



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

5. ADOPTION OF MINUTES FROM PREVIOUS MEETING

- a. Regular Meeting of Council, December 11th, 2023 – page 2-5
- b. Regular Meeting of Council, January 8th, 2024 – page 6-10

6. ADMINISTRATIVE ENQUIRIES

7. NEW BUSINESS

- a. Revised Ambulance Rates Report – page 11-15
- b. Letter of Support – School Enrolment – page 16-17
- c. Excused Absence – page 18-

8. BYLAWS

- a. Bylaw 2458 – Amendment to Fees and Charges Bylaw – First and Second Reading – page 19-22

9. NOTICE OF MOTIONS

10. IN CAMERA

- a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003
- c. 22, Section 23. (3), (e)

11. ADJOURNMENT



REGULAR MEETING MINUTES DECEMBER 11th, 2023

The Regular Meeting of Council was held on Monday, December 11th, 2023 at 6:30pm

Present: Mayor Jameson, Deputy Mayor Dohey, Councillors, Willows, Chambers, Wall, Duford, Bouchard

Staff: SAO – Glenn Smith, ASAO – Patrick Bergen, Council Administrator – Stacey Barnes, Acting Director of Recreation – Ryan MacNeil, Director of Protective Services – Travis Wright, Director of Recreation – Stephane Millette, Director of Finance – Abena Nyarko

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#23-191

MOVED BY CLLR WILLOWS

SECONDED BY: DM DOHEY

Add 7a) Strategic Priorities and 9A. Excused absence.

3. DECLARATION OF INTEREST

There were no Declaration of Interest for Monday, December 11th, 2023

4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

Cllr Wall – Congratulations to all AWG athletes travelling for tryouts, and to Miah Harris for making the figure skating team

Cllr Duford – Congratulations to the MLA's Vince McKay and RJ Simpson for making the Executive Council

5. ADOPTION OF MINUTES

#23-192

MOVED BY: CLLR WILLOWS

SECONDED BY DM DOHEY

a. Regular Meeting of Council – November 20th, 2023

CARRIED

6. ADMINISTRATIVE ENQUIRIES

Verbal Reports were given by SAO Glenn Smith, ASAO Patrick Bergen and Director of Protective Services Travis Wright

7. INFORMATION ONLY

- Council Priorities Summary - December



REGULAR MEETING MINUTES DECEMBER 11th, 2023

8. COMMITTEE REPORTS

a. RECOMMENDATION:

#23-193 **MOVED BY: CLLR WALL**
SECONDED BY: DM DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for November 2023 as presented.

CARRIED

b. RECOMMENDATION:

#23-194 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: DM DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for November 2023 as presented.

CARRIED

c. RECOMMENDATION:

#23-195 **MOVED BY: CLLR BOUCHAR**
SECONDED BY: DM DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for November 2023 as presented.

CARRIED

d. RECOMMENDATION:

#23-196 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for November 2023 as presented.

CARRIED

e. RECOMMENDATION:

#23-197 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: DM DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of November 2023.

CARRIED



REGULAR MEETING MINUTES DECEMBER 11th, 2023

f. RECOMMENDATION:

#23-198 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: DM DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER extends the Land Sales Incentive Program through the Year 2024.

CARRIED

g. RECOMMENDATION:

#23-199 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: DM DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the report and presentation on the 2024 10-Year Capital Plan, as recommended by the Finance Committee.

CARRIED

h. RECOMMENDATION:

#23-200 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Willows and Deputy mayor Dohey from the Standing Committee Meeting of Council, Monday, December 4th, 2023.

CARRIED

9. NEW BUSINESS

a. RECOMMENDATION:

#23-201 **MOVED BY: DM DOHEY**
SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Groenewegen from the Regular Meeting of Council, Monday, December 11th, 2023.

CARRIED

10. BYLAW

a) Bylaw 2445 – Asset Management Bylaw– Third Reading

#23-202 **MOVED BY: CLLR WILLOWS**
SECONDED BY: CLLR WALL

CARRIED



REGULAR MEETING MINUTES DECEMBER 11th, 2023

11. NOTICE OF MOTIONS

There was no notice of motions for the Regular Meeting of Council, December 11th, 2023

12. IN CAMERA

#23-203

MOVED BY: CLLR WILLOWS
SECONDED BY: CLLR WALL

That the Council of the Town of Hay River move to In Camera at 7:05pm.

CARRIED

#23-204

MOVED BY: CLLR WILLOWS
SECONDED BY: DM DOHEY

That the Council of the Town of Hay River move out of In Camera At 7:30pm.

CARRIED

13. ADJOURNMENT

#23-205

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 7:31pm.

CARRIED

Certified Correct as Recorded on the 11th Day of December 2023

These minutes were accepted by motion #_____



REGULAR MEETING MINUTES January 8th, 2024

The Regular Meeting of Council was held on Monday, January 8th, 2024 at 6:30pm

Present: Mayor Jameson, Deputy Mayor Dohey, Councillors, Willows, Chambers, Wall, Duford, Bouchard and Groenewegen

Staff: SAO – Glenn Smith, ASAO – Patrick Bergen, Council Administrator – Stacey Barnes, Acting Director of Public Works – Ryan MacNeil, Director of Finance – Abena Nyarko

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#24-001

MOVED BY CLLR DUFORD

SECONDED BY: CLLR CHAMBERS

3. DECLARATION OF INTEREST

There were no Declaration of Interest for Monday, January 8th, 2024

4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

DM Dohey – Happy Birthday Mayor Jameson, and thank you to the HRFD and THR for the New Years Eve Festivities

Cllr Wall – Congratulations to the athletes going to Alaska

Cllr Duford – Thank you to all the business and Council for all the holiday sponsorships for skating and swimming

5. ADMINISTRATIVE ENQUIRIES

Verbal Reports were given by SAO Glenn Smith, ASAO Patrick Bergen and Director of Finance Abena Nyarko, and Acting Director of Public Works Ryan MacNeil

6. INFORMATION ONLY

- Council Priorities Summary – December
- November and December 2023 Policing Reports

7. COMMITTEE REPORTS

a. RECOMMENDATION:

#24-002

MOVED BY: CLLR WILLOWS

SECONDED BY: DEPUTY MAYOR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2024 Consolidated O&M and Capital budgets as presented and recommended by the Finance Committee.

CARRIED



REGULAR MEETING MINUTES January 8th, 2024

8. NEW BUSINESS

a. RECOMMENDATION:

**#24-003 MOVED BY: CLLR WALL
 SECONDED BY: CLLR GROENEWEGEN**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for December 2023 as presented.

CARRIED

b. RECOMMENDATION:

**#24-004 MOVED BY: CLLR GRENEWEGEN
 SECONDED BY: CLLR DUFORD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for December 2023 as presented.

CARRIED

c. RECOMMENDATION:

**#24-005 MOVED BY: CLLR WILLOWS
 SECONDED BY: CLLR WALL**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for December 2023 as presented.

CARRIED

d. RECOMMENDATION:

**#24-006 MOVED BY: DM DOHEY
 SECONDED BY: CLLR CHAMBERS**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for December 2023 as presented.

CARRIED

e. RECOMMENDATION:

**#24-007 MOVED BY: CLLR WILLOWS
 SECONDED BY: CLLR CHAMBERS**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of December 2023.

CARRIED



REGULAR MEETING MINUTES January 8th, 2024

f. RECOMMENDATION:

#24-008 **MOVED BY CLLR DUFORD**
SECONDED BY: DM DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER, consider the revised appraisal lot price of \$38,000.00 from the previous \$53,000.00 for disposal of the lot.

And to direct Administration to prepare a “new” disposal bylaw for Lot 3 Block E Plan 39 to be sold to Carter Air Services Ltd. for the sum of \$38,000.00 plus tax, and to repeal Bylaw 2453.

CARRIED

g. RECOMMENDATION:

#24-009 **MOVED BY: CLLR GROENEWEGEN**
SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER Review and Approve at their Discretion, Development Permit Application No. D23-087, to allow the setting up of a temporary residential facility for transient workers ancillary to the permitted or discretionary uses, for the purpose of building the new Carter Air Services Shop and Caretakers.

- **That all requirements of the Zoning and Building Bylaw 2444-22b are met.**
- **All National Building and Fire Codes are met.**
- **The applicant undertakes to conform to all relevant Municipal, Territorial, and Federal policies and regulations.**

CARRIED

h. RECOMMENDATION:

#24-010 **MOVED BY: CLLR WILLOWS**
SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER provides a letter of support for the South Slave Divisional Education Council’s application to the Arctic Inspiration Prize

CARRIED

i. RECOMMENDATION:

#24-011 **MOVED BY: DM DOHEY**
SECONDED BY: CLLR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER provides a letter of support for the nomination of Merlyn Carter into the Canadian Aviation Hall of Fame

CARRIED



REGULAR MEETING MINUTES January 8th, 2024

9. BYLAW

a) Bylaw 2457/LND/24 – Land Transfer Bylaw – First Reading

#24-012

**MOVED BY: DM DOHEY
SECONDED BY: CLLR WALL**

CARRIED

Bylaw 2457/LND/24 – Land Transfer Bylaw – Second Reading

#24-013

**MOVED BY: DM DOHEY
SECONDED BY: CLLR WALL**

CARRIED

Bylaw 2457/LND/24 – Land Transfer Bylaw – Consent

#24-014

**MOVED BY: DM DOHEY
SECONDED BY: CLLR CHAMBERS**

CARRIED

Bylaw 2457/LND/24 – Land Transfer Bylaw – Third Reading

#24-015

**MOVED BY: DM DOHEY
SECONDED BY: CLLR WALL**

CARRIED

10. NOTICE OF MOTIONS

There was no notice of motions for the Regular Meeting of Council, January 8th, 2024

11. IN CAMERA

#24-016

**MOVED BY: CLLR DUFORD
SECONDED BY: CLLR GROENEWEGEN**

That the Council of the Town of Hay River move to In Camera at 7:08pm.

CARRIED

#24-017

**MOVED BY: CLLR GROENEWEGEN
SECONDED BY: CLLR WILLOWS**

That the Council of the Town of Hay River move out of In Camera At 7:45pm.

CARRIED



REGULAR MEETING MINUTES January 8th, 2024

12. ADJOURNMENT

#24-018

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 7:46pm.

CARRIED

Certified Correct as Recorded on the 8TH Day of January 2024

These minutes were accepted by motion # _____



REPORT TO COUNCIL

DEPARTMENT: Finance & Administration

DATE: January 22, 2024

SUBJECT: 2024 Ambulance Rates

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves changes to Bylaw No. 2431 Fees and Charges Bylaw- Schedule B Part 2- Ambulance Fees as presented in the report.

BACKGROUND:

In 2023, an operational review of the fire department concluded that the rates charged for ambulance services had remained unchanged for a long period of time and were no longer reflective of the costs of providing the services. As a result, it is recommended that the rates be increased to reflect the actual costs of providing emergency medical services and to align the rates with the fees charged by similar municipalities.

Below is a summary of the fee changes for ambulance services:

Current Rates		
Ambulance Services	Resident	Non-Resident
In Town Service	\$500	\$700
Highway	\$600	\$1,650 + \$2.5/km
Medivac	\$1,650 + \$75 per waiting hour after the first hour	\$1,650 + \$75 per waiting hour after the first hour

Revised Rates		
Ambulance Services	Resident	Non-Resident
In Town Service	\$600	\$850
Highway	\$700	\$1,925 + \$2.5/km
Medivac	\$2,200 + \$100 per waiting hour after the first hour	\$2,200 + \$100 per waiting hour after the first hour

The revised rates are in accordance with the 2024 O&M budget which has been presented to the Council for approval.



REPORT TO COUNCIL

DEPARTMENT: Finance & Administration

DATE: January 22, 2024

SUBJECT: 2024 Ambulance Rates

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fees and Charges Bylaw 2431

FINANCIAL IMPLICATIONS:

Increased revenues for ambulance services.

ALTERNATIVES:

Keep the current rates.

Prepared by:
Abena Nyarko,
Director of Finance

Reviewed by:
Glenn Smith, Senior Administrative Officer
Travis Wright, Director of Protective Service

The Town of Hay River

Northwest Territories



Bylaw No. 2431

Fees and Charges Bylaw

SCHEDULE B INDEX

FEES AND CHARGES

Administration Fees	PART 1
Ambulance Fees	PART 2
Cemetery Fees	PART 3
Development Fees	PART 4
Fire Department Fees	PART 5
Licensing Fees.....	PART 6
a) Animal Control	
b) Business License	
c) Lottery License	
d) Chase the Ace Lottery License	
e) Taxi License	
Recreation Fees.....	PART 7
Recreation Sponsorship and Advertising.....	PART 8
Tipping Fees	PART 9
Water and Sewer Services Fees.....	PART 10

Unless circumstances require otherwise, the fees and charges in Schedule B will be reviewed at least annually as part of the budget process.

SCHEDULE B

PART 2 – Ambulance Fees (Non-taxable)

Ambulance Service	Resident	Non-Resident
In Town Service	\$600.00 \$500.00	\$850.00 \$700.00
Highway Service	\$700.00 \$600.00 Plus \$2.50/km	\$1925.00 \$1,650.00 Plus \$2.50/km
Medevac Service	\$2200.00 \$1,650.00 Plus \$100.00 \$75 per waiting hour after the first hour	\$2200.00 \$1,650.00 Plus \$100.00 \$75 per waiting hour after the first hour

No charge to Hay River residents who are 65 (sixty five) years or older for ambulance calls within the municipal boundary of the Town of Hay River



REPORT TO COUNCIL

DEPARTMENT: OFFICE OF THE SAO

DATE: January 22nd, 2024

SUBJECT: LETTER OF SUPPORT FOR SCHOOL ENROLMENT DROP

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER provides a letter of support the Hay River District Education Authority for their application to the Department of Education, Culture and Employment.

BACKGROUND:

Attached is a letter requesting the Town's support towards our application to ECE for the consideration of extraordinary funding for their 2024-25 school year. As the letter explains, the schools have lost approximately 67 students, which as you are aware translates to a huge loss in funding.

They are remaining optimistic that many of the families who have relocated have done so temporarily and will return.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- Letter from the HRDEA

Prepared by:
Stacey Barnes
Council Administrator
January 19th, 2024



HAY RIVER DISTRICT EDUCATION AUTHORITY

January 16, 2024

TO COMMUNITY STAKEHOLDER

Re: Student Enrolment Drop

We are writing to you today to request your support for our application to the Department of Education, Culture and Employment (the Department) to be considered for extraordinary funding due to a drastic decrease in student enrolment over the past couple of years.

This decrease in student enrolment can be directly related to Hay River's catastrophic events starting first with the Town's flood of 2022 and now with this past year's wildfires. In total, these events have caused our enrolment to drop by 67 students (32.5 FTE in 2022 and 34.5 FTE in 2023), all of which has had a significant impact on how our schools operate. Lost resources amount to approximately \$1,139,000 in just two years.

As our funding is based on prior year student enrolment, our ask to the Department will be to provide extraordinary funding for our 2024-25 school year based on our 2022 student enrolment. This measure will lessen the impact on our schools and allow us to maintain the current level of program offerings without having to make any further cuts.

We of course are hopeful that many of our displaced flood and wildfire affected families will return once their lives have been rebuilt back in our community. We understand that many of our families have decided to leave due to the severity these events have had on their lives, however if we are able to prove our resiliency and are able to maintain our current level of program offerings, we might be able to attract these families back.

We hope that you see the merits of our request and help us rebuild a school system that our community deserves.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark Harris", is written over a horizontal line.

Mark Harris
HRDEA Chairperson



REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: January 22nd, 2024

SUBJECT: EXCUSED ABSENCE

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Willows and Chambers from the Regular Meeting of Council, Monday, January 22nd, 2024

BACKGROUND:

Councillor Willows and Chambers have asked to be excused from the Regular Meeting of Council, Monday, January 22nd, 2024

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Stacey Barnes
Council Administrator
Date: January 19, 2024

Reviewed by:



Bylaw No. 2458

8a) Amendment to Fees and Charges Bylaw

BY-LAW NO. 2458
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

A BYLAW of the Council of the Municipal Corporation of the Town of Hay River in the Northwest Territories, to amend Fees and Charges Bylaw No. 2431, as amended.

PURSUANT TO the relevant sections of the *Cities, Towns and Villages Act* S.N.W.T. 2003, c. 22, and particularly section 72(e), which allows municipalities to establish, by bylaw, fees or other charges for products, programs, services, public utilities, infrastructure and facilities provided by the municipality and for the use of property under the ownership, direction, management or control of the municipality.

WHEREAS the Council of the Municipal Corporation of the Town of Hay River wishes to amend Bylaw No. 2431, as amended, to reflect changes to the fees and charges collected by the Town of Hay River as set out in the attached parts of Schedule "A";

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER, in regular sessions duly assembled, enacts as follows:

APPLICATION

1. That Bylaw 2431, as amended, is hereby amended by deleting the following parts of Schedule "B" and replacing them with the Schedules attached hereto:
 - a. Deleting Part 2 of Schedule "B" of Bylaw No. 2431, as amended, and replacing with Part 2 of Schedule "A" attached hereto;
2. This bylaw will take force and effect upon its final reading.

THIS BY-LAW READ A FIRST TIME this day of , 2024 A.D.

Mayor

THIS BY-LAW READ A SECOND TIME this day of , 2024 A.D.

Mayor

THIS BY-LAW READ a Third and Final Time this day of , 2024 A.D.

Mayor

BY-LAW NO. 2458
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act, S.N.W.T., 2003, and the bylaws of the Municipal Corporation of the Town of Hay River this day of , 2024.

Senior Administrative Officer

BY-LAW NO. 2458
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

SCHEDULE A

PART 4 – Ambulance Fees (non-taxable)

Ambulance Services	Resident	Non-Resident
In Town Service	\$600	\$850
Highway	\$700	\$1,925 + \$2.5/km
Medivac	\$2,200 + \$100 per waiting hour after the first hour	\$2,200 + \$100 per waiting hour after the first hour