



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

5. ADMINISTRATIVE ENQUIRIES

6. INFORMATION

- a. Council Priorities Summary for December – page 2-3
- b. November and December 2023 Policing Report – page 4-16

7. COMMITTEE REPORTS

- a. 2024 O&M and Capital Budgets Presentation – page 17-51

8. NEW BUSINESS

- a. Public Works Monthly Report for December – page 52-59
- b. Municipal Enforcement Monthly Report for December – page 60-63
- c. Emergency Services Monthly Report for December – page 64-69
- d. Recreation and Community Monthly Report for December – page 70-77
- e. Tourism and Economic Development Monthly Report for December – page 78-83
- f. Revised Appraisal Lot Price – Lot 3 Block E Plan 39 – page 84-85
- g. Development Permit Approval - Temporary Trailer - Lot 3 Block E Plan 39 – page 86-91
- h. Letter of Support for South Slave Divisional Education Council's Arctic Inspiration Prize Application – page 92-94
- i. Letter of Support for Merlyn Carter Nomination into the Canadian Aviation Hall of Fame- page 95-97

9. BYLAWS

- a. BYLAW NO. 2457/LND/24 – Land Transfer – First and Second Reading – page 98-101

10. NOTICE OF MOTIONS

11. IN CAMERA

- a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003
- c. 22, Section 23. (3), (e)
 - i. 20th Assembly Priorities Recommendations
 - ii. Capital Drive Sidewalks

12. ADJOURNMENT

STRATEGIC PRIORITIES CHART

December 2023

COUNCIL PRIORITIES		ADVOCACY / PARTNERSHIPS
NOW		<div>• 20th Assembly Priorities Recommendations</div> <div><div>• Airport Road Elevation Funding (DMAF)</div><div>• Dredging (INF)</div><div>• Flood Recovery / Mitigation Funding (MACA)</div><div>• Wildfire Recovery Funding (MACA)</div><div>• Flood Mapping (ECE)</div><div>• Ground Ambulance (Health)</div><div>• Funding Gap (GNWT)</div><div>• Housing Plan Funding (CMHC)</div><div>• Housing Development (developers)</div><div>• Land Settlement Support (EIA)</div><div>• NTCL Acquisition Agreement (INF/Premier)</div><div>• Rail Services (CN/INF)</div><div>• Electrical Services Franchise (GNWT; Communities)</div><div>• New Landfill Site (Lands; Indigenous Govts)</div><div>• Social Issues (Social Issues Committee)</div></div>
<div>Goal – Infrastructure Upgrades</div> <div><div>1. New Solid Waste Facility – Land Selection</div><div>2. New Water Treatment Plant – Feasibility Study</div><div>3. Vale Island Fill Station – repair</div><div>4. Capital Drive Upgrades – Sidewalks</div></div>		
<div>Goal – Flood and Wildfire Recovery & Mitigation</div> <div><div>1. Lift Station 1 – Mitigation Options</div><div>2. Wildfire Recovery – Hay! Shop Here</div><div>3. Wildfire Recovery – Danger Tree Removal</div><div>4. Wildfire Recovery - NFTI Cleanup – assessment</div></div>		
<div>Goal – Climate Change Issues</div> <div><div>5. Flood zone mapping – inundation and probability consult</div></div>		
<div>Goal - Remove Barriers to Housing</div> <div><div>6. Housing Plan – Funding and Resourcing</div></div>		
<div>Goal – Agriculture Development</div> <div><div>7. Agriculture Plan – funding</div></div>		
<div>Goal – Diverse & Accessible Community Supports</div> <div><div>8. Community Spirt Awards Gala – promotion</div><div>9. CKHR Community Radio – broadcast support</div><div>10. Beautification Committee – reestablish</div></div>		
<div>Goal – Operational & Fiscal Sustainability</div> <div><div>11. Capital Planning and Budgeting - development</div><div>12. PWS Service Review</div><div>13. PS Service Review</div><div>14. Health & Safety Management Program – development</div></div>		
NEXT		
<div>Goal – Flood and Wildfire Recovery & Mitigation</div> <div><div>1. West Channel Shoreline Protection Project - Design – Feb 2024</div></div>		
<div>Goal – Support Mental and Physical Health of Residents</div> <div><div>2. Social Issues Healthy Community Strategy – Jan 2024</div><div>3. Trail & Greenspaces Master Plan – Jan 2024</div><div>4. Community Spirt Awards Gala – February 2024</div></div>		
<div>Goal – Desirable Place to Live and Setup Business</div> <div><div>5. Electrical Services Franchise – PUB hearings – Jan 2024</div></div>		
<div>Goal – Use Urban Space More Effectively</div> <div><div>6. Unsightly Bylaw – Update – Apr 2024</div></div>		
<div>Goal - Remove Barriers to Housing</div> <div><div>7. Aspen Heights Development – RFP – Feb 2024</div></div>		
OPERATIONAL STRATEGIES (SAO/Staff)		
<div>OFFICE of SAO</div> <div><div>1. Capital Drive Sidewalks – Dec</div><div>2. KFN Solid Waste Land MOU – Dec</div><div>3. Shoreline Protection CCPN Reporting – Dec</div><div>4. Public Works service review – Dec</div><div>5. New Landfill land options – Dec</div><div>6. Solid Waste Collection Contract – Dec</div><div>7. Social Issues Healthy Community Strategy procurement – Dec</div><div>8. Employee Intranet Deployment – Dec</div></div>	<div>FINANCE & ADMINISTRATION</div> <div><div>1. 10 Year Capital Plan – Presentation - Dec</div><div>2. 2024 Budget – Presentation – Dec</div><div>3. 2022 Audit – finalizing – Dec</div><div>4. Wildfire Recovery Claims - Dec</div><div>5. Flood Recovery Claims - Dec</div><div>6. Mobile Home Park tax arrears collection - Jan</div><div>7. Commissioner Land Applications - Jan</div><div>8. Landfill Land Applications - Jan</div></div>	

RECREATION & COMMUNITY SERVICES <ol style="list-style-type: none"> 1. Trail and Greenspace Master Plan - Dec 2. Recreation Survey - Dec 3. 	TOURISM & ECONOMIC DEVELOPMENT <ol style="list-style-type: none"> 1. Hay! Shop Here Business Recovery – Dec 2. Community Spirt Awards Gala – promotion – Dec 3. Asset Mgmt System Implementation – Jan 4. Agricultural Plan – Scope and funding – Dec 5. Indigenous Govts agreements communication – Dec
PROTECTIVE SERVICES <ol style="list-style-type: none"> 1. PS Organizational Review - Dec 2. Health and Safety Program Development – Dec 3. HRFD Onboarding - Dec 4. Unsightly Bylaw Update - Jan 	
PUBLIC WORKS & SERVICES <ol style="list-style-type: none"> 1. Tipping Fees review – Dec 2. Water Truck Fill Station new tank – Dec 3. Wildfire Recovery – Airport Road brushing – Dec 4. WTP Feasibility – Dec 5. West Channel Shoreline Protection Project – Engineering Services – Dec 6. Flood Recovery - Lift Station 1 – Repair and Mitigation Design/Tender - Jan 7. Aspen Heights – Planning & Design – Dec 8. Wildfire Recovery – Paradise Road Erosion Assessment – Jan 	

** Changes from Prior Month Highlighted in Yellow

Canada



**MONTHLY
POLICING REPORT
November 2023
Hay River Detachment
“G” Division
Northwest Territories
Town of Hay River**



Royal Canadian Mounted Police Gendarmerie royale du Canada

The Hay River Detachment responded to a total of 226 calls for service during the month of November 2023. 188 of them were within the Town of Hay River.

Annual Performance Plan (A.P.P.'S) Community Priorities

The Annual Performance Plan which follows the RCMP fiscal year has been refreshed and the Community and Detachment priorities established for the current fiscal year, starting May 1st are as follows:

- Community Policing, and specifically Community and Partner Engagement with the objective of Identifying community and external partners, stakeholders and then establish and maintain engagement with the goal of information sharing and partnering in initiatives to address issues in the community.
- Traffic and Road Safety with the specific objective of enhancing road safety by targeting impaired driving.
- Harm Reduction, with the specific objective to reduce a variety of crime by targeting prolific offenders, illicit drugs, and reducing the amount of crime and harm caused by a small percentage of the population.

Throughout the year Sgt UNGER will continue to follow up with Mayor JAMESON and Council as the year progresses to ensure that these priorities are being actioned and ascertain if any change in approaches are required by the Hay River RCMP detachment. The Community consultation helps shape current and future Hay River Detachment annual performance plan priorities.

1 - This month the detachment addressed Community Policing – Community/Partner Engagement by:

Hay River RCMP continued with efforts to identify activities in a meaningful way. Hay River RCMP does continue to share monthly “Fast Facts newsletter” from the Centre for Youth Crime Prevention to share contacts and promote resources and activities, distribute funding initiatives, and visit youth in an effort to engage with youth.

Some of RCMP’s involvement in November within our community and partner engagements, included the following:

Between November 8 and November 11, members of the Detachment participated in Remembrance Day ceremonies at Princess Alexandria, DJ, Ecole Boreale, and the Hay River Legion.

Hay River RCMP members attended the local schools, including walk throughs and engaging with students.

The RCMP participated in a Narcotics Alcohol Awareness Week walk on the K’at’l’odeeche First Nations.

The local RCMP Det, collaboratively put a Christmas Float in the parade and led the parade.

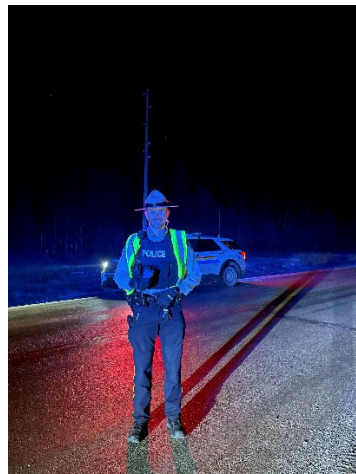
The RCMP have also ensured that they are attending the local youth centers and engaging with the youth.

With local AWG trials for Biathlon, the RCMP observed and cheered on the hard working young athletes from all over the territory.



2 - This month the detachment addressed Traffic - Safety by:

Members conducted 2 check stops during the month of November, on Highways 1 & 2. There were 2 charges for impaired driving and a stand alone 24 hr suspension for alcohol. Impaired driving remains a concern with over 10 occurrences/complaints of impaired driver's or suspected impaired driving within our community, as stated above 2 of the 10 complaints or occurrences were validated through charges. Throughout the month of November 5 SOTI's were issued.



3 - This month the detachment addressed Harm Reduction by:

To address what causes the greatest harm in the Hay River RCMP detachment area, a Habitual Offender/Repeat Offender Management system was created in an effort to identify and monitor those who are most likely to cause the most significant amount of harm to the community. Harm reduction will tie directly into community policing as a priority, and partner engagement will be critical to successful outcomes. Patrols, including 5 patrols in Rowe's trailer park and 41 in the down town area, including the arena and library which will continue to detect and deter illicit behavior.

The Hay River RCMP continue to ask the public's support in providing information that will help battle the sale and distribution of illegal narcotics in our communities. Since the return from the evacuation there has been an increase in property crime which is suspected to be linked to the illicit drug trade.

Of the 32 prisoners lodged in cells at the Hay River RCMP Detachment, 31 of them were arrested in the town of Hay River.



OCCURRENCES	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (Not including sexual assaults)	20	276	23	316
Sexual Offences	0	20	2	30
Break and Enters (Residence & Business)	1	60	17	83
Theft of Motor Vehicle	3	24	2	18
Theft Under \$ 5000.00	10	136	14	129
Theft Over \$ 5000.00	0	4	1	6
Drugs (Possession)	0	10	1	8
Drugs (Trafficking)	6	66	8	78
Liquor Act	5	180	10	242
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a disturbance / Mischief (total)	35	654	52	692
Causing a Disturbance	5	194	13	192
Mischief - damage to property	5	75	5	59
Mischief - obstruct enjoyment	25	385	34	441
Impaired Driving	10	112	6	142
Other Complaints	86	915	72	1048
Total Violations	176	2457	208	2792

Total Calls for service 188

JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral - Accepted	4	38	7	59
Victim Services Referral - Declined	19	277	12	282
Victim Services - Proactive Referral	2	17	6	35
Victim Services - Not Available	0	0	0	1
Restorative Justice Referrals	0	13	0	7
Emergency Protection Orders (Detachment Initiated)	1	5	0	0
ODARA Reports	0	0	0	0
Prisoners Held	32	326	20	300
Prisoners Escorted	1	9	0	15
Prisoners Held non-PROS Agency	0	0	0	0
Prisoners Escorted Non-PROS Agency	0	0	0	0
Liquor Destroyed Immediately	8	0	0	0



Sgt Philip M. UNGER
Detachment Commander, Hay River RCMP

Canada



**MONTHLY
POLICING REPORT
December 2023
Hay River Detachment
“G” Division
Northwest Territories
Town of Hay River**



Royal Canadian Mounted Police Gendarmerie royale du Canada

The Hay River Detachment responded to a total of 254 calls for service during the month of December 2023. 220 of them were within the Town of Hay River.

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Some of RCMP’s involvement in November within our community and partner engagements, included the following:

Members and clerks attended DJSS, Chief Sunrise, and Ecole Boreale schools and served up pancakes to the students.

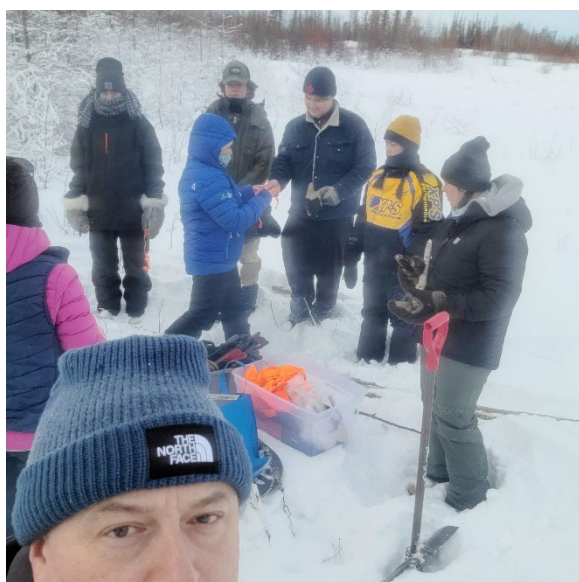
Hay River RCMP members attended the local schools, including walk throughs and engaging with students.

The RCMP members participated in outdoor/on the land learning with students.

The RCMP in conjunction with the Town and HRFD participated in the collection of Secret Santa gifts and the delivery of those gifts to families in need.

The RCMP have also ensured that they are attending the local youth centers and engaging with the youth on a regular occurrence.

Cst GONZALES, who is gifted with musical talents attended 3 different Christmas concerts and played the saxophone to the delight of many.



2 - This month the detachment addressed Traffic - Safety by:

Members conducted 12 check stops during the month of December, throughout Hay River and KFN and conducting numerous traffic stops, checking over 115 vehicles. There were 3 charges for impaired driving and a seven - 24 hr suspensions for alcohol. Impaired driving remains a concern with over 11 occurrences/complaints of impaired driver's or suspected impaired driving within our community, as stated above 3 of the 11 complaints or occurrences were validated through charges. Throughout the month of December 22 SOTI's were issued, the majority were for serious infractions, such as: Operation without a valid driver's license, driving while suspended, and operation with valid insurance.

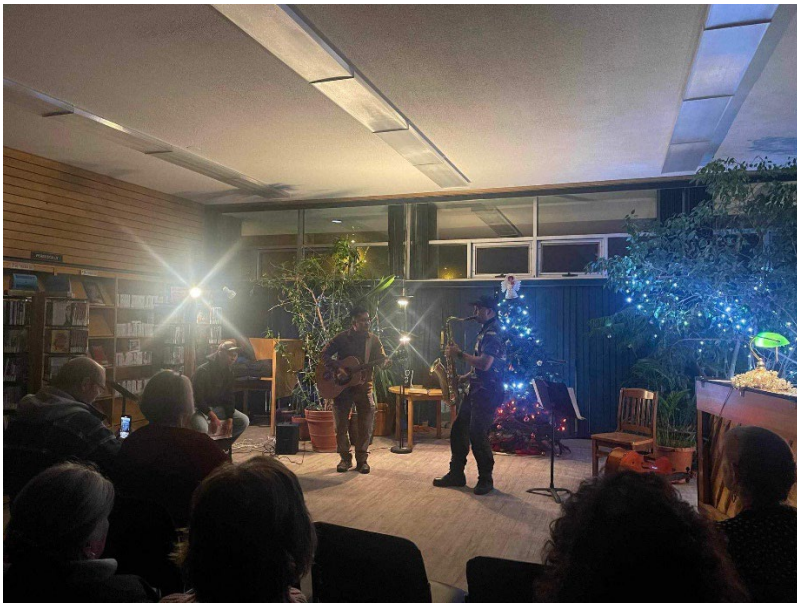


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To address what causes the greatest harm in the Hay River RCMP detachment area, a Habitual Offender/Repeat Offender Management system was created in an effort to identify and monitor those who are most likely to cause the most significant amount of harm to the community. Harm reduction will tie directly into community policing as a priority, and partner engagement will be critical to successful outcomes. Patrols, including 30 patrols in Rowe's trailer park and 64 in the down town area, including the arena and library which will continue to detect and deter illicit behavior.

The Hay River RCMP continue to ask the public's support in providing information that will help disrupt the sale and distribution of illicit drugs in our communities. Since the return from the evacuation there has been an increase in property crime which is suspected to be linked to the illicit drug trade.

Of the 40 prisoners lodged in cells at the Hay River RCMP Detachment, 35 of them were arrested in the town of Hay River.



OCCURRENCES	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (Not including sexual assaults)	15	296	20	316
Sexual Offences	3	24	6	30
Break and Enters (Residence & Business)	7	68	2	83
Theft of Motor Vehicle	2	27	2	18
Theft Under \$ 5000.00	14	151	4	129
Theft Over \$ 5000.00	0	4	1	6
Drugs (Possession)	0	10	1	8
Drugs (Trafficking)	2	69	6	78
Liquor Act	5	186	18	242
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a disturbance / Mischief (total)	58	715	69	692
Causing a Disturbance	13	208	17	192
Mischief - damage to property	2	78	3	59
Mischief - obstruct enjoyment	43	429	49	441
Impaired Driving	13	126	19	142
Other Complaints	84	1009	63	1048
Total Violations	203	2685	211	2792

Total Calls for service 220

JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral - Accepted	3	41	8	59
Victim Services Referral - Declined	19	299	26	282
Victim Services - Proactive Referral	2	18	1	35
Victim Services - Not Available	0	0	0	1
Restorative Justice Referrals	1	14	1	7
Emergency Protection Orders (Detachment Initiated)	2	9	0	0
ODARA Reports	3	30	1	0
Prisoners Held	40	382	41	300
Prisoners Escorted	0	9	0	15
Prisoners Held non-PROS Agency	0	0	0	0
Prisoners Escorted Non-PROS Agency	0	0	0	0
Liquor Destroyed Immediately	10	131	16	0

Happy New Year's from Hay River Detachment



Sgt Philip M. UNGER
Detachment Commander, Hay River RCMP



REPORT TO COMMITTEE

COMMITTEE: FINANCE COMMITTEE

DATE: DECEMBER 18, 2023

SUBJECT: 2024 O & M and Capital Budgets

RECOMMENDATION:

MOVED BY: CLLR WILLOWS

SECONDED BY: DEPUTY MAYOR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2024 Consolidated O&M and Capital budgets as presented and recommended by the Finance Committee.

BACKGROUND:

The Capital and Operating and Maintenance Budgets follow a multi-cycle process for review, development, and eventual approval by Council. On December 14, the Finance Committee met to review Cycle 1 versions of the proposed budgets and recommend refinements through a Cycle 2 version of the budgets to be presented to the Standing Committee of Council. Any further recommended changes to the budgets will be incorporated into a Cycle 3 version scheduled for the Regular Meeting of Council on January 8, 2024.

Several planning documents have been reviewed through the budget process to ensure resources are identified to support the strategic and operational interests of the Town. These include the 2022-2025 Strategic Plan, the 10 Year Capital Plan, 2024 Departmental Business Plans, a Protective Services organizational study, and asset management and safety roadmaps.

A 2024 Budget Survey was issued to the public on October 31, 2023 to help gauge public perception of core service performance and prioritization of service provision. It was used as one tool amongst several sources of information to support the development of the budgets and Council's decision-making through the budget process.

In addition to supporting approved Town plans and community consultation, the 2024 budgets are reflective of the impacts of national inflationary pressures, climate change, increasing community social issues, and the continued underfunding of municipal operations and asset replacements by other levels of government. Long-term capital requirements are underfunded by an estimated \$8.8M / year and cannot be appropriately addressed through Town fees and taxation.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Cities, Towns and Villages Act S.N.W.T. 2003, c.22 Sec. 94 (1)

FINANCIAL IMPLICATIONS:

Increase of \$543K property tax revenue requirement
\$2.29M Contribution to Capital
\$14.8M Capital Spend

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- 2024 O & M and Capital Budget Presentation

Prepared by:
Glenn Smith
Senior Administrative Officer
December 12, 2023

Reviewed By:
Abena Nyarko
Director of Finance and Administration
December 12, 2023



2024 Budget


- Cycle 2 -

Council Presentation

December 18th, 2023



Agenda

- Budget Timeline
 - Planning Process
 - Strategic Plan
 - 2024 Budget Survey Results
 - 2024 Cycle 2 O&M Budget
 - 2024 Cycle 2 Capital Budget
- 

2024 Budget Timeline



Planning Process





Strategic Plan

Council High Priority Initiatives for 2024

- Work to ensure that reliable water distribution is accessible to all residents and businesses in Hay River.
- Complete all new and replacement infrastructure projects identified in the budget.
- Divert waste from the landfill through improved recycling and waste management procedures.
- Develop and implement wildfire recovery and mitigation plans.
- Develop and begin implementation of flood recovery and mitigation plans.
- Update planning, mapping, and bylaws to guide land and infrastructure development and flood mitigation strategies.
- Develop and implement a Community Housing Plan.
- Plan for the increasing likelihood and impact of extreme weather events.
- Update the Agriculture Plan.



Strategic Plan

Council High Priority Initiatives for 2024

Revitalize community groups and volunteerism through promotion of benefits and recognition of commitment.

Promote a strategy based on supporting mental health and preventing issues arising from mental health challenges.

Update and enforce unsightly and abandoned premises bylaws more strictly.

Complete the electrical services franchise agreement with the Northwest Territories Power Corporation.

Implement efficiencies in town operations.

Employ workforce planning programs in Town departments that encourages training, professional development, and retention of quality staff.

Build a strong safety culture among people who work for the Town.



2024 Budget Survey Results

Background

Online and manual collection

128 respondents

Respondent Overall Satisfaction

51% Poor-Very Poor

49% Fair-Good

Service Level Satisfaction

High: Ambulance & Fire; Trucked Water; Waste Collection

Low: Fire and Flood Preparedness; Roads and Sidewalks; Landfill Mgmt.; Ec. Dev.; Land Planning

Service Level Changes

Increase: Fire and Flood Preparedness; Roads and Sidewalks; Utility Services (Water/Sewer)

Decrease: Bylaw; Recreation; Tourism



2024 Budget Survey Results

Taxes

52% Maintain taxes and fees

21% Increase taxes and fees to increase services

Multi-Government Issues

Cost of Living

Housing

Social Issues

Governance and Transparency

Evolving Topics

84% User Pay Solid Waste

63% Seniors / Disabled Tax Exemption Cap/Removal

54% Wildfire Prevention - Third Party Funding



2024 Operations & Maintenance Budget



2024 O&M Budget Assumptions

Government Funding

No changes to core GNWT / MACA funding.

Mayor & Council

Mayor and 7 Councillors honorarium budgeted.

\$20K was added to the budget for the 2024 elections.

Salaries & Wages

6% staff vacancy rate included in budget.

New position added to the fire department and increases made to compensation to the firefighters to support increased demand for services.

\$40K was added to the legal fees budget for the collective agreement bargaining.

Service Levels

No major changes to the service levels.

Increased resources for Protective Services to support increased ambulance demand, emergency management, and the workplace safety program.



2024 O&M Budget Assumptions

Fees & Charges

No changes to the 2024 rates outlined in the Fees and Charges Bylaw 4436.

Increased rates to be implemented in 2024 for ambulance billing to reflect increased operational costs.

External Funding

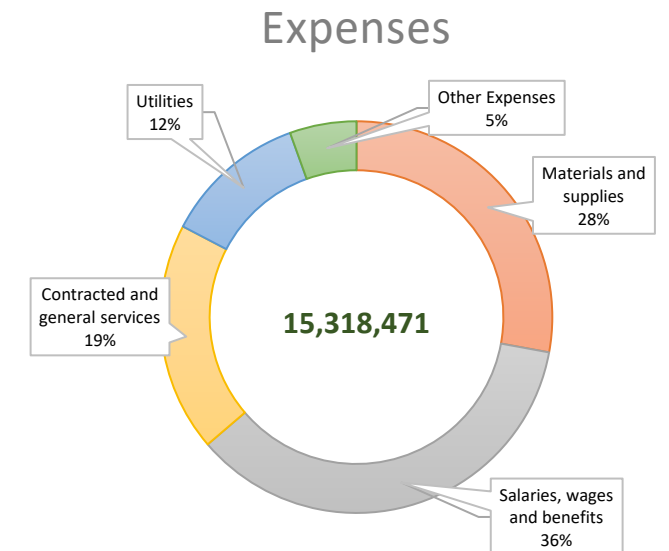
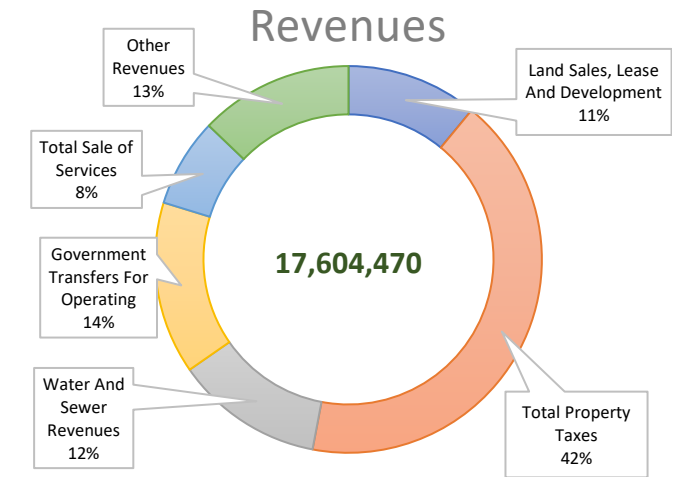
External revenues and related expenses that haven't been reasonably assured have been excluded from the budget.

Contribution to Capital

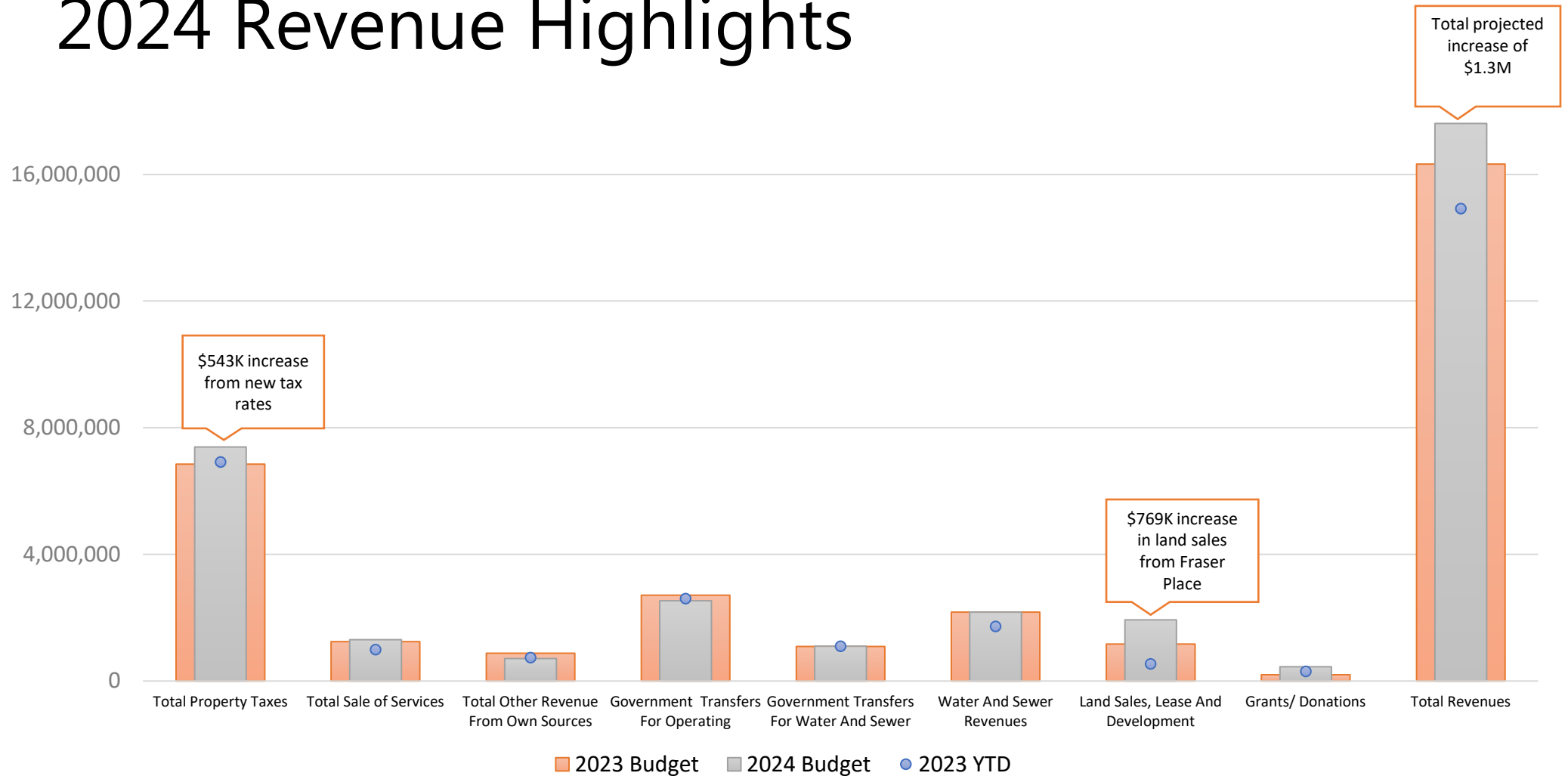
Any net revenue over expense to be allocated to reserves to fund capital projects. The budget is projected to contribute \$2.3M to capital in 2024. This equates to a \$290k increase from the prior year and is part of a 5-year plan to address capital plan underfunding.

2024 Consolidated Total

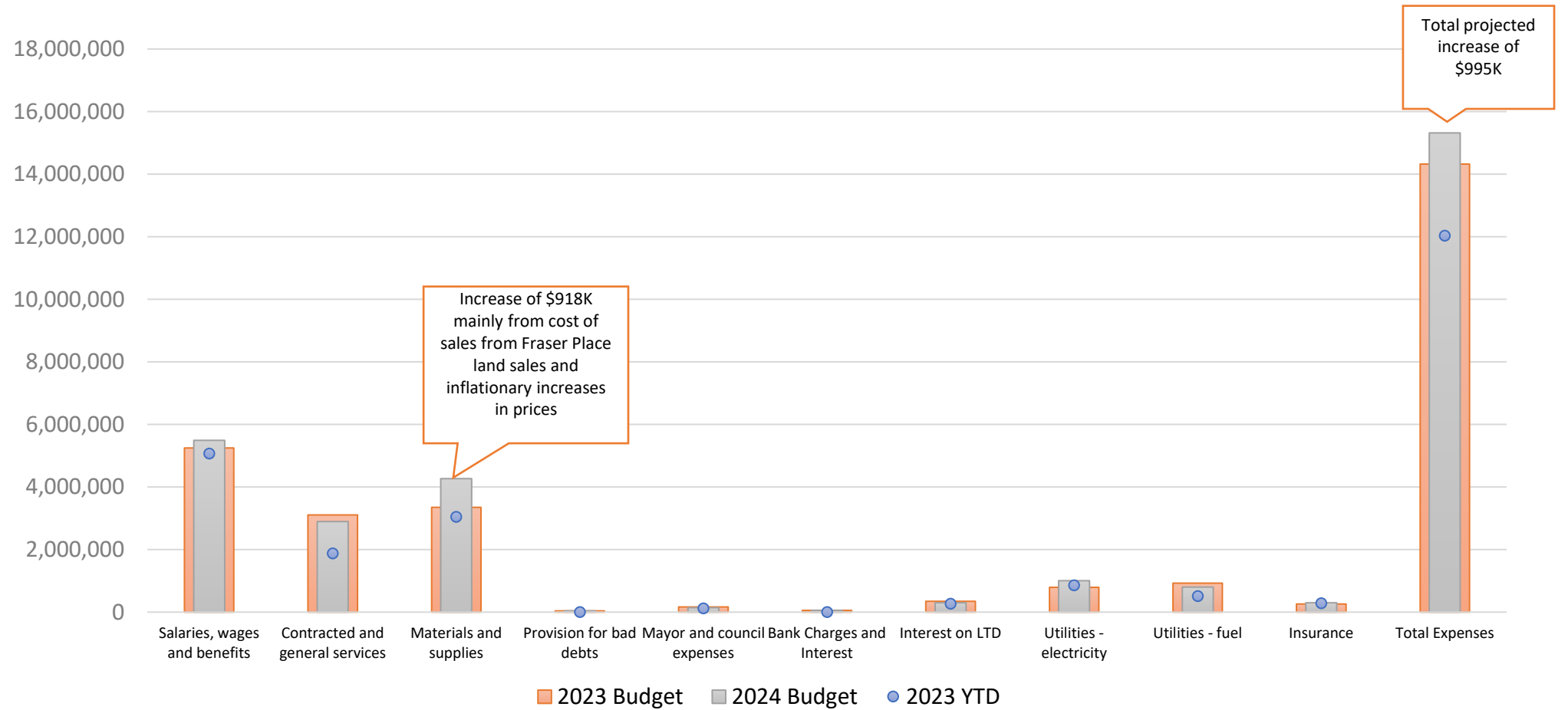
Statement of Operations	2023 Budget	2024 Budget	Variance	% Variance
Revenues				
Total Property Taxes	6,852,143	7,395,000	542,857	8%
Total Sale of Services	1,241,700	1,304,300	62,600	5%
Total Other Revenue From Own Sources	880,000	711,500	(168,500)	(19%)
Government Transfers For Operating	2,712,500	2,536,670	(175,830)	(6%)
Government Transfers For Water And Sewer	1,095,000	1,097,000	2,000	0%
Water And Sewer Revenues	2,175,000	2,177,000	2,000	0%
Land Sales, Lease And Development	1,165,000	1,934,000	769,000	66%
Grants/ Donations	202,000	453,000	251,000	124%
Total Revenues	16,323,343	17,608,470	1,285,127	8%
Expenses				
Salaries, wages and benefits	5,253,538	5,492,200	238,662	5%
Contracted and general services	3,109,250	2,898,473	(210,778)	(7%)
Materials and supplies	3,353,056	4,271,503	918,447	27%
Provision for bad debts	40,000	40,000		
Mayor and council expenses	171,099	141,350	(29,749)	(17%)
Bank Charges and Interest	60,000	60,000		
Interest on LTD	350,000	300,000	(50,000)	(14%)
Utilities - electricity	795,100	1,007,000	211,900	27%
Utilities - fuel	931,300	805,945	(125,355)	(13%)
Insurance	260,000	302,000	42,000	16%
Total Expenses	14,323,343	15,318,471	995,128	7%
Operating Surplus/(Deficit)	2,000,000	2,290,000	290,000	14%



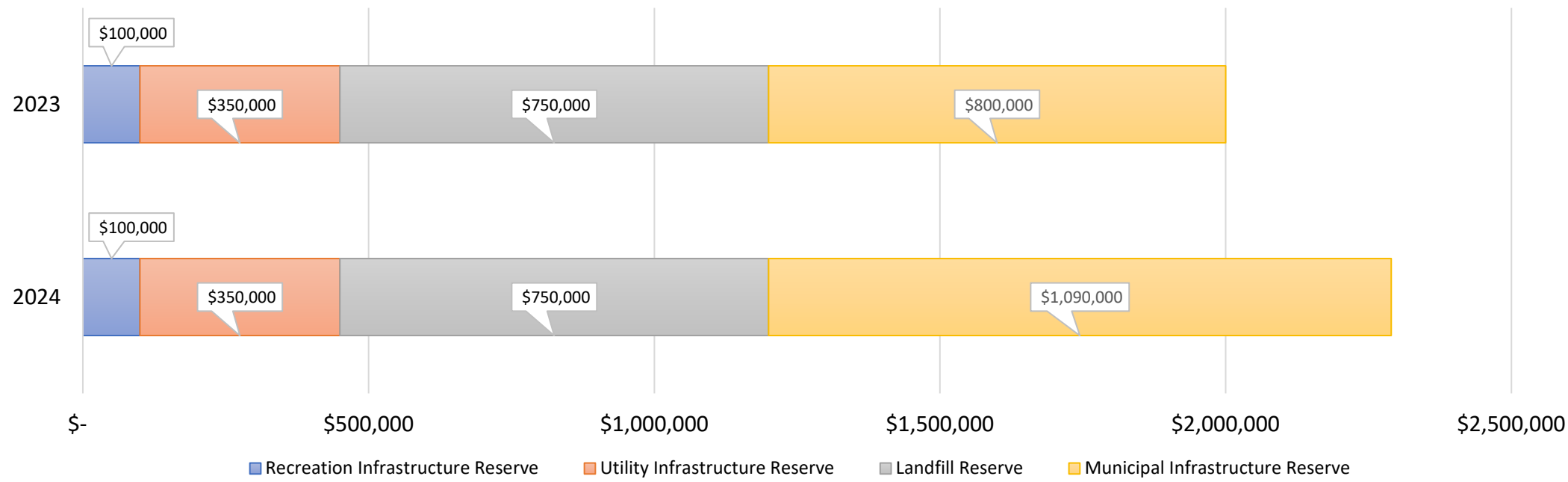
2024 Revenue Highlights



2024 Expense Highlights



2024 Contributions to Capital Reserves



10 Year Capital Funding Shortfall

Total Funding Shortfall

- The 10-year capital plan is underfunded by \$88,000,000 or \$8,800,000 a year

Major projects that are underfunded in the 10-year plan

- Water Treatment Plant - \$20,000,000
- Sundog Land Development - \$17,700,000
- Town Hall - \$7,300,000
- Municipal Solid Waste Facility (Phase I and II)- \$3,800 000
- Hoffman Way - Golf Course \$3,300,000

Funding shortfall excluding major projects

- \$35,900,000 or \$3,590,000 a year

Funding shortfall, if Town obtains 70% infrastructure funding from external sources

- \$1,077,000 per year
- This would require about a 15% increase in property tax revenues



2024 Operations & Maintenance Budget by Department

General Government Services

Statement of Operations	2023 Budget	2024 Budget	Variance	% Variance
Revenues				
Total Property Taxes	6,852,143	7,395,000	542,857	8%
Franchise Fee	340,000	300,000	(40,000)	(12%)
Government Transfers For Operating	2,285,000	2,319,000	34,000	1%
Grants/ Donations	125,000	270,000	145,000	116%
Interest Revenues	105,000	105,000		
Licenses & Permits	150,000	120,500	(29,500)	(20%)
Other Revenue From Own Sources	250,000	166,000	(84,000)	(34%)
Sale of Services	22,500	8,000	(14,500)	(64%)
Total Revenues	10,129,643	10,683,500	553,857	5%
Expenses				
Salaries, wages and benefits	1,282,397	1,524,300	241,903	19%
Contracted and general services	335,000	191,000	(144,000)	(43%)
Materials and supplies	412,500	590,500	178,000	43%
Provision for bad debts	40,000	40,000		
Mayor and council expenses	171,099	141,350	(29,749)	(17%)
Bank Charges and Interest	60,000	60,000		
Interest on LTD	350,000	300,000	(50,000)	(14%)
Insurance	260,000	302,000	42,000	16%
Total Expenses	2,910,996	3,149,150	238,154	8%
Operating Surplus/(Deficit)	7,218,647	7,534,350	315,703	4%

Water & Sewer Services

Statement of Operations	2023 Budget	2024 Budget	Variance	% Variance
Revenues				
Government Transfers For Water And Sewer	1,095,000	1,097,000	2,000	0%
Water And Sewer Revenues	2,175,000	2,177,000	2,000	0%
Total Revenues	3,270,000	3,274,000	4,000	0%
Expenses				
Salaries, wages and benefits	446,585	478,800	32,215	7%
Contracted and general services	1,475,000	1,454,000	(21,000)	(1%)
Materials and supplies	345,000	322,500	(22,500)	(7%)
Utilities - electricity	165,000	178,000	13,000	8%
Utilities - fuel	315,000	250,000	(65,000)	(21%)
Total Expenses	2,746,585	2,683,300	(63,285)	(2%)
Operating Surplus/(Deficit)	523,415	590,700	67,285	13%

Protective Services

Statement of Operations	2023 Budget	2024 Budget	Variance	% Variance
Revenues				
Ambulance Billings	550,300	686,300	136,000	25%
Fire Hall	35,000		(35,000)	(100%)
Other Revenue From Own Sources	35,000	20,000	(15,000)	(43%)
Government Transfers For Operating	37,000	57,000	20,000	54%
Total Revenues	657,300	763,300	106,000	16%
Expenses				
Salaries, wages and benefits	454,380	607,600	153,220	34%
Contracted and general services	110,550	92,515	(18,035)	(16%)
Materials and supplies	256,006	237,815	(18,191)	(7%)
Utilities - electricity	67,500	76,000	8,500	13%
Utilities - fuel	60,900	63,945	3,045	5%
Total Expenses	949,336	1,077,875	128,539	14%
Operating Surplus/(Deficit)	(292,036)	(314,575)	(22,539)	8%

Recreational and Cultural Services

Statement of Operations	2023 Budget	2024 Budget	Variance	% Variance
Revenues				
Recreation Other Revenues	15,000	10,000	(5,000)	(33%)
Recreation Rental Revenues	276,000	219,000	(57,000)	(21%)
Recreation Ice Revenues	5,000	6,000	1,000	20%
Recreation Program Revenues	60,000	54,000	(6,000)	(10%)
Sale of Services	87,500	67,000	(20,500)	(23%)
Grants/ Donations	12,000		(12,000)	(100%)
Recreation Advertising	35,000	26,000	(9,000)	(26%)
Government Transfers For Operating	390,500	160,670	(229,830)	(59%)
Total Revenues	881,000	542,670	(338,330)	(38%)
Expenses				
Salaries, wages and benefits	1,622,500	1,574,600	(47,900)	(3%)
Contracted and general services	554,000	304,850	(249,150)	(45%)
Materials and supplies	421,000	400,476	(20,524)	(5%)
Utilities - electricity	315,500	416,000	100,500	32%
Utilities - fuel	510,000	440,000	(70,000)	(14%)
Total Expenses	3,423,000	3,135,926	(287,074)	(8%)
Operating Surplus/(Deficit)	(2,542,000)	(2,593,256)	(51,256)	2%

Environmental Services

Statement of Operations	2023 Budget	2024 Budget	Variance	% Variance
Revenues				
Landfill Revenues	125,000	220,000	95,000	76%
Total Revenues	125,000	220,000	95,000	76%
Expenses				
Salaries, wages and benefits	92,000	60,200	(31,800)	(35%)
Contracted and general services	61,200	121,508	60,308	99%
Materials and supplies	386,000	465,000	79,000	20%
Utilities - electricity	3,500	3,000	(500)	(14%)
Total Expenses	542,700	649,708	107,008	20%
Operating Surplus/(Deficit)	(417,700)	(429,708)	(12,008)	3%

Transportation and Public Works

Statement of Operations	2023 Budget	2024 Budget	Variance	% Variance
Expenses				
Salaries, wages and benefits	1,223,626	1,093,700	(129,926)	(11%)
Contracted and general services	488,500	572,000	83,500	17%
Materials and supplies	615,650	598,412	(17,238)	(3%)
Utilities - electricity	241,000	330,000	89,000	37%
Utilities - fuel	43,000	50,000	7,000	16%
Total Expenses	2,611,776	2,644,112	32,336	1%
Operating Surplus/(Deficit)	(2,611,776)	(2,644,112)	(32,336)	1%

Tourism

Statement of Operations	2023 Budget	2024 Budget	Variance	% Variance
Revenues				
Tourism Revenue	30,400	8,000	(22,400)	(74%)
Grants/ Donations	65,000	183,000	118,000	182%
Total Revenues	95,400	191,000	95,600	100%
Expenses				
Salaries, wages and benefits	132,050	153,000	20,950	16%
Contracted and general services	12,000	162,600	150,600	1255%
Materials and supplies	71,900	66,800	(5,100)	(7%)
Utilities - electricity	2,600	4,000	1,400	54%
Utilities - fuel	2,400	2,000	(400)	(17%)
Total Expenses	220,950	388,400	167,450	76%
Operating Surplus/(Deficit)	(125,550)	(197,400)	(71,850)	57%

Land Development

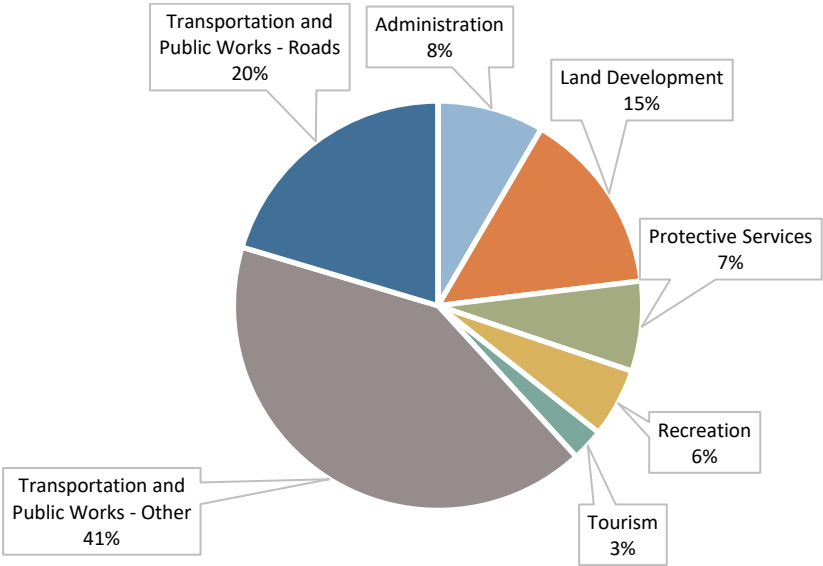
Statement of Operations	2023 Budget	2024 Budget	Variance	% Variance
Revenues				
Land Sales, Lease And Development	1,165,000	1,934,000	769,000	66%
Total Revenues	1,165,000	1,934,000	769,000	66%
Expenses				
Contracted and general services	73,000		(73,000)	(100%)
Materials and supplies	845,000	1,590,000	745,000	88%
Total Expenses	918,000	1,590,000	672,000	73%
Operating Surplus/(Deficit)	247,000	344,000	97,000	39%



2024 Capital Plan

Expenditure Summary: 2024 Budget vs. 2023 Budget

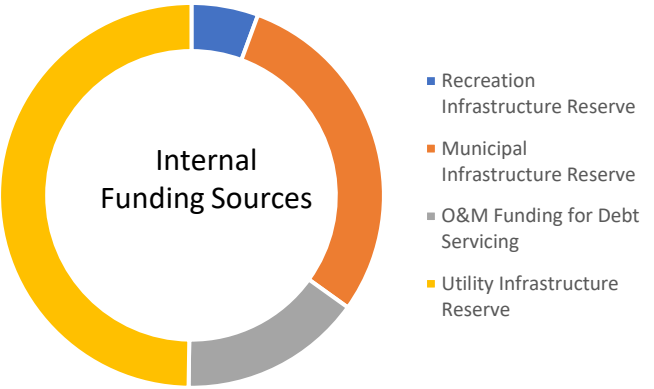
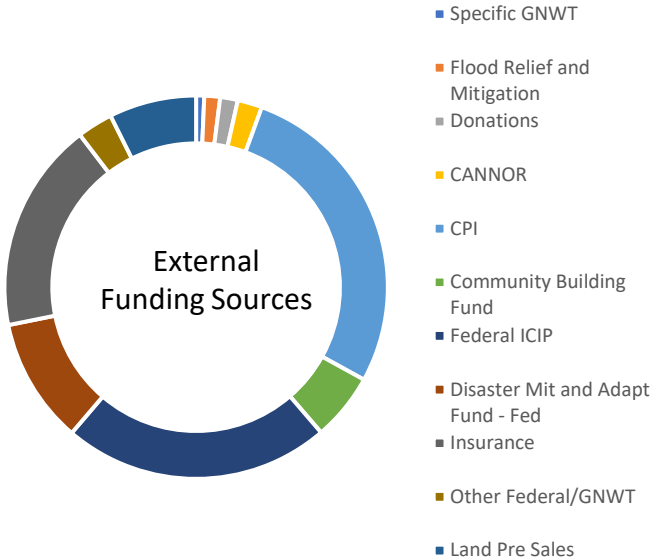
Department	2024 Budget	2023 Budget
Administration	1,016,000	819,000
Land Development	1,767,968	1,500,000
Protective Services	859,000	517,500
Recreation	659,000	1,794,000
Tourism	309,000	47,000
Transportation and Public Works	7,458,250	10,155,050
	12,069,218	14,832,550



2024 Capital Funding Sources

External Capital Funding Source	2024
Specific GNWT	69,000
Flood Relief and Mitigation	135,000
Donations	150,000
CANNOR	209,600
CPI	2,775,703
Community Building Fund	574,221
Federal ICIP	2,280,610
Disaster Mit and Adapt Fund - Fed	1,070,716
Insurance	1,800,000
Other Federal/GNWT	304,000
Land Pre Sales	745,000
Total	10,113,850

Internal Capital Funding Sources	2024
Recreation Infrastructure Reserve	110,000
Municipal Infrastructure Reserve	572,400
O&M Funding for Debt Servicing	300,000
Utility Infrastructure Reserve	972,968
Total	1,955,368



2024 Capital Plan -Public Works-Roads

Project Name	2024 Total	Debt and/or Unfunded
553 - Preliminary Drainage Plan		
Airport Road Repair and Upgrade		
Beaver Cres. Water, Sewer and Drainage Replacement		
Capital Drive Watermain, Sidewalk and Roadworks		
Industrial Drive Base Upgrade, Paving and Underground		
Paradise Road Repair and Replacement		
Riverview Drive Upgrades		
Lagoon Road Fire Abatement & Cleanup		
Paradise Access Road Erosion Assessment		

Legend
Less than 100,000
100,001 to 499,999
Over \$500,000

2024 Capital Plan -Public Works-Other

Project Name	2024 Total	Debt and/or Unfunded
Aspen Heights Subdivision Development		
Biomass District Heating System		
Cemetery Expansion - New Site		
Fire Hall/Town Hall Demolition		
Fraser Place Subdivision Development		
Hazardous Waste Removal		
Industrial Area Drainage		
Infrastructure Planning and Studies		
Lift Station 1 Mitigation		
Lift station 1 Repair		
Miron Storm Outlets Improvements		
Miron/ John Mapes/ Riverbend Storm and Sewer Manhole Upgrades		
Municipal Solid Waste Facility (Phase I and II)		
Pickup Truck Replacements		
Pumps and Generator Replacements at Lift Stations		
Shoreline Flood Mitigation		
Storm Backflow Flood Valves		
Tire Recycling Program		
Vale Island/West Channel Drainage		
Water Treatment Plant Feasibility Study and Preliminary Design		
Lift Station # 3 Replacement		
Small Capital		
NFTI Remediation (cleanup and removal of old structures)		
Grader Repair		
Industrial Area Expansion- preliminary design		

Legend
Less than 100,000
100,001 to 499,999
Over \$500,000

2024 Capital Plan - Recreation

Project Name	2024 Total	Debt and/or Unfunded
Bob McMeekin Park Enhancements		
Don Wright Park Revitalization		
Ice Resurfacer		
Replace Playground Fall Zones		
Riding Mower Replacements		
Skatepark Upgrades		
Skating ice surface painting machine		
Vale Island Multi-Use Recreation Area		
Hay River Golf Course - Golf Green Replacements & Clubhouse enhancements		
Small Capital Program - Recreation		
Ray Benoit Rink Replacement		

Legend
Less than 100,000
100,001 to 499,999
Over \$500,000

2024 Capital Plan –Administration & Tourism

Project Name	2024 Total	Debt and/or Unfunded
Asset Management System Implementation		
Computer Equipment Replacement Program		
Debt Service Community Center - CPI and Donation Portion		
Downtown Beautification and Accessibility Project		
Kayak Stations		
Online Payroll System		
Small Capital Program - Tourism and Economic Development		
VIC Septic Tank Replacement		
Virtual Server		
EV Charging Station		
Visitor Information Way finder Signage Development		

Legend
Less than 100,000
100,001 to 499,999
Over \$500,000

2024 Capital Plan – Protective Services

Project Name	2024 Total	Debt and/or Unfunded
Bylaw Truck Replacement		
Heavy Rescue Truck Replacement		
Vehicle extrication tools		

Legend
Less than 100,000
100,001 to 499,999
Over \$500,000



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: January 8, 2024

SUBJECT: Public Works Monthly Report for December 2023

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for December 2023 as presented.

BACKGROUND:

Public Works Year-in-Review

Capital projects have progressed over the year with eight weeks of wildfire evacuations significantly affecting project milestones, resulting in the deferral of several completion dates to 2024. Multiple project studies and designs were completed throughout the year, including the district biomass system study, a feasibility report for a new Town Hall, a preliminary design for the raising of Airport Road, the Sundog development detailed design, a new solid waste facility site desktop study, and lift station 1 mitigation options. Despite growing pains, Town operation and management of the landfill continues to progress in the direction of economic sustainability and regulatory compliance. Water distribution services required significant maintenance throughout the year, particularly following the August wildfire. Important maintenance activities, such as the lagoon desludging, were completed in 2023. Public Works leadership advanced through the recruitment of a Public Works Supervisor but unfortunately the year concluded with the resignation of the Director, which also has historically been a difficult position to recruit.

Capital Projects 2023:

A complete list of 2023 capital projects are found as an attachment to this document. Status of current capital projects, as follows:

- Fire Hall/Town Hall Demolition
 - Abatement work & demo for old Town Hall is complete. Landscaping & removal of old fire hall concrete footings and slab will be scheduled for completion in 2024.
- Fraser Place Subdivision
 - Earthworks and surveying complete. Shallow utility installation planned for 2023 now deferred to 2024.
- Industrial Drive Paving
 - Final grading and paving to be scheduled for 2024.
- Beaver, Riverview, Capital Drive, Lift Station 4
 - Deficiency work ongoing.



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: January 8, 2024

SUBJECT: Public Works Monthly Report for December 2023

- Water Treatment Plant Feasibility Study & Preliminary Design
Geotechnical investigation completed with two holes drilled and thermistor instrumentation installed in each. Soil samples were taken from each test hole and shipped south for analysis. Final report expected by third week of January.
- Shoreline Mitigation Project
Ongoing discussions in search of consultation and project management to lead into design and construction.
- Aspen Heights Subdivision
 - Preliminary assessment of infrastructure requirements and design underway.

Solid Waste Facility Operations

- Implementation of new tipping fee bylaw & 3rd party review – **Ongoing** with final deliverable expected by second week of January.

Water License Activities:

- Groundwater Monitoring Plan – **Ongoing** (January deadline)
- Interim Closure & Reclamation Plan (SWDF) – **Ongoing** (January deadline)
- Annual Water License Report - **Ongoing** (March deadline)

Public Works Operations and Completed Work Orders

Water and Sewer

- Water break on Studney Drive near the intersection of Studney & Poplar. Investigation is ongoing to determine onus of responsibility, as water line was installed independent from the Town. Volume is minimal but being closely monitored. No reported issues with drops in pressure to those being serviced by distribution line. – **Ongoing**
- WTP – three days of fluctuating levels of high turbidity compounded by mechanical issues (cavitating pumps). Turbidity levels did not trigger requirement to notify Public Health but were significant, particularly for the time of year. The cause is unknown but important to note that high winds were present at the time. **Ongoing (situation being closely monitored as staff increase maintenance activities)**

Roads and Ditches

- Snow clearing activities – **Ongoing**

Equipment Maintenance

- Street sweeper repairs – **Ongoing**
- Light Truck servicing – **Ongoing**
- Landfill packer repairs – **ongoing (initial repair complete w/ subsequent repairs following)**



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: January 8, 2024

SUBJECT: Public Works Monthly Report for December 2023

Facilities Management / Miscellaneous

- Snow clearing support to all Town departments – **Ongoing**
- Installation of town center Christmas lights – **Complete**

Land Development & Administration

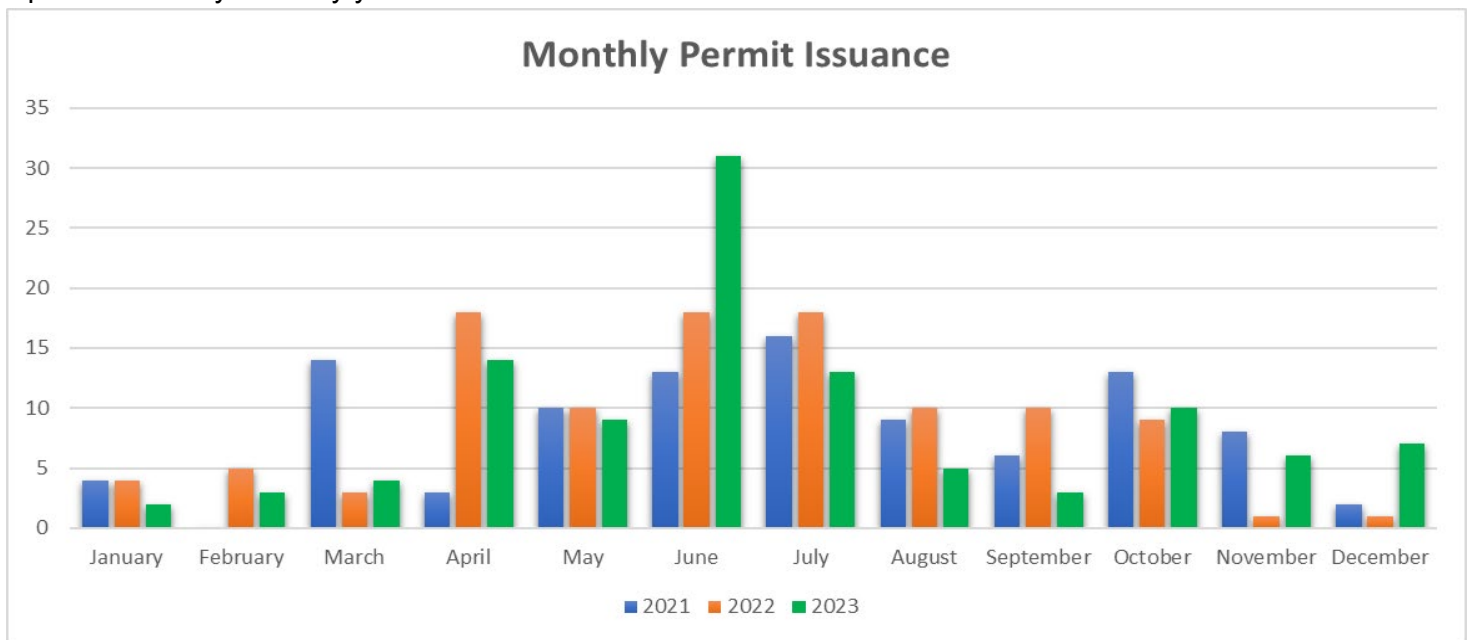
- Various building inspections – **Ongoing**
- Issuance of permits – **Ongoing**

Development Permits

- The following permits were issued for the month of December 2023:

Dec 4 2023	D23-092	35 Fir Crescent	Residential
Dec 6 2023	D23-093	25 Studney Drive	Building Demolition
Dec 7 2023	D23-094 / B23-025	13 Lagoon Road	Accommodation
Dec 15 2023	D23-095	Lot 6 Block xc Plan 134	Home - utility
Dec 15 2023	D23-096 B23-026	Bay 3 Godwin Mall	Nail Salon / Bubble Tea
Dec 18 2023	B23-027	13 Lagoon Road	Residential
Dec 18 2023	D23-097	Lot 1 block K Plan 4	Green Space Improvements

Updated monthly totals by year as follows:



COUNCIL POLICY / STRATEGY OR GOAL:



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: January 8, 2024

SUBJECT: Public Works Monthly Report for December 2023

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- Project Status Update Spreadsheet December 2023

Prepared by:
Ryan MacNeil
Acting Director Public Works & Services
January 4, 2024

Reviewed by:
Glenn Smith
SAO
January 4, 2024



Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Administration	Computer Equipment Replacement Program	Order has been placed for 2023 replacements. Increase in 2023 forecast to accommodate workstations for rollout of intranet.	January 1, 2023	December 31, 2023	Complete	100%
Administration	Debt Service Community Center - CPI and Donation Portion	Ongoing repayment for Community Center	January 1, 2023	December 31, 2023	Complete	100%
Administration	Vendor EFT Implementation	Completed	April 1, 2023	December 31, 2023	Complete	100%
Recreation	Aquatic Centre small MAU retrofit project	Working on funding application	TBD	TBD	Scoping	5%
Recreation	Bob McMeekin Park Enhancements	Sod and seeding work delayed to 2024	April 1, 2023	June 1, 2024	Construction	75%
Recreation	Children's Activity Centre Equipment	To be reviewed as part of 2024 capital plan updates.	TBD	TBD	Scoping	5%
Recreation	Community Centre Security Cameras	To be reviewed as part of 2024 capital plan updates.	TBD	TBD	Scoping	5%
Recreation	Dog park	To be completed as part of Vale Island Multi-Use Rec Area Project.	June 1, 2024	October 1, 2024	Scoping	5%
Recreation	Don Wright Park Revitalization	To be reviewed as part of 2024 capital plan updates.	TBD	TBD	Scoping	5%
Recreation	Downtown Beautification and Accessibility Project	Crosswalk lights have been received and will be installed by end of October, decorative lighting to follow	June 1, 2023	November 30, 2023	Construction	70%
Recreation	Golf and ski club building retrofits project	Funding from AEA confirmed 50/50 spit with the club members completing the work. Funds are going through golf club and ski club	June 1, 2023	November 30, 2023	Scoping	5%
Recreation	Hay River Golf Course - Golf Green Replacements	Working on funding application, may become insurance claim with fire damage	TBD	TBD	Scoping	5%
Recreation	Ice Resurfacer	Working on funding application. Some funding received from Polar Pond Hockey.	TBD	TBD	Scoping	5%
Recreation	Keith Broadhead Field Replacement - Flood	Complete	June 1, 2023	August 1, 2023	Complete	100%
Recreation	Ray Benoit Rink Replacement (Multi Sport Surface)	Developing options analysis for surface (concrete, asphalt). Working with local companies for support during construction.	TBD	TBD	Scoping	5%
Recreation	Replace Playground Fall Zones	To be reviewed as part of 2024 capital plan updates.	TBD	TBD	Scoping	5%
Recreation	Riding Mower Replacements	Complete	March 1, 2023	June 1, 2023	Complete	100%
Recreation	Skatepark Upgrades	Skate park committee is taking the lead in design and procurement. Delayed until 2024	January 1, 2023	July 31, 2024	Design	15%



Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Recreation	Small Capital Program - Aquatics	Ongoing	January 1, 2023	December 31, 2023	Construction	100%
Recreation	Small Capital Program - Facilities and Parks	Ongoing	January 1, 2023	December 31, 2023	Construction	100%
Recreation	Small Capital Program - Programming	Ongoing	January 1, 2023	December 31, 2023	Construction	100%
Recreation	Vale Island Multi-Use Recreation Area	GNWT Infrastructure has provided additional \$120K in funding which will be used to fund an increase in the scope of the project.	February 1, 2023	November 30, 2023	Construction	30%
Tourism and Economic Development	Small Capital Program - Tourism and Economic Development	Ongoing	January 1, 2023	December 31, 2023	Construction	100%
Tourism and Economic Development	VIC Septic Tank Replacement	Scoping underway, quote considerably higher than budget. Delayed for further scoping of need	February 1, 2023	December 31, 2023	Scoping	5%
Tourism and Economic Development	Visitor Information Wayfinder Signage Development	Signage is complete, they are waiting to be installed by Poison Graphics in the spring	January 1, 2023	May 31, 2024	Construction	10%
Land Development	Aspen Heights Subdivision Development	Subdivision layout, utility plan and preliminary sizing of liftstation wetwell and pumps underway.	December 12, 2023	December 31, 2024	Design	10%
Land Development	Fraser Place Subdivision Development	Utility installation delayed to 2024. Tendering to take place Q1/Q2 2024	February 1, 2023	July 30, 2024	Tendering/ Construction	70%
Land Development	Sundog Subdivision Development	Design Complete	January 1, 2023	March 31, 2023	Complete	100%
Transportation and Public Works - Roads	553 - Pine Crescent Upgrades	Design only this year, survey complete, consultant working on design	July 1, 2023	TBD	Design	25%
Transportation and Public Works - Roads	553 - Preliminary Drainage Plan	Study to begin in November based on historical data and recent surveys	April 1, 2023	April 1, 2024	Design	50%
Transportation and Public Works - Roads	Airport Road Repair and Upgrade	Hydraulic analysis complete, grant application submitted	May 1, 2023	TBD	Complete	100%
Transportation and Public Works - Roads	Beaver Cres. Water, Sewer and Drainage Replacement	Deficiency work nearing completuon	June 1, 2023	October 31, 2024	Construction	95%
Transportation and Public Works - Roads	Capital Drive Watermain, Sidewalk and Roadworks	Sidewalk condition deficiency remaining, majority of other work complete	June 1, 2023	October 31, 2024	Construction	95%
Transportation and Public Works - Roads	Industrial Drive Base Upgrade, Paving and Underground	Major earthworks completed. Final grading & asphalt delayed to 2024	June 1, 2023	June 30, 2024	Construction	60%
Transportation and Public Works - Roads	Paradise Road Repair and Replacement	Procurement complete. Seeding and erosion mitigation work delayed to 2024	June 1, 2023	July 31, 2024	Construction	10%



Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Transportation and Public Works - Roads	Riverview Drive Upgrades	Carry over from 2022. Work on deficiencies has begun, and will have minor deficiencies into 2024. Asphalt driveway restorations remaining for 2024.	July 1, 2023	June 30, 2024	Construction	95%
Administration	Asset Management System Implementation	Software has been selected, currently negotiating contract. Rec department assets to be completed first	January 1, 2022	December 31, 2024	Construction	5%
Transportation and Public Works - Other	Biomass District Heating System	Study complete. Funding application to occur in 2024.	September 1, 2022	December 31, 2024	Complete	100%
Transportation and Public Works - Other	Delancey Estates Drainage Enhancements	Project Cancelled	May 1, 2023	September 1, 2023	Cancelled	100%
Transportation and Public Works - Other	Fire Hall/Town Hall Demolition	Abatement and demo complete. Concrete pad removal and landscaping remaining in 2024.	February 1, 2023	October 31, 2024	Construction	95%
Transportation and Public Works - Other	Hazardous Waste Removal	MACA led steel diversion regional project to occur in 2024. Hazardous waste removed in 2023.	June 1, 2023	October 31, 2024	Construction	20%
Transportation and Public Works - Other	Hearse Replacement	Reviewing requirement	TBD	TBD	Scoping	5%
Transportation and Public Works - Other	Industrial Area Drainage	Work to begin in Q2 2024	April 1, 2024	October 31, 2024	Scoping	15%
Transportation and Public Works - Other	Infrastructure Planning and Studies	Ongoing work throughout 2024	January 1, 2023	December 31, 2024	Scoping	0%
Transportation and Public Works - Other	Liftstation 1 Flood Mitigation	Funding secured and advancement to proceed in 2024	January 1, 2023	December 31, 2024	Design	5%
Transportation and Public Works - Other	Lift station 1 Repair and Replacement	Funding secured and advancement to proceed in 2024	January 1, 2024	October 31, 2024	Construction	5%
Transportation and Public Works - Other	Miron Storm Outlets Improvements	Historical issues and photos reviewed. Procurement to occur over the winter	April 1, 2023	June 30, 2024	Scoping	10%
Transportation and Public Works - Other	Miron/ John Mapes/ Riverbend Storm and Sewer Manhole Upgrades	Complete	June 1, 2023	September 1, 2023	Complete	100%
Transportation and Public Works - Other	Municipal Solid Waste Facility (Phase I and II)	Study and recommendations complete. Will bring recommendation to council	January 1, 2023	September 1, 2023	Scoping	90%
Transportation and Public Works - Other	New Town Hall	Complete	July 1, 2022	December 31, 2023	Design	100%
Transportation and Public Works - Other	New Weigh Scale at Landfill	Complete	June 1, 2023	November 15, 2023	Construction	100%
Transportation and Public Works - Other	Pumps and Generator Replacements at Lift Stations	Ongoing work throughout 2024 as needed	January 1, 2023	December 31, 2024	Procurement	0%
Transportation and Public Works - Other	Sander	Currently reviewing requirement, and specification for new unit	January 1, 2023	October 1, 2023	Scoping	5%



Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Transportation and Public Works - Other	Shoreline Flood Mitigation	Consultation with local IGO's complete. Design and environmental studies to be completed this winter	January 1, 2023	October 1, 2024	Design	10%
Transportation and Public Works - Other	Storm Backflow Flood Valves	Historical issues and photos reviewed. Procurement to occur over the winter	April 1, 2023	June 30, 2024	Scoping	10%
Transportation and Public Works - Other	Tire Recycling Program	2023 work complete. Will carry over remaining ICIP funds to 2024	January 1, 2023	December 31, 2024	Construction	90%
Transportation and Public Works - Other	Vale Island Truck Fill Station Tank Replacement	Tanks received and installation underway.	January 1, 2023	October 31, 2024	Construction	25%
Transportation and Public Works - Other	Vale Island Truck Potable Water Study	Cancelled	June 1, 2023	November 1, 2023	Cancelled	10%
Transportation and Public Works - Other	Vale Island/West Channel Drainage	Work to begin in Q2 2024	April 1, 2023	December 31, 2024	Scoping	10%
Transportation and Public Works - Other	Water Treatment Plant Feasibility Study and Preliminary Design	Geotechnical complete and report expected 3rd week of January.	July 1, 2022	March 15, 2024	Design	90%
Protective Services	AED Replacement	Working through specification will place order early Q4	June 1, 2023	December 31, 2023	Procurement	15%
Protective Services	Bylaw Truck Replacement	Truck purchased. Delivery March 2024	June 1, 2023	March 30, 2024	Construction	75%
Protective Services	Drone for Flood Monitoring	Project Complete	March 1, 2023	May 1, 2023	Complete	100%
Protective Services	Heavy Rescue Truck Replacement	Working on specifications for tendering	June 1, 2023	TDB	Procurement	15%
Protective Services	Sparky Mascot	Complete	July 1, 2023	December 31, 2023	Complete	100%

REPORT TO COUNCIL



DEPARTMENT: PROTECTIVE SERVICES

DATE: January 8th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for December 2023 as presented.

BACKGROUND:

Monthly Stat Summary	
Animal Control	17
Traffic	7
Other	7

This month has seen a large amount of animal calls partially due to certain animals being loose repeatedly. Owners have been contacted when known, have been warned to reduce incidents, and have been fined when they continue to be non-compliant. A new resource for catching evasive animals has been sourced out and should be arriving soon. Animal welfare is being monitored as temperatures are in the colder temperatures.

Yearly Stat Summary	
Animal Control	210
Business License	47
Traffic	114
Unsightly	52
Taxi	4
Noise	3
Snow	128
Other	38

Yearly Summary:

Vehicle Safety and Traffic compliance continue to be a focus around town, especially during the winter months. Vehicles that have been parked on the streets or left abandoned have been addressed and removed when required. Safety in the school zones continues to be actively monitored to ensure compliance.

Animal Control continues to be an important issue around town. With the large increase in animals in town, there is also a large amount of evasive animals seen around town. A new resource has been sourced out and purchased to help with the control and capture of these animals. This should help reduce the number of recurring incidents with the same offenders.

REPORT TO COUNCIL



DEPARTMENT: PROTECTIVE SERVICES

DATE: January 8th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Active monitoring and informative conversations with animal owners is an important process that continues to help lower call volumes regarding animal welfare and negligence.

Unsightly and Derelict property owners throughout the community have been engaged this year, with an emphasis on a few priority unsightly properties. After communications with the owners, compliance was met and the areas were cleaned up. Due to the large amount of time lost during the evacuations, some properties have been given more time due to the time constraints and loss of income. One property has been issued a clean-up order and inquiries have been made for quotes on clean-up costs.

A new bylaw regarding public behavior has been introduced this year to help deal with social issues and unwanted behavior in the community. Working closely with the RCMP on these issues has been a work in progress to help alleviate the situation in the downtown core. We have also set up specific daily enforcement timelines at some locations in town where this continues to be an issue.

Engagement with the residents of Hay River is being done in an effort to gain compliance through education first, before having to issue fines. Being fair and consistent in our approach and enforcement of the bylaws with our residents is also an expectation of the courts before they will prosecute fines. Below is a table of stats that demonstrates the process is working to gain compliance without the need for fines for each infraction. For example, under animal control, we had 210 complaints, 190 were issued warnings or enforcement timelines, and only 20 of those cases needed to go to fines after that.

Yearly Engagement Stat Summary			
Offense	Inquiries	Warnings/Enforcement	Fines
Animal Control	210	190	20
Traffic	114	110	4
Unsightly	52	51	1

COUNCIL POLICY / STRATEGY OR GOAL:	
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Strategy:

Goal:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:
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All applicable Bylaws and Territorial Legislation

FINANCIAL IMPLICATIONS:

N/A

REPORT TO COUNCIL



DEPARTMENT: PROTECTIVE SERVICES

DATE: January 8th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

OFFENCE	INQUIRY	INVESTIGATED (NO SUBSTANTIATION)	WARNINGS (VERBAL, LETTER OR VISUAL)	FINES / ENFORCEMENT	OTHER ACTION
---------	---------	--	--	------------------------	-----------------

Animal Control Bylaw

Animal Abuse/Welfare	27	10	4	3	10
Barking Dogs	17	6	3	0	8
Dog Attack	10	5	1	1	3
Dog Bites	6	2	0	0	4
Loose Cat/Dog	111	29	21	12	49
Sled Dog Complaints	0	0	0	0	0
Miscellaneous	39	9	3	0	27

Business License

No Business License	42	1	41	0	0
Operating business not as permitted	5	2	1	0	2

Vehicle/Trailer Parking	68	5	22	27	13
ATV/Snow Machine	10	4	2	1	3
Fail to Stop (Sign or Light)	1	0	1	0	0
Distracted Driving	1	0	0	1	0
Fail to drive to road conditions	1	0	0	0	1
Improper use of plate/ No Plate	0	0	0	0	0
Drive w/o lights during low visibility	1	0	1	0	0
Speeding	22	2	11	1	8
Speeding (School/Construct/Industrial)	1	1	0	0	0
Suspected Impaired Driver	0	0	0	0	0
Miscellaneous	9	1	1	2	5

Unsightly Bylaw

REPORT TO COUNCIL



DEPARTMENT: PROTECTIVE SERVICES

DATE: January 8th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Overgrown Trees	1	0	1	0	0
Long Grass & Weeds	13	0	4	4	5
Garbage	14	2	4	4	4
Miscellaneous	24	0	7	5	12
Taxi Bylaw					
Taxi Not Available	0	0	0	0	0
No Brokerage/ Business Licence	1	0	1	0	0
Fail to carry/No Taxi/Chauffer Permit	3	1	2	0	0
Noise Abatement Bylaw					
Noise Complaint	3	0	1	2	0
Fire Prevention Bylaw					
Burning without permit	1	0	0	0	1
Miscellaneous	10	0	0	0	10
Unsafe/Hazardous Behaviour					
Miscellaneous	11	3	1	0	7
Intoxicated- Unable to care for self	0	0	0	0	0
Public Disturbance	16	0	4	5	7
Snow Removal Bylaw					
Sidewalks not cleared	120	1	106	12	1
Driveway cleared on to street / sidewalk	5	1	3	0	1
Snow being put on private property	1	0	0	0	1
Miscellaneous	2	0	0	0	2
TOTAL	596	71	241	73	164

Prepared by:

Jonathan Wallington
Protective Services Specialist
Date: January 4, 2023

Reviewed By:

Travis Wright
Director Protective Services
Date: January 4, 2023



REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 8th, 2024

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for December 2022 as presented.

BACKGROUND:

Monthly Stat Summary	
EMS Calls	52
False Alarms	2
Fires	0
Rescue	0

The Protective Services Department has had a uniquely challenging year, highlighted by the 2023 Wildfire Emergencies and multiple community evacuations. The department's key actions during the events were evacuation of the community, structural protection of properties and overall emergency management. Each event presented its own challenges and caused the community to be evacuated for a total of 46 days. The fire department again was asked to defend their community in an unprecedented situation. The endless hours of work that this group put in to protect this community are reflected in the stats in this report. In both situations, the Fire Departments, town staff and other involved agency's response and handling of the event's were commendable.

In addition to those unique challenges this year, the fire department also faced the 3rd most emergency calls in its history despite the community being evacuated for 46 days and having the call volume truly affected for 3 months. If you take the 3 months of affected call volume away, we would be easily continuing with the same level of calls experienced in 2021 and 2022. But do to the demanding emergency events this year the department almost doubled the record-setting hours put in last year. There were 9,892 hours in 2022 but in 2023 there were 16,803 hours put in by the department. That's an average of 46 hours per day put in to the department and 10,307 hours on emergencies, which works out to an average of 28 hours a day spent on emergencies by the department.



REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 8th, 2024

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

Administratively the department has been working on a few projects this year. The department has been developing the town safety program in collaboration with a contractor. A total of 14/25 elements have been developed with 40 different forms for the program. We plan to complete the project in 2024 and roll out a new comprehensive safety program. We have also successfully completed a fire department review and comparison project in 2023 that was used to inform the council on the demands the department faces, compared to other fire departments, to inform on the potential needs for the Hay River Fire Department.

2023 SUMMARY STATISTICS

2022/2023 Response Summary				
Type	2022 Total calls/functions	2023 Total calls/functions	2022 Total Hours	2023 Total hours
EMS	652	518	1,528	1,183
Fire/Rescue	102	143	1,174	5,992
Training	61	73	2,232	2,742
Maintenance	53	37	358	221
Special Function	27	14	669	264
Total	895	785	5,962	10,402

2022/2023 Staff & Volunteer Calls/Hours						
Type	Staff	Staff	Volunteer	Volunteer	Total	Total
Year	2022	2023	2022	2023	2022	2023
Emergency Calls	423	375	686	617	757	661
Operational Hours	3,735	3,176	3,010	3,321	6,745	6,497
Emergency Hours	660	3,429	2,487	6,878	3,147	10,307
Total	4,395	6,492	5,497	10,199	9,892	16,803



REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 8th, 2024

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

2023 Top 5 Volunteer Responders		
Responder	Total Functions	Total Hours
1. Jonathan Wallington	327	714
2. Ross Potter	277	860
3. Myles Astle	200	450
4. Ray Levesque	181	579
5. Crystal Potter	163	491

Note: The top 5 volunteer responders stats do not include the staff responses, functions, or hours.

2023 Town Staff Responders		
Responder	Total Functions	Total Hours
1. Travis Wright	347	2633
2. Jonathan Wallington	124	1812
3. Stacey Barnes	69	273
4. Krista Gardiner	45	374

Note: Except for the Director of Protective Services, all these stats were captured all working days, Monday - Friday, 8:00 am - 5:00 pm.



REPORT TO COUNCIL

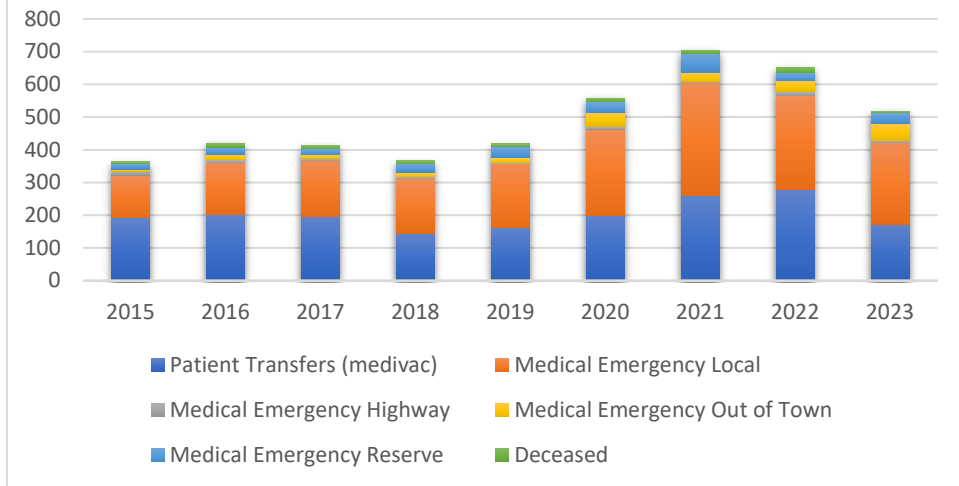
DEPARTMENT: PROTECTIVE SERVICES

DATE: January 8th, 2024

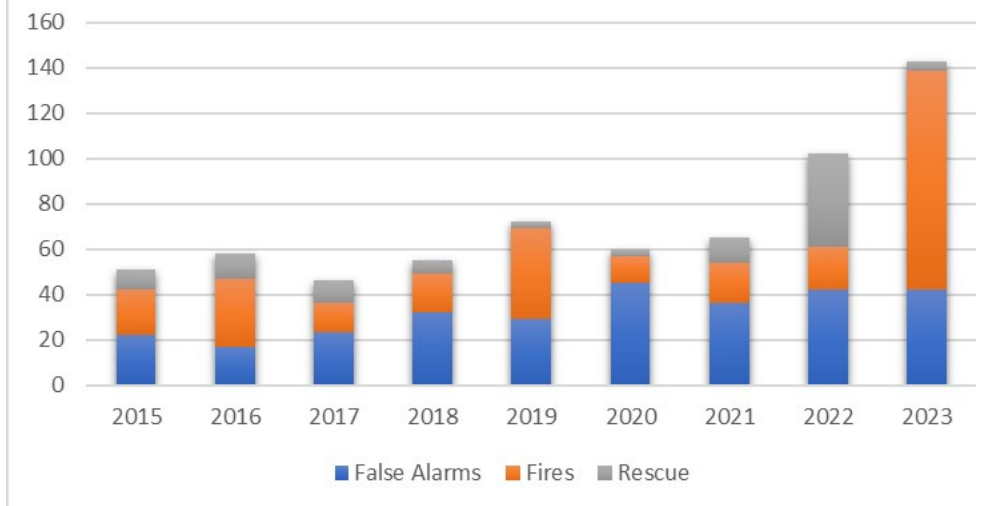
SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

8-YEAR COMPARISON STATISTICS

EMS YEAR TO DATE



FIRE YEAR TO DATE



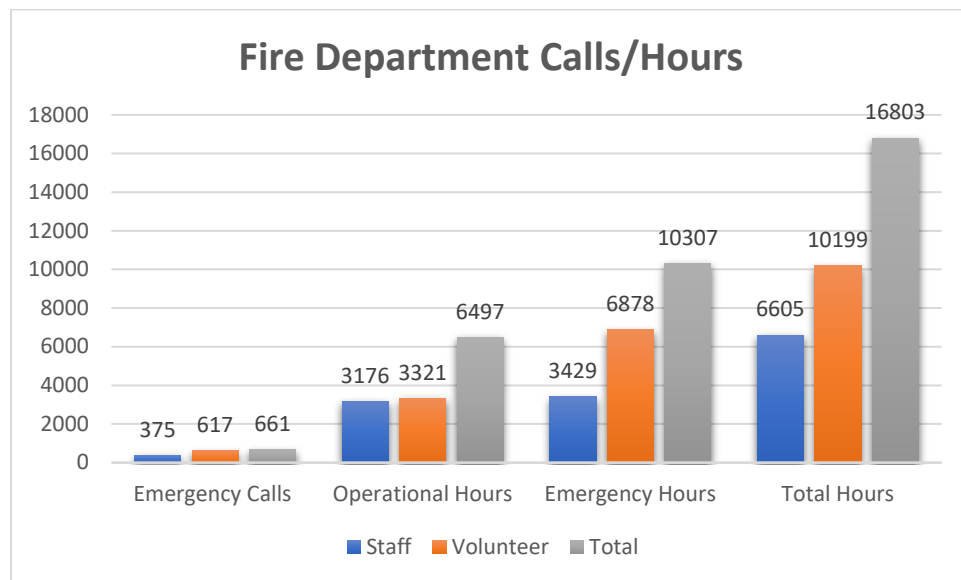


REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 8th, 2024

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT





REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 8th, 2024

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

None

Prepared by:

Travis Wright
Director Protective Services/Fire Chief
Date: January 4th, 2024

Reviewed By:

Glenn Smith
Senior Administrative Officer
Date: January 4th, 2024



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: January 8th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for December 2023 as presented.

BACKGROUND:

Recreational Programming

Youth Programming

After School Club programming continued through the month of December, with the program 85% full on a weekly basis. Registered attendance increased compared to last December where the program was 60% full on a weekly basis. This month, registered participants completed crafts and activities related to Christmas, some of which were displayed on the After School Club's submission to the Festival of Trees contest.

Additional youth programming was offered over the schools' holiday break. Full day programming was approximately 80% full and half day programming was approximately 70% full. Youth were kept busy with a variety of activities including swimming, skating, gingerbread house building, Christmas movies, crafts, and active games.

After School Club and youth programming are fully funded through grants from the GNWT's Department of Municipal and Community Affairs and a grant received from the Canadian Tire JumpStart charity.

Fitness Programming

Regular fitness programming continued this month, with 7 instructor-led fitness classes and the addition of 3 supervised Lift and Learn sessions targeted at sectors of the population who may not feel comfortable exercising in a gym on their own. The Seniors Lift and Learn time was the most popular of these 3 sessions this month, with an average of 7 weekly Seniors Lift and Learn drop-ins. During these sessions, seniors are provided with instruction and guidance from certified staff members to assist them in learning how to use gym equipment safely and effectively.

Attendance at instructor-led fitness programming decreased this month when compared to the month of November. Attendance was also lower this month when compared to December of 2022.



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 8th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Community Programming

Seniors Programming:

- Seniors Coffee: This weekly program has continued to grow in popularity, with a total of 32 seniors attending the program in December. Funding for this program is provided by the New Horizons for Seniors Program through Service Canada.
- Seniors Snowshoe: This program is a partnership with the Hay River Ski Club and will be run bi-weekly on Friday afternoons. The program has been popular and well attended so far and will continue throughout the remaining winter months.
- Senior programs and activities are funded by the New Horizons for Seniors Program through Service Canada.

Full Moon Snowshoe: This monthly partnership with the Hay River Ski Club is free for community members to attend. This month, a total of 7 community members attended, guided by a volunteer from the Hay River Ski Club. This program will continue throughout the winter months via funding from the Canadian Parks and Recreation Association.

Holiday Season Programs and Events:

- Festival of Trees: The annual partnership with school Parent Action Committees has become a holiday tradition at the Hay River Community Centre.
- Skate with Santa: At least 100 community members attended the 2-hour skate.
- Candy Cane Lane: Approximately 175 community members participated in a variety of Christmas activities, including letters to Santa and Christmas ornament decorating. This was a partnership between the Department of Recreation and Growing Together.
- Gingerbread House Building Contest: In total, 24 teams competed and over 1000 votes were cast in person and online. Winners were determined in 3 categories: Most Traditional, Most Creative and Fan Favorite.
- Seniors North Pole Walking Challenge: A total of 17 seniors registered for this challenge. Gift cards to local businesses were awarded to the top 3 competitors.
- Sponsored Swims and Skates: A total of 65 hours of activity time was sponsored by local businesses and community groups.



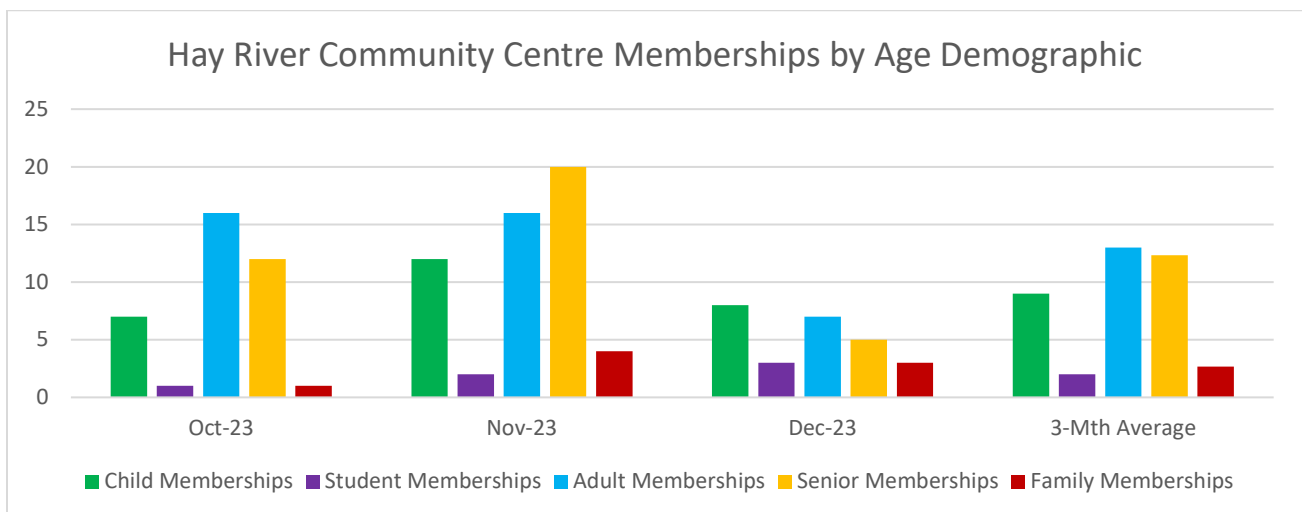
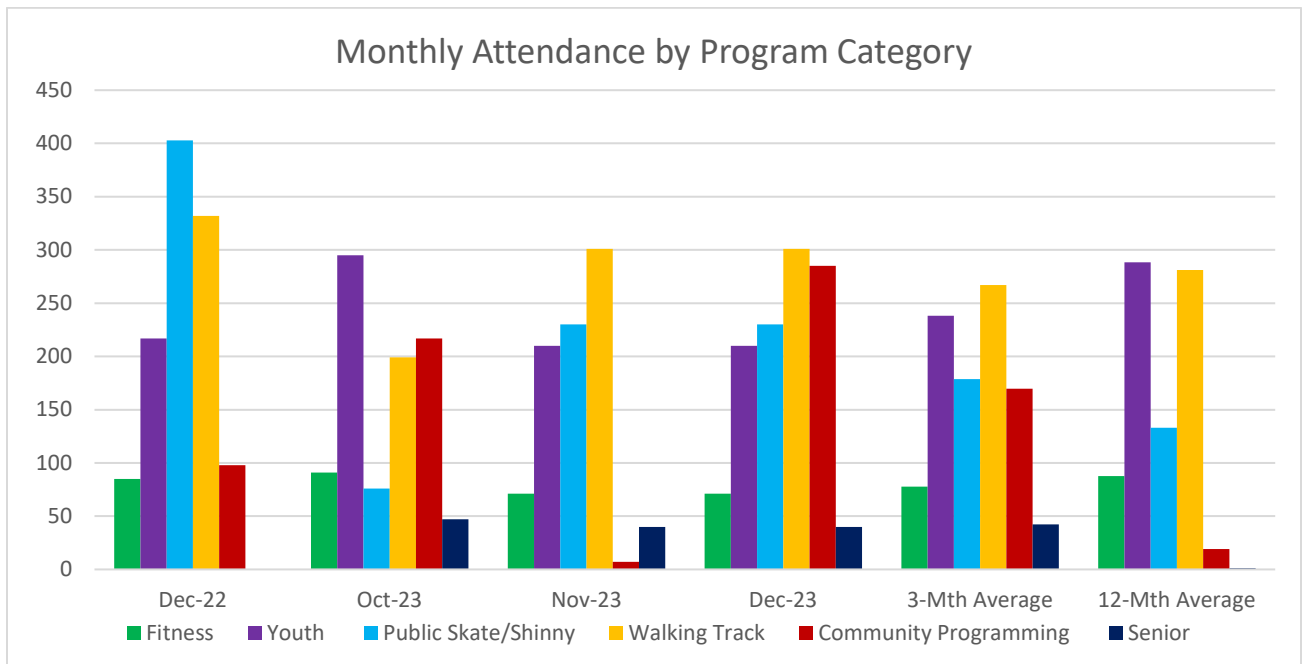
REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 8th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

- Festival at the Forks: New Years Eve celebrations included fireworks, a bonfire, free hot chocolate, and music. The event was well received, with approximately 275 community members attending.

Recreation Programming Statistics

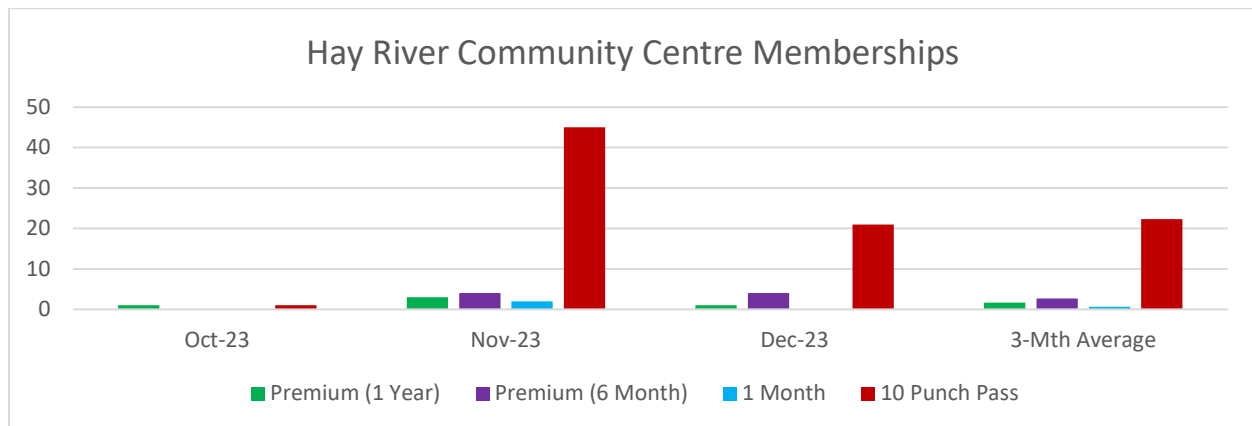




REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 8th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Aquatics

General

The pool continues to operate smoothly with little to no disruption to regular programming.

Staffing

The Don Stewart Aquatic Centre currently has 11 staff including 1 full time Senior Lifeguard and 10 casual lifeguards and assistant lifeguards. One of the Senior Lifeguards resigned her position and is moving on to other opportunities. One of our former staff has returned from post-secondary studies and will be working full time in a term position until the end of the summer.

Staff Training:

- Monthly in-service training was held on December 9th. Staff training included a review of daily/weekly checklists, discussion regarding the Swim Instructors course, and other procedural reviews.
- One of the team's Assistant Lifeguard has completed his Bronze Cross certification via on the job training.
- National Lifeguard Certification training will be offered to junior staff in coming months.

Attendance

Attendance was good during the month of December with 1443 patrons using the facility which is an increase from 1271 swimmers during the same period last year. The most popular swims continue to be the Friday afternoon and weekend Open Swims. Swims were well attended over



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 8th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

the Christmas break with some swims having over 40 people. December stats for Open and Family swims were above the monthly average most likely due to higher numbers over the holidays due to sponsored swims and kids being out of school. There were 16 sponsored swims over the holidays for a total of 34.5 hours of free swimming for the community.

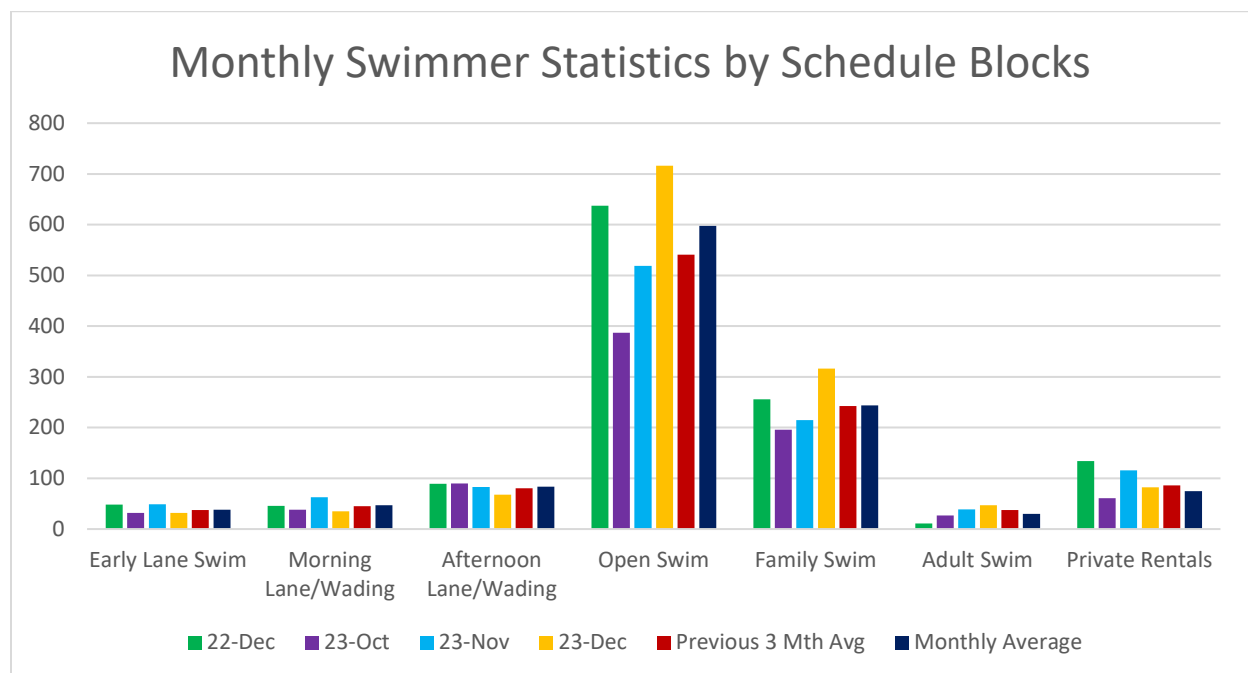
Swimming Lessons and Special Programming

Swimming Lessons wrapped up during the week of December 18th. There were 53 swimmers registered (29 pre-school, and 24 Swimmer level). The completion rate for this session was 71% for Swimmer Level participants and 45% of Preschool Level participants.

The swim team participated in a 2-day training camp over the holidays. Nine swimmers participated in 2 days of in-water training, complimented with dryland training activities as well.

There were some interruptions to weekly Aquafit sessions in December, due to instructor illness and a planned pause for the holiday break. Attendance averaged at 8 participants when classes did occur. Aquafit classes resumed January 4th, with 10 participants attending.

Don Stewart Aquatic Centre Statistics

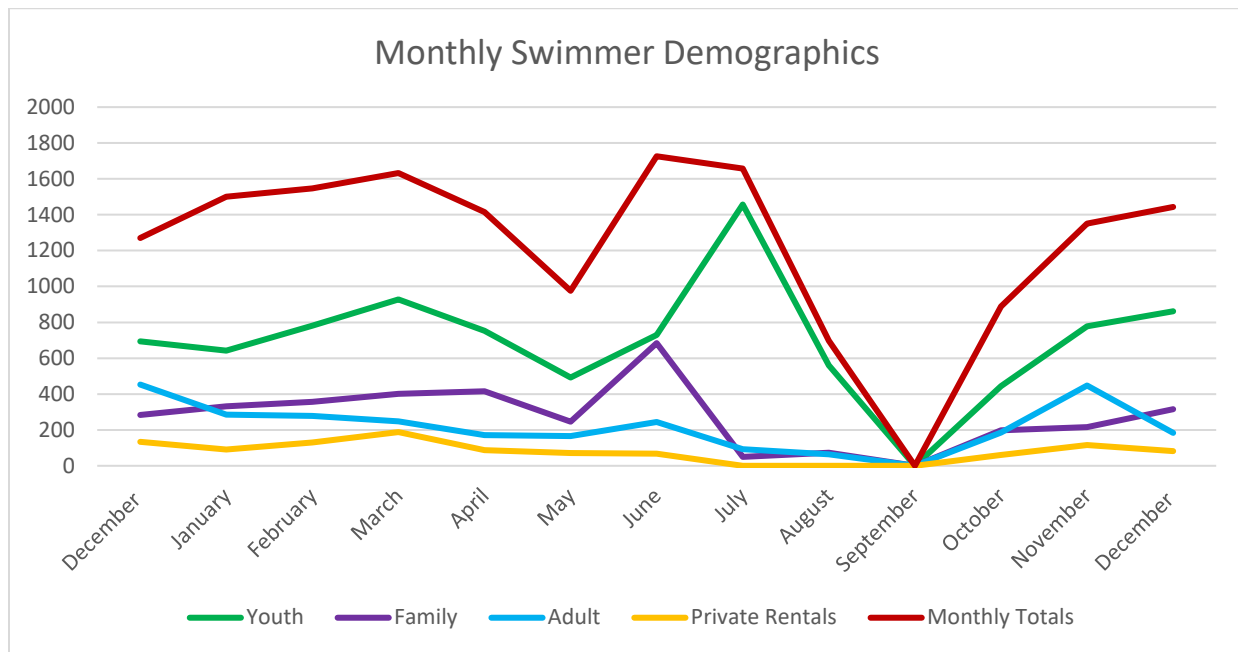




REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: January 8th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Facilities and Maintenance

Don Stewart Aquatic Centre:

- Weekly walkthrough of aquatic centre with Maintenance and Aquatics staff.
- Weekly vacuuming of pool and hot tub.
- Ordered parts and made repairs to pool acid pump.

Aurora Ford Arena and Hay River Curling Club ice preparation:

- Daily and weekly maintenance and service of ice resurfacer.
- Alberta refrigeration technician repaired ice plant ammonia leak in late December. Minimal programming affected, but building was evacuated on two occasions to ensure public safety and safe work conditions.
- Contacted Alberta contractor to schedule mid season inspection of ice plant in January.
- Routine daily ice maintenance and weekly measurements of ice depth.

Other Community Centre Maintenance Items:

- Ongoing building inspections, preventative maintenance, etc.
- Monthly fire extinguisher and safety checks.



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 8th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

- Regular inspections of fleet vehicles and equipment.
- Snow and ice removal around the building, with support from Public Works as needed.
- Regular room rentals setup according to weekly instructions.
- Support hockey tournaments and weekend special event rentals.
- Maintenance and adjustments to HVAC systems as per weather conditions.
- Support provided to Festival of Trees, Santa Claus Parade and other holiday traditions
- Glycol added to Community Centre HVAC system.
- Received replacement sheets for broken walking track glass – install to follow.

Parks and Greenspaces:

- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Maintenance of outdoor skating rinks as per weather conditions.
- The Mayor's Christmas tree was setup and illuminated at Bob McMeekin Park
- Regular safety inspections and clean up of playgrounds and greenspaces.

Department of Recreation 2023 Year-In-Review

	2023	2022
Don Stewart Aquatic Centre		
Attendance total	15,499	13,657
Swim Lesson sets	6	5
Staff Roster	Fully staffed	Staff building
Swim Club and Aquafit	weekly	n/a
Youth Programming		
Afterschool Program	84% full	78% full
Summer Heat	Full	Full
Sport Camps	4	1
Fitness Programming		
Local Fitness Instructors (certified)	6	3
Total Membership Sales	491	292
Community Partnerships and Special Events		
Festival of Trees	Y	Y
Full Moon Snowshoe	Y	Y



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 8th 2024

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Candy Cane Lane	Y	N
Arctic Winter Games Trials	3	0
Evacuation Centre Management	2 fires	1 flood
Hay River Golf Course	3 months	1 day
Hay River Ski Club	2 programs	1 program
Seniors Programming	weekly programs	n/a
Territorial or National Conferences		
Capital Plan and Construction Projects		
Bob McMeekin Park	80% complete	25% complete
Porritt Landing Marina	Dredging and dock repairs	80% complete
Vale Island Multi-Use Rec Area	Postponed	25% complete
Hoffman Way	Regular maintenance	completed
Golf Course Greens	\$1M grant application	n/a

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:
Stephane Millette
Director Recreation and Community Services
Date: January 4th, 2024

Reviewed by:
Glen Smith
Senior Administrative Officer
Date: January 4th, 2024



REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

DATE: January 8, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of December 2023.

BACKGROUND:

Tourism & Economic Development Activity:

- The Hay River Community Spirit Awards tickets are on sale at a number of locations including the Visitor Information Centre. Tickets have been selling as well as corporate tables so it is advisable to purchase one soon. Work completed to date includes;
 - Design, printing and putting tickets on sale, including corporate tables,
 - Entertainment has been booked,
 - Sponsorship of all of the awards is now complete.
- Nomination for candidates for the Community Spirit Awards completes Friday, January 5th at noon. The voting will open the week of January 8th.
- Hay River Tourism has assumed control of the Tourism website and is making final edits before a soft launch.
- A meeting between the Rotary Club, town of Hay River as well as the Legion occurred focusing on funding, timelines and responsibilities for Hay Days.
- The Hay Shop Here campaign has been fully implemented including social media and radio coverage. The bags have been ordered and delivered to local businesses as well as stickers.
- Meetings were held with AgriFood, ITI and stakeholders to be able to apply for grant funding to update the agriculture plan, build and execute a plan for the old NFTI site as well as find a long term solution, that may include farming, for the large fire break areas.
- Following up with a business considering moving from Inuvik to Hay River.

Funding Applications:

- Applied for a Sustainable Canadian Agricultural Partnership for the agriculture plan and NFTI land for \$103,000. It appears we will be successful for \$12,095 for spend to March 31, 2023 and a further application being made for 2024 in April.



REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

DATE: January 8, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

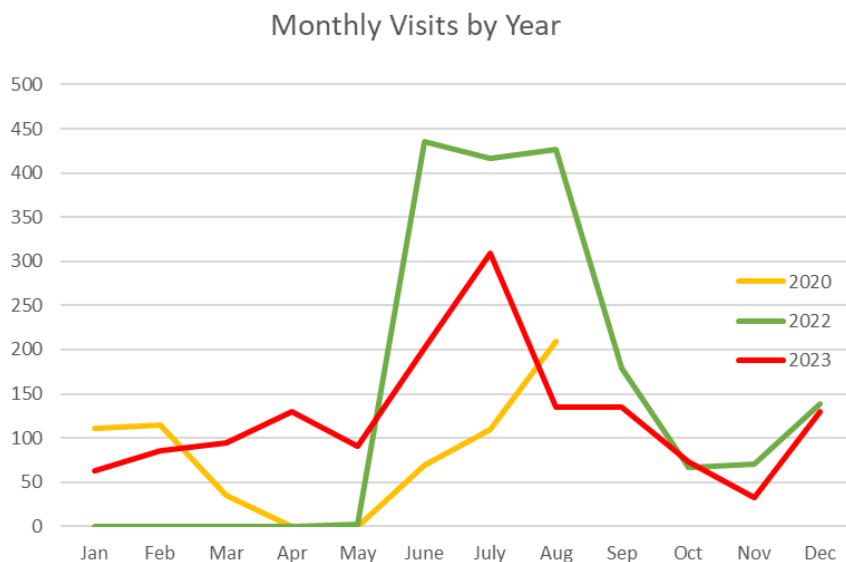
- Applied for a Community Economic Development - Community Events for the Hay! Shop Here campaign and was successful for \$10,508 with the balance \$4,504 being funded by the Hay River Chamber of Commerce.
- Applied for a 2024 CANNOR Expression of Interest for \$1,020,000 for golf club upgrades to the GNWT ITI with response expected in late spring.

Upcoming Events/Contests:

- Community Spirit Awards February 3, 2024.
- Rotary Wine Festival (tentative) February 10, 2024
- NWTAC AGM February 27 to March 3, 2024

Key Performance Indicators:

Visitor Information Centre Visits



There is a gap in the data from September 2020 to June of 2022.



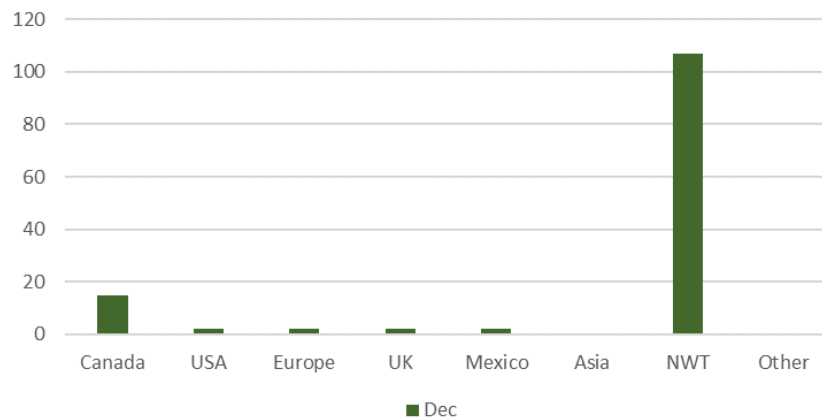
REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

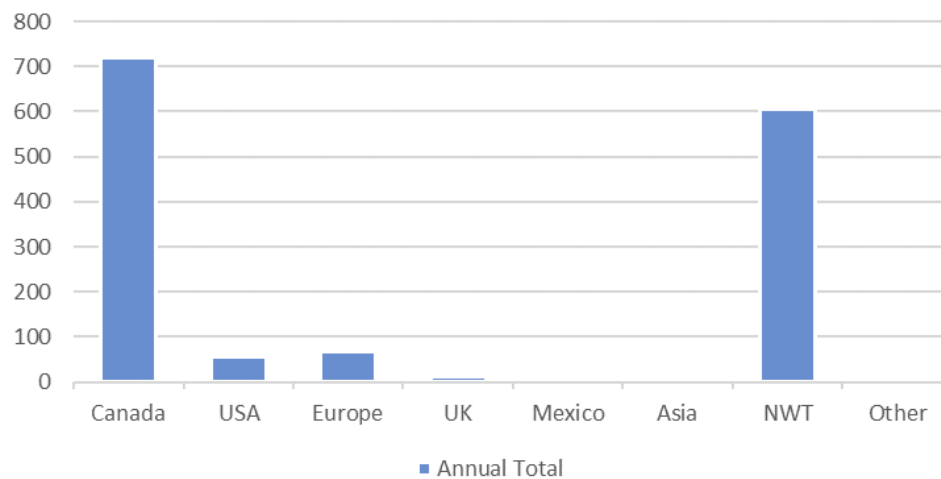
DATE: January 8, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

December 2023 Only Visitors by Location



2023 Year Visitors by Location

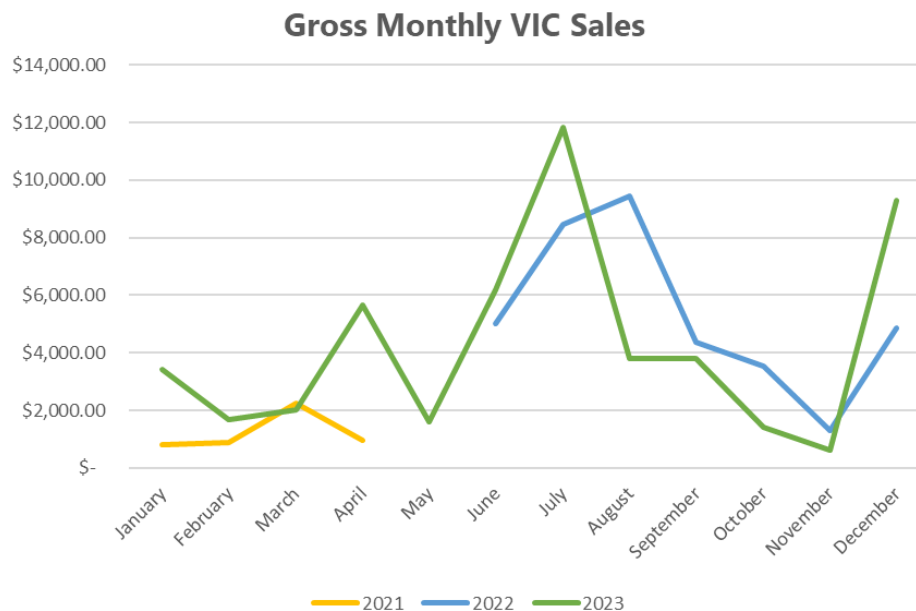


REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT
DATE: January 8, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

Gift Shop Sales



Year End Review:

- Grants – submitted grants for;
 - Sustainable Canadian Agricultural Partnership for the agriculture plan and NFTI land for \$103,000. It appears we will be successful for \$12,095 for spend to March 31, 2023 and a further application being made for 2024 in April.
 - Community Economic Development - Community Events for the Hay! Shop Here campaign successful for \$10,508 with the balance \$4,504 being funded by the Hay River Chamber of Commerce.
 - 2024 CANNOR Expression of Interest for \$1,020,000 for golf club upgrades to the GNWT ITI with response expected in late spring.
 - 2023 Community Tourism Coordinator Grant for \$40,000 was successful.
 - CANNOR additional funds of \$250,000 was successful for the existing Downtown Revitalization and Flood repairs project.
 - Disaster Mitigation and Adaptation Fund grant for elevating Airport road for \$3,631,056. Results will be communicated later this year.
 - Green and Inclusive Communities for upgrades to the aquatic centre for \$4,072,286 which is under consideration.



REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

DATE: January 8, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

- ITI Tourism Development for \$7,950 website and social media development which was successful.
- The Sounds of Summer / Boonie Tunes stage had a successful summer season of music with significant corporate sponsorship and Yellowknife Community Foundation underwriting the events. The events were only for this season in place of the Hay Days which were not run in 2023.
- The Hay River Tourism site has been handed over to the Tourism department and final content additions will be made shortly with a soft launch anticipated in February.
- Hay River was represented at the Calgary Outdoor show in March of 2020 and will have a booth at the 2024 event as well.
- Work has continued to improve the appeal of the Visitors Information Centre for visitors to Hay River including exterior painting, landscaping as well as interior upgrades.
- Numerous events including Canada Day and the Santa Clause Parade were coordinated in 2023.
- The Wayfinder signage has been designed and will be ready for production and installation once permits can be obtained from the GNWT.
- The Biomass District Heating study has been completed and reviewed. This will form the backbone of a GHG grant application this year to build as per the capital plan.
- Assisted with the CMHC Housing Accelerator Funding application to support the building of multi family and low cost housing units in Hay River.
- Provided support for the Sundog and GNWT Long Term Care development.
- Have been continuing dialogue with the Pine Point Mine to confirm where Hay River can provide support, and benefit from the relaunch of the mine in a few years.
- The events calendar was relaunched on the Town of Hay River website.
- Communications from the Town of Hay River is reaching a broader audience, partially from internal efforts and partially from the exposure received during the evacuation events. A contract was negotiated with True North Media for a number of spots at a competitive rate. The spots have been utilized during the evacuation events as well as the Hay Shop Here campaign. A new weekly Mayors message is planned for later in January.
- Social media has had significant improvement as a result of the attention Hay River received this year. This includes;
 - 5.8 million views, 118.4 thousand interactions and 16,800 clicks on links on the Town Facebook page.
 - An increase in followers on the Town Facebook page from 3.3K to 6.9k.



REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

DATE: January 8, 2024

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

- A 15% increase in followers for the Hay River Recreation Facebook page.
- A 14% increase in followers for the Hay River Tourism Facebook page.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

0

Prepared by:

Jill Morse

Tourism Coordinator

Date: January 4, 2024

Reviewed by:

Patrick Bergen

ASAO

Date: January 4, 2024



REPORT TO COUNCIL

DEPARTMENT: Lands & Taxation

DATE: January 8th, 2024

SUBJECT: Revised Appraisal Lot Price – Lot 3 Block E Plan 39

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER, consider the revised appraisal lot price of \$38,000.00 from the previous \$53,000.00 for disposal of the lot.

And to direct Administration to prepare a “new” disposal bylaw for Lot 3 Block E Plan 39 to be sold to Carter Air Services Ltd. for the sum of \$38,000.00 plus tax, and to repeal Bylaw 2453.

BACKGROUND:

Carter Air Services Ltd. has sub-leased Lot 3 Block E Plan 39 from the Town since 1977 for the purpose of establishing a float plane docking facility. Carter Air Services also hold a water-lot lease adjacent and fronting this parcel from the Territorial government.

The parcel of Lot 3 Block E Plan 39 was Commissioner’s land of which the Town acquired ownership in 2007 under Certificate of Title No. 64829. Carter Air Services registered a Caveat against the Title and to date is still in effect.

Carter Air’s current lease expires on April 30th, 2023, and is looking to purchase the land instead of renewing the lease.

The annual lease fee for the current lease term of Carter Air Services Ltd. is \$1,423.50 plus GST = \$1,494.68. However, if the Town decides to go with the rate on lease fee charges as per Land Administration Bylaw 2178, the “new” estimated annual lease fee will be \$6,300.00. plus GST = \$6,615.00 (2022 Land Assessed value 31,500*0.2 + GST).

Land Administration Bylaw 2178 Section 11 (a)(i);

11) LEASE FEES FOR TOWN OWN LAND

a) Lease fees for Town owned land shall be determined as follows:

i) Twenty percent (20%) of the Assessed Value per annum. The Assessed Value shall be reviewed annually on the anniversary date of the lease.

Mr. Myles Carter, on behalf of Carter Air Services Ltd., feels that the lease fee increase will be an enormous amount on a parcel of land that is at risk of the annual spring flood. Carter Air Services Ltd. also holds a lease on the water lot adjacent and fronting to Lot 3 Block E Plan 39. The Town received a letter from Carter Air Services Ltd. with an interest in purchasing and acquiring title to Lot 3 Block E Plan 39, rather than renewing the lease.



REPORT TO COUNCIL

DEPARTMENT: Lands & Taxation

DATE: January 8th, 2024

SUBJECT: Revised Appraisal Lot Price – Lot 3 Block E Plan 39

In September 2023, Town Council passed Bylaw 2453 that Lot 3 Block E Plan 39, be sold and conveyed to CARTER AIR SERVICES LTD. for the sum of \$53,000 plus tax as per appraisal report on June 7, 2023.

In November 2023 an appraisal review was requested by Carter Air Services Ltd. (no cost to Town), as the lot price of \$53,000 is seemingly too high for a flood zone area, where any type of permanent foundation structure that could withstand floods is unable to be built without significant costs and no insurance available for any property or buildings that would be on the lot.

A Revised appraisal report was received by the Town with the lot price of \$38,000.00.

COUNCIL POLICY / STRATEGY OR GOAL:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Land Administration Bylaw 2178

FINANCIAL IMPLICATIONS:

ALTERNATIVES TO RECOMMENDATIONS:

ATTACHMENTS:

Prepared by:
Susan Gallardo
Lands & Taxation
Date: 20 December 2023

Reviewed by:
Glenn Smith
Senior Administrative Officer
Date: January 5th, 2024



REPORT TO COUNCIL

COUNCIL:

Date: January 08, 2024

DEPARTMENT: PUBLIC WORKS

SUBJECT: DEVELOPMENT PERMIT APPLICATION D23-087, BEN ENNS FOR CARTER AIR SERVICES. SET UP A TEMPORARY RESIDENTIAL FACILITY AT CARTER AIR SERVICES FLOAT BASE, LOT 3, BLOCK E, PLAN 39.

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER Review and Approve at their Discretion, Development Permit Application No. D23-087, to allow the setting up of a temporary residential facility for transient workers ancillary to the permitted or discretionary uses, for the purpose of building the new Carter Air Services Shop and Caretakers.

- That all requirements of the Zoning and Building Bylaw 2444-22b are met.
- All National Building and Fire Codes are met.
- The applicant undertakes to conform to all relevant Municipal, Territorial, and Federal policies and regulations.

BACKGROUND:

The Town of Hay River has received an application from Ben Enns for Carter Air Services to set up a temporary residential facility at the Carter Air Services Float Base for the building of the new Carter Air Services Shop/Caretakers.

The Lot is in the **7.14 T-Transportation District**,

- I) Residential Facilities for transient workers ancillary to permitted or discretionary uses** is directly listed under **Discretionary Uses**.

3.8 CONDITIONS OF APPROVAL FOR DEVELOPMENT PERMITS

2. Council will review all Discretionary Use applications and may impose conditions that are deemed appropriate to ensure complete compliance with the regulations of this bylaw and the provisions of the Community Plan.



REPORT TO COUNCIL

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Town of Hay River Community Plan Bylaw No.1811/18
Zoning & Building Bylaw No. 2444-22b.

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- Application for Development #D23-087.
- Letter from Owner Myles Carter giving Ben Enns permission to apply for a Development Permit on this property.

Prepared by:

Randy Froese
Development Officer

Date: December 29, 2023

Reviewed by:

Ryan MacNeil
Director of Public Works

Date: December 29, 2023



NOTICE OF DEVELOPMENT APPROVAL

The following Development Permit Application(s) has/ have been approved by council or the Development Officer. Any persons claiming to be affected by the development, may appeal to the Development Appeal Board, c/o The Town of Hay River, 100-62 Woodland Drive, Hay River, NT, X0E 1G1 by the last date of appeal.

Dev. Permit# D23-087 Lot 3 Block E Plan 39

Civic Address CARTER AIR SERVICES FLOAT BASE PROPERTY

Proposed use TEMP RESIDENTIAL FACILITY FOR BUILDING NEW
CARTER AIR SHOPS & C.TAKERS.

Date of Decision NOVEMBER 7, 2023

Last Date of Appeal NOVEMBER 21, 2023 5:00 P.M.

Town of Hay River
Zoning and Building Bylaw No. 1812
NOTICE OF DECISION/DEVELOPMENT PERMIT

D23-087
FORM B

The application has been

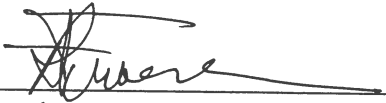
APPROVED subject to the following conditions:

see attached letter dated November 7, 2023

REFUSED for the following reasons: _____

November 7, 2023
Date of Decision

November 21, 2023
Date of Issue of this Permit



Development Officer

IMPORTANT NOTE:

1. The issuance of a Development Permit is subject to the condition that it may be appealed within 14 days after the Notice of Decision has been issued, and in that event the Permit shall not become effective until the appeal is heard by the Development Appeal Board and the Permit upheld, modified, or nullified thereby.
2. A permit issued in accordance with the notice of decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void. This permit is subject to the Zoning Bylaw and to all Bylaws of the Town of Hay River which might otherwise apply and become null and void if the Zoning Bylaw or the other Bylaws are not complied with, or if the conditions set out on the permit are not complied with.

To The Town of Hay River

December 27, 2023

Dear Sir,

Please accept this letter of permission allowing Ben Enns to apply for a Development Permit on behalf of Carter Air Services.

Myles Carter, Owner of Carter Air Services Ltd.





Town of Hay River
Zoning and Building Bylaw No. 1812
APPLICATION FOR A DEVELOPMENT PERMIT

K# 245760
023-87

FORM A

I hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the plans and supporting information submitted herewith and which form part of this application.

Applicant: Ben Enns Ph. Res. _____ Bus: 7409269600

Address: PO Box 1192 Lacrete AB T0H2M0

Registered Owner: Carter Air services Ph. Res. _____ Bus. _____

Address: _____ CARTER AIR SERVICES FLOAT BASE.

Legal Description of Property to be developed: Lot 3 Bk E Plan 39
Vale Island

Proposed Use of Site: (use reverse side if necessary) set up temporary camp

Existing Use of Site: _____

Adjacent to Highway Yes ☒ No ☐

Area Required for Proposed Use: _____

Estimated Cost of Development: _____

Proposed Setback from Property Lines: Front Yard _____ Side Yard _____ Rear Yard _____

Estimated Date of Commencement: Nov 1 2023

Estimated Date of Completion: _____

Date of Application: Nov 6 2023

Application Fee: \$50

NOTE: THE DEVELOPMENT PERMIT APPLICATION WILL NOT BE ACCEPTED UNLESS IT CONFORMS TO THE REQUIREMENTS OF THE ZONING AND BUILDING BYLAW AND THE APPROPRIATE FEE IS SUBMITTED WITH THE APPLICATION.

Signature of Applicant or Agent: [Signature]

Please Print Signature: Ben Enns



REPORT TO COUNCIL

DEPARTMENT: OFFICE OF THE SAO

DATE: January 8th, 2024

SUBJECT: LETTER OF SUPPORT FOR SOUTH SLAVE DIVISIONAL EDUCATION COUNCIL

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER provides a letter of support for the South Slave Divisional Education Council's application to the Arctic Inspiration Prize

BACKGROUND:

The South Slave Divisional Education Council (SSDEC) is seeking a letter of support from the Council of the Town of Hay River to support their application to the Arctic Inspiration Prize for their proposed Artists in Residence program. The letter of support request has been endorsed by the principal of Diamond Jeness Secondary School

Through the SSDEC's application, they propose partnering with emerging and/or established indigenous artists in their communities to support education. This partnership would see "Artists in Residence" at their schools co-teaching their craft, mentoring budding student artists, developing their skills in a supportive environment, and partnering with mental health associations to offer art as a means of therapeutic healing. This initiative is unique in that no other educational or community institution in the North offers the opportunity to connect indigenous artists with young people sustainably and authentically. Other similar programs require travel to the destination. Their initiative embeds the artist in the school, making them an intimate part of the educational, artistic, and therapeutic journey in a safe and nurturing environment.

Through a successful application to the Arctic Inspiration Prize, the SSDEC aims to support all 5 of their communities with the prize money.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A



REPORT TO COUNCIL

DEPARTMENT: OFFICE OF THE SAO

DATE: January 8th, 2024

SUBJECT: LETTER OF SUPPORT FOR SOUTH SLAVE DIVISIONAL EDUCATION
COUNCIL

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- Letter of Support – Arctic Inspiration Prize

Prepared by:

Glenn Smith

Senior Administrative Officer

January 2, 2024



100-62 Woodland Drive
Hay River, NT X0E 1G1
Phone: 867-874-6522
email: mayor@hayriver.com

January 8, 2024

RE: Letter of Support for the South Slave District Education Council's Application to the Arctic Inspiration Prize

On behalf of the Town of Hay River, please accept this letter of support to the South Slave District Education Council (SSDEC) for their application to the Arctic Inspiration Prize for creating an authentic indigenous "Artists in Residence" program.

The Council of the Town of Hay River recognizes the importance of incorporating art and culture into educational programming. The SSDEC's proposed program will provide many benefits to students including mentoring budding student artists, developing their skills in a supportive environment, and partnering with mental health associations to offer art as a means of therapeutic healing.

The merits of such an initiative are many. There is abundant academic and indigenous literature that speaks of the power of art as a creative expression of our humanity, a means of healing, and a powerful act of reconciliation. More specifically, providing educational enrichment to our schools, providing students with authentic learning opportunities for engagement with indigenous artists, and providing up-and-coming artists an opportunity to master their craft with genuine financial, moral, and emotional support.

The program would also have a positive effect on mental health as art therapy has proven to be an effective manner to combat mental health concerns from anxiety to depression and beyond. Lastly, and most significantly, indigenous cultural expressions are primordial keystones of self-identity; their suppression in residential schools had a significant impact on the trauma that survivors still endure today. The program would play a significant role in helping take active steps towards reconciliation by acknowledging the importance of indigenous knowledge and culture and serve as a springboard for community-wide participation in the reconciliation process.

Town Council is excited about the initiative's intended and unintended positive impacts and looks forward to supporting the program further if the SSDEC is successful in securing the necessary funding.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Kandis Jameson", written over a horizontal line.

Kandis Jameson
Mayor of the Town of Hay River

CC.
Council of the Town of Hay River



REPORT TO COUNCIL

DEPARTMENT: OFFICE OF THE SAO

DATE: January 8th, 2024

**SUBJECT: LETTER OF SUPPORT FOR MERLYN CARTER NOMINATION INTO THE
CANADIAN AVIATION HALL OF FAME**

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER provides a letter of support for the nomination of Merlyn Carter into the Canadian Aviation Hall of Fame

BACKGROUND:

A nomination by a resident of Hay River for Merlyn Carter's induction into the Canadian Aviation Hall of Fame was submitted in 2019. Although shortlisted in 2019 and every subsequent year, Mr Carter continues to not be recognized by the CAHF. A letter of support from the Council of the Town of Hay River is requested to support a 2024 nomination.

Mr. Carter was a community member and respected northern aviation pioneer who led and provided air services in establishing Hay River as an integral part of the NWT. He was a key member of the Hay River business community through his accomplishments in the commercial fishing industry, tourism industry, and his aviation services company, Carter Air Services, which was founded in 1963.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- Letter of Support – Merlyn Carter



REPORT TO COUNCIL

DEPARTMENT: OFFICE OF THE SAO

DATE: January 8th, 2024

SUBJECT: LETTER OF SUPPORT FOR MERLYN CARTER NOMINATION INTO THE
CANADIAN AVIATION HALL OF FAME

Prepared by:

Glenn Smith

Senior Administrative Officer

January 2, 2024



100-62 Woodland Drive
Hay River, NT X0E 1G1
Phone: 867-874-6522
email: mayor@hayriver.com

January 8, 2024

Aja Davis
Executive Director/Curator
Canada's Aviation Hall Of Fame
P.O. Box 6090
Wetaskiwin, Alberta T9A 2E8

Katherine Simunkovic
Executive Assistant to the NRC
Canada's Aviation Hall of Fame
4629 McCall Way NE
Calgary, AB T2E 8A5

I'm writing this letter of support concerning the 2019 nomination of Merlyn G. Carter for his induction into Canada's Aviation Hall of Fame.

As Mayor of Hay River, I definitively state that Mr. Carter was a beloved community member and respected northern aviation pioneer who led and provided air services in establishing Hay River as an integral part of the NWT. He was a key member of our business community through his accomplishments in the commercial fishing industry, tourism industry, and his aviation services company, Carter Air Services, which was founded in 1963.

Mr. Carter was inducted into the Canadian Tourism Hall of Fame after being awarded the Mike Stillwell Lifetime Achievement award by NWT Tourism in 2009. He was recognized alongside Max Ward (Ward Air) and Clive Beddoe (WestJet). The Carters's induction drew similar praise from the legislative assembly at that time. "The Carters pioneered our fishing industry and Merlyn mentored many bush pilots who have gone on to great success. Exceptional service, leadership and integrity will always be associated with the Carter name here in the north," said Bob McLeod, Minister of Industry, Tourism and Investment at the time. He flew with Canadian Aviation Hall of Famer Stan McMillan and gave Joe McBryan (Buffalo Joe) his first job.

He was recognized by the Northern Air Transport Association (NATA) Honour Roll inducted in 2005. The Hay River Airport was named in his honour and there is a book written about Mr. Carter's achievements in aviation, commerce, and support of the indigenous peoples of the NWT. His support and friendship with the indigenous people of our region are immeasurable demonstrated by both he and his families' name still respected among their communities today.

I fully support this nomination and induction of Merlyn G. Carter into the Canadian Aviation Hall of Fame.

Yours sincerely,

Kandis Jameson
Mayor of the Town of Hay River



Bylaw No. 2457/LND/24

9a) Land Transfer Bylaw

BYLAW NO. 2457/LND/24
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

A BYLAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES, TO PROVIDE FOR THE SALE OF LAND.

WHEREAS pursuant to the Cities, Towns and Villages S.N.W.T., 2003, c.22, in force April 1, 2004, Section 54 (2) which states:

54. (2) A municipal corporation may only dispose of its real property if

- (a) Council has made a land administration bylaw and disposition is made in accordance with the land administration bylaw; or
- (b) The disposition is specifically authorized or approved by a bylaw.

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Town of Hay River in the Northwest Territories in regular meeting of Council duly assembled enacts as follows:

1. the whole of

LOT 3
BLOCK E
PLAN 39
HAY RIVER

in the Northwest Territories, according to a plan of survey filed in the Land Titles Office for the Northwest Territories, be sold and conveyed to CARTER AIR SERVICES LTD., of the Town of Hay River in the Northwest Territories, for the sum of Thirty-Eight thousand dollars and No cents (\$38,000.00) plus tax;

- 2. That the Mayor or Deputy Mayor and the Senior Administrative Officer of the said Town of Hay River are hereby authorized to execute the transfer of land conveying the said lot to the said purchaser.
- 3. This bylaw will take force and effect upon its final reading.
- 4. That Bylaw 2453 is repealed in its entirety.

THIS BY-LAW READ a First Time this day of , 2024 A.D.

Mayor

THIS BY-LAW READ A Second Time this day of , 2024 A.D.

Mayor

BYLAW NO. 2457/LND/24
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

THIS BY-LAW READ A Third and Final time this day of , 2024 A.D.

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act, S.N.W.T., 2003, and the bylaws of the Municipal Corporation of the Town of Hay River this day of , 2024.

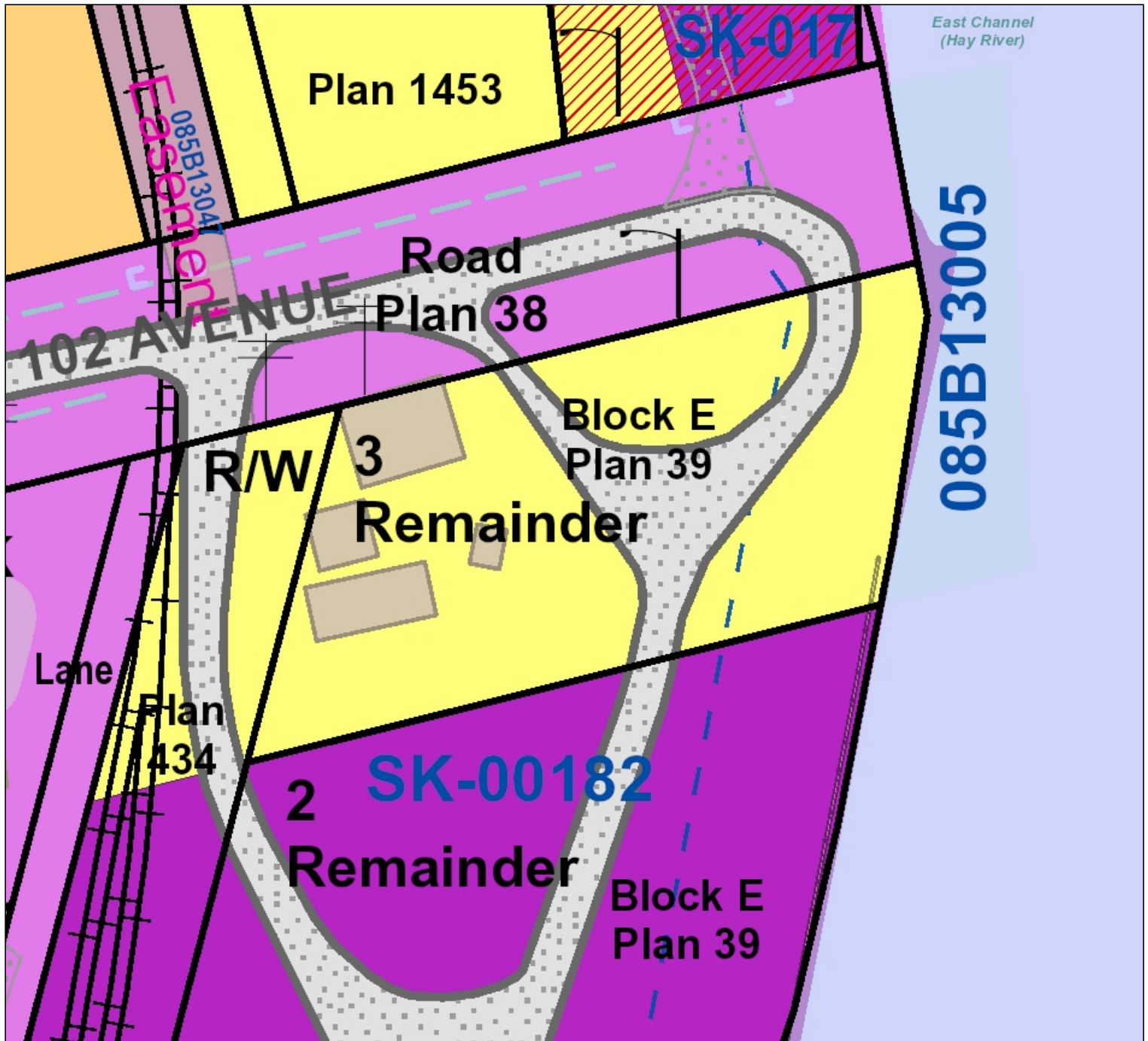
Senior Administrative Officer



ATLAS

Government of
Northwest Territories

Lot 3 Block E Plan 39
085B/13-005



April 19, 2023

Legend

- | | |
|--------------------------------------|-----------------------------|
| Block Land Transfer Boundaries | Municipal Boundaries |
| Development Areas | Surveyed Parcels |
| Building Footprints | Surveyed Easements |
| Line Approximately 31m from O.H.W.M. | Suspension Order |
| Surface Land Withdrawal | Tenured Commissioner's Land |
| Land Application | Land Application |
| Tenured Territorial Land | Federal Land |
| Indian Affairs Branch (IAB) Land | Commissioner's Land |
| Territorial Land | Territorial Protected Area |
| Public Highway | Municipal Land |
| Private Land | Hay River Reserve |

Scale 1: 564

25 metres

UTM Zone: 11

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Department of Lands.