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## AGENDA

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### PUBLIC INPUT

1. **CALL TO ORDER**
2. **ADOPTION OF AGENDA**
3. **DECLARATION OF INTEREST**
4. **ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**
  - ParticipACTION Community Challenge Award
5. **ADOPTION OF MINUTES FROM PREVIOUS MEETING**
  - a. Regular Meeting of Council, June 25<sup>th</sup> – page 2-6
  - b. Special Meeting of Council – June 27<sup>th</sup> – page 7
6. **INFORMATION ONLY**
  - RCMP Monthly Policing Report for June – page 8-13
  - Strategic Plan Update for June – page 14-15
7. **ADMINISTRATIVE ENQUIRIES**
8. **COMMITTEE REPORTS**
  - a. Public Works Monthly Report for June – page 16-21
  - b. Emergency Services Monthly Report for June – page 22-27
  - c. Municipal Enforcement Monthly Report for June – page 28-32
  - d. Recreation and Community Monthly Report for June – page 33-41
  - e. O&M Funding Agreement – page 42-43
  - f. Water and Sewer Funding Agreement – page 44-45
  - g. Excused Absence – page 46
  - h. 2028 Arctic Winter Games Hosting Opportunity – page 47-48
  - i. Letter of Support for CMIF – page 49
9. **NEW BUSINESS**
  - a. CPI Contribution Agreement – page 50-60
  - b. Q2 Unaudited Consolidated Statement of Operations – page 61-66
  - c. Tourism and Economic Development Report for June – page 67-70
  - d. Tender Award – Alaska Road Realignment – page 71-72
10. **NOTICE OF MOTIONS**
11. **IN CAMERA**
  - a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)
12. **ADJOURNMENT**



# REGULAR MEETING MINUTES June 25<sup>th</sup>, 2024

The Regular Meeting of Council was held on Tuesday, June 25<sup>th</sup>, 2024 at 6:30pm

Present: Mayor Jameson, Councillors Wall, Groenewegen, Willows, Duford and Cllr Bouchard (on phone)

Staff: SAO – Glenn Smith, ASAO – Patrick Bergen, Director of Recreation – Stephane Millette, Director of Public Works – David Taylor, Director of Finance – Abena Nyarko, Director of Protective Services – Travis Wright and Council Administrator – Stacey Barnes

**1. CALL TO ORDER:**

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

**2. ADOPTION OF AGENDA**

**#24-122**

**MOVED BY CLLR WALL**

**SECONDED BY: CLLR WILLOWS**

Add excused absence 8i) for DM Dohey and Cllr Chambers

**3. DECLARATION OF INTEREST**

There were no Declaration of Interest for Tuesday, June 25<sup>th</sup>, 2024

**4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS**

Mayor Jameson – busy weekend last weekend and coming up this.  
Cllr Wall – Congratulations to Ecole Boreale and DJSS grads

**5. ADOPTION OF MINUTES**

a. Regular Meeting of Council – May 28<sup>th</sup>, 2024

**#24-123**

**MOVED BY: CLLR DUFORD**

**SECONDED BY CLLR WILLOWS**

**CARRIED**

b. Special Meeting of Council – June 19<sup>th</sup>, 2024

**#24-124**

**MOVED BY: CLLR DUFORD**

**SECONDED BY CLLR WILLOWS**

**CARRIED**

**6. INFORMATION ONLY – RCMP monthly policing report for May**



## REGULAR MEETING MINUTES June 25<sup>th</sup>, 2024

### 7. ADMINISTRATIVE ENQUIRIES

Verbal Reports were given by SAO Glenn Smith, ASAO Patrick Bergen, Director of Recreation – Stephane Millette and Director of Public Works – David Taylor, Director of Finance – Abena Nyarko, Director of Protective Services – Travis Wright

### 8. NEW BUSINESS

#### a. RECOMMENDATION:

#24-125                      MOVED BY: CLLR DUFORD  
                                    SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for May 2024 as presented.

**CARRIED**

#### b. RECOMMENDATION:

#24-126                      MOVED BY: CLLR WALL  
                                    SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for May 2024 as presented.

**CARRIED**

#### c. RECOMMENDATION:

#24-127                      MOVED BY: CLLR GROENEWEGEN  
                                    SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for May 2024 as presented.

**CARRIED**

#### d. RECOMMENDATION:

#24-128                      MOVED BY: CLLR WILLOWS  
                                    SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of May 2024.

**CARRIED**



# REGULAR MEETING MINUTES June 25<sup>th</sup>, 2024

**e. RECOMMENDATION:**

**#24-129                      MOVED BY: CLLR GROENEWEGEN  
                                    SECONDED BY: CLLR WALL**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for May 2024 as presented.**

**CARRIED**

**f. RECOMMENDATION:**

**#24-130                      MOVED BY: CLLR WALL  
                                    SECONDED BY: CLLR WILLOWS**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the reallocation of \$40,000 from 2025 to 2024, for the purpose of light truck procurement as presented and recommended by the Finance Committee.**

**CARRIED**

**g. RECOMMENDATION:**

**#24-131                      MOVED BY: CLLR WILLOWS  
                                    SECONDED BY: CLLR DUFORD**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves an increase to the 2024 budget from \$1,667,968 to \$1,833,700.57 to complete shallow power utility installation at the Fraser Place Development as presented and recommended by the Finance Committee.**

**CARRIED**

**h. RECOMMENDATION:**

**#24-132                      MOVED BY: CLLR WILLOWS  
                                    SECONDED BY: CLLR DUFORD**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accept the 2024 Mill Rates as presented and recommended by the Finance Committee.**

**CARRIED**

**i. RECOMMENDATION:**

**#24-133                      MOVED BY: CLLR WALL  
                                    SECONDED BY: CLLR WILLOWS**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses DM Dohey and Cllr Chambers from the Regular Meeting of Council, Tuesday, June 25<sup>th</sup>, 2024**

**CARRIED**



## REGULAR MEETING MINUTES June 25<sup>th</sup>, 2024

### 9. NOTICE OF MOTIONS

There was no notice of motions for the Regular Meeting of Council, June 25<sup>th</sup>, 2024

### 10. BYLAWS

#### a) Bylaw 2460 – Taxation 2024 – First Reading

**#24-134**                      **MOVED BY: CLLR WILLOWS**  
**SECONDED BY: CLLR DUFORD**

**CARRIED**

#### Bylaw 2460 – Taxation 2024 – Second Reading

**#24-135**                      **MOVED BY: CLLR WILLOWS**  
**SECONDED BY: CLLR DUFORD**

**CARRIED**

**\*\*Clr Groenewegen was opposed to 1<sup>st</sup> and 2<sup>nd</sup> reading of the bylaw**

### 11. IN CAMERA

**#24-136**                      **MOVED BY: CLLR WALL**  
**SECONDED BY: CLLR GROENEWEGEN**

**That the Council of the Town of Hay River move to In Camera at 7:12pm.**

**CARRIED**

**#24-137**                      **MOVED BY: CLLR GROENEWGEN**  
**SECONDED BY: CLLR WILLOWS**

**That the Council of the Town of Hay River move out of In Camera At 7:22pm.**

**CARRIED**

### 12. MOTION

**#24-138**                      **MOVED BY: CLLR WILLOWS**  
**SECONDED BY: CLLR GROENEWEGEN**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the 2022 Audit Management Letter as presented**

**CARRIED**



## REGULAR MEETING MINUTES June 25<sup>th</sup>, 2024

### 13. ADJOURNMENT

#24-139

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 7:23pm.

**CARRIED**

Certified Correct as Recorded on the 25<sup>th</sup> Day of June 2024

These minutes were accepted by motion # \_\_\_\_\_



## SPECIAL MEETING MINUTES JUNE 27<sup>th</sup>, 2024

The Special Meeting of Council was held on Thursday, June 27<sup>th</sup>, at 12:15pm

Present: Mayor Jameson, Councillors Duford, Willows, Chambers and Bouchard

Staff: SAO – Glenn Smith, Council Administrator – Stacey Barnes

1. **CALL TO ORDER:**

This Meeting was called to order at 12:15pm with Mayor Jameson presiding.

2. **ADOPTION OF AGENDA**

**#24-140**

**MOVED BY CLLR DUFORD**

**SECONDED BY: CLLR WILLOWS**

3. **DECLARATION OF INTEREST**

There were no Declaration of Interest for Thursday, June 27<sup>th</sup>, 2024

4. **BYLAWS**

a) Bylaw 2460 – Taxation 2024 – Third Reading

**#24-141**

**MOVED BY: CLLR WILLOWS**

**SECONDED BY: CLLR DUFORD**

**CARRIED**

5. **ADJOURNMENT**

**#24-142**

**MOVED BY: CLLR WILLOWS**

That the Regular Meeting of Council be adjourned at 12:19pm.

**CARRIED**

Certified Correct as Recorded on the 27<sup>th</sup> Day of June 2024

These minutes were accepted by motion # \_\_\_\_\_

Canada<sup>+</sup>



**MONTHLY  
POLICING REPORT  
June 2024  
Hay River Detachment  
“G” Division  
Northwest Territories  
Town of Hay River**



**Royal Canadian Mounted Police    Gendarmerie royale du Canada**



The Hay River Detachment responded to a total of 322 calls for service during the month of May. 283 of them were within the Town of Hay River.

### **Annual Performance Plan (A.P.P.'S) Community Priorities**

The Annual Performance Plan which follows the RCMP fiscal year requires review, below are the Community and Detachment priorities established for the previous fiscal year and the new fiscal priorities will be confirmed, starting as soon as possible, the previous years are as follows:

- Community Policing, and specifically Community and Partner Engagement with the objective of Identifying community and external partners, stakeholders and then establish and maintain engagement with the goal of information sharing and partnering in initiatives to address issues in the community.
- Traffic and Road Safety with the specific objective of enhancing road safety by targeting impaired driving.
- Harm Reduction, with the specific objective to reduce a variety of crime by targeting prolific offenders, illicit drugs, and reducing the amount of crime and harm caused by a small percentage of the population.

Sgt UNGER continually communicates with Mayor JAMESON and Council ensuring that the priorities are being actioned and ascertain if any change in approaches are required by the Hay River RCMP detachment. The Community consultation helps shape current and future Hay River Detachment annual performance plan priorities.

#### **1 - This month the detachment addressed Community Policing – Community/Partner Engagement by:**

Hay River RCMP continued with efforts to identify activities in a meaningful way. Hay River RCMP does continue to share monthly “Fast Facts newsletter” from the Centre for Youth Crime Prevention to share contacts and promote resources and activities, distribute funding initiatives, and visit youth in an effort to engage with youth.

Some of RCMP’s involvement in June within our community and partner engagements, included the following:

Hay River RCMP members attended all the local schools, numerous times engaging students and staff. Members did walk through’s of PA and Harry Camsell.

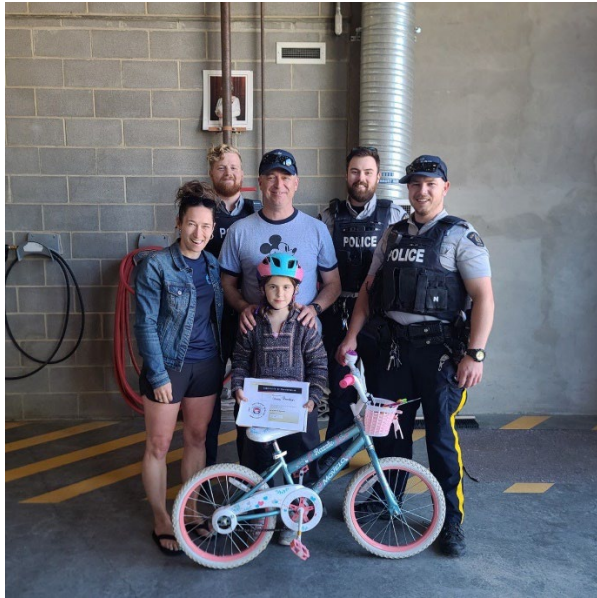
Hay River RCMP members assisted with the Track and Field event in Hay River. This includes attending the opening ceremony where 4 members and safety bear were present. Members also participated in Track and Field by having a relay race with HRFD.

Hay River RCMP members are assisting/coaching various levels of youth t-ball and softball.

The Hay River RCMP attended the library and read to children as well as participated in a bike rodeo at the Fire Hall focusing on safety and wearing helmets.

Hay River RCMP hosted a BBQ lunch at the library where members cooked hotdogs and interacted with members of the public, as well as raffled off lifejackets.

Hay River RCMP attended the Tri-service park where they participated in a water fight with youth.



## **2 - This month the detachment addressed Traffic - Safety by:**

Members conducted traffic stops throughout Hay River, Enterprise and KFN and ensuring driver safety and proper vehicle documents on hand, 24 Summary Offence Tickets were issued. There were three charges for impaired driving and 1 - 24 hr suspensions for alcohol. Impaired driving remains a concern with 16 occurrences/complaints of impaired driver's or suspected impaired driving within our community.

## **3 - This month the detachment addressed Harm Reduction by:**

To address what causes the greatest harm in the Hay River RCMP detachment area, a Habitual Offender/Repeat Offender Management system was created in an effort to identify and monitor those who are most likely to cause the most significant amount of harm to the community. Harm reduction will tie directly into community policing as a priority, and partner engagement will be critical to successful outcomes.

Patrols, including 76 patrols in Rowe's trailer park and 113 in the down town area, including the arena and library which will continue to detect and deter illicit behavior.

The Hay River RCMP has commenced a pro-active initiative to check high risk offenders, ensuring that they are abiding by their release/court imposed conditions. This has shown positive results and led to a number of repeat offenders being held responsible for non compliance of court orders.

The Hay River RCMP continue to ask the public's support in providing information that will help battle the sale and distribution of illegal narcotics in our communities.

Of the 63 prisoners lodged in cells at the Hay River RCMP Detachment, 62 were arrested within the town of Hay River.



OCCURRENCES	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (Not including sexual assaults)	16	76	30	211
Sexual Offences	2	11	4	19
Break and Enters (Residence & Business)	7	44	6	53
Theft of Motor Vehicle	6	23	0	21
Theft Under \$ 5000.00	11	76	13	135
Theft Over \$ 5000.00	1	2	1	4
Drugs (Possession)	1	3	1	5
Drugs (Trafficking)	2	42	7	47
Liquor Act	22	76	30	162
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a disturbance / Mischief (total)	48	282	77	537
Causing a Disturbance	14	66	28	171
Mischief - damage to property	2	25	6	58
Mischief - obstruct enjoyment	32	191	43	308
Impaired Driving	16	41	7	93
Other Complaints	62	443	117	733
<b>Total Violations</b>	194	1119	293	2020

**Total Calls for service - 283**

<b>JUSTICE REPORTS</b>	<b>Current Month</b>	<b>Year to Date</b>	<b>Current Month of previous year</b>	<b>Previous Year Total</b>
Victim Services Referral - Accepted	2	7	8	32
Victim Services Referral - Declined	8	63	24	197
Victim Services - Proactive Referral	1	2	-1	6
Victim Services - Not Available	0	0	0	0
Restorative Justice Referrals	0	3	1	13
Emergency Protection Orders (Detachment Initiated)	1	13	0	10
<b>ODARA Reports</b>	0	5	3	21
<b>Prisoners Held</b>	35	194	48	292
<b>Prisoners Escorted</b>	0	4	0	5
<b>Prisoners Held non-PROS Agency</b>	0	1	0	0
<b>Prisoners Escorted Non-PROS Agency</b>	0	0	0	0
<b>Liquor Destroyed Immediately</b>	6	38	15	115

Cpl. Brett LITTLE  
 Detachment NCO, Hay River RCMP

# STRATEGIC PRIORITIES CHART

JULY 2024

COUNCIL PRIORITIES	ADVOCACY / PARTNERSHIPS
<p><b>NOW</b></p> <p><b>Goal – Infrastructure Upgrades</b></p> <ol style="list-style-type: none"> <li>1. New Solid Waste Facility – Land Selection</li> <li>2. New Water Treatment Plant – Feasibility Study</li> <li>3. Vale Island Fill Station – repairs</li> <li>4. Capital Drive Upgrades – Landscaping; Streetlights</li> <li>5. Industrial Drive – deficiencies</li> <li>6. District Biomass System – Funding</li> <li>7. Lift Station 4 – Deficiencies</li> <li>8. Bob McMeeking Park – Construction</li> <li>9. Vale Island Park - Procurement</li> </ol> <p><b>Goal – Flood and Wildfire Recovery &amp; Mitigation</b></p> <ol style="list-style-type: none"> <li>10. West Channel Shoreline Protection Project – Alaska Road Tendering</li> <li>11. Lift Station 1 – Tendering</li> <li>12. Flood and Wildfire Cost Recovery Claims</li> <li>13. Community FireSmarting Program - execution</li> <li>14. Paradise Road – stability assessment funding; landscaping</li> <li>15. Wildfire Recovery –NFTI remediation funding; Airport Road repairs</li> </ol> <p><b>Goal - Remove Barriers to Housing</b></p> <ol style="list-style-type: none"> <li>16. Aspen Heights Development – Request for Expression of Interest and Municipal Standards development</li> <li>17. Fraser Place – shallow utilities</li> <li>18. Housing Plan – CMHC HAF Execution</li> </ol> <p><b>Goal – Diverse &amp; Accessible Community Supports</b></p> <ol style="list-style-type: none"> <li>19. CKHR Community Radio – broadcast support</li> <li>20. ParticipACTION Community Challenge</li> <li>21. Truth &amp; Reconciliation Day - Planning</li> </ol> <p><b>Goal – Operational &amp; Fiscal Sustainability</b></p> <ol style="list-style-type: none"> <li>22. Health &amp; Safety Management Program – development</li> <li>23. Pay and Leave Management System – development</li> <li>24. Essential Worker Policy - development</li> </ol> <p><b>Goal – Desirable Place to Live and Setup Business</b></p> <ol style="list-style-type: none"> <li>25. Electrical Services Franchise – PUB hearings; GRA</li> <li>26. Taxi Services – proposal support</li> <li>27. Long Term Care Facility – Contribution Agreement</li> </ol> <p><b>Goal – Support Mental and Physical Health of Residents</b></p> <ol style="list-style-type: none"> <li>28. Healthy Communities Strategy – draft plan review</li> <li>29. Trail &amp; Greenspaces Master Plan –development</li> </ol> <p><b>Goal - Ensure that current best practices guide infrastructure development and maintenance in Hay River</b></p> <ol style="list-style-type: none"> <li>30. Asset Management System – Implementation</li> </ol> <p><b>Goal - Promote Hay River as the tourism destination of the North</b></p> <ol style="list-style-type: none"> <li>31. Tourism Web Site – Development</li> <li>32. Wayfinding Signage - Approvals</li> </ol>	<ul style="list-style-type: none"> <li>• Rail Services (CN/INF)</li> <li>• Dredging Program (INF)</li> <li>• Wildfire Recovery Funding – NFTI Area; Paradise Road; Lagoon Road (MACA; United Way; Other)</li> <li>• Protective Services Mutal Aid Agreements (KFN; Enterprise; Riverwoods)</li> <li>• Ground Ambulance (Health)</li> <li>• Land Settlement Support (EIA)</li> <li>• NTCL Land Acquisition Agreement (INF/Premier)</li> <li>• New Solid Waste Facility Site (Lands; Indigenous Govts)</li> <li>• Chamber of Commerce Reinvigoration</li> <li>• Golf Course Enhancements (CANNOR; ITI)</li> </ul>
<p><b>NEXT</b></p> <p><b>Goal – Use Urban Space More Effectively</b></p> <ol style="list-style-type: none"> <li>1. Unsightly Bylaw – Update</li> </ol> <p><b>Goal – Agriculture Development</b></p> <ol style="list-style-type: none"> <li>2. Agriculture Plan – funding</li> </ol> <p><b>Goal – Operational &amp; Fiscal Sustainability</b></p> <ol style="list-style-type: none"> <li>3. PWS Service Review</li> </ol> <p><b>Goal – Flood and Wildfire Recovery &amp; Mitigation</b></p> <ol style="list-style-type: none"> <li>4. Fire Break – cleanup</li> <li>5. Community Wildfire Protection Plan – update</li> </ol>	

<p><b>Goal – Infrastructure Upgrades</b></p> <p>6. Dog Park – design and tender</p> <p><b>Goal - Ensure that current best practices guide infrastructure development and maintenance in Hay River</b></p> <p>7. Solid Waste Facility Land Selection</p> <p><b>Goal - Promote Hay River as the most desirable place to live and set up a business in the Northwest Territories</b></p> <p>8. Economic Development Plan – Funding and Procurement</p> <p><b>Goal - Focus on the operational and fiscal sustainability of the Town</b></p> <p>9. Cemetery Bylaw Update</p> <p>10. Automation of Waste Collection</p> <p><b>Goal - Partner with other governments on issues of mutual interest</b></p> <p>11. New Solid Waste Facility Land MOU with HR Metis Govt</p>	
<b>OPERATIONAL STRATEGIES (SAO/Staff)</b>	
<p><b>OFFICE of SAO</b></p> <ol style="list-style-type: none"> <li>1. CN Rail Restoration - July</li> <li>2. Public Works service review – August</li> <li>3. Taxi Services Reinstatement - August</li> <li>4. New Landfill land options – August</li> <li>5. Solid Waste Collection Contract – July</li> <li>6. CMHC HAF - July</li> <li>7. Social Issues Healthy Community Strategy – August</li> <li>8. Employee Intranet Deployment – July</li> </ol>	<p><b>FINANCE &amp; ADMINISTRATION</b></p> <ol style="list-style-type: none"> <li>1. 2023 Audit - August</li> <li>2. Wildfire Recovery Claims - July</li> <li>3. Mobile Home Park tax arrears collection - Aug</li> <li>4. Pay and Leave Software - July</li> </ol>
<p><b>RECREATION &amp; COMMUNITY SERVICES</b></p> <ol style="list-style-type: none"> <li>1. Trail and Greenspace Master Plan – July</li> <li>2. Evacuation Hosting Preparedness – May</li> <li>3. Bob McMeekin Enhancements – July</li> <li>4. Vale Island Park Enhancements - July</li> </ol>	<p><b>TOURISM &amp; ECONOMIC DEVELOPMENT</b></p> <ol style="list-style-type: none"> <li>1. Tourism Website Deployment - July</li> <li>2. Asset Mgmt System Implementation – July</li> <li>3. Way Finder Signage – July</li> <li>4. Pine Point Mines Support and Planning - July</li> </ol>
<p><b>PROTECTIVE SERVICES</b></p> <ol style="list-style-type: none"> <li>1. Unsightly Bylaw Enforcement – July</li> <li>2. Fire Prevention Bylaw Update - July</li> <li>3. Health and Safety Program Development – July</li> <li>4. Unsightly Bylaw Update – August</li> <li>5. Wildfire After Action Review – July</li> <li>6. Community FireSmart Program - August</li> <li>7. Community Wildfire Protection Plan - August</li> </ol>	
<p><b>PUBLIC WORKS &amp; SERVICES</b></p> <ol style="list-style-type: none"> <li>1. Crack Sealing – August</li> <li>2. Sidewalk Repairs – August</li> <li>3. Ditch Maintenance – July</li> <li>4. Easement Vegetation Management - August</li> </ol>	

\*\* Changes from Prior Month Highlighted in Yellow



# REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: July 16, 2024

SUBJECT: Public Works Monthly Report for June 2024

## RECOMMENDATION:

**MOVED BY: CLLR CHAMBERS  
SECONDED BY: DEPUTY MAYOR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for June 2024 as presented.**

## BACKGROUND:

### Engineering and Capital Projects:

A complete list of 2024 capital projects can be found as an attachment to this document. The following are some major changes since the last monthly report:

- Industrial Drive
  - Rowe's paving contractor has substantially completed the paving on Industrial drive with minor deficiencies that have been corrected.
  - This project is now complete.
- Capital Drive
  - The remaining of the outstanding concrete sidewalk has been reinstated including the post office, courthouse, and RCMP detachment frontages.
  - Deficiencies walk-thru to be completed by July 19, 2024.
- Fraser Place
  - The Town has met with the utilities providers and confirmed the scope of the installation.
  - Acceptance and approval of the quote provided by NAKA has been communicated, and a schedule is being put together.
  - The expected completion date of the trenching and installation is October 31, 2024.
- Shoreline Mitigation Project
  - Tender has been posted on Bids and Tenders, procurement closes on July 17, 2024.





# REPORT TO COMMITTEE

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**DEPARTMENT:** Public Works

**DATE:** July 16, 2024

**SUBJECT:** Public Works Monthly Report for June 2024

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- Public Works Fleet Truck
  - The development officer's vehicle tender has been posted on Bid's and Tenders and the Town Facebook page.
  - The procurement tender closes July 17, 2024

## **Public Works Operations and Maintenance**

### **Roads and Ditches**

- Crack sealing RFQ to close July 17.
- General easement cleanup begins the week of July 22<sup>nd</sup> and anticipated to last up to 2 weeks.
- Asphalt Patching
  - The asphalt patching program is underway, please see the below list of locations for both the tendered work, and the supplemental list.
  - The supplemental list is a list of locations that will be paved if there is funding in the budget after the completion of the core tendered paving work has been surveyed and confirmed.

### **Core Tendered Patching Locations**

<b>Location</b>	<b>Size (m2)</b>	<b>Thickness (mm)</b>
Cameron Crescent	60	70
Capital Drive (Riverview Lodge)	55	70
Woodland Drive & Camsell Crescent	280	70
62 Cranberry Crescent	4.5	60
9 Cranberry Crescent	8	60
Cranberry Crescent	6	60
Stewart Drive (Fraser Place Connection)	171	75
68 Stewart Drive (Driveway)	4.5	60
17 Stewart Drive	88	75
52 Elm (Driveway)	6	60
Gaetz Drive	319	70
Wild current Crescent	8	70
Sibbeston Road	28	70
27 Balsam	28	70
10 Fir Crescent	34	70



# REPORT TO COMMITTEE

**DEPARTMENT:** Public Works

**DATE:** July 16, 2024

**SUBJECT:** Public Works Monthly Report for June 2024

## Supplemental Paving list pending

Street	Cross	
Main St	Town Hall	1.8
		25.92
Main	RBC	8.91
		4.5
Main	Fields Entr	18.08
		8.58
		35.53
		7.36
Main	CIBC	8.7
		37.41
Rec Centre	Northmart (S)	10.48
Main	Doghouse Pub	15.29
		26.4
Old College	Alley Behind	8.46
Capital Drive	B & R building	17.64
		22.72
McRorie	Service road	102
		8.28
		359.78

m2

## Equipment Maintenance

- Grader repairs to be schedule for the week of June 22nd.
- Street sweeper repairs – **Ongoing**
- Trailer mounted flusher - **Ongoing**
- Light Truck servicing – **Ongoing**
- Landfill packer repairs – **ongoing**



# REPORT TO COMMITTEE

**DEPARTMENT:** Public Works

**DATE:** July 16, 2024

**SUBJECT:** Public Works Monthly Report for June 2024

## Solid Waste

- 8" landfill cover applied to residential and domestic waste.

## Water and Wastewater

- Water main repair at 100 St. complete.
- 8 Morin repair complete, boulevard repaired.
- 15 Balsam lawn restoration complete
- 81 Morin lawn repair complete.
- 5 Ptarmigan lawn repair complete.
- Water line repair at community gardens complete.

## Facilities Management / Miscellaneous

- NCIP Heater Service Program tender has closed to be awarded if approval and budgeting requirements are met.

## Planning and Development

### Enforcement

- A zoning and development by-law enforcement prioritization schedule is being developed for Council review and approval.
- Results of the prioritization schedule will be formalized for the next council meeting.

### Development

- Work is ongoing to develop a contribution agreement with the GNWT Department of Infrastructure for the development of the Long Term Care Facility

### Permitting

June 03	DH24-030	47105 Back Rd.	Demolition
June 11	DH24-032	27 Stewart Dr.	Home Occupation



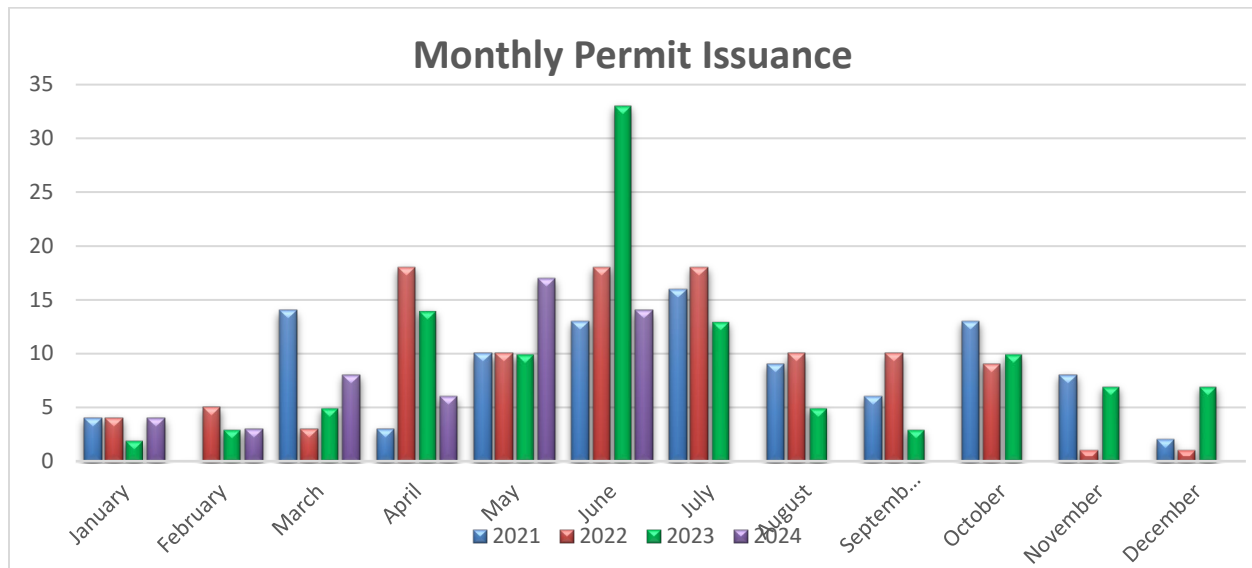
# REPORT TO COMMITTEE

**DEPARTMENT:** Public Works

**DATE:** July 16, 2024

**SUBJECT:** Public Works Monthly Report for June 2024

June 12	DH24-033	76 Patterson	Residential
June 14	DH24-034	50 Cranberry Cres	Home Occupation
June 14	B24-012	66 Patterson Rd.	Building Permit
June 17	D24-035	48-64 Mackenzie Hwy	Demolition
June 18	D24-036	47086 Back Rd.	Demolition
June 20	B24-013	6 Gaetz Dr.	Residential
June 20	D24-037	21 Wright Cres.	Residential
June 20	DH24-038	5-103 St.	Home Occupation
June 24	B24-014	76 Patterson Rd.	Building Permit
June 25	B24-015	67 McBryan Dr.	Residential
June 28	D24-039	25 Studney Dr.	Building Permit
June 28	DH24-040	19 Cranberry Cres.	Home Occupation



**COUNCIL POLICY / STRATEGY OR GOAL:**



# REPORT TO COMMITTEE

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**DEPARTMENT:** Public Works

**DATE:** July 16, 2024

**SUBJECT:** Public Works Monthly Report for June 2024

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- N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

- N/A

**FINANCIAL IMPLICATIONS:**

- N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

- N/A

**ATTACHMENTS:**

- June 2024 Project Status Report

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**Prepared by:**  
David Taylor  
Director Public Works & Services  
July 11, 2024

**Reviewed by:**  
Glenn Smith  
SAO  
July 11, 2024



# REPORT TO COUNCIL

**DEPARTMENT: PROTECTIVE SERVICES**

**DATE: July 16, 2024**

**SUBJECT: EMERGENCY SERVICES MONTHLY REPORT**

**RECOMMENDATION:**

**MOVED BY: DM DOHEY  
SECONDED BY: CLLR BOUCHARD**

**That the Council of the Town of Hay River approves the Emergency Services Activity Report for June 2024 as presented.**

**BACKGROUND:**

**Summary:**

Protective Services Monthly Priorities	
Priority	Description
1. Staffing	Assistant Director of Protective Services/Deputy Chief
2. Wildfire Response Training	EMO Tabletop Training
3. Safety Management System	Element Review and Development

Monthly Stat Summary	
<b>EMS Calls</b>	<b>51</b>
<b>False Alarms</b>	<b>3</b>
<b>Fires</b>	<b>0</b>
<b>Rescue</b>	<b>1</b>

At the beginning of this month, we completed a Wildland Urban Interface Crew member course with 25 students from fire departments across the NWT. We also had government representation from ECC and the Office of the Fire Marshal. The course trained firefighters in structural protection and wildland urban interface response tactics. We also had the Salvation Army food services do training with volunteers in coordination with the event.

We had a couple of community Support events this month. First we supported the track and field event with staffing the medical tent. Secondly, we hosted the Annual bike rodeo in



# REPORT TO COUNCIL

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**DEPARTMENT: PROTECTIVE SERVICES**

**DATE: July 16<sup>th</sup>, 2024**

**SUBJECT: EMERGENCY SERVICES MONTHLY REPORT**

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cooperation with Arctic Energy Alliance and the RCMP. We had about 100 people in attendance.

We have successfully hired a new assistant director and deputy chief starting July 1st. We will need to backfill the PSS position in the coming month and have been working on updating the job description before advertising the position.

We finalized the fire department compensation changes with administration. Emergency Calls will now be paid by the hour and weekend on-call shifts will receive stand-by pay. The rest of department activities, training and maintenance public outreach events will continue to be paid as an honorarium but with a rate change as it has been 20 years since that has been updated. The changes will provide a balanced compensation package that will hopefully help us with recruitment and retention of current and future members.

The Local Emergency Management Organization (LEMO) and partner agencies that would be involved in evacuation response participated in a wildfire tabletop scenario. We spent about 3 ½ hours working through scenarios designed around remaining risks in the area to help better prepare our response, decision making and communication with each others organizations.

The Safety Management System development was a priority for the month of June. The department reviewed 5 new elements and related forms for the system. We also plan to roll out Hazard Assessment meeting training and related form along with incident reporting training and forms next month with employees. The program rollout plan is being developed with a target date for rollout of this fall.

We have received our Brush Truck and gotten the wildland skid package serviced and installed. We completed an in-service training on truck operations with the Fire Department. This truck is designed for rapid response and initial attack on reported wildfires in the community. We also plan to offer response assistance to other communities upon request for help to a wildfire threat.



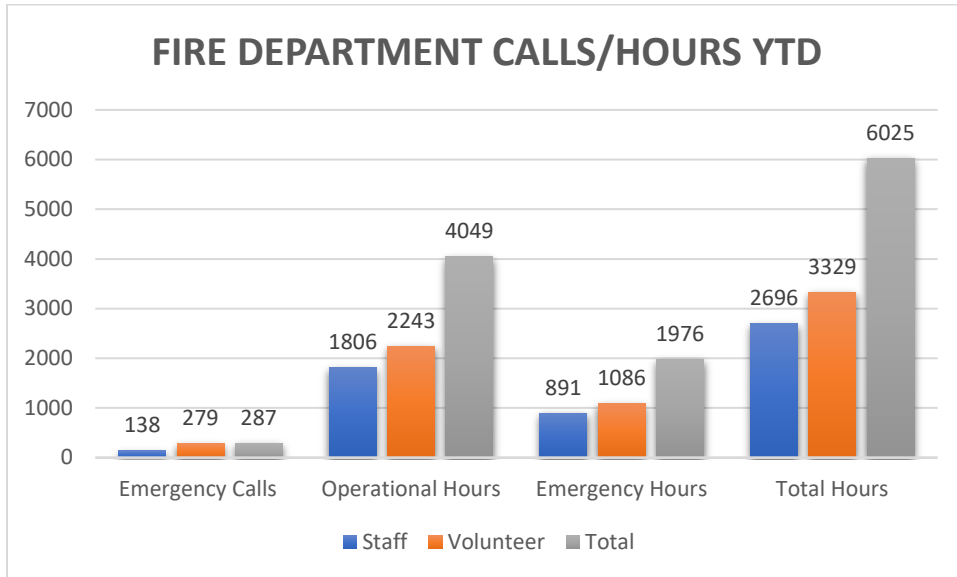
# REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: July 16<sup>th</sup>, 2024

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

## STATISTICS





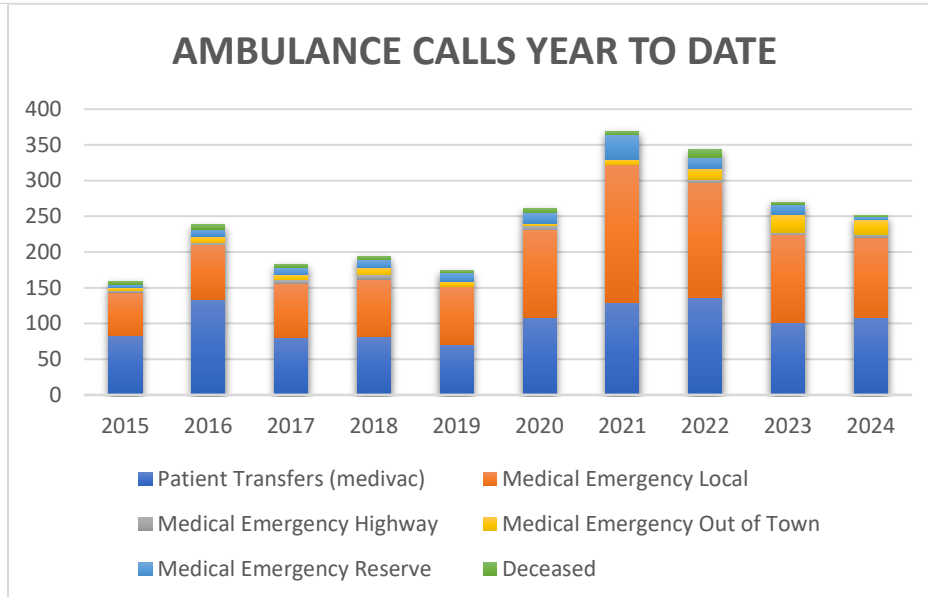


# REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: July 16th, 2024

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT





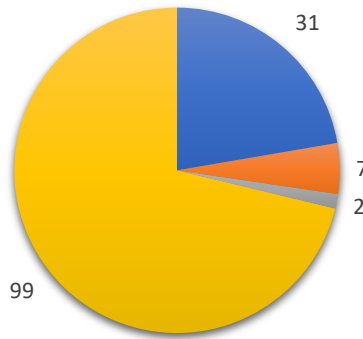
# REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: July 16<sup>th</sup>, 2024

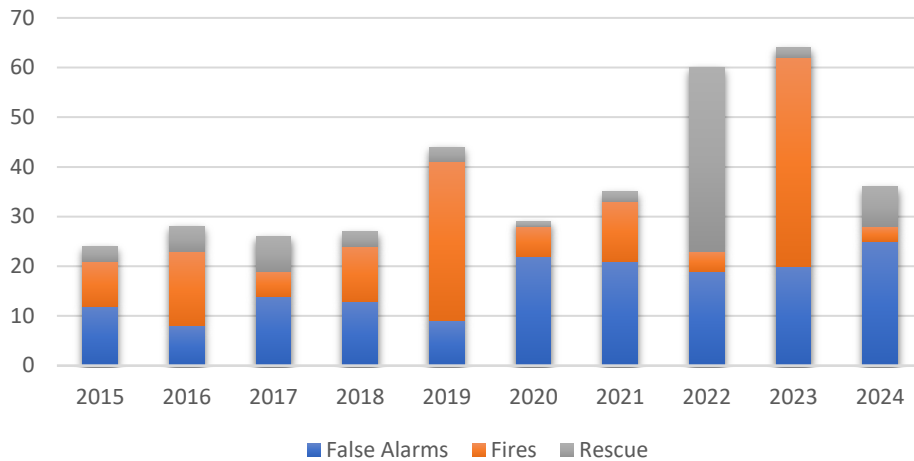
SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

## MEDICAL EMERGENCY TYPE



■ Intoxicated ■ Drug Overdose ■ Suicidal Ideations/Acts ■ Other Emergency

## FIRE CALLS YEAR TO DATE



MAINTENANCE



# REPORT TO COUNCIL

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**DEPARTMENT: PROTECTIVE SERVICES**

**DATE: July 16<sup>th</sup>, 2024**

**SUBJECT: EMERGENCY SERVICES MONTHLY REPORT**

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1. All daily/weekly/monthly maintenance activities were completed.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

Fire Prevention Bylaw

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

None

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**Prepared by:**

Travis Wright  
Director Protective Services/Fire Chief  
Date: July 7<sup>th</sup>, 2024

**Reviewed By:**

Glenn Smith  
Senior Administrative Officer  
Date: July 7<sup>th</sup>, 2024

# REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: July 16<sup>th</sup>, 2024

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

## RECOMMENDATION:

MOVED BY: CLLR BOUCHARD  
SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for June 2024 as presented.

## BACKGROUND:

Monthly Enforcement Priorities	
Priorities	Description
1. Unsightly Properties	Engagement and Enforcement
2. Animal Control	Patrols and Enforcement
3. Business Licence	Engagement and Enforcement

Monthly Stat Summary	
Unsightly	76
Business Licence	11
Animal Control	9
Other	13

Unsightly engagement with residents continues into the summer months. This is important to keep yards clean and tidy, which helps reduce the risk of fire. Patrols have been done, and 9 houses received a letter about cleaning up appliances left at the curb after cleanup was completed, they have almost all cleaned up their properties. 61 Letters were sent to houses and properties that had grass that was in contravention of the unsightly bylaw. Further Engagement and follow-ups will continue to ensure that residents are taking care of their properties.

Animal activity has been slightly lower than last month. Residents have been better at reporting incidents through the right channels with more details which helps Protective Services in identifying the owners responsible for loose animals and engaging with them sooner to prevent further occurrences. There have been a few animals that have been captured and turned over to the Animal Shelter due to not being claimed.

# REPORT TO COMMITTEE



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**DEPARTMENT: PROTECTIVE SERVICES**

**DATE: July 16<sup>th</sup>, 2024**

**SUBJECT: MUNICIPAL ENFORCEMENT REPORT**

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Engagement with new businesses working in town will continue as new contractors are identified and approached. This helps to ensure that all businesses are treated fairly and following the town's bylaws. Other businesses that had not renewed their license continue to be contacted by phone and in person.

The Protective Services Department continues to patrol the downtown core area, to help enforce the Public Behavior Bylaw and ensure traffic compliance. Protective Services continues engaging with individuals while on patrols, in conjunction with RCMP assistance and presence, which helps ensure a safer downtown environment.

## **School Safety**

Now that School is out for the summer, Protective Services will continue to monitor and patrol the school zones to ensure motorists drive carefully. Drivers are also reminded to drive with due care during summer hours when consistent warm weather brings higher playground activity with children. Active patrols continue to prove helpful in keeping drivers complacent with speed limits.

## **Upcoming Goals and Priorities**

The Protective Services Specialist will make a minor change to next month's enforcement priorities by continuing to engage with unsightly property owners. Protective Services will also be seeking an individual to fill staffing requirements. Animal Control engagement, unsightly enforcement and downtown patrols will continue.

## **Emergency Services**

The Protective Services Specialist participated in the Wildland Urban Interface training that took place at the beginning of the month. He also responded to any fire, ambulance, and rescue calls as required.

<b>COUNCIL POLICY / STRATEGY OR GOAL:</b>	
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*Strategy:*

*Goal:*

<b>APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:</b>
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All applicable Bylaws and Territorial Legislation

<b>FINANCIAL IMPLICATIONS:</b>
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N/A

<b>ALTERNATIVES TO RECOMMENDATIONS:</b>
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# REPORT TO COMMITTEE



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**DEPARTMENT: PROTECTIVE SERVICES**

**DATE: July 16<sup>th</sup>, 2024**

**SUBJECT: MUNICIPAL ENFORCEMENT REPORT**

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N/A

**ATTACHMENTS:**

# REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: July 16<sup>th</sup>, 2024

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

OFFENCE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	VERBAL OR VISUAL WARNING	WRITTEN WARNING ENFORCEMEN T	FINES ENFORCEMENT
<b>Animal Control Bylaw</b>					
Animal Abuse/Welfare	10	7	3	0	0
Barking Dogs	2	2	0	0	0
Dog Attack	6	4	1	1	0
Dog Bites	1	0	0	0	1
Loose Cat/Dog	73	32	22	7	12
Sled Dog Complaints	1	1	0	0	0
Miscellaneous	11	6	4	0	1
<b>Business License</b>					
No Business License	12	2	10	0	0
Operating business not as permitted	1	1	0	0	0
<b>Traffic Bylaw</b>					
Vehicle/Trailer Parking	30	9	12	5	4
ATV/Snow Machine	2	1	1	0	0
Fail to Stop (Sign or Light)	1	0	1	0	0
Distracted Driving	1	0	0	0	1
Drive w/o lights during low visibility	0	0	0	0	0
Speeding	4	3	1	0	0
Speeding (School/Construct/Industrial)	0	0	0	0	0
<b>Unightly Bylaw</b>					
Overgrown Trees	2	1	1	0	0
Long Grass & Weeds	61	0	0	61	0
Garbage	8	2	4	2	0
Miscellaneous	62	1	60	1	0
<b>Fire Prevention Bylaw</b>					
Burning without permit	4	1	3	0	0
Miscellaneous	5	4	1	0	0
<b>Public Behavior Bylaw</b>					
Miscellaneous	5	3	2	0	0
Littering	1	0	1	0	0
Public Intoxication	1	0	1	0	0
Loitering	10	1	9	0	0
<b>TOTAL</b>	<b>337</b>	<b>84</b>	<b>155</b>	<b>77</b>	<b>19</b>

# REPORT TO COMMITTEE



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**DEPARTMENT: PROTECTIVE SERVICES**

**DATE: July 16<sup>th</sup>, 2024**

**SUBJECT: MUNICIPAL ENFORCEMENT REPORT**

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**Prepared by:**

Jonathan Wallington  
Assistant Director PS  
Date: July 11, 2024

**Reviewed By:**

Travis Wright  
Director Protective Services  
Date: July 11, 2024





# REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: July 16<sup>th</sup> 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

## RECOMMENDATION:

MOVED BY: DM DOHEY  
SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for June 2024 as presented.

## BACKGROUND:

### Recreational Programming

#### Youth Programming

After School Club: After School Club programming continued throughout the month of June. Registered attendance remained the same this month with the program running at 100% capacity on a weekly basis. After School Club participants continue to attend programming at the library every Tuesday afternoon. Registered participants are also given the opportunity to swim on a weekly basis.

After School Club is fully funded through the Child and Youth Resiliency grant and the Youth Contributions grant from the GNWT Department of Municipal and Community Affairs.

Summer Heat: Registration for Summer Heat opened June 3<sup>rd</sup>, with the program quickly reaching capacity. A total of 40 youth registered for full summer programming, with 1 additional youth registering for one week only. Programming begins July 2<sup>nd</sup>.

Multi-sport Drop In Programming: Indoor soccer, basketball, ball hockey, badminton and pickleball are offered daily in Aurora Ford Arena and the Hay River Curling Club. Youth ages 5-12 are supervised by a staff member between 3:30 and 5:30pm. Participants make use of a wide variety of sports equipment.

#### Fitness Programming

Regular fitness programming continued this month, with 6 instructor-led fitness classes. New programs added include Fit Girls, a workout class for girls ages 13 – 18 and Fit Girls: Dynamic Duo, a program for girls ages 9 – 12 and their parent/guardian.

Attendance at fitness programming increased this month with a total of 158 participants, compared to the month of May, which saw a total of 118 participants. Fitness programming attendance is expected to decrease in the spring and summer months with the return of warmer weather as community members often prefer to spend more time outdoors.



## REPORT TO COMMITTEE

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**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** July 16<sup>th</sup> 2024

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

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### **ParticipACTION Community Challenge**

Hay River competed in the ParticipACTION Community Challenge this month. This is a national challenge that encourages communities to get active in pursuit of the title of Canada's Most Active Community and a grand prize of \$100,000.

The Department of Recreation received a \$1,000 grant to support challenge initiatives this year, which was used to provide free fitness programming, free drop-in swimming times and free multi-sport times to the community. The following programs and events were also introduced as a part of the challenge to increase community activity and participation:

Hay River Corporate Activity Challenge: Businesses in Hay River were contacted by the Programming team and were encouraged to register for a friendly competition amongst community businesses in pursuit of the title of Hay River's Most Active Business. A total of 17 local businesses registered for this competition with Rings IDA being named the winner.

Bike Bus: Bike bus was introduced in June. This program saw the Programming Team biking youth to school two times per week. Parent and high school student volunteers helped to supervise Bike Bus, which saw approximately 35 - 40 youth in attendance on scheduled days.

Party in the Park: A family friendly event held at the Tri Service Playground. This event was initially scheduled for June 1 to be held as a ParticipACTION Community Challenge kickoff event but was rescheduled to June 15 due to weather. 144 community members were in attendance, playing various yard games, a mini soccer game and a game of kickball.

Playground Passport: This program ran through the month of June, encouraging community members to visit various playgrounds in Hay River. Participants were required to answer trivia questions regarding each playground visited. Playgrounds highlighted by this program included Tri Service Playground, Inukshuk Playground, Gord Thompson Playground, Malcolm Crescent Playground, Keith Broadhead Playground and Lioness Playground.

Playground Pop Up: This program was developed for caregivers of young children and occurred weekly through the month of June. The Programming team visited a new playground each week with yard games, snacks, chalk and bubbles and invited local area day homes and stay-at-home parents of young children to attend for a morning of fun. A partnership with Growing Together was created to help facilitate this program. In total, 128 people attended the 4 Playground Pop Up events.

School's Out Water Fight: This event was created as a kick-off to summer holidays for youth in our community. This large-scale water fight was held at Tri Service Playground with water guns,



## REPORT TO COMMITTEE

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**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** July 16<sup>th</sup> 2024

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

---

water filling stations and snacks provided by the Programming team. This event saw a total of 96 community members in attendance, including members of the Hay River RCMP and the Hay River Fire Department, who participated in the water fight against youth alongside the Programming Team.

Chalk the Walk: this event was held at Tri Service Playground on June 30<sup>th</sup> as a wrap up event for the ParticipACTION Community Challenge. The Programming team created a chalk hopscotch/obstacle course on the Tri Service Park path to actively challenge participants. A total of 46 community members attended this event.

Beginners Kayak Course: A beginner's kayak course was hosted in Hay River in partnership with Jackpine Paddle from Yellowknife. Six community members registered for this course, which was Paddle Canada certified. This course was fully funded by Canadian Tire Jumpstart.

Father's Day Golf: Father's Day Golf was offered again this year, in partnership with the Hay River Golf Club. Twenty-two community members registered for this event and enjoyed free golf on Sunday, June 16<sup>th</sup>. This program was fully funded by Canadian Tire Jumpstart.

### **New Horizons for Seniors Grant**

Department of Recreation staff received confirmation that \$25,000 funding will be renewed for the 2024-25 fiscal year. The program and funding supports seniors programming to promote healthy ageing, social participation, and inclusion of seniors. Most programs listed below will be on hiatus over the summer, with plans to resume the program in late fall.

Seniors Coffee: The Seniors Coffee program continued through the month of June, occurring weekly on Tuesdays. Attendance at Seniors Coffee has remained strong with a total of 30 seniors attending the program in June.

Seniors Walking Club: The Seniors Walking Club program continued this month. This program is offered by a contracted fitness instructor. This month, a total of 16 seniors attended Seniors Walking Club on the two scheduled dates.

Seniors Movie Matinee: This program offers seniors the opportunity to attend a matinee at the Riverview Cineplex on Sunday afternoons. Admission and concession items are covered for those who register for the program.

Seniors Week BBQ: The Recreation Programming team partnered with the Hay River Seniors Society to host a Seniors Block Walk and BBQ to celebrate National Seniors Week. Programming staff hosted this event at Whispering Willows which saw 48 seniors attend.



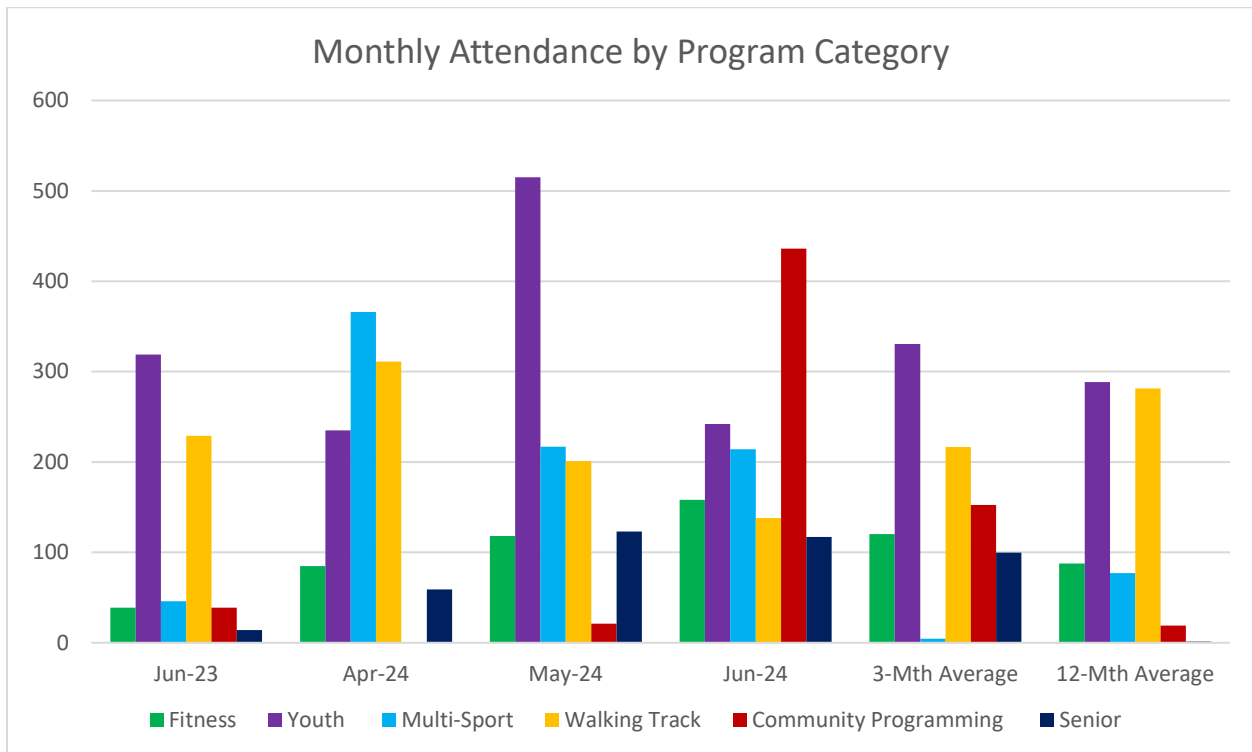
# REPORT TO COMMITTEE

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** July 16<sup>th</sup> 2024

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Seniors Golf: The Seniors Golf program, offered in partnership with the Hay River Golf Club, continued this month. A total of 28 seniors participated in this program, which is fully funded by the Government of Canada’s New Horizons for Seniors Program.

## Recreation Programming Statistics

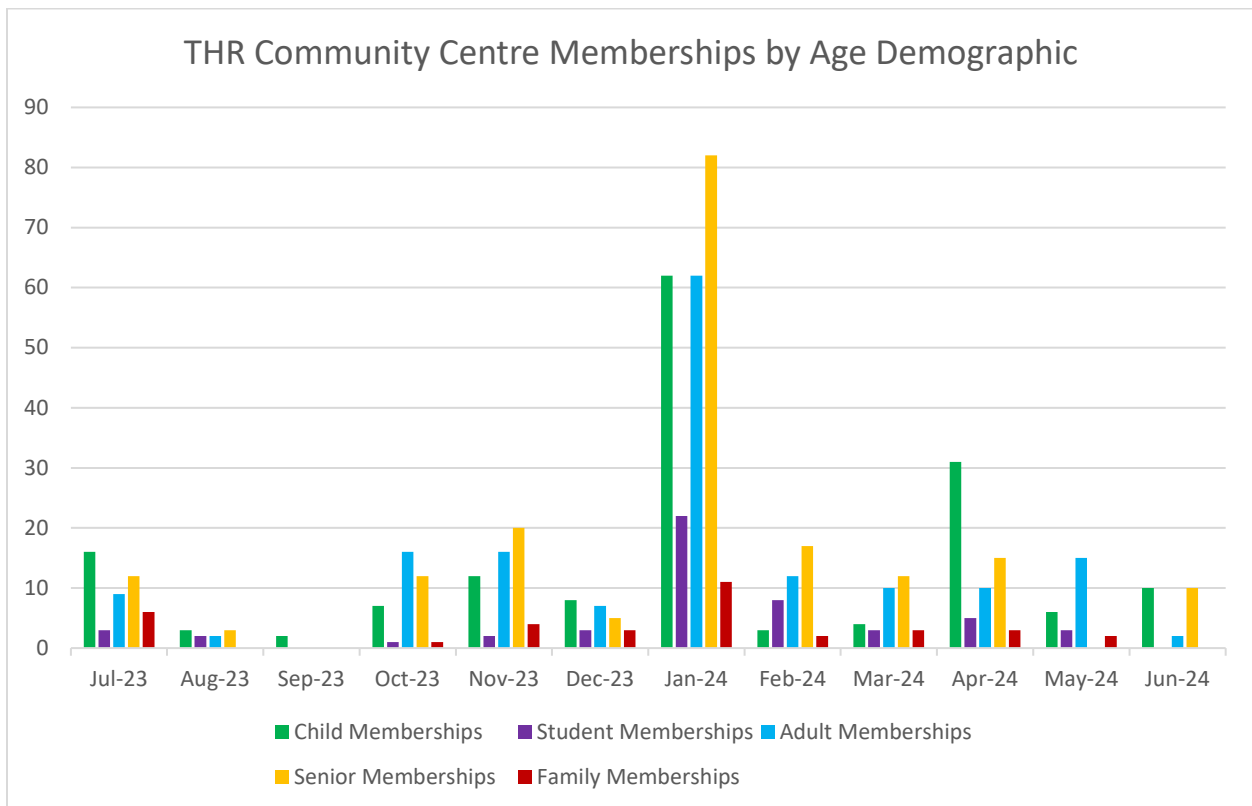
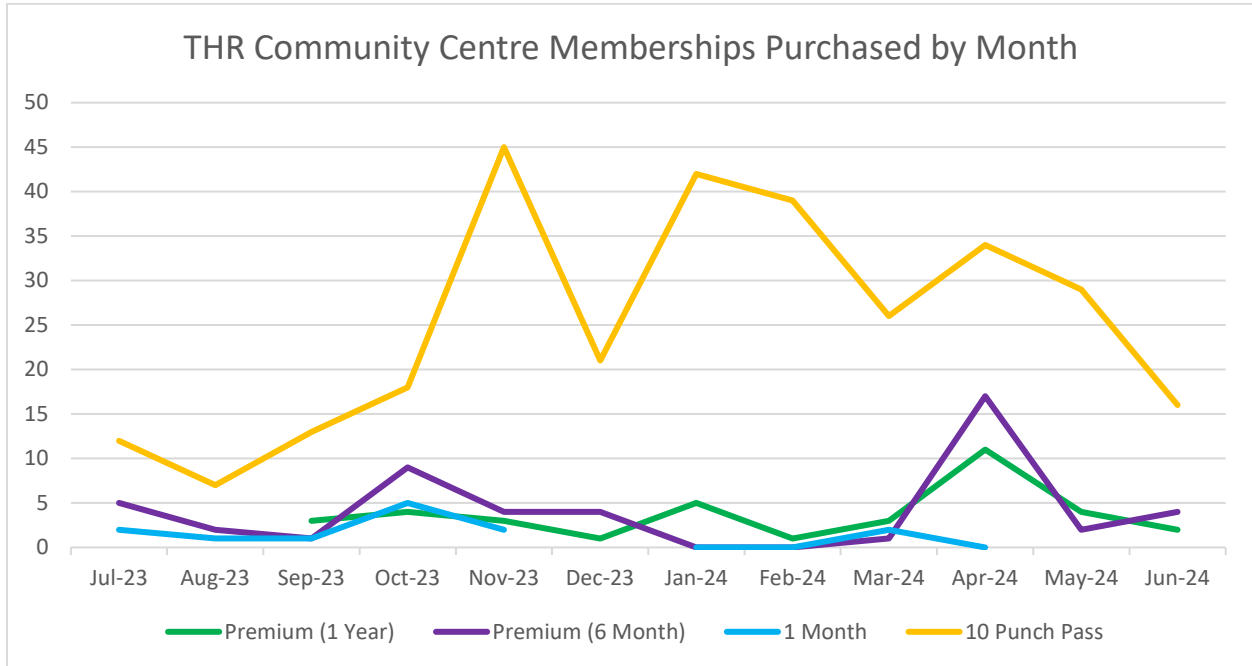




# REPORT TO COMMITTEE

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** July 16<sup>th</sup> 2024

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT





## REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: July 16<sup>th</sup> 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

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### **Aquatics**

#### **General**

The pool continues to operate smoothly with little to no disruption to regular programming. The pool was closed for 2 days after the Track & Field championships, due to very high attendance numbers. The pool's filtration and water treatment systems took some to reestablish appropriate chlorine and pH levels. The hot tub jets are still offline due to a pump motor failure. The pump motor was shipped south for repairs and machining, but it is unclear when it will be returned for install.

#### **Staffing**

The Don Stewart Aquatic Centre currently has 10 staff which includes 1 full-time Lifeguard on a 4-month term, 8 part-time casual Lifeguards and 1 Assistant Lifeguard. As a result of job postings for Senior Lifeguards, a candidate from out of town has accepted a job offer to start at the beginning of August.

#### **Attendance**

June attendance (1612) was higher than both May 2024 (1572) and April 2024 (1331). It was slightly lower than June 2023 (1726). June attendance was steady the last 3 weeks with weekly numbers as follows (278, 250, 260).

Weekly attendance peaked at 698 swimmers during the week of June 3<sup>rd</sup>, due to the Territorial Track and Field Championships hosted in Hay River. The evening Open Swim on June 6 had a record attendance of 199 swimmers. Although the pool had additional staff on hand, the numbers far exceeded expectations and more staff members stepped to provide breaks and assist with lifeguarding duties.

- Aquafit continued Thursday mornings and is now on pause until the instructor returns after the summer break.
- The Swim Team practices 2x a week with 11-13 swimmers regularly attending. They completed their season on June 20<sup>th</sup> and will resume practices in September.
- A group from Fort Resolution came to the pool on June 28<sup>th</sup> to take part in a Swim to Survive session and an open swim.

Other local groups that used the pool this month included:

- PA school – 6 visits



# REPORT TO COMMITTEE

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** July 16<sup>th</sup> 2024

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

- Ecole Boreale – 4 visits
- DJSS: 1 visit
- Birthday parties: 1 rental

## Swimming Lessons and Special Programming

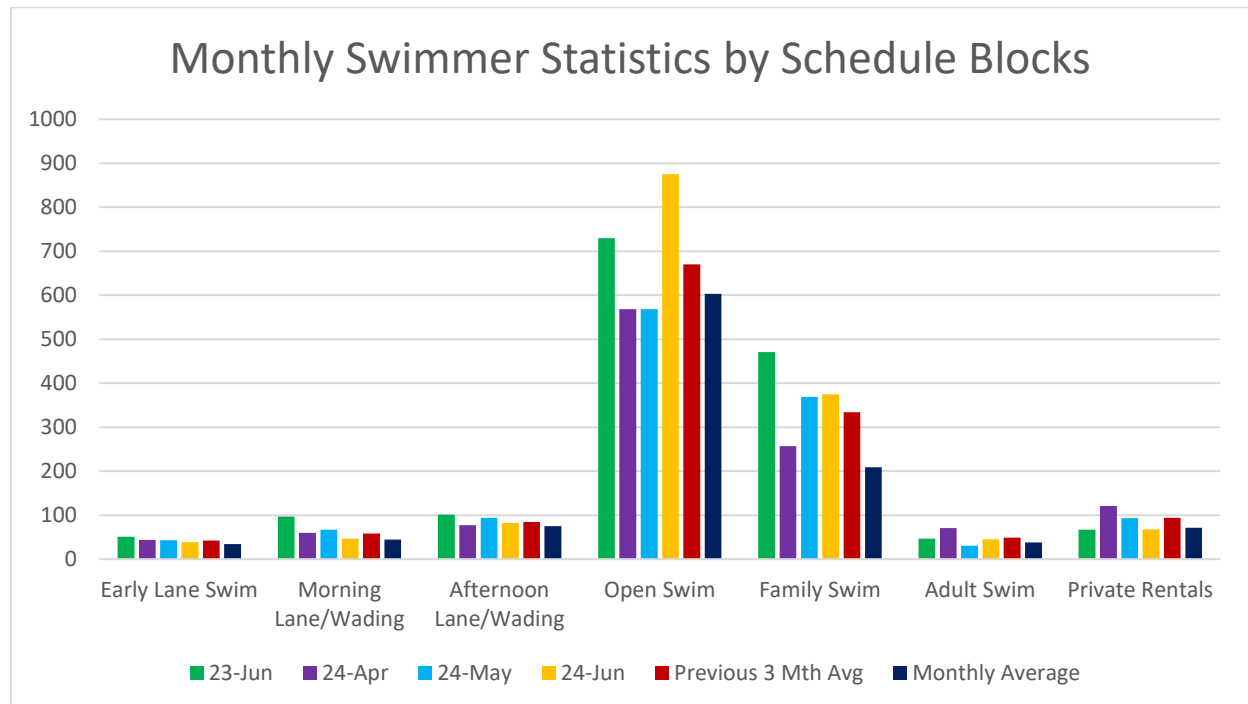
Swimming lessons finished the first week of June. There were 49 swimmers enrolled with an overall completion rate of 53%:

- Preschool levels:      26 enrolled, 6 completed = 23% completion rate
- Swimmer levels:      23 enrolled, 20 completed = 87% completion rate

A Bronze Cross class was offered June 14-16 with 5 participants. All 5 participants completed the course and are now certified as Assistant Lifeguards as per the National Lifesaving Society.

There was also a National Lifeguard course offered July 2-5. Three of 5 participants completed the course and one has been given a verbal offer of full-time employment.

## Don Stewart Aquatic Centre Statistics

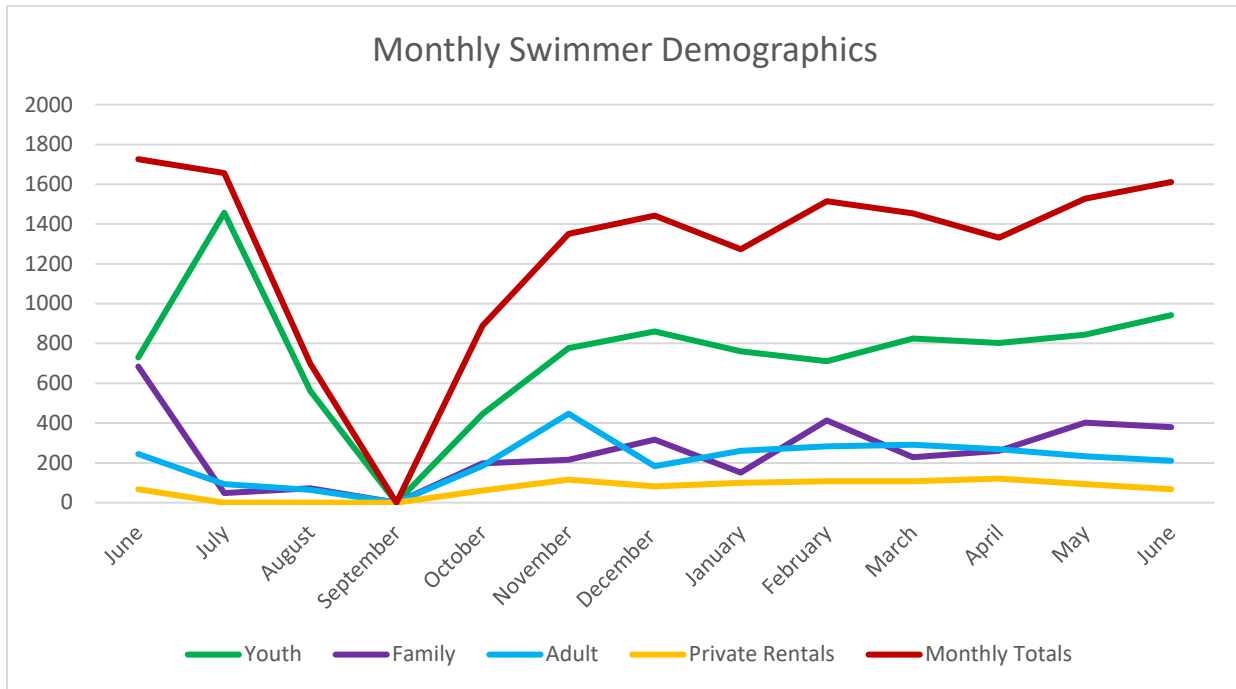




# REPORT TO COMMITTEE

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** July 16<sup>th</sup> 2024

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



## Facilities and Maintenance

### Don Stewart Aquatic Centre:

- Mechanical systems operating smoothly with no major disruptions to programming.
- Hot tub replacement jet pump has been ordered.
- Weekly walkthrough of aquatic centre with Maintenance and Aquatics staff.
- Weekly vacuuming of pool and hot tub.

### Community Centre Maintenance Items:

- Ongoing building inspections, preventative maintenance, etc.
- Monthly fire extinguisher and safety checks.
- Maintenance and adjustments to HVAC systems as per weather conditions.
- Wall patching and painting underway (curling club, stairwell 1, concession lobby).
- Daily and weekly inspections of fleet vehicles and equipment.
- Staff cleaning the building with janitorial contract suspended.
- Set up multi sport on ice surfaces.
- Increased frequency of room rentals requiring setup (i.e. birthday parties and meetings);
  - Supported Track and Field Championship opening ceremonies and set up;
  - Supported grad set up;





# REPORT TO COMMITTEE

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** July 16<sup>th</sup> 2024

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

- Put up grad banners, flower baskets and flags;
- Other meetings and rentals
- Brought stage inside building

Parks and Greenspaces:

- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Greenspace mowing, maintenance and weekly inspections.
- Prep for season opening of Porritt Landing on June 15<sup>th</sup>.
- Prep for season opening of Fishermen’s Wharf Pavilion on June 15<sup>th</sup>.
- Watering of flowers around Town of Hay River

Outdoor sport fields and assets:

- Street sweeping of Community Centre parking lot.
- Weekly safety inspection and clean up of skate park.
- Weekly safety inspections and clean up of ball diamonds.
- Weekly safety inspections and status updates of trails and trailheads.
- Ball diamonds maintained and prepared for league play three days per week.

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

**Prepared by:**  
Stephane Millette  
Director Recreation and Community Services  
Date: July 11<sup>th</sup>, 2024

**Reviewed by:**  
Glen Smith  
Senior Administrative Officer  
Date: July 11<sup>th</sup>, 2024



# REPORT TO COUNCIL

**DEPARTMENT: FINANCE & ADMINISTRATION**

**DATE: July 16, 2024**

**SUBJECT: Approval of the July to December Operations and Maintenance (O&M) Contribution Agreement**

## RECOMMENDATION:

**MOVED BY: CLLR CHAMBERS  
SECONDED BY: CLLR WILLOWS**

**THE COUNCIL approves the final Operations and Maintenance Contribution Agreement from July to December 2024 in the amount of \$1,905,250.**

## BACKGROUND:

Each year the Council approves a funding agreement with the Government of Northwest Territories for operations and maintenance for the period April 1<sup>st</sup> to March 31<sup>st</sup> of the following year.

The territorial government delayed approval of the budget for its 2024-25 fiscal year. MACA issued  $\frac{1}{4}$  of the funding earlier in the year in the amount of \$579,750. This funding agreement is in the amount of \$1,905,250 and represents  $\frac{3}{4}$  of the remaining funding for the year.

The total 2024-25 funding for operations and maintenance is \$2,484,990. This represents a \$165,990 increase in the funding that we received in 2023 and the 2024 operating budget.

Once these agreements are signed, funding will flow monthly.

## COUNCIL POLICY / STRATEGY OR GOAL:

To obtain Operations and Maintenance Funding for the current year.

## APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Town of Hay River O&M Budget for 2024

## FINANCIAL IMPLICATIONS:

\$1,905,250 for operating expenditures April to June 2024.

## ALTERNATIVES TO RECOMMENDATIONS:

N/A

## ATTACHMENTS:

Operations and Maintenance Contribution Agreement 2024-25



# REPORT TO COUNCIL

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**DEPARTMENT:** FINANCE & ADMINISTRATION

**DATE:** July 16, 2024

**SUBJECT:** Approval of the July to December Operations and Maintenance (O&M) Contribution Agreement

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**Prepared by:**  
Abena Nyarko  
Director of Finance and Administration  
July 2, 2024

**Reviewed by:**  
Glenn Smith  
SAO  
July 2, 2024



# REPORT TO COUNCIL

**DEPARTMENT:** FINANCE & ADMINISTRATION      **DATE:** July 16, 2024  
**SUBJECT:** Approval of the July to December 2024 Water and Sewer Contribution Agreement

## RECOMMENDATION:

**MOVED By: CLLR BOUCHARD**  
**SECONDED BY: DM DOHEY**

**THE COUNCIL approves the final Water and Sewer Funding Contribution Agreement from July to December 2024 in the amount of \$890,750.**

## BACKGROUND:

Each year the Council approves a transfer agreement with the Government of Northwest Territories for water and sewer funding for the period April 1<sup>st</sup> to March 31<sup>st</sup> of the following year.

The territorial government delayed approval of the budget for its 2024-25 fiscal year. MACA issued ¼ of the funding earlier in the year in the amount of \$272,250. This funding agreement is in the amount of \$890,750 and represents ¾ of the remaining funding for the year.

The total 2024-25 funding for water and sewer is \$1,163,000. This represents a \$74,000 increase in the funding that we received in 2023 and the 2024 operating budget.

Once these agreements are signed, funding will flow monthly.

## COUNCIL POLICY / STRATEGY OR GOAL:

To obtain Water and Sewer Funding for the current year.

## APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Town of Hay River Utility O & M Budget for 2024

## FINANCIAL IMPLICATIONS:

\$890,750 for utility operating expenditures from July to December 2024.

## ALTERNATIVES TO RECOMMENDATIONS:

N/A

## ATTACHMENTS:

Transfer Agreement – Water & Sewer Transfer Agreement.

**Prepared by:**

**Reviewed by:**



# REPORT TO COUNCIL

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**DEPARTMENT:** FINANCE & ADMINISTRATION      **DATE:** July 16, 2024

**SUBJECT:** Approval of the July to December 2024 Water and Sewer  
Contribution Agreement

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**Abena Nyarko**  
Director of Finance and Administration  
July 2, 2024

**Glenn Smith**  
SAO  
July 2, 2024



# REPORT TO COMMITTEE

**DEPARTMENT:** ADMINISTRATION

**DATE:** June 16<sup>th</sup>, 2024

**SUBJECT:** EXCUSED ABSENCE

**RECOMMENDATION:**

**MOVED BY:** DM DOHEY  
**SECONDED BY:** CLLR CHAMBERS

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillors Willows from the Regular Meeting of Council, Tuesday, June 30<sup>th</sup>, 2024**

**BACKGROUND:**

Cllr Willows has asked to be excused from the Regular Meeting of Council, Tuesday, June 30<sup>th</sup>, 2024

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

**Prepared by:**  
Stacey Barnes  
Council Administrator  
Date: July 11<sup>th</sup>, 2024

**Reviewed by:**



# REPORT TO COMMITTEE

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**DEPARTMENT:** OFFICE OF THE SAO

**DATE:** July 16, 2024

**SUBJECT:** 2028 Arctic Winter Games Hosting Opportunity

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## RECOMMENDATION:

**MOVED BY: CLLR BOUCHARD  
SECONDED BY: DM DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter to the Department of Municipal and Community Affairs indicating:**

- 1. The Town of Hay River does not have an interest in hosting an Arctic Winter Games in 2028;**
- 2. The Town of Hay River would consider allocation of facilities and limited municipal resources as part of another community's hosting bid.**

## BACKGROUND:

The NWT is scheduled to host the Arctic Winter Games in 2028. The Department of Municipal and Community Affairs (MACA) is engaging with community governments to determine interest in hosting the multisport event. Community governments that are interested in hosting or cohosting are asked to submit an expression of interest by July 24, 2024.

If the GNWT approves hosting the 2028 AWG, a Host Society will be required. Past successful Host Societies have had municipal council representation and support on their boards and committees, in-kind use of municipal infrastructure, and financial contributions to support the event.

Typical benefits for communities that host the Games include: economic benefits, legacy infrastructure, job creation, community awareness, and an increased sense of community. Financial risks and opportunity costs can be considerable for smaller communities such as Hay River.

The Town of Hay River cohosted the most recent AWG in the NWT in 2018 with Fort Smith. These were the smallest communities ever to host the Games, with the exception of Hay River and Pine Point who hosted in 1978, when the Games were half their current size. The reported expenditures for cohosting the 2018 event were \$10M which included \$2.1M in capital purchases. The associated economic activity for the South Slave was \$12M. Visitor spending was \$385,000. Legacy infrastructure included the Hay River Community Centre (supported funding), community telecommunications improvements, and recreation equipment.

Multiple post event reports were completed as part of the reporting requirements for the 2018 Games. One report indicated that over 80% of survey respondents felt the AWG was 'very successful' (19%) or 'successful' (62%). Challenges reported included:

1. The structure of how the games were governed – organized by paid staff and not by a board of governors;
2. Delays in the construction of Hay River's arena;



# REPORT TO COMMITTEE

**DEPARTMENT:** OFFICE OF THE SAO

**DATE:** July 16, 2024

**SUBJECT:** 2028 Arctic Winter Games Hosting Opportunity

3. A shortage of accommodations;
4. A lack of volunteers;
5. A limited budget to pay cultural performers.

The current hosting format for the AWG includes approximately 2,000 participants from 8 jurisdictions, participating in 20 events over 7 days. The current scale of the Games is thought to exceed the capacity of infrastructure and other resources within Hay River. Any intent for Hay River to participate in hosting would be as a co-host with other communities.

It is recommended by Administration that given the capacity restrictions of the community and Council's current corporate strategic direction, that Council respond to MACA that the municipal government would not have an interest in hosting the 2028 AWG but could offer its facilities and resources in a smaller capacity to support another community's hosting interest.

## COUNCIL POLICY / STRATEGY OR GOAL:

N/A

## APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

## FINANCIAL IMPLICATIONS:

N/A

## ALTERNATIVES TO RECOMMENDATIONS:

- Submit an expression of interest to host or co-host the 2028 AWGs

## ATTACHMENTS:

- MACA 2028 Arctic Winter Games Hosting Opportunity Letter

**Prepared by:**  
Glenn Smith  
Senior Administrative Officer  
July 11, 2024

**Reviewed by:**





# REPORT TO COMMITTEE

**DEPARTMENT:** ADMINISTRATION

**DATE:** June 16<sup>th</sup>, 2024

**SUBJECT:** Critical Minerals Infrastructure Fund – Letter of Support

## RECOMMENDATION:

**MOVED BY: DM DOHEY  
SEONDED BY: CLLR CHAMBERS**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter of support for the Critical Minerals Infrastructure Fund for NT Energy for funding.**

## BACKGROUND:

NT Energy is applying for funding from the Critical Minerals Infrastructure Fund to advance the Taltson System Electrical Upgrade Project. This project will help bring the development of the former Pine Point Mine.

The upgrades will have the added benefit of enhancing the electrical distribution infrastructure of the South Slave region and will help ensure a sustainable energy future for the Hay River and the surrounding communities of Enterprise and the K'at'l'odeeche First Nation.

## COUNCIL POLICY / STRATEGY OR GOAL:

N/A

## APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

## FINANCIAL IMPLICATIONS:

N/A

## ALTERNATIVES TO RECOMMENDATIONS:

N/A

## ATTACHMENTS:

Draft Letter of Support

**Prepared by:**  
Stacey Barnes  
Council Administrator  
Date: July 15<sup>th</sup>, 2024

**Reviewed by:**



# REPORT TO COUNCIL

**DEPARTMENT:** FINANCE & ADMINISTRATION      **DATE:** July 30, 2024

**SUBJECT:** Approval of the July to December 2024 Community Public Infrastructure Contribution Agreement

**RECOMMENDATION:**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the final Community Public Infrastructure contribution agreement from July to December 2024 in the amount of \$1,641,750.**

**BACKGROUND:**

Each year the Council approves a transfer agreement with the Government of Northwest Territories for Community Public Infrastructure funding for the period April 1<sup>st</sup> to March 31<sup>st</sup> of the following year.

The territorial government delayed approval of the budget for its 2024-25 fiscal year. MACA issued ¼ of the funding earlier in the year in the amount of \$458,250. This funding agreement is in the amount of \$1,641,750 and represents ¾ of the remaining funding for the year.

The total 2024-25 funding for Community Public Infrastructure is \$2,100,000. This represents a \$267,000 increase in the funding that we received in 2023 and the 2024 capital budget.

Once the agreement is signed, funding will be issued.

**COUNCIL POLICY / STRATEGY OR GOAL:**

To obtain capital funding for the current year.

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

Town of Hay River Capital Plan for 2024.

**FINANCIAL IMPLICATIONS:**

\$1,641,750 for capital expenditures for fiscal year 2024.

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

Transfer Agreement – Community Public Infrastructure

**Prepared by:**  
**Abena Nyarko**  
**Director of Finance and Administration**

**Reviewed by:**  
**Glenn Smith**  
**SAO**

## CONTRIBUTION AGREEMENT

## COMMUNITY PUBLIC INFRASTRUCTURE

Contribution Agreement: Town of Hay River

Schedule "A": Quarterly Report form

### Instructions:

Print two copies of the Contribution Agreement package and send both copies to the Recipient for signature. Instruct the Recipient to sign and date both copies and then send both signed copies to the Regional Superintendent designated for the Department of Municipal and Community Affairs (MACA) for execution. Have the MACA official sign and date both copies.

**After both copies of the Contribution Agreement are signed by both parties, send one original copy of the signed Agreement back to the Recipient and process the other signed original.**

**NOTE:** No funds will be released to the Recipient until the Contribution Agreement package, signed by both parties, has been processed by the regional Shared Financial Services.

**CONTRIBUTION AGREEMENT  
COMMUNITY PUBLIC INFRASTRUCTURE**

**THIS AGREEMENT** made on **April 1, 2024**

**BETWEEN:**

**Government of the Northwest Territories**  
as represented by  
**the Regional Superintendent**  
**South Slave Region**  
**Department of Municipal and Community Affairs**  
(the "GNWT")

OF THE FIRST PART

**AND:**

**Town of Hay River**  
(the "Recipient")

OF THE SECOND PART

The Recipient is eligible for Community Public Infrastructure ("CPI") funding which includes mobile equipment, buildings, and all associated infrastructure under the Department of Municipal and Community Affairs' ("MACA") Community Public Infrastructure Funding Policy, Revised October 3, 2023, ("CPI Policy). The GNWT has determined that the Recipient meets the criteria of the CPI Policy.

The Recipient was authorized by Council Motion or Resolution no. \_\_\_\_\_ dated \_\_\_\_\_ to make its application for CPI funding and enter into this Agreement.

The parties agree as follows:

**Contribution and Payment**

1. If the Recipient has:
  - a) met all of its duties and obligations under the Community Public Infrastructure funding agreement for 2023-2024,
  - b) submitted its Capital Plan for the fiscal year 2024-2025 to the GNWT, and
  - c) disclosed all sources of funding, including those received in kind, respecting the CPI,the GNWT shall pay to the Recipient the total amount of **One Million Six Hundred Forty One Thousand Seven Hundred and Fifty Dollars (1,641,750)** the "CPI Funds"), as soon as practicable after the signing of this Agreement.

2. The Recipient acknowledges and agrees that payment by the GNWT of the CPI Funds is subject to section 97 of the Financial Administration Act, S.N.W.T. 2015, c. 13 as amended, which states:

It is a condition of every contract and other agreement made by or on behalf of Government requiring an expenditure that an expenditure pursuant to the contract or agreement will be incurred only if there is a sufficient uncommitted balance in the appropriation for the department for the Government fiscal year in which the expenditure is required under the contract or agreement.

3. The Recipient shall, during the term of this Agreement, disclose, in writing, any additional sources of funding that become available to it with respect to CPI, within thirty (30) days of such funding becoming available.

#### Use of the CPI Funds and Unspent Funds

4. The Recipient shall use the CPI Funds to complete the projects set out in the Recipient's Capital Plan for the fiscal year 2024-2025 and subject to eligible use of funds outlined in the CPI Policy.
5. Any Unspent Funds, will be deposited by the Recipient, recorded into a separate and distinct account, and subject to eligible use of funds outlined in the CPI Policy.

#### Term

6. This Agreement commences on April 1, 2024 and terminates on March 31, 2025 unless terminated or amended in accordance with the provisions of this Agreement.
7. This Agreement may be amended in writing by the parties.

#### Transfer of CPI and Lands

8. The parties acknowledge that certain lands (the "Lands"), improvements and chattels, furnishings, equipment and other personal property used by the Recipient to deliver municipal programs and services (the "CPI") are located on Commissioner's lands.
9. The GNWT shall transfer to the Recipient all of the GNWT's estate and interest in CPI to the Recipient and the Recipient shall assume ownership of and responsibility for the CPI except as otherwise set out in this Agreement.
10. If the Lands may be sold by the Commissioner, the GNWT shall transfer title to the Lands to the Recipient in fee simple and the GNWT shall bear the costs of such title transfers.
11. The Recipient shall apply for one or more leases of Commissioner's land for the Lands now reserved by notation for MACA in the Commissioner's lands database known and referred to as the Land Administration System, if the Lands cannot be sold by the Commissioner.

#### Recipient's Obligations for CPI

12. The Recipient shall have care and custody of the CPI, including but not limited to, the following obligations:
  - a) operate the CPI to preserve the integrity of all structures and safeguard public access and keep structures in good repair;

- b) operate the CPI to deliver municipal programs and services to all of the residents;
- c) arrange for and pay for all electrical utilities, heating fuel, telephone and cable services, water and sewage removal, and garbage disposal as required for the CPI;
- d) arrange and pay for all mechanical, heating, electrical, gas and boiler and pressure vessel maintenance, as required for the CPI;
- e) arrange and pay for all snow and ice removal, and security and supervision for the CPI, as necessary to maintain the CPI; and
- f) insure the CPI for their full replacement cost.

#### Financial accountability and reporting

- 13. The Recipient shall keep proper accounts and records of the revenues and expenditures related to this Agreement, including all working papers and all original invoices, receipts, vouchers and proof of payment, and provide copies of them to the GNWT on request or allow the GNWT, at any reasonable hour, to carry out an audit or inspection of the accounts and records for a period of seven (7) years after the termination of this Agreement.
- 14. The Recipient shall, immediately on receipt of a written request from the GNWT, refund any monies paid to the Recipient under this Agreement for which, in the opinion of the GNWT, no satisfactory evidence has been provided by the Recipient that the monies have been expended in accordance with this Agreement.
- 15. The Recipient shall:
  - a) deposit the CPI Funds into a bank account separate from the Recipient's general operating and other bank accounts, and this separate bank account shall be used solely for the CPI Funds;
  - b) credit to the CPI Funds bank account any funds received from the disposal of any assets that are Community Public Infrastructure ("Assets") that are transferred or purchased pursuant to this Agreement; and
  - c) ensure that Assets sold are sold at fair market value.

#### Quarterly and Final Financial Reports

- 16. The Recipient shall:
  - a) on the last day of each of July 31, 2024, October 31, 2024, January 31, 2025 and April 30, 2025, submit a quarterly report in the form set out in Schedule "A", Quarterly Report, along with copies of all bank statements and other substantiating documents relevant to the expenditures made under this Agreement, to the GNWT; and
  - b) on or before 120 days after the Recipient's year end, submit to the GNWT an audited schedule of revenues and expenditures related to this Agreement, in the form, "Financial Reporting Model for NWT Municipalities" located on the MACA website at [http://www.maca.gov.nt.ca/sites/maca/files/resources/financial\\_statements\\_format.pdf](http://www.maca.gov.nt.ca/sites/maca/files/resources/financial_statements_format.pdf), and subject to any additional information required by the GNWT.

### **Additional Reporting Information**

17. The GNWT may seek additional reporting information from the Recipient concerning the performance of this Agreement and the Recipient shall not unreasonably withhold such information from the GNWT.
18. During the term of this Agreement, upon the request of the GNWT, the Recipient shall meet with the GNWT and provide information and particulars to the GNWT concerning the carrying out of the CPI.

### **Withholding or Reduction of Funds**

19. The GNWT may withhold any part of the CPI Funds for non-compliance with the requirements of *Community Public Infrastructure Funding Policy*. The GNWT may provide to the Recipient the withheld CPI Funds when the Recipient is in compliance with this Agreement.
20. The GNWT may deduct from any payment of the CPI Funds or may require repayment of:
  - a) any portion of previous payments of the CPI Funds not accounted for as required by this Agreement, and
  - b) any portion of previous payments of the CPI Funds not spent or returned to the GNWT within the time specified in this Agreement or as directed by the GNWT.

### **Confidentiality**

21. The Recipient shall ensure that any information related to the affairs of the GNWT to which the Recipient becomes aware of as a result of this Agreement is treated as confidential during and after the term of this Agreement and shall not be disclosed without the prior written approval of the GNWT.
22. The Recipient acknowledges that the GNWT may be required to release information about this Agreement in accordance with the requirements of the Access to Information and Protection of Privacy Act.
23. The Recipient acknowledges and agrees that this Agreement may be disclosed to the Legislative Assembly of the Northwest Territories through the public accounts process.

### **Liability and indemnification**

24. The GNWT, its officers, servants or agents shall not be liable to the Recipient, its administrators, successors and assigns for any direct, indirect, special, incidental, exemplary, consequential or punitive damages, or any other types of commercial damage or loss of every nature and kind attributable to the performance of this Agreement, or whether directly or indirectly as a result of any breach of this Agreement, or from any tortious acts, errors or omissions on the part of the GNWT, its officers, servants or agents.
25. The Recipient shall defend, indemnify and hold harmless the GNWT, its Ministers, officers, employees, servants and agents from and against all claims, actions, causes of action, demands, costs, losses, damages, expenses, suits or other proceedings by whomever made, brought or prosecuted in any manner based upon or related wholly or partially to the acts or omissions of the Recipient in its performance of this Agreement, except to the extent that that such losses or damages were caused by the gross negligence or wilful misconduct of the GNWT, its Ministers, officers, employees, servants or agents.

26. The Recipient shall notify the GNWT immediately of any claim, action, or other proceeding made, brought, prosecuted or threatened in writing to be brought or prosecuted that is based upon, occasioned by or in any way attributable to the use or expenditure of the CPI Funds under this Agreement.

### **Insurance**

27. The Recipient shall maintain insurance for the full replacement costs of the CPI.

28. The Recipient shall, without limiting its obligations or liabilities in this Agreement, obtain, maintain and pay for during the term of this Agreement, the following insurance with limits not less than those shown:

- a) Commercial General Liability Insurance with limits of not less than two million dollars (\$2,000,000.00) inclusive per occurrence for bodily injury, death and damage to property including loss of use of bodily part or function, or property. Such insurance shall include but not be limited to the following terms and conditions:
  - i. Blanket contractual liability;
  - ii. Personal injury liability;
  - iii. Medical payments;
  - iv. Employee as additional insured\*
  - v. Broad form property damage;
  - vi. Cross liability;
  - vii. Contingent employers liability;
  - viii. Products and completed operations liability\*
  - ix. Contractor's protective liability\* and
  - x. Non-owned automobile liability\*

\* WHERE APPLICABLE

The insurance policies in this clause shall be endorsed to show the GNWT as additional named insured and the Recipient shall provide satisfactory evidence of such insurance to the GNWT or a standing authorization to obtain the information from the Recipient's insurance provider, within thirty (30) days of the signing of this Agreement.

- b) Professional Liability Insurance with limits of not less than one million dollars (\$1,000,000.00) per claim and two million dollars (\$2,000,000.00) in the annual aggregate, to cover claims arising out of the rendering of or failure to render any professional service under this Agreement.

- c) All policies shall provide that thirty days written notice be given to the GNWT prior to any material changes or cancellations of any such policies.

### **Termination**

29. This Agreement may be terminated for any reason by either party at any time before the Recipient has spent all of the CPI Funds. In the event of such termination, the Recipient shall return to the GNWT all CPI Funds



not spent under this Agreement and provide the GNWT with an accounting of all expenditures made under this Agreement within thirty (30) days of termination.

### **Notices and Addresses**

30. In this Agreement, if the GNWT or the Recipient gives any notice, it shall be in writing and will be determined to have been received:

- a) immediately, if delivered in person;
- b) one (1) day after transmittal, if sent electronically; or
- c) ten (10) days after mailing, if sent by registered mail;

if sent to the following address:

if to the GNWT at: Bobby Bourque  
Regional Superintendent  
South Slave Region  
Municipal and Community Affairs  
BOX 127  
FORT SMITH NT X0E 0P0  
Email: bobby\_bourque@gov.nt.ca  
Fax: (867) 872-6526

if to the Recipient at: Mayor Kandis Jameson  
73 WOODLAND DRIVE  
HAY RIVER NT X0E 1G1  
Email: sao@hayriver.com  
Fax: (867) 874-3237

or to such other address or person that either party may identify by notice to the other.

### **Dispute Resolution**

31. All disputes about the interpretation and application of this Agreement shall be resolved by the Minister of Municipal and Community Affairs on behalf of the GNWT, in the Minister's sole discretion, and the Minister's decision shall be final.

### **Severability**

32. The parties intend that all provisions of this Agreement shall be fully binding and effective but if any particular provision or part of or all of one provision is found to be void or unenforceable for any reason, then that particular provision shall be deemed severed from the remainder of this Agreement and all other provisions shall remain in force.

### **General Terms and Conditions**

33. This Agreement shall be interpreted and governed by the laws of the Northwest Territories and the laws of Canada as applicable.

34. Time shall be of the essence in this Agreement.
35. The term “Recipient” includes all officers, employees, servants and agents of the Recipient, as the case requires.
36. There shall be no waiver of a breach of any term or condition of this Agreement unless the waiver is in writing signed by the party who has waived the breach and specifically sets out the breach and the agreement to waive the same. A waiver with a respect to a specific breach shall not affect any rights of the parties relating to other or future breaches.
37. This Agreement shall ensure to the benefit of and be binding upon the parties hereto, their administrators, successors, and assigns.
38. No member of the Legislative Assembly shall be permitted to obtain any share of part of this Agreement or be entitled to receive any financial benefit arising from this Agreement.
39. Words in this Agreement importing male gender include female gender and words importing the singular include the plural and vice versa.

[The remainder of this page is intentionally left blank.]

40. This Agreement may be executed by the parties in separate counterparts, each of which shall be deemed to constitute an original, and all of which together shall constitute one and the same agreement. This Agreement will be considered fully executed when both parties have executed an identical counterpart, despite all signatures not appearing on the same counterpart. This Agreement may be executed and delivered by facsimile or electronic signatures.

**IN WITNESS WHEREOF** the parties have executed this Agreement through their authorized representatives as follows:

**SIGNED** on behalf of the Government of the Northwest Territories on \_\_\_\_\_ (month) \_\_\_\_ (day), 20\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Bobby Bourque  
Regional Superintendent, South Slave Region

**SIGNED** on behalf of the Town of Hay River on \_\_\_\_\_ (month) \_\_\_\_\_ (day), 20\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Mayor Kandis Jameson

# Schedule "A"

## Quarterly Report

June 30, 2018				Legend:						
2018 - 2019		Annual Budget	CPI	Gas Tax		MACA to complete				
						Community to complete				
<b>Opening Balance - April 1</b>										
<b>add: Amounts Paid during the year</b>										
<b>Amounts Owing but not paid</b>										
<b>Interest earned</b>										
<b>less: Capital Plan Projects 2018-2019</b>	<i>CPI Budget</i>	<i>GT Budget</i>								
				-	-					
				-	-					
				-	-					
				-	-					
				-	-					
				-	-					
				-	-					
				-	-					
<b>less: Unplanned Spending</b>				-	-					
				-	-					
				-	-					
				-	-					
<b>CLOSING BALANCE AVAILABLE</b>				-	-					
<b>BANK BALANCE SHOULD BE</b>				-	-					
<b>ACTUAL BANK BALANCE</b>										
<b>ADD: INVESTMENTS</b>										
<b>SHORT/ EXCESS</b>				-	-					
Senior Administrative Officer					Date	Municipal and Community Affairs				



# REPORT TO COUNCIL

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**COMMITTEE:** FINANCE COMMITTEE      **DATE:** July 30, 2024  
**SUBJECT:** 2024 Q2 Unaudited Consolidated Statement of Operations

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**RECOMMENDATION:**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2024 Q2 unaudited consolidated Statement of Operations as recommended by the Finance Committee.**

**BACKGROUND:**

On July 25, 2024, Abena Nyarko (Director of Finance) presented an unaudited consolidated Statement of Operations to the Finance Committee. At that meeting, the Finance Committee recommended that the 2024 Q2 unaudited consolidated Statement of Operations be brought forward to the Council for approval.

The Q2 results showed an operating deficit of \$189K mainly due to increased expenditure on materials and supplies and budget spread variances. Anticipated increased funding and budget spread balancing in Q3 is expected to mitigate this deficit.

**COUNCIL POLICY / STRATEGY OR GOAL:**

Fiscal responsibility and transparency

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

**FINANCIAL IMPLICATIONS:**

Unaudited consolidated Statement of Operations is approved by Council.

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

2024-Q2 Unaudited Consolidated Statement of Operations

---

**Prepared by:**  
Abena Nyarko  
Director of Finance

**Reviewed by:**  
Glenn Smith  
Senior Administrative Officer



**2024 Unaudited Statement of Operations**

Jun-24

Row Labels	2023 Actuals	2024 Budget Total	2024 Forecast	Variance Forecast vs Budget	2024 YTD Budget	2024 YTD Actuals	Variance YTD Actuals vs Budget	Percentage of Total Budget Used
<b>Revenue</b>								
Ambulance Billings	(473,052)	(686,300)	(686,300)		(343,148)	(292,647)	50,501	43%
Fire Hall	(7,001)					(1,780)	(1,780)	0%
Franchise Fee	(339,809)	(300,000)	(300,000)		(150,000)	(159,592)	(9,592)	53%
Government Transfers For Operating	(2,805,674)	(2,596,670)	(2,807,722)	(211,052)	(661,750)	(685,508)	(23,758)	26%
Government transfers for water and sewer	(1,096,568)	(1,097,000)	(1,171,000)	(74,000)	(274,917)	(274,250)	667	25%
Grants/ Donations	(773,968)	(333,000)	(430,000)	(97,000)	(20,000)	(98,700)	(78,700)	30%
Interest Revenues	(204,883)	(105,000)	(171,000)	(66,000)	(52,500)	(108,385)	(55,885)	103%
Land Sales, Lease And Development	(688,788)	(1,934,000)	(1,907,000)	27,000	(367,880)	(411,896)	(44,016)	21%
Landfill Revenues	(181,601)	(220,000)	(220,000)		(110,000)	(113,888)	(3,888)	52%
Licenses & Permits	(117,109)	(120,500)	(120,500)		(91,750)	(88,951)	2,799	74%
Other Revenue From Own Sources	(284,247)	(186,000)	(186,000)		(93,000)	(89,606)	3,394	48%
Property Taxes	(6,854,196)	(7,395,000)	(7,395,000)		(5,529,858)	(5,523,650)	6,208	75%
Recreation Advertising	(20,931)	(26,000)	(26,000)		(5,000)		5,000	
Recreation Ice Revenues	(5,702)	(6,000)	(6,000)		(2,000)		2,000	
Recreation Other Revenues	(59,463)	(10,000)	(10,000)		(5,000)		5,000	
Recreation Program Revenues	(57,994)	(54,000)	(54,000)		(42,000)	(50,228)	(8,228)	93%
Recreation Rental Revenues	(224,511)	(219,000)	(219,000)		(126,629)	(130,836)	(4,207)	60%
Sale of Services	(74,810)	(75,000)	(75,000)		(37,506)	(39,919)	(2,413)	53%
Tourism Revenue	(14,453)	(8,000)	(8,000)		(4,002)	(10,742)	(6,740)	134%
Water And Sewer Revenues	(2,030,702)	(2,177,000)	(2,177,000)		(1,088,502)	(988,565)	99,937	45%
<b>Revenue Total</b>	<b>(16,315,462)</b>	<b>(17,548,470)</b>	<b>(17,969,522)</b>	<b>(421,052)</b>	<b>(9,005,442)</b>	<b>(9,069,144)</b>	<b>(63,702)</b>	<b>52%</b>

**Q2 Comments**

Actuals vs Budget Comments	Forecast vs Budget Comments
Due to lower than anticipated ambulance billings. Call volumes are expected to increase in Q3.	
	Mainly due to; +\$166K increase in 2024-25 MACA funding for O&M. +\$25K New Horizons for Seniors grant. +\$15K MACA funding for bookkeeping. +\$5K funding from CPRA Green Jobs Initiative for the Facility Maintainer position.
	Due to increase in 2024-25 MACA funding for water & sewer
Mainly due to; +\$25K funding for the Spirit Gala. +\$33K United Way funding for the residential fire smarting assessments. +\$14K insurance reimbursement for the wharf booth repairs.	Due to: +\$50K funding from the GNWT for the Tourism Coordinator. +\$33K funding from the United Way for the residential fire smarting assessments. +\$14K insurance reimbursement for the wharf booth repairs.
Due to higher than anticipated interest revenues.	Projected increase in interest revenues due to favorable rates.
Due to the sale of lots on Vale Island & Dean Drive.	Due to -\$60K decrease in revenues due to the termination of the ITI lease agreement. This is offset by +\$33K increase in revenues from the dredging land lease.
Budget was allocated evenly throughout the year. Revenues are expected to increase in the summer months as consumption increases.	



**2024 Unaudited Statement of Operations**

Jun-24

Row Labels	2023 Actuals	2024 Budget Total	2024 Forecast	Variance Forecast vs Budget	2024 YTD Budget	2024 YTD Actuals	Variance YTD Actuals vs Budget	Percentage of Total Budget Used
<b>Expense</b>								
Bank Charges and Interest	61,386	60,000	60,000		5,000	4,143	(857)	7%
Contracted and general services	2,460,791	2,898,473	2,962,473	64,000	1,071,689	1,037,219	(34,470)	36%
Insurance	287,488	302,000	302,000		302,000	301,078	(922)	100%
Interest on LTD	350,000	300,000	300,000		150,000	139,715	(10,285)	47%
Materials and supplies	3,497,405	4,211,503	4,412,503	201,000	1,201,837	1,401,999	200,162	33%
Mayor and council expenses	128,094	141,350	141,350		68,467	64,047	(4,420)	45%
Provision for bad debts	40,000	40,000	40,000					
Salaries, wages and benefits	5,509,116	5,492,200	5,577,200	85,000	2,696,108	2,688,882	(7,226)	49%
Utilities - electricity	950,526	1,007,000	1,077,000	70,000	503,484	565,756	62,272	56%
Utilities - fuel	649,877	805,945	805,945		402,972	451,048	48,076	56%
<b>Expense Total</b>	<b>13,934,683</b>	<b>15,258,471</b>	<b>15,678,471</b>	<b>420,000</b>	<b>6,401,557</b>	<b>6,653,888</b>	<b>252,330</b>	<b>44%</b>

**Q2 Comments**

Actuals vs Budget Comments	Forecast vs Budget Comments
	Mainly due to; +\$50K estimated cost to repair recent critical equipment failures at the arena. +\$14K estimated costs for the wharf booth repairs which is funded by the insurance company.
Mainly due to; +\$53K increase in costs as a result of the unbudgeted carbon tax costs. +\$50K increased landfill cover and compacting costs as a result of the wildfire inspection report. +\$31K increase in the sanitation collection contract cost due to its delayed implementation. +\$25K increased expenditures for the Spirit Gala. This is offset in grants & donations. +\$25K increased programing costs as a result of the New Horizons for Seniors program funding.	Mainly due to; +\$70K projected increase in costs as a result of the carbon tax. +\$75K projected increase in cover and compacting costs at the landfill as a result of the wildfire inspection report. +\$31 increased cost for the sanitation collection contract due to its delayed implementation. +\$25K increased programing costs as a result of the New Horizons for Seniors program funding
	Mainly due to; +\$15K increased casual employee cost to complete account reconciliations. This is funded by MACA. +\$38K projected increase in worker's compensation costs due to increased rates. +\$32K projected increase in costs for Recreation due to the delayed retirement of a Maintenance Operator.
Due to higher than anticipated electricity rates. Budget was allocated evenly throughout the year. Consumption is expected to decrease in the summer months.	Projected increase in electricity costs due to increased rates.
Budget was allocated evenly throughout the year. Consumption is expected to decrease in the summer months.	



**2024 Unaudited Statement of Operations**

Jun-24

Row Labels	2023 Actuals	2024 Budget Total	2024 Forecast	Variance Forecast vs Budget	2024 YTD Budget	2024 YTD Actuals	Variance YTD Actuals vs Budget	Percentage of Total Budget Used
<b>Grand Total</b>	<b>(2,380,779)</b>	<b>(2,290,000)</b>	<b>(2,291,052)</b>	<b>(1,052)</b>	<b>(2,603,885)</b>	<b>(2,415,257)</b>	<b>188,628</b>	<b>105%</b>

**Q2 Comments**

Actuals vs Budget Comments	Forecast vs Budget Comments
Overall there is an unfavorable variance of -\$188K at the end of Q2, due to higher than anticipated costs mainly from materials and supplies.	Overall the Town is expected to achieve the budgeted surplus of \$2.29M at the end of the year.





Q2-2024 Capital Spend Report

Department	Project Name	Q1 2024 Changes	Q2 2024 Changes	2024 Changes to Funding	2024 Actual Spend
Administration	Asset Management System Implementation				\$ 22,946
Administration	Computer Equipment Replacement Program		\$ 196	\$ 196	\$ 26,196
Administration	Debt Service Community Center - CPI and Donation Portion				\$ -
Administration	Online Payroll System				\$ 3,450
Administration	Virtual Server				\$ -
Land Development	Aspen Heights Subdivision Development				\$ 34,729
Land Development	Fraser Place Subdivision Development		\$ 200,000	\$ 200,000	\$ -
Protective Services	Bylaw Truck Replacement				\$ -
Protective Services	Heavy Rescue Truck Replacement				\$ -
Protective Services	Vehicle extrication tools				\$ 33,577
Recreation	Bob McMeekin Park Enhancements				\$ 20,318
Recreation	Replace Playground Fall Zones		-\$ 784		\$ -
Recreation	Riding Mower Replacements		\$ 784		\$ 40,784
Recreation	Skatepark Upgrades				\$ -
Recreation	Skating ice surface painting machine		-\$ 3,000		\$ -
Recreation	Small Capital Program - Recreation		\$ 3,000		\$ 15,999
Recreation	Vale Island Multi-Use Recreation Area	\$ 225,000		\$ 225,000	\$ 56,321
Tourism	Downtown Beautification and Accessibility Project				\$ 550
Tourism	Kayak Stations				\$ -
Tourism	Small Capital Program - Tourism and Economic Development				\$ -
Tourism	Visitor Information Way finder Signage Development				\$ 13,755
Transportation and Public Works - Other	Biomass District Heating System Study				\$ 6,184
Transportation and Public Works - Other	Cemetery Expansion - New Site				\$ -
Transportation and Public Works - Other	Fire Hall/Town Hall Demolition	\$ 75,000			\$ -
Transportation and Public Works - Other	Hazardous Waste Removal				\$ -
Transportation and Public Works - Other	Industrial Area Drainage	-\$ 100,000			\$ -
Transportation and Public Works - Other	Infrastructure Planning and Studies				\$ 48,250
Transportation and Public Works - Other	Lift Station # 3 Replacement				\$ -
Transportation and Public Works - Other	Lift Station 1 Mitigation	\$ 300,000		\$ 300,000	\$ 500
Transportation and Public Works - Other	Lift station 1 Repair	-\$ 1,800,000		-\$ 1,800,000	\$ 21,703
Transportation and Public Works - Other	Miron/ John Mapes/ Riverbend Storm and Sewer Manhole Upgrades				\$ -
Transportation and Public Works - Other	Municipal Solid Waste Facility (Phase I and II)				\$ -
Transportation and Public Works - Other	Pickup Truck Replacements		\$ 40,000	\$ 40,000	\$ -
Transportation and Public Works - Other	Pumps and Generator Replacements at Lift Stations				\$ -
Transportation and Public Works - Other	Shoreline Flood Mitigation				\$ 32,574
Transportation and Public Works - Other	Tire Recycling Program				\$ -
Transportation and Public Works - Other	Vale Island/West Channel Drainage				\$ -
Transportation and Public Works - Other	Water Treatment Plant Feasibility Study and Preliminary Design				\$ 40,753
Transportation and Public Works - Other	Small Capital				\$ 9,324
Transportation and Public Works - Other	Industrial Area Expansion- preliminary design				\$ -
Transportation and Public Works - Other	Grader Repair				\$ -
Transportation and Public Works - Roads	553 - Preliminary Drainage Plan	-\$ 25,000		-\$ 25,000	\$ -
Transportation and Public Works - Roads	Beaver Cres. Water, Sewer and Drainage Replacement				\$ -
Transportation and Public Works - Roads	Capital Drive Watermain, Sidewalk and Roadworks				\$ -
Transportation and Public Works - Roads	Industrial Drive Base Upgrade, Paving and Underground				\$ -



Q2-2024 Capital Spend Report

Department	Project Name	Q1 2024 Changes	Q2 2024 Changes	2024 Changes to Funding	2024 Actual Spend
Transportation and Public Works - Roads	Paradise Road Repair and Replacement				\$ -
Transportation and Public Works - Roads	Riverview Drive Upgrades				\$ -
		<b>-\$ 1,325,000</b>	<b>\$ 240,196</b>	<b>-\$ 1,059,804</b>	<b>\$ 427,912</b>

Unplanned Spending

Transportation and Public Works - Other	Lift Stn System Upgrade - (Incl. Stn #8)	\$ 210,000		\$ 210,000	\$ 13,256
Transportation and Public Works - Other	Vale Island Truck Fill Tank Replace	\$ 25,000		\$ 25,000	\$ 3,219
Transportation and Public Works - Other	SunDog Stantec Initial Design and Eng	\$ 1,216		\$ 1,216	\$ 1,216
Transportation and Public Works - Other	Flusher engine replacement	\$ 25,000	\$ 15,000	\$ 15,000	\$ -
Transportation and Public Works - Roads	Airport Road Repairs		\$ 100,000	\$ 100,000	\$ -
Transportation and Public Works - Other	Compactor		\$ 26,804	\$ 26,804	\$ -
Recreation	2023 Summer CAP - Porritt Dredging Exp.		\$ 13,515	\$ 13,515	\$ 13,515
Recreation	2023 Trails Project - TCT Contribution		\$ 4,200	\$ 4,200	\$ 40,300
Protective Services	Small Capital		\$ 25,000	\$ 25,000	
		<b>-\$ 1,063,784</b>	<b>\$ 424,715</b>	<b>-\$ 639,069</b>	<b>\$ 499,418</b>



# REPORT TO COUNCIL

**DEPARTMENT:** TOURISM AND ECONOMIC DEVELOPMENT      **DATE:** July 30, 2024

**SUBJECT:** TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

## RECOMMENDATION:

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of June 2024.**

## BACKGROUND:

### **Tourism & Economic Development Activity:**

- The Track and Field Territorial Championships were held on June 5, 2024. Minor support was provided by the Tourism Coordinator as needed for the event.
- The Fisherman's Wharf Opening occurred on June 15, 2024. The Tourism Coordinator did review and follow up on the facilities prior to the start to confirm it was ready.
- Significant planning was required by the Tourism Coordinator to support the National Indigenous Peoples Day on June 21, 2024. The event was held on the Aurora Rink surface. The event was well attended. A social media post by the Mayor was also issued the day before in support of the event.
- Significant planning support was provided for the Canada Day event on July 1, 2024 as well as Hay Days Festival July 2 to 7, 2024.
- We were confirmed the \$50,000 funding for the Community Tourism Coordinator grant again for 2024 and 2025. The delay was waiting for the GNWT budget to be completed prior to allocating funds.
- The Wayfinding Signs sign location applications are with the GNWT and waiting for a response. The production of the signs is complete and a contractor to install them has been secured. The original application to the GNWT was May 15, 2024.
- The Tourism Coordinator worked with the NWT Tourism Media Relation Specialist to coordinate a tour and transportation for A fishing show called Fish'n Canada. They have been shooting some episodes at the Brabant Lodge but were hoping to get some footage of Hay River as part of the episodes.
- Waiting for a response for the grant application made to the United Way for NFTI remediation and development with ITI and CANNOR as next considerations.
- The Mayor and ASAO met with interested parties about potential energy supply to the Pine Point Mine and options that may involve the Town of Hay River.
- The SAO and ASAO met with representatives from Pine Point Mine about their progress to date, future plans and areas where the Town and Mine can work



# REPORT TO COUNCIL

**DEPARTMENT:** TOURISM AND ECONOMIC DEVELOPMENT      **DATE:** July 30, 2024

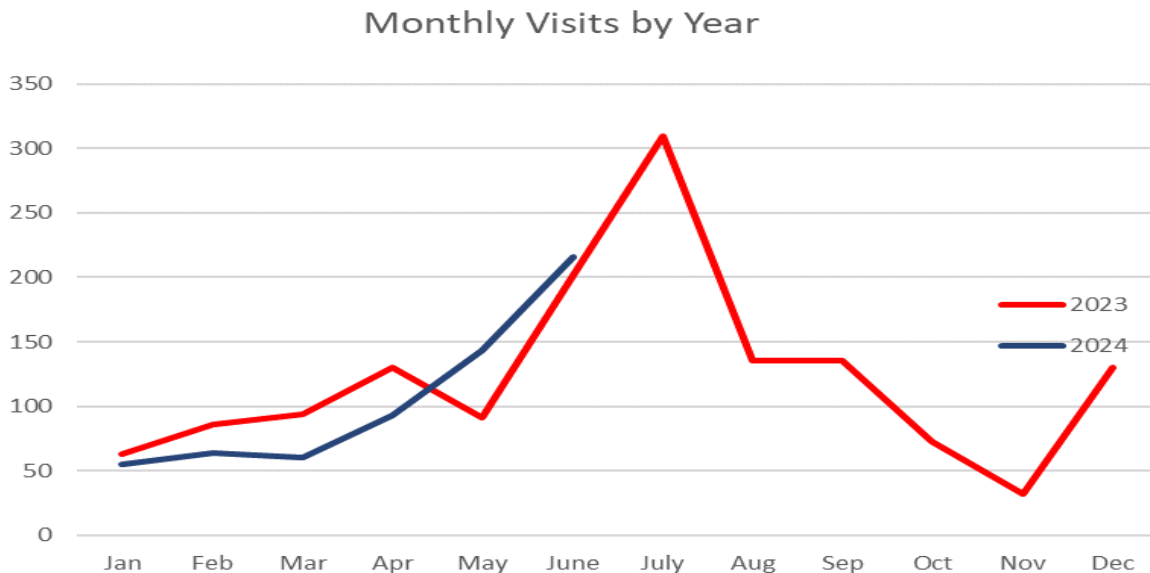
**SUBJECT:** TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

together. Future meetings were scheduled to continue progressing on areas of mutual interest.

- The ASAO and Director of Recreation and Community Services had a meeting with representatives from CANNOR and ITI about existing funding applications, future plans and funding opportunities.
- The original art as well as the art piece (Butterfly) from the Spirit awards are ready to be attached to the wall on Courtoreille at the intersection of Woodland. The delay is waiting for the building owner to repaint the side of their building. The goal is to have the art installations up by the end of this summer.
- The Tourism Coordinator supported a Global News crew that did a tour of Hay River as part of a story on the aftermath of the fires.

## Key Performance Indicators:

### Visitor Information Centre Visits



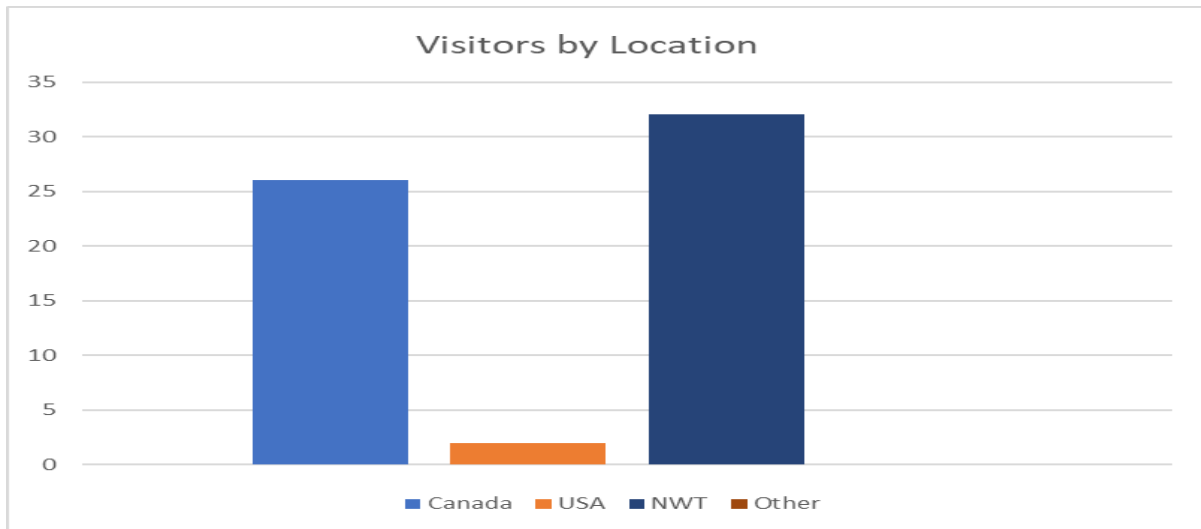
### Visitors by Location



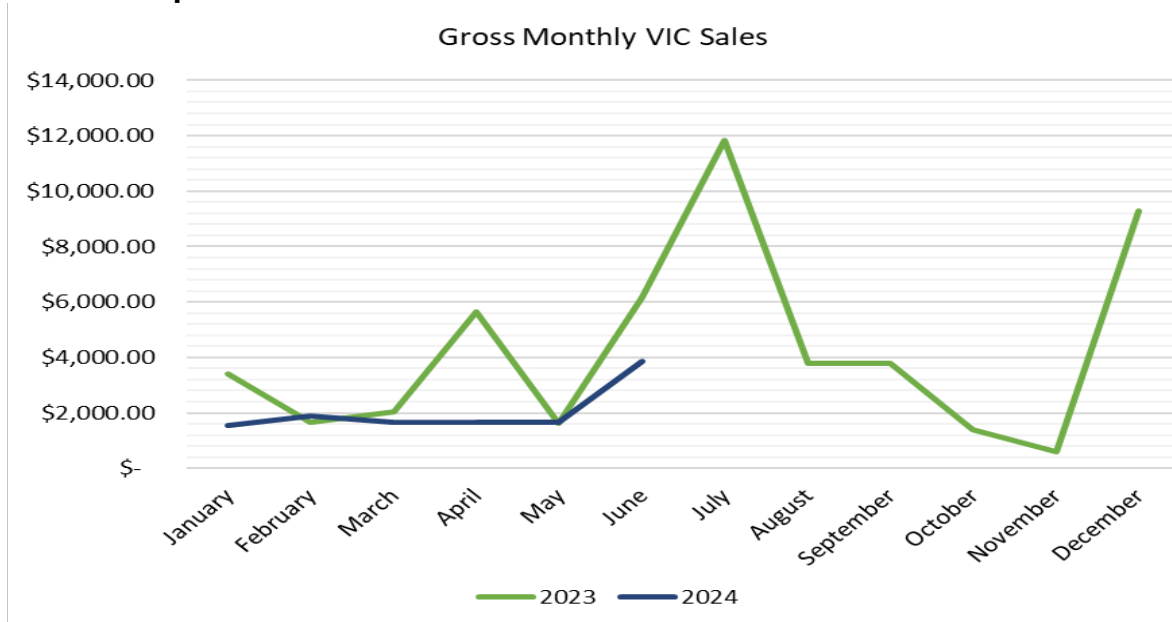
# REPORT TO COUNCIL

**DEPARTMENT:** TOURISM AND ECONOMIC DEVELOPMENT      **DATE:** July 30, 2024

**SUBJECT:** TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT



## VIC Gift Shop Sales



**COUNCIL POLICY / STRATEGY OR GOAL:**



# REPORT TO COUNCIL

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**DEPARTMENT:** TOURISM AND ECONOMIC DEVELOPMENT      **DATE:** July 30, 2024

**SUBJECT:** TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

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N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

0

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**Prepared by:**

Jill Morse  
Tourism Coordinator  
Date: July 26, 2024

**Reviewed by:**

Patrick Bergen  
ASAO  
Date: July 26, 2024



# REPORT TO COUNCIL

DEPARTMENT: PUBLIC WORKS

DATE: July 30<sup>th</sup>, 2024

SUBJECT: TENDER AWARD FOR Alaska Road Realignment

## RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER award the Alaska Road Realignment Project Tender to 851791 NWT Ltd. o/a Rowe's Construction in the amount of \$438,000.00 (excl. GST).

## BACKGROUND:

Tender PW RFT 2024-04 Alaska Road Realignment closed July 25<sup>th</sup>, 2024, and one (1) bid was submitted:

**851791 NWT Ltd. o/a Rowe's Construction - \$438,000.00 (excl. GST)**

This Tender is for the solicitation of work to complete the realignment of Alaska Road in West Channel, Hay River.

## COUNCIL POLICY / STRATEGY OR GOAL:

This tender was advertised on the Town FB page, the newspaper, and the bids & Tenders website.

## APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

-Bylaw-1574/GEN/16 Town of Hay River Purchasing Policy

## FINANCIAL IMPLICATIONS:

The Tender results are within the approved budget for the 2024 Capital Plan.

## ALTERNATIVES TO RECOMMENDATIONS:

N/A

## ATTACHMENTS:

Stantec Tender Award Recommendation – Alaska Road Realignment

Prepared by:  
Ryan MacNeil  
Civil Infrastructure Manager  
Date: July 25, 2024

Reviewed by:  
David Taylor  
Director of Public Works  
Date: July 25, 2024



**Stantec Architecture Ltd.**  
2nd Floor 4910 53 Street  
PO Box 1777  
Yellowknife NT X1A 2P4

July 25, 2024

Project/File: 144902487 07-03

**David Taylor, Director of Public Works**

Town of Hay River  
100-62 Woodland Drive  
Hay River, NT X0E 1G1

Hello David,

**Reference: 144902487 - Alaska Road Realignment - Tender Award Recommendation**

Stantec has completed our analysis of the tenders received for the Town of Hay River Alaska Road Realignment project. The tender closed at 3:00 pm on Wednesday July 17<sup>th</sup>, 2024. One bid was received, submitted by 851791 NWT Ltd. o/a Rowe's Construction. Listed below is the total contract value for the submitted bid and Stantec's pre-tender opinion of probable construction cost.

<b>Rowe's Construction</b>	\$ 438,000.00
<b>Stantec Pre-Tender OPCC</b>	\$ 529,560.00 (incl. contingency)

These numbers do not include GST and were checked for arithmetic errors. The results are detailed in the analysis appended to this letter. The tender received by the contractor included the appropriate and mandatory documents.

Stantec recommends that the Town of Hay River Alaska Road Realignment contract be awarded to 851791 NWT Ltd. o/a Rowe's Construction for a sum of **four hundred thirty-eight thousand dollars (\$438,000.000)**. If you have any questions or concerns, please contact the undersigned.

Regards,

**STANTEC ARCHITECTURE LTD.**

**Oliver Hodgins** P.Eng.  
Civil Engineer  
Phone: 867-731-0431  
Mobile: 867-444-4806  
oliver.hodgins@stantec.com

Attachment: Tender analysis for Alaska Road Realignment tender