



AGENDA

PUBLIC INPUT

1. **CALL TO ORDER**
2. **ADOPTION OF AGENDA**
3. **DECLARATION OF INTEREST**
4. **ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**
5. **ADOPTION OF MINUTES FROM PREVIOUS MEETING**
 - a. Regular Meeting of Council, May 28th – page 2-3
 - b. Special Meeting of Council – June 19th – page 4-5
6. **INFORMATION ONLY**

RCMP Monthly Policing Report for May – page 6-11
7. **ADMINISTRATIVE ENQUIRIES**
8. **NEW BUSINESS**
 - a. Public Works Monthly Report for May – page 12-20
 - b. Municipal Enforcement Monthly Report for May – page 21-24
 - c. Emergency Services Monthly Report for May – page 25-30
 - d. Tourism and Economic Development Monthly Report for May – page 31-36
 - e. Recreation and Community Services Monthly Report for May – page 37-44
 - f. Public Works Budget Reallocation – page 45-46
 - g. Fraser Place shallow Utility Installation – page 47-48
 - h. 2024 Mill Rate – page 49-54
9. **NOTICE OF MOTIONS**
10. **BYLAWS**
 - a. Bylaw 2460 – Taxation 2024 – 1st and 2nd reading – page 54-55
11. **IN CAMERA**
 - a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)
 - 2020 Financial Statements Audit – Management Letter Response
12. **ADJOURNMENT**



REGULAR MEETING MINUTES May 28th, 2024

The Regular Meeting of Council was held on Tuesday, May 28th, at 6:30pm

Present: mayor Jameson, Deputy Mayor Dohey, Councillors, Wall, Duford, Willows and Chambers

Staff: SAO – Glenn Smith, Council Administrator – Stacey Barnes, Director of Finance – Abena Nyarko (on phone)

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#24-113

MOVED BY CLLR WALL

SECONDED BY: CLLR CHAMBERS

Adding 8b) Add Cllr Bouchard to excused absence

3. DECLARATION OF INTEREST

There were no Declaration of Interest for Tuesday, May 28th

4. ADOPTION OF MINUTES

a. Regular Meeting of Council – May 14th, 2024

#24-114

MOVED BY: CLLR CHAMBERS

SECONDED BY CLLR DUFORD

CARRIED

5. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

Mayor Jameson – Great job for those involved with the lobster fest. Huge thank you!!

Cllr Wall – Track and Field next week, expecting over 900+ athletes. Thank you to all the volunteers.

6. ADMINISTRATIVE ENQUIRIES

Verbal Reports were given by SAO Glenn Smith for each department

7. INFORMATION ONLY – Council Priorities Summary for May

8. NEW BUSINESS

a. RECOMMENDATION:

#24-115

MOVED By: CLLR DUFORD

SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2022 Audited Financial Statements as recommended by the Finance Committee.

CARRIED



REGULAR MEETING MINUTES May 28th, 2024

b. RECOMMENDATION:

#24-116 **MOVED BY: CLLR CHAMBERS**
SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillors Groenewegen and Bouchard from the Regular Meeting of Council, Tuesday, May 28th, 2024

CARRIED

9. NOTICE OF MOTIONS

There was no notice of motions for the Regular Meeting of Council, May 28th, 2024

10. IN CAMERA

There was no In Camera for the Regular Meeting of Council, May 28th, 2024

11. ADJOURNMENT

#24-117 **MOVED BY: CLLR WILLOWS**

That the Regular Meeting of Council be adjourned at 7:13pm.

CARRIED

Certified Correct as Recorded on the 28th Day of May 2024

These minutes were accepted by motion #_____



SPECIAL MEETING MINUTES JUNE 19th, 2024

The Special Meeting of Council was held on Wednesday, June 19th, at 12:15pm

Present: Mayor Jameson, Deputy Mayor Dohey (phone), Councillors Duford, Willows and Bouchard

Staff: SAO – Glenn Smith, Council Administrator – Stacey Barnes, Director of Public Works – David Taylor

1. CALL TO ORDER:

This Meeting was called to order at 12:15pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#24-118

MOVED BY CLLR DUFORD

SECONDED BY: CLLR WILLOWS

3. DECLARATION OF INTEREST

There were no Declaration of Interest for Wednesday, June 19th, 2024

4. ASPHALT PATCHING TENDER AWARD

RECOMMENDATION:

#24-119

MOVED BY: CLLR DUFORD

SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER:

Awards the bid for the 2024 Asphalt Patching Services to 851791 N.W.T. LTD (Rowe's Construction) for a total purchase value of \$273,332.70 (GST inclusive).

CARRIED

5. LIGHT TRUCK TENDER AWARD

RECOMMENDATION:

#24-120

MOVED BY: CLLR BOUCHARD

SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER:

Awards the bid for the PWS Fleet Truck Replacement to Aurora Ford Sales Ltd. / Yellowknife Ford Sales Ltd. for a total purchase value of \$79,439.85 (GST inclusive).

CARRIED



SPECIAL MEETING MINUTES JUNE 19th, 2024

6. ADJOURNMENT

#24-121

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 12:21pm.

CARRIED

Certified Correct as Recorded on the 19th Day of June 2024

These minutes were accepted by motion # _____

Canada⁺



**MONTHLY
POLICING REPORT
May 2024
Hay River Detachment
“G” Division
Northwest Territories
Town of Hay River**



Royal Canadian Mounted Police Gendarmerie royale du Canada

The Hay River Detachment responded to a total of 294 calls for service during the month of May. 260 of them were within the Town of Hay River.

Annual Performance Plan (A.P.P.'S) Community Priorities

The Annual Performance Plan which follows the RCMP fiscal year requires review, below are the Community and Detachment priorities established for the previous fiscal year and the new fiscal priorities will be confirmed, starting as soon as possible, the previous years are as follows:

- Community Policing, and specifically Community and Partner Engagement with the objective of Identifying community and external partners, stakeholders and then establish and maintain engagement with the goal of information sharing and partnering in initiatives to address issues in the community.
- Traffic and Road Safety with the specific objective of enhancing road safety by targeting impaired driving.
- Harm Reduction, with the specific objective to reduce a variety of crime by targeting prolific offenders, illicit drugs, and reducing the amount of crime and harm caused by a small percentage of the population.

Sgt UNGER continually communicates with Mayor JAMESON and Council ensuring that the priorities are being actioned and ascertain if any change in approaches are required by the Hay River RCMP detachment. The Community consultation helps shape current and future Hay River Detachment annual performance plan priorities.

1 - This month the detachment addressed Community Policing – Community/Partner Engagement by:

Hay River RCMP continued with efforts to identify activities in a meaningful way. Hay River RCMP does continue to share monthly “Fast Facts newsletter” from the Centre for Youth Crime Prevention to share contacts and promote resources and activities, distribute funding initiatives, and visit youth in an effort to engage with youth.

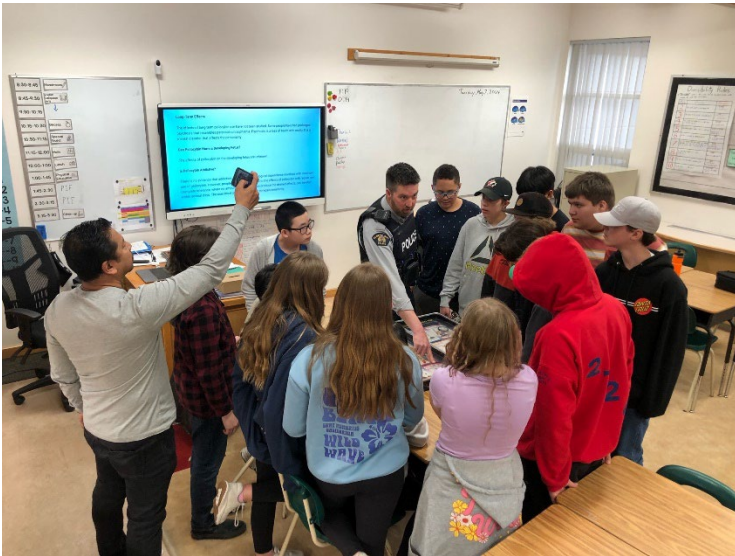
Some of RCMP’s involvement in April within our community and partner engagements, included the following:

Hay River RCMP members attended all the local schools, numerous times engaging students and staff. There was an educational drug talk with students at PA School completed by members. The RCMP members also attended the DJSS talent show. Further attending Ms. CHARLOTTE’s grade 9 class.

Hay River RCMP members also assisted with the track and field training with Ecole Boreal

Hay River RCMP members are assisting/coaching various levels of youth t-ball and softball.

The Hay River RCMP also conducted two ATV courses for members to allow the Det., to be fully trained and able to utilize the ATV's for local patrols and community events.



2 - This month the detachment addressed Traffic - Safety by:

Members conducted traffic stops throughout Hay River, Enterprise and KFN and ensuring driver safety and proper vehicle documents on hand, 20 Summary Offence Tickets were issued, many of which were issued as part of the National Initiative for Road Safety Week. There were three charges for impaired driving and 1 - 24 hr suspensions for alcohol. Impaired driving remains a concern with 8 occurrences/complaints of impaired driver's or suspected impaired driving within our community. A joint check stop with DOT, Traffic and Hay River Det., was conducted at Hwy 1 near the Alberta Border.



3 - This month the detachment addressed Harm Reduction by:

To address what causes the greatest harm in the Hay River RCMP detachment area, a Habitual Offender/Repeat Offender Management system was created in an effort to identify and monitor those who are most likely to cause the most significant amount of harm to the community. Harm reduction will tie directly into community policing as a priority, and partner engagement will be critical to successful outcomes. Patrols, including 67 patrols in Rowe's trailer park and 78 in the down town area, including the arena and library which will continue to detect and deter illicit behavior.

The Hay River RCMP has commenced a pro-active initiative to check high risk offenders, ensuring that they are abiding by their release/court-imposed conditions. This has shown positive results and led to a number of repeat offenders being held responsible for noncompliance of court orders.

The Hay River RCMP continue to ask the public's support in providing information that will help battle the sale and distribution of illegal narcotics in our communities.

Of the 55 prisoners lodged in cells at the Hay River RCMP Detachment.



OCCURRENCES	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (Not including sexual assaults)	13	75	9	251
Sexual Offences	3	9	2	22
Break and Enters (Residence & Business)	7	35	6	59
Theft of Motor Vehicle	5	17	2	24
Theft Under \$ 5000.00	12	71	6	143
Theft Over \$ 5000.00	1	1	0	4
Drugs (Possession)	0	3	0	9
Drugs (Trafficking)	5	44	4	60
Liquor Act	16	57	11	177
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a disturbance / Mischief (total)	44	255	43	626
Causing a Disturbance	14	57	8	191
Mischief - damage to property	2	26	11	67
Mischief - obstruct enjoyment	28	172	24	368
Impaired Driving	5	30	4	111
Other Complaints	99	432	70	934
Total Violations	210	1029	157	2420

Total Calls for service

294

JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral - Accepted	2	7	0	36
Victim Services Referral - Declined	6	64	14	247
Victim Services - Proactive Referral	0	1	0	12
Victim Services - Not Available	0	0	0	0
Restorative Justice Referrals	0	3	3	12
Emergency Protection Orders (Detachment Initiated)	4	11	1	9
ODARA Reports	0	5	0	25
Prisoners Held	29	161	12	320
Prisoners Escorted	2	4	-1	9
Prisoners Held non-PROS Agency	0	1	0	0
Prisoners Escorted Non-PROS Agency	0	0	0	0
Liquor Destroyed Immediately	8	33	0	127

Sgt Philip M. UNGER
 Detachment Commander, Hay River RCMP



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: June 25, 2024

SUBJECT: Public Works Monthly Report for May 2024

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for May 2024 as presented.

BACKGROUND:

Engineering and Capital Projects:

A complete list of 2024 capital projects can be found as an attachment to this document. The following are some major changes since the last monthly report:

Aspen Heights

- The Request for Expression of Interest (REOI) documents for the housing development area have been completed and are under review.
- The current REOI allows for area 1 and 2 development with no further work on layout planned at this time.
- Area 2 is the preferred phase 1 development as the sewer would serve as an interceptor for the surrounding areas.
- There is a recommendation that the development agreement should be structured so that the shallow utilities should be the responsibility of the developer to procure and install.
- A levy may have to be applied or reduce the sale price to offset the cost of installing the utilities at the depth required for future development.

Industrial Drive

- Rowe's road prep crew has arrived and begun work to prepare the grade, and base of the road for the arrival of the paving crew.
- The paving crew is expected to arrive mid-June to complete the paving portion of the Industrial Drive project, as well as deficiencies from other projects such as Beaver Cres, Riverbend, and Capital Drive.



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: June 25, 2024

SUBJECT: Public Works Monthly Report for May 2024

Capital Drive

- The agreement for replacement and compensation for the Capital Drive sidewalk, curb and gutter project from 2021 has been reached.
- Prep work has begun with the removal of several areas of sidewalk, and curb and gutter in various places on Capital Drive such as the curb and gutter across the street from the Courthouse, in front of the pharmacy, and by the post office to name a few instances.
- 3 areas have not had the sidewalk removed yet, in front of the courthouse, police station and the frontage facing Capital Drive by the post office.
- These areas have the concrete removed in sections to allow for uninterrupted access to the buildings during the preparation and pouring of the sidewalk and entrances.

- Lift Station#1 Mitigation/Repair
 - Preliminary design received by Town.
 - Second workshop with Stantec & Town representatives completed with updated design to follow.
 - Issued for Tender documents expected by end of July.
 - Estimated completion time for structure is 4-6 months. Lead time on MCC and generator, however, is approximately 1 year.

- Shoreline Mitigation Project
 - Internal review showed additional drainage was required to allow water to flow away from WPFN property into the channel.
 - Review and approval by WPFN is required for the proposed designs prior to tendering documents publicized.
 - A letter of acceptance has been received by the Town allowing for the Alaska Road berm project to move into the tendering stage of the project.
 - The Town has met with WPFN to discuss viewing the berm that stretches for WPFN territory to the Airport, with reports of maintenance required along the entire length with focus on the culverts and back-flow preventers.
 - Additional scoping of the area around the Oxbow behind West Point is required to determine the extent of the drainage and maintenance concerns that may fit within the parameters of this funding application.



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: June 25, 2024

SUBJECT: Public Works Monthly Report for May 2024

- The goal is to define the full extent of maintenance concerns that could be addressed while the contractors are in the area as there has been other funding opportunities that could support further mitigation strategies that the Town can tap into through MACA and associated organizations.
- WPFN has received partial funding to begin the planning stages of a feasibility drainage study around West Channel area. WPFN has tapped Stantec to assist with the Town's engagement.
- Water Treatment Plant Feasibility Study and Preliminary Design
 - Final geotechnical work completed. Report to follow.
 - Surveying completed.
 - Final report expected soon following as options analysis for chlorine gas alternatives, as well as a design for chlorine gas retrofit for reservoir. Project will wrap up with consultant led presentation to Council.
- Grader Repairs
 - The parts are on order and were expected last week, however there was a shipping error that has delayed the delivery of the required parts until next week.
- Public Works Fleet Truck
 - Tender closed. Recommendation to award to Council in June.

Water License Activities:

- Annual report public review complete and responses provided by Town.
- Annual spring inspection completed by ECC and the Mackenzie Valley Land & Water Board.
- Spring sampling of soil, surface water, and groundwater monitoring wells complete and sent to lab for analysis.
- Lagoon effluent sampling is ongoing during months of flow.
- Aerial survey and cut/fill volume report completed.

Public Works Operations and Maintenance

Roads and Ditches

- Asphalt patching tender posted and scheduled to close June 17th.
- Crack sealing RFQ to be posted.
- Ditch clearing – Ongoing in advance of maintenance.



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: June 25, 2024

SUBJECT: Public Works Monthly Report for May 2024

Equipment Maintenance

- Trailer mounted flusher –The total cost of the parts and labor has been forwarded after Finning was able to inspect the unit to determine the extent of the damage. The current repair cost is \$30,000 plus applicable taxes and delivery fees.
- Two options additional options as there are two suitable replacement engines to consider as there would be local service and a warranty to cover any unforeseen issues.
- Two engine options are available with the most suitable replacement costing approximately \$27,000 with installation totaling just over \$30,000.
- The above option with the replacement option is the recommended remedy for he flusher
- Case Loader repair – complete
- Seasonal fleet maintenance (8 units) – complete

Solid Waste

- Spring Curbside Clean-up – ongoing
- Ongoing depollution of end-of-life vehicles and whitegoods in preparation of steel diversion (2025).
- 8" landfill cover applied to residential and domestic waste.
- Granular added to landfill access and approach of disposal areas.

Water and Wastewater

- Wright Crescent water leak – complete (landscaping required: to be fit in where required the Town has purchased soil to begin repairs to landscaping and lawns damaged by repairs. The PWs department will begin lawn restoration with available manpower)
- Lagoon biosolid and vegetation removal - complete
- Lagoon sludge pit berm clean up – complete
- Live traps set at lagoon – 3 groundhogs captured and released outside of Town.
- Exercise and inspect hydrants – complete
- Hydrant Repair (rec) – complete
- Installation of upgraded hydrant adapters - complete

Facilities Management / Miscellaneous

- NCIP Heater Service Program to be tendered.
- Track/soccer field fence reinstatement – complete
- Courtoreille graffiti removal -complete
- Woodland traffic light base removal – complete



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: June 25, 2024

SUBJECT: Public Works Monthly Report for May 2024

- Various building repairs (eavestrough (1), facia (2))

Planning and Development

Building Inspections

- Our senior facilities maintainer is task with beginning the annual facilities inspection, currently working on Fisherman's wharf pavilion, the Rec centre with Protective services building planned for inspections and repairs.

Enforcement

- A zoning and development bylaw enforcement prioritization schedule is being developed for Council review and approval

Permitting

- The following permits were issued for the month of May, 2024:

May 3,2024	D24-018	66 Patterson	New house construction
May 3,2024	D24-019	35032 MacKenzie Rd.	Salvage for repurposing
May 6,2024	D24-020	29 Studney Drive	Demolition
May 6,2024	D24-021	6 Beaver Cressent	Single Family Home
May 7,2024	D24-022	10 Cranberry Crescent	Residential
May 10,2024	D24-023	NTPC Capital Drive	EV Charger Installation
May 10,2024	D24-024	69-102 Avenue	Temporary Office Traiiler
May 14,2024	D24-025	22 Paradise Road	Residence Rebuild (fire)
May 15,2024	D24-026 ; B24-006	262 Paradise Road	Residence Rebuild (fire)
May 21,2024	D24-027	40 Cranberry Crescent	Fence
May 23,2024	B24-007	17 Beaver Crescent	24x36 Stick Build Garage
May 24,2024	D24-D28 ; B24-008	70 Paradise Road	Empty Property / Build Foudation
May 24,2024	B24-009	27 Lakeshore Drive	Install new modular home
May 28,2024	D24-029 ; B24-010	15 Riverview Drive	Residential - relocating mechanical room to higher elevation
May 28,2024	B24-011	6 Beaver Cressent	Single Family Home
May 30,2024	DH24-030	24 Stewart Drive	Home Occupation

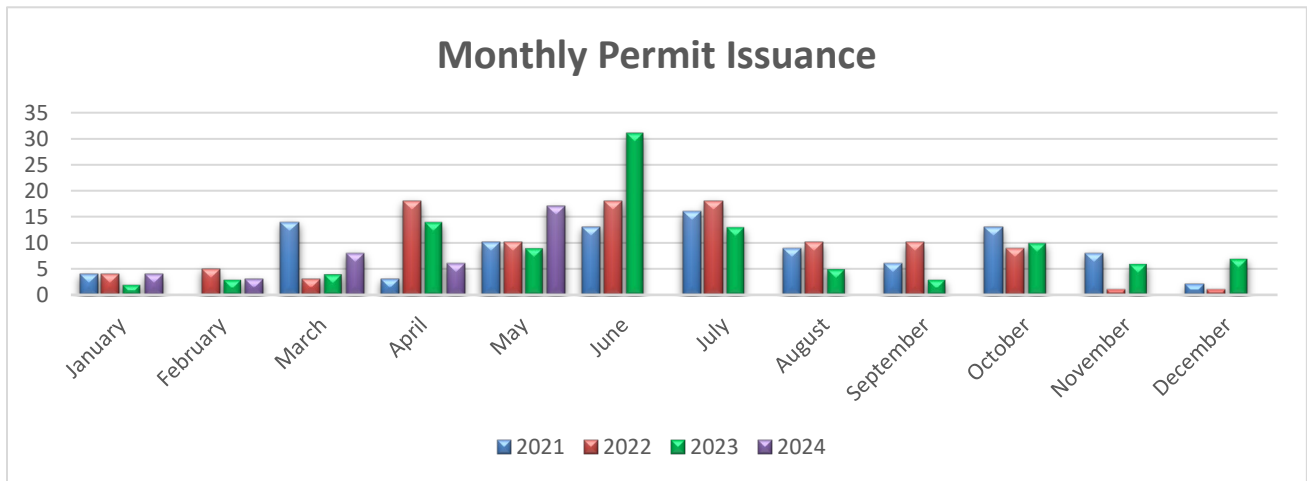


REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: June 25, 2024

SUBJECT: Public Works Monthly Report for May 2024



COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: June 25, 2024

SUBJECT: Public Works Monthly Report for May 2024

ATTACHMENTS:

Project Status Report

Prepared by:
David Taylor
Director Public Works & Services
June 7, 2024

Reviewed by:
Glenn Smith
SAO
June 7, 2024



2024 Project Status

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Administration	Asset Management System Implementation	Project kickoff has occurred through software vendor. Rec department assets to be completed first. Process workflow analysis underway	January 1, 2022	December 31, 2024	Construction	10%
Administration	Computer Equipment Replacement Program	All evergreen computers received and being deployed	January 1, 2023	December 31, 2024	Construction	85%
Administration	Debt Service Community Center - CPI and Donation Portion	Ongoing repayment for Community Center	January 1, 2023	December 31, 2024	Procurement	15%
Administration	Online Payroll System		July, 2024	December 31, 2024	Scoping	0%
Administration	Virtual Server	Agreement established with vendor. Implementation scheduled.	August 1, 2024	November 30, 2024	Scoping	5%
Land Development	Aspen Heights Subdivision Development	A development agreement with a contribution agreement to include assistance building the required lift station for the area is to be prepared to reflect of an	December 12, 2023	December 31, 2024	REOI	40%
Land Development	Fraser Place Subdivision Development	Utility installation timeline remains unknown due to the franchise agreement. Naka has issued a RFQ.	February 1, 2023	July 30, 2024	Construction	80%
Protective Services	Bylaw Truck Replacement	Truck purchased	June 1, 2023	May 31, 2024	Complete	100%
Protective Services	Heavy Rescue Truck Replacement	Tender closed and awarded. Expected arrival January 2025	June 1, 2023	January 31, 2025	Procurement	50%
Protective Services	Vehicle extrication tools					
Recreation	Bob McMeekin Park Enhancements	Sod and seeding work delayed to 2024. Hydroseeding contract in place to begin mid-June.	April 1, 2023	July 1, 2024	Construction	75%
Recreation	Replace Playground Fall Zones	To be reviewed as part of 2024 capital plan updates.	TBD	TBD	Scoping	5%
Recreation	Riding Mower Replacements	Complete	March 1, 2023	June 1, 2023	Complete	100%
Recreation	Skatepark Upgrades	Skate park committee is taking the lead in design and procurement. Delayed until 2024	January 1, 2023	July 31, 2024	Design	15%
Recreation	Small Capital Program - Recreation	GNWT Infrastructure has provided additional \$120K in funding which will be	February 1, 2023	November 30, 2024	Construction	30%
Recreation	Vale Island Multi-Use Recreation Area	Decorative streetlighting to be installed in 2024	June 1, 2023	November 30, 2024	Construction	80%
Tourism	Downtown Beautification and Accessibility Project					
Tourism	Small Capital Program - Tourism and Economic Development	Study complete. Funding application to occur in 2024, currently proceeding to	September 1, 2022	December 31, 2024	Complete	100%
Tourism	Visitor Information Way finder Signage Development	Land acquisition required before further actions. Formation of planning	June 1, 2024	November 1, 2026	Scoping	0%
Transportation and Public Works - Other	Biomass District Heating System Study	Remaining demolitions works to be completed in August 2024 due to the numerous priorities reflect the capital plan, and contractors engagement in construction projects delayed by flood and fire evacuations.	February 1, 2023	October 31, 2024	Construction	95%
Transportation and Public Works - Other	Cemetery Expansion - New Site	MACA led steel diversion regional project to occur in 2024. De-pollution of vehicles scheduled for the end of June, no schedule for shredding/bailing of	June 1, 2023	October 31, 2024	Construction	20%
Transportation and Public Works - Other	Fire Hall/Town Hall Demolition	Deferred to summer 2024	April 1, 2023	October 31, 2024	Scoping	15%
Transportation and Public Works - Other	Hazardous Waste Removal	Ongoing work throughout 2024	January 1, 2023	December 31, 2024	Scoping	0%
Transportation and Public Works - Other	Industrial Area Drainage	Preliminary design through Aspen Heights development	January 1, 2024	December 1, 2026	Design	5%
Transportation and Public Works - Other	Infrastructure Planning and Studies	The second LS1 workshop was held Friday, the Town is expecting a response to a number of questions regarding capacity, feasibility of operation during demolition and construction to be sent next week by Stantec.	January 1, 2023	December 31, 2025	Design	15%
Transportation and Public Works - Other	Lift Station # 3 Replacement	These repairs are included in the mitigation strategy for LS1 as the repairs will be conducted once the project is tendered and awarded to the successful	January 1, 2024	October 31, 2025	Design	15%
Transportation and Public Works - Other	Lift Station 1 Mitigation	Manholes resealed on Miron and John Mapes. Riverbend scheduled for 2024. Asphalt and sidewalk work in 2024.	June 1, 2023	September 1, 2024	Construction	50%



2024 Project Status

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Transportation and Public Works - Other	Lift station 1 Repair	Land acquisition required before further actions. Formation of planning committee to help with site selection.	January 1, 2023	September 1, 2027	Scoping	5%
Transportation and Public Works - Other	Miron/ John Mapes/ Riverbend Storm and Sewer Manhole Upgrades	Tender has closed and been awarded to Aurora Ford.	March 30, 2024	October 31, 2024	Procurement	50%
Transportation and Public Works - Other	Municipal Solid Waste Facility (Phase I and II)	Ongoing work throughout 2024 as needed	January 1, 2023	December 31, 2024	Procurement	0%
Transportation and Public Works - Other	Pickup Truck Replacements	Approval has been received from WPFN to encroach on land and property, the project is moving forward to the tender portion of the project with the design now being fully accepted and approved by all parties.	January 1, 2023	October 1, 2024	Procurement	40%
Transportation and Public Works - Other	Pumps and Generator Replacements at Lift Stations	Preliminary exploration of sustainable uses for shredded tires underway.	January 1, 2023	December 31, 2024	Construction	90%
Transportation and Public Works - Other	Shoreline Flood Mitigation	Drainage work underway with cleaning and inspections of the drainage system on Vale Island and in the west channel. This work is on pause during the annual spring clean-up program	April 1, 2023	November 30, 2024	Scoping	25%
Transportation and Public Works - Other	Tire Recycling Program	All aspects of study are closed, Study results and preliminary designs expect to be presented to Council in June 2024	July 1, 2022	June 30, 2024	Design	100%
Transportation and Public Works - Other	Vale Island/West Channel Drainage					
Transportation and Public Works - Other	Water Treatment Plant Feasibility Study and Preliminary Design	Design to be completed in 2024. Site remediation in 2024.	June 1, 2024	October 1, 2024	Scoping	5%
Transportation and Public Works - Other	Small Capital	Parts expected last week, a delay occurred during delivery postponing the repairs until the week of June 17	May, 2024	June, 2024	Procurement	15%
Transportation and Public Works - Other	Industrial Area Expansion- preliminary design	on hold			Cancelled	0%
Transportation and Public Works - Other	Grader Repair	Carry over from 2023, deficient items will be completed in summer 2024	June 1, 2023	October 31, 2024	Construction	95%
Transportation and Public Works - Roads	553 - Preliminary Drainage Plan	Deficiency work has begun with the removal of concrete sidewalk, curb and gutter, the concrete contractor has not returned as expected by Rowe's. Completion is expected by the end of June.	June 1, 2023	October 31, 2024	Construction	95%
Transportation and Public Works - Roads	Beaver Cres. Water, Sewer and Drainage Replacement	Preparation construction currently underway with the paving crews to arrive the second or third week of June.	June 1, 2023	June 30, 2024	Construction	75%
Transportation and Public Works - Roads	Capital Drive Watermain, Sidewalk and Roadworks	Weather has delayed the application of the hydroseeding with the expected completion date remaining as July 31, 2024	June 1, 2023	July 31, 2024	Construction	25%
Transportation and Public Works - Roads	Industrial Drive Base Upgrade, Paving and Underground	Deficiency work completion is expected to be completed after Industrial Drive paving with prep crews proceeding their work.	July 1, 2023	June 30, 2024	Construction	97%
Transportation and Public Works - Roads	Paradise Road Repair and Replacement					
Transportation and Public Works - Roads	Riverview Drive Upgrades	Deficiency work completion is expected to be completed after Industrial Drive paving with prep crews proceeding their work.	July 1, 2023	June 30, 2024	Construction	97%

REPORT TO COUNCIL



DEPARTMENT: PROTECTIVE SERVICES

DATE: June 25th, 2024

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for May 2024 as presented.

BACKGROUND:

Monthly Enforcement Priorities	
Priorities	Description
1. Unsightly Properties	Engagement and Enforcement
2. Animal Control	Patrols and Enforcement
3. Public Behaviour	Patrols and Enforcement

Monthly Stat Summary	
Unsightly	54
Animal Control	17
Traffic	11
Other	8

Unsightly engagement with residents was done in conjunction with the town clean up. This was done to help make clean-up costs more affordable. Letters were sent to residents as an initial engagement. Many properties that received the letter, took advantage of the town clean up. An assessment of how many didn't, will be done once the town crews have finished around town. Residents are always encouraged to keep their properties clean and tidy to help beautify the town and reduce any unnecessary fire load on their property.

Animal activity has been slightly lower than last month. Individuals have been instructed on how to properly report incidents, which has helped protective services engage with owners and help reduce occurrences. This has made responding and engaging to certain areas more productive. Tickets and warnings have been issued this month to owners who have been noncompliant.

Engagement with businesses has continued to get compliance in renewing their business licence. For those that have not renewed by the end of the month, they will be receiving a phone call to see if they are continuing to operate in town, and if not, they will be removed from the business licence registry. For those home occupation businesses that did not renew, they will be required to get new business development permits to operate again.

The Protective Services Department continues to patrol the downtown core area, to help enforce the Public Behavior Bylaw and ensure traffic compliance. The PSS continues engaging

REPORT TO COUNCIL



DEPARTMENT: PROTECTIVE SERVICES

DATE: June 25th, 2024

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

with individuals while on patrols, in conjunction with RCMP assistance and presence, which helps ensure a safer downtown environment.

School Safety

The Protective Services Specialist continues monitoring and patrolling the school zones during peak times to ensure motorists drive carefully. Drivers are also reminded to drive with due care during after-school hours when consistent warm weather brings higher playground activity with children. Active patrols continue to prove helpful in keeping drivers complacent with speed limits.

Upcoming Goals and Priorities

The Protective Services Specialist will make a minor change to next month's enforcement priorities by engaging with unsightly property owners that did not take advantage of the spring cleanup and engaging with businesses that did not renew their business licence that are still operating in town. Animal Control enforcement and downtown patrols will continue.

Emergency Services

The Protective Services Specialist was acting Fire Chief while he was away on leave. During that time the PSS was also responsible for responding as Incident command to emergency calls as well as coordinating all resources.

COUNCIL POLICY / STRATEGY OR GOAL:

Strategy:

Goal:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

All applicable Bylaws and Territorial Legislation

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

REPORT TO COUNCIL



DEPARTMENT: PROTECTIVE SERVICES

DATE: June 25th, 2024

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

ATTACHMENTS:					
OFFENCE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	VERBAL OR VISUAL WARNING	WRITTEN WARNING ENFORCEMENT	FINES ENFORCEMENT
Animal Control Bylaw					
Animal Abuse/Welfare	8	6	2	0	0
Barking Dogs	1	1	0	0	0
Dog Attack	6	4	1	1	0
Dog Bites	1	0	0	0	1
Loose Cat/Dog	68	29	21	7	11
Sled Dog Complaints	1	1	0	0	0
Miscellaneous	10	5	4	0	1
Business License					
No Business License	1	1	0	0	0
Operating business not as permitted	1	1	0	0	0
Traffic Bylaw					
Vehicle/Trailer Parking	26	8	10	4	4
ATV/Snow Machine	2	1	1	0	0
Fail to Stop (Sign or Light)	1	0	1	0	0
Distracted Driving	1	0	0	0	1
Drive w/o lights during low visibility	0	0	0	0	0
Speeding	3	2	1	0	0
Speeding (School/Construct/Industrial)	0	0	0	0	0
Unightly Bylaw					
Overgrown Trees	0	0	0	0	0
Long Grass & Weeds	0	0	0	0	0
Garbage	6	1	3	2	0
Miscellaneous	51	1	49	1	0
Fire Prevention Bylaw					
Burning without permit	4	1	3	0	0
Miscellaneous	4	3	1	0	0
Public Behavior Bylaw					
Miscellaneous	2	2	0	0	0
Littering	1	0	1	0	0
Public Intoxication	0	0	0	0	0
Loitering	8	1	7	0	0
TOTAL	228	71	123	15	18

REPORT TO COUNCIL



DEPARTMENT: PROTECTIVE SERVICES

DATE: June 25th, 2024

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Prepared by:

Jonathan Wallington
Protective Services Specialist
Date: June 6, 2024

Reviewed By:

Travis Wright
Director Protective Services
Date: June 6, 2024



REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: June 25th, 2024

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for May 2024 as presented.

BACKGROUND:

Summary:

Protective Services Monthly Priorities	
Priority	Description
1. Staffing	Deputy Chief Job Competition
2. Wildfire Response Training	Wildland Urban Interface Crew Member Course.
3. HRFD Pay Structure	Pay Structure/Policy Development

Monthly Stat Summary	
EMS Calls	41
False Alarms	4
Fires	1
Rescue	2

We concluded spring break up on May 5th. This year we did not see a typical break up, we had low water levels throughout the event and had more of a melt out then the break up we are used to. We quickly transitioned to wildfire season with a response out to the Patterson saw mill on May 10th. There were high winds that kicked up the fire in the saw dust pile initially and spread across a large area. The department was able to get the fire out after a 7 hour fire fight and help from local contractors like Keiths water service and moonlight contracting.

During the month of May we had an emphasis on the Hay River FireSmart Program. We started conducting free home assessments to identify risks in each property that property owners could address. Residents can take advantage of the community curbside clean up program running through the beginning of June to dispose of yard waste.



REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: June 25th, 2024

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

The Director of Protective Services has been organizing a wildland urban interface course crew member course that has been offered out to other fire departments and related government departments such as ECC forestry and the Office of the Fire Marshal. We are working with the Alberta WUI program to pilot this program in the NWT for the first time. We are also coordinating with the Salvation Army to provide emergency food services training for local volunteers for future Hay River emergencies or evacuee hosting scenarios.

The Assistant Director/Deputy Chief position went out to competition in May. We are currently working through the process and hoping to have a start date for the position of July 1st. The position will be focused on managing fire/EMS operations, the equipment maintenance program, and bylaw enforcement. This position will also provide coverage for the Director in any absence.

For emergency services training meetings, we trained members in medical scenarios, ropes and repelling, hydrant operations, and fire scene set up. We also had 13 out of 25 total students take part in the WUI crew member course. In this course they learned about structural protection and different urban interface response operations which we practiced on multiple houses on Cranberry Crescent.



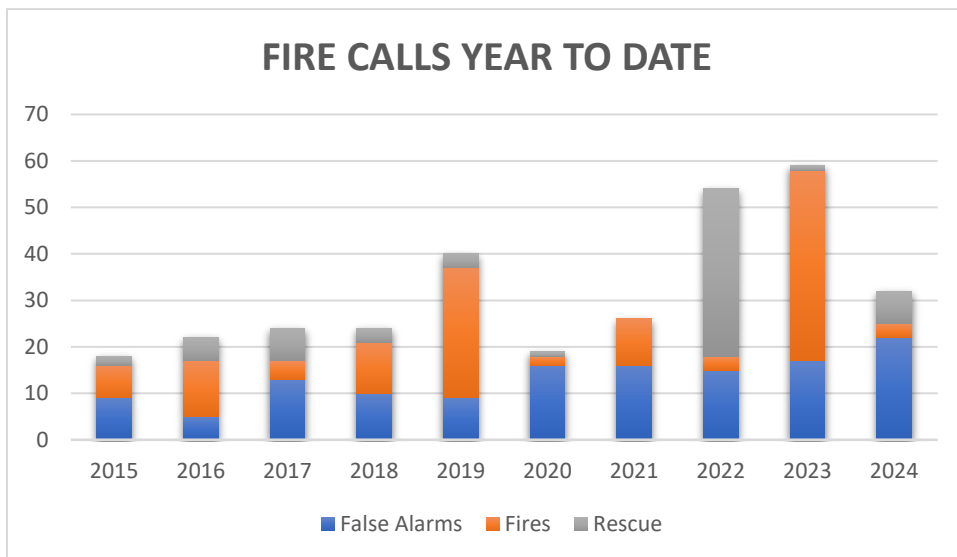
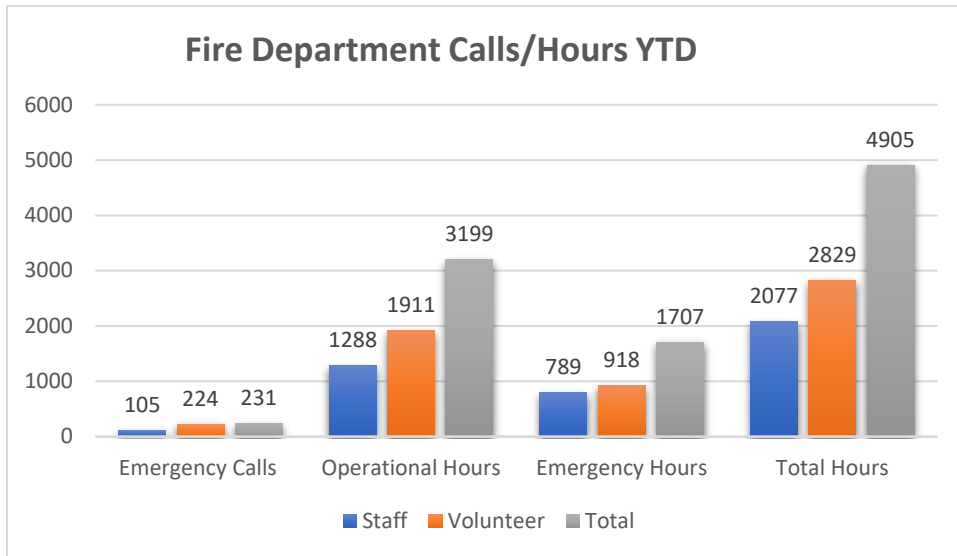
REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: June 25th, 2024

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

STATISTICS



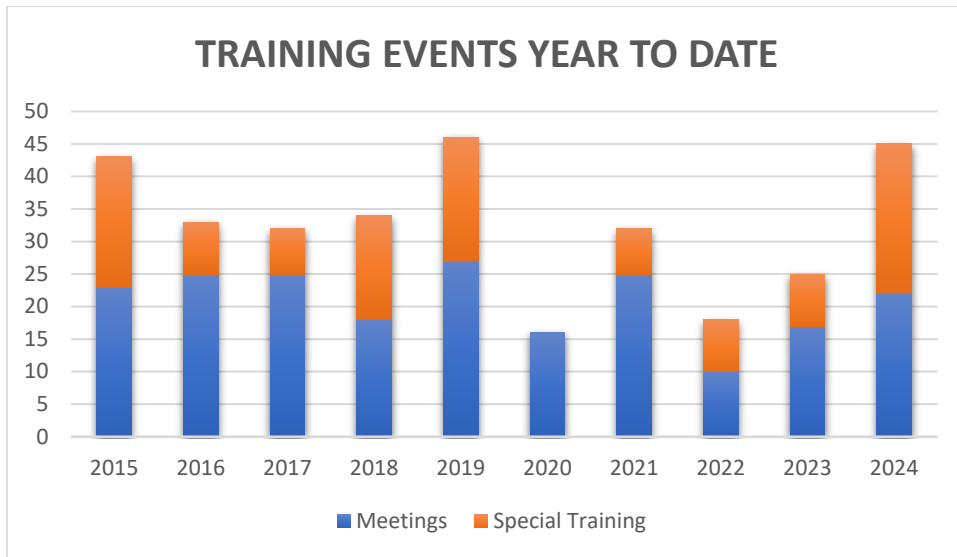
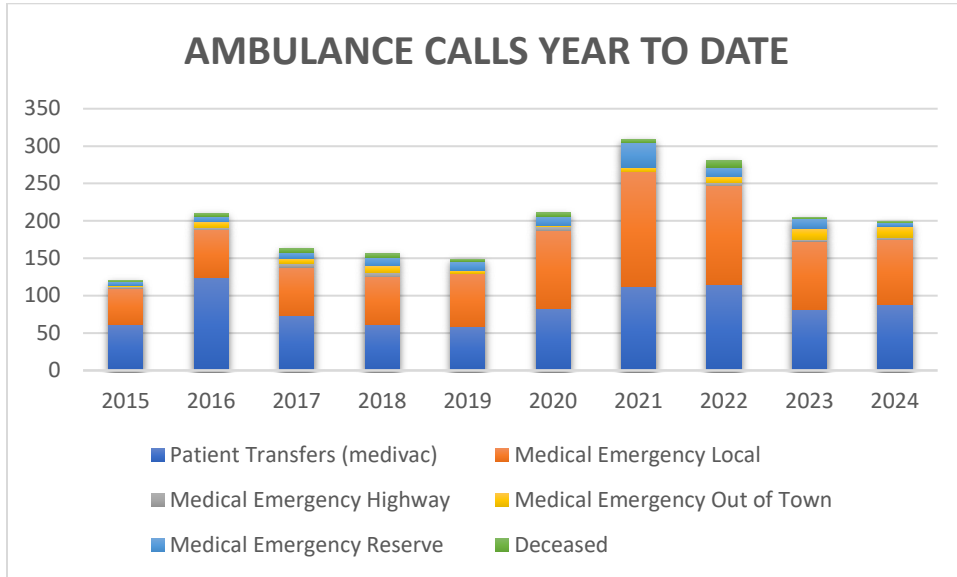


REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: June 25th, 2024

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT



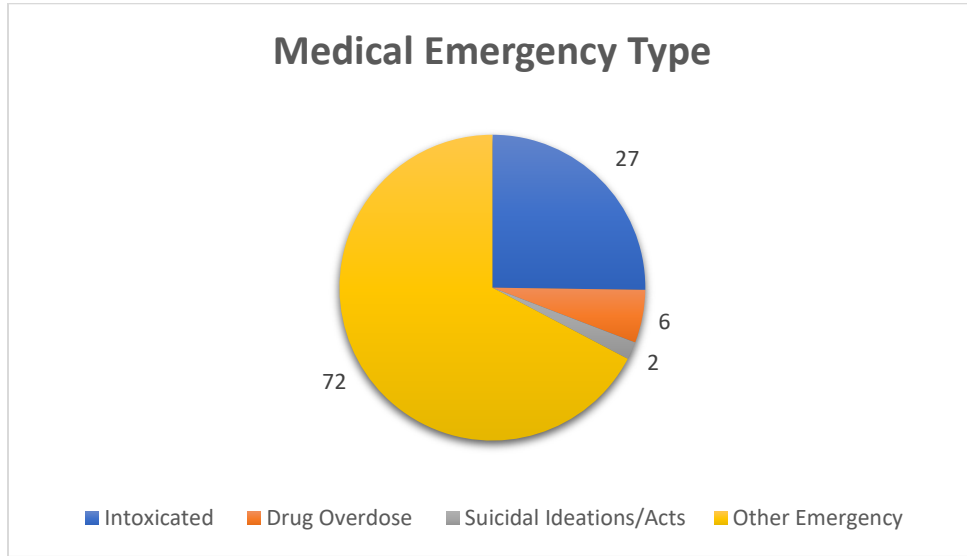


REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: June 25th, 2024

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT



MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A



REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: June 25th, 2024

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

ATTACHMENTS:

None

Prepared by:

Travis Wright

Director Protective Services/Fire Chief

Date: June 6th, 2024

Reviewed By:

Glenn Smith

Senior Administrative Officer

Date: June 6th, 2024



REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: June 25, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of May 2024.

BACKGROUND:

Tourism & Economic Development Activity:

- The Wayfinding Signs sign location applications are with the GNWT. The production of the signs is underway and a contractor to install them has been secured.
- The Tourism Coordinator has been providing oversight and support for the upcoming National Indigenous Peoples Day, Canada Multicultural Day, Canada Day and Hay Days which all occur between June 21, 2024, and July 7, 2024
- A fishing show called Fish'n Canada are shooting some episodes at the Brabant Lodge but were hoping to get some footage of Hay River as part of the episodes. The Tourism Coordinator has been working with the NWT Tourism Media Relation Specialist to coordinate a tour and transportation.
- Waiting for a response for the grant application made to the United Way for NFTI remediation and development with ITI and CANNOR as next considerations.
- Did an onsite review of the NFTI site to assess the condition of the open spaces and structures. This will assist in potential future uses.
- Met with Arctic Energy Alliance to identify any synergies in building a net-zero Town Hall and their future leasing considerations.
- The Town was asked to put a formal grant application in based on the Expression of Interest previously submitted to CANNOR for the golf course site upgrades.
- Had a meeting with the new Supply Chain person for the federal government based in Yellowknife. This is a new role and is still in the fact gathering stage but I did indicate our interest as a stakeholder.

Upcoming Events:

- Track and Field Territorial Championships June 5, 2024
- Fisherman's Wharf Opening June 15, 2024
- National Indigenous Peoples Day June 21, 2024
- Canada Multicultural Day June 27, 2024



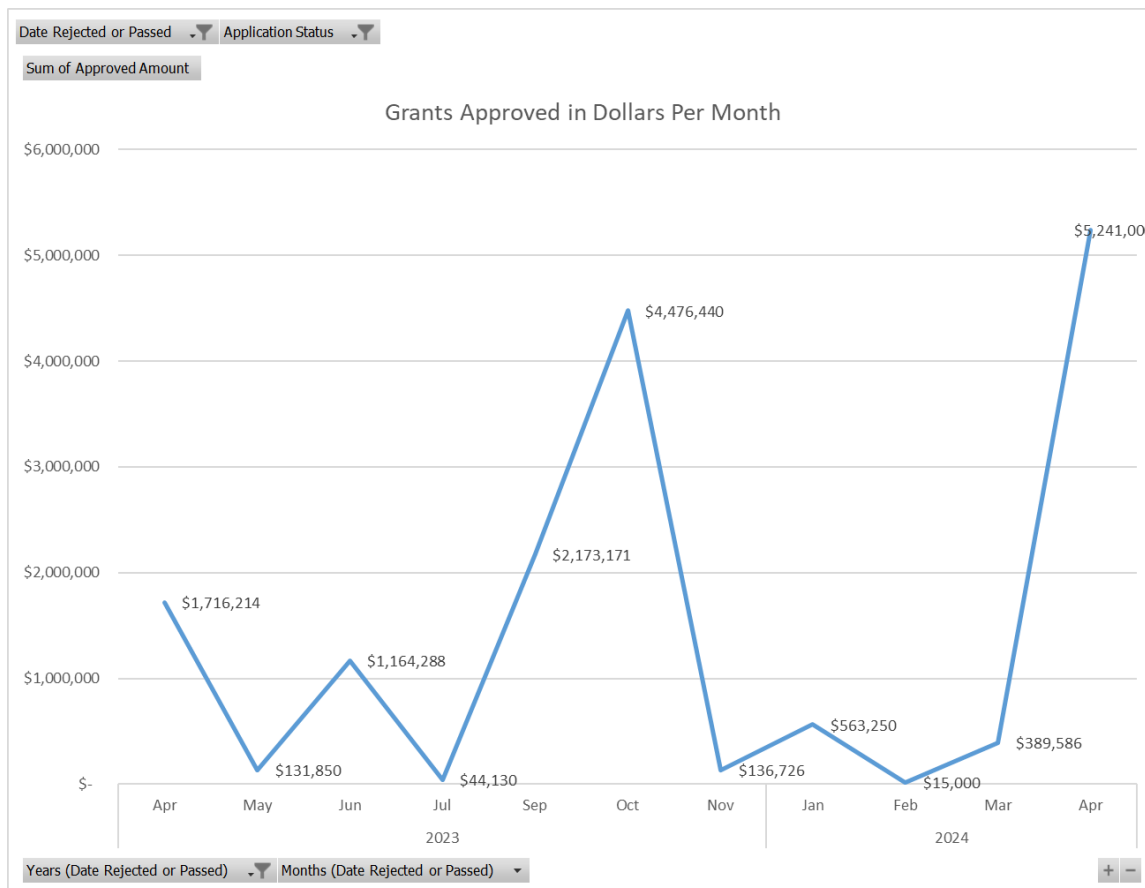
REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: June 25, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

- Canada Day July 1, 2024
- Hay Days Festival July 2 to 7, 2024

Grant Reporting:

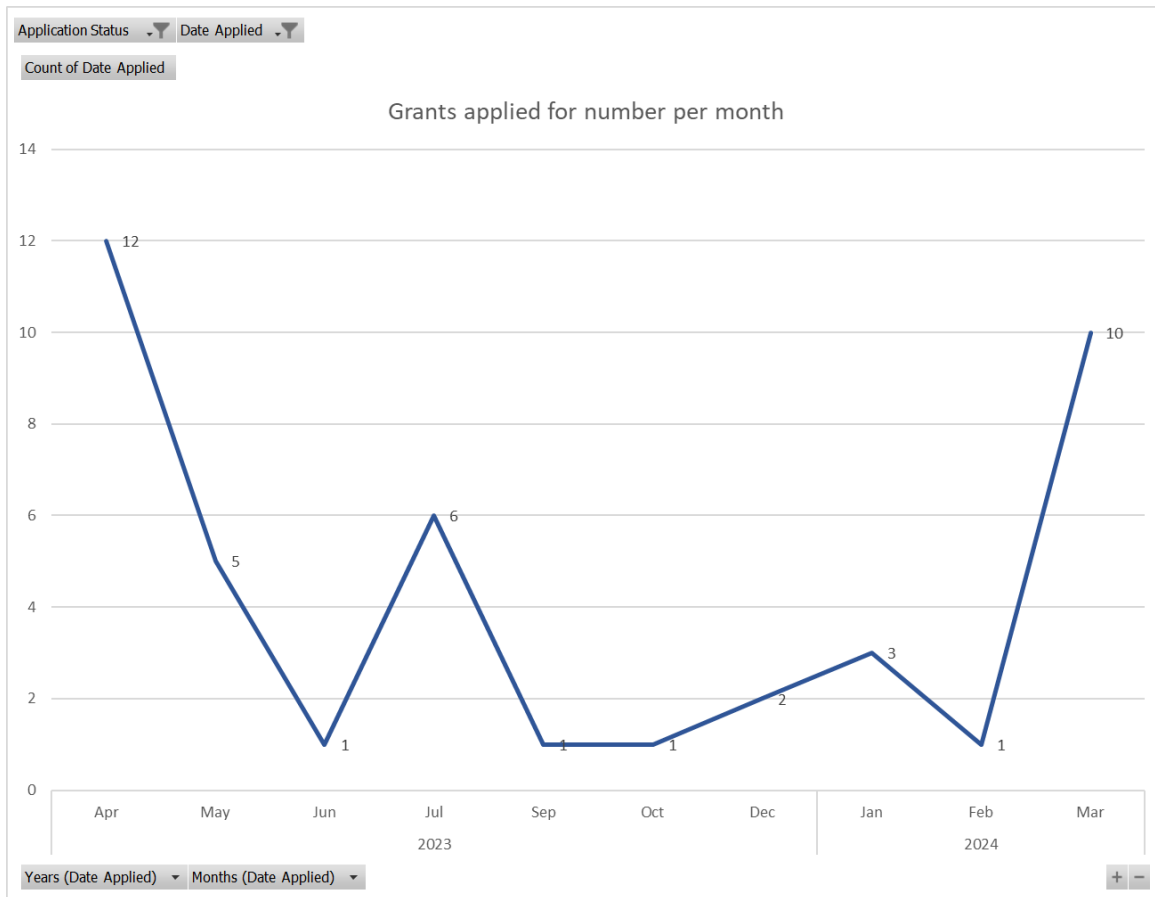




REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** June 25, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT





REPORT TO COUNCIL

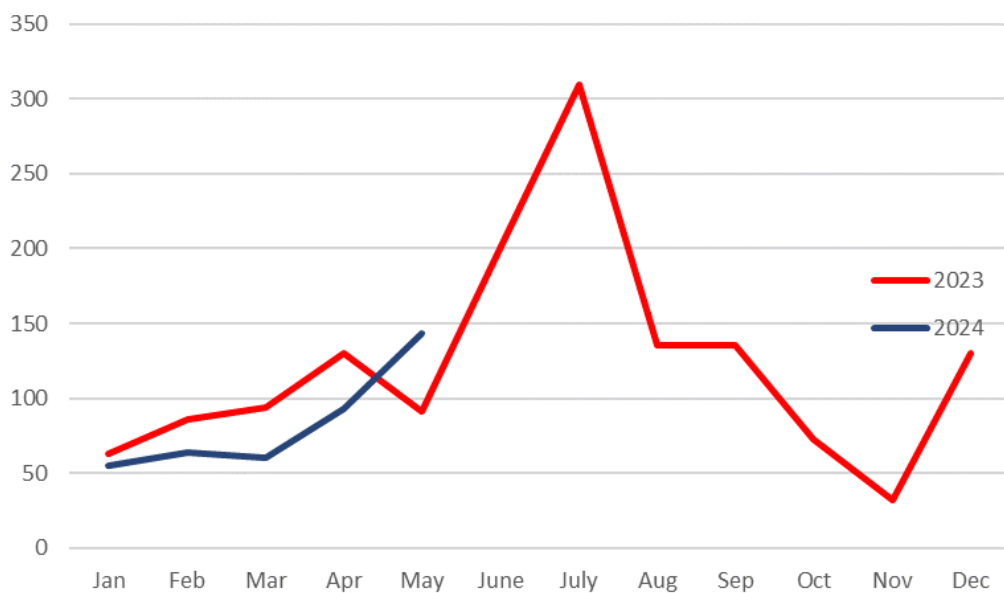
DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: June 25, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

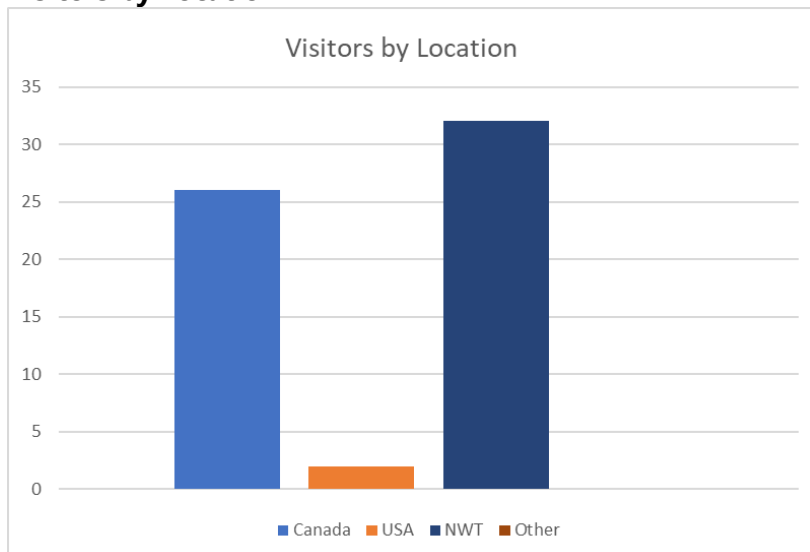
Key Performance Indicators:

Visitor Information Centre Visits

Monthly Visits by Year



Visitors by Location



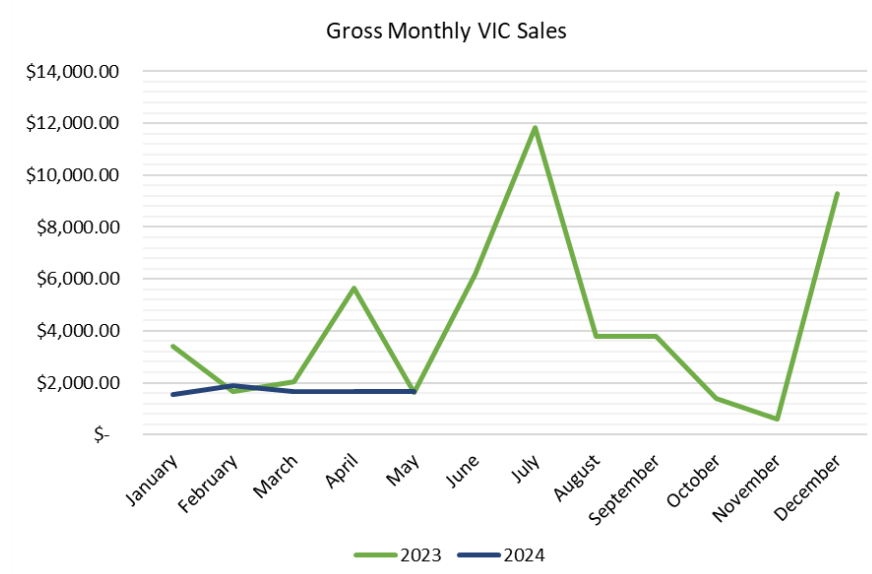


REPORT TO COUNCIL

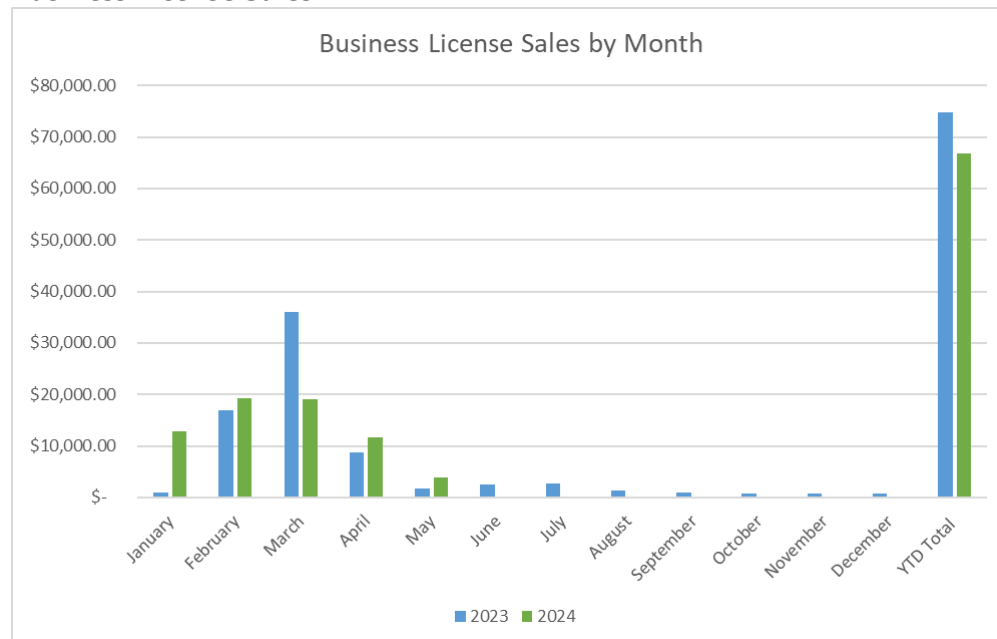
DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** June 25, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

VIC Gift Shop Sales



Business License Sales





REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** June 25, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Jill Morse
Tourism Coordinator
Date: June 11, 2024

Reviewed by:

Patrick Bergen
ASAO
Date: June 11, 2024



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: June 25th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for May 2024 as presented.

BACKGROUND:

Recreational Programming

Youth Programming

After School Club: After School Club is fully funded through the Child and Youth Resiliency grant and the Youth Contributions grant from Municipal and Community Affairs. Registered attendance remained the same this month with the program running at 100% capacity on a weekly basis.

Youth Softball Clinic: The Town of Hay River Department of Recreation partnered with NWT Softball to offer a Youth Softball Clinic from May 4th to 7th. This clinic was offered to youth ages 6 – 15 and was facilitated by 2 coaches from NWT Softball and several local volunteers. Fort-seven (47) youth registered for this clinic. This clinic was funded by Canadian Tire Jumpstart.

Track and Field Prep: The Track and Field Prep program returned this month, led by Department of Recreation staff. Youth ages 9 – 12 trained for a variety of track events twice weekly throughout the month of May. Twenty-one (21) youth participated in this program, which was funded by Canadian Tire Jumpstart.

Youth Dodgeball League: Youth Dodgeball League began this month, in response to interest shown during the April Youth Dodgeball Clinic. Youth Dodgeball League takes place weekly on Friday afternoons, facilitated by Department of Recreation staff. Twenty (28) youth are registered for this league. The league will continue throughout the month of June.

Fitness Programming

Regular fitness programming continued this month, with 7 instructor-led fitness classes.

Attendance at fitness programming increased this month with a total of 118 participants, compared to the month of April, which saw a total of 85 participants. Fitness programming attendance is expected to decrease in the spring and summer months with the return of warmer weather as community members often prefer to spend more time outdoors.

Multi-sport Drop In Programming:



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** June 25th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Indoor soccer, basketball, ball hockey, badminton and pickleball are offered daily in Aurora Ford Arena and the Hay River Curling Club. Youth ages 5-12 are supervised by a staff member between 3:30 and 5:30pm. Participants make use of a wide variety of sports equipment.

Sport Sampler Program: This program was introduced in April for youth ages 8-12, allowing participants to try a variety of sports and receive basic instruction from Recreation Programming staff. Program registration was 70% of max capacity, but actual attendance at the program was approximately 40%. This program is currently being re-evaluated.

Adult Racquet Sports Leagues: Adult Recreational Racquet Sports Leagues returned in April. A total of 16 adults registered for the doubles pickleball league, 6 registered for the doubles badminton league and 8 registered for the singles badminton league. The league will run until the end of June 2024.

Community Programming

Community Group Litter Pickup Campaign: Community groups completed clean up at all the 13 available locations before the May 31st deadline. Reporting and photos were submitted, ensuring that all volunteer groups will receive Registered groups will receive \$500 for each assigned location.

ParticipACTION Community Challenge Grant: This challenge is a national initiative that encourages communities to get active in hopes of winning a grand prize of \$100,000. Hay River won the territorial prize of \$15,000 in 2021 and 2023 and is aiming for the grand prize this year! Hay River currently sits in first place, with 49 community organizations registered. The Programming Department is facilitating several events in order to encourage community members to get active: free noon hour lane swims, free after school multi-sport, free open swim, free fitness classes, weekly programming at playgrounds in the community and various weekly seniors programs.

Mother's Day Planter Workshop: Roots and Ruminants in Fort Smith was contracted to facilitate a planter workshop for registered community members for Mother's Day. A total of 10 community members participated in this event, which was funded in part by the Government of Canada's New Horizons for Seniors Program.

Community Garage Sale: The Hay River Community Garage Sale was introduced this May, where community residents were encouraged to register with the Town of Hay River Department of Recreation and then host garage sales on May 25th. A map showing the location of all registered garage sales was created and distributed to community members. A total of 11 garage sales were registered for this event, which received positive feedback from the community.

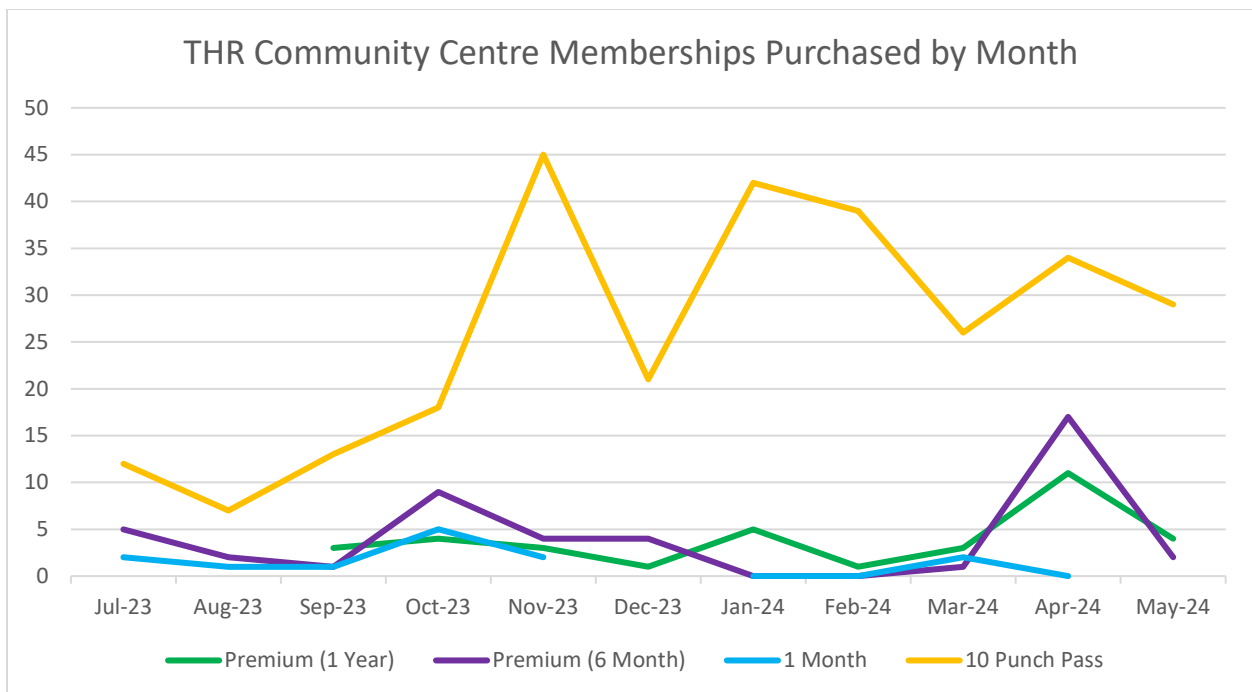
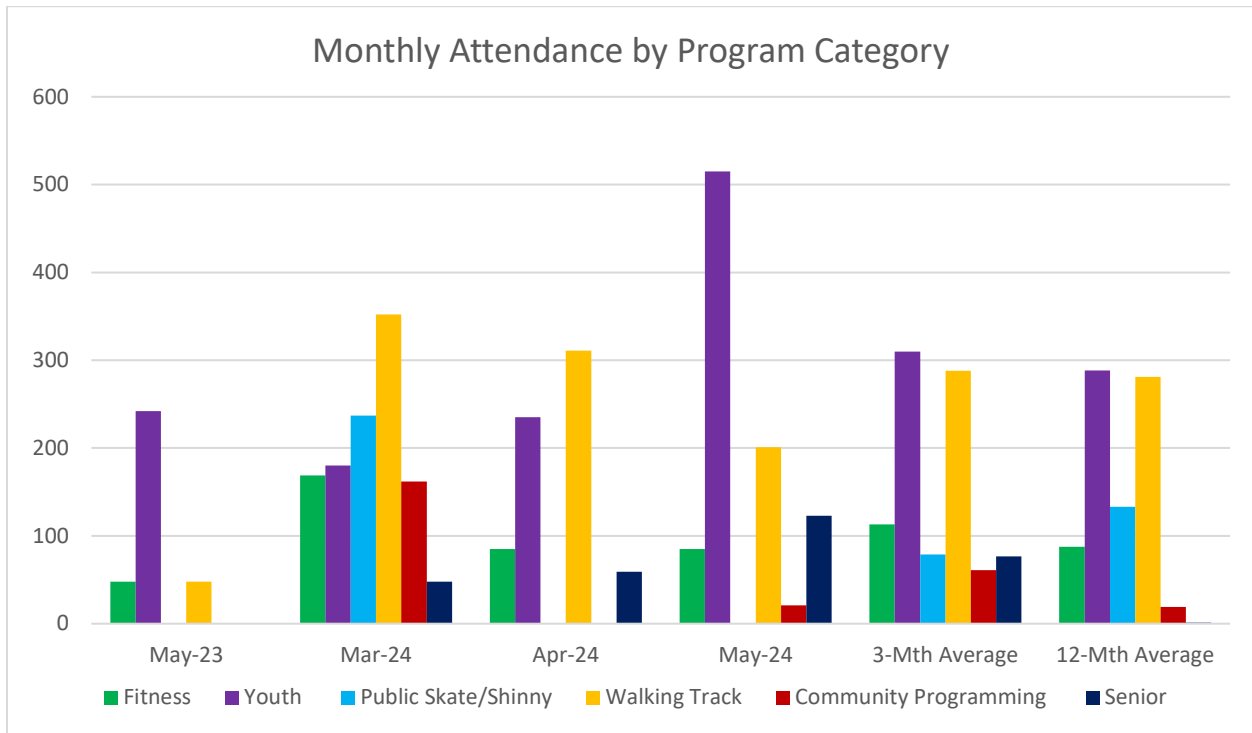


REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: June 25th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Recreation Programming Statistics

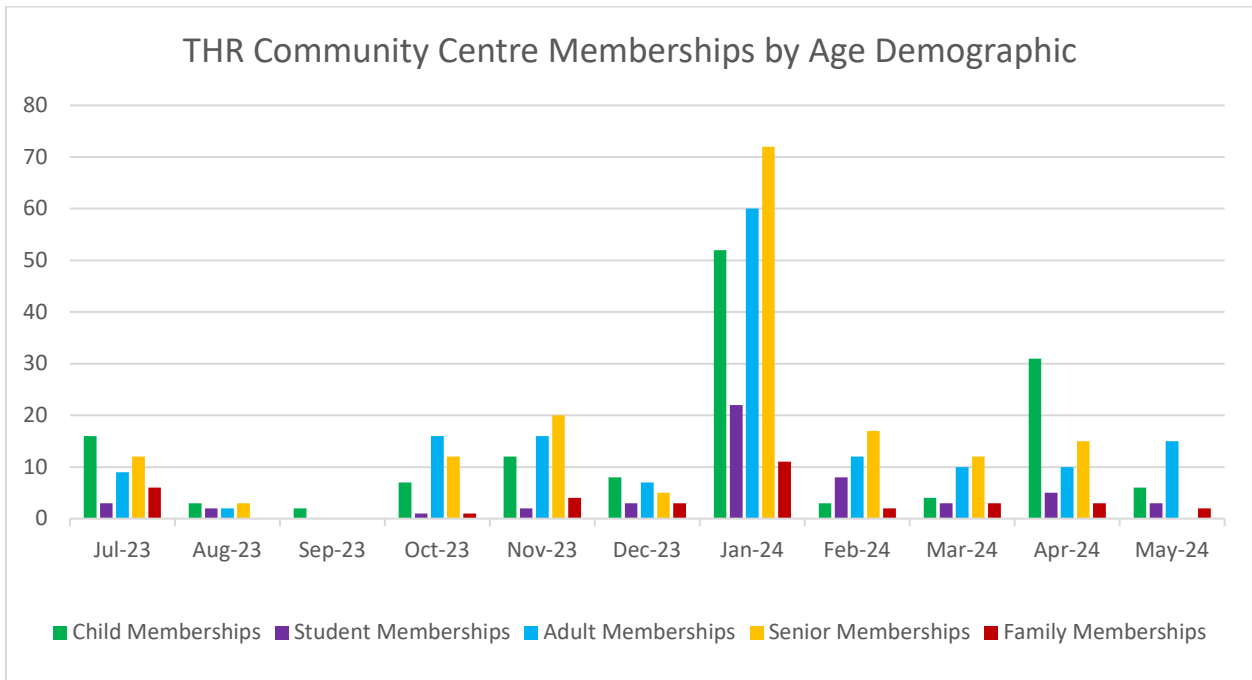




REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** June 25th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Aquatics

General

The pool continues to operate smoothly with little to no disruption to regular programming. The hot tub jets are still offline due to a pump motor failure in January. A replacement pump was received in May, but it was sent by to the manufacturer because it was not the correct model. The original motor was also shipped at the contractor’s cost. It’s expected to be several weeks before the new one is ready to be shipped back from Alberta.

The Town’s Aquatics Supervisor attended the Alberta Association of Recreation Facilities Personnel (AARFP) annual conference in Lethbridge on April 21-23. He participated in sessions on Pool Filtration, Water Quality, Chemical Controller operation, and Aquatic Programming. The conference also provides opportunities to strengthen relationships with Recreation professionals from Alberta and the NWT.

The Aquatics Supervisor also travelled to Montreal to attend the Canadian Parks and Recreation Association (CPRA) AGM and conference, as the representative from the NWT. Discussions revolved around reduced Federal funding for the Recreation Sector as well as the increased use of recreation facilities and staff during natural disasters.



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** June 25th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Staffing

The Don Stewart Aquatic Centre currently has 11 staff including 2 full time Senior Lifeguards, a summer term full time lifeguard, 5 part-time casual Lifeguards and 3 assistant lifeguards.

Senior Lifeguard and Full-time Lifeguard job postings were advertised on the Town website and social media pages, as well as the National Lifesaving Society and Alberta Association of Recreation Facility Personnel web pages. The Town has received 4 resumes to be reviewed as soon as possible for potential new hires.

Lifesaving Society National Lifeguard Training: The Aquatics Supervisor delivered Intermediate First Aid and Bronze Medallion training in May and early June. There were 6 local participants and 3 Fort Resolution employees registered for each of these courses. The next course (Bronze Cross) will be offered June 14-16 and a National Lifeguard course is planned for early July.

Most participants are interested in becoming lifeguards, which should help ensure a full compliment of staff in the fall and winter.

Attendance

May attendance (1527) was higher than both April 2024 (1331) and March 2024 (1453). It was also higher than May 2023 (975) although the evacuation last year contributed to those lower numbers. May showed a gradual increase in attendance each week as the month progressed with weekly numbers as follows (247, 334, 360, 365, 266).

- Open swims on Friday afternoons and on weekends continue to be our busiest swims with close to 30 swimmers and were comparable to those swims in March and April.
- Aquafit occurs every Thursday morning and continues to be popular although attendance has dropped slightly since Easter weekend, with an average of 7 participants regularly attending compared to 11 participants on average in previous months.
- The Swim Team practices twice weekly with an average of 12 swimmers regularly attending. They have 2 coaches, and the Aquatic Supervisor assists with coaching as needed once to twice per month.

Community group and special event pool rentals this month:

- Growing Together – 3 visits
- Aboriginal Headstart – 4 visits
- Princess Alexandra School – 12 visits
- Ecole Boreale – 2 visits
- Birthday parties – 5 rentals



REPORT TO COUNCIL

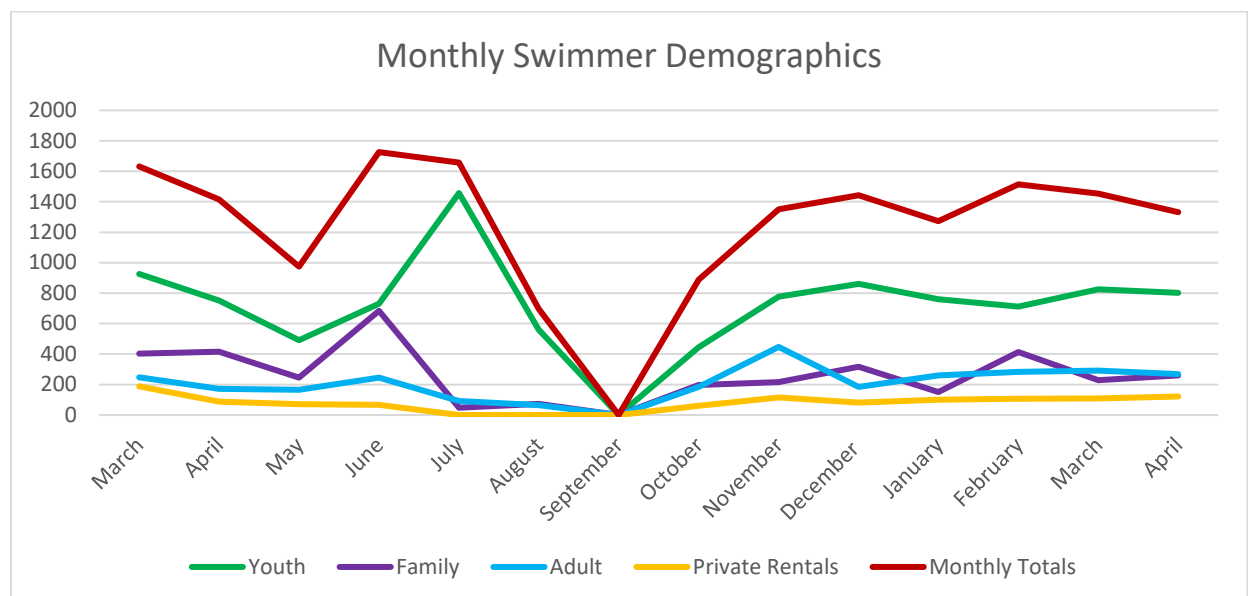
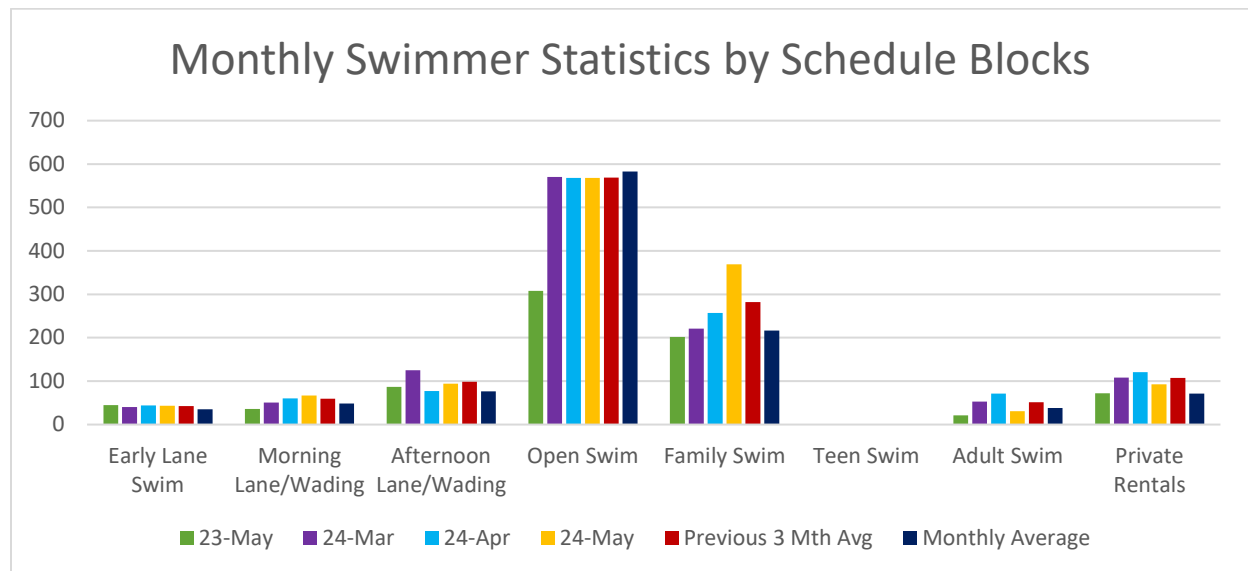
DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** June 25th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Swimming Lessons and Special Programming

Swimming lessons continued with 49 swimmers registered (26 Preschool, 23 Swimmer/Swim Patrol). The session is progressing well and the majority of participants are expected to complete their levels. This session will run until the first week of June.

Don Stewart Aquatic Centre Statistics





REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: June 25th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Facilities and Maintenance

Don Stewart Aquatic Centre:

- Mechanical systems operating smoothly with no major disruptions to programming.
- Hot tub replacement jet pump has been ordered and is expected shortly.
- Weekly walkthrough of aquatic centre with Maintenance and Aquatics staff.
- Weekly vacuuming of pool and hot tub.
- Steam room boiler repair by local contractor/

Community Centre Maintenance Items:

- Ongoing building inspections, preventative maintenance, etc.
- Monthly fire extinguisher and safety checks.
- Maintenance and adjustments to HVAC systems as per weather conditions.
- Wall patching and painting underway (curling club, stairwell 1, concession lobby).
- Seasonal inspection of fleet vehicles and equipment completed by THR Public Works.

Parks and Greenspaces:

- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Initial safety inspections and clean up of playgrounds and greenspaces.
- Initial safety inspections and status updates of trails and trailheads.
- Greenspace mowing, maintenance and weekly inspections.
- Outhouses deployed at local parks and greenspaces.
- Benches and bike racks deployed on
- Prep for season opening of Porritt Landing on June 15th.
- Prep for season opening of Fishermen's Wharf Pavilion on June 15th.

Outdoor sport fields and assets:

- Street sweeping of Community Centre parking lot.
- Initial safety inspection and clean up of skate park.
- Initial safety inspections and clean up of ball diamonds.
- Initial safety inspections and status updates of trails and trailheads.
- Ball diamonds maintained and prepared for league play three days per week.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** June 25th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:
Stephane Millette
Director Recreation and Community Services
Date: June 11th, 2024

Reviewed by:
Glen Smith
Senior Administrative Officer
Date: June 11th, 2024



REPORT TO COUNCIL

DEPARTMENT: PUBLIC WORKS

DATE: June 25th, 2024

SUBJECT: REQUEST FOR BUDGET REALLOCATION

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the reallocation of \$40,000 from 2025 to 2024, for the purpose of light truck procurement as presented and recommended by the Finance Committee.

BACKGROUND:

The light truck assigned to the Town's Development Officer/Building Inspector has reached the end of life and is in immediate need of replacement. The 2006 F-150 is used daily for building inspections, permit posting and general liaising with developers, contractors and residents. Temporary solutions are available, but not without cost. The PW office at Town Hall currently has 1 truck to share amongst 3 employees, each of whom with responsibilities separate from one another.

A small, fuel-efficient pickup truck or SUV has been identified to be the best solution for a replacement, in terms of capital cost, practicality and expected use. Preliminary estimates indicate that \$40,000 would satisfy the procurement resources needed for a new light duty truck replacement.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

2024 Capital Plan; 2026 budget allocation;

CONSIDERATIONS OR FINANCIAL IMPLICATIONS:

The department of Public Works has assigned \$75,000 biennially after 2025 for the purpose of fleet truck replacement. The 2024 budget allocated for a replacement truck has already been disbursed and anything additional must be re-allocated from the approved budget.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A



REPORT TO COUNCIL

DEPARTMENT: PUBLIC WORKS

DATE: June 25th, 2024

SUBJECT: REQUEST FOR BUDGET REALLOCATION

Prepared by:
David Taylor
Director of Public Works
Date: June 20th, 2024

Reviewed by:
Glenn Smith
Senior Administrative Officer
June 20th, 2024



REPORT TO COUNCIL

DEPARTMENT: PUBLIC WORKS

DATE: June 25, 2024

SUBJECT: REQUEST FOR FRASER PLACE BUDGET INCREASE

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves an increase to the 2024 budget from \$1,667,968 to \$1,833,700.57 to complete shallow power utility installation at the Fraser Place Development as presented and recommended by the Finance Committee.

BACKGROUND:

A change order was issued in December 2022 to remove the power utility cash allowance from the primary contractor's scope of work, and to be completed outside the contract at a future date in partnership with the power utility provider.

The provision and installation of services of the Fraser Place development was proposed to the Town in 2023 for \$832,840 and again in 2024 for \$672,840. Unit rate line items were not provided with either proposal or justification for price increases were not disclosed. A meeting with all utility providers has been scheduled to discuss budget and schedule.

The total remaining budget for the Fraser Place Development is \$1,667,968. If the terms of the proposal are accepted, the expected costs for utility installation will increase from \$507,107.43 to \$672,840.00, with the difference of \$165,732.57 increasing the overall budget to \$1,833,700.57.

*All proposed costs include GST

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

2024 Capital Plan

CONSIDERATIONS OR FINANCIAL IMPLICATIONS:

The remaining budget for the Fraser Place Development will increase by \$165,732 should the Town accept the terms of the proposal.

The overall budget for the Fraser Place Development was \$5,110,200, the expenditures to date are \$3,442,232, and the total allocated for \$1,667,968. The overall cost would then increase to \$5,275,932.



REPORT TO COUNCIL

DEPARTMENT: PUBLIC WORKS

DATE: June 25, 2024

SUBJECT: REQUEST FOR FRASER PLACE BUDGET INCREASE

Funding to support the increase will be identified through a future update of the 10 Year Capital Plan.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Proposal For Electrical Service

Prepared by:
David Taylor
Director of Public Works
Date: June 20th, 2024

Reviewed by:
Glenn Smith
Senior Administrative Officer
June 20th, 2024



REPORT TO COUNCIL

DEPARTMENT: FINANCE AND ADMINISTRATION **DATE:** June 25, 2024
SUBJECT: 2024 MILL RATE DISCUSSION

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accept the 2024 Mill Rates as presented and recommended by the Finance Committee.

SUMMARY:

- The 2024 budget included about a \$541K or about 8% increase in total revenues from property taxes to generate the required revenues to operate the municipality.
- Combined assessments of taxable & grantable property values decreased by 0.6% from the previous year.
- Additional revenues will need to be raised through increases in mill rates across all property classes to achieve the budgeted revenues for 2024.

2024 proposed rates assuming \$100K reduced expenditures with a 60-day due date.

Code	Property Class	2023 Mill Rate	2024 Rate Increase	2024 Mill Rate
1	Residential	\$ 13.95	3.90%	\$ 14.49
2	Commercial	\$ 17.00	6.60%	\$ 18.12
3	Industrial	\$ 19.20	6.60%	\$ 20.47
4	Institutional	\$ 39.27	14.00%	\$ 44.77
5	Urban Other	\$ 14.04	6.60%	\$ 14.97
6	Rural Residential Developed	\$ 12.58	3.90%	\$ 13.07
7	Rural Residential Non-developed	\$ 12.69	3.90%	\$ 13.18
8	Rural Commercial	\$ 12.77	6.60%	\$ 13.61
9	Rural Industrial Developed	\$ 12.74	6.60%	\$ 13.58
11	Rural Agriculture	\$ 12.74	6.60%	\$ 13.58
12	Rural Quarries and Minerals	\$ 12.74	6.60%	\$ 13.58

BACKGROUND:

During the budget process every year, the Council approves the amount of revenue required to operate the municipality. From this amount they subtract other sources of known revenues such as grants, licenses, user fees, etc. and the difference between those sources of revenues and expenses is the amount to be raised by property taxes.

The amount to be raised is divided by the total value of all property in the municipality and multiplied by 1,000 to determine the tax rate, also known as the mill rate. The calculation expressed as an equation is as follows:

$\frac{\text{Amount to be raised (a)}}{\text{Total taxable assessment (b)}} \times 1,000 = \text{mill rate}$
--

- (a) As determined by Council during the O&M budget process
- (b) As determined by the GNWT assessors

The word “Mill” is derived from the Latin word for one thousand. In tax terms, one mil is equal to 1/1,000 of a dollar or \$1.00 in tax for each one thousand dollars (\$1,000) of assessed value.

Other levels of government do not pay property tax however they do pay a “grant in lieu” of tax. Municipal properties are exempt from tax as are a few other properties such as churches, etc.

Property assessments for government land and improvements are categorized according to predominant use property class (e.g., residential, commercial, industrial, institutional, etc.) and calculation of grants in lieu are derived using the same mill rates that apply for taxable properties (by class). Therefore, for the purposes of this paper the revenues earned through grants in lieu are included as a source of revenue derived from property assessments and any recommended increases will apply to properties that are grantable.

The 2024 mill rates are applied to 2023 assessment values to generate the revenue that is approved during the 2024 O&M budget process.

On December 18, 2023, the Council approved a targeted 8% increase in property tax revenues, which would equate to a gross increase of \$541K.

School Tax Levy

The Town of Hay River administers a school tax levy on behalf of the GNWT. School tax is collected and remitted to the GNWT, and the rate is set by the GNWT. On March 28, 2024, the Town received notice (see attached) that the school tax levy would be set at 2.56 for 2024. The 2023 school tax levy was 2.48. School tax applies to all taxable property as well as all non-GNWT grantable property.

The School tax levy is applied in the same manner as the municipal levy and is assessed per \$1,000 of value.

2024 Combined Rate

Code	Property Class	2024 Mill Rate	2024 School Tax Levy Rate	2024 Combined
1	Residential	\$ 14.49	\$ 2.56	\$ 17.05
2	Commercial	\$ 18.12	\$ 2.56	\$ 20.68
3	Industrial	\$ 20.47	\$ 2.56	\$ 23.03
4	Institutional	\$ 44.77	\$ 2.56	\$ 47.33
5	Urban Other	\$ 14.97	\$ 2.56	\$ 17.53
6	Rural Residential Developed	\$ 13.07	\$ 2.56	\$ 15.63
7	Rural Residential Non-developed	\$ 13.18	\$ 2.56	\$ 15.74
8	Rural Commercial	\$ 13.61	\$ 2.56	\$ 16.17
9	Rural Industrial Developed	\$ 13.58	\$ 2.56	\$ 16.14
11	Rural Agriculture	\$ 13.58	\$ 2.56	\$ 16.14
12	Rural Quarries and Minerals	\$ 13.58	\$ 2.56	\$ 16.14

The revenue to be earned from these proposed rates (excluding school tax which flows through to the GNWT) is \$7,655,000. In the case of Class 04- Institutional, very few of the properties under this classification will be charged the Education Mill rate as they are owned by the Territorial Government.

COUNCIL POLICY/STRATEGY OR GOAL:

To provide appropriate stewardship of Town assets and finances.

APPLICABLE LEGISLATION, BYLAWS OR STUDIES:

Cities, Towns and Villages Act, S.N.W.T. 2003, c. 22, Sections 107, 108 and 109
 Financial Administration By-law 2252/FIN/11
NWT Property and Assessment Tax Act

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

Apply different weightings to rate increases.

ATTACHMENTS:

2024 Education Mill Rates – Hay River

Prepared by:

Reviewed by:

Abena Nyarko
Director of Finance and Administration
Date: June 19, 2024

Glenn Smith
SAO
Date: June 19, 2024



VIA EMAIL: sao@hayriver.com

Glenn Smith
Senior Administrative Officer
Town of Hay River
100-62 WOODLAND DRIVE
HAY RIVER NT X0E1G1

Dear Glenn Smith:

2024 Education Mill Rates in Municipal Taxation Areas

This letter is to advise that the Minister of Finance has established 2024 education mill rates for the Municipal Taxation Areas in keeping with the policy that ensures mill rates increase each year at the rate of inflation.

The 2024 Hay River education mill rate is 2.56.

Please do not hesitate to contact our office at (867) 767-9158 extension 15051 if there are any questions regarding this matter.

Sincerely,

Kelly Bluck
Director, Fiscal Policy, Finance

c. Tegwen Jones, Director, Taxation, Corporate Credit and Collections,
Finance

Grace Lau-a, Director, Community Operations, Municipal and Community
Affairs



REGULATIONS REGISTER REGISTRE DES RÈGLEMENTS	
Registered in the Regulations Register on March 25, 2024	Inscrit au registre des règlements le 25 mars 2024
under registration number R-008-2024	n° d'enregistrement R-008-2024
Filed by OC	Déposé par OC
Registrar of Regulations Registraire des règlements	

Government of Northwest Territories / Gouvernement des Territoires du Nord-Ouest

PROPERTY ASSESSMENT AND TAXATION ACT

LOI SUR L'ÉVALUATION ET L'IMPÔT FONCIERS

EDUCATION MILL RATE ESTABLISHMENT ORDER (2024)

ARRÊTÉ ÉTABLISSANT LES TAUX DU MILLIÈME SCOLAIRE POUR L'ANNÉE 2024

The Minister of Finance, under section 76.1 of the *Property Assessment and Taxation Act* and every enabling power, makes the *Education Mill Rate Establishment Order (2024)*.

Le ministre des Finances, en vertu de l'article 76.1 de la *Loi sur l'évaluation et l'impôt fonciers* et de tout pouvoir habilitant, prend l'*Arrêté établissant les taux du millièbre scolaire pour l'année 2024*.

1. The education mill rates established by this order apply for the 2024 calendar year.
2. The following education mill rates are established:

1. Les taux du millièbre scolaire établis en vertu du présent arrêté s'appliquent à l'année civile 2024.
2. Sont établis les taux du millièbre scolaire qui suivent :

<u>Taxation Area</u>	<u>Education Mill Rate</u>	<u>Zone d'imposition</u>	<u>Taux du millièbre scolaire</u>
Fort Simpson	2.32	Fort Simpson	2,32
Fort Smith	2.86	Fort Smith	2,86
Hay River	2.56	Hay River	2,56
Inuvik	2.91	Inuvik	2,91
Norman Wells	3.59	Norman Wells	3,59

Dated March 25, 2024.

Fait le 25 mars 2024.

Caroline Wawzonek
Minister of Finance
Ministre des Finances

BY-LAW NO. 2460
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER, IN THE NORTHWEST TERRITORIES, TO PROVIDE FOR THE ESTABLISHMENT OF A MUNICIPAL AND EDUCATION MILL RATE, PASSED PURSUANT TO SECTION 76 OF THE PROPERTY ASSESSMENT AND TAXATION ACT, BEING CHAPTER P-10, OF THE REVISED STATUTES OF THE NORTHWEST TERRITORIES 1988.

WHEREAS, the Council of the Municipal Corporation of the Town of Hay River, in the Northwest Territories, deems it to be in the public interest and is required by the provision of the Property Assessment and Taxation Act to establish Mill Rates for Municipal and School purposes; and

NOW THEREFORE, the Council of the Town of Hay River, at a duly assembled meeting enacts as follows:

1. That this bylaw may be cited as the "2024 Mill Rate Bylaw";
2. Except as herein specifically defined, the words and expressions used in this By-law shall have the same meaning as in the Interpretations Act, the Cities, Towns and Villages Act, and the Property Assessment and Taxation Act, as the case may be.
3. That assessed property in the Town of Hay River, liable to taxation and in respect of which grants-in-lieu of taxes may be paid, shall be liable for taxation and grants-in-lieu of taxes as follows:

Code	Property Class	2024 Mill Rate	2024 School Tax Levy Rate	2024 Combined
1	Residential	\$ 14.49	\$ 2.56	\$ 17.05
2	Commercial	\$ 18.12	\$ 2.56	\$ 20.68
3	Industrial	\$ 20.47	\$ 2.56	\$ 23.03
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11	Rural Agriculture	\$ 13.58	\$ 2.56	\$ 16.14
12	Rural Quarries and Minerals	\$ 13.58	\$ 2.56	\$ 16.14

4. The minimum tax levy in respect of any assessed property in the Town of Hay River shall be ONE HUNDRED DOLLARS AND NO CENTS (\$100.00).

BY-LAW NO. 2460
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

- 5. Taxes are due and payable in full within SIXTY (60) DAYS of the date of mailing of the Tax Notices.

- 6. Any taxes remaining unpaid after SIXTY (60) DAYS from the date of mailing of the Tax Notice, a penalty of ONE POINT EIGHT PERCENT (1.8%) of the unpaid balance of taxes owing will be added on the first day of the month following the expiration of the SIXTY (60) DAYS and a further ONE POINT EIGHT PERCENT (1.8%) of the unpaid balance of the taxes owing on the first day of each and every calendar month thereafter, so long as the taxes remain unpaid.

READ A FIRST TIME this day of , 2024.

Mayor

READ A SECOND TIME this day of , 2024.

Mayor

READ A THIRD AND FINAL TIME this day of , 2024.

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Property Assessment and Taxation Act, R.S.N.W.T., 1988, C.P-10.section 76 and the bylaws of the Municipal Corporation of the Town of Hay River this day of , 2024.

Senior Administrative Officer