



CAMP INFORMATION – SUMMER HEAT

Summer Heat 2024

The Town of Hay River is excited to be offering Summer Heat 2024! Our group of Summer Heat staff have been hard at work preparing and planning for this year's program.

The following information outlines the policies, procedures and plans for the Summer Heat program. **Please read thoroughly before completing the separate registration form.**

As spots in the program are limited, registrations will be accepted on a first-come, first-served basis. Registrations will only be accepted online at www.hayriver.com/youth-programs/.

Registration will open on June 3 for premium membership holders, and general registration will open on June 4. Any registrations submitted before these dates will not be accepted.

Priority will be given to campers registering for the whole summer. Once all full-summer registrations have been filled, staff will contact the weekly registrations to fill the remaining spots.

General Information

The Summer Heat program will be accepting campers between the ages of **5 and 12 years old**. **Campers must be fully potty-trained.**

We will be re-incorporating THEMED weeks into the program again this year. Each week will be jam-packed with weekly themed arts & crafts as well as games, and activities that will make for a fun-filled summer for everyone.

Weekly themes and dates are as follows:

1.	July 2th - July 5th	Survival Week
2.	July 8th - July 12th	Outer Space Week
3.	July 15th - July 19st	Circus Week
4.	July 22th - July 26th	STEM Week
5.	July 29st - August 2th	Underwater Week
6.	August 5th - August 9th	Superheroes Week
7.	August 12th - August 16th	Olympics Week
8.	August 19st - August 23th	Disney Week



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Fees and Payment

Full Summer | \$550.00

- Limited spaces available
- Must attend at least 6 weeks
- Must indicate on registration form which weeks camper will not be attending (if applicable)

One Week | \$125.00

- Spaces dependent on Full-Summer registrations
- Must indicate on registration form which weeks camper would like to attend
- Summer Heat staff will contact applicants confirming if they have a spot

Full Summer Early Drop-Off | \$50.00

- To be able to drop off camper at 8:00am instead of 8:30am
- Must indicate need on registration form
- Must obtain confirmation from the Lead Play Leader before 5:00pm the day before a last minute early drop off is needed.

Full Summer Late Pick Up | \$50.00

- To be able to pick up camper after 5:00pm but no later than 5:30pm
- Must indicate need on registration form
- Must obtain confirmation from Lead Play Leader before 5:00pm the day of late pick up is needed.

Payment Methods

Payment must be made within 48 hours of your child being admitted into the program. Payments for the program can be made in one of two ways:

1. In-person at the Hay River Community Centre Customer Service Desk with cash, debit, or credit card
2. Over the phone with credit card at [\(867\) 874-6500 \(HRCC Customer Service Desk\)](tel:8678746500)

****Please be advised that there will be a small processing fee attached when making a payment using credit card both****

NO REFUNDS



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Locations

The Summer Heat program will operate primarily out of the Hay River Community Centre, although campers will have the opportunity to walk to nearby parks, such as the Tri-Service and P.A. School parks for activities and free time.

On Fridays, the campers will be going to the Hay River Public Beach around 1:00pm (weather permitting). Regular program times are still in place on beach days, so please ensure your camper is dropped off at the Community Rec Centre in the morning and at the beach in the afternoon (1:00pm). Parents are required to drop off and pick their campers up from the beach unless otherwise specified.

Pick-up and Drop-off

*****Extra Fees for Early Drop-Off and Late Pick-Up**

Early Drop-Off: 8:00am – 8:30am / Late Pick-Up: 5:15pm – 5:30pm

There is limited space available for early drop-off. Parent/guardian must indicate early drop-off on registration form. Last minute requests can be directed to the Lead Play Leader. \$50 for each, \$100 for both for the whole summer.

Regular Drop-Off: 8:30am – 9:00am

Campers can be dropped off at the Hay River Community Centre at the main back doors.

Lunch Time: 12:00pm – 1:00pm

All campers will be able to stay through lunch if preferred. Lunch is not provided unless otherwise specified, so please ensure that your child has a peanut-free lunch packed, as well as a snack for the morning and afternoon.

Regular Pick-Up: 4:45pm – 5:15pm

Campers can be picked up at the Hay River Community Centre rear parking lot doors.

What to bring to Summer Heat:

- Backpack
- Appropriate clothing for the weather and planned activities and a change of clothes
 - Hat
 - Shorts/pants
 - T-shirt/long sleeve
 - Sweater/jacket
- Appropriate Footwear – running shoes or sport sandals



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- Sport sandals have covered heels and toes and are suitable for long walks/running
- Sunscreen and bug spray
- Snacks, lunch, and water
 - Campers must bring their own peanut-free lunches
 - Two peanut-free snacks per day for morning and afternoon
 - Campers must bring their own water bottles
 - The staff will provide refills of water
- Swimsuit and towel for daily swimming times at the pool/beach days

If campers repeatedly attend the program without appropriate attire, supplies or food, the Camp Coordinator will be in contact with the parents or guardians.

THE TOWN OF HAY RIVER IS NOT RESPONSIBLE FOR ANY LOST OR STOLEN PERSONAL ITEMS

Daily Activities

- Most activities and games will be outside at one of the local parks.
- The camp aims to spend at least half of the day, if not the whole day, outside if possible. As mentioned, campers will always return to the Community Centre for drop-off and pick-up.
- The camp will prioritize active and inclusive games and activities, as well as creative and fun arts and crafts projects. Activities will differ depending on the theme of the week.

Beach Days

- If weather permits, Fridays will be designated beach days. Parents are to drop their campers off at the community centre in the morning during the drop-off time and at the beach in the afternoon (1:00pm).
- Pick-up time will be at the Public Beach at the designated pick-up time.
- Ensure that campers come with the following:
 1. Swimsuit
 2. Towel
 3. Sunscreen/bug spray
 4. Snack
 5. Lunch (if not communicated that it is provided)
 6. Extra change of clothes
- If poor weather occurs preventing us from going to the beach, it will be communicated the day before through email/text as well as posted on the Remind App and discussed in-person during pick-up.



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Communication

- All communication with parents/guardians will be primarily through the app “Remind”. You will still receive notifications through text/email even if you do not download the app, it will just be from a private number.
- If you have any questions or updates for the staff, please email summerheat@hayriver.com or use the Remind app.

Camp Coordinator

- ❖ Courtney Fraser | (403)-550-2881 | programming@hayriver.com
 - Only if Lead Play Leader is unavailable or immediate emergency

Camp Coordinator

- ❖ Jordan Froese | (867)-876-2629 | recreception@hayriver.com
 - Only if Lead Play Leader is unavailable or immediate emergency

Primary Play Leader

- ❖ Louis Prince | (306)-490-9141 | summerheat@hayriver.com
 - General questions
 - Information on changes to pick-up or drop-off

General Play Leaders

- ❖ Grace Schaub
- ❖ Keira Coakwell
- ❖ Mackenzie Schwartz
- ❖ Zoe Cross

Discipline

The Town of Hay River takes the respect of its staff, facilities, and patrons seriously. If a camper is misbehaving, being disrespectful, or being aggressive towards fellow campers, staff, or the THR facilities the following procedures will be followed.

Verbal Warning

- First warning will be a discussion of the incident with the camper.
- If behaviour persists, the camper will be put into a time-out.

Time-Out

- 5-minute time-out, can return to activities after they have communicated to a staff member that they know why they were put in time-out and how to behave properly.
- Apologize or have discussion with other campers/staff/parents if needed.
- If the behaviour continues, then it will be a 10-minute time-out with a call to parents to inform them.

Communication with parent or guardian



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- Parents/guardians will be told about campers' behaviour after every time-out, whether that be a phone call, text message, or in person at pick up.
- If more than one time out occurs, there will be a more thorough discussion about the day's events.
- If the child is associated with Social Services, please indicate current guardians / foster parents on the registration form.

Strikes

- If a camper's behaviour continues after two time-outs with no improvement, they will receive a strike. At this time, a phone call will be made to parents informing them that the camper will no longer be allowed to attend camp for the remainder of that day.
 - There will be a discussion with parents or guardians along with the Camp Coordinator discussing the issuing of a strike.
- Behaviour that could result in a strike includes, but is not limited to:
 - Swearing, abuse of other children or staff, harmful misuse of play equipment, purposeful disregard for the rules and authority of the staff and uncooperative behaviour, as well as any other acts that staff find inappropriate.
 - Violence in any form will not be tolerated. Any act of violence will result in communication with the parents or guardians. A consecutive act of violence will result in the camper being sent home immediately.
- After three strikes, the camper will no longer be allowed to return to the program and there will be no refund given.

Removal from program

- If ANY camper causes SERIOUS injuries to another camper or staff, the camper will automatically be sent home for the day.
- The incident will be investigated thoroughly and may result in the camper not being allowed to return to the program for the remainder of the summer.

REMINDER THAT DISCIPLINES ARE VERY SITUATIONAL AND SHALL STILL BE CONSIDERED ON A CASE-BY-CASE BASIS

Medical Information

Medical information is important for staff members to be aware of any allergies, illnesses, or potential reactions to ensure that proper protocols are followed and proper care is facilitated. All medical information is kept confidential and will only be used to assist in emergency situations.

Please ensure to provide accurate and up to date information in the registration package.



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Photo Release & Social Media

The staff will be taking photos of the camp activities for social media and advertising purposes. There is a **photo release form** included in the registration package. If you would not like your child to be photographed, please indicate on the form in the registration package.

I agree to the Town of Hay River using my child's name and photograph for social media and advertising purposes as part of Summer Heat program promotion, including the following:

Hay River Website | www.hayriver.com

Facebook | Town of Hay River Recreation

Promotional Material | Posters, Advertisements, Pamphlets, Slideshows & Videos



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