



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

5. ADMINISTRATIVE ENQUIRIES

6. NEW BUSINESS

- a. Public Works Monthly Report for November – page 2-5
- b. Emergency Services Monthly Report for November – page 6-10
- c. Municipal Enforcement Monthly Report for November – page 11-14
- d. Recreation and Community Monthly Report for November – page 15-21
- e. Tourism and Economic Development Monthly Report for November – page 22-26
- f. Land Sales Incentive Program – page 27-28
- g. 10 Year Capital Plan Cycle 2 – page 29-45

7. NOTICE OF MOTIONS

8. IN CAMERA

- a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T.
2003 c. 22, Section 23. (3), (e)
 - Capital Drive Update

9. ADJOURNMENT



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: December 4th, 2023

SUBJECT: Public Works Monthly Report for November 2023

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for November 2023 as presented.

BACKGROUND:

Capital Projects 2023:

Status of current major capital projects, as follows:

- Fire Hall/Town Hall Demolition
 - Abatement work & demo for old Town Hall is complete. Landscaping & removal of old fire hall concrete footings and slab will be scheduled for completion in 2024.
- Fraser Place Subdivision
 - Earthworks and surveying complete. Shallow utility installation scheduled for 2023 deferred to 2024. Barriers placed at access points to deter recreational vehicles.
- Industrial Drive Paving
 - Final grading and paving delayed to 2024. Project buttoned up for the season.
- Beaver, Riverview, Capital Drive, Lift Station 4
 - Deficiency work ongoing. Concrete deficiencies addressed by contractor during the month of November.
- Pine Crescent Upgrades
 - Survey work complete. Design work progressed during the month of November with final design and IFT documents to be completed during Q1 of 2024.

Solid Waste Facility Operations

- Implementation of new tipping fee bylaw & 3rd party review – **Ongoing** (deliverable expected in December 2023)
- Scale Certification – **Complete** (additional groundwork modifications completed in November to accommodate traffic & scale access).
- Camera installation - **Complete**
- Operations and maintenance activities – **Ongoing** (Propane tanks relocated from snow dump to landfill, material segregation signage posted).



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: December 4th, 2023

SUBJECT: Public Works Monthly Report for November 2023

Water License Activities:

- Annual water license inspection – **Complete for 2023**
- Regular monitoring programs – **Complete for 2023**
- Post-Fire Monitoring Study V2 – **Complete**
- Geotechnical (Biennial) Implementation Plan (lagoon) – **Complete**
- Fall sampling (surface water, monitoring wells, lagoon effluent, WTP backwash) – **Complete for 2023**
- Groundwater Monitoring Plan – **Ongoing** (January deadline)
- Interim Closure & Reclamation Plan (SWDF) – **Ongoing** (January deadline)

Public Works Operations and Completed Work Orders

Water and Sewer:

- Cranberry Crescent curb stop replacement – **Complete**
- Pine Crescent Curb Stop replacement - **Complete**

Roads and Ditches

- Snow clearing activities – **Ongoing**
- street sign repairs (Studney, Balsam) - **Complete**

Equipment Maintenance

- Street sweeper repairs – **Ongoing**
- Light Truck servicing – **Ongoing**
- Landfill packer repairs – **ongoing**

Facilities Management / Miscellaneous

- Landfill attendant building railing Installation – **Complete**

Wildfire Response and Recovery

- WTP Road Clearing/Grubbing – **Complete** (inland side of WTP road)
- Lagoon Road Clearing/Grubbing - **Ongoing**

Land Development & Administration

- Various building inspections – **Ongoing**
- Issuance of permits – **Ongoing**



REPORT TO COMMITTEE

DEPARTMENT: Public Works

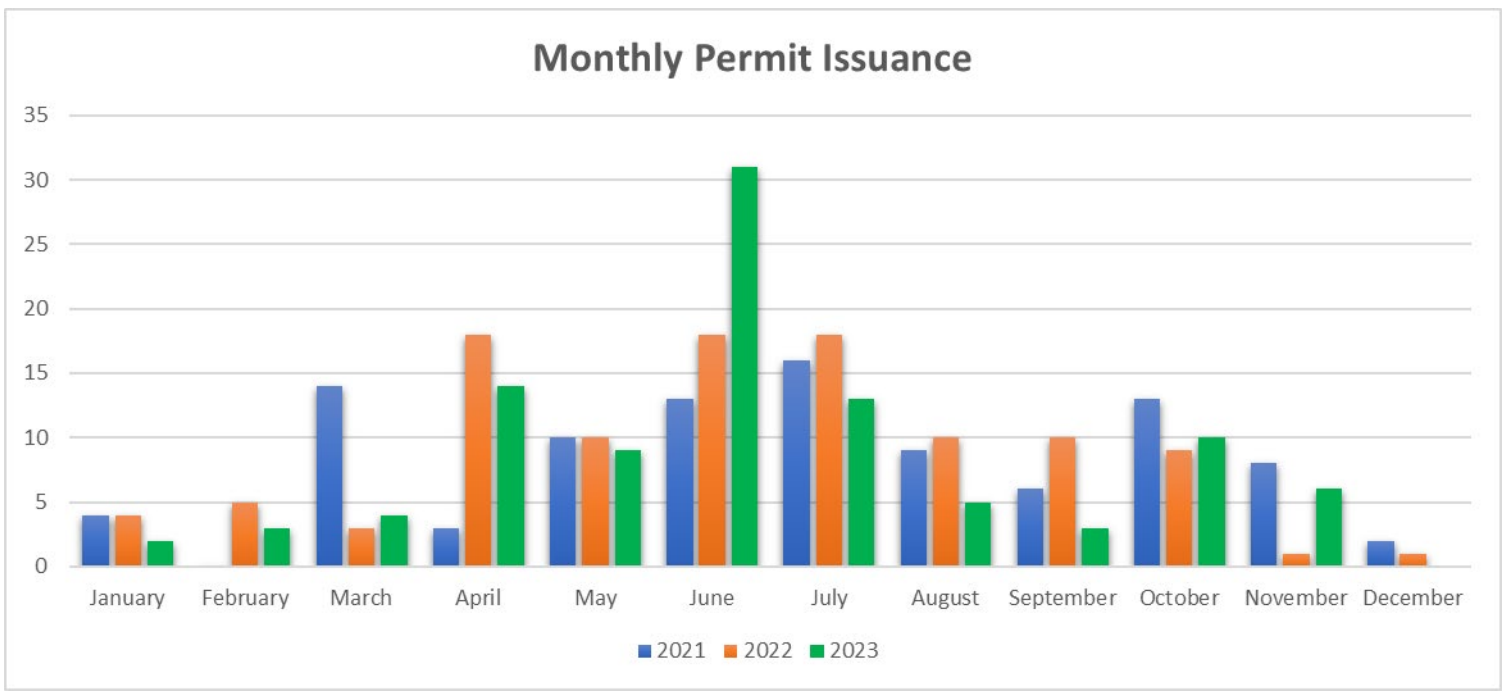
DATE: December 4th, 2023

SUBJECT: Public Works Monthly Report for November 2023

Development Permits

- The following permits were issued for the month of November 2023:

Nov 6 2023	D23-087	Vale Island Lot 3	Residential
Nov 10 2023	D23-088	Lot 3, Plan 39	Carter Float Base
Nov 10 2023	D23-089	15 Beaver	Building Demolition
Nov 16 2023	D23-090	Raine Trucking	Commercial
Nov 22 2023	D23-086 / B23-23	13 Industrial Drive	Residential
Nov 23 2023	D23-091 / B23-024	5-102 Street	Building Addition





REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: December 4th, 2023

SUBJECT: Public Works Monthly Report for November 2023

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:
Ryan MacNeil
Acting Director Public Works & Services
November 30, 2023

Reviewed by:
Glenn Smith
SAO
November 30, 2023



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: December 4th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for November 2023 as presented.

BACKGROUND:

Summary:

Monthly Stat Summary	
EMS Calls	41
False Alarms	1
Fires	2
Rescue	0

In November, the Protective Services Department was focusing on recruitment. We had 8 new applicants who applied and went through the department hiring process. We have 7 new members who successfully made it through the process and have now since joined the Department and gone through their orientation. We have an additional 2 applications that we will be putting through the process in December.

The Department was also planning for the 65th annual Firefighters' Ball. We secured a venue at the legion, catering from the Ptarmigan Inn and organized the event. This year we also have 23 firefighters returning from Alberta who were here during the wildfire in August and September this year. We are happy to have the opportunity to thank them in person.

The Department continues to focus on the remaining capital projects and equipment replacement/purchasing for the 2023 budget. While also working through the 2024 budget planning and review process.

The Department has completed all of its servicing for the apparatus in November. These vehicles put in a lot of hard hours and had a bunch of minor to major issues fixed.

The fire department review was presented to the council in November. We are currently working on a few supporting documents for the findings/recommendations in the report to inform the council of options moving forward.



REPORT TO COMMITTEE

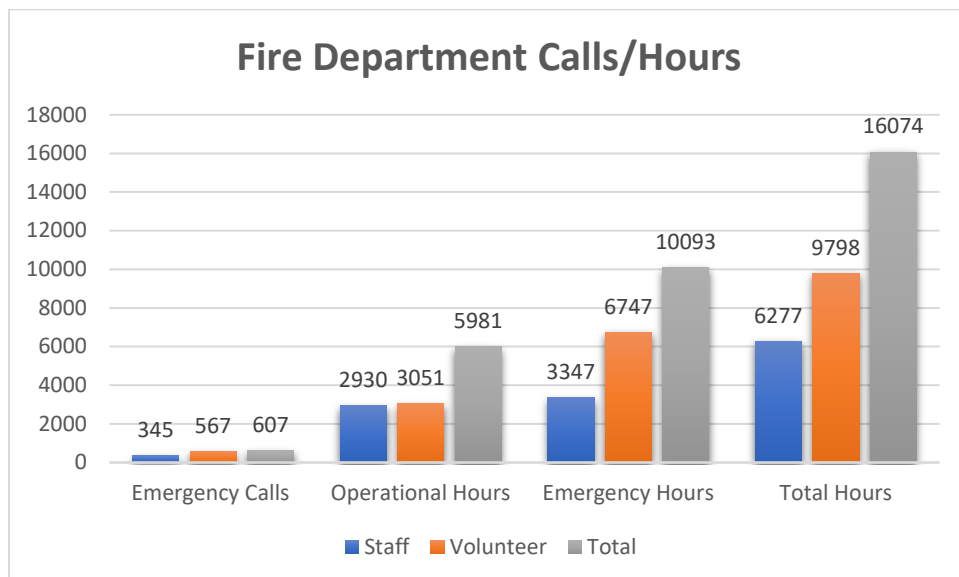
DEPARTMENT: PROTECTIVE SERVICES

DATE: December 4th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

We held an officer meeting in November where we laid out the remaining training schedule for the Department and also prioritized various operational and HR SOGs for development. We also laid out potential target months for specific training courses for 2024, and we are currently engaging providers for dates.

STATISTICS



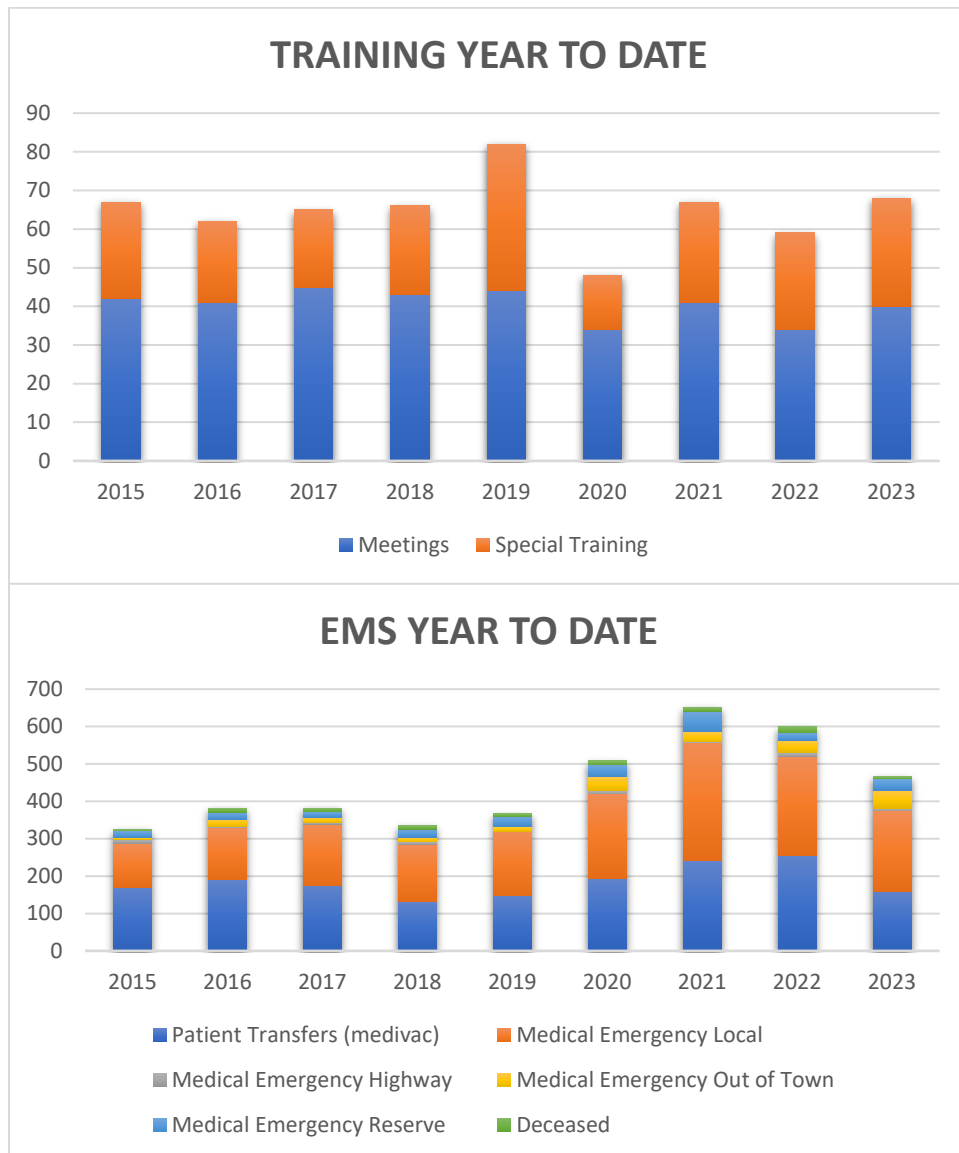


REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: December 4th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT





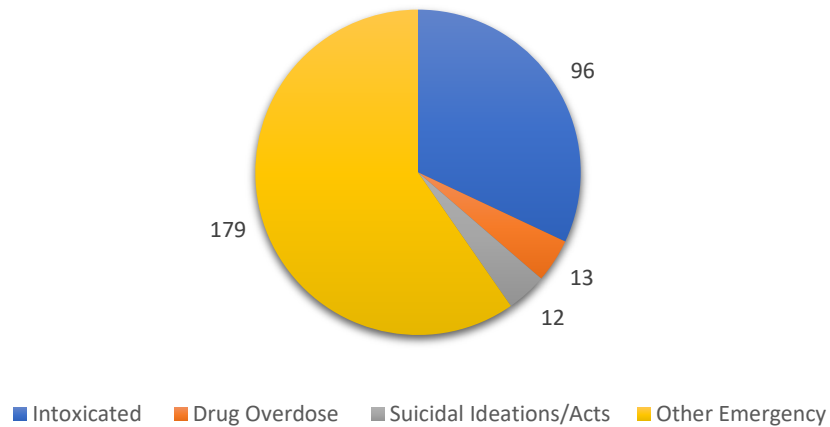
REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

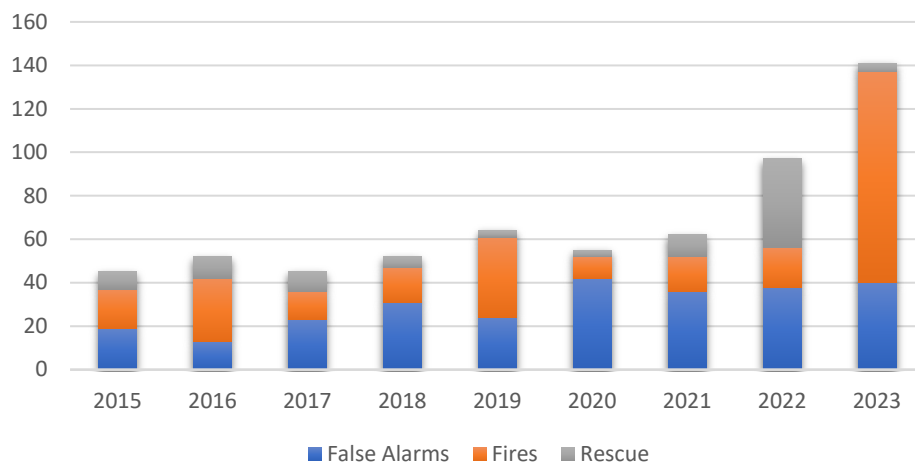
DATE: December 4th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

Medical Emergency Type



FIRE YEAR TO DATE



MAINTENANCE



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: December 4th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

1. All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

None

Prepared by:

Travis Wright

Director Protective Services/Fire Chief

Date: December 1st, 2023

Reviewed By:

Glenn Smith

Senior Administrative Officer

Date: December 1st, 2023

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: December 4th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for November 2023 as presented.

BACKGROUND:

Monthly Stat Summary	
Animal Control	19
Traffic	14
Loitering	7
Other	8

Animal activity continues around town with higher calls due to roaming animals. We have been in contact with owners to gain compliance to help control these issues when possible. Several Warnings and fine schedules have been given out this month. There are several animals that have been seen roaming that we continue to pursue when reported. Repeat offenders whose animals have been caught have been fined. The public has been encouraged to take pictures of incidents to help identify animals that belong to repeat offenders.

Protective Services continues to monitor traffic. Owners of vehicles and trailers that have been parked on the streets for more than 72 hours have been contacted to get them moved off the roadways. This is an ongoing process to keep the streets and ditches clear so that snow removal crews are safe and able to do their job. Several individuals who have been contacted about moving their vehicle have done so, others have been given a reasonable time frame to be compliant. Protective services is currently investigating an abandoned vehicle and preparing enforcement and removal options.

Engagement with individuals who are loitering downtown is being made in conjunction with a continued presence and help from the RCMP on a joint strategy in an effort to reduce unwanted behavior in business entrances and public areas that offer programming for young children and other adults.

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: December 4th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

School Safety

The Protective Services Specialist continues to monitor and patrol the school zones during busy times to ensure motorists comply with regulations to ensure the safety of school zones. The combination of shorter days and warmer weather has caused more hazardous road conditions and drivers are encouraged to commute with due care.

Upcoming Goals

Engagement with individuals and businesses about snow dumping and clearing will continue to ensure clear and safe roads and intersections. Street parking enforcement to keep compliance for snow-clearing crews' safety will also continue. Further investigation of costs associated with an unsightly property cleanup continues.

Emergency Services

The Protective Services Specialist has continued to help with training and activities for the current 1001 Training program. Assistance with seasonal activities and planning has taken place along with an Officer's meeting scheduling out the remaining year. The protective services specialist finished his final exam for the 1021 Fire Officers Certification program.

COUNCIL POLICY / STRATEGY OR GOAL:

Strategy:

Goal:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

All applicable Bylaws and Territorial Legislation

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: December 4th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

OFFENCE	INQUIRY	INVESTIGATED (NO SUBSTANTIATION)	WARNINGS (VERBAL, LETTER OR VISUAL)	FINES / ENFORCEMENT	OTHER ACTION
Animal Control Bylaw					
Animal Abuse/Welfare	25	9	4	3	9
Barking Dogs	17	6	3	0	8
Dog Attack	10	5	1	1	3
Dog Bites	4	2	0	0	2
Loose Cat/Dog	98	25	18	11	44
Sled Dog Complaints	0	0	0	0	0
Miscellaneous	39	9	3	0	27
Business License					
No Business License	1	1	0	0	0
Operating business not as permitted	5	2	1	0	2
Traffic Bylaw					
Vehicle/Trailer Parking	64	5	22	25	11
ATV/Snow Machine	10	4	2	1	3
Fail to Stop (Sign or Light)	1	0	1	0	0
Distracted Driving	1	0	0	1	0
Fail to drive to road conditions	1	0	0	0	1
Improper use of plate/ No Plate	0	0	0	0	0
Drive w/o lights during low visibility	0	0	0	0	0
Speeding	21	2	10	1	8
Speeding (School/Construct/Industrial)	1	1	0	0	0
Suspected Impaired Driver	0	0	0	0	0
Miscellaneous	8	1	1	2	4
Unightly Bylaw					
Overgrown Trees	1	0	1	0	0
Long Grass & Weeds	13	0	4	4	5
Garbage	12	1	4	4	3
Miscellaneous	24	0	7	5	12
Taxi Bylaw					
Taxi Not Available	0	0	0	0	0
No Brokerage/ Business Licence	1	0	1	0	0
Fail to carry/No Taxi/Chauffer Permit	2	0	2	0	0
Noise Abatement Bylaw					
Noise Complaint	3	0	1	2	0
Fire Prevention Bylaw					
Burning without permit	1	0	0	0	1
Miscellaneous	10	0	0	0	10
Unsafe/Hazardous Behaviour					
Miscellaneous	11	3	1	0	7
Intoxicated- Unable to care for self	0	0	0	0	0
Public Disturbance	12	0	0	5	7
TOTAL	524	64	191	70	152

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: December 4th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Prepared by:

Jonathan Wallington
Protective Services Specialist
Date: December 1st, 2023

Reviewed By:

Travis Wright
Director, Protective Services
Date: December 1st, 2023



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: December 4th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for November 2023 as presented.

BACKGROUND:

Recreational Programming

Youth Programming

Regular After School Club programming continued through the month of November. Registered attendance increased slightly from November of last year, with programming 86% full on a weekly basis, as opposed to 85% full last year. After School Club participants attend programming at the NWT Centennial Library every Tuesday afternoon. Participants completed crafts and activities related to Remembrance Day, which were displayed in the Hay River Community Centre. Additionally, participants are offered the opportunity to skate and swim at the Hay River Community Centre on a weekly basis.

After School Club is fully funded through grants from Municipal and Community Affairs, namely the Child and Youth Resiliency Grant and the Youth Contribution Grant, as well as through a grant received from the Canadian Tire JumpStart charity. Funding is used to purchase program supplies and offset the cost of Play Leader staff wages.

Fitness Programming

Regular fitness programming continued throughout November. Fitness class attendance decreased this month, likely due to fitness instructors requiring time off. Fitness class attendance was lower this month when compared to November 2022 with a total of 71 participants attending fitness classes in November 2023 as compared to a total of 142 participants attending fitness classes in November 2022.

Community Programming

Seniors Coffee: The Seniors Coffee program continued through the month of November, occurring weekly on Tuesdays. This program has continued to grow in popularity, with approximately 10 seniors attending the weekly program in November, up from approximately 8 seniors attending in October.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** December 4th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

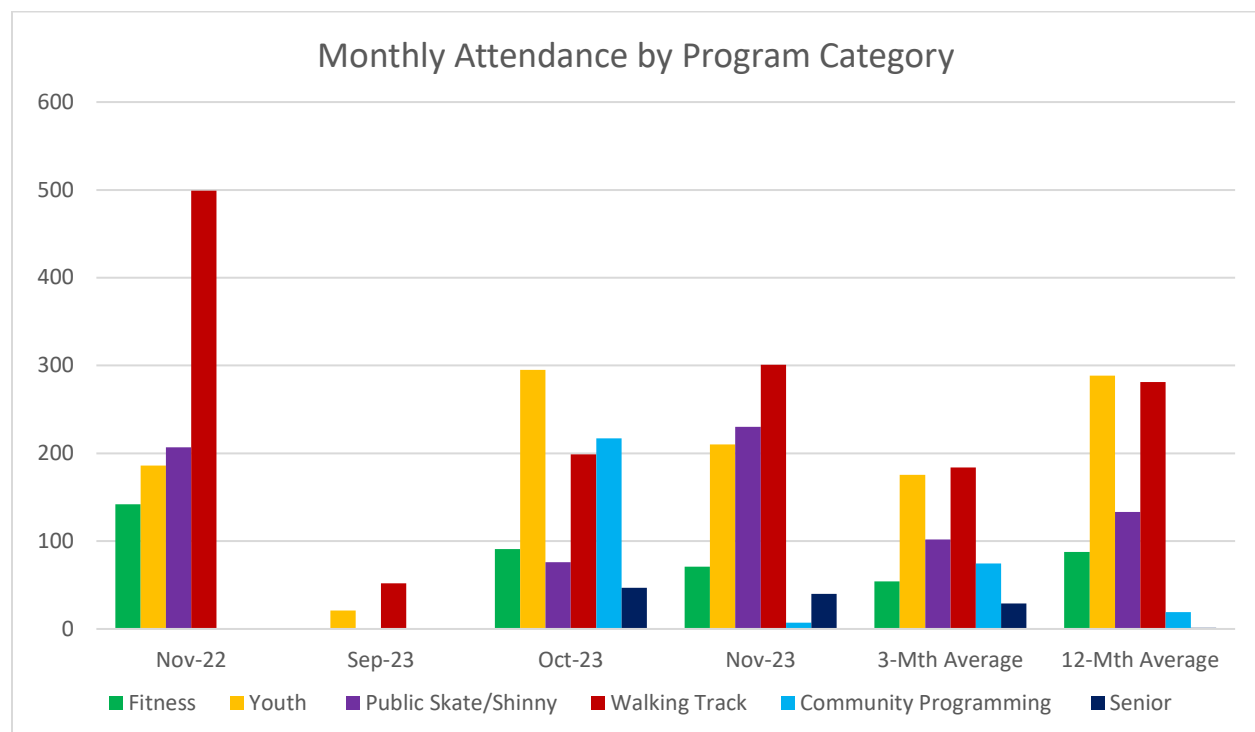
Public Skating and Shinny: Public ice programming remained popular through the month of November. Three classes from Princess Alexandra School enjoyed weekly skating times, as well as one class from Ecole Boréale scheduling one ice time for skating.

Attendance at Public Skating increased dramatically this month with a total of 176 participants, compared to a total of 41 participants in the month of October.

Jr Shinny has also remained a popular public ice program, with a total of 46 participants attending this month. Comparatively, there were 39 participants who attended Jr Shinny in October.

Full Moon Snowshoe: Full Moon Snowshoe returned this month. This partnership with the Hay River Ski Club and is free for community members to attend. This month, a total of 7 community members attended Full Moon Snowshoe, guided by a volunteer from the Hay River Ski Club and the Recreation Programmer. This monthly program will continue through the winter months. This program is funded by a grant received from the Canadian Parks and Recreation Association.

Recreation Programming Statistics

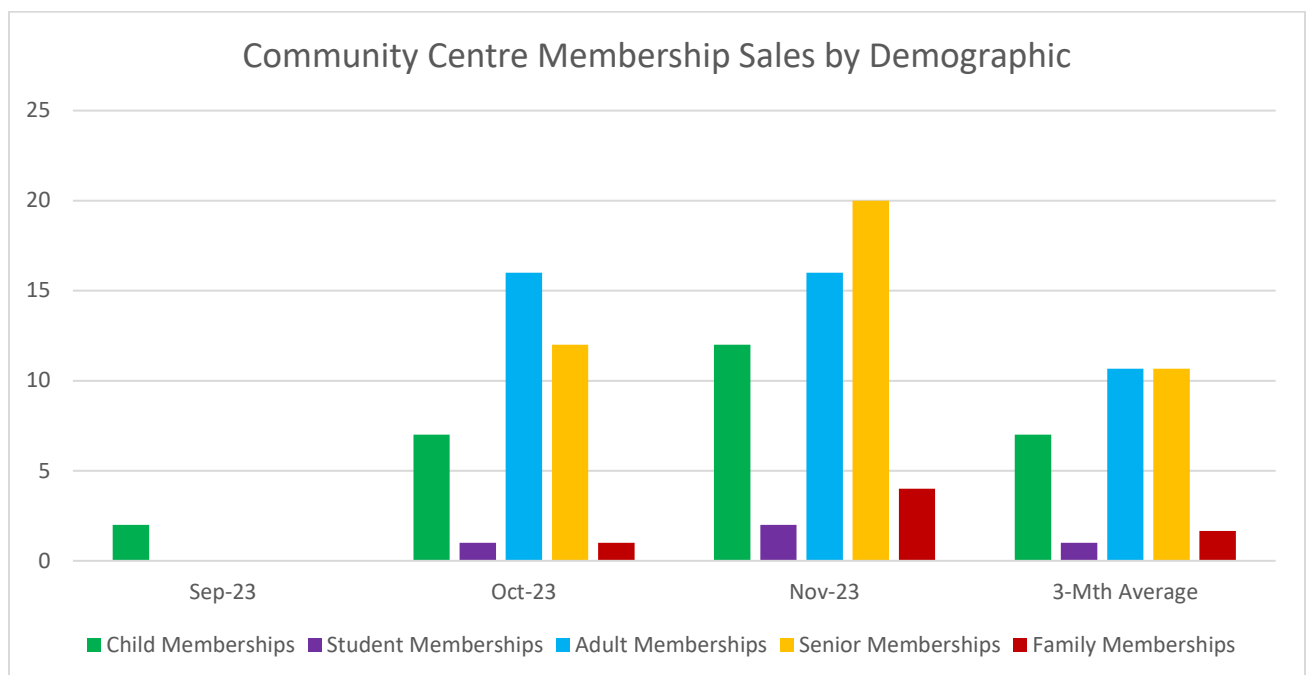
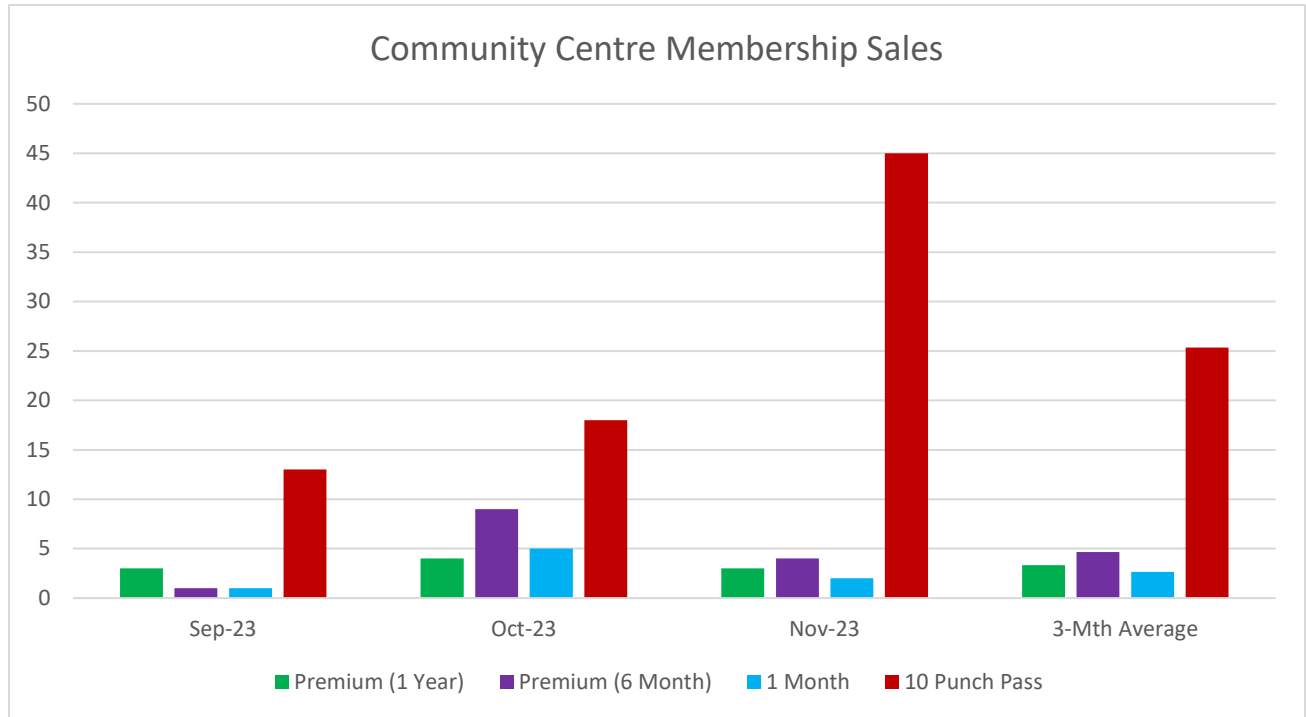




REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** December 4th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT





REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: December 4th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Aquatics

General

The pool continues to operate smoothly with little to no disruption to regular programming.

Staffing

The Don Stewart Aquatic Centre currently has 12 staff including 2 full time and 10 casual staff. Three Junior Lifeguards are receiving on the job training and working towards achieving their National Lifesaving Society lifeguard certification. All staff participated in a monthly in-service training session on November 4th. In-service training topics included changing weather conditions and practical training on various lifeguarding and lifesaving scenarios.

Attendance

Attendance was good during the month of November with 1350 patrons using the facility which is an increase from 1049 during the same period last year. The most popular swims continue to be the Friday afternoon and weekend Open Swim blocks. Usage by school groups has decreased now that the arena is open.

The Swim Club continues to operate with approximately 13 swimmers and 2 coaches. The Aquatics Supervisor also volunteers his time to help coach occasionally. Aquafit classes returned and received 8 participants on November 23rd. There were also 6 birthday party rentals this month and the Association franco-culturelle t noise du Sud et de l'Ouest has booked weekly swimming every Tuesday for approximately 6 children and 2 leaders. This is a regular program and will continue until the end of the school year.

Swimming Lessons

Swimming Lessons continue until the week of Dec 11th with 58 swimmers registered (30 pre-school, and 28 Swimmer level). Swimming lesson registrations are up significantly from this period last year. There are 58 children registered in the current session compared to 15 in 2022.

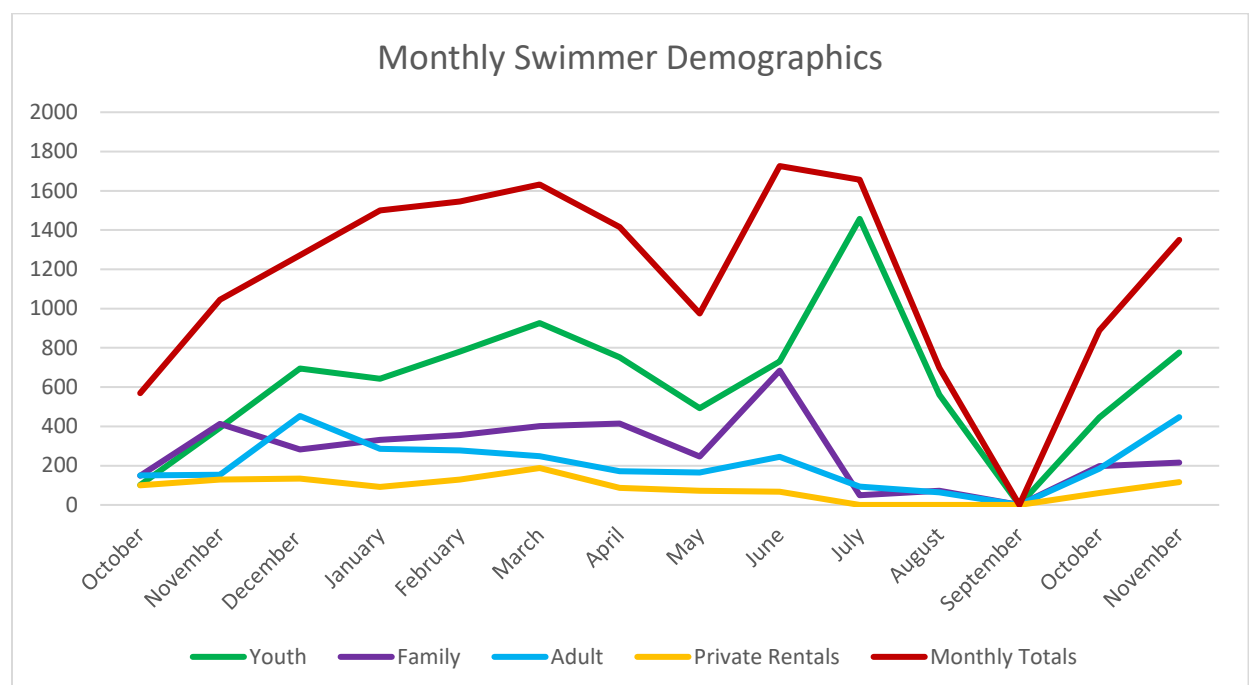
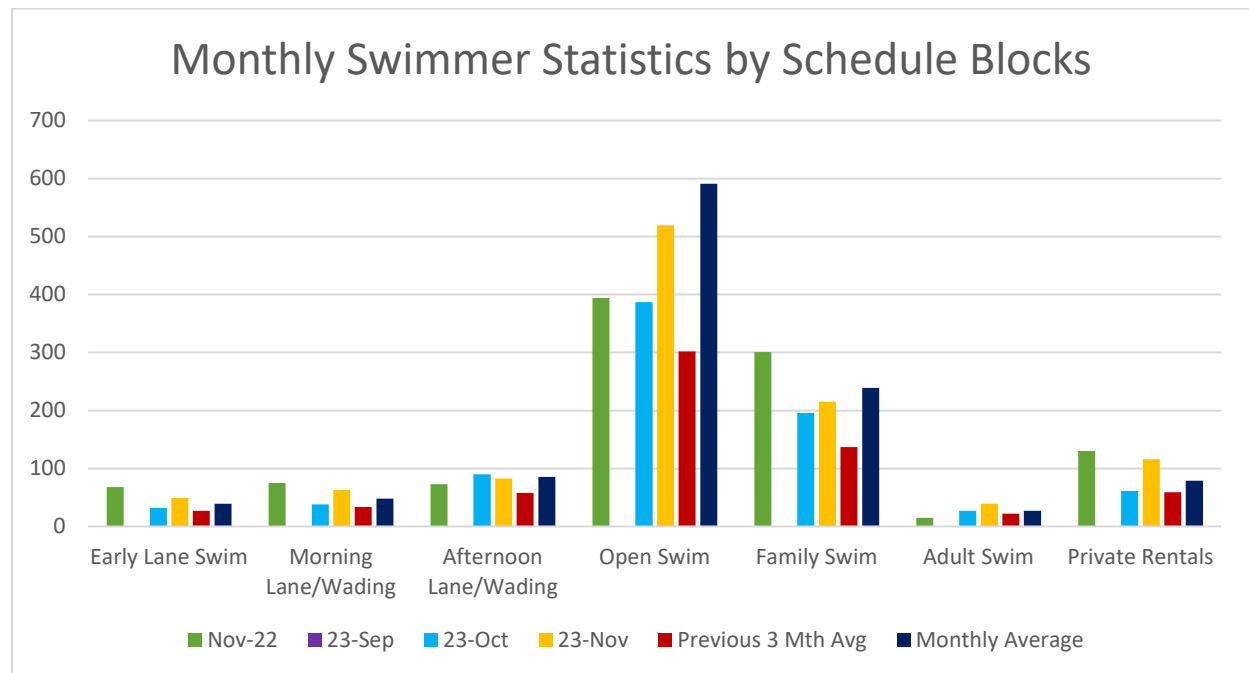


REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: December 4th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Don Stewart Aquatic Centre Statistics





REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: December 4th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Facilities and Maintenance

Don Stewart Aquatic Centre:

- Weekly walkthrough of aquatic centre with Maintenance and Aquatics staff
- Weekly vacuuming of pool and hot tub

Aurora Ford Arena and Hay River Curling Club ice preparation:

- Zamboni technician in town for repairs to ice resurfacer augers and conditioner.
- Ice resurfacer servicing and maintenance training for Facility Maintainers.
- Routine daily ice maintenance and weekly measurements of ice depth.
- Conversion of arena storage room into a referee room.
- Improvements to Maintenance staff work area and meeting room.

Other Community Centre Maintenance Items:

- Ongoing building inspections, preventative maintenance, etc.
- Monthly fire extinguisher and safety checks
- THR Public Works support for installation of winter tires on Maintenance trucks
- Snow and ice removal around the building
- Regular room rentals and set ups
- Support hockey tournaments and weekend special event rentals
- Maintenance and adjustments to HVAC systems as per weather conditions.

Parks and Greenspaces:

- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Weekly safety inspection and clean up of skate park.
- Preparation of outdoor skating rinks is underway.
- Repairs and lighting of Mayor's Christmas tree.
- Regular safety inspections and clean up of playgrounds and greenspaces.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** December 4th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:
Stephane Millette
Director Recreation and Community Services
Date: November 30th, 2023

Reviewed by:
Glen Smith
Senior Administrative Officer
Date: November 30th, 2023

REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** December 4, 2023
SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of November 2023.

BACKGROUND:

Tourism & Economic Development Activity:

Below are the activities that occurred in November.

- The Christmas Parade on Friday, November 24th had 13 floats in it plus HRFD vehicles. The event was live cast on the town Facebook page and shared out 53 times, with 478 likes reaching an audience of 8,122 people from around the world. The event was also shared on the Tourism Facebook page reaching 600 people and having 31 likes. The winners were;
 - The Aurora Group of Companies in 3rd place,
 - Home Hardware Building Centre in 2nd place and,
 - The Hay River Metis Government Council in 1st place.
- Moonlight Madness which followed the Christmas parade had good numbers of customers for the Hay River businesses that participated.
- The Hay River Community Spirit Awards scheduled for February 3rd have sponsors for all the awards. The tickets are in the process of being printed and there is interest in corporate tables. It is anticipated that the event will sell out fairly quickly so it is a good idea to order tickets as soon as they go on sale.
- The Hay! Shop Here campaign has significant exposure in social media as well as radio ads. The shopping totes and stickers have been ordered and should provide a message in the community for some time as shoppers receive and use them. The project is funded by ITI as well as the Hay River Chamber of Commerce.



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** December 4, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

- Hay River Tourism will be assuming control of the Tourism website in the coming week and making final edits before a soft launch.
- The ITI grant application will be submitted early this week for the Agriculture Plan update, public and industry consultation as well as go forward planning for the NFTI site and Fire Break lands.
- A meeting between the Rotary Club, Town of Hay River as well as the Legion surrounding Hay Days event coordination will occur this week to focus on funding, timelines and responsibilities. The goal is to have a sustainable go forward plan for future years.



[Home](#) → [Meetings, Conferences & Sports Tourism](#)

MEETINGS, CONFERENCES & SPORTS TOURISM

The town of Hay River regularly hosts government meetings and conferences, business retreats, athletic events, and trade shows. From intimate gatherings to large-scale events, you'll find Hay River has all the accommodations, amenities, and attractions to make your event a success and ensure all your attendees are kept happy and engaged, both at your event and around the town itself.



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: December 4, 2023

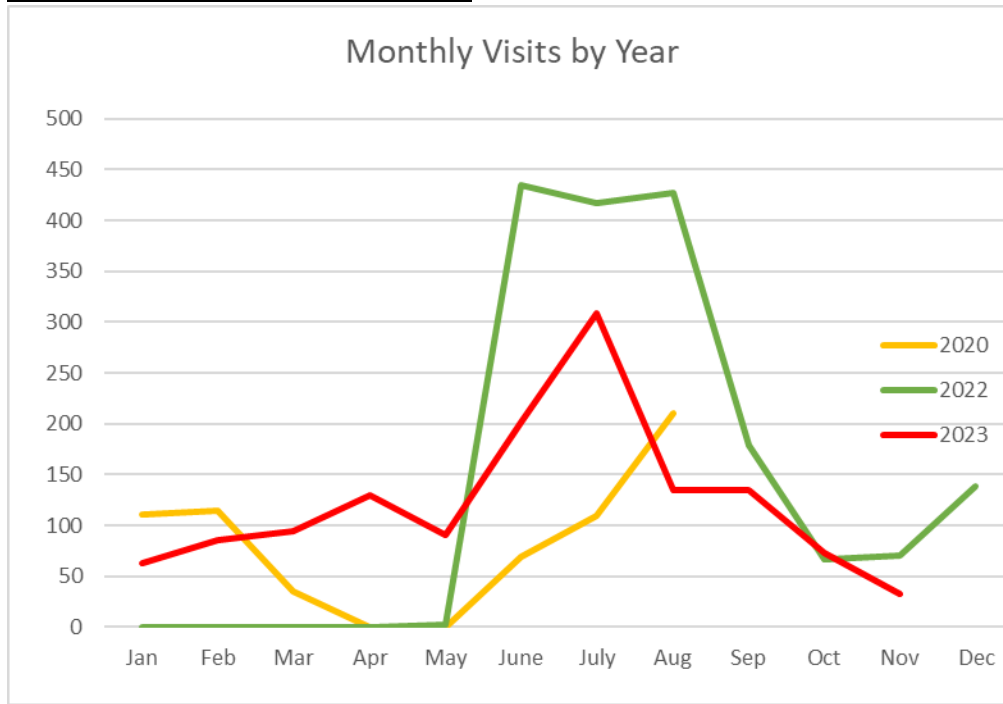
SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

Upcoming Events/Contests:

- Midnight Madness and the Christmas Parade November 24, 2023
- Rotary Beer Fest November 4, 2023
- Community Spirit Awards February 3, 2024.
- Rotary Wine Festival (tentative) February 10, 2024
- NWTAC AGM February 27 to March 3, 2024

Key Performance Indicators:

Visitor Information Centre Visitation

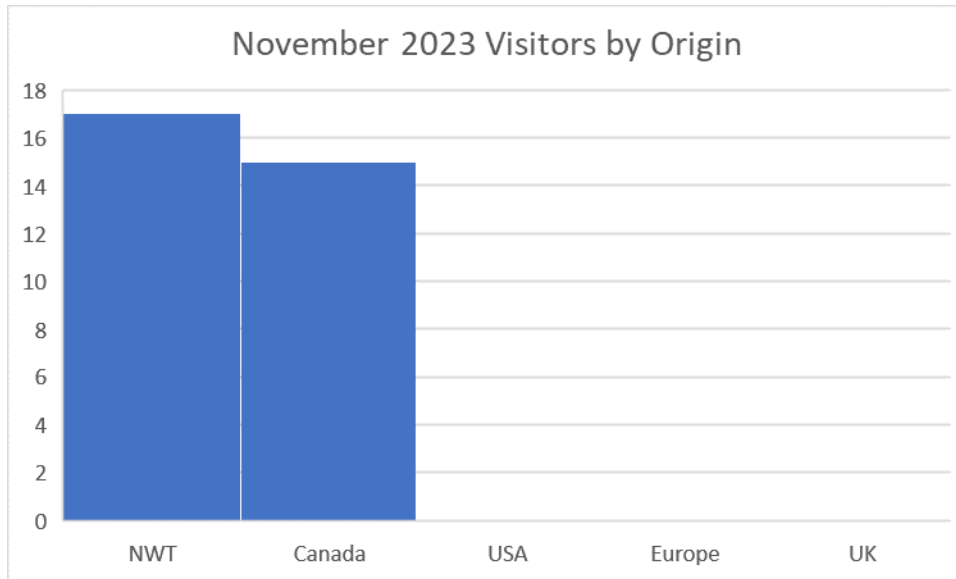


There is a gap in the data from September 2020 to June of 2022.

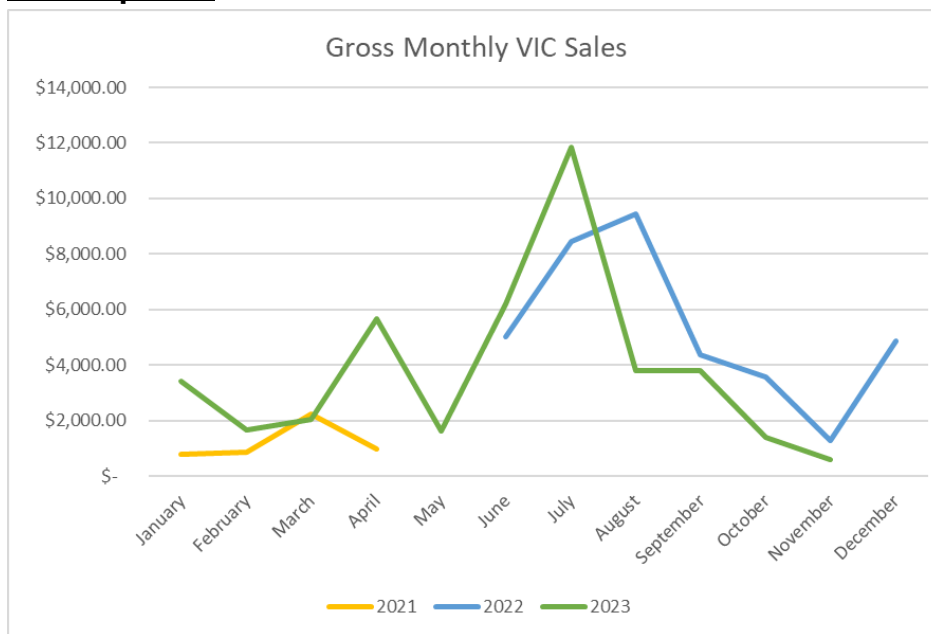


REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** December 4, 2023
SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT



Gift Shop Sales



There is a gap in the data from September 2020 to June of 2022.



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** December 4, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

0

Prepared by:

Jill Morse
Tourism Coordinator
Date: December 1, 2023

Reviewed by:

Patrick Bergen
ASAO Town of Hay River
Date: December 1, 2023



REPORT TO COMMITTEE

DEPARTMENT: ADMINISTRATION

DATE: December 4TH, 2023

SUBJECT: LAND SALES INCENTIVE PROGRAM

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER extends the Land Sales Incentive Program through the Year 2024.

BACKGROUND:

In June of 2001 Council approved a Land Sales Incentive Program. This program has been renewed annually with the 10% deposit applying to all lots for sale in Town.

The guidelines for this program were as follows:

- The Land Sales Incentive Program shall apply to all land sales in the Town of Hay River
- Purchaser pays a 10% nonrefundable deposit on land
- Upon acceptance of their application the purchaser gets “possession” of the land, which gives them the right to develop
- Purchaser pays property taxes on the land from date of possession
- Purchaser has up to 12 months from the date of acceptance of their application to pay for the land plus GST (less deposit), interest free
- Upon final payment, the Town will transfer title to the purchaser subject to the development conditions outlined in the Land Administration Bylaw No. 2178 & 2178A and the Agreement for Sale
- If payment for the land is not received within the 12 months period the land reverts to the Town plus all related improvements, the 10% deposit is not refunded
- A new Land Application was developed in 2002 to be used in conjunction with the Land Sales Incentive Program
- For new land sales only

COUNCIL POLICY / STRATEGY OR GOAL:

To promote and facilitate land sales and associated development.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Land Administration Bylaw No. 2178 & 2178A

FINANCIAL IMPLICATIONS:



REPORT TO COMMITTEE

DEPARTMENT: ADMINISTRATION

DATE: December 4TH, 2023

SUBJECT: LAND SALES INCENTIVE PROGRAM

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Susan Gallardo
Lands & Taxation

Reviewed by:
Abena Nyarko, CPA, CMA
Director of Finance & Administration

Date: 27 November 2023

Date:



REPORT TO COUNCIL

DEPARTMENT: FINANCE & ADMINISTRATION

DATE: December 4, 2023

SUBJECT: TOWN OF HAY RIVER 10-YEAR CAPITAL PLAN

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the report and presentation on the 2024 10-Year Capital Plan, as recommended by the Finance Committee.

BACKGROUND:

The Town of Hay River prepares a ten-year capital document to assist in managing, prioritizing, and funding the Town's general and utility infrastructure needs. This Plan was reviewed by the Finance Committee on November 29, 2023. Through input and direction from the Finance Committee at the meeting and upon further review, some changes were made to the proposed Plan:

1. Pine Crescent Upgrades – delay project start date from 2024 to 2026.
2. Lift Station #3 Replacement – advance project start date from 2025 to 2024.
3. Sewer Lining Pine to Lift Station #3 – deleted.
4. 24 Seat Passenger Bus – deleted.
5. Recreation Passenger Van – added through deletion of 24 Passenger Bus.
6. Protective Services Tender Vehicle – delay project start date from 2024 to 2025.
7. Recreation Small Capital Program - change from \$39,000/year to \$25,000/year.
8. Ray Benoit Rink Replacement – removed 'multi sport surface' from the description. No change to the project amount.
9. Debt Service Contribution – changed allocations to match the amortization schedule. Net change of \$331,000.

The presentation attached summarizes the annual anticipated expenditures, funding sources, and includes a listing of proposed capital projects.

The 10 Year Plan is underfunded by an estimated \$88 million. Council faces significant challenges in securing dollars to move forward with many of the identified critical infrastructure replacements. While Council has the authority to increase general fees and property taxation, the funding gap will need to be primarily addressed through increased commitments from other levels of government. In attempts to secure future Federal infrastructure funding, it is recommended that Council's immediate fiscal goal be set at securing at least 25-30% of funds typically needed for Federal cost-sharing maximums of 70-75% dollars. The 25-30% will need to be obtained through increased surpluses from operating activities and lobbying the GNWT for increased allocations.

The 10 Year Capital Plan is a planning document and is not an approval of spending. Council approves the Town's capital budget annually. The 2024 Capital Budget will be presented for Council's approval in January.

COUNCIL POLICY / STRATEGY OR GOAL:



REPORT TO COUNCIL

DEPARTMENT: FINANCE & ADMINISTRATION

DATE: December 4, 2023

SUBJECT: TOWN OF HAY RIVER 10-YEAR CAPITAL PLAN

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Financial Administration Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

2024 10-Year Capital Budget Presentation – Cycle 2

Prepared by:
Glenn Smith
SAO
November 30, 2023

Reviewed by:
Abena Nyarko
Director of Finance and Administration
December 1, 2023



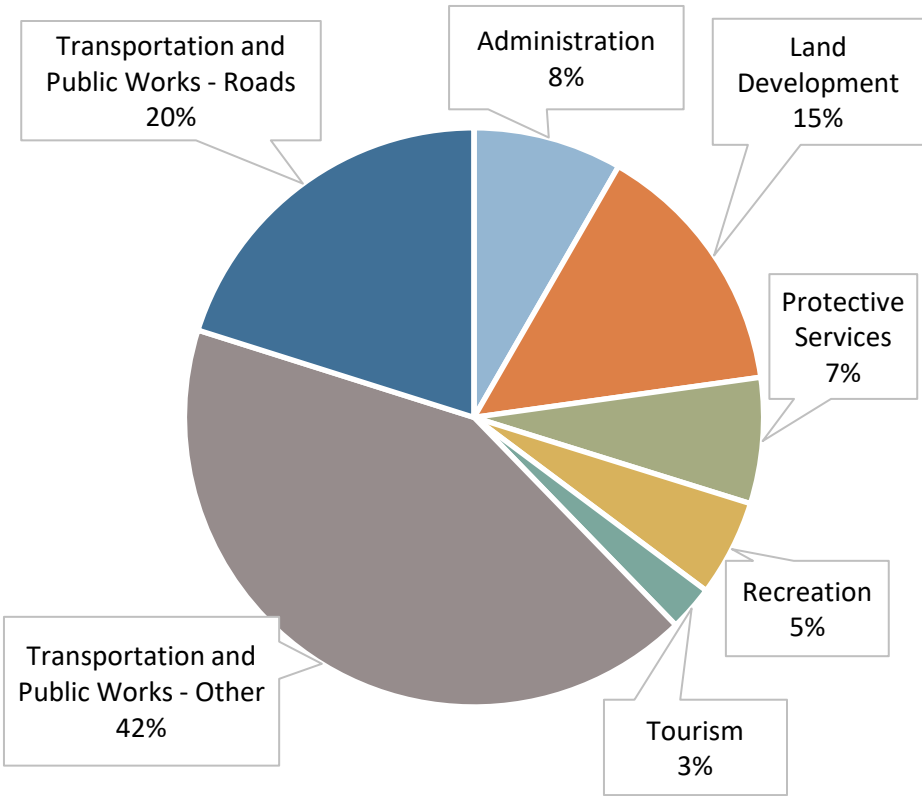
2024 10 Year Capital Plan - Cycle 2-

Expenditure Summary

Department	Funded Expenditures											Funding		
	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total	External Funding	Internal Funding	Debt and/or Unfunded
Administration	1,016,000	863,000	878,000	904,000	920,000	937,000	1,354,000	971,000	988,000	975,000	9,806,000	5,533,000	4,273,000	
Land Development	1,767,968	-	-	-	-	-	-	-	-	-	1,767,968	745,000	1,022,968	17,700,000
Protective Services	859,000	400,000	-	200,000	60,000	150,000	-	-	-	-	1,669,000	1,519,000	150,000	1,700,000
Recreation	659,000	60,000	319,000	55,000	87,500	685,000	85,000	200,000	25,000	25,000	2,200,500	1,234,000	966,500	2,854,499
Tourism	309,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	372,000	312,600	59,400	105,000
Transportation and Public Works - Other	5,148,907	4,046,556	2,330,000	610,000	1,335,000	745,000	4,206,770	110,000	5,110,000	25,000	23,667,233	14,986,954	8,680,278	41,227,311
Transportation and Public Works - Roads	2,459,343	-	2,350,000	5,237,000	4,028,000	1,215,000	5,894,000	3,266,000	2,350,000	1,500,000	28,299,343	18,852,343	9,447,000	24,102,103
Grand Total	12,219,218	5,376,556	5,884,000	7,013,000	6,437,500	3,739,000	11,546,770	4,554,000	8,480,000	2,532,000	67,782,043	43,182,897	24,599,146	87,688,914

Expenditure Summary: 2024 Budget vs. 2023 Budget

Department	2024 Budget	2023 Budget
Administration	1,016,000	819,000
Land Development	1,767,968	1,500,000
Protective Services	859,000	517,500
Recreation	659,000	1,794,000
Tourism	309,000	47,000
Transportation and Public Works	7,608,250	10,155,050
Total	12,219,218	14,832,550



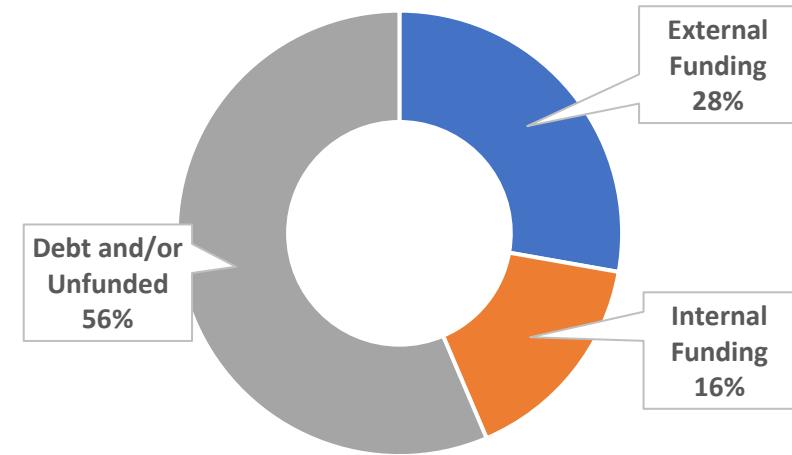
Internal & External Funding Summary

External Capital Funding Source	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Specific GNWT	69,000	-	-	-	-	-	-	-	-	-	69,000
Flood Relief and Mitigation	135,000	-	-	-	-	-	-	-	-	-	135,000
Donations	150,000	-	25,000	-	-	-	-	-	-	-	175,000
CANNOR	209,600	-	-	-	-	-	-	-	-	-	209,600
CPI	2,775,703	2,100,547	2,440,000	2,136,000	1,315,000	1,969,000	1,586,000	533,000	3,536,000	523,000	18,914,250
Community Building Fund	574,221	2,062,500	2,220,000	3,135,000	1,390,000	765,000	2,647,000	1,186,000	2,000,000	1,500,000	17,479,721
Federal ICIP	2,280,610	-	-	-	-	-	-	-	-	-	2,280,610
Disaster Mit and Adapt Fund - Fed	1,070,716	-	-	-	-	-	-	-	-	-	1,070,716
Insurance	1,800,000	-	-	-	-	-	-	-	-	-	1,800,000
Other Federal/GNWT	304,000	-	-	-	-	-	-	-	-	-	304,000
Land Pre Sales	745,000	-	-	-	-	-	-	-	-	-	745,000
Total	10,113,850	4,163,047	4,685,000	5,271,000	2,705,000	2,734,000	4,233,000	1,719,000	5,536,000	2,023,000	43,182,897

Internal Capital Funding Sources	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
Recreation Infrastructure Reserve	110,000	60,000	84,000	32,000	87,500	85,000	85,000	200,000	25,000	25,000	793,500
Municipal Infrastructure Reserve	722,400	650,000	790,000	1,185,000	3,270,000	410,000	3,282,000	2,140,000	1,410,000	-	13,859,400
Landfill Reserve	-	-	-	-	-	135,000	3,521,770	-	-	-	3,656,770
Utility Infrastructure Reserve	972,968	203,508	25,000	225,000	25,000	25,000	25,000	25,000	1,025,000	-	2,551,476
O&M Funding for Debt Servicing	300,000	300,000	300,000	300,000	350,000	350,000	400,000	470,000	484,000	484,000	3,738,000
Debt	-	-	-	-	-	-	-	-	-	-	-
Total	2,105,368	1,213,508	1,199,000	1,742,000	3,732,500	1,005,000	7,313,770	2,835,000	2,944,000	509,000	24,599,146

Funding Summary

Department	External Funding	Internal Funding	Debt and/or Unfunded
Administration	5,533,000	4,273,000	
Land Development	745,000	1,022,968	17,700,000
Protective Services	1,519,000	150,000	1,700,000
Recreation	1,234,000	966,500	2,854,499
Tourism	312,600	59,400	105,000
Transportation and Public Works - Other	14,986,954	8,680,278	41,227,311
Transportation and Public Works - Roads	18,852,343	9,447,000	24,102,103
Grand Total	43,182,897	24,599,146	87,688,914



Funding Shortfall

Total Funding Shortfall

- The 10-year capital plan is underfunded by \$88,000,000 or \$8,800,000 a year

Major projects that are underfunded in the 10-year plan

- Water Treatment Plant - \$20,000,000
- Sundog Land Development - \$17,700,000
- Town Hall - \$7,300,000
- Municipal Solid Waste Facility (Phase I and II)- \$3,800 000
- Hoffman Way - Golf Course \$3,300,000

Funding shortfall excluding major projects

- \$35,900,000 or \$3,590,000 a year

Funding shortfall, if Town obtains 70% infrastructure funding from external sources

- \$1,077,000 per year
- This would require about a 15% increase in property tax revenues

A vertical photograph capturing the Aurora Borealis (Northern Lights) over a serene landscape. The sky is filled with vibrant, flowing bands of green and purple light, creating a dramatic and ethereal scene. Below the lights, a dark, silhouetted forest of evergreen trees lines the shore of a calm body of water. The water's surface is still, acting as a perfect mirror for the lights above, reflecting the green and purple hues. In the distance, a few small, dark structures are visible among the trees. The overall composition is peaceful and awe-inspiring, showcasing the natural beauty of the Arctic region.

Government	Percentage
Current government	85%
Previous government	15%

A vertical photograph capturing the Aurora Borealis (Northern Lights) over a serene landscape. The sky is filled with vibrant, flowing bands of green and purple light, creating a dramatic and ethereal scene. Below the lights, a dark, silhouetted forest of evergreen trees lines the shore of a calm body of water. The water's surface is still, acting as a perfect mirror for the lights above, reflecting the green and purple hues. In the distance, a few small, dark structures are visible among the trees. The overall composition is peaceful and awe-inspiring, showcasing the natural beauty of the Arctic region.

Government	Percentage
Current government	85%
Previous government	15%

10 Year Capital Plan Public Works - Other

Legend	Less than 100,000		100,001 to 499,999		Over \$500,000						
Project Name	2024 Total	2025 Total	2026 Total	2027 Total	2028 Total	2029 Total	2030 Total	2031 Total	2032 Total	2033 Total	Debt and/or Unfunded
Sander											
Sewer Lining throughout Town											
Shoreline Flood Mitigation											
Storm Backflow Flood Valves											
Tire Recycling Program											
Vale Island/West Channel Drainage											
Water Treatment Plant Feasibility Study and Preliminary Design											
Lift Station # 3 Replacement											
Small Capital											
NFTI Remediation (cleanup and removal of old structures)											
Grader Repair											
Industrial Area Expansion- preliminary design											

10 Year Capital Plan - Public Works – Roads

Legend	Less than 100,000		100,001 to 499,999		Over \$500,000						Debt and/or Unfunded
Project Name	2024 Total	2025 Total	2026 Total	2027 Total	2028 Total	2029 Total	2030 Total	2031 Total	2032 Total	2033 Total	
553 - Balsam Drive Underground Replacement and Road Resurfacing											
553 - Cedar and Fir Crescent Upgrades											
553 - Elm Crescent Upgrades											
553 - Pine Crescent Upgrades											
553 - Preliminary Drainage Plan											
Airport Road Repair and Upgrade											
Beaver Cres. Water, Sewer and Drainage Replacement											
Capital Drive Watermain, Sidewalk and Roadworks											
Eagle Crescent and North End of Riverview Drive Upgrades											
Gagnier Road Resurfacing											
Gatez Drive Upgrades											
Hoffman Way - Golf Course											
Industrial Drive Base Upgrade, Paving and Underground											
Paradise Road Repair and Replacement											

A vertical photograph capturing the Aurora Borealis (Northern Lights) over a calm body of water. The sky is filled with vibrant green and purple light curtains, which are reflected in the still water below. In the background, a dark silhouette of a forest and a few small buildings are visible on the horizon. The overall scene is serene and majestic.

10 Year Capital Plan - Recreation

Legend	Less than 100,000		100,001 to 499,999		Over \$500,000						
Project Name	2024 Total	2025 Total	2026 Total	2027 Total	2028 Total	2029 Total	2030 Total	2031 Total	2032 Total	2033 Total	Debt and/or Unfunded
Aquatic Centre Splash Equipment Replacement											
Aquatic Centre Tiles Replacement											
Aquatics Center Roof Replacement											
Bob McMeekin Park Enhancements											
Don Wright Park Revitalization											
Facility and Parks Maintenance Truck Replacement											
Ice Resurfacers											
Passenger Van Replacement											
Playground Replacement											
Replace Playground Fall Zones											
Riding Mower Replacements											
Skatepark Upgrades											
Skating ice surface painting machine											
Vale Island Multi-Use Recreation Area											
Hay River Golf Course - Golf Green Replacements & Clubhouse enhancements											
Residential Commuter Trails Project (Tri Service and Fraser Place)											
Small Capital Program - Recreation											

10 Year Capital Plan –Administration & Tourism

Legend	Less than 100,000		100,001 to 499,999		Over \$500,000						Debt and/or Unfunded
Project Name	2024 Total	2025 Total	2026 Total	2027 Total	2028 Total	2029 Total	2030 Total	2031 Total	2032 Total	2033 Total	
Asset Management System Implementation											
Computer Equipment Replacement Program											
Debt Service Community Center - CPI and Donation Portion											
Downtown Beautification and Accessibility Project											
Online Payroll System											
Small Capital Program - Tourism and Economic Development											
VIC Septic Tank Replacement											
Virtual Server											
EV Charging Station											
Visitor Information Way finder Signage Development											

A vertical photograph capturing the Aurora Borealis (Northern Lights) over a serene landscape. The sky is filled with vibrant, flowing bands of green and purple light, reflecting on the calm surface of a lake in the foreground. A dark, silhouetted forest line separates the water from the horizon, with a few small, dimly lit buildings visible among the trees. The overall mood is peaceful and awe-inspiring.

Response	Percentage
Yes	100%
No	0%

Flood and Wildfire Recovery and Mitigation

Legend	Less than 100,000	100,001 to 499,999	Over \$500,000
Project Name	Disaster Recovery / Mitigation	2024-2033 Total	Debt and/or Unfunded
Airport Road Repair and Upgrade	Flood		
Aspen Heights Subdivision Development	Flood		
Bob McMeekin Park Enhancements	Flood		
Don Wright Park Revitalization	Flood		
Downtown Berm Capital Project	Flood		
Hoffman Way - Golf Course	Flood		
Industrial Area Drainage	Flood		
Lift Station 1 Mitigation	Flood		
Lift station 1 Repair	Flood		
Miron Storm Outlets Improvements	Flood		
Paradise Road Repair and Replacement	Flood		
Shoreline Flood Mitigation	Flood		
Storm Backflow Flood Valves	Flood		
Sundog Subdivision Development	Flood		
Vale Island Multi-Use Recreation Area	Flood		
Vale Island/West Channel Drainage	Flood		
NFTI Remediation (cleanup and removal of old structures)	Fire		
Lagoon Road Fire Abatement & Cleanup	Fire		
Paradise Access Road Erosion Assessment	Fire		