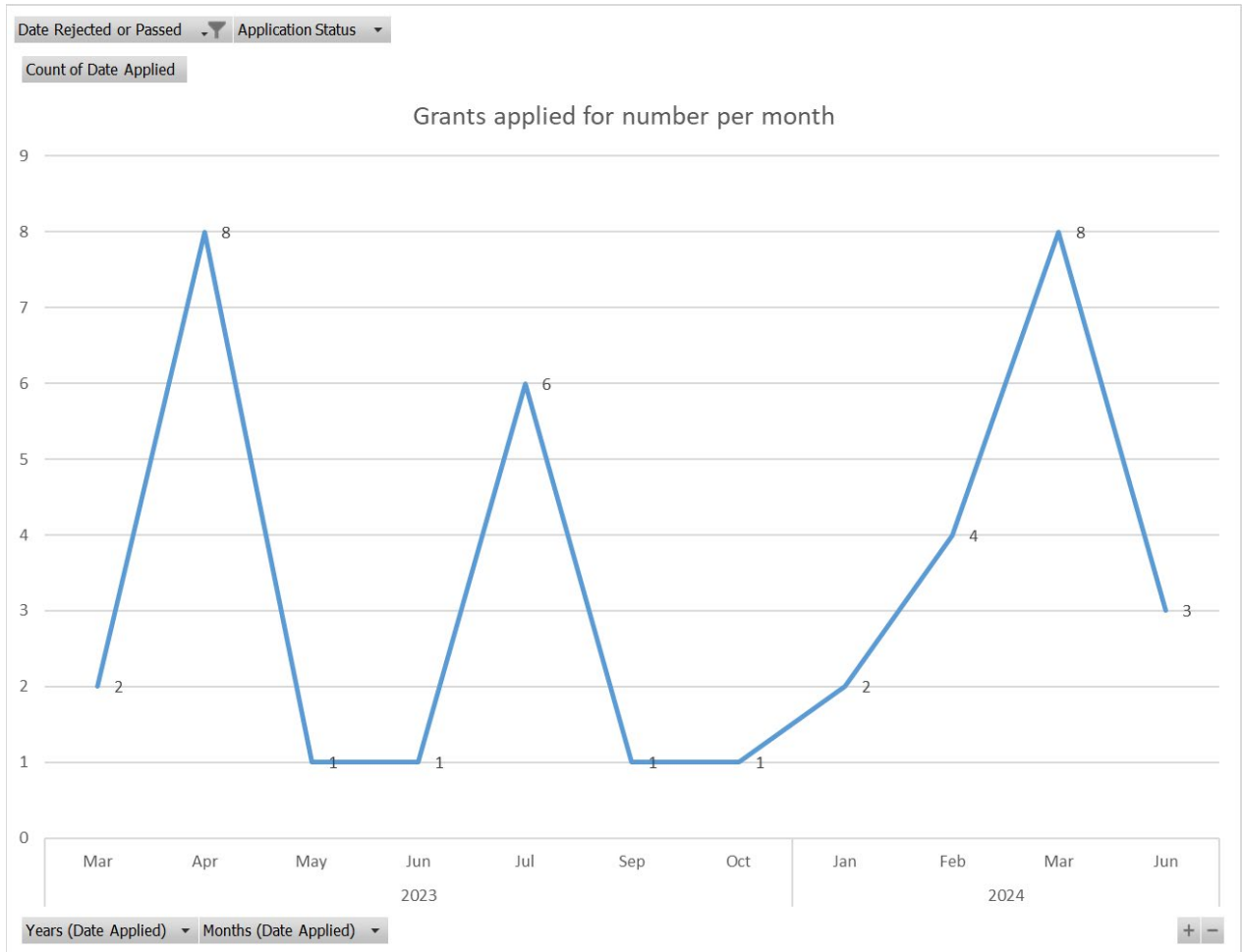




REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT
DATE: August 13, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT



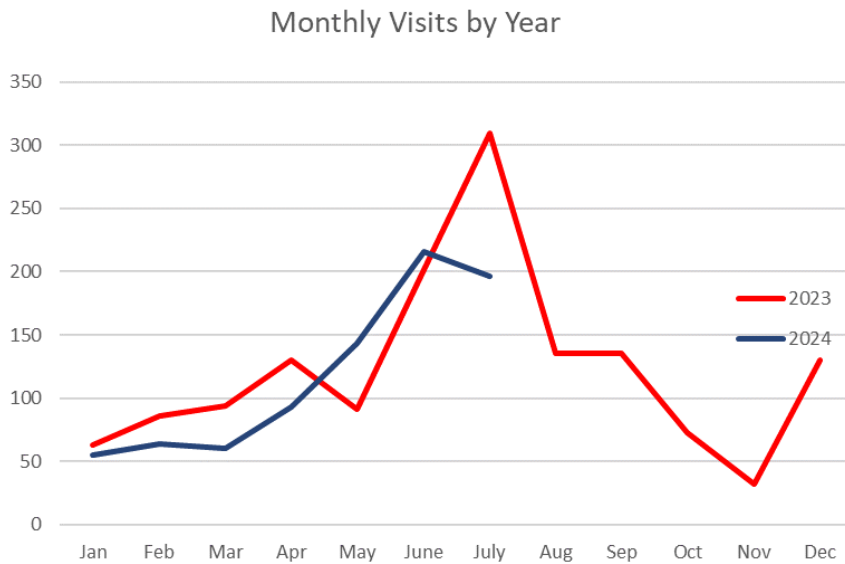


REPORT TO COMMITTEE

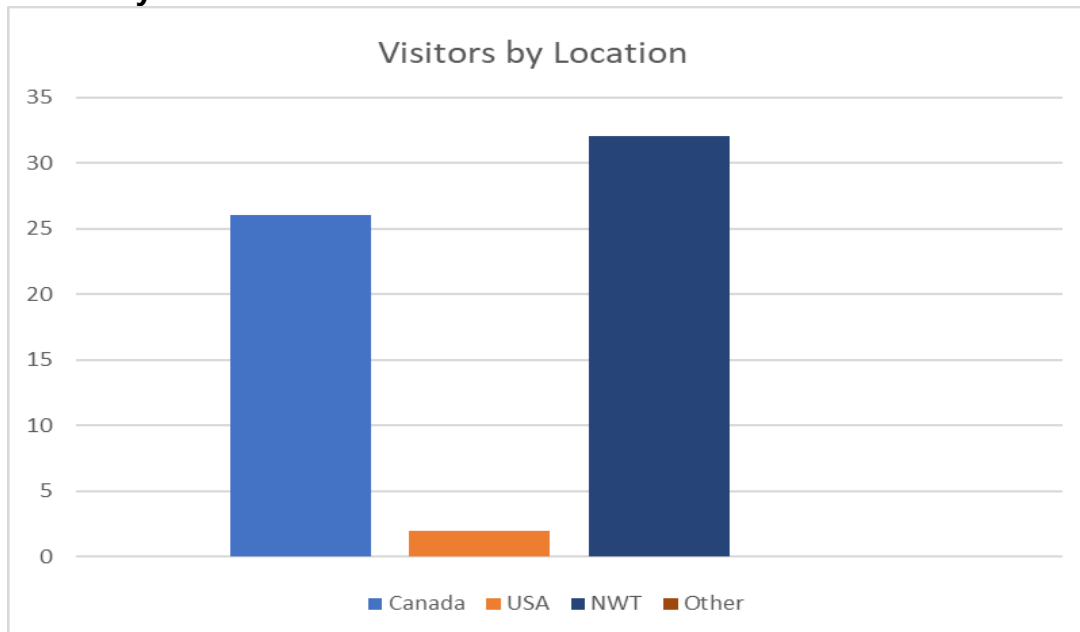
DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT
DATE: August 13, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

Visitor Information Centre Visits



Visitors by Location



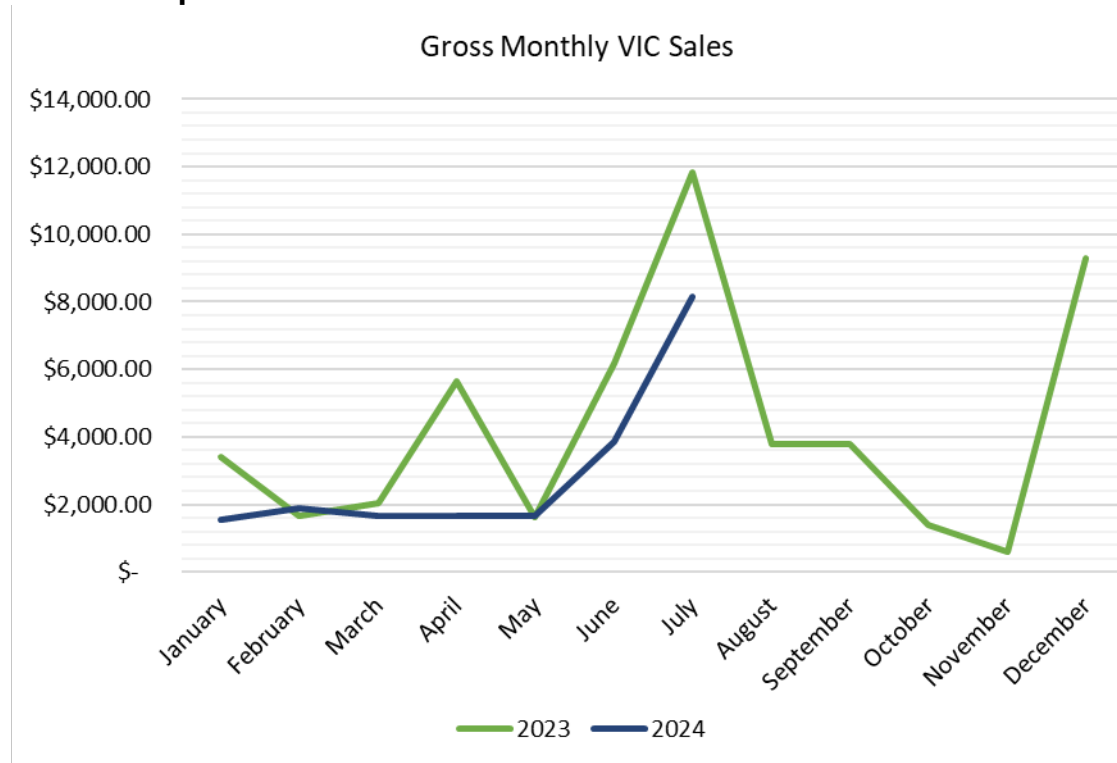


REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT
DATE: August 13, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

VIC Gift Shop Sales



COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT
DATE: August 13, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

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Prepared by:
Jill Morse
Tourism Coordinator
Date: Aug 8, 2024

Reviewed by:
Patrick Bergen
ASAO
Date: Aug 8, 2024

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: Aug 13th, 2024

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for July 2024 as presented.

BACKGROUND:

Monthly Enforcement Priorities	
Priorities	Description
1. Unsightly Properties	Engagement and Enforcement
2. Animal Control	Patrols and Enforcement
3. Public Behaviour	Engagement and Enforcement

Monthly Stat Summary	
Unsightly	12
Animal Control	12
Traffic Bylaw	6
Other	8

Unsightly engagement with residents continues into the summer months. This is important to continue to keep yards clean and tidy, which helps reduce the risk of fire, and helps beautify the town. Patrols continue, and a large majority of homeowners and businesses that received letters have since cleaned up their properties. There are some residents who have refused the letters sent out, so clean-up orders will be issued on properties that are not in compliance. Further Engagement and follow-ups will continue to ensure that residents are taking care of their properties. Residents are encouraged to keep trees and bushes that encroach on neighboring properties trimmed to avoid any issues.

Animal activity has been similar to last month. Residents continue to call and email about incidents, which helps Protective Services when staffing is available to catch loose animals. Residents are encouraged to document with pictures whenever possible and to report as soon as possible. There was one incident on the beach that resulted in a child being bitten. The child has since recovered and the owner was fined. The owner voluntarily put down the animal. A few cats and dogs have been dropped off or turned over to the Animal Shelter due to owners not claiming their animals and them needing a new home.

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: Aug 13th, 2024

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

New Businesses doing contract work in town have been compliant with local bylaws by purchasing business licenses. For those that have been unaware, they have been contacted, and follow-up will continue with these businesses.

The Protective Services Department continues to patrol the downtown core area, to help enforce the Public Behavior Bylaw and ensure traffic compliance. Protective Services continues engaging with individuals while on patrols, in conjunction with RCMP assistance and presence, which helps ensure a safer downtown environment.

School Safety

School is still out for the summer, but Protective Services continues to monitor and patrol the school zones to ensure motorists drive carefully. Drivers are also reminded to drive with due care during summer hours when consistent warm weather brings higher playground activity with children. Active patrols continue to prove helpful in keeping drivers complacent with speed limits.

Upcoming Goals and Priorities

Protective Services continues to engage with unsightly properties and will issue clean-up orders. Amendments to the Unsightly bylaw are being drafted to bring to the Town Council to support its initiatives and make the bylaw more effective. Protective Services continues to seek an individual to fill staffing requirements. Animal Control engagement, unsightly enforcement, and downtown patrols will continue.

Emergency Services

Protective Services continues to respond to any fire, ambulance, and rescue calls as required.

COUNCIL POLICY / STRATEGY OR GOAL:	
<i>Strategy:</i>	
<i>Goal:</i>	
APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:	
All applicable Bylaws and Territorial Legislation	
FINANCIAL IMPLICATIONS:	
N/A	
ALTERNATIVES TO RECOMMENDATIONS:	
N/A	
ATTACHMENTS:	

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: Aug 13th, 2024

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

OFFENCE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	VERBAL OR VISUAL WARNING	WRITTEN WARNING ENFORCEMENT	FINES ENFORCEMENT
Animal Control Bylaw					
Animal Abuse/Welfare	10	7	3	0	0
Barking Dogs	3	3	0	0	0
Dog Attack	6	4	1	1	0
Dog Bites	2	0	0	0	2
Loose Cat/Dog	82	37	24	7	14
Sled Dog Complaints	1	1	0	0	0
Miscellaneous	12	6	4	1	1
Business License					
No Business License	13	3	10	0	0
Operating business not as permitted	1	1	0	0	0
Traffic Bylaw					
Vehicle/Trailer Parking	34	10	14	5	5
ATV/Snow Machine	2	1	1	0	0
Fail to Stop (Sign or Light)	1	0	1	0	0
Distracted Driving	1	0	0	0	1
Drive w/o lights during low visibility	0	0	0	0	0
Speeding	5	3	1	0	1
Speeding (School/Construct/Industrial)	0	0	0	0	0
Unightly Bylaw					
Overgrown Trees	5	2	2	1	0
Long Grass & Weeds	66	0	3	63	0
Garbage	11	2	6	3	0
Miscellaneous	63	1	61	1	0
Fire Prevention Bylaw					
Burning without permit	4	1	3	0	0
Miscellaneous	5	4	1	0	0
Public Behavior Bylaw					
Miscellaneous	8	4	4	0	0
Littering	1	0	1	0	0
Public Intoxication	1	0	1	0	0
Loitering	11	1	10	0	0
TOTAL	374	96	169	82	24

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: Aug 13th, 2024

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Prepared by:

Jonathan Wallington
Assistant Director PS
Date: August 8, 2024

Reviewed By:

Patrick Bergen
Assistant Senior Administrative Officer
Date: August 8, 2024



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: August 13th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for July 2024 as presented.

BACKGROUND:

Recreational Programming

Youth Programming

Summer Heat: Summer Heat began this month with a total of 40 campers registered for the full summer program and 5 staff members hired as play leaders. This month, Summer Heat visited the Hay River Golf Course and the Hay River Museum. Transportation for these field trips was provided by Castaway Cottages using their 20-passenger van.

Summer Heat also enjoyed weekly visits to the library, participated in a boat safety course with the RCMP and enjoyed craft sessions with a local contracted instructor. Summer Heat is fully funded by the GNWT Department of Municipal and Community Affairs Children and Youth Resiliency Program.

Adventure Afternoons: This new summer program is aimed at youth aged 9-13 years and features a weekly themed activity and movie. This month, youth participated in three Adventure Afternoons, with a total of 29 youth in attendance. This program is fully funded by the Canadian Tire Jumpstart Program, as a part of the Department's Spring and Summer Sports Series.

Junior Golf Event: The Department of Recreation partnered with Hockey NWT to offer a free Junior Golf Event, sponsored by Kal Tire. This event was open to youth ages 7 – 18. A total of 21 youth registered for this event.

Youth Lacrosse Clinic: The Town of Hay River Department of Recreation partnered with Kyle Aviak, a contracted lacrosse coach from Yellowknife, to offer a Youth Lacrosse Clinic from July 8 – 10, 2024. This clinic was offered to youth ages 8 – 15 and saw a total of 17 youth registered. This clinic was fully funded by Canadian Tire Jumpstart.

NWT Soccer + Basketball NT Camp: The Town of Hay River Department of Recreation partnered with NWT Soccer and Basketball NT to offer a Youth Soccer and Basketball Clinic from July 23 - 26. This clinic was offered to youth ages 5 – 12 and was facilitated by coaches from NWT Soccer and Basketball NT. 31 youth registered for the clinic, which was fully funded by Canadian Tire Jumpstart.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** August 13th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Fitness Programming

Regular fitness programming was reduced this month to 1 instructor-led fitness class. As such, attendance at fitness programming decreased, with a total of 27 participants. Fitness programming attendance typically decreases through the summer months due to the warmer weather and the desire for community members to spend time outside.

ParticipACTION Community Challenge

Following a busy and active month of June, the Town of Hay River was awarded the grand prize of \$100,000 and the title of Canada's Most Active Community as the winner of the 2024 ParticipACTION Community Challenge.

New Horizons for Seniors Grant

Department of Recreation staff received confirmation that \$25,000 funding will be renewed for the 2024-25 fiscal year. The program and funding supports seniors programming to promote healthy ageing, social participation, and inclusion of seniors.

Seniors Coffee: The Seniors Coffee program continued weekly through the month of July. Attendance at Seniors Coffee has remained strong with a total of 44 seniors attending the program in June. Funding for this program is provided by the Government of Canada's New Horizons for Seniors Program.

Most programs listed below will be on hiatus over the summer, with plans to resume the program in late fall.

Community Programming

Hockey NWT Golf Fundraiser: The Department of Recreation partnered with Hockey NWT and the Hay River Golf Course for the 2nd Annual Hockey NWT Golf Fundraiser held at Hay River Golf Club July 12-14, 2024. The event raises funds for youth hockey programs across the Northwest Territories, as well as annual legacy contributions to the Hay River Golf Club.

The event offers a cost-effective publicity opportunity for the club and the Town, in addition to great networking opportunities, along with the support of a great cause, getting more kids engaged in the sport of hockey.

Ladies Adventure Night: Ladies Adventure Night is a new summer program that was introduced for women ages 16 and up. The program featured a baseball game, followed by a movie at Riverview Cineplex. A total of 14 women participated in the program.

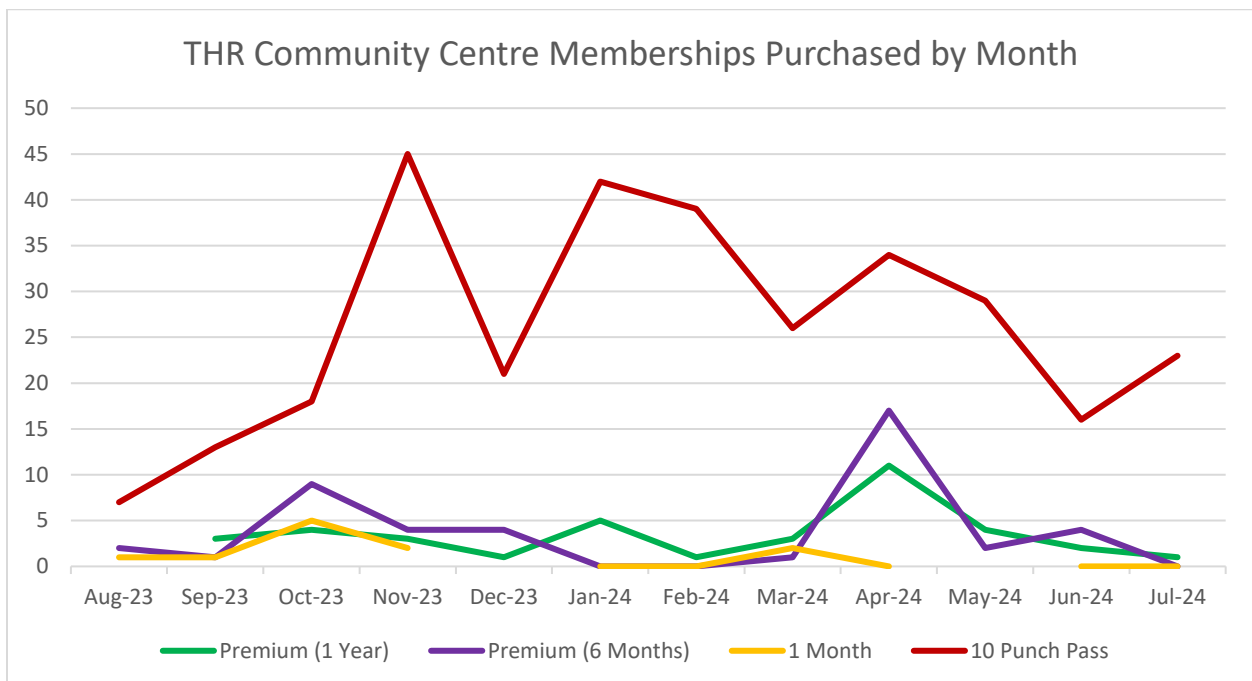
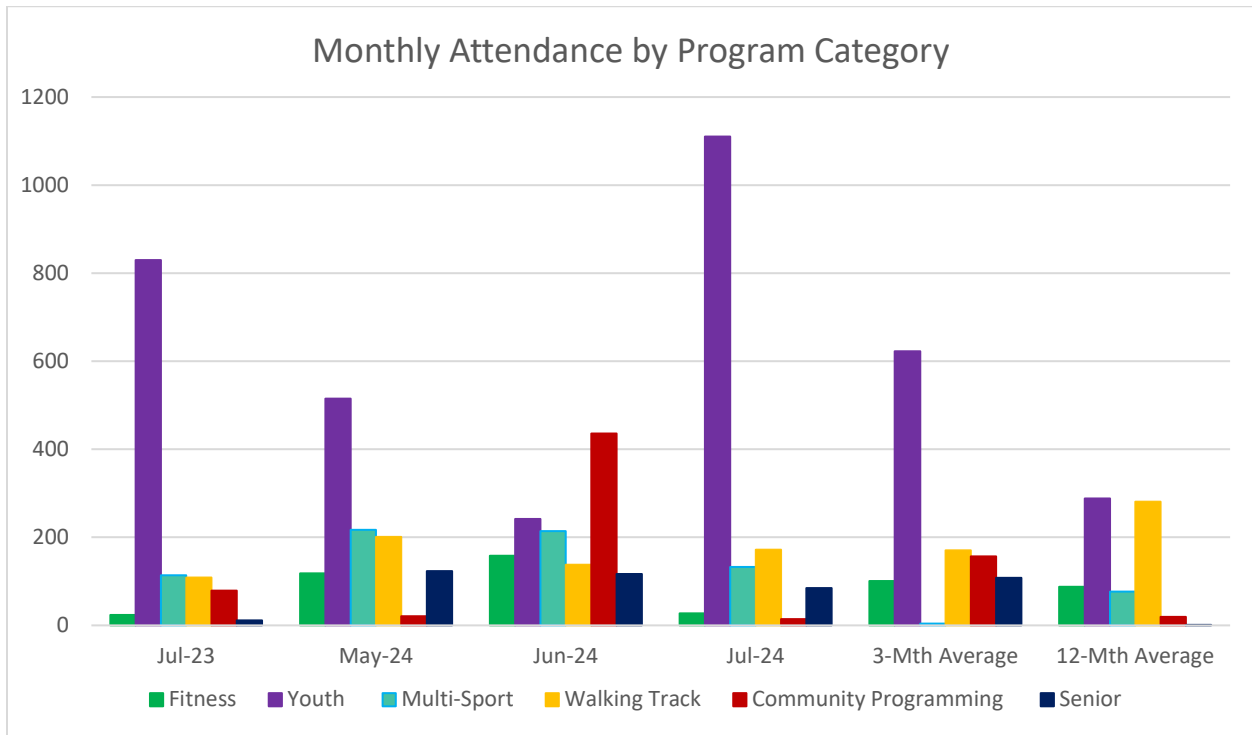


REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** August 13th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Recreation Programming Statistics

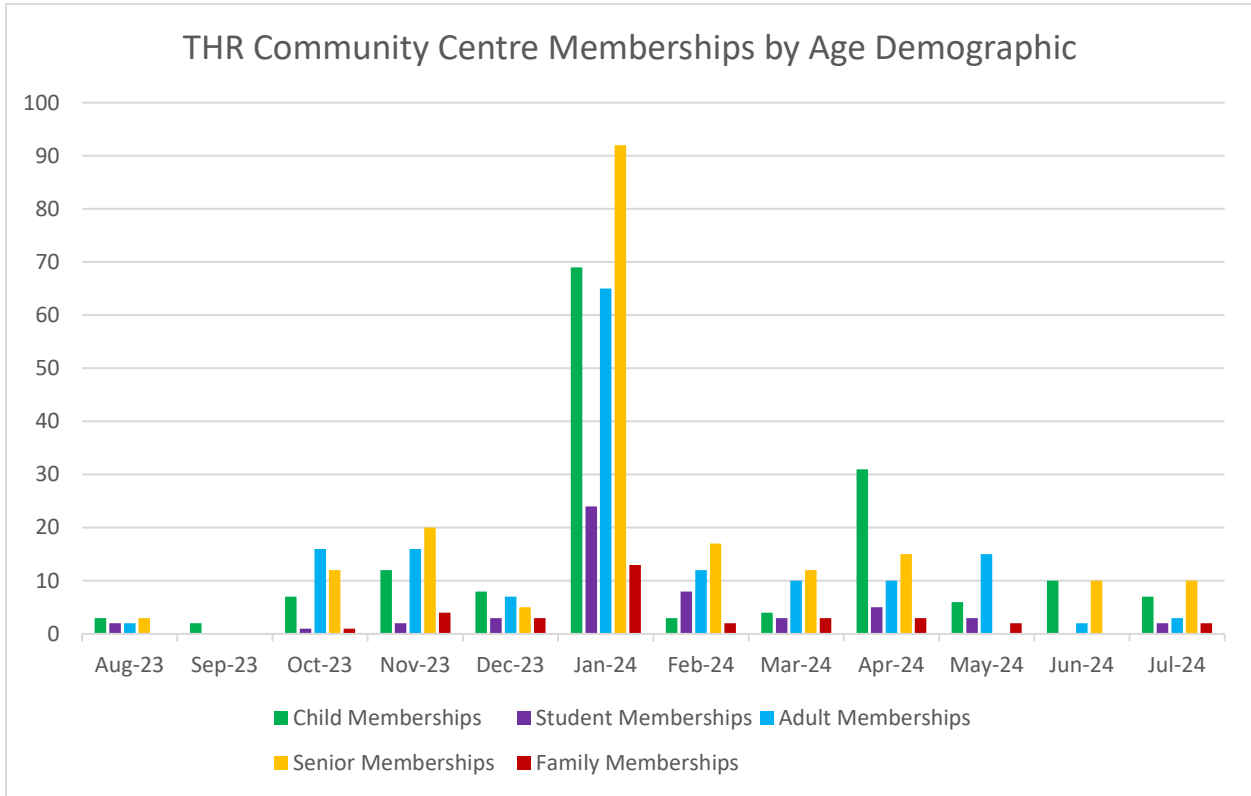




REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** August 13th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Aquatics

General

The pool continues to operate smoothly with little to no disruption to regular programming. The hot tub jets are still offline due to a pump motor failure. The pump motor was shipped south for repairs and machining, but it is unclear when it will be returned for install.

Preparations are underway for the annual maintenance shut down planned for late August and early September.

Staffing

The Don Stewart Aquatic Centre is currently staffed by 2 full-time casual Lifeguards, 3 part-time casual Lifeguards, and 2 Assistant Lifeguards.

As a result of job postings for Senior Lifeguards, a candidate from out of town has accepted a permanent full-time job offer to start at the beginning of August.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** August 13th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Attendance

Graphs below do not include July 2024 statistics as they were not available at the time of publication of this report. Statistics will be updated and included in the Department’s August 2024 report.

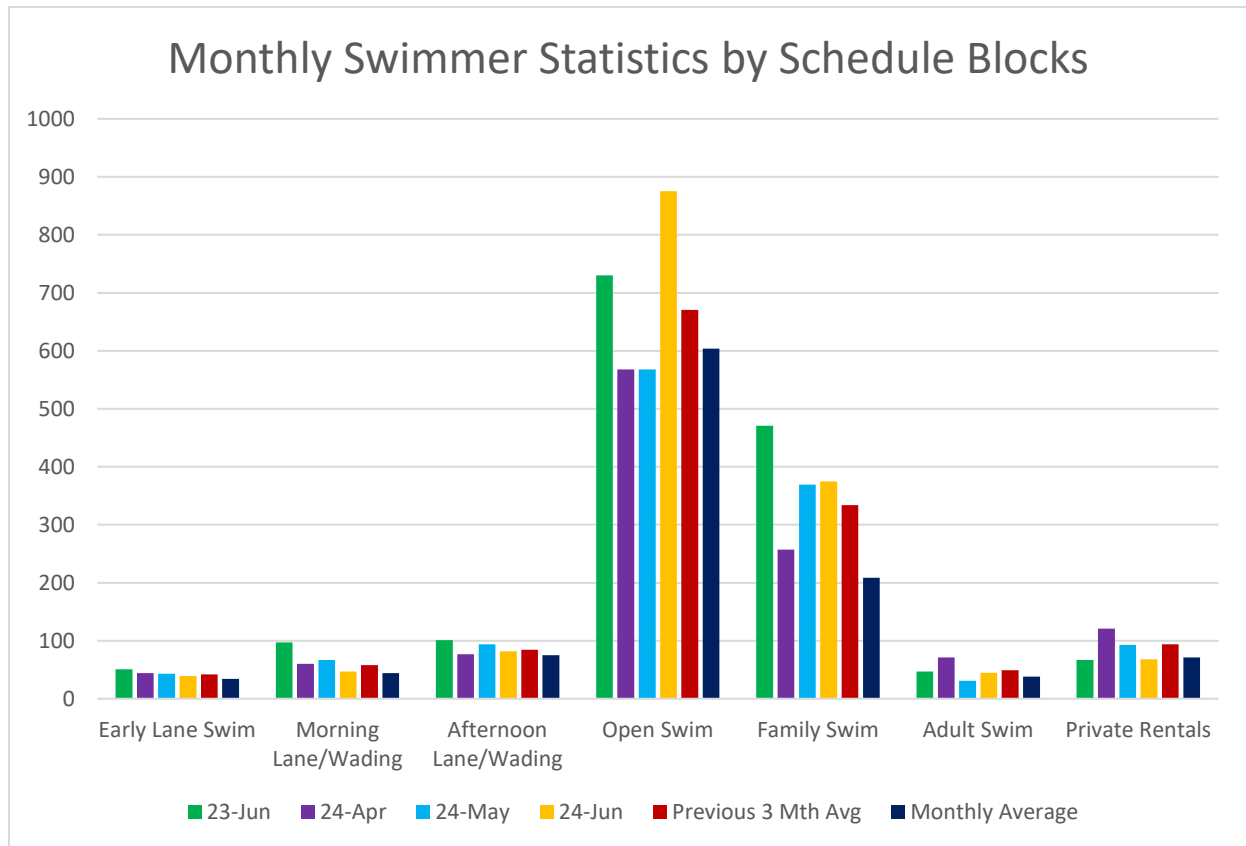
Swimming Lessons and Special Programming

July 2024 swim lesson data was not available at the time of publication of this report. Statistics will be updated and included in the Department’s August 2024 report.

A Bronze Cross class was offered June 14-16 with 5 participants. All 5 participants completed the course and are now certified as Assistant Lifeguards as per the National Lifesaving Society.

There was also a National Lifeguard course offered July 2-5. Three of 5 participants completed the course, and one has been given a verbal offer of full-time employment.

Don Stewart Aquatic Centre Statistics

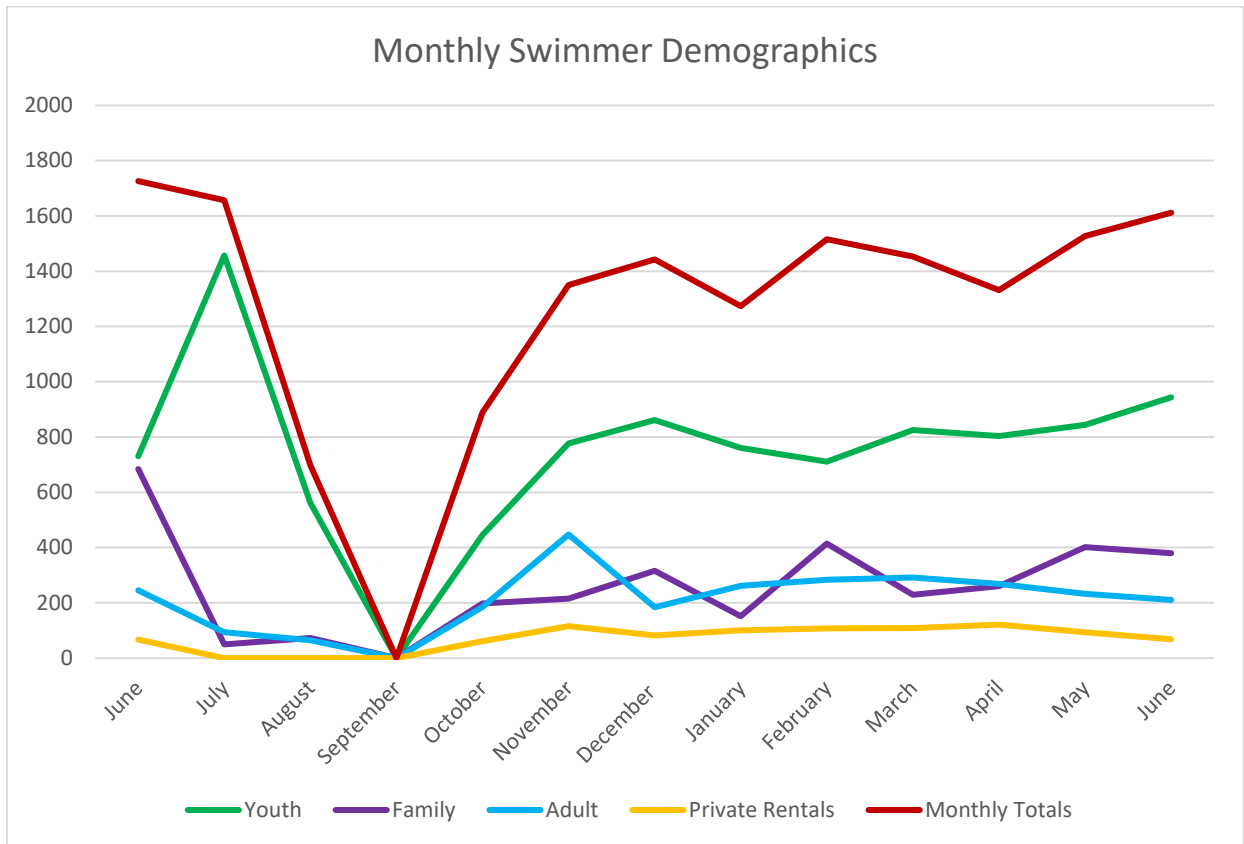




REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** August 13th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Facilities and Maintenance

Don Stewart Aquatic Centre:

- Mechanical systems operating smoothly with no major disruptions to programming.
- Hot tub replacement jet pump has been ordered.
- Weekly walkthrough of aquatic centre with Maintenance and Aquatics staff.
- Weekly vacuuming of pool and hot tub.

Community Centre Maintenance Items:

- Ongoing building inspections, preventative maintenance, etc.
- Monthly fire extinguisher and safety checks.
- Maintenance and adjustments to HVAC systems as per weather conditions.
- Daily and weekly inspections of fleet vehicles and equipment.
- Staff cleaning the building with janitorial contract suspended.
- Wall patching and painting underway (curling club, stairwell 1, concession lobby).



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** August 13th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Parks and Greenspaces:

- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Greenspace mowing, maintenance and weekly inspections.
- Watering of flowers around Town of Hay River.
- Playground fall zones tilled, weeded and inspected monthly.
- Bi-weekly mowing and maintenance of cemetery grounds.
- Daily watering of sod and grass seed at Bob McMeekin Park.
- Rotary Trail and Irma Miron Trail sections cleaned of fallen trees and branches.
- Weekly watering of newly planted trees at Bob McMeekin Park, TriService Park, Hay River Community Centre and Porritt Landing Marina.

Outdoor sport fields and assets:

- Weekly safety inspection and clean up of skate park.
- Weekly safety inspections and clean up of ball diamonds.
- Weekly safety inspections and status updates of trails and trailheads.
- Weekly support of Fishermen's Wharf local vendors' market.
- Ball diamonds maintained and prepared for league play three days per week.
- Community events and facility bookings:
 - Canada Day celebration at the Community Centre
 - Annual mixed slopitch tournament at Keith Broadhead Park

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:
Stephane Millette
Director Recreation and Community Services
Date: August 8th, 2024

Reviewed by:
Patrick Bergen
Assistant Senior Administrative Officer
Date: August 8th, 2024



REPORT TO COMMITTEE

DEPARTMENT: OFFICE OF THE SAO

DATE: AUGUST 13, 2024

SUBJECT: SOLID WASTE COLLECTION CONTRACT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to proceed with the execution of a 7 year contract for residential curbside solid waste collection services with Hay River Disposals Limited in the amount not to exceed \$2,400,000.

BACKGROUND:

The Town of Hay River is currently operating with an expired contract for solid waste collection services. The contract held with Hay River Disposals Limited for related services expired in 2016.

In April 2022 the Town of Hay River (Town), seeking to ensure reliable and cost-effective solid waste management solutions, issued two solid waste Requests for Proposals. The proposals were developed through consultation with Tetra Tech and Sonnevera:

1. Solid Waste Facility Management Services;
2. Waste Collection Services.

One proposal was received by the Town from Northern Waste Solutions for Solid Waste Facility Management Services. Through the proposal review period, it was determined that the most feasible option available at the time was for the Town to bring facility management services in-house. In August 2022, the Town took over operations of the solid waste facility.

One proposal was received by the Town for Waste Collection Services as part of the RFP process. The proposal was a joint submission from Hay River Disposals and Kavanaugh Waste Removal Services. In accordance with the RFP terms, the proposal outlined a safety plan, training plan, equipment and maintenance plan, accounts management procedures, collection schedules, economic benefits, and landfill diversion opportunities. The proposal suggested that the solid waste collection would be for residential customers only.

Through the governance and oversight of Town Council's Finance Committee, the Town chose to enter into negotiations with Hay River Disposals (Kavanaugh Waste exited the partnership) to maximize the value proposition for waste collection services. Negotiations were supported by cost scenario analysis and probable costs.

After lengthy negotiations, in part impacted by multiple local emergencies, the two parties have agreed in principle to a contract for residential waste collection services. The highlights of the proposed contract include:

1. 7 Year Term; No Extension Clause



REPORT TO COMMITTEE

DEPARTMENT: OFFICE OF THE SAO

DATE: AUGUST 13, 2024

SUBJECT: SOLID WASTE COLLECTION CONTRACT

2. \$17.75/ Non-Corridor Residence/4 Weeks Collection Fee
3. Fuel and CPI Adjustments
4. Non-Exclusivity for Commercial Waste Collection
5. Waste Pickup of 2 Times Per Week Per Residence
6. Automation of Residential Bin Collection to Reduce Operational Expenses
7. Contractor Responsible for Purchase and Deployment of Residential Bins
8. Contractor Responsible for Establishment and Operation of Centralized Waste Transfer Station to Support Waste Diversion (ie. Cardboard)
9. Defined Change Order Process to Accommodate Changes to Future Regulations and Operating Procedures

The proposed automated residential waste collection involves standardized wheel carts for each home and a collection vehicle that uses automated arms to pick up the carts. Through the contract, the contractor will be responsible for equipment and initial bin purchases which will be deployed to approximately 1440 residences. A downtown waste transfer station will be included in the program to initially facilitate cardboard diversion. The program will be supported by a grant received through the GNWT's Waste Reduction and Recycling Initiative. More details of the program including a detailed implementation plan will be developed and presented to Council in 2024 with a rollout planned for 2025.

A reduction of approximately \$80,000 per year versus current waste management contract pricing is achieved through the proposed new agreement.

In consideration of the agreed-upon terms, a positive cost benefit associated with the terms, and the history of the proponent in providing quality service levels, Administration, through the oversight of the Finance Committee, recommends that Council execute the contract with Hay River Disposals with the terms presented.

COUNCIL POLICY / STRATEGY OR GOAL:

- Addressing expired contracts

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- N/A

FINANCIAL IMPLICATIONS:

- Reduction of \$80,000 per year versus current waste contract costs
- The value of the contract could be considered against the Town's long-term debt capacity

ALTERNATIVES TO RECOMMENDATIONS:

- Option 1: Include in contract terms waste collection for the Corridor for \$32,500/year (once per week collection)
 - o Pros: community wide residential collection
 - o Cons: access challenges in some locations; increased costs



REPORT TO COMMITTEE

DEPARTMENT: OFFICE OF THE SAO

DATE: AUGUST 13, 2024

SUBJECT: SOLID WASTE COLLECTION CONTRACT

- Option 2: Bring waste collection services in-house for approximately 20% operational cost reduction (excluding amortization). Additional capital expenses of \$800,000 for equipment, plus additional heated storage would be required.
 - o Cons: lack of expertise; uncertainty on impact to Commercial collection services; increased service risk; competition for capital dollars

ATTACHMENTS:

N/A

Prepared By:
Glenn Smith
Senior Administrative Officer
August 7, 2024

Reviewed By:
Patrick Bergen
Assistant Senior Administrative Officer
August 8, 2024