



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

5. ADOPTION OF MINUTES

- a. Regular Meeting of Council – November 20th, 2023 – page 2-5

6. ADMINISTRATIVE ENQUIRIES

7. COMMITTEE REPORTS

- a. Public Works Monthly Report for November – page 6-9
- b. Emergency Services Monthly Report for November – page 10-14
- c. Municipal Enforcement Monthly Report for November – page 15-18
- d. Recreation and Community Monthly Report for November – page 19-26
- e. Tourism and Economic Development Monthly Report for November – page 27-31
- f. Land Sales Incentive Program – page 32-33
- g. 10 Year Capital Plan Cycle 2 – page 34-50
- h. Excused Absence for Cllr Willows and DM Dohey - page 51

8. BYLAW

- a. Bylaw 2445 – Asset Management Bylaw – Third and Final Reading – page 52-54

9. NOTICE OF MOTIONS

10. IN CAMERA

- a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)

11. ADJOURNMENT



REGULAR MEETING MINUTES November 20th, 2023

The Regular Meeting of Council was held on Monday, November 20th, 2023 at 6:30pm

Present: Deputy Mayor Dohey, Councillors Groenewegen, Willows, Chambers, Wall, Duford, Bouchard

Staff: SAO – Glenn Smith, ASAO – Patrick Bergen, Council Administrator – Stacey Barnes, Director of Protective Services – Travis Wright,

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Deputy Mayor Dohey presiding.

2. ADOPTION OF AGENDA

#23-175

MOVED BY CLLR WILLOWS

SECONDED BY: CLLR CHAMBERS

add 9D. Excused absence.

3. DECLARATION OF INTEREST

There were no Declaration of Interest for Monday, November 20th, 2023

4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

Councillor Bouchard – Attending the Metis Assembly this week to deliver the welcoming, and great turn out for the Men's Recreation hockey tournament this past weekend
Deputy Mayor Dohey – Congratulations to the MLA's elect Vince McKay and RJ Simpson

5. ADMINISTRATIVE ENQUIRIES

Verbal Reports were given by SAO Glenn Smith, ASAO Patrick Bergen and Director of Protective Services Travis Wright

6. INFORMATION ONLY

- Council Priorities Summary

7. ADOPTION OF MINUTES

#23-176

MOVED BY: CLLR WILLOWS

SECONDED BY CLLR CHAMBERS

- a. Regular Meeting of Council – October 30th, 2023

CARRIED



REGULAR MEETING MINUTES November 20th, 2023

8. COMMITTEE REPORTS

a. RECOMMENDATION:

#23-178 MOVED BY: CLLR WILLOWS
 SECONDED BY: CLLR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for October 2023 as presented.

CARRIED

b. RECOMMENDATION:

#23-179 MOVED BY: CLLR CHAMBERS
 SECONDED BY: CLLR WILLOWS

That the Council of the Town of Hay River approves the Emergency Services Activity Report for October 2023 as presented.

CARRIED

c. RECOMMENDATION:

#23-180 MOVED BY: CLLR WILLOWS
 SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for October 2023 as presented.

CARRIED

d. RECOMMENDATION:

#23-181 MOVED BY: CLLR CHAMBERS
 SECONDED BY: CLLR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of October 2023.

CARRIED

e. RECOMMENDATION:

#23-182 MOVED BY: CLLR CHAMBERS
 SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Mayor Jameson and Councillor Bouchard from the Standing Committee Meeting of Council, Monday, November 6th, 2023.

CARRIED



REGULAR MEETING MINUTES November 20th, 2023

f. RECOMMENDATION:

#23-183

MOVED BY: CLLR WILLOWS
SECONDED BY: CLLR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approve the 2022-2025 Strategic Plan update and activity prioritization as presented.

CARRIED

9. NEW BUSINESS

a. RECOMMENDATION:

#23-184

MOVED BY: CLLR GROENEWEGEN
SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for October 2023 as presented.

b. RECOMMENDATION:

#23-185

MOVED BY: CLLR GROENEWEGEN
SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY approves the release of lien and transfers delinquent amounts outstanding on November 11, 2023 to certificates of taxes on the following property:

24-61 Woodland Drive

CARRIED

c. RECOMMENDATION:

#23-186

MOVED BY: CLLR WILLOWS
SECONDED BY: CLLR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER appoints Councillor Dohey as Deputy Mayor as per the Council Procedure Bylaw# 2420.

CARRIED

d. RECOMMENDATION:

#23-187

MOVED BY: CLLR GROENEWEGEN
SECONDED BY: CLLR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Mayor Jameson and Councillor Duford from the Regular Meeting of Council, Monday, November 20th, 2023.

CARRIED



REGULAR MEETING MINUTES November 20th, 2023

10. NOTICE OF MOTIONS

There were no notice of motions for the Regular Meeting of Council, November 20th, 2023

11. IN CAMERA

#23-188

MOVED BY: CLLR BOUCHARD
SECONDED BY: CLLR WALL

That the Council of the Town of Hay River move to In Camera at 7:10pm.

CARRIED

#23-189

MOVED BY: CLLR WILLOWS
SECONDED BY: CLLR GROENEWEGEN

That the Council of the Town of Hay River move out of In Camera At 8:00PM.

CARRIED

12. ADJOURNMENT

#23-190

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 8:01PM.

CARRIED

Certified Correct as Recorded on the 20th Day of November 2023

These minutes were accepted by motion #_____



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: December 4th, 2023

SUBJECT: Public Works Monthly Report for November 2023

RECOMMENDATION:

MOVED BY: CLLR GROENEWEGEN
SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for November 2023 as presented.

BACKGROUND:

Capital Projects 2023:

Status of current major capital projects, as follows:

- Fire Hall/Town Hall Demolition
 - Abatement work & demo for old Town Hall is complete. Landscaping & removal of old fire hall concrete footings and slab will be scheduled for completion in 2024.
- Fraser Place Subdivision
 - Earthworks and surveying complete. Shallow utility installation scheduled for 2023 deferred to 2024. Barriers placed at access points to deter recreational vehicles.
- Industrial Drive Paving
 - Final grading and paving delayed to 2024. Project buttoned up for the season.
- Beaver, Riverview, Capital Drive, Lift Station 4
 - Deficiency work ongoing. Concrete deficiencies addressed by contractor during the month of November.
- Pine Crescent Upgrades
 - Survey work complete. Design work progressed during the month of November with final design and IFT documents to be completed during Q1 of 2024.

Solid Waste Facility Operations

- Implementation of new tipping fee bylaw & 3rd party review – **Ongoing** (deliverable expected in December 2023)
- Scale Certification – **Complete** (additional groundwork modifications completed in November to accommodate traffic & scale access).
- Camera installation - **Complete**



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: December 4th, 2023

SUBJECT: Public Works Monthly Report for November 2023

- Operations and maintenance activities – **Ongoing** (Propane tanks relocated from snow dump to landfill, material segregation signage posted).

Water License Activities:

- Annual water license inspection – **Complete for 2023**
- Regular monitoring programs – **Complete for 2023**
- Post-Fire Monitoring Study V2 – **Complete**
- Geotechnical (Biennial) Implementation Plan (lagoon) – **Complete**
- Fall sampling (surface water, monitoring wells, lagoon effluent, WTP backwash) – **Complete for 2023**
- Groundwater Monitoring Plan – **Ongoing** (January deadline)
- Interim Closure & Reclamation Plan (SWDF) – **Ongoing** (January deadline)

Public Works Operations and Completed Work Orders

Water and Sewer:

- Cranberry Crescent curb stop replacement – **Complete**
- Pine Crescent Curb Stop replacement - **Complete**

Roads and Ditches

- Snow clearing activities – **Ongoing**
- street sign repairs (Studney, Balsam) - **Complete**

Equipment Maintenance

- Street sweeper repairs – **Ongoing**
- Light Truck servicing – **Ongoing**
- Landfill packer repairs – **ongoing**

Facilities Management / Miscellaneous

- Landfill attendant building railing Installation – **Complete**

Wildfire Response and Recovery

- WTP Road Clearing/Grubbing – **Complete** (inland side of WTP road)
- Lagoon Road Clearing/Grubbing - **Ongoing**

Land Development & Administration

- Various building inspections – **Ongoing**



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: December 4th, 2023

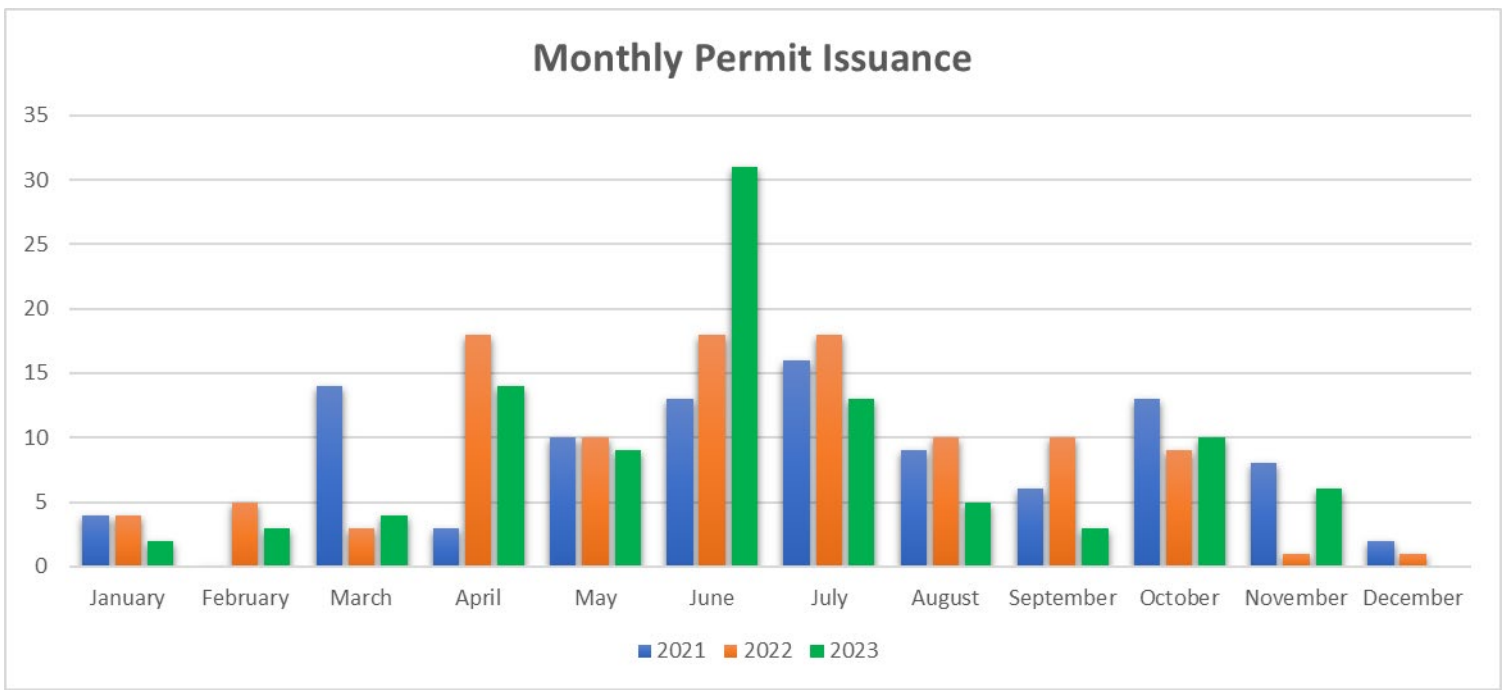
SUBJECT: Public Works Monthly Report for November 2023

- Issuance of permits – **Ongoing**

Development Permits

- The following permits were issued for the month of November 2023:

Nov 6 2023	D23-087	Vale Island Lot 3	Residential
Nov 10 2023	D23-088	Lot 3, Plan 39	Carter Float Base
Nov 10 2023	D23-089	15 Beaver	Building Demolition
Nov 16 2023	D23-090	Raine Trucking	Commercial
Nov 22 2023	D23-086 / B23-23	13 Industrial Drive	Residential
Nov 23 2023	D23-091 / B23-024	5-102 Street	Building Addition





REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: December 4th, 2023

SUBJECT: Public Works Monthly Report for November 2023

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:
Ryan MacNeil
Acting Director Public Works & Services
November 30, 2023

Reviewed by:
Glenn Smith
SAO
November 30, 2023



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: December 4th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

MOVED BY: CLLR GROENEWEGEN
SECONDED BY: CLLR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for November 2023 as presented.

BACKGROUND:

Summary:

Monthly Stat Summary	
EMS Calls	41
False Alarms	1
Fires	2
Rescue	0

In November, the Protective Services Department was focusing on recruitment. We had 8 new applicants who applied and went through the department hiring process. We have 7 new members who successfully made it through the process and have now since joined the Department and gone through their orientation. We have an additional 2 applications that we will be putting through the process in December.

The Department was also planning for the 65th annual Firefighters' Ball. We secured a venue at the legion, catering from the Ptarmigan Inn and organized the event. This year we also have 23 firefighters returning from Alberta who were here during the wildfire in August and September this year. We are happy to have the opportunity to thank them in person.

The Department continues to focus on the remaining capital projects and equipment replacement/purchasing for the 2023 budget. While also working through the 2024 budget planning and review process.

The Department has completed all of its servicing for the apparatus in November. These vehicles put in a lot of hard hours and had a bunch of minor to major issues fixed.



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

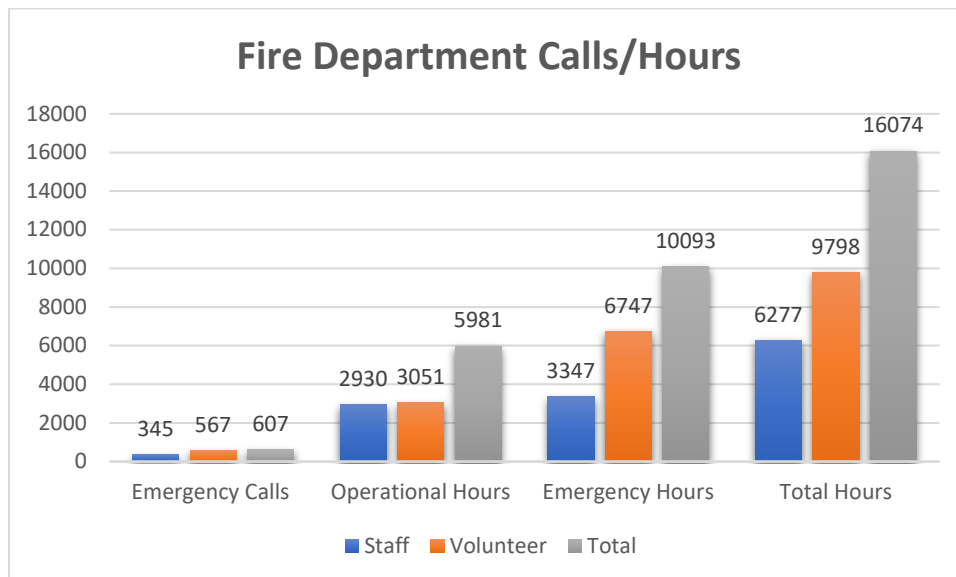
DATE: December 4th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

The fire department review was presented to the council in November. We are currently working on a few supporting documents for the findings/recommendations in the report to inform the council of options moving forward.

We held an officer meeting in November where we laid out the remaining training schedule for the Department and also prioritized various operational and HR SOGs for development. We also laid out potential target months for specific training courses for 2024, and we are currently engaging providers for dates.

STATISTICS



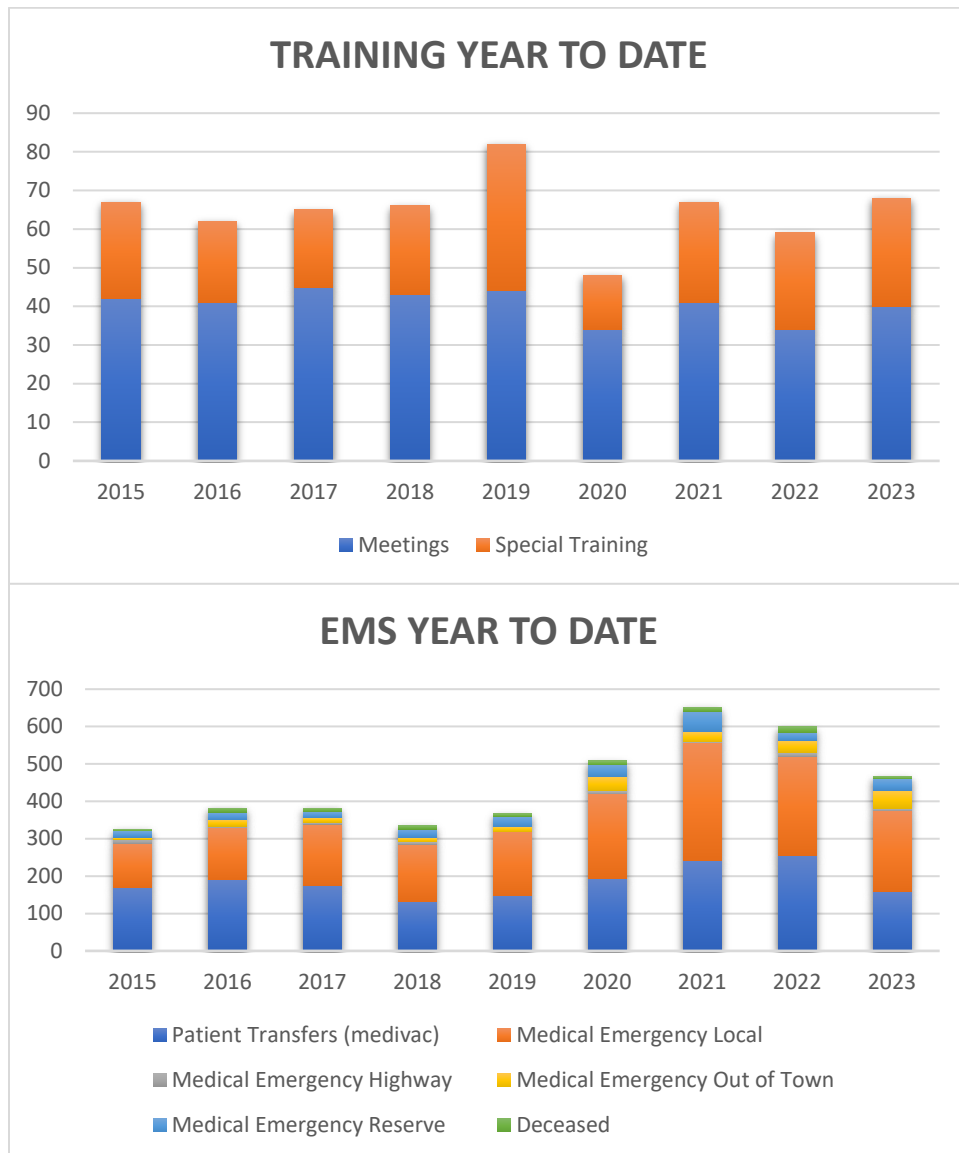


REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: December 4th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT





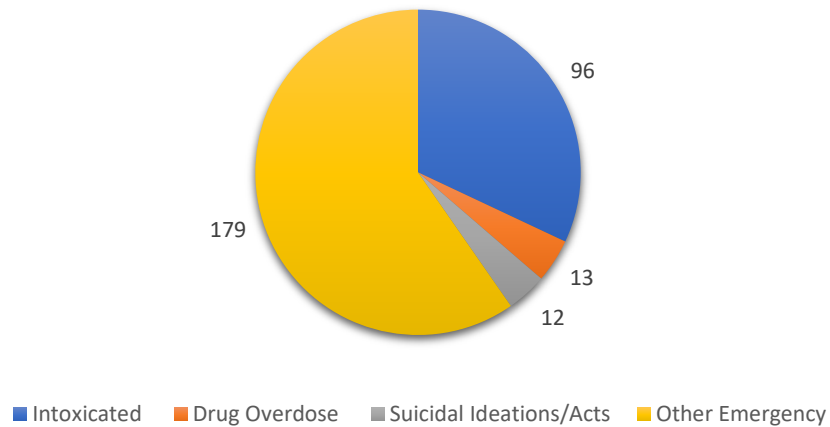
REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

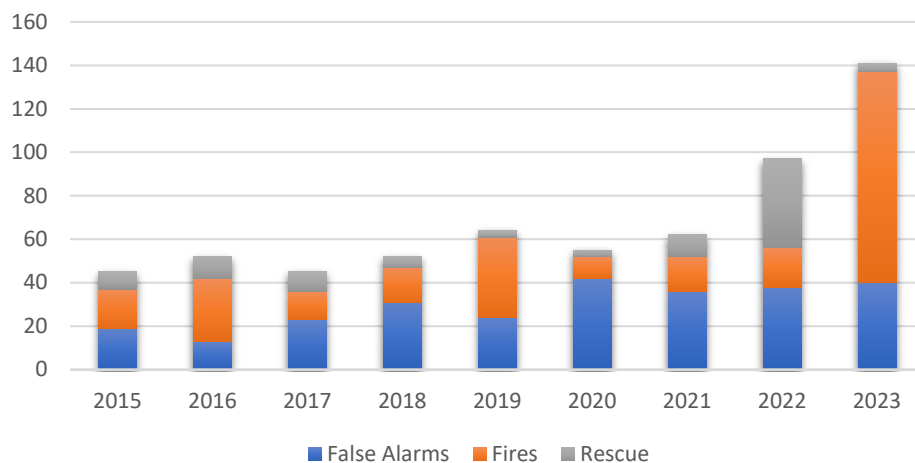
DATE: December 4th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

Medical Emergency Type



FIRE YEAR TO DATE



MAINTENANCE



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: December 4th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

1. All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

None

Prepared by:

Travis Wright

Director Protective Services/Fire Chief

Date: December 1st, 2023

Reviewed By:

Glenn Smith

Senior Administrative Officer

Date: December 1st, 2023

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: December 4th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

**MOVED BY: CLLR GROENEWEGEN
SECONDED BY: CLLR BOUCHARD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for November 2023 as presented.

BACKGROUND:

Monthly Stat Summary	
Animal Control	19
Traffic	14
Loitering	7
Other	8

Animal activity continues around town with higher calls due to roaming animals. We have been in contact with owners to gain compliance to help control these issues when possible. Several Warnings and fine schedules have been given out this month. There are several animals that have been seen roaming that we continue to pursue when reported. Repeat offenders whose animals have been caught have been fined. The public has been encouraged to take pictures of incidents to help identify animals that belong to repeat offenders.

Protective Services continues to monitor traffic. Owners of vehicles and trailers that have been parked on the streets for more than 72 hours have been contacted to get them moved off the roadways. This is an ongoing process to keep the streets and ditches clear so that snow removal crews are safe and able to do their job. Several individuals who have been contacted about moving their vehicle have done so, others have been given a reasonable time frame to be compliant. Protective services is currently investigating an abandoned vehicle and preparing enforcement and removal options.

Engagement with individuals who are loitering downtown is being made in conjunction with a continued presence and help from the RCMP on a joint strategy in an effort to reduce unwanted behavior in business entrances and public areas that offer programming for young children and other adults.

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: December 4th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

School Safety

The Protective Services Specialist continues to monitor and patrol the school zones during busy times to ensure motorists comply with regulations to ensure the safety of school zones. The combination of shorter days and warmer weather has caused more hazardous road conditions and drivers are encouraged to commute with due care.

Upcoming Goals

Engagement with individuals and businesses about snow dumping and clearing will continue to ensure clear and safe roads and intersections. Street parking enforcement to keep compliance for snow-clearing crews' safety will also continue. Further investigation of costs associated with an unsightly property cleanup continues.

Emergency Services

The Protective Services Specialist has continued to help with training and activities for the current 1001 Training program. Assistance with seasonal activities and planning has taken place along with an Officer's meeting scheduling out the remaining year. The protective services specialist finished his final exam for the 1021 Fire Officers Certification program.

COUNCIL POLICY / STRATEGY OR GOAL:	
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Strategy:

Goal:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:
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All applicable Bylaws and Territorial Legislation

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: December 4th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

OFFENCE	INQUIRY	INVESTIGATED (NO SUBSTANTIATION)	WARNINGS (VERBAL, LETTER OR VISUAL)	FINES / ENFORCEMENT	OTHER ACTION
Animal Control Bylaw					
Animal Abuse/Welfare	25	9	4	3	9
Barking Dogs	17	6	3	0	8
Dog Attack	10	5	1	1	3
Dog Bites	4	2	0	0	2
Loose Cat/Dog	98	25	18	11	44
Sled Dog Complaints	0	0	0	0	0
Miscellaneous	39	9	3	0	27
Business License					
No Business License	1	1	0	0	0
Operating business not as permitted	5	2	1	0	2
Traffic Bylaw					
Vehicle/Trailer Parking	64	5	22	25	11
ATV/Snow Machine	10	4	2	1	3
Fail to Stop (Sign or Light)	1	0	1	0	0
Distracted Driving	1	0	0	1	0
Fail to drive to road conditions	1	0	0	0	1
Improper use of plate/ No Plate	0	0	0	0	0
Drive w/o lights during low visibility	0	0	0	0	0
Speeding	21	2	10	1	8
Speeding (School/Construct/Industrial)	1	1	0	0	0
Suspected Impaired Driver	0	0	0	0	0
Miscellaneous	8	1	1	2	4
Unightly Bylaw					
Overgrown Trees	1	0	1	0	0
Long Grass & Weeds	13	0	4	4	5
Garbage	12	1	4	4	3
Miscellaneous	24	0	7	5	12
Taxi Bylaw					
Taxi Not Available	0	0	0	0	0
No Brokerage/ Business Licence	1	0	1	0	0
Fail to carry/No Taxi/Chauffer Permit	2	0	2	0	0
Noise Abatement Bylaw					
Noise Complaint	3	0	1	2	0
Fire Prevention Bylaw					
Burning without permit	1	0	0	0	1
Miscellaneous	10	0	0	0	10
Unsafe/Hazardous Behaviour					
Miscellaneous	11	3	1	0	7
Intoxicated- Unable to care for self	0	0	0	0	0
Public Disturbance	12	0	0	5	7
TOTAL	524	64	191	70	152

Prepared by:

Jonathan Wallington

Reviewed By:

Travis Wright

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: December 4th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Protective Services Specialist
Date: December 1st, 2023

Director, Protective Services
Date: December 1st, 2023



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: December 4th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

MOVED BY: CLLR BOUCHARD
SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for November 2023 as presented.

BACKGROUND:

Recreational Programming

Youth Programming

Regular After School Club programming continued through the month of November. Registered attendance increased slightly from November of last year, with programming 86% full on a weekly basis, as opposed to 85% full last year. After School Club participants attend programming at the NWT Centennial Library every Tuesday afternoon. Participants completed crafts and activities related to Remembrance Day, which were displayed in the Hay River Community Centre. Additionally, participants are offered the opportunity to skate and swim at the Hay River Community Centre on a weekly basis.

After School Club is fully funded through grants from Municipal and Community Affairs, namely the Child and Youth Resiliency Grant and the Youth Contribution Grant, as well as through a grant received from the Canadian Tire JumpStart charity. Funding is used to purchase program supplies and offset the cost of Play Leader staff wages.

Fitness Programming

Regular fitness programming continued throughout November. Fitness class attendance decreased this month, likely due to fitness instructors requiring time off. Fitness class attendance was lower this month when compared to November 2022 with a total of 71 participants attending fitness classes in November 2023 as compared to a total of 142 participants attending fitness classes in November 2022.

Community Programming

Seniors Coffee: The Seniors Coffee program continued through the month of November, occurring weekly on Tuesdays. This program has continued to grow in popularity, with



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** December 4th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

approximately 10 seniors attending the weekly program in November, up from approximately 8 seniors attending in October.

Public Skating and Shinny: Public ice programming remained popular through the month of November. Three classes from Princess Alexandra School enjoyed weekly skating times, as well as one class from Ecole Boréale scheduling one ice time for skating.

Attendance at Public Skating increased dramatically this month with a total of 176 participants, compared to a total of 41 participants in the month of October.

Jr Shinny has also remained a popular public ice program, with a total of 46 participants attending this month. Comparatively, there were 39 participants who attended Jr Shinny in October.

Full Moon Snowshoe: Full Moon Snowshoe returned this month. This partnership with the Hay River Ski Club and is free for community members to attend. This month, a total of 7 community members attended Full Moon Snowshoe, guided by a volunteer from the Hay River Ski Club and the Recreation Programmer. This monthly program will continue through the winter months. This program is funded by a grant received from the Canadian Parks and Recreation Association.

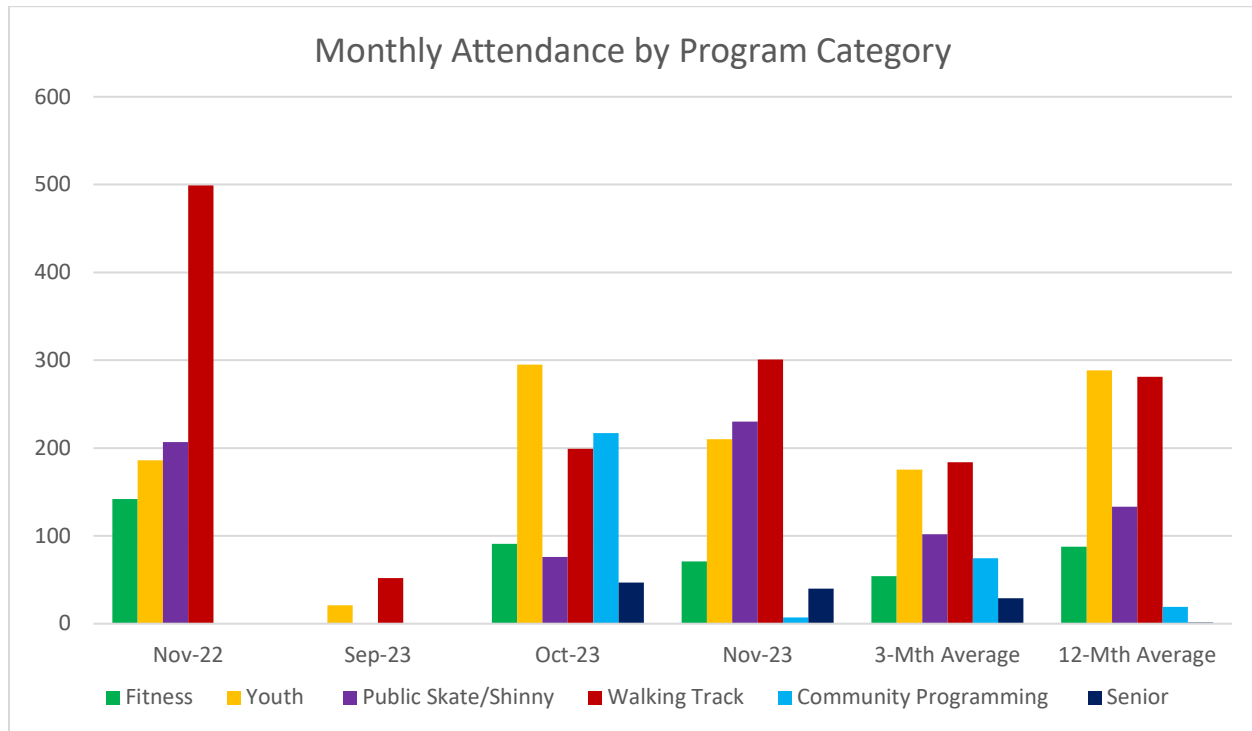
Recreation Programming Statistics



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** December 4th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

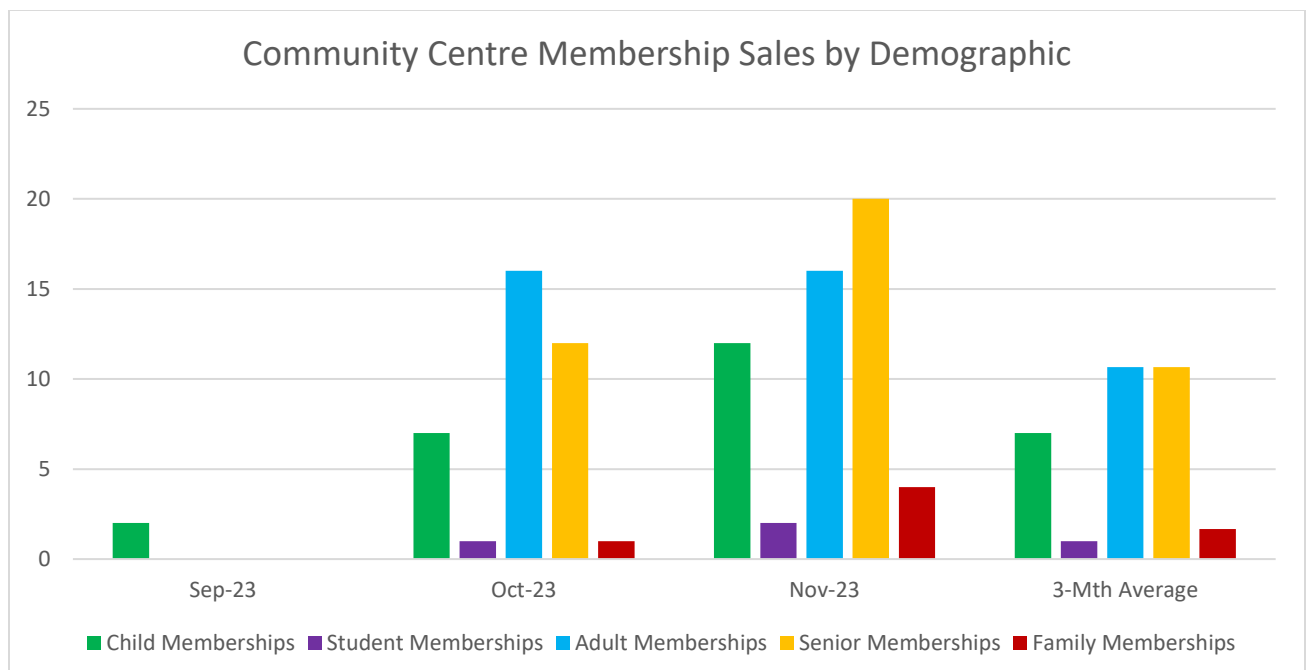
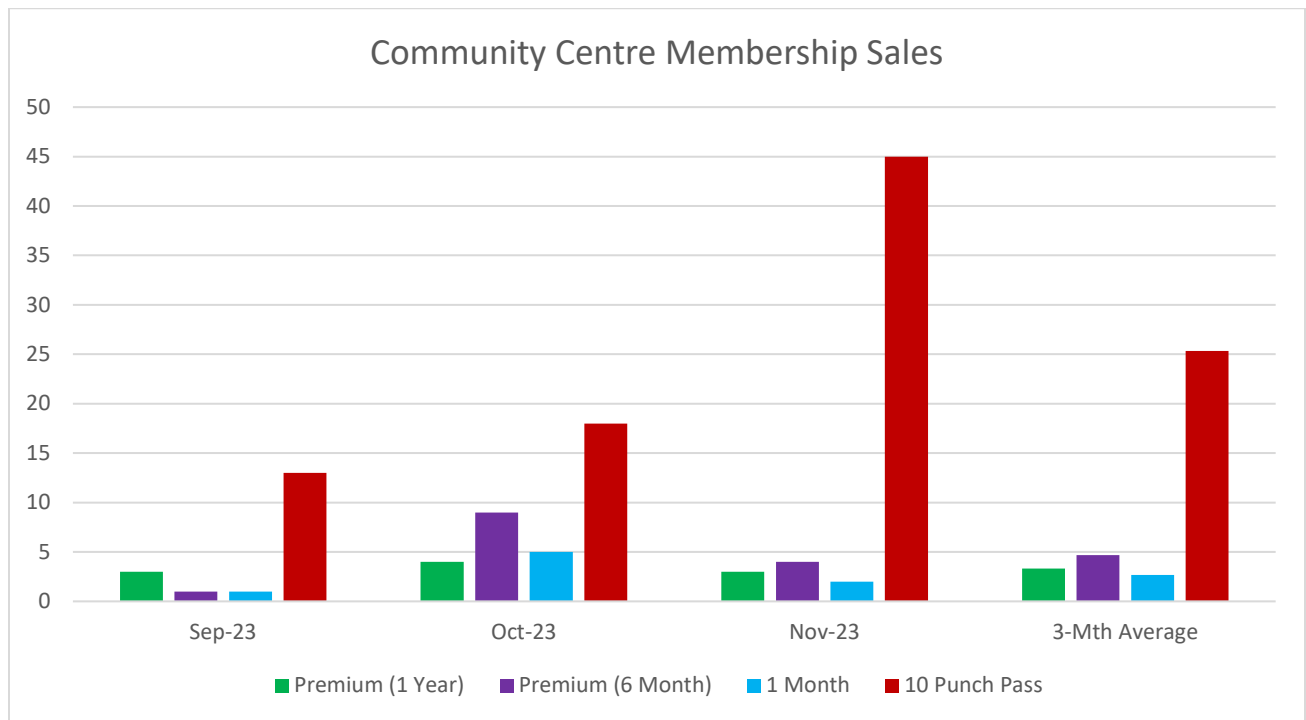




REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: December 4th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT





REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: December 4th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Aquatics

General

The pool continues to operate smoothly with little to no disruption to regular programming.

Staffing

The Don Stewart Aquatic Centre currently has 12 staff including 2 full time and 10 casual staff. Three Junior Lifeguards are receiving on the job training and working towards achieving their National Lifesaving Society lifeguard certification. All staff participated in a monthly in-service training session on November 4th. In-service training topics included changing weather conditions and practical training on various lifeguarding and lifesaving scenarios.

Attendance

Attendance was good during the month of November with 1350 patrons using the facility which is an increase from 1049 during the same period last year. The most popular swims continue to be the Friday afternoon and weekend Open Swim blocks. Usage by school groups has decreased now that the arena is open.

The Swim Club continues to operate with approximately 13 swimmers and 2 coaches. The Aquatics Supervisor also volunteers his time to help coach occasionally. Aquafit classes returned and received 8 participants on November 23rd. There were also 6 birthday party rentals this month and the Association franco-culturelle t noise du Sud et de l'Ouest has booked weekly swimming every Tuesday for approximately 6 children and 2 leaders. This is a regular program and will continue until the end of the school year.

Swimming Lessons

Swimming Lessons continue until the week of Dec 11th with 58 swimmers registered (30 pre-school, and 28 Swimmer level). Swimming lesson registrations are up significantly from this period last year. There are 58 children registered in the current session compared to 15 in 2022.

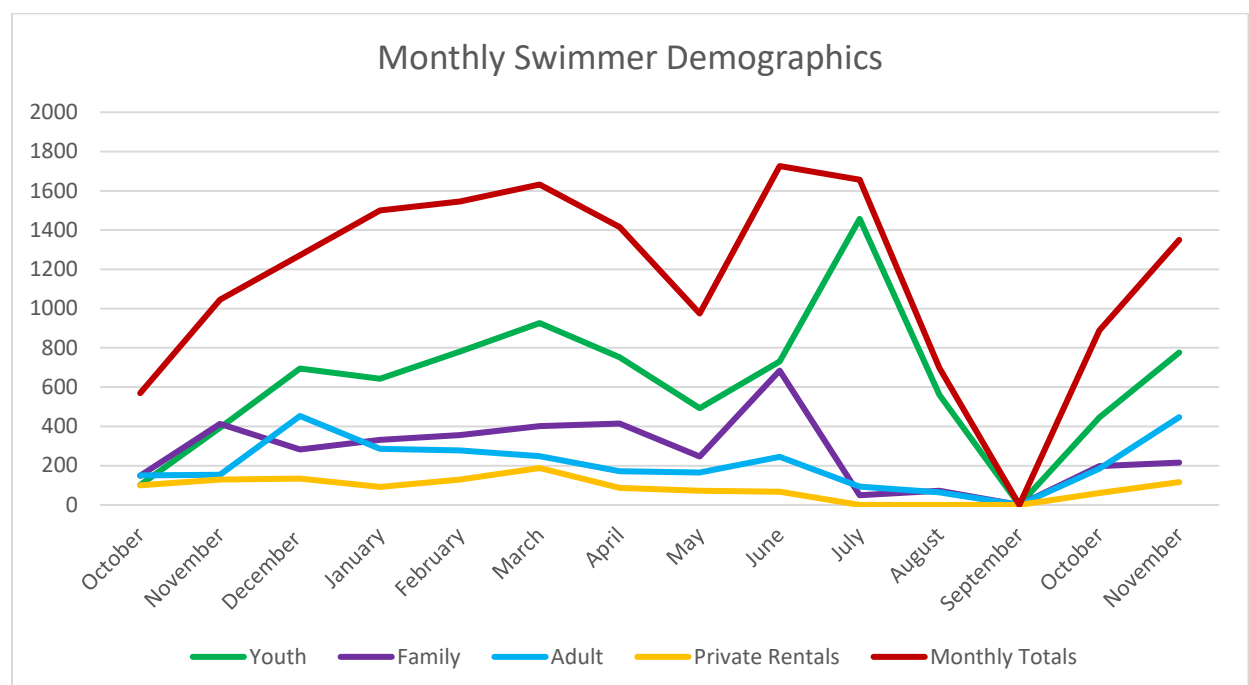
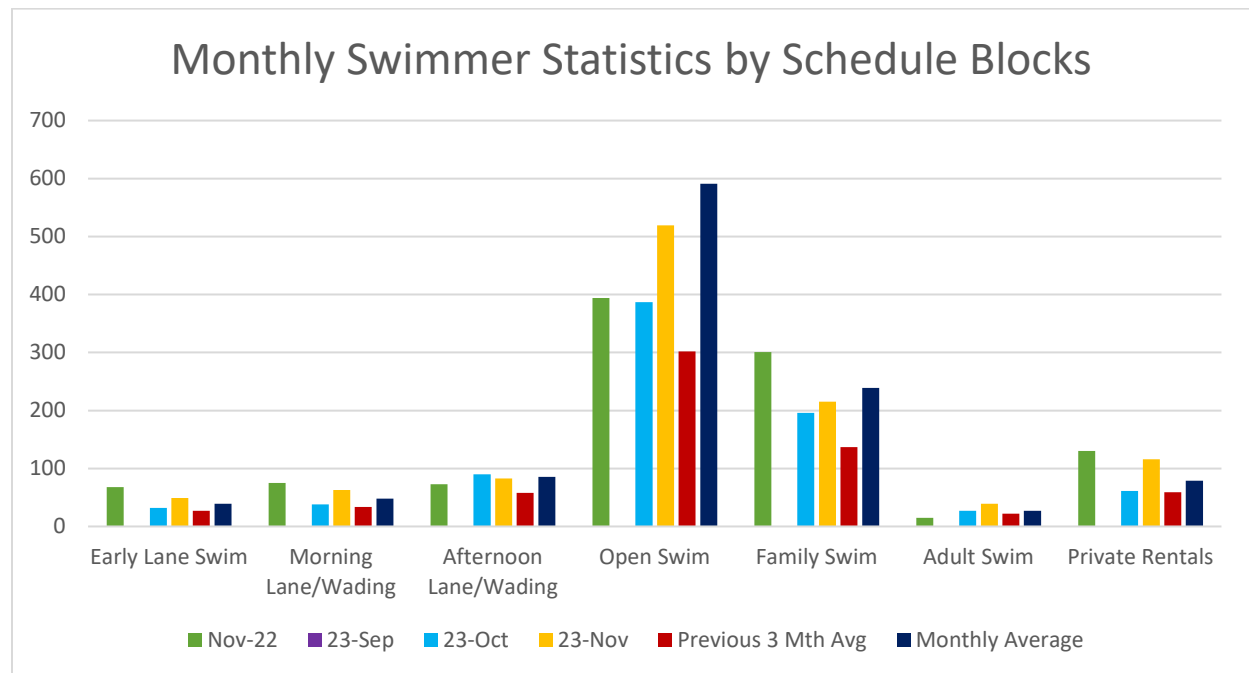


REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: December 4th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Don Stewart Aquatic Centre Statistics





REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: December 4th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Facilities and Maintenance

Don Stewart Aquatic Centre:

- Weekly walkthrough of aquatic centre with Maintenance and Aquatics staff
- Weekly vacuuming of pool and hot tub

Aurora Ford Arena and Hay River Curling Club ice preparation:

- Zamboni technician in town for repairs to ice resurfacer augers and conditioner.
- Ice resurfacer servicing and maintenance training for Facility Maintainers.
- Routine daily ice maintenance and weekly measurements of ice depth.
- Conversion of arena storage room into a referee room.
- Improvements to Maintenance staff work area and meeting room.

Other Community Centre Maintenance Items:

- Ongoing building inspections, preventative maintenance, etc.
- Monthly fire extinguisher and safety checks
- THR Public Works support for installation of winter tires on Maintenance trucks
- Snow and ice removal around the building
- Regular room rentals and set ups
- Support hockey tournaments and weekend special event rentals
- Maintenance and adjustments to HVAC systems as per weather conditions.

Parks and Greenspaces:

- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Weekly safety inspection and clean up of skate park.
- Preparation of outdoor skating rinks is underway.
- Repairs and lighting of Mayor's Christmas tree.
- Regular safety inspections and clean up of playgrounds and greenspaces.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** December 4th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:
Stephane Millette
Director Recreation and Community Services
Date: November 30th, 2023

Reviewed by:
Glen Smith
Senior Administrative Officer
Date: November 30th, 2023



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** December 4, 2023
SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

RECOMMENDATION:

MOVED BY: CLLR BOUCHARD
SECONDED BY: CLLR GROENEWEGEN

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of November 2023.

BACKGROUND:

Tourism & Economic Development Activity:

Below are the activities that occurred in November.

- The Christmas Parade on Friday, November 24th had 13 floats in it plus HRFD vehicles. The event was live cast on the town Facebook page and shared out 53 times, with 478 likes reaching an audience of 8,122 people from around the world. The event was also shared on the Tourism Facebook page reaching 600 people and having 31 likes. The winners were;
 - The Aurora Group of Companies in 3rd place,
 - Home Hardware Building Centre in 2nd place and,
 - The Hay River Metis Government Council in 1st place.
- Moonlight Madness which followed the Christmas parade had good numbers of customers for the Hay River businesses that participated.
- The Hay River Community Spirit Awards scheduled for February 3rd have sponsors for all the awards. The tickets are in the process of being printed and there is interest in corporate tables. It is anticipated that the event will sell out fairly quickly so it is a good idea to order tickets as soon as they go on sale.
- The Hay! Shop Here campaign has significant exposure in social media as well as radio ads. The shopping totes and stickers have been ordered and should provide a message in the community for some time as shoppers receive and use them. The project is funded by ITI as well as the Hay River Chamber of Commerce.
- Hay River Tourism will be assuming control of the Tourism website in the coming week and making final edits before a soft launch.
- The ITI grant application will be submitted early this week for the Agriculture Plan update, public and industry consultation as well as go forward planning for the NFTI site and Fire Break lands.

REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** December 4, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

- A meeting between the Rotary Club, Town of Hay River as well as the Legion surrounding Hay Days event coordination will occur this week to focus on funding, timelines and responsibilities. The goal is to have a sustainable go forward plan for future years.



Upcoming Events/Contests:

- Midnight Madness and the Christmas Parade November 24, 2023
- Rotary Beer Fest November 4, 2023
- Community Spirit Awards February 3, 2024.
- Rotary Wine Festival (tentative) February 10, 2024
- NWTAC AGM February 27 to March 3, 2024

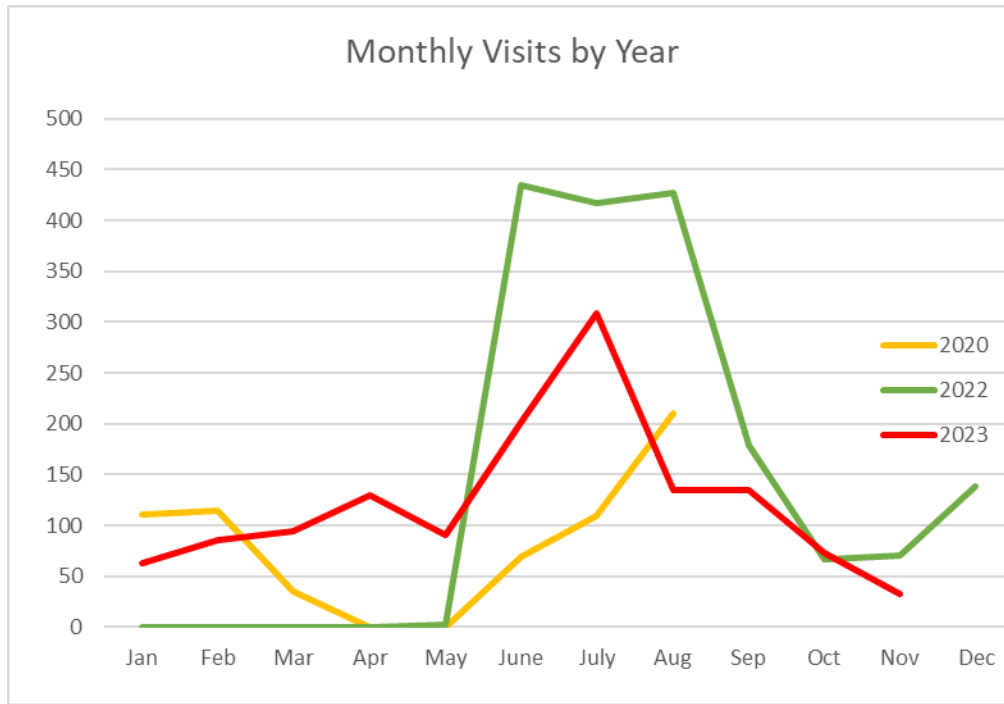
Key Performance Indicators:

Visitor Information Centre Visitation

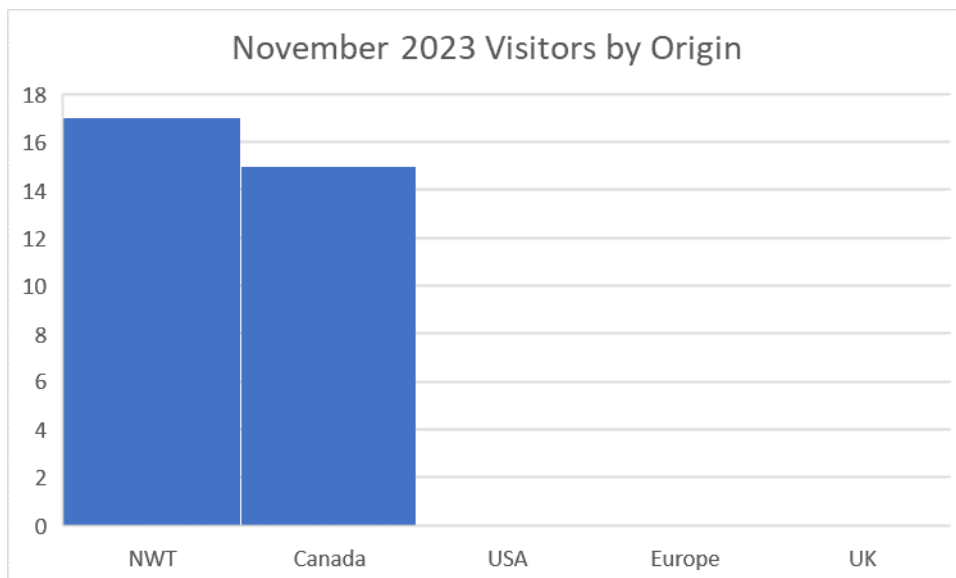


REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** December 4, 2023
SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT



There is a gap in the data from September 2020 to June of 2022.

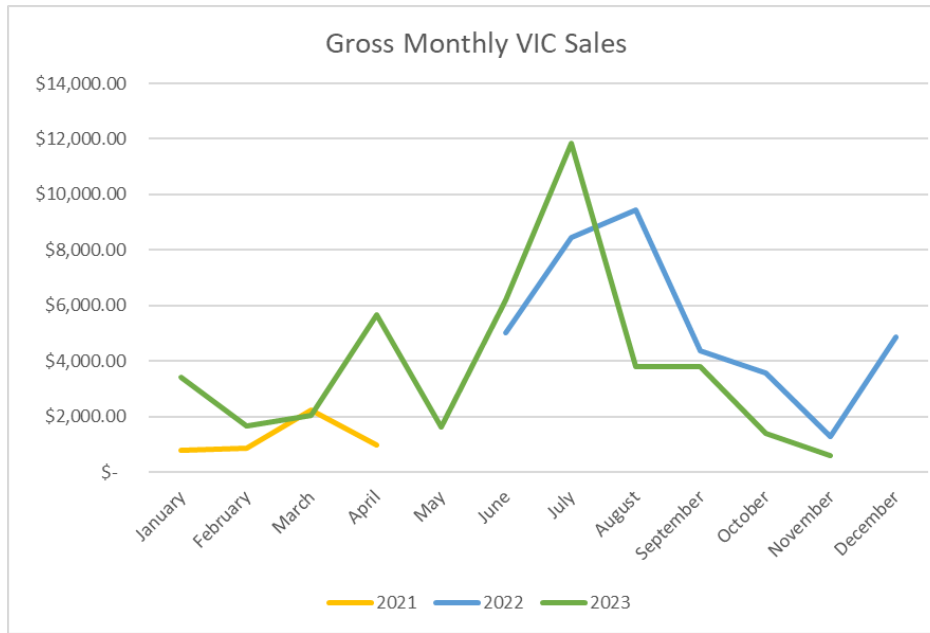


Gift Shop Sales



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** December 4, 2023
SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT



There is a gap in the data from September 2020 to June of 2022.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** December 4, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

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Prepared by:

Jill Morse
Tourism Coordinator
Date: December 1, 2023

Reviewed by:

Patrick Bergen
ASAO Town of Hay River
Date: December 1, 2023



REPORT TO COMMITTEE

DEPARTMENT: ADMINISTRATION

DATE: December 4TH, 2023

SUBJECT: LAND SALES INCENTIVE PROGRAM

RECOMMENDATION:

**MOVED BY: CLLR GROENEWEGEN
SECONDED BY: CLLR BOUCHARD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER extends the Land Sales Incentive Program through the Year 2024.

BACKGROUND:

In June of 2001 Council approved a Land Sales Incentive Program. This program has been renewed annually with the 10% deposit applying to all lots for sale in Town.

The guidelines for this program were as follows:

- The Land Sales Incentive Program shall apply to all land sales in the Town of Hay River
- Purchaser pays a 10% nonrefundable deposit on land
- Upon acceptance of their application the purchaser gets “possession” of the land, which gives them the right to develop
- Purchaser pays property taxes on the land from date of possession
- Purchaser has up to 12 months from the date of acceptance of their application to pay for the land plus GST (less deposit), interest free
- Upon final payment, the Town will transfer title to the purchaser subject to the development conditions outlined in the Land Administration Bylaw No. 2178 & 2178A and the Agreement for Sale
- If payment for the land is not received within the 12 months period the land reverts to the Town plus all related improvements, the 10% deposit is not refunded
- A new Land Application was developed in 2002 to be used in conjunction with the Land Sales Incentive Program
- For new land sales only

COUNCIL POLICY / STRATEGY OR GOAL:

To promote and facilitate land sales and associated development.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Land Administration Bylaw No. 2178 & 2178A



REPORT TO COMMITTEE

DEPARTMENT: ADMINISTRATION

DATE: December 4TH, 2023

SUBJECT: LAND SALES INCENTIVE PROGRAM

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Susan Gallardo
Lands & Taxation

Date: 27 November 2023

Reviewed by:
Abena Nyarko, CPA, CMA
Director of Finance & Administration

Date:



REPORT TO COUNCIL

DEPARTMENT: FINANCE & ADMINISTRATION

DATE: December 4, 2023

SUBJECT: TOWN OF HAY RIVER 10-YEAR CAPITAL PLAN

RECOMMENDATION:

**MOVED BY: CLLR BOUCHARD
SECONDED BY: CLLR GROENEWEGEN**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the report and presentation on the 2024 10-Year Capital Plan, as recommended by the Finance Committee.

BACKGROUND:

The Town of Hay River prepares a ten-year capital document to assist in managing, prioritizing, and funding the Town's general and utility infrastructure needs. This Plan was reviewed by the Finance Committee on November 29, 2023. Through input and direction from the Finance Committee at the meeting and upon further review, some changes were made to the proposed Plan:

1. Pine Crescent Upgrades – delay project start date from 2024 to 2026.
2. Lift Station #3 Replacement – advance project start date from 2025 to 2024.
3. Sewer Lining Pine to Lift Station #3 – deleted.
4. 24 Seat Passenger Bus – deleted.
5. Recreation Passenger Van – added through deletion of 24 Passenger Bus.
6. Protective Services Tender Vehicle – delay project start date from 2024 to 2025.
7. Recreation Small Capital Program - change from \$39,000/year to \$25,000/year.
8. Ray Benoit Rink Replacement – removed 'multi sport surface' from the description. No change to the project amount.
9. Debt Service Contribution – changed allocations to match the amortization schedule. Net change of \$331,000.

The presentation attached summarizes the annual anticipated expenditures, funding sources, and includes a listing of proposed capital projects.

The 10 Year Plan is underfunded by an estimated \$88 million. Council faces significant challenges in securing dollars to move forward with many of the identified critical infrastructure replacements. While Council has the authority to increase general fees and property taxation, the funding gap will need to be primarily addressed through increased commitments from other levels of government. In attempts to secure future Federal infrastructure funding, it is recommended that Council's immediate fiscal goal be set at securing at least 25-30% of funds typically needed for Federal cost-sharing maximums of 70-75% dollars. The 25-30% will need to be obtained through increased surpluses from operating activities and lobbying the GNWT for increased allocations.

The 10 Year Capital Plan is a planning document and is not an approval of spending. Council approves the Town's capital budget annually. The 2024 Capital Budget will be presented for Council's approval in January.



REPORT TO COUNCIL

DEPARTMENT: FINANCE & ADMINISTRATION

DATE: December 4, 2023

SUBJECT: TOWN OF HAY RIVER 10-YEAR CAPITAL PLAN

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Financial Administration Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

2024 10-Year Capital Budget Plan

Prepared by:
Glenn Smith
SAO
November 30, 2023

Reviewed by:
Abena Nyarko
Director of Finance and Administration
December 1, 2023



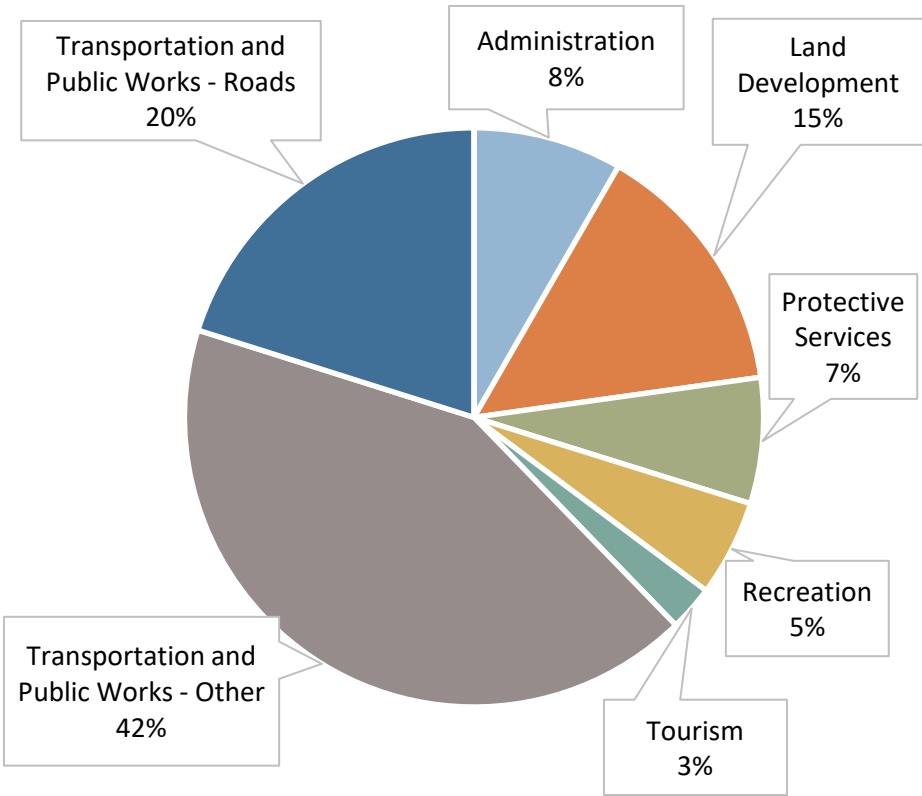
2024 10 Year Capital Plan

Expenditure Summary

Department	Funded Expenditures											Funding		
	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total	External Funding	Internal Funding	Debt and/or Unfunded
Administration	1,016,000	863,000	878,000	904,000	920,000	937,000	1,354,000	971,000	988,000	975,000	9,806,000	5,533,000	4,273,000	
Land Development	1,767,968	-	-	-	-	-	-	-	-	-	1,767,968	745,000	1,022,968	17,700,000
Protective Services	859,000	400,000	-	200,000	60,000	150,000	-	-	-	-	1,669,000	1,519,000	150,000	1,700,000
Recreation	659,000	60,000	319,000	55,000	87,500	685,000	85,000	200,000	25,000	25,000	2,200,500	1,234,000	966,500	2,854,499
Tourism	309,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	372,000	312,600	59,400	105,000
Transportation and Public Works - Other	5,148,907	4,046,556	2,330,000	610,000	1,335,000	745,000	4,206,770	110,000	5,110,000	25,000	23,667,233	14,986,954	8,680,278	41,227,311
Transportation and Public Works - Roads	2,459,343	-	2,350,000	5,237,000	4,028,000	1,215,000	5,894,000	3,266,000	2,350,000	1,500,000	28,299,343	18,852,343	9,447,000	24,102,103
Grand Total	12,219,218	5,376,556	5,884,000	7,013,000	6,437,500	3,739,000	11,546,770	4,554,000	8,480,000	2,532,000	67,782,043	43,182,897	24,599,146	87,688,914

Expenditure Summary: 2024 Budget vs. 2023 Budget

Department	2024 Budget	2023 Budget
Administration	1,016,000	819,000
Land Development	1,767,968	1,500,000
Protective Services	859,000	517,500
Recreation	659,000	1,794,000
Tourism	309,000	47,000
Transportation and Public Works	7,608,250	10,155,050
Total	12,219,218	14,832,550



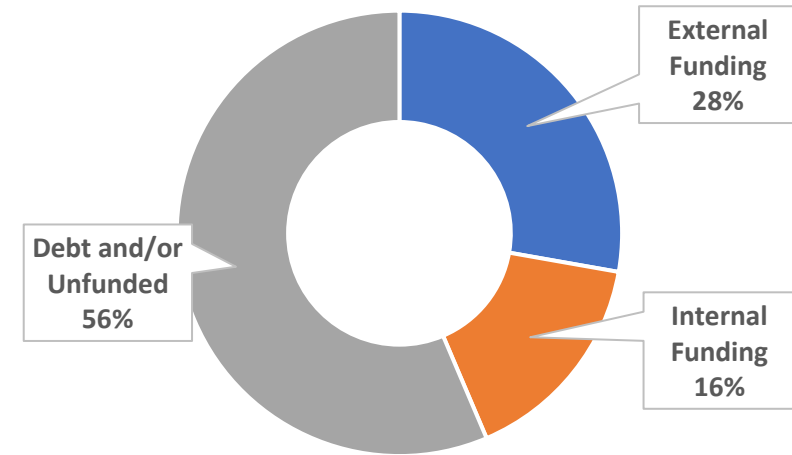
Internal & External Funding Summary

External Capital Funding Source	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Specific GNWT	69,000	-	-	-	-	-	-	-	-	-	69,000
Flood Relief and Mitigation	135,000	-	-	-	-	-	-	-	-	-	135,000
Donations	150,000	-	25,000	-	-	-	-	-	-	-	175,000
CANNOR	209,600	-	-	-	-	-	-	-	-	-	209,600
CPI	2,775,703	2,100,547	2,440,000	2,136,000	1,315,000	1,969,000	1,586,000	533,000	3,536,000	523,000	18,914,250
Community Building Fund	574,221	2,062,500	2,220,000	3,135,000	1,390,000	765,000	2,647,000	1,186,000	2,000,000	1,500,000	17,479,721
Federal ICIP	2,280,610	-	-	-	-	-	-	-	-	-	2,280,610
Disaster Mit and Adapt Fund - Fed	1,070,716	-	-	-	-	-	-	-	-	-	1,070,716
Insurance	1,800,000	-	-	-	-	-	-	-	-	-	1,800,000
Other Federal/GNWT	304,000	-	-	-	-	-	-	-	-	-	304,000
Land Pre Sales	745,000	-	-	-	-	-	-	-	-	-	745,000
Total	10,113,850	4,163,047	4,685,000	5,271,000	2,705,000	2,734,000	4,233,000	1,719,000	5,536,000	2,023,000	43,182,897

Internal Capital Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Recreation Infrastructure Reserve	110,000	60,000	84,000	32,000	87,500	85,000	85,000	200,000	25,000	25,000	793,500
Municipal Infrastructure Reserve	722,400	650,000	790,000	1,185,000	3,270,000	410,000	3,282,000	2,140,000	1,410,000	-	13,859,400
Landfill Reserve	-	-	-	-	-	135,000	3,521,770	-	-	-	3,656,770
Utility Infrastructure Reserve	972,968	203,508	25,000	225,000	25,000	25,000	25,000	25,000	1,025,000	-	2,551,476
O&M Funding for Debt Servicing	300,000	300,000	300,000	300,000	350,000	350,000	400,000	470,000	484,000	484,000	3,738,000
Debt	-	-	-	-	-	-	-	-	-	-	-
Total	2,105,368	1,213,508	1,199,000	1,742,000	3,732,500	1,005,000	7,313,770	2,835,000	2,944,000	509,000	24,599,146

Funding Summary

Department	External Funding	Internal Funding	Debt and/or Unfunded
Administration	5,533,000	4,273,000	
Land Development	745,000	1,022,968	17,700,000
Protective Services	1,519,000	150,000	1,700,000
Recreation	1,234,000	966,500	2,854,499
Tourism	312,600	59,400	105,000
Transportation and Public Works - Other	14,986,954	8,680,278	41,227,311
Transportation and Public Works - Roads	18,852,343	9,447,000	24,102,103
Grand Total	43,182,897	24,599,146	87,688,914



Funding Shortfall

Total Funding Shortfall

- The 10-year capital plan is underfunded by \$88,000,000 or \$8,800,000 a year

Major projects that are underfunded in the 10-year plan

- Water Treatment Plant - \$20,000,000
- Sundog Land Development - \$17,700,000
- Town Hall - \$7,300,000
- Municipal Solid Waste Facility (Phase I and II)- \$3,800 000
- Hoffman Way - Golf Course \$3,300,000

Funding shortfall excluding major projects

- \$35,900,000 or \$3,590,000 a year

Funding shortfall, if Town obtains 70% infrastructure funding from external sources

- \$1,077,000 per year
- This would require about a 15% increase in property tax revenues

A vertical photograph capturing the Aurora Borealis (Northern Lights) over a serene landscape. The sky is filled with vibrant, flowing bands of green and purple light, reflecting on the calm surface of a lake in the foreground. A dark, silhouetted forest line separates the water from the horizon, where a few small, dimly lit structures are visible. The overall mood is peaceful and awe-inspiring.

[illegible]

A vertical photograph capturing the Aurora Borealis (Northern Lights) over a serene landscape. The sky is filled with vibrant, flowing bands of green and purple light, reflecting on the calm surface of a lake in the foreground. A dark, silhouetted forest line separates the water from the horizon, where a few small, dimly lit structures are visible. The overall mood is magical and tranquil.

Government	Percentage
Current government	85%
Previous government	15%

A vertical photograph capturing the Aurora Borealis (Northern Lights) over a serene landscape. The sky is filled with vibrant, flowing bands of green and purple light, reflecting off the calm surface of a lake in the foreground. A dark, silhouetted line of trees and a few small buildings are visible on the horizon, adding a sense of place to the natural spectacle.

Response	Percentage
Yes, the current government is responsible	95%
No, the current government is not responsible	5%

10 Year Capital Plan - Public Works – Roads

Legend	Less than 100,000		100,001 to 499,999		Over \$500,000						
Project Name	2024 Total	2025 Total	2026 Total	2027 Total	2028 Total	2029 Total	2030 Total	2031 Total	2032 Total	2033 Total	Debt and/or Unfunded
553 - Balsam Drive Underground Replacement and Road Resurfacing											
553 - Cedar and Fir Crescent Upgrades											
553 - Elm Crescent Upgrades											
553 - Pine Crescent Upgrades											
553 - Preliminary Drainage Plan											
Airport Road Repair and Upgrade											
Beaver Cres. Water, Sewer and Drainage Replacement											
Capital Drive Watermain, Sidewalk and Roadworks											
Eagle Crescent and North End of Riverview Drive Upgrades											
Gagnier Road Resurfacing											
Gatez Drive Upgrades											
Hoffman Way - Golf Course											
Industrial Drive Base Upgrade, Paving and Underground											
Paradise Road Repair and Replacement											

10 Year Capital Plan - Public Works – Roads

[illegible]

10 Year Capital Plan - Recreation

Legend	Less than 100,000		100,001 to 499,999		Over \$500,000						
Project Name	2024 Total	2025 Total	2026 Total	2027 Total	2028 Total	2029 Total	2030 Total	2031 Total	2032 Total	2033 Total	Debt and/or Unfunded
Aquatic Centre Splash Equipment Replacement											
Aquatic Centre Tiles Replacement											
Aquatics Center Roof Replacement											
Bob McMeekin Park Enhancements											
Don Wright Park Revitalization											
Facility and Parks Maintenance Truck Replacement											
Ice Resurfacers											
Passenger Van Replacement											
Playground Replacement											
Replace Playground Fall Zones											
Riding Mower Replacements											
Skatepark Upgrades											
Skating ice surface painting machine											
Vale Island Multi-Use Recreation Area											
Hay River Golf Course - Golf Green Replacements & Clubhouse enhancements											
Residential Commuter Trails Project (Tri Service and Fraser Place)											
Small Capital Program - Recreation											

10 Year Capital Plan –Administration & Tourism

Legend	Less than 100,000		100,001 to 499,999		Over \$500,000						Debt and/or Unfunded
Project Name	2024 Total	2025 Total	2026 Total	2027 Total	2028 Total	2029 Total	2030 Total	2031 Total	2032 Total	2033 Total	
Asset Management System Implementation											
Computer Equipment Replacement Program											
Debt Service Community Center - CPI and Donation Portion											
Downtown Beautification and Accessibility Project											
Online Payroll System											
Small Capital Program - Tourism and Economic Development											
VIC Septic Tank Replacement											
Virtual Server											
EV Charging Station											
Visitor Information Way finder Signage Development											

10 Year Capital Plan – Protective Services

[illegible]

Flood and Wildfire Recovery and Mitigation

Legend	Less than 100,000	100,001 to 499,999	Over \$500,000
Project Name	Disaster Recovery / Mitigation	2024-2033 Total	Debt and/or Unfunded
Airport Road Repair and Upgrade	Flood		
Aspen Heights Subdivision Development	Flood		
Bob McMeekin Park Enhancements	Flood		
Don Wright Park Revitalization	Flood		
Downtown Berm Capital Project	Flood		
Hoffman Way - Golf Course	Flood		
Industrial Area Drainage	Flood		
Lift Station 1 Mitigation	Flood		
Lift station 1 Repair	Flood		
Miron Storm Outlets Improvements	Flood		
Paradise Road Repair and Replacement	Flood		
Shoreline Flood Mitigation	Flood		
Storm Backflow Flood Valves	Flood		
Sundog Subdivision Development	Flood		
Vale Island Multi-Use Recreation Area	Flood		
Vale Island/West Channel Drainage	Flood		
NFTI Remediation (cleanup and removal of old structures)	Fire		
Lagoon Road Fire Abatement & Cleanup	Fire		
Paradise Access Road Erosion Assessment	Fire		



REPORT TO COMMITTEE

DEPARTMENT:

ADMINISTRATION

DATE: December 4th, 2023

SUBJECT:

EXCUSED ABSENCE

RECOMMENDATION:

MOVED BY: CLLR GROENEWEGEN
SECONDED BY: CLLR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Willows and Deputy Mayor Dohey from the Standing Committee Meeting of Council, Monday, December 4th, 2023.

BACKGROUND:

Councillor Willows and Deputy Mayor Dohey have asked to be excused from the Standing Committee Meeting of Council, Monday, December 4th 2023.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Stacey Barnes
Council Administrator
Date: November 3rd, 2023

Reviewed by:

Town of Hay River Northwest Territories



Bylaw No. 2445

Asset Management Bylaw

BY-LAW NO. 2445

MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

A BYLAW of the Municipal Corporation of the Town of Hay River in the Northwest Territories to provide for an asset management program aimed at sustainable service delivery pursuant to the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c.22, sec. 53-59.

WHEREAS the Council of the Municipal Corporation of the Town of Hay River deems it desirable to promote best practices in asset management at the local government level;

NOW THEREFORE the Council of the Municipal Corporation of the Town of Hay River hereby enacts as follows:

1. SHORT TITLE

- 1.1. This Bylaw may be cited as "The Asset Management Bylaw."

2. DEFINITIONS

- 2.1. "**Asset Management**" means the systematic and coordinated activities and practices of an organization to optimally and sustainably deliver on its objectives through the cost-effective lifecycle management of Tangible Capital Assets;
- 2.2. "**Asset Management Plan**" means a long-term plan that outlines assets, asset conditions, levels of service, asset and service risks, activities and programs for each service area, and resources required to provide a defined level of service in the most cost-effective way;
- 2.3. "**Asset Management Program**" means a corporation-wide program for the management of the Town's Tangible Capital Assets aimed at achieving Sustainable Service Delivery;
- 2.4. "**Senior Administrative Officer**" means the Senior Administrative Officer of the Town or a person designated to act in the place of the Senior Administrative Officer;
- 2.5. "**Town**" means the Municipal Corporation of the Town of Hay River;
- 2.6. "**Council**" means the Council of the Town of Hay River;
- 2.7. "**Full Lifecycle Cost**" means the total cost of a Tangible Capital Asset throughout its life, including planning, design, construction, acquisition, operation, maintenance, rehabilitation, and disposal;
- 2.8. "**Sustainable Service Delivery**" means an approach to service delivery whereby current community service needs are met in a socially, economically, and environmentally responsible manner that does not compromise the ability of future generations to meet their own needs; and
- 2.9. "**Tangible Capital Asset**" has the meaning established under the accounting standards applicable to local governments by the Public Sector Accounting Board.

3. ASSET MANAGEMENT PROGRAM

- 3.1. The Senior Administrative Officer will establish and maintain an Asset Management Program.
- 3.2. In complying with Section 3.1, the Senior Administrative Officer will endeavour to:
- 3.2.1. establish and maintain Asset Management Plans, directives, practices, and procedures in accordance with best practices;
- 3.2.2. ensure personnel, financial resources, and other operational capabilities deemed necessary by the Senior Administrative Officer are provided and that responsibilities under the Assessment Management Program are effectively delegated.

BY-LAW NO. 2445
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

3.2.3.create a corporate culture where all departments, officers, and employees have a role to play in Asset Management by providing awareness and professional development opportunities;
and

3.2.4.regularly identify new opportunities for achieving Sustainable Service Delivery.

4. LIFECYCLE COSTING

4.1. The Senior Administrative Officer will endeavour to provide or to coordinate the provision to Council of all available information and advice pertaining to Lifecycle Costs to facilitate decision-making related to the renewal, upgrade, and acquisition of Tangible Capital Assets.

4.2. Council will consider Lifecycle Costs in all decisions related to the renewal, upgrade, and acquisition of Tangible Capital Assets and in doing so will consider information provided to Council under Section 4.1.

READ A FIRST TIME this 23rd day of August 2022

Mayor

READ A SECOND TIME this 23rd day of August 2022

Mayor

READ A THIRD TIME this day of 2023

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act S.N.W.T., c.22, s22, s.70 and the by-laws of the Municipal Corporation of the Town of Hay River on this day of 2023.

Senior Administrative Office Glenn Smith