



AGENDA

PUBLIC INPUT

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. DECLARATION OF INTEREST
4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS
5. ADMINISTRATIVE ENQUIRIES
6. NEW BUSINESS
 - a. Public Works Monthly Report for January – page 2-4
 - b. Municipal Enforcement Monthly Report for January – page 5-8
 - c. Recreation and Community Services Monthly Report for January – page 9-15
 - d. Tourism and Economic Development Monthly Report for January – page 16-17
 - e. Letter of Support for Hay Days- page 18-19
 - f. Excused Absence – page 20
 - g. Social Issues Committee - Terms of Reference Amendment – page 21-26
 - h. Tipping Fees Changes Report – page 27-37
7. BYLAWS
 - a. BYLAW NO. 2458 – Amendment to Fees and Charges (ambulance fees) - Third Reading – page 39-42
 - b. BYLAW NO. 2450 - Amendment to Fees and charges (landfill fees) – First and Second Reading – page 43-48
 - c. BYLAW NO. 2459 – Half Day Civic Holiday – First and Second Reading – page 49-50
8. NOTICE OF MOTIONS
9. IN CAMERA
 - a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)
10. ADJOURNMENT



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: February 5th, 2024

SUBJECT: Public Works Monthly Report for January 2024

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for January 2024 as presented.

BACKGROUND:

Capital Projects 2024:

Status of current capital projects, as follows:

- Updated Design Standards & Standard Details
 - Agreement established with consultants to update Town's servicing standards and standard details, which were last updated in 1992. Updating these documents will set out expectations for land development and upgrades to municipal systems.
- Shoreline Mitigation Project
 - Fee letter signed to secure engineering and design services. Greenhouse gas assessment report and climate lens report underway as required by contribution agreement.
- Aspen Heights Subdivision
 - Design concept received and reviewed. Discussions for development and procurement strategy are ongoing.
- Water Treatment Plant Feasibility Study & Preliminary Design
 - Geotechnical investigation complete with two test holes drilled and thermistor instrumentation installed in each. Soil samples were taken from each test hole and shipped south for analysis. Final report delayed and anticipated 2nd week of February.

Solid Waste Facility Operations

- Implementation of new tipping fee bylaw & 3rd party review – Received & reviewed with recommendation to Council prepared for February 5th Council meeting.

Water License Activities:

- Groundwater Monitoring Plan – **Draft reviewed and submission pending final approval.**
- Interim Closure & Reclamation Plan (SWDF) – **Under review**



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: February 5th, 2024

SUBJECT: Public Works Monthly Report for January 2024

- Annual Water License Report - **Ongoing** (March deadline)

Public Works Operations and Completed Work Orders

Water and Sewer

- Water break on Studney Drive near the intersection of Studney & Poplar. Repair underway after significant difficulties locating valves. **Ongoing**
- WTP – three days of fluctuating levels of high turbidity compounded by mechanical issues (cavitating pumps). Turbidity levels did not trigger requirement to notify Public Health but were significant, particularly for the time of year. The cause is unknown but important to note that high winds were present at the time. **UPDATE – system will be slowly brought back to full operation, starting Wednesday, February 7th.**
- Visitor Information Centre – Frozen water line - **Complete**

Roads and Ditches

- Snow clearing activities – **Ongoing**

Equipment Maintenance

- Street sweeper repairs – **Ongoing**
- Trailer mounted flusher - **Ongoing**
- Light Truck servicing – **Ongoing**
- Landfill packer repairs – **ongoing**
- Rec tractor – **Complete**
- Zamboni (plug/wire repair) – **Complete**
- Case Loader (heating) - **Complete**
- Tractor block heater & park brake - **Complete**

Facilities Management / Miscellaneous

- Snow clearing support to all Town departments – **Ongoing**
- Removal of town center Christmas lights – **Complete**
- Landfill C&D disposal location – Road depression filled to increase disposal area - **Complete**

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: February 5th, 2024

SUBJECT: Public Works Monthly Report for January 2024

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Ryan MacNeil
Acting Director Public Works & Services
February 1, 2024

Reviewed by:
Glenn Smith
SAO
February 1, 2024

REPORT TO COUNCIL



DEPARTMENT: PROTECTIVE SERVICES

DATE: February 5th, 2024

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for January 2024 as presented.

BACKGROUND:

Monthly Stat Summary	
Animal Control	18
Traffic	9
Snow	6
Other	6

With the fluctuation of temperatures that January has brought, the streets and sidewalks have become a hazard in some places. Residents are encouraged to keep their sidewalks clear and safe for pedestrians to walk. Warning letters have been sent out to various residents regarding clearing sidewalks. Most households have kept cleared sidewalks, helping keep our pedestrians safe when walking. This is an ongoing issue that is being monitored to ensure compliance.

Protective Services has been working closely with public works to help make clearing the streets more efficient and safer by addressing vehicles parked on the roadways. Several vehicles and trailers have been removed from the roadways to date. There has also been enforcement on a few abandoned vehicles around town, which in a few cases, resulted in vehicles being towed.

Animal activity has been constant this past month. There have been fewer roaming animals, but more cases with a specific animal that has been evading capture. Engagement with the owner has been attempted, but not successful. An animal-capturing device has been sourced and shipped out, but Protective Services has not received it yet. Loose animals are a growing problem, and Protective Services is working with the Rec Department to help clearly identify areas that are on-leash and off-leash areas. An online communication post has been developed as well to help make residents aware. Neighborhood monitoring and welfare checks continue during weekday patrol to ensure animal safety.

School Safety

The Protective Services Specialist continues to monitor and patrol the school zones during peak times to ensure motorists are compliant with regulations to ensure the safety of school zones

REPORT TO COUNCIL



DEPARTMENT: PROTECTIVE SERVICES

DATE: February 5th, 2024

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

with the increase in snow and ice conditions that create more hazards, especially during early morning hours.

Upcoming Goals

The Protective Services Specialist is continuing to research and gather information for assistance with the Rec department in establishing and clarifying off-leash areas around town.

Emergency Services

The Protective Services Specialist has recently completed an Incident Command System 100 Course to help deal with emergency scene management. A LIDAR/RADAR course was also completed to help with Traffic Enforcement.

COUNCIL POLICY / STRATEGY OR GOAL:	
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Strategy:
Goal:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:
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All applicable Bylaws and Territorial Legislation

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

REPORT TO COUNCIL



DEPARTMENT: PROTECTIVE SERVICES

DATE: February 5th, 2024

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

ATTACHMENTS:

OFFENCE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	VERBAL OR VISUAL WARNING	WRITTEN WARNING ENFORCEMENT	FINES ENFORCEMENT
Animal Control Bylaw					
Animal Abuse/Welfare	4	3	1		
Barking Dogs					
Dog Attack	4	2	1	1	
Dog Bites					
Loose Cat/Dog	9	2	1	1	5
Sled Dog Complaints					
Miscellaneous	1	1			
Business License					
No Business License	1	1			
Operating business not as permitted					
Traffic Bylaw					
Vehicle/Trailer Parking	8		3	3	2
Speeding	1		1		
Speeding (School/Construct/Industrial)					
Suspected Impaired Driver					
Miscellaneous					
Unsanitary Bylaw					
Overgrown Trees					
Long Grass & Weeds					
Garbage	1			1	
Miscellaneous					
Taxi Bylaw					
Taxi Not Available	1		1		
No Brokerage/ Business Licence					
Fail to carry/No Taxi/Chauffer Permit					
Noise Abatement Bylaw					
Noise Complaint					
Fire Prevention Bylaw					
Burning without permit	2	1	1		
Miscellaneous	1	1			
Unsafe/Hazardous Behaviour					
Miscellaneous					
Intoxicated- Unable to care for self					
Public Disturbance					
Snow Removal Bylaw					
Sidewalks not cleared	6		6		
Driveway cleared on to street / sidewalk					
Snow being put on private property					
Miscellaneous					
TOTAL	39	11	15	6	7

REPORT TO COUNCIL



DEPARTMENT: PROTECTIVE SERVICES

DATE: February 5th, 2024

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Prepared by:

Jonathan Wallington
Protective Services Specialist
Date: February 1, 2024

Reviewed By:

Glenn Smith
SAO
Date: February 1, 2024



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: February 5th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for January 2024 as presented.

BACKGROUND:

Recreational Programming

Youth Programming

Regular After School Club programming resumed in January with registered attendance at 100% capacity on a weekly basis, as compared to 85% capacity in December. Registered attendance was also higher than January 2023 when the program was 85% full on a weekly basis. A partnership with the NWT Centennial Library is ongoing, with After School Club participants attending programming at the library every Tuesday afternoon. Registered participants are also given the opportunity to skate and swim on a weekly basis.

After School Club is fully funded through grants from Municipal and Community Affairs, namely the Child and Youth Resiliency Grant and the Youth Contribution Grant, as well as through a grant received from the Canadian Tire JumpStart charity.

Princess Alexandra School Hockey Program: Department of Recreation has partnered with Princess Alexandra School to offer a hockey program which began in the month of January and is expected to continue until the end of the ice season. During these bi-weekly sessions, Grade 7 students are given the opportunity to try hockey and receive basic hockey instruction.

Fitness Programming

Regular fitness programming continued this month, with 7 instructor-led fitness classes and 3 supervised *Lift and Learn* sessions targeted at sectors of the population that may not feel comfortable exercising in a gym on their own. The *Seniors Lift and Learn* time was the most popular of these 3 sessions this month, with 20 Seniors Lift and Learn drop-ins. Attendance at both *Mommy Lift and Learn* and *Student Lift and Learn* sessions increased this month as well.

Attendance at instructor-led fitness classes increased this month when compared to the month of December. Attendance was also higher this month when compared to January 2023. This is due in large part to an increase in the number of seniors attending instructor-led programming, such as *Chair Yoga*, *Hatha Yoga* and *Aquafit*.



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** February 5th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

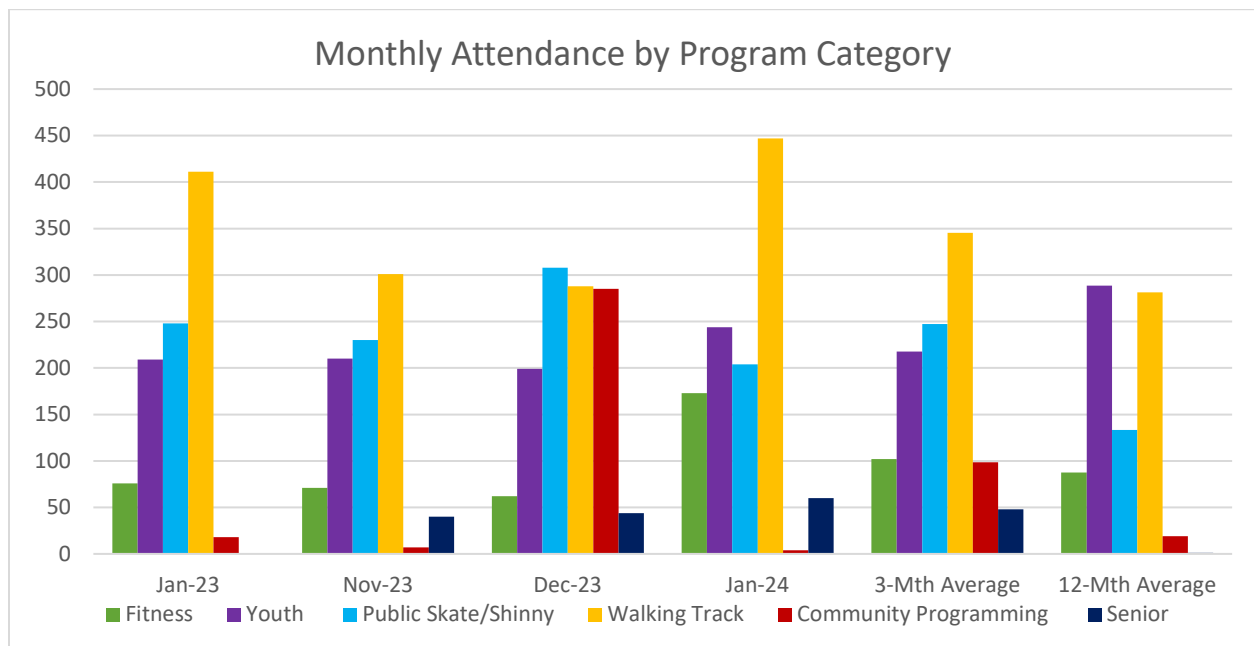
Community Programming

Seniors Programming:

- Seniors Coffee: The Seniors Coffee program continued in January, occurring weekly on Tuesdays. This program continues to be well attended, with a total of 46 seniors attending the program in January. Funding for this program is provided by the New Horizons for Seniors Program through Service Canada.
- Seniors Snowshoe: Seniors Snowshoe began this month. This program is being run in partnership with the Hay River Ski Club. The program will be run bi-weekly on Friday afternoons and is sponsored in part by the Government of Canada’s New Horizons for Seniors Program. This month, a total of 14 seniors attended the Seniors Snowshoe program.

Full Moon Snowshoe: Full Moon Snowshoe was scheduled for January 25 this month. This program is run in partnership with the Hay River Ski Club and is free for community members to attend. This month, a total of 4 community members attended Full Moon Snowshoe, guided by a volunteer from the Hay River Ski Club. This program will continue throughout the winter months. This program is funded by a grant received from the Canadian Parks and Recreation Association.

Recreation Programming Statistics

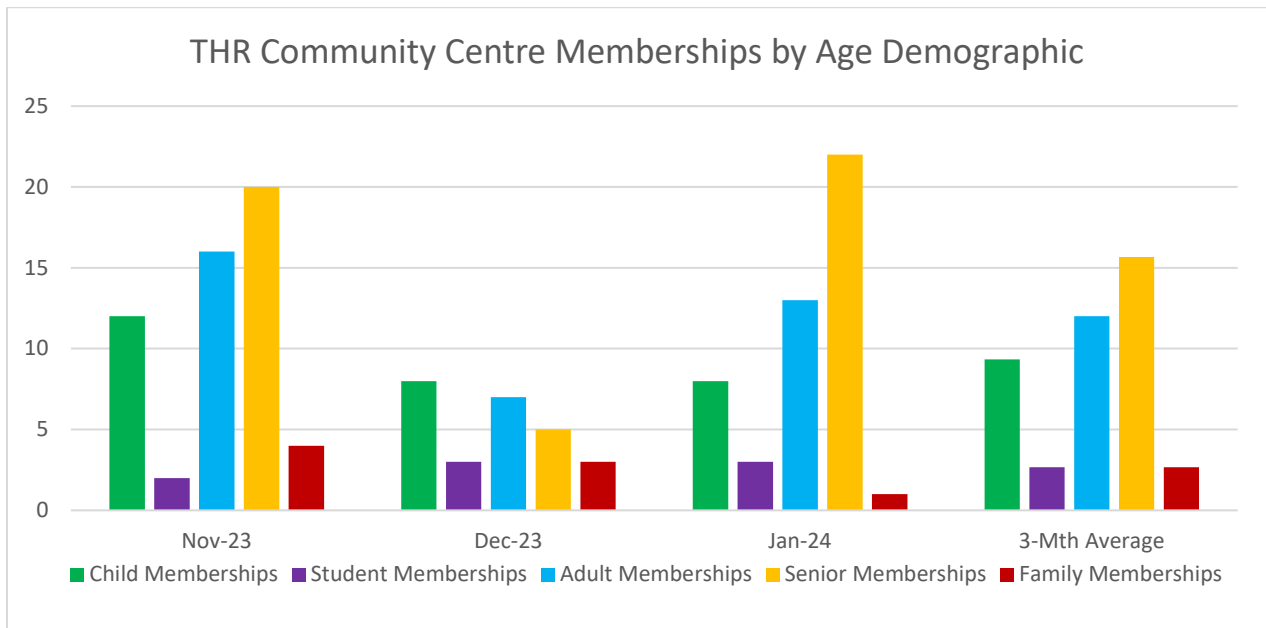
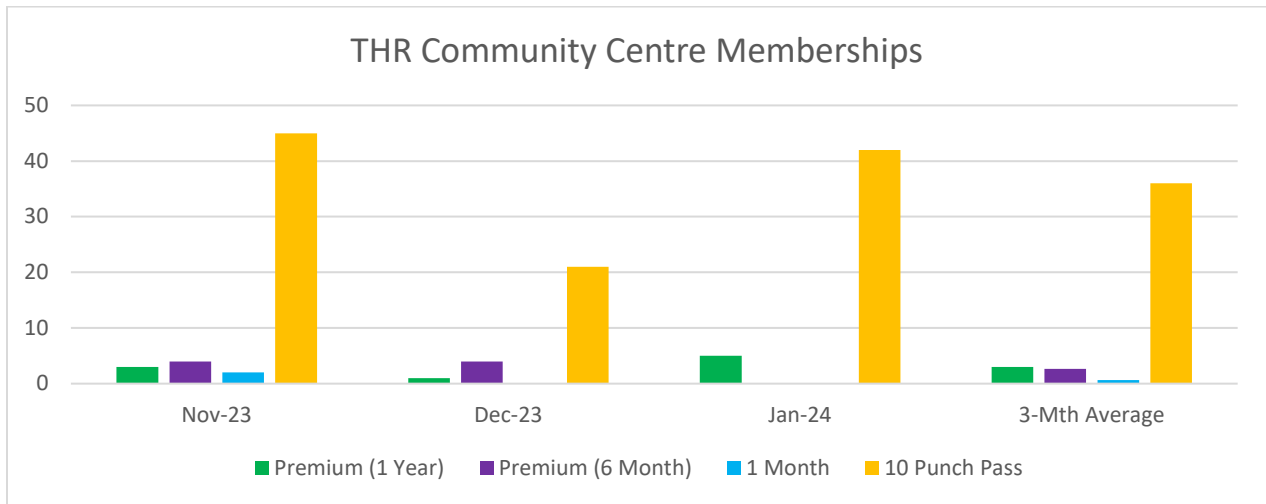




REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: February 5th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Aquatics

General

The pool continues to operate smoothly with little to no disruption to regular programming. The hot tub was closed from January 23rd to February 4th due to water leaking from the jet inlets.



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** February 5th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Staffing

The Don Stewart Aquatic Centre currently has 11 staff including 1 full time Senior Lifeguard, 1 full time casual Lifeguard, 3 part-time casual Lifeguards and 6 assistant lifeguards. The permanent full-time Senior Lifeguard 1 (SL1) remains vacant, but the hours are currently being filled by a National Lifesaving Society Certified Lifeguard completing Swim Instructor training necessary for assignment to the SL1 position.

Attendance

Swimmer statistics were unavailable at the time of reporting due to the Aquatics Supervisor being on leave and the vacant Senior Lifeguard 1 position. Statistics for January 2024 will be included in subsequent reports. Graphs below show January 2023 statistics, as well as most recent data available for October, November and December 2023.

Swimming Lessons and Special Programming

The next set of swimming lessons will begin February 5th. Registrations at January 31st were as follows:

- Preschool Levels: 21 swimmers
- Swimmer Levels: 14 swimmers
- Swim Patrol Levels: 5 swimmers
- Swim Instructor Certification: 7 staff members

The Aquatics team will also advertise the following 2024 calendar for swimming lessons and National Lifesaving Society training:

<u>Youth Swim Lessons</u>		<u>National Lifesaving Society Courses</u>	
February-March	8 weekly sessions	Standard First Aid	March 9-10 th (16hrs total)
April-June	8 weekly sessions	Bronze Med/Cross	April 2-5 th (32 hrs total)
July 8 th -18 th	2x4 weekly sessions	National Lifeguard	May (40hrs total)
July 22 nd - Aug 1 st	2x4 weekly sessions	Beach Attendant Training	June (4hrs + prerequisites)
Aug 12 th - 22 nd	2x4 weekly sessions		

Annual Aquatic Centre Shutdown – August 26th to September 20th

Oct 1 st – Nov 21 st	8 weekly sessions	Swim Instructor	Dec to January (40hrs)
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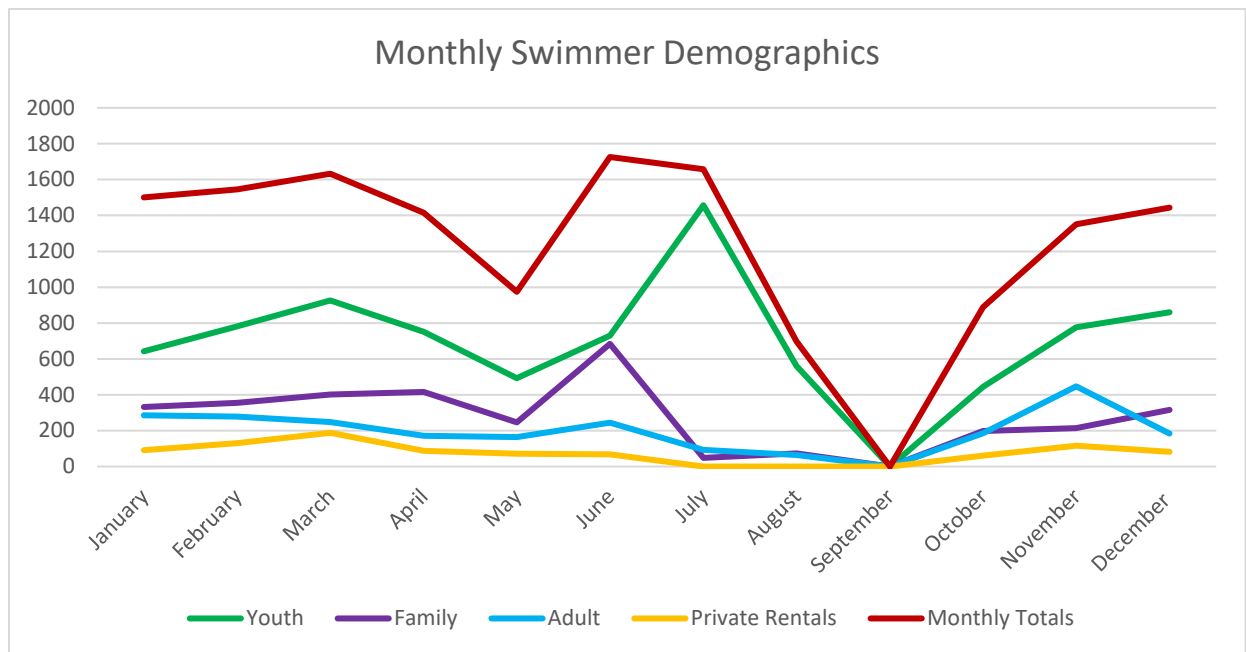
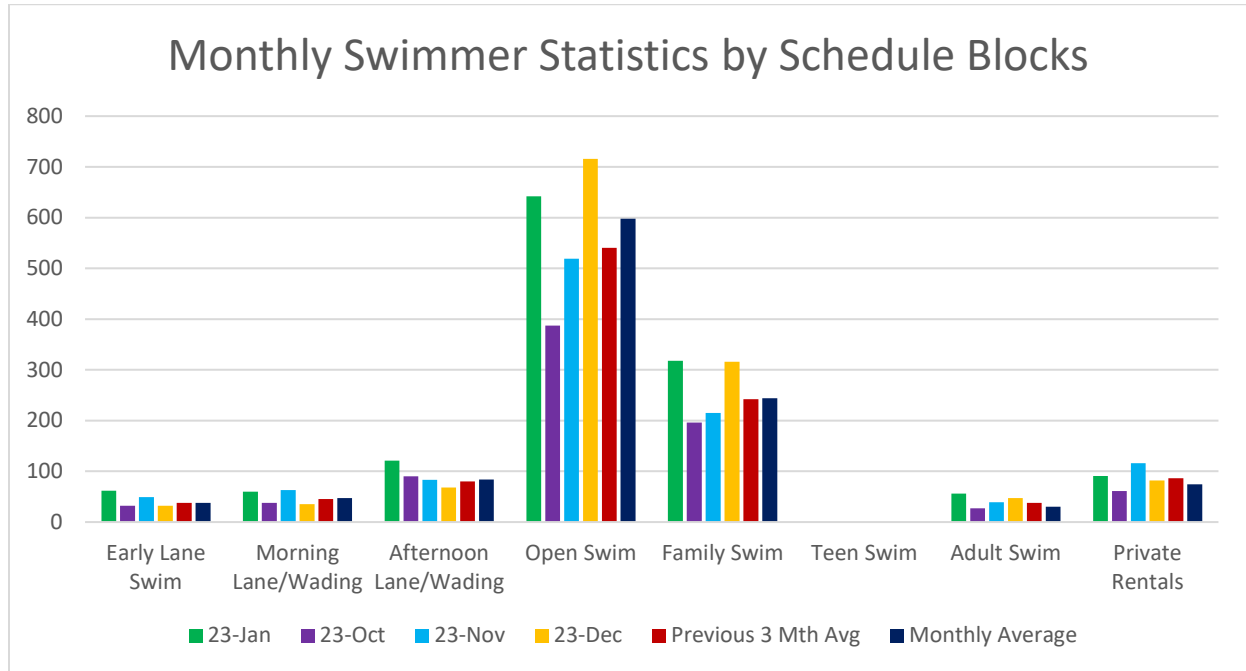


REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: February 5th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Don Stewart Aquatic Centre Statistics





REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** February 5th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Facilities and Maintenance

Don Stewart Aquatic Centre:

- Mechanical systems operating smoothly with no major disruptions to programming.
- Hot tub closed from January 23rd to February 4th. Parts were ordered and repair was completed by Maintenance team.
- Weekly walkthrough of aquatic centre with Maintenance and Aquatics staff.
- Weekly vacuuming of pool and hot tub.

Aurora Ford Arena and Hay River Curling Club ice preparation:

- Daily and weekly maintenance and servicing of ice resurfacer.
- Alberta refrigeration technician completed midseason inspection of ice plant and refrigeration system. No concerns raised.
- Routine daily ice maintenance and weekly measurements of ice depth.
- Regular resupply of propane and blades for ice resurfacer.
- Local contractor repaired domestic hot water leak in dressing room hallway.

Other Community Centre Maintenance Items:

- Ongoing building inspections, preventative maintenance, etc.
- Monthly fire extinguisher and safety checks.
- Regular inspections of fleet vehicles and equipment.
- Snow and ice removal around the building, with support from Public Works as needed.
- Increased frequency of room rentals requiring setup (i.e. birthday parties and meetings);
- Maintenance and adjustments to HVAC systems as per weather conditions.
- Curling club vestibule and stairwell heater repaired.
- Public Works Department supported snow clearing and sanding of parking lot to reduce safety risk during warm weather conditions.

Parks and Greenspaces:

- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Maintenance of outdoor skating rinks as per weather conditions.
- Regular safety inspections and clean up of playgrounds and greenspaces.
- Recreation Department tractor out of service January 22nd to 30th. Repairs completed by Public Works Department.



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: February 5th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:
Stephane Millette
Director Recreation and Community Services
Date: February 1st, 2024

Reviewed by:
Glen Smith
Senior Administrative Officer
Date: February 1st, 2024



REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** February 5, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of January 2024.

BACKGROUND:

Tourism & Economic Development Activity:

- The Hay River Community Spirit Awards Gala is being held Saturday, February 3rd, 2024. The Gala will recognize volunteerism, community groups, and organizations for their contributions to the community. The Town is a the coordinator; many partners are contributing to the inaugural event.
- Hay River Tourism has assumed control of the Tourism website and is making final edits before a soft launch. This work is intended to be complete this month.
- Hay Days is progressing as planned this year under the oversight of the Rotary Club. The Town of Hay River is donating in kind employee support by the Tourism Coordinator to assist with the planning, and in-kind facility and equipment through the Recreation Department.
- The ASAO provided a short presentation to the attendees online for the Arctic Energy Alliance Biomass week.
- The survey is live in support of future efforts for the old NFTI lands and Agricultural Plan update. Moving forward there is an intention to have a public meeting in Hay River for those interested in the future of agriculture in Hay River. There will also be consultation done at the Agrifood conference later this month.
- The implementation work begins the week of February 26, 2024 of the new asset management system. It is anticipated that the system will be live and producing information beginning with Recreation later this year.

Funding Applications:

- Applied for a Sustainable Canadian Agricultural Partnership for the agriculture plan and NFTI land for \$103,000. It appears we will be successful for \$12,095 for spend to March 31, 2023 and a further application is being made for 2024 in April. These funds are supporting the public consultation for the NFTI lands.



REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** February 5, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

- Completing an application to the Low Carbon Energy Challenge funding in the amount of \$3.4 million for the Biomass District Heating system. The application will be submitted in February.

Upcoming Events/Contests:

- Rotary Wine Festival (tentative) February 10, 2024
- NWTAC AGM February 27 to March 3, 2024
- Polar Pond Hockey Tournament March 2-4th, 2024
- Kamba Carnival March 2-4th, 2024

Key Performance Indicators:

Key performance indicators will be available for the next meeting of Council.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

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Prepared by:

Jill Morse
Tourism Coordinator
Date: February 2, 2024

Reviewed by:

Patrick Bergen
ASAO
Date: February 2, 2024



REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: February 5th, 2024

SUBJECT: LETTER OF SUPPORT FOR Hay Days Festival 2024

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting the Hay Days Festival 2024 application for Funding.

BACKGROUND:

The Hay Days Festival 2024 is applying for various funding programs.

The application will be made by Hay Days Festival 2024 to help ensure continued longevity, success and continued growth as an event that will support and develop northern artists and presents arts activities for northern residents and the general public of the South Slave region.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Letter of Support - Draft

Prepared by:
Stacey Barnes
Council Administrator
February 2nd, 2024

Reviewed by:
Glenn Smith
Senior Administrative Officer
February 2nd, 2024



100-62 Woodland Drive
Hay River, NT X0E 1G1
Phone: 867-874-6522
Fax: 867-874-3237
email: mayor@hayriver.com

February 5th, 2024

To Whom It May Concern,

Letter of Reference for the Hay Days Festival 2024

As Mayor, I am writing to you on behalf of the Hay River Town Council. We wish to provide this as a letter of reference in support of the Hay Days Festival 2024 application, the organization provides large annual events and festivals in the Northwest Territories.

The application will be made by Hay Days Festival 2024 to help ensure continued longevity, success and continued growth as an event that will support and develop northern artists and presents arts activities for northern residents and the general public of the South Slave region.

Sincerely,

Kandis Jameson
Mayor
Town of Hay River

cc. Town Council
Hay Days Festival 2024



REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: February 2nd, 2024

SUBJECT: EXCUSED ABSENCE

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Bouchard and from the Regular Meeting of Council, Monday, February 5th, 2024

BACKGROUND:

Councillor Bouchard has asked to be excused from the Regular Meeting of Council, Monday, February 5th, 2024

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Stacey Barnes
Council Administrator
Date: February 2, 2024

Reviewed by:



REPORT TO COUNCIL

COMMITTEE: Social Issues Committee **DATE:** February 5, 2024

SUBJECT: Social Issues Committee Terms of Reference Amendment

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the amendment to the Terms of Reference for the Social Issues Committee of Council as recommended by the Social Issues Committee

BACKGROUND:

On March 7, 2022, Council passed a resolution ““That the Town of Hay River strike a sub committee of Council to take the place of the former interagency group.”

A Terms of Reference document for the Social Issues Committee was developed and approved by Council on July 12, 2022.

On November 15, 2023 the Social Issues Committee passed a recommendation that the Social Issues Committee be renamed to the Healthy Communities Committee through an amendment to the committee’s terms of reference to be approved by the Town Council. The name change is suggested to be more reflective and inclusive of the positive changes targeted by the committee

Additionally, some changes to the committee membership listing contained within the Terms of Reference are being recommended. This includes the explicit inclusion of the local indigenous governments or organizations. Previously the indigenous governments were partially represented through the Members at Large.

COUNCIL POLICY / STRATEGY OR GOAL:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Bylaw No. 2285/GEN/12 – Council Procedures
- Cities, Towns and Villages Act

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- Terms of Reference – Healthy Community Committee

Prepared by:

Glenn Smith
Senior Administrative Officer
February 2, 2024



TERMS OF REFERENCE

~~Social Issues Committee~~ Healthy Communities Committee

Whereas, pursuant to Council Procedures By-law No. 2420 Council may establish a special committee to investigate and consider any matter; Hay River Town Council hereby establishes a Special Committee to be known as the "~~Social Issues Committee~~ Healthy Communities Committee" (Committee) with the following terms of reference:

INTRODUCTION

1. The Town of Hay River has identified that there may be gaps in the coordination of community social services program delivery and enforcement. The coordination gaps are thought to limit the potential collective value and alignment of social priorities within the community. All levels of government have departments with defined roles and interests in improving social wellbeing of the community. In addition, local businesses, NGOs, and residents have invested interest and insight into social wellbeing. The Committee serves to coordinate these organizations and execute public engagement practices to develop and implement measurable plans that target specific community social health issues.

SCOPE

1. The Committee will develop and implement collective community plan(s) to provide a strategic and defined approach to improving identified social issues within Hay River.
2. The Committee will, collectively or individually, without breach of committee confidentiality, solicit input from various sectors within the community (government, non-profit, and/or the business sector) or the public at large.
3. The responsibility of the Committee members is to:
 - a. Recommend, suggest, or bring awareness of opportunities for developing community social health;
 - b. Advise on effective strategies and initiatives regarding social programs;
 - c. Hear and consider requests from any delegation of citizens with respect to social issues;
 - d. Assist with implementation of social programs and developed community plans;
 - e. Conduct surveys and carry out other forms of research.

MEMBERSHIP

Composition:

4. The Social Issues Committee shall consist of eight (8) to ten (10) members appointed at pleasure by Council and shall include the following:
 - a. The Mayor of the Town of Hay River (voting)
 - b. One (1) Member of Town Council
 - c. The Town of Hay River's Director of Recreation and Community Services
 - d. The Town of Hay River's Director of Protective Services
 - e. One (1) representative from Hay River Health and Social Services
 - f. One (1) representative from the Department of Justice
 - g. One (1) representative from Housing NWT
 - h. One (1) representative from the RCMP
 - i. One (1) representative from the Hay River Metis Government
 - j. One (1) representative from the K'at'odeeche First Nation
 - ~~h-k.~~ One (1) representative from the West Point First Nation
 - ~~i-l.~~ Two (2) representatives from the Public at Large.

5. The Public at Large members of the Social Issues Committee shall be from such organizations representing:
 - ~~a. Local Indigenous Government or Organization~~
 - ~~b-a.~~ Non-Government Organization
 - ~~e-b.~~ Youth Organization
 - ~~d-c.~~ Seniors Society
 - ~~e-d.~~ District Education Authority

6. Desired qualifications for the Committee members. Knowledge or experience in the following areas would be an asset:
 - a. Substance Abuse
 - b. Difficult to House / Homelessness, Public Housing
 - c. Law Enforcement
 - d. Recreational Services
 - e. Mental Health
 - f. Analysis and Planning
 - g. Leadership experience

7. A member of Town Administration shall provide administrative support to the Social Issues Committee.

8. The Member of Town Council shall be the Chair of the Committee.

8. No Member may appoint an alternate to represent that Member and act on their behalf during absences.

9. If a Member is unable or unwilling to continue to serve on the Committee, for whatever reason, the Committee will inform Town Administration of the vacancy so that it can commence the

process to have a new member appointed by Town Council.

10. If any Member misses three (3) consecutive meetings without approval of the Committee, the Member shall be struck from Committee membership and replaced by Council.
11. Council may remove any member of the Committee.
12. Public at Large Members must be in good financial standing with the Town of Hay River.
13. Members shall be appointed for approximately a three (3) year term with the term expiring on the 31st day of December following each municipal election.

MEETINGS

14. The Committee shall meet every second month to perform the duties of the Committee
15. Special meetings of the Committee may be called at the request of the Chair.
16. A quorum of the Committee shall consist of a majority of the Members. Vacant positions do not count towards quorum.
17. The Committee may, in accordance with the Town of Hay River Council Procedures By-law, conduct all or a portion of any meeting during an in camera session to discuss issues that fall within the permitted categories as set out in Council Procedures By-law No. 2420, if it is determined, by resolution, to be in the public interest to do so.
18. The motion to move to an in camera session must identify the general nature of the topics to be discussed during the in camera session.
19. Regular and Special meetings are to be advertised publicly a minimum of 48 hours ahead of meeting
20. The Chair may cancel any scheduled meeting of the Committee if it is felt that a quorum will not be achieved or if there are no items for the agenda.
21. All decisions of the Committee shall be in the form of resolutions duly passed by a majority of its Members present.

REMUNERATION

22. The Members of the Committee, including the Chair, shall serve in a volunteer capacity only, with no remuneration.

FINANCE, ADMINISTRATION AND TECHNICAL SUPPORT

23. The Committee shall have no authority to expend or commit financial resources of the Town of Hay River.

24. Town Administration shall, in cooperation with the Chair, prepare all meeting agendas and distribute them to Committee Members at least five (5) days in advance of the meeting or as soon thereafter as is possible.
25. Administration shall prepare minutes of all meetings of the Committee and distribute them within one week to the Committee members.
26. Administration shall forward all original approved minutes and recommendations of the Committee to the Council Administrator for retention and forwarding to the appropriate Standing Committee of Council.

COMMUNICATIONS

27. Town Committees are Committees appointed by the Town of Hay River (through Council motion) and represent the Town of Hay River.
28. Committee chairs are the spokespeople for Town committees. Media responses are to be coordinated through the Senior Administrative Officer.
29. Any advertising must adhere to the Town's branding guidelines and be approved by the Senior Administrative Officer.

REPORTING RELATIONSHIPS

30. The Committee shall make recommendations through the appropriate Standing Committee of Council.

DUTIES

31. The Chair's responsibilities will be as follows:
 - a. Chair meetings;
 - b. Assist with agenda/meeting preparation in conjunction with the secretary;
 - c. Monitor attendance; contact members as necessary re: absences;
 - d. Vote in the case of a tie;
 - e. Represent the Committee when presenting recommendations to the appropriate Standing Committee of Council.
32. The Committee Members' responsibilities will be as follows:
 - a. To attend all regular meetings of the Committee;
 - b. To discuss issues pertaining to the Committee without breach of confidentiality; and
 - c. Where it deems advisable, to make recommendations, reached by the majority of its membership, to the appropriate Standing Committee of Council.

CONFIDENTIALITY

- 33. Committee members are responsible for maintaining the confidentiality of all proprietary or privileged information that they are privy to while serving as a Committee member.

TIMELINE

- 34. This is an ongoing Committee with no identified timeline for completion at this time.

TERMINATION

- 35. The Committee shall be considered dissolved upon completion of their term or being otherwise dissolved by resolution of Council.
- 36. Notwithstanding the above, Council may, by resolution, dissolve the Committee at any time, or amend these Terms of Reference.

Revision History				
#	Revised Section	Revision Description	Revised By	Issue Date
1	All	TOR created	Glenn Smith	
2	<u>Preface; Section 4</u>	<u>Committee Name Change: Town of Hay River members</u>	<u>Glenn Smith</u>	<u>Feb 5, 2024</u>

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REPORT TO COUNCIL

DEPARTMENT: PUBLIC WORKS

DATE: February 5, 2024

SUBJECT: Third Party Review of Landfill Tipping Fee Schedule

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accept the third party review of the landfill tipping fee schedule and the recommended amendments to Bylaw 2450 Schedule A, Part 9 – Solid Waste Tipping Fees

BACKGROUND:

The Town of Hay River tipping fee schedule was amended in 2023 in consideration of associated costs with landfill management and rising costs of waste diversion and environmental monitoring. These changes also brought into effect a shift to weight-based tipping fees with the installation of an on-site weigh scale. Supplemental tipping fees were also included with the recent amendment to address situations in which the scale could not be put into operation as intended. Town Council expressed concerns with rate discrepancies, particularly during periods requiring implementation of Supplemental Fees.

The Town of Hay River secured the services of Peter Houweling (Det'on Cho Management LP, Kavanaugh Bros Ltd) who has subject matter expertise in waste disposal to review the Town's tipping fees schedule and recommend improvements.

After a thorough review and consideration of the recommendations provided by Mr. Houweling (attached), a number of changes to the Town's tipping fees are suggested by Administration for adoption through an amendment to Bylaw 2450 Schedule A Part 9 – Solid Waste Tipping Fees. This includes a shift to volume based Supplemental Fees and refinement to weight-based fees, including smaller increments that will more accurately represent the waste being disposed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:



REPORT TO COUNCIL

DEPARTMENT: PUBLIC WORKS

DATE: February 5, 2024

SUBJECT: Third Party Review of Landfill Tipping Fee Schedule

N/A

ATTACHMENTS:

TOHR Tipping Fee Review
TOHR Tipping Fee Letter
Bylaw 2450 Amendment to Schedule A Part 9 – Solid Waste Tipping Fees

Prepared by:
Ryan MacNeil
Acting Director of PW
Date: Feb 2, 2024

Reviewed by:
Glenn Smith
SAO
Date: Feb 2, 2024



January 19, 2024

Ryan MacNeil
Civil Infrastructure Manager
Town of Hay River
100 – 62 Woodland Dr.
Hay River, N.T. X0E 1G1
Ph: (867) 874-6522

RE: Town of Hay River Tipping Fee Review

Dear Ryan,

Thank you for the opportunity to provide feedback on the Tipping Fees for the Town of Hay River (TOHR). The waste management industry is quickly evolving in the north and has gained the interest of our whole nation as it is directly linked to protecting our environment. As the waste industry evolves, new recycling opportunities emerge and best practices change. Our tipping fees are typically guided by the industry best practices, recycling markets and new government programs such as E-waste recycling in the NWT to name one.

I have fully reviewed the existing tipping fees for the Town of Hay River and have compared them to three other community landfills, which include, Yellowknife, Peace River and Didsbury Alberta. I have also compared the fees to current recycling markets along with other northern recycling options.

From an overall perspective, it is my opinion that the TOHR is operating the community landfill under a subsidized model rather than a user pay system. There are pros and cons to every approach. The pro side of a subsidized model is affordability for residential site users which potentially could incentivize proper disposal and reduce the risk of illegal dumping around Town. The con side is that tax dollars are being used to subsidize the disposal costs for commercial businesses, institutions and government agencies. I wanted to raise this point to ensure that the administration is aware of the fee model.

Below is a summarized list of recommendations and key points to consider for the TOHR Solid Waste Tipping Fees:

1. Consider adding a minimum charge for residential waste, a good starting point might be a low fee like \$5 then increase each year. This minimum charge helps to cover overhead costs like the scale and attendant.



A DET'ON CHO COMPANY

2. There are redundant fee lines that are based on vehicle or trailer configurations. I recommend having a minimum fee and then charging by weight.
3. Drums and oil tanks should only be accepted if they are empty and cut in half and then charged for under scrap metal per tonne rates. Consider not accepting any tanks larger than 2000 litres
4. Review propane bottle tipping fees as the current fees will not cover costs for recycling.
5. There is no mention of Residential Hazardous Waste in the fee schedule, consider having the suggested minimum fee being charged to accept haz waste.
6. Consider a fee for dirty clean fill to capture any loads that may contain large rocks or trees and stumps.
7. Consider adding a fee for concrete and asphalt. These are great products that are very easy to process on site and recycle locally.
8. Consider adding a fee for mattresses or at minimum segregate mattresses and furniture from the regular landfilling operation. They then can be shredded which will increase airspace utilization in the landfill and reduce entanglement in the compactor.
9. Scrap Metal – consider adding a fee which will then pay for future recycling.
10. White Goods – consider adding a fee for white goods with or without freon. Appliances without Freon require much less processing so should be cheaper to dispose of.
11. Commercial Waste – This fee appears to be low compared to Yellowknife. The “Strategic Waste Management Plan” that was written in 2018 estimates landfilling expenses in Yellowknife to be at \$200 per metric tonne. That estimate doesn’t account for the last five years of CPI increases.
12. The commercial minimum fee appears to be high and doesn’t account for any light loads under 550kg. I would suggest a lower minimum fee and increasing the per tonne rate and eliminating the Light Waste Load fee.
13. Tires – The existing fees will adequately cover the costs for shredding the tires locally and either landfilling them or finding a local re-use. The fees will not cover shipping the tires south for recycling. However, there is a northern firm that is working on a local northern recycling option.
14. The other model to explore is the creation of regional transfer station which would drastically increase waste diversion and create economic stimulus.
15. Supplementary Tipping Rates – These rates are in place just in case as a manual backup calculation if a scale were to be unavailable. In my 13 years in the waste industry, I have not used supplementary fees. Typically, fees would be waived for residents on a short term basis and commercial haulers would pay on historical data per each vehicle type. It is arguable if supplementary rates are needed. The current rates have a two-fold mix, most of the fees relate back to a charge of \$26.08 per m³ when converted to volume, however other vehicle variations are charging as low as \$2.68 per m³. It is my suggestion that the rates be standardized on the per m³ of \$26.08, perhaps the fee schedule could show some examples of certain vehicle types with the math to calculate the volume and then also list the \$26.08m³ rate as the backup.



Please do not hesitate to contact me for any questions or need clarifications.

Regards,

X 

Peter Houweling

Peter Houweling

Town of Hay River Solid Waste Tipping Fees			Yellowknife Solid Waste Tipping Fees	Didsbury Landfill and Transfer Station	Peace Regional Waste	
Type	Residential	2023 Prices	2023 Prices	2023 Prices	2023 Prices	Notes:
No Listed Category	Minimum Charge		\$ 16.50	No Minimum price per kg	\$ 28.00	Consider adding a minimum residential fee
Residential	Double Axle Trailer for Construction and Yard Waste	\$ 30.00	\$ 16.50	\$ 97.00	Per Tonne \$101/MT	This category could be eliminated
Residential	Oil Tanks (up to 250 gallon) - emptied	\$ 70.00	\$ 27.00	Scrap Metal \$50/MT	Scrap Metal \$42/MT	Only accept cut up tanks under scrap metal fee
Residential	Propane Tank (over 40 pounds; up to 100 pounds)	\$ 15.00	\$ 121.25	Free	Free	KBL charges \$120 per 100lb bottle to recycle
Residential	Propane Tank (up to 40 pounds) – emptied / valve removed	\$ 10.00	\$ 13.50	Free	Free	KBL charges \$15 per 20lb bottle to recycle
Residential	Rims on tire (per tire)	\$ 25.00	\$ 27.00	Free	Free	This fee is accurate
Residential	Single Axle Trailer for Construction and Yard Waste	\$ 20.00	\$ 16.50	Per Tonne	Per Tonne \$101/MT	This category could be eliminated
Residential	Tanks (greater than 250 gallon) emptied	\$ 90.00	\$ 27.00	Scrap Metal \$50/MT	Scrap Metal \$42/MT	Only accept cut up tanks and charge the scrap metal fee
Residential	Tires (per tire) Less than 20"	\$ 10.00	\$ 19.50	Free	Free	
Residential	Tires (per tire) Less than 20" up to 48"	\$ 15.00	\$ 27.00	Free	Free	The fee would not cover recycling the tires in the south
Residential	Vehicle Charge for Chipped and shredded wood and tree waste	\$ -	\$ 16.50	\$ 97.00	\$ 46.00	This category could be eliminated
Residential	Vehicle Charge for Construction and Yard Waste	\$ 10.00	\$ 16.50	\$ 97.00	\$ 101.00	This category could be eliminated
Residential	Vehicle Charge for Household Waste	\$ -	\$ 16.50	Per Tonne	\$ 28.00	This category could be eliminated
Residential	Vehicle Charge for Non-Contaminated Clean Soil	\$ -	\$ -	Free	Free	Consider a category for dirty fill that might contain rocks or trees
No Listed Category	Concrete Less Than 2x2		Minimum Charge	\$ 23.00	\$ 46.00	
No Listed Category	Concrete Over 2 x 2		Minimum Charge	\$ 23.00	\$ 73.00	Consider adding a category for asphalt and concrete
No Listed Category	Asphalt		Minimum Charge	\$ 23.00	\$ 46.00	
No Listed Category	Mattresses		No extra charge	\$ 10.00	Min Charge	Consider creating a new surcharge for mattresses
Residential	Vehicle Disposal – drained (per vehicle)	\$ 140.00	\$ 241.75	Not accepted	Not Accepted	This fee is dependent on market prices
Residential	Wet Filled Lead Acid Batteries	\$ 10.00	\$ 14.75	Free	Free	Batteries have a value, \$10 is fair
No Listed Category	Metal		\$ 131.50	\$ 50.00	\$ 42.00	Suggest creating a tipping fee for steel
Residential	White Goods (each) Other	\$ 40.00	\$ 74.75	Scrap Metal	\$ 19.00	There should be differential pricing between appliances with Freon and without
Residential	White Goods (each)-Refrigerator/Freezer	\$ -	\$ 104.50	Scrap Metal	\$ 45.00	
Commercial	Commercial	2023 Unit Price	2023 Prices	2023 Prices	2023 Prices	
Commercial	Chipped and shredded wood and tree waste	\$ -	\$ 34.50	\$ 97.00	\$ 46.00	How much a year comes in chipped?
Commercial	Commercial Waste (per tonne)	\$ 90.00	\$ 181.00	\$ 97.00	\$ 101.00	This price appears to be low compared to other northern landfills
Commercial	Commercial Waste (minimum Charge of \$50.00)	\$ 50.00	\$ 20.25	No Minimum	\$ 28.00	The minimum seems to be high compared to other landfills
Commercial	Commercial Waste from outside of Town	\$ 130.00	\$ 212.50	No listed price	\$ 133.00	The difference compared local waste seems reasonable
Commercial	Light Waste Load (Minimum Charge)	\$ 50.00	\$ 20.25	No Minimum	\$ 28.00	What is the purpose of this fee?
Commercial	Non-Contaminated Clean Soil	\$ -	\$ -	Free	Free	Consider a category for dirty fill that might contain rocks or trees
No Listed Category	Concrete Less Than 2 x 2		\$ 163.00	\$ 23.00	\$ 46.00	
No Listed Category	Concrete Over 2 x 2		\$ 163.00	\$ 23.00	\$ 73.00	Consider adding a category for asphalt and concrete
No Listed Category	Asphalt		\$ 163.00	\$ 23.00	\$ 46.00	
No Listed Category	Mattresses		No extra charge	\$ 10.00	Min Charge \$28	Consider creating a new surcharge for mattresses
Commercial	Oil Tanks (greater than 250 gallon) cut in half and emptied	\$ 90.00	\$ 27.00	Scrap Metal \$50/MT	Scrap Metal \$42/MT	Only accept cut up tanks under scrap metal fee
Commercial	Oil Tanks (up to 250 gallon) – cut in half and emptied	\$ 70.00	\$ 27.00	Scrap Metal \$50/MT	Scrap Metal \$42/MT	Only accept cut up tanks under scrap metal fee
Commercial	Other non-specified special waste (per tonne)	\$ 310.00		No listed price	\$ 240.00	Is this fee for odd materials?
Commercial	Propane Tank (over 40 pounds; up to 100 pounds)	\$ 15.00	\$ 121.25	Free	Free	KBL charges \$120 per 100lb bottle to recycle
Commercial	Propane Tank (up to 40 pounds) – emptied / valve removed	\$ 10.00	\$ 13.50	Free	Free	KBL charges \$15 per 20lb bottle to recycle
Commercial	Rims on tire (per tire)	\$ 25.00	\$ 27.00	Free	Free	This fee is accurate
Commercial	Single Axle Trailer for Construction and Yard Waste	\$ 20.00		Per Tonne	Per Tonne \$101/MT	This category could be eliminated
Commercial	Double Axle Trailer for Construction and Yard Waste	\$ 30.00		Per Tonne	Per Tonne \$101/MT	This category could be eliminated
Commercial	Tires (per tire) Less than 20"	\$ 10.00	\$ 19.50	Free	Free	
Commercial	Tires (per tire) Less than 20" up to 48"	\$ 15.00	\$ 27.00	Free	Free	This fee would not cover recycling the tires in the south
No Listed Category	Metal		\$ 131.50	\$ 50.00	\$ 42.00	Suggest creating a tipping fee for steel
Commercial	Vehicle Disposal – drained (per vehicle)	\$ 140.00	\$ 241.75	Not Accepted	Not Accepted	This fee is dependent on market prices
Commercial	Wet Filled Lead Acid Batteries	\$ 10.00	\$ 14.75	Free	Free	Batteries have a value, \$10 is fair
Commercial	White Goods (each) Other	\$ -	\$ 74.75	Scrap Metal \$50/MT	\$ 19.00	There should be differential pricing between appliances with Freon and without
Commercial	White Goods (each)-Refrigerator/Freezer	\$ 60.00	\$ 104.50	\$ 28.00	\$ 45.00	
Supplementary Rates	Supplementary Rates	2023 Unit Price				Hay River Notes:
Supplementary Rates	15 yard construction bin	\$ 300.00	\$ 167.25			11.5 m ³ / \$300 = \$26.08m ³
Supplementary Rates	1 Ton Truck	\$ 50.00	\$ 167.25			Long box or short? How high?
Supplementary Rates	2 Ton Truck	\$ 60.00	\$ 231.75			Many variations
Supplementary Rates	3 Ton Truck	\$ 70.00	\$ 333.25			Many variations
Supplementary Rates	30 yard construction bin	\$ 600.00	\$ 333.25			23 m ³ / \$600 = \$26.08m ³
Supplementary Rates	5 Ton Truck	\$ 100.00	\$ 582.00			Many variations
Supplementary Rates	Cube Van (16')	\$ 250.00	\$ 167.25			16' x 8' x 8' = 1024ft = 29m ³ / \$250 = \$8.62
Supplementary Rates	End Dump Truck (25 m ³)	\$ 600.00	\$ 912.50			25m ³ / \$600 = \$24m ³
Supplementary Rates	Single Axle Towing Trailer	\$ 20.00	\$ 95.75			8' x 10' x 2' = 160ft ³ = 4.5m ³ / \$20 = \$4.44m ³
Supplementary Rates	Tandem Axle Towing Trailer	\$ 35.00	\$ 167.25			8' x 20' x 3' = 480ft ³ = 13.6m ³ / \$35 = \$2.57m ³
Supplementary Rates	Tandem Dump Truck (11.5 m ³)	\$ 300.00	\$ 750.75			11.5m ³ / \$300 = \$26.08

There are no supplementary rates listed online

There are no supplementary rates listed online

BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

A BYLAW of the Council of the Municipal Corporation of the Town of Hay River in the Northwest Territories, to amend Fees and Charges Bylaw No. 2431, as amended.

PURSUANT TO the relevant sections of the *Cities, Towns and Villages Act* S.N.W.T. 2003, c. 22, and particularly section 72(e), which allows municipalities to establish, by bylaw, fees or other charges for products, programs, services, public utilities, infrastructure and facilities provided by the municipality and for the use of property under the ownership, direction, management or control of the municipality.

WHEREAS the Council of the Municipal Corporation of the Town of Hay River wishes to amend Bylaw No. 2431, as amended, to reflect changes to the fees and charges collected by the Town of Hay River as set out in the attached parts of Schedule "A";

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER, in regular sessions duly assembled, enacts as follows:

APPLICATION

1. That Bylaw 2431, as amended, is hereby amended by deleting the following parts of Schedule "B" and replacing them with the Schedules attached hereto:

~~a. Deleting Part 7 of Schedule "B" of Bylaw No. 2431, as amended, and replacing with Part 7 of Schedule "A" attached hereto;~~

~~b-a. Deleting Part 9 of Schedule "B" of Bylaw No. 2431, as amended, and replacing with Part 7 of Schedule "A" attached hereto;~~

2. This bylaw will take force and effect upon its final reading.

THIS BY-LAW READ A FIRST TIME this ~~24th day of April, 2023~~ A.D.

Mayor

THIS BY-LAW READ A SECOND TIME this ~~24th day of April, 2023~~ A.D.

Mayor

BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

THIS BY-LAW READ a Third and Final Time this ~~16th day of May, 2023~~ A.D.

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act, S.N.W.T., 2003, and the bylaws of the Municipal Corporation of the Town of Hay River this ~~16th day of May, 2023~~.

Senior Administrative Officer

**BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER**

SCHEDULE A

PART 9 – Solid Waste Tipping Fees

As per section 15 of Bylaw 2332/PWS/23, every *person*, including the *Solid Waste Contractor*, shall pay the fees and charges applicable to them as specified in this schedule. Residential waste collected by the Solid Waste Contractor is exempted from tipping fee charges.

Residential Fees

Item	20243	20254	20265
Vehicle Charge for Household Waste	\$0	\$0	\$0
Vehicle Charge for Non-Contaminated Clean Soil-Fill	\$0	\$0	\$0
Non-Contaminated Dirty Fill	\$10/tonne (minimum \$10)	\$10/tonne (minimum \$10)	\$10/tonne (minimum \$10)
Vehicle Charge for Chipped and shredded wood and tree waste	\$0	\$0	\$0
Vehicle Charge for Construction and Yard Waste (per 100 kg)	\$7 (minimum \$10)\$40	\$8 (minimum \$10)\$45	\$10 (minimum \$10)\$45
Single Axle Trailer for Construction and Yard Waste	\$20	\$25	\$25
Double Axle Trailer for Construction and Yard Waste	\$30	\$35	\$35
Household Hazardous Waste (Paint, Used Oil & Antifreeze) (per 100kg)	\$7/kg (minimum \$10)	\$8/kg (minimum \$10)	\$10/kg (minimum \$10)
Mattresses	\$10	\$10	\$10
Vehicle Disposal – drained (per vehicle)	\$140	\$180	\$200
White Goods (each)	Refrigerator/Freezer - \$60 Other - \$40	Refrigerator/Freezer - \$65 Other - \$45	Refrigerator/Freezer - \$70 Other - \$50
Propane Tank (up to 40 pounds) – emptied / valve removed	\$10	\$15	\$15
Propane Tank (over 40 pounds; up to 100 pounds) – emptied / valve removed	\$25 15	\$30 20	\$30 20
Oil Tanks (up to 250 gallon) - emptied	\$70	\$80	\$90
Tanks (greater than 250 gallon) emptied	\$90	\$115	\$125

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**BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER**

Tires (per tire)	Less than 20" - \$10 Greater than 20" - \$15	Less than 20" - \$10 Greater than 20" - \$15	Less than 20" - \$10 Greater than 20" - \$15
	With rims – additional \$25	With rims – additional \$25	With rims – additional \$25
Wet Filled Lead Acid Batteries	\$10	\$10	\$10

SCHEDULE A

PART 9 – Solid Waste Tipping Fees

Commercial Fees

Item	20243	20254	20265
Light Waste Load (Minimum Charge)	\$50	\$50	\$50
Commercial Waste (per tonne/100kg)	\$10(minimum \$30) \$00	\$13(minimum \$30) \$115	\$15(minimum \$30) \$125
Other non-specified special waste (per tonne) (\$220/hr equipment charge with a one (1) hour minimum time charge – if required)	\$90	\$115	\$125
Vehicle Disposal – drained (per vehicle)	\$140	\$180	\$200
White Goods (each)	Refrigerator/Freezer - \$60 Other - \$40	Refrigerator/Freezer - \$65 Other - \$45	Refrigerator/Freezer - \$70 Other - \$50
Propane Tank (up to 40 pounds) – emptied / valve removed	\$10	\$15	\$15
Propane Tank (over 40 pounds; up to 100 pounds) – emptied / valve removed	\$25 15	\$25 20	\$30 20
Oil Tanks (up to 250 gallon) – cut in half and emptied	\$70	\$80	\$90
Oil Tanks (greater than 250 gallon) cut in half and emptied	\$90	\$115	\$125
Non-Contaminated Clean Soil Fill	\$0	\$0	\$0
Non-Contaminated Dirty Fill	\$20/tonne (minimum \$20)	\$20/tonne (minimum \$20)	\$20/tonne (minimum \$20)
Chipped and shredded wood and tree waste	\$0	\$0	\$0

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BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

Tires (per tire) - Tires with diameter greater than 48" not accepted	Less than 20" - \$10 Greater than 20" up to 48" - \$15 With rims – additional \$25	Less than 20" - \$10 Greater than 20" up to 48" - \$15 With rims – additional \$25	Less than 20" - \$10 Greater than 20" up to 48" - \$15 With rims – additional \$25
Wet Filled Lead Acid Batteries	\$10	\$10	\$10
Commercial Waste from outside of Town boundaries (per tonne) <i>(requires prior approval from the Senior Administrative Officer)</i>	\$130	\$145	\$160

SCHEDULE A

PART 9 – Solid Waste Tipping Fees

Item	20243	20254	20265
Katlochee First Nations Fixed Levy (per month)	\$ 3000 2400	\$ 3400 000	\$3400

Supplementary Tipping Rates

As per section 15(4) of Bylaw 2332/PWS/23, during any period that the weigh scale is inoperable either due to planned maintenance or repair or if specified by the *Senior Administrative Officer*, the following Supplementary Tipping Rates will apply for loads that otherwise would be fees calculated on a weight basis.

Type/Vehicle (full)	20243	20254	20265
Residential	\$13/m ³ (minimum \$10)	\$14/m ³ (minimum \$10)	\$15/m ³ (minimum \$10)
Commercial	\$24/m ³ (minimum \$30)	\$25/m ³ (minimum \$30)	\$25/m ³ (minimum \$30)
15 yard construction bin	\$ 300	380	425
30 yard construction bin	\$ 600	760	850
Single Axle Towing Trailer	\$ 20	25	30
Tandem Axle Towing Trailer	\$ 35	45	50
Cube Van (16')	\$ 250	320	350
1 Ton Truck	\$ 50	50	60
2 Ton Truck	\$ 60	60	70
3 Ton Truck	\$ 70	90	100
5 Ton Truck	\$ 100	130	150

BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

Tandem Dump Truck (11.5 m³)	\$ 300	380	425
End Dump Truck (25 m³)	\$ 600	760	850

Where any of the vehicles above are less than a full load, the following method of determining the tipping fee shall apply:

Method 1: — Percentage method

$$\text{Tipping Fee} = \text{Estimated percentage of full vehicle (\%)} \times \text{Rate per Load}$$



Bylaw No. 2458

7a) Amendment to Fees and Charges Bylaw

BY-LAW NO. 2458
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

A BYLAW of the Council of the Municipal Corporation of the Town of Hay River in the Northwest Territories, to amend Fees and Charges Bylaw No. 2431, as amended.

PURSUANT TO the relevant sections of the *Cities, Towns and Villages Act* S.N.W.T. 2003, c. 22, and particularly section 72(e), which allows municipalities to establish, by bylaw, fees or other charges for products, programs, services, public utilities, infrastructure and facilities provided by the municipality and for the use of property under the ownership, direction, management or control of the municipality.

WHEREAS the Council of the Municipal Corporation of the Town of Hay River wishes to amend Bylaw No. 2431, as amended, to reflect changes to the fees and charges collected by the Town of Hay River as set out in the attached parts of Schedule “A”;

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER, in regular sessions duly assembled, enacts as follows:

APPLICATION

1. That Bylaw 2431, as amended, is hereby amended by deleting the following parts of Schedule “B” and replacing them with the Schedules attached hereto:
 - a. Deleting Part 2 of Schedule “B” of Bylaw No. 2431, as amended, and replacing with Part 2 of Schedule “A” attached hereto;

2. This bylaw will take force and effect upon its final reading.

THIS BY-LAW READ A FIRST TIME this 22nd day of January, 2024 A.D.

Mayor

THIS BY-LAW READ A SECOND TIME this 22nd day of January, 2024 A.D.

Mayor

THIS BY-LAW READ a Third and Final Time this day of , 2024 A.D.

Mayor

BY-LAW NO. 2458
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act, S.N.W.T., 2003, and the bylaws of the Municipal Corporation of the Town of Hay River this day of , 2024.

Senior Administrative Officer

BY-LAW NO. 2458
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

SCHEDULE A

PART 2 – Ambulance Fees (non-taxable)

Ambulance Services	Resident	Non-Resident
In Town Service	\$600	\$850
Highway	\$700	\$1,925 + \$2.5/km
Medivac	\$2,200 + \$100 per waiting hour after the first hour	\$2,200 + \$100 per waiting hour after the first hour



Bylaw No. 2450

7a) Amendment to Fees and Charges Bylaw

BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

A BYLAW of the Council of the Municipal Corporation of the Town of Hay River in the Northwest Territories, to amend Fees and Charges Bylaw No. 2431, as amended.

PURSUANT TO the relevant sections of the *Cities, Towns and Villages Act* S.N.W.T. 2003, c. 22, and particularly section 72(e), which allows municipalities to establish, by bylaw, fees or other charges for products, programs, services, public utilities, infrastructure and facilities provided by the municipality and for the use of property under the ownership, direction, management or control of the municipality.

WHEREAS the Council of the Municipal Corporation of the Town of Hay River wishes to amend Bylaw No. 2431, as amended, to reflect changes to the fees and charges collected by the Town of Hay River as set out in the attached parts of Schedule “A”;

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER, in regular sessions duly assembled, enacts as follows:

APPLICATION

1. That Bylaw 2431, as amended, is hereby amended by deleting the following parts of Schedule “B” and replacing them with the Schedules attached hereto:
 - a. Deleting Part 9 of Schedule “B” of Bylaw No. 2431, as amended, and replacing with Part 9 of Schedule “A” attached hereto;

2. This bylaw will take force and effect upon its final reading.

THIS BY-LAW READ A FIRST TIME this of , 2024 A.D.

Mayor

THIS BY-LAW READ A SECOND TIME this of , 2024 A.D.

Mayor

BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

THIS BY-LAW READ a Third and Final Time this of , 2024 A.D.

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act, S.N.W.T., 2003, and the bylaws of the Municipal Corporation of the Town of Hay River this , of 2023.

Senior Administrative Officer

**BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER**

SCHEDULE A

PART 9 – Solid Waste Tipping Fees

As per section 15 of Bylaw 2332/PWS/23, every *person*, including the *Solid Waste Contractor*, shall pay the fees and charges applicable to them as specified in this schedule. Residential waste collected by the Solid Waste Contractor is exempted from tipping fee charges.

Residential Fees

Item	2024	2025	2026
Household Waste	\$0	\$0	\$0
Non-Contaminated Clean Fill	\$0	\$0	\$0
Non-Contaminated Dirty Fill	\$10/tonne (minimum \$10)	\$10/tonne (minimum \$10)	\$10/tonne (minimum \$10)
Construction Waste (per 100 kg)	\$7 (minimum \$10)	\$8 (minimum \$10)	\$10 (minimum \$10)
Household Hazardous Waste (Paint, Used Oil & Antifreeze) (per 100kg)	\$7/kg (minimum \$10)	\$8/kg (minimum \$10)	\$10/kg (minimum \$10)
Mattresses	\$10	\$10	\$10
Vehicle Disposal – drained (per vehicle)	\$140	\$180	\$200
White Goods (each)	Refrigerator/Freezer - \$60 Other - \$40	Refrigerator/Freezer - \$65 Other - \$45	Refrigerator/Freezer - \$70 Other - \$50
Propane Tank (up to 40 pounds) – emptied / valve removed	\$10	\$15	\$15
Propane Tank (over 40 pounds; up to 100 pounds) – emptied / valve removed	\$25	\$30	\$30
Oil Tanks (up to 250 gallon) - emptied	\$70	\$80	\$90
Tanks (greater than 250 gallon) emptied	\$90	\$115	\$125
Tires (per tire)	Less than 20" - \$10 Greater than 20" - \$15 With rims – additional \$25	Less than 20" - \$10 Greater than 20" - \$15 With rims – additional \$25	Less than 20" - \$10 Greater than 20" - \$15 With rims – additional \$25
Wet Filled Lead Acid Batteries	\$10	\$10	\$10

SCHEDULE A

**BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER**

PART 9 – Solid Waste Tipping Fees

Commercial Fees

Item	2024	2025	2026
Commercial Waste (per 100kg)	\$10(minimum \$30)	\$13(minimum \$30)	\$15(minimum \$30)
Vehicle Disposal – drained (per vehicle)	\$140	\$180	\$200
White Goods (each)	Refrigerator/Freezer - \$60 Other - \$40	Refrigerator/Freezer - \$65 Other - \$45	Refrigerator/Freezer - \$70 Other - \$50
Propane Tank (up to 40 pounds) – emptied / valve removed	\$10	\$15	\$15
Propane Tank (over 40 pounds; up to 100 pounds) – emptied / valve removed	\$25	\$25	\$30
Oil Tanks (up to 250 gallon) – cut in half and emptied	\$70	\$80	\$90
Oil Tanks (greater than 250 gallon) cut in half and emptied	\$90	\$115	\$125
Non-Contaminated Clean Fill	\$0	\$0	\$0
Non-Contaminated Dirty Fill	\$20/tonne (minimum \$20)	\$20/tonne (minimum \$20)	\$20/tonne (minimum \$20)
Tires (per tire) - Tires with diameter greater than 48” not accepted	Less than 20” - \$10 Greater than 20” up to 48” - \$15 With rims – additional \$25	Less than 20” - \$10 Greater than 20” up to 48” - \$15 With rims – additional \$25	Less than 20” - \$10 Greater than 20” up to 48” - \$15 With rims – additional \$25
Wet Filled Lead Acid Batteries	\$10	\$10	\$10
Commercial Waste from outside of Town boundaries (per tonne) <i>(requires prior approval from the Senior Administrative Officer)</i>	\$130	\$145	\$160

SCHEDULE A

PART 9 – Solid Waste Tipping Fees

Item	2024	2025	2026
Katlochee First Nations Fixed Levy (per month)	\$3000	\$3400	\$3400

BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

Supplementary Tipping Rates

As per section 15(4) of Bylaw 2332/PWS/23, during any period that the weigh scale is inoperable either due to planned maintenance or repair or if specified by the *Senior Administrative Officer*, the following Supplementary Tipping Rates will apply for loads that otherwise would be fees calculated on a weight basis.

Type	2024	2025	2026
Residential	\$13/m ³ (minimum \$10)	\$14/m ³ (minimum \$10)	\$15/m ³ (minimum \$10)
Commercial	\$24/m ³ (minimum \$30)	\$25/m ³ (minimum \$30)	\$25/m ³ (minimum \$30)



Bylaw No. 2450

7c) Half Day Civic Holiday Bylaw

BY-LAW NO. 2459
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

A BY-LAW of the Municipal Corporation of the Town of Hay River in the Northwest Territories to declare a one-half day civic holiday pursuant to the Cities, Towns and Villages Act, S.N.W.T. 2003, c.22, Section 70.

WHERE AS the Municipal Corporation of the Town of Hay River desires to declare a ½ day civic holiday in the municipality for the purpose of recognizing the 42nd Annual K’amba Carnival Celebration.

NOW THEREFORE the Council of the Town of Hay River, in session duly assembled enacts as follows:

1. That a one-half day Civic Holiday be declared in recognition of the 42nd Annual K’amba Carnival. The Civic Holiday will commence at 12:00 o’clock noon on Friday, March 1st, 2024.

READ A FIRST TIME this day of 2024.

Mayor

READ A SECOND TIME this day of 2024.

Mayor

READ A THIRD AND FINAL TIME this day of , 2024.

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the CITIES, TOWNS AND VILLAGES ACT, S.N.W.T. 2003, C.22, s70 and the bylaws of the Municipal Corporation of the Town of Hay River on this day of 2024.

Senior Administrative Officer