



AGENDA

PUBLIC INPUT

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. DECLARATION OF INTEREST
4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS
5. ADMINISTRATIVE ENQUIRIES
6. INFORMATION
 - a. Council Priorities Summary – page 2-3
7. ADOPTION OF MINUTES FROM PREVIOUS MEETING
 - a. Regular Meeting of Council – October 30th, 2023 – page 4-8
8. COMMITTEE REPORTS
 - a. Public Works Monthly Report for October – page 9-13
 - b. Emergency Services Monthly Report for October – page 14-18
 - c. Recreation and Community Monthly Report for October – page 19-27
 - d. Tourism and Economic Development Monthly Report for October – page 28-32
 - e. Excused Absence – page 33
 - f. Strategic Plan Update – page 34-36
9. NEW BUSINESS
 - a. Municipal Enforcement Monthly Report for October – page 37-40
 - b. Release of Property Tax Lien – page 41
 - c. Appointment of Deputy Mayor – page 42-43
10. NOTICE OF MOTIONS
11. IN CAMERA
 - a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)
 - Capital Drive
12. ADJOURNMENT

STRATEGIC PRIORITIES CHART

November 2023

COUNCIL PRIORITIES		ADVOCACY / PARTNERSHIPS
NOW		<ul style="list-style-type: none">• Airport Road Elevation Funding (DMAF)• Dredging (INF)• Flood Recovery / Mitigation Funding (MACA)• Wildfire Recovery Funding (MACA)• Flood Mapping (ECE)• Ground Ambulance (Health)• Funding Gap (GNWT)• Housing Plan Funding (CMHC)• Housing Development (developers)• Land Settlement Support (EIA)• NTCL Acquisition Agreement (INF/Premier)• Rail Services (CN/INF)• Electrical Services Franchise (GNWT; Communities)• New Landfill Site (Lands; Indigenous Govts)• Social Issues (Social Issues Committee)
Goal – Infrastructure Upgrades <ul style="list-style-type: none">1. 10 Year Capital Plan – Update2. Old Town Hall – Demolition3. New Town Hall – Options4. New Solid Waste Facility – Land Selection5. New Water Treatment Plant – Feasibility Study6. Vale Island Fill Station – repair7. Capital Drive Upgrades – Sidewalks Goal – Flood and Wildfire Recovery & Mitigation <ul style="list-style-type: none">1. Lift Station 1 – Mitigation Options2. Wildfire Recovery – Hay! Shop Here3. Wildfire Recovery – Danger Tree Removal4. Wildfire Recovery - NFTI Cleanup – assessment5. Golf Course Enhancements – funding Goal – Climate Change Issues <ul style="list-style-type: none">6. Flood zone mapping – inundation consult Goal - Remove Barriers to Housing <ul style="list-style-type: none">7. Housing Plan – Funding Securement Goal – Agriculture Development <ul style="list-style-type: none">8. Agriculture Plan – funding Goal – Diverse & Accessible Community Supports <ul style="list-style-type: none">9. Community Spirt Awards Gala – planning10. CKHR Community Radio – broadcast support11. Beautification Committee – reestablish Goal – Operational & Fiscal Sustainability <ul style="list-style-type: none">12. PWS Service Review13. PS Service Review14. Health & Safety Management Program – development		
NEXT		
Goal – Flood and Wildfire Recovery & Mitigation <ul style="list-style-type: none">1. West Channel Shoreline Protection Project - Design – Feb 2024 Goal – Support Mental and Physical Health of Residents <ul style="list-style-type: none">2. Social Issues Healthy Community Strategy – Jan 20243. Trail & Greenspaces Master Plan – Jan 20244. Community Spirt Awards Gala – February 2024 Goal – Desirable Place to Live and Setup Business <ul style="list-style-type: none">5. Electrical Services Franchise – PUB hearings – Jan 2024 Goal – Use Urban Space More Effectively <ul style="list-style-type: none">6. Unsightly Bylaw – Update – Apr 2024 Goal - Remove Barriers to Housing <ul style="list-style-type: none">7. Aspen Heights Development – RFP – Feb 2024		
OPERATIONAL STRATEGIES (SAO/Staff)		
OFFICE of SAO <ul style="list-style-type: none">1. Capital Drive Sidewalks – Nov2. KFN Solid Waste Land MOU – Nov3. Shoreline Protection CCPN Reporting – Nov4. Public Works service review – Nov5. New Town Hall study review – Nov6. New Landfill land options – Nov7. Solid Waste Collection Contract – Nov8. Social Issues Healthy Community Strategy procurement – Dec9. Employee Intranet Deployment – Nov	FINANCE & ADMINISTRATION <ul style="list-style-type: none">1. 10 Year Capital Plan – Recommendation - Nov2. 2024 Budget – Recommendation – Nov3. 2022 Audit – finalizing – Dec4. Wildfire Recovery Claims - Dec5. Flood Recovery Claims - Nov6. Mobile Home Park tax arrears collection - Dec7. Commissioner Land Applications - Nov8. Vendor EFT rollout - Nov9. Landfill Land Applications - Dec	

RECREATION & COMMUNITY SERVICES <ol style="list-style-type: none"> 1. Trail and Greenspace Master Plan - Nov 2. Recreation Survey - Dec 3. Vale Island Multi Use Area – Phase 1 construction - Nov 4. Bob McMeekin Park – Phase 2 construction - Nov 5. Golf Course Enhancements – CANNOR - Nov 	TOURISM & ECONOMIC DEVELOPMENT <ol style="list-style-type: none"> 1. Hay! Shop Here Business Recovery – Nov 2. Community Spirit Awards Gala – planning – Nov 3. Golf Course Enhancements – CANNOR application – Nov 4. Asset Mgmt System Development – Dec 5. Agricultural Plan – Scope and funding – Nov 6. Indigenous Govts agreements communication – Nov
PROTECTIVE SERVICES <ol style="list-style-type: none"> 1. PS Organizational Review - Nov 2. Health and Safety Program Development – Nov 3. HRFD Recruitment - 4. Unsightly Bylaw Update 	
PUBLIC WORKS & SERVICES <ol style="list-style-type: none"> 1. Tipping Fees review – Nov 2. Water Truck Fill Station new tank – Nov 3. Wildfire Recovery – Airport Road brushing – Nov 4. WTP Feasibility (Geotechnical Investigation) – Nov 5. Old Town Hall Demolition – Nov 6. West Channel Shoreline Protection Project – Engineering Services – Dec 7. Flood Recovery - Lift Station 1 – Mitigation options – Dec 8. 553 Drainage Plan – Design – Dec 9. Pine Crescent Upgrades – Design – Dec 10. Wildfire Recovery – Paradise Road Erosion Assessment – Dec 	



REGULAR MEETING MINUTES October 30th, 2023

The Regular Meeting of Council was held on Monday, October 30th, 2023 at 6:30pm

Present: Deputy Mayor Dohey, Councillors Groenewegen, Willows, Chambers, Wall, Duford, Bouchard

Staff: SAO – Glenn Smith, ASAO – Patrick Bergen, Council Administrator – Stacey Barnes, Acting Director of Recreation – Ryan MacNeil, Director of Protective Services – Travis Wright, Director of Recreation – Stephane Millette

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Deputy Mayor Dohey presiding.

2. ADOPTION OF AGENDA

#23-158

MOVED BY CLLR DUFORD

SECONDED BY: CLLR WILLOWS

Remove items 11 & 12 – add 9E. Excused absence

3. DECLARATION OF INTEREST

DM Dohey – 8e) Invested interest in property involved

4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

Councillor Duford – Happy Birthday Council Administrator Stacey

First Nations elders meeting in Edmonton this week

Councillor Wall – Congratulations to all the volleyball athletes in Yellowknife

Councillor Groenewegen – Participated in the 3D Archery championships this past weekend

5. ADMINISTRATIVE ENQUIRIES

Verbal Reports were given by SAO Smith, ASAO Patrick Bergen, Director of Protective Services, Acting Director of Public Works and the Director of Recreation.

Cllr Bouchard requested RCMP come to the next meeting for a monthly briefing – completed
Cllr Chambers asked for direct deposit for the library monthly contribution – completed

6. DELEGATION – Pine Point Mining

7. ADOPTION OF MINUTES

#23-159

MOVED BY: CLLR WILLOWS

SECONDED BY CLLR WALL

- a. Regular Meeting of Council – August 29th, 2023
- b. Special Meeting of Council – September 8th, 2023
- c. Regular Meeting of Council – September 26th, 2023

CARRIED



REGULAR MEETING MINUTES October 30th, 2023

8. NEW BUSINESS

a. RECOMMENDATION:

#23-260 **MOVED BY: CLLR WALL**
SECONDED BY: CLLR GROENEWEGEN

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for August & September 2023 as presented.

CARRIED

b. RECOMMENDATION:

#23-161 **MOVED BY: CLLR WALL**
SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for August and September 2023 as presented.

CARRIED

c. RECOMMENDATION:

#23-162 **MOVED BY: CLLR WILLOWS**
SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for August and September 2023 as presented.

CARRIED

d. RECOMMENDATION:

#23-163 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: CLLR GROENEWEGEN

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for August & September 2023 as presented.

CARRIED

e. RECOMMENDATION:

#23-164 **MOVED BY: CLLR WILLOWS**
SECONDED BY: CLLR GROENEWEGEN

THAT THE COUNCIL OF THE TOWN OF HAY RIVER Review and Approve at their Discretion, Development Permit Application No. D23-078, to allow the use of the existing properties to be used for the manufacturing and selling (by delivery) split seasoned firewood and hardwood pellets as heating fuel.



REGULAR MEETING MINUTES October 30th, 2023

- That all requirements of the Zoning and Building Bylaw 2444-22b are met.
- The applicant undertakes to conform to all relevant Municipal, Territorial, and Federal policies and regulations.

CARRIED

Let it be noted DM Dohey left the room

f. RECOMMENDATION:

#23-165 **MOVED BY: CLLR WALL**
SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER Review and Approve at their Discretion, Development Permit Application No. D23-071, to allow the use of the existing Retail building for Youth Centre, Makerspace & Office Space.

- That all requirements of the Zoning and Building Bylaw 2444-22b are met.
- The applicant undertakes to conform to all relevant Municipal, Territorial and Federal policies and regulations.

CARRIED

g. RECOMMENDATION:

#23-166 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs administration to extend the deadline of the Community Enhancement Grant applications to November 30, 2023.

CARRIED

h. RECOMMENDATION:

#23-167 **MOVED BY: CLLR WALL**
SECONDED BY: CLLR GROENEWEGEN

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillors Duford and Chambers from the Standing Committee Meeting of Council, Tuesday, October 17th, 2023.

CARRIED

9. NEW BUSINESS

a. RECOMMENDATION:

#23-168 **MOVED BY: CLLR DUFORD**
SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of August and September 2023.

CARRIED



REGULAR MEETING MINUTES October 30th, 2023

b. RECOMMENDATION:

#23-169

MOVED BY: CLLR WALL
SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2024 budget schedule as recommended by the Finance Committee.

CARRIED

c. RECOMMENDATION:

#23-170

MOVED BY: CLLR WILLOWS
SECONDED BY: BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2023 Q3 unaudited consolidated Statement of Operations as recommended by the Finance Committee.

CARRIED

d. RECOMMENDATION:

#23-171

MOVED BY: CLLR WILLOWS
SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2023 Q3 capital report as recommended by the Finance Committee.

CARRIED

e. RECOMMENDATION:

#23-172

MOVED BY: CLLR BOUCHARD
SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Mayor Jameson from the Regular Meeting of Council, Monday, October 30th, 2023.

CARRIED

10. BYLAWS

a) Bylaw 2455/PS/23 – Public Behaviour Bylaw– Third Reading

#23-173

MOVED BY: CLLR WILLOWS
SECONDED BY: CLLR WALL

CARRIED



REGULAR MEETING MINUTES October 30th, 2023

11. NOTICE OF MOTIONS

There were no notice of motions for the Regular Meeting of Council, October 30th, 2023

12. IN CAMERA - Remove

13. ADJOURNMENT

#23-174

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 7:39PM.

CARRIED

Certified Correct as Recorded on the 30th Day of October 2023

These minutes were accepted by motion #_____



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: November 6, 2023

SUBJECT: Public Works Monthly Report for October 2023

RECOMMENDATION:

MOVED BY: CLLR DUFORD

SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for October 2023 as presented.

BACKGROUND:

Capital Projects 2023:

A complete list of 2023 capital projects are found as an attachment to this document. Status of current capital projects, as follows:

- Fire Hall/Town Hall Demolition
 - Abatement work is complete & demolition scheduled for November 2023.
- Fraser Place Subdivision
 - Earthworks and surveying complete. Shallow utility installation scheduled for 2023 deferred to 2024.
- Industrial Drive Paving
 - Final grading and paving delayed to 2024. Project buttoned up for the season.
- Beaver, Riverview, Capital Drive, Lift Station 4
 - Deficiency work ongoing.
- Pine Crescent Upgrades
 - Survey work complete, design work to take place over the winter.

Solid Waste Facility Operations

- Update to Fees and Charges tipping fees underway with 3rd party review – **Ongoing**
- Scale Certification - **Complete**
- Operations and maintenance activities – **Ongoing**

Water License Activities:

- Annual water license inspection – **Complete for 2023**
- Regular monitoring programs – **Complete for 2023**
- Post-Fire Monitoring Study V2 – **Complete**
- Geotechnical (Biennial) Implementation Plan (lagoon) – **Ongoing**
- Fall sampling (surface water, monitoring wells, lagoon effluent, WTP backwash) – **Complete for 2023**
- Groundwater Monitoring Plan – **Ongoing**
- Interim Closure & Reclamation Plan (SWDF) - **Ongoing**



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: November 6, 2023

SUBJECT: Public Works Monthly Report for October 2023

Public Works Operations and Completed Work Orders

Water and Sewer:

- Gaetz Drive line/hydrant replacement – **Complete**
- Fir Crescent curb stop repair - **Complete**
- Misc hydrant/valve repairs x 2 – **Complete**
- Balsam Valve Repair - **Complete**
- Stewart Dr sewer main repair – **Complete**
- Cedar hydrant/valve repair – **Complete**
- Fir Cr water main repair – **Complete**

Roads and Ditches

- Industrial Drive re-ditching (McKay's) – **Complete**
- Barricade Fraser Place access – **Complete**
- Crosswalk light installation – **Complete**
- Road grading – **Ongoing**
- Gravel driveway repair (Fir Crescent) – **Complete**
- Pothole patching – **Ongoing**

Equipment Maintenance

- Hydrovac inspection and repair – **Complete**
- CAT Loader starter issue – **Complete**
- Street sweeper repairs – **Ongoing**
- Passenger Truck servicing – **Ongoing**
- Case Loader Repair - **Complete**
- Zamboni Servicing – **Complete**
- Landfill Packer Servicing – **Complete**
- Landfill Scale Repair - **Complete**

Facilities Management / Miscellaneous

- Landfill attendant building railing Installation – **Complete**
- 'No Parking' sign installation on Capital – **Complete**

Wildfire Response and Recovery

- Clearing and grubbing of vegetation around Water Treatment Plant – **Complete**
- Asset impact assessments post fire – **Complete**
- Danger tree clearing along roadways and easements – **Complete**



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: November 6, 2023

SUBJECT: Public Works Monthly Report for October 2023

- Water distribution system repairs – **Complete (Note Below)**
- WTP Road Clearing/Grubbing - **Ongoing**

As mentioned in September's report, the recent wildfire resulted in extensive damage to the Town's water distribution system, causing significant disruption to residents throughout the month. Although PW managed to address immediate concerns, some instances will require further attention in 2024. All costs are currently being tracked, with the plan to access MACA funding to help offset costs.

Land Development & Administration

- Various building inspections – **Ongoing**
- Issuance of permits – **Ongoing**

Development Permits

- The following permits were issued for the month of October 2023:

Oct 11 2023	D23-077	60 Paradise Road	New Residence
Oct 11 2023	D23-078	#183 100 Street	Personal Storage
Oct 11 2023	D23-079	48009 MacKenzie	Building Demolition
Oct 16 2023	D23-080	11 Smith Trail	Building Demolition
Oct 16 2023	B23-21	Delancey (La Crete Contractor)	Commercial Layer Barn/ Employee Housing
Oct 23 2023	B23-22	440 Patterson Road	Residence
Oct 25 2023	D23-082	164 Denoyier Drive	Outdoor Service
Oct 25 2023	D23-083	Castaways Lagoon Road	Cottages
Oct 27 2023	D23-084	186 Paradise Lot 549-8	Home Addition Needed
Oct 30 2023	D23-085	Plan 360, 289	Residential



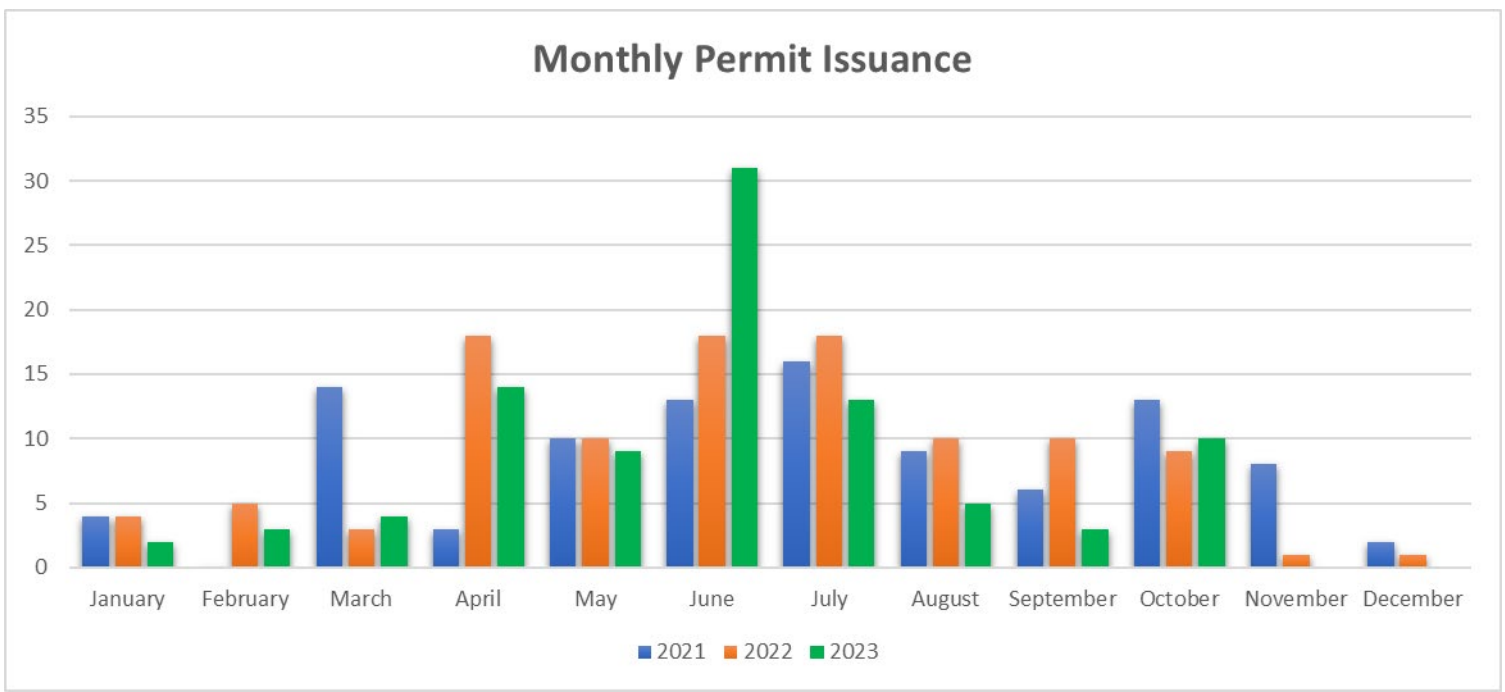
REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: November 6, 2023

SUBJECT: Public Works Monthly Report for October 2023

- Updated monthly totals by year as follows:



COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: November 6, 2023

SUBJECT: Public Works Monthly Report for October 2023

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- Project Status Update Spreadsheet October 2023

Prepared by:
Ryan MacNeil
Acting Director Public Works & Services
November 2, 2023

Reviewed by:
Glenn Smith
SAO
November 2, 2023



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: November 6th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

MOVED BY: CLLR CHAMBERS
SECONDED BY: CLLR WILLOWS

That the Council of the Town of Hay River approves the Emergency Services Activity Report for October 2023 as presented.

BACKGROUND:

Summary:

Monthly Stat Summary	
EMS Calls	62
False Alarms	5
Fires	4
Rescue	0

In October, the Protective Services Department was working on returning to normal operations after the wildfire community emergency. After losing more than a month of our schedule, we needed to focus in on the most critical areas that needed to be accomplished by the end of the year. Those are recruitment, capital projects, equipment maintenance, 1001 training program, fire department review and 2023 budget planning.

We planned a recruitment information night to encourage members of the public to come out and learn about the HRFD in an effort to recruit some new members. That resulted in 8 new applicants along with 3 new members who were already in the hiring process for a potential of 11 new recruits.

The Department received GNWT funding for some capital projects that were planned for Highway ground ambulance for an amount of \$136,000. We moved forward on the ordering of the bylaw replacement vehicle an F150 lighting that we will also receive rebates from Arctic Energy Alliance and savings in gas and services over the lifetime of the vehicle. We also moved forward with ordering a Zoll series X, a piece of equipment that will help our medics with stats, AED, this device also continues patient monitoring and provide consistency across our service.



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: November 6th, 2023

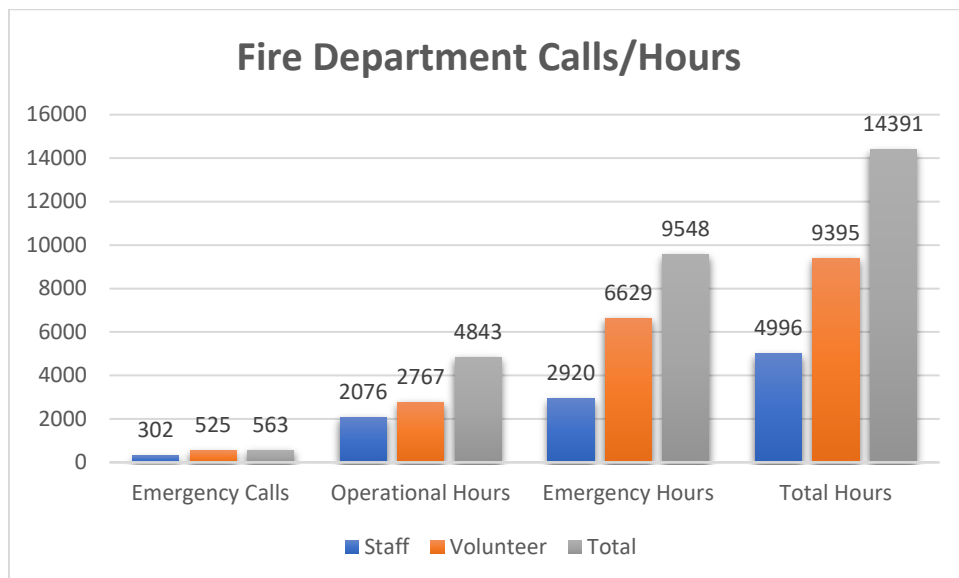
SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

The Department is currently having all of its units serviced and fixed after the major fire event. These vehicles put in a lot of hard hours and are in much need of servicing and to address minor and major issues. This will hopefully be completed by the end of the next month.

The fire department review has been finalized after going through a review process with both the director of protective services and the SAO. We will be looking to bring this document in the form of a presentation to the council.

We held 1001 practical evaluations in Hay River on October 14th and 15th for both our Department and the Fort Simpson Fire Department. We had 6 students successfully pass their practical training, which is a huge achievement for them. They have their 472 hazmat operations remaining, which will be scheduled in December and they will be completed their 1001 training program.

STATISTICS





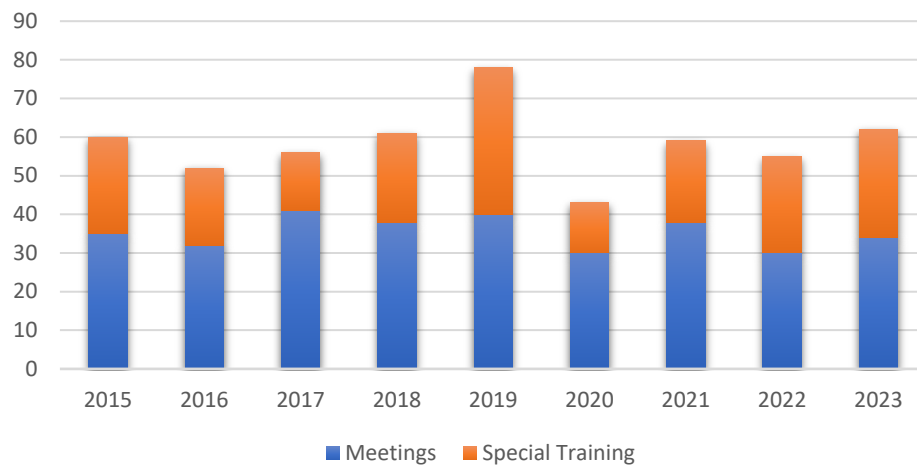
REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

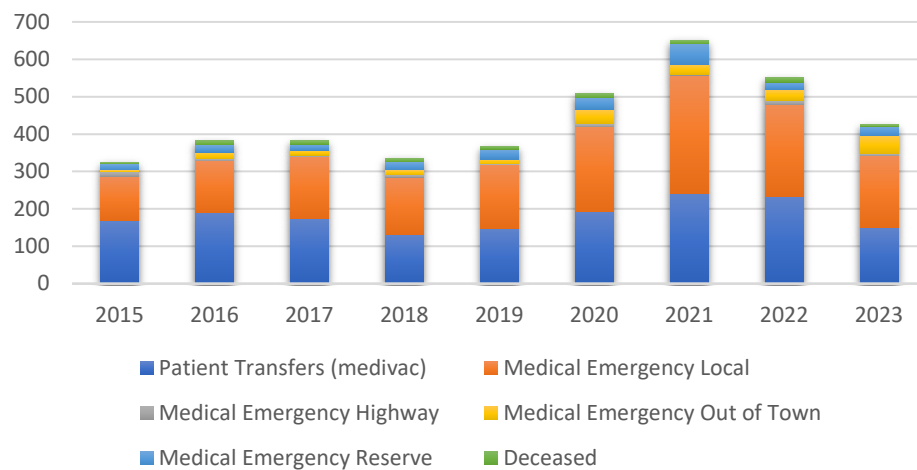
DATE: November 6th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

TRAINING YEAR TO DATE



EMS YEAR TO DATE





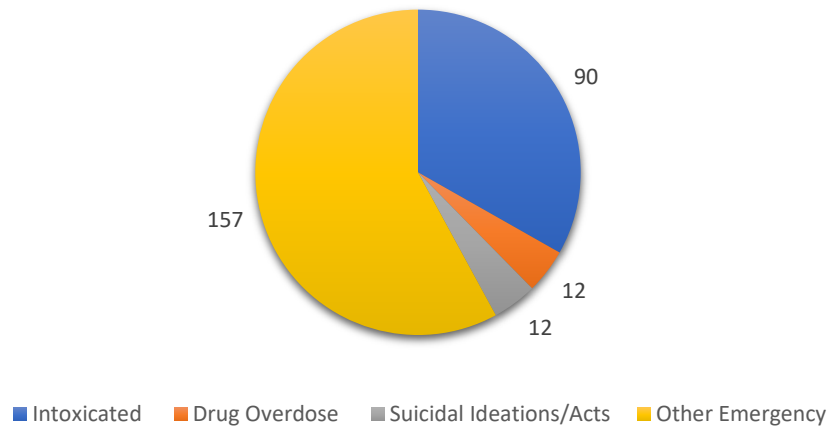
REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

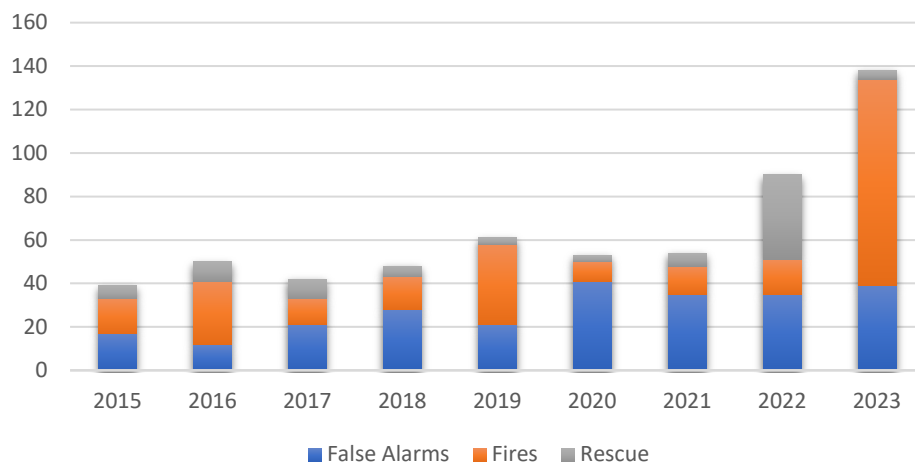
DATE: November 6th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

Medical Emergency Type



FIRE YEAR TO DATE



MAINTENANCE



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: November 6th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

1. All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

None

Prepared by:
Travis Wright
Director Protective Services/Fire Chief
Date: November 3rd, 2023

Reviewed By:
Glenn Smith
Senior Administrative Officer
Date: November 3rd, 2023



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: November 6th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

MOVED BY: CLLR WILLOWS
SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for October 2023 as presented.

BACKGROUND:

Recreational Programming

Department of Recreation programs and services were interrupted during the August/September wildfire events in the South Slave region.

Hay River Community Centre facilities and services reopened on the following dates:

- Customer service desk, concession, and walking track: September 22nd
- Youth drop-in programming: September 25th
- Rental room availability: October 2nd
- Aquatic Centre: October 6th
- After school club: October 3rd
- Instructor led fitness classes: October 3rd
- Aurora Ford Arena: October 10th
- Hay River Curling Club: October 23rd

Youth Programming

After School Club programming resumed on October 3, 2023. Registered attendance increased from October of last year, with registration 100% full every day. After School Club participants attend programming at the NWT Centennial Library every Tuesday afternoon. An additional partnership with Hay River Health and Social Services is being explored to resume weekly art sessions. After school programming also includes weekly skating and swimming blocks at the Hay River Community Centre.

After School Club is fully funded through grants from Municipal and Community Affairs, namely the Child and Youth Resiliency Grant and the Youth Contribution Grant, as well as through a grant received from the Canadian Tire JumpStart charity. Funding is used to purchase program supplies and offset the cost of Play Leader staff wages.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 6th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Fitness Programming

Fitness classes resumed October 3rd. Seven weekly instructor-led fitness classes were scheduled for the month of October, offered by 3 contracted fitness instructors. Fitness class attendance increased this month. However, fitness class attendance was lower this month when compared to October 2022 with a total of 91 participants attending fitness classes in October 2023 as compared to a total of 116 participants attending fitness classes in October 2022.

Fitness Alberta Foundations in Physical Activity and Exercise Course

The Recreation Programming Supervisor arranged a *Foundations in Physical Activity and Exercise* course in Hay River over the weekend of October 20th to 22nd. The course was led by an instructor from *Fitness Alberta*. This course is the first step in becoming a certified fitness instructor. Four community members participated in the course, with an additional 2 community members registering to complete the course online. Participants will be reimbursed after they successfully complete the final exam and sign a contract to teach fitness classes for the Town.

Community Programming

Seniors Coffee

The Seniors Coffee program resumed in October, occurring weekly on Tuesdays. This program has grown in popularity since its introduction in August, with approximately 8 seniors attending each week.

Make the Connection

Make the Connection was originally scheduled for Thursday, September 7th but it was rescheduled due to the August and September wildfire evacuation. Make the Connection 2023 took place on Thursday, October 5th and was well attended by community groups and community members alike. A total of 16 community groups took part in the event.

Power Skating Sessions

Free power skating sessions were offered at the Aurora Ford Arena from October 24th to 27th, in partnership with the Hay River Minor Hockey Association and Hockey NWT. These sessions were facilitated by a certified power skating instructor and sessions were open to all ice user groups. A total of 45 youth attended the free power skating sessions.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 6th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Trunk or Treat

The Full Time Customer Service Clerk planned a *Trunk or Treat* event for Halloween. Courtoreille St was closed for this event from 5:00pm – 7:00pm which saw a total of 6 registered participants decorating their vehicles and handing out candy to trick or treaters. Approximately 215 people attended the event to trick or treat and vote for their favorite decorated vehicle. The prize for the People's Choice Trunk or Treat winner was awarded a \$100 gift card to a local business of their choosing.

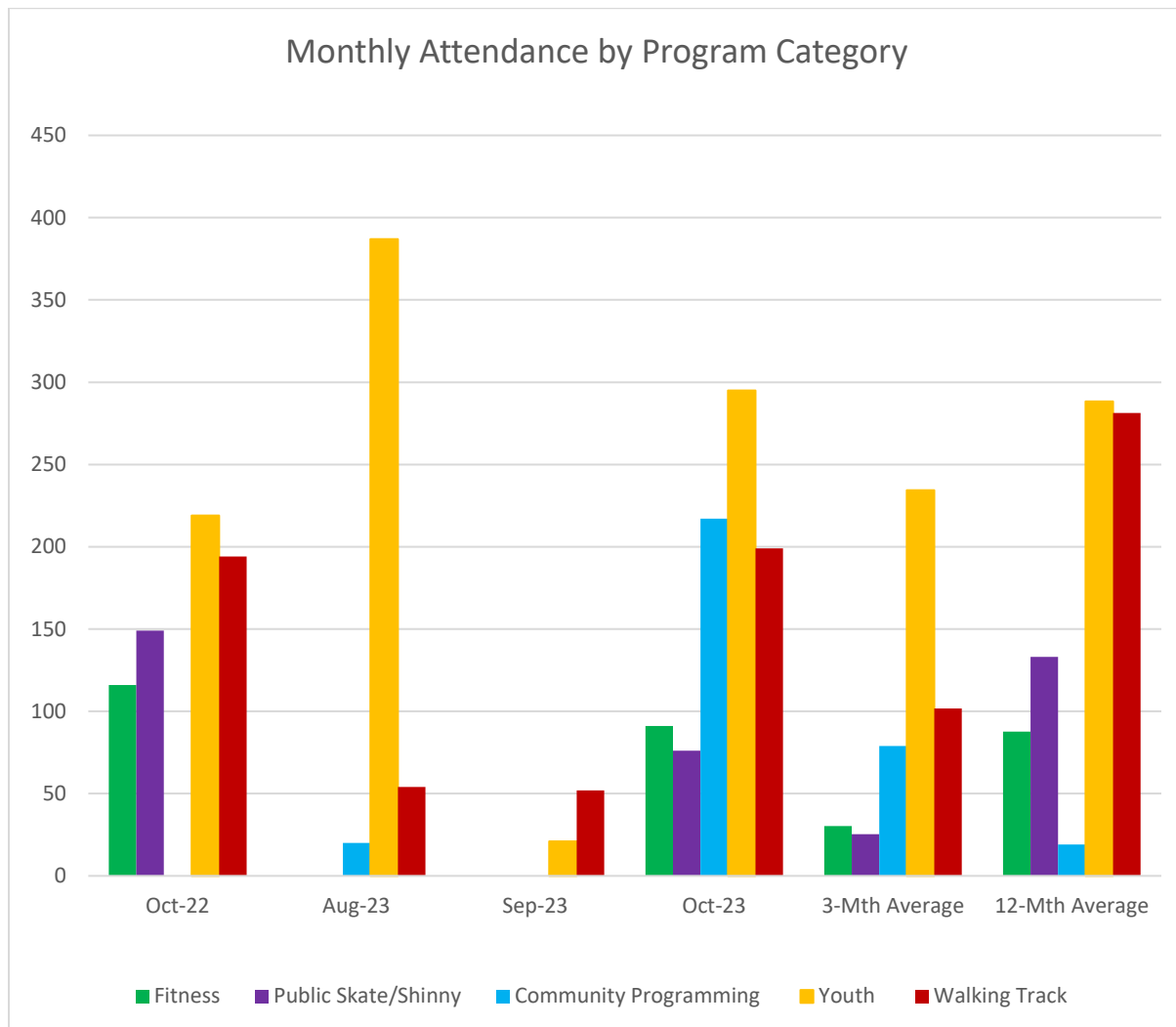
Recreation Programming Statistics



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: November 6th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Aquatics

General

The pool reopened to the public on Friday October 6th after being closed for evacuations and annual shutdown.

Staffing

The Aquatics team is currently at a full compliment of staffing with 3 full time employees and 10 casual staff, 3 of which are recent hires. Staff also receive regular training during monthly in-



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 6th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

service training sessions in which they practice fitness items and lifeguarding procedures. The next in-service session is scheduled for Saturday, November 4th.

Attendance

Attendance was in October with 889 swimmers using the Don Stewart Aquatic Centre in 25 days. This represents a decrease of 151 swimmers as compared to October 2022 when 1040 swimmers used the facilities. This can likely be attributed to the shorter month of operations and residents getting back into the swing of things post evacuation.

Afternoon open swims were the most popular swim blocks in October. There can be up to 50 swimmers using the aquatic centre during these blocks in October. Several school group, day homes and afters school programs made regular weekly use of the.

The Swim Club has resumed operation with approximately 13 swimmers registered.

Aquafit has also started up again on Thursday mornings. Attendance for this program has started off slow but numbers are growing as more hear about the program and get back into their swimming routines.

Swimming Lessons

Swimming Lessons resumed October 24th with weekly classes scheduled for 8 weeks and the sessions concluding on December 14th. There are a total of 57 swimmers registered (30 pre-school, and 27 swimmer level).

Other

The Aquatic Supervisor attended meetings in Ottawa as a member of the Canadian Parks and Recreation Association (CPRA) board of directors on October 16th to 18th. These meetings included an advocacy day on Parliament Hill during which CPRA board members met with members of parliament and senators to advocate for the recreation sector and discuss the CPRA's pre-budget submission. Recommendations in the submission include:

1. That the government commit \$4 billion per year for ten years to replenish aging recreation, parks, trails infrastructure.
2. That government engage in formal consultation process with recreation, sport, physical activity sector to develop and implement a well-funded strategy to increase participation in preventative health measures.
3. Empowering Youth



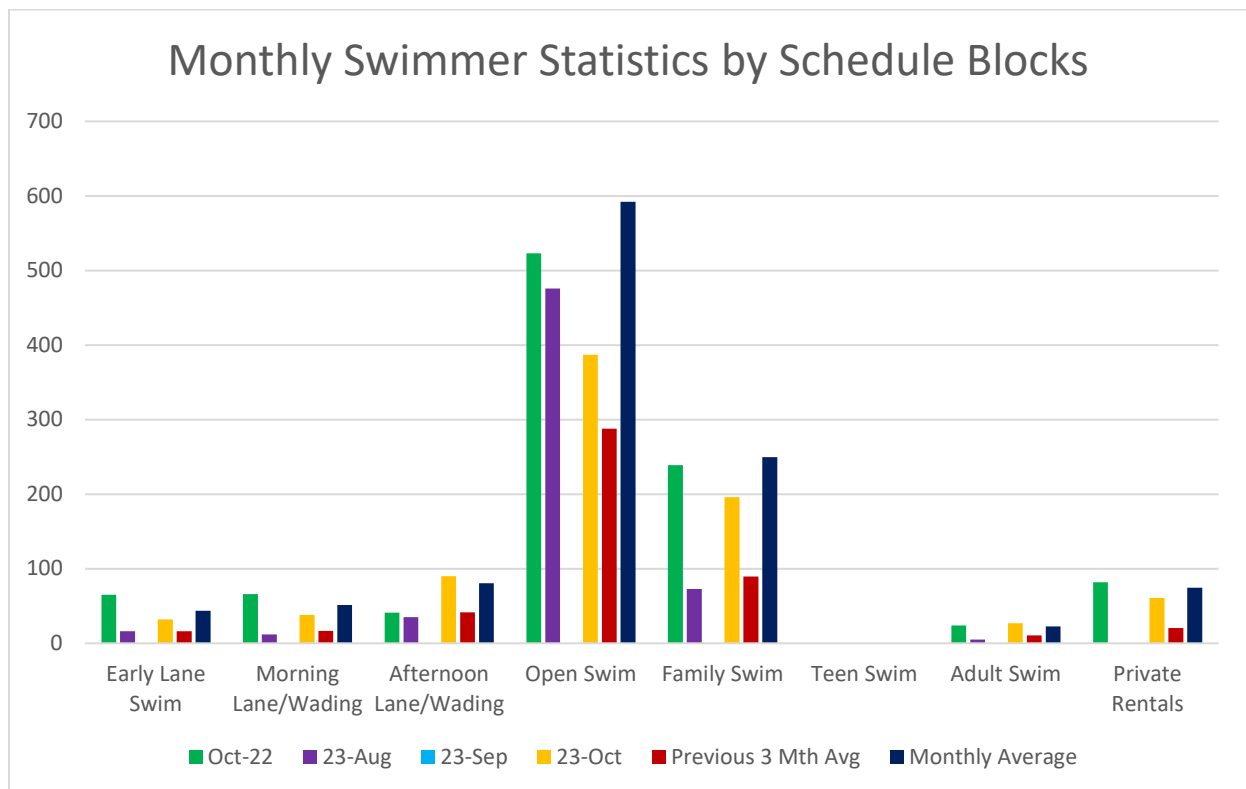
REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 6th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

- Create a National Safe Swimming Recovery Program to address a crisis level shortage of lifeguards and swim instructors across the country(\$3M/yr).
- Enhance/extend CPRA's Green Jobs initiative (\$2M/yr).
- Enhance/extend CPRA's Youth Employment Experience (\$2M/yr).

Don Stewart Aquatic Centre Statistics

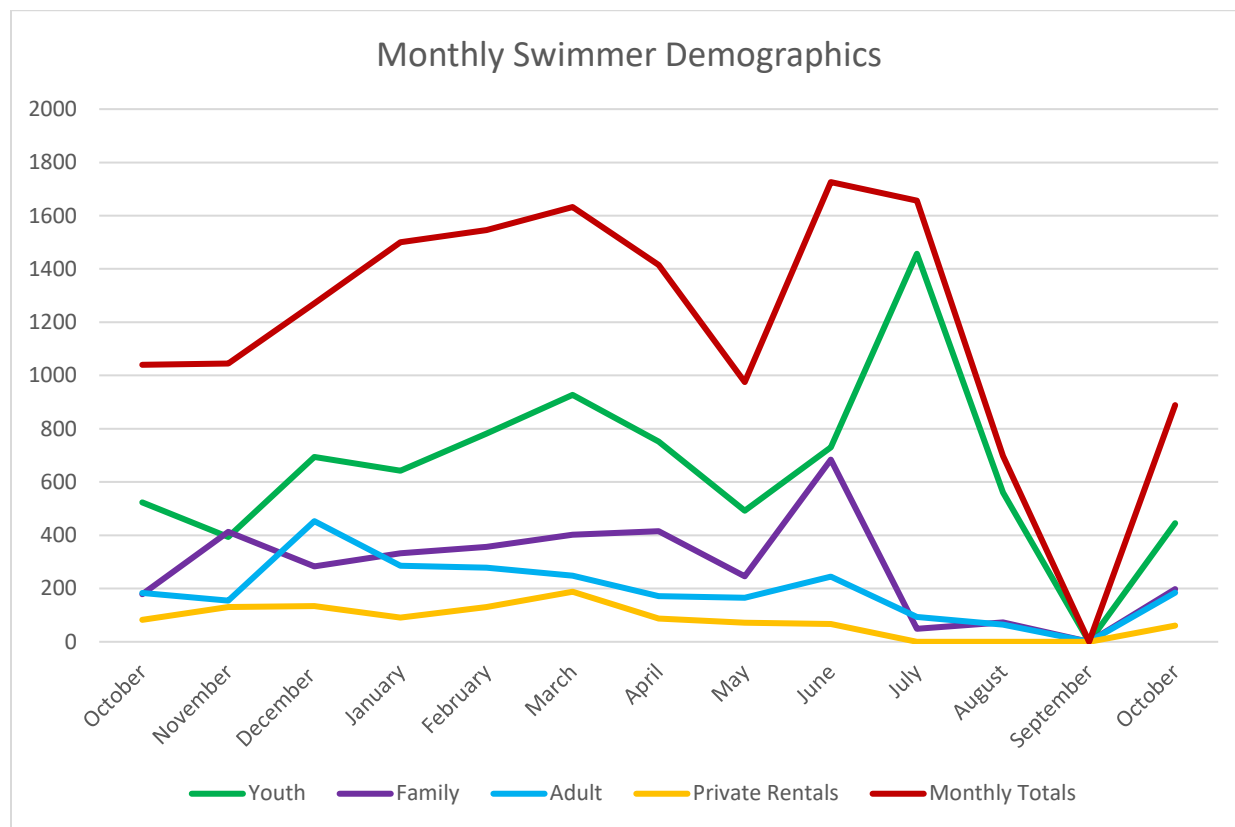




REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 6th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Facilities and Maintenance

Aurora Ford Arena and Hay River Curling Club ice preparation:

- Annual maintenance and preparation of ice resurfacer by Public Works mechanic.
- Seasonal maintenance and start up of the ice plant by CIMCO Refrigeration.
- Ice surfaces were cleared of multi sport equipment and floors were cleaned.
- Skating arena ice build by Department Maintenance staff (10 days).
- Clean up and organize around building for ice season.

Other Community Centre Maintenance Items:

- Ordered parts and repaired floor scrubber.
- Janitorial contract resumed after wildfire emergency.
- Ongoing building inspections, preventative maintenance, etc.
- Monthly fire extinguisher and safety checks
- Remove parking blocks from front parking lot in preparation for winter
- Snow and ice removal around the building



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 6th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

- Work with service contractor to repair elevator after power bumps
- Regular room rentals and set ups
- Hosted the Tourism AGM, where the maintenance staff set up all the room for various meetings and gatherings, the staff offered support whenever it was required for whatever the customer needed to help things run smoothly. The facility maintainers did a great job accommodating what the client needed. We had lots of positive feedback regarding our facility and work.
- Monthly fire extinguisher and safety checks.
- Maintenance and adjustments to HVAC systems as per weather conditions.

Parks and Greenspaces:

- Maintenance: Garbage downtown and other areas emptied regularly.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Weekly safety inspection and clean up of skate park.
- Flowers and flags picked up and put away for season.
- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Regular safety inspections and clean up of playgrounds and greenspaces.
- Seasonal shutdown and winterization completed in October:
 - Winterization of Fishermen's Wharf Pavilion
 - Installation of temporary walls at Fishermen's Wharf Pavilion
 - Removal of porta potties at greenspace and sports fields
 - Pick up porta potties from parks and greenspaces
 - Remove benches and bike racks from Courtoreille Street
 - Power shut off at Keith Broadhead ball diamonds
 - Removal of docks at Porritt Landing Marina

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 6th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

ATTACHMENTS:

Prepared by:

Stephane Millette

Director Recreation and Community Services

Date: November 3rd, 2023

Reviewed by:

Glen Smith

Senior Administrative Officer

Date: November 3rd, 2023



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

DATE: November 6, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

RECOMMENDATION:

MOVED BY: CLLR DUFORD

SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of October 2023.

BACKGROUND:

Tourism & Economic Development Activity:

Below are the activities that occurred in October.

- A Welcome Home & Appreciation Event for those involved in the wildfire protection was held on Thursday the 12th which culminated in a group photo that was made available to all the worker and volunteer groups.
- Patrick and Jill will be at the NWT Tourism Conference in Yellowknife from November 6 to 9th.
- A Save the Date notice and requests have gone out to funders for the Town of Hay River Spirit Awards Gala which will be held February 3rd, 2024.
- A research project is being conducted by ITI to look at the agricultural supply chains in Hay River and Enterprise called the Regional Food System Assessment. The project will provide valuable information for the upcoming update of the Agricultural plan. The Town will participate as a stakeholder.
- Ongoing work between the town and ITI is occurring for funding support for the Agricultural Plan update as well as the NFTI lands.
- Jill will be representing Hay River again this year at the Calgary Outdoor Travel Show on March 16th and 17th, 2024.
- Up Here magazine is printing a special keepsake edition about the NWT fires. We have negotiated a good deal with them for the first 2 pages when you open the front cover.
- The upcoming movie "Cold Road" had a sneak peak viewing in Hay River on November 2nd. Kelvin Redvers, the writer and director, is from Hay River and much of the film was shot in the Hay River area. Kelvin indicated that filming in the NWT was a much easier process, and he is hoping to bring an upcoming series in development to the Hay River area. The Town contributed \$25,000 to the film production – an estimated \$250,000 was spent for production within the community.

REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

DATE: November 6, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT



Up Here Magazine

Upcoming Events/Contests:

- Midnight Madness and the Christmas Parade November 24, 2023
- Rotary Beef Fest November 4, 2023
- Community Spirit Awards February 3, 2024.
- Rotary Wine Festival (tentative) February 10, 2024
- NWTAC AGM February 27 to March 3, 2024



REPORT TO COMMITTEE

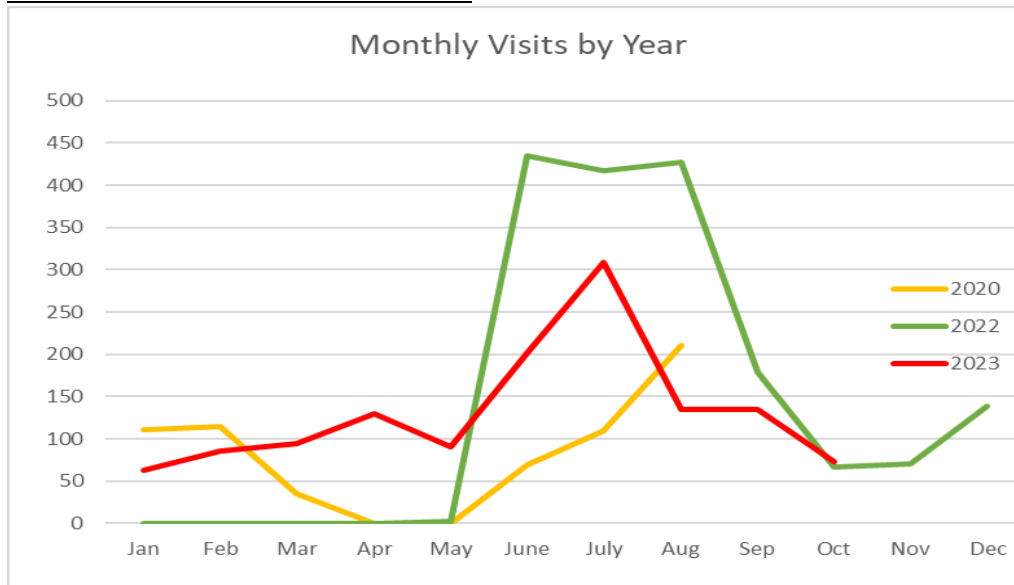
DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

DATE: November 6, 2023

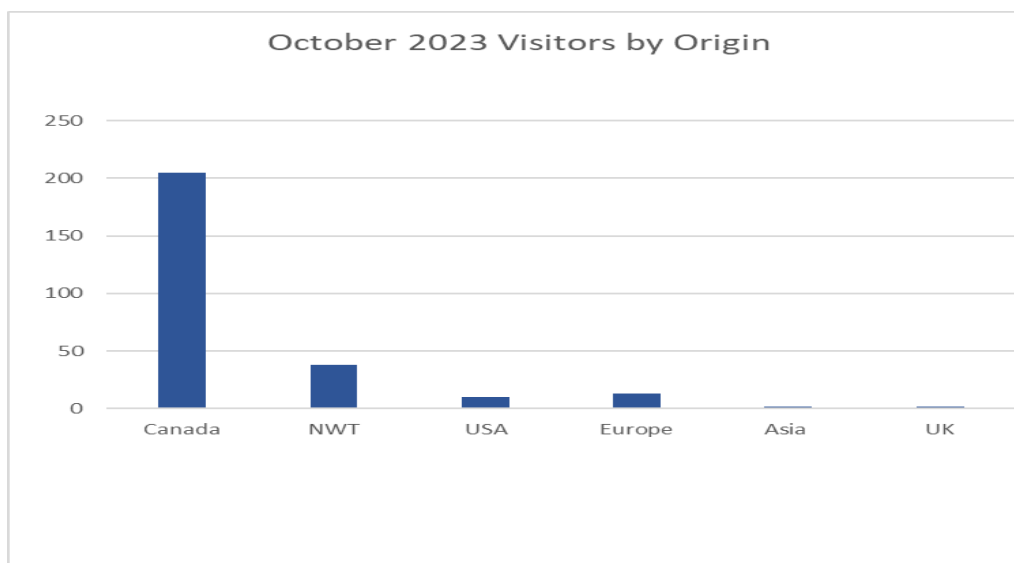
SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

Key Performance Indicators:

Visitor Information Centre Visitation



There is a gap in the data from September 2020 to June of 2022.





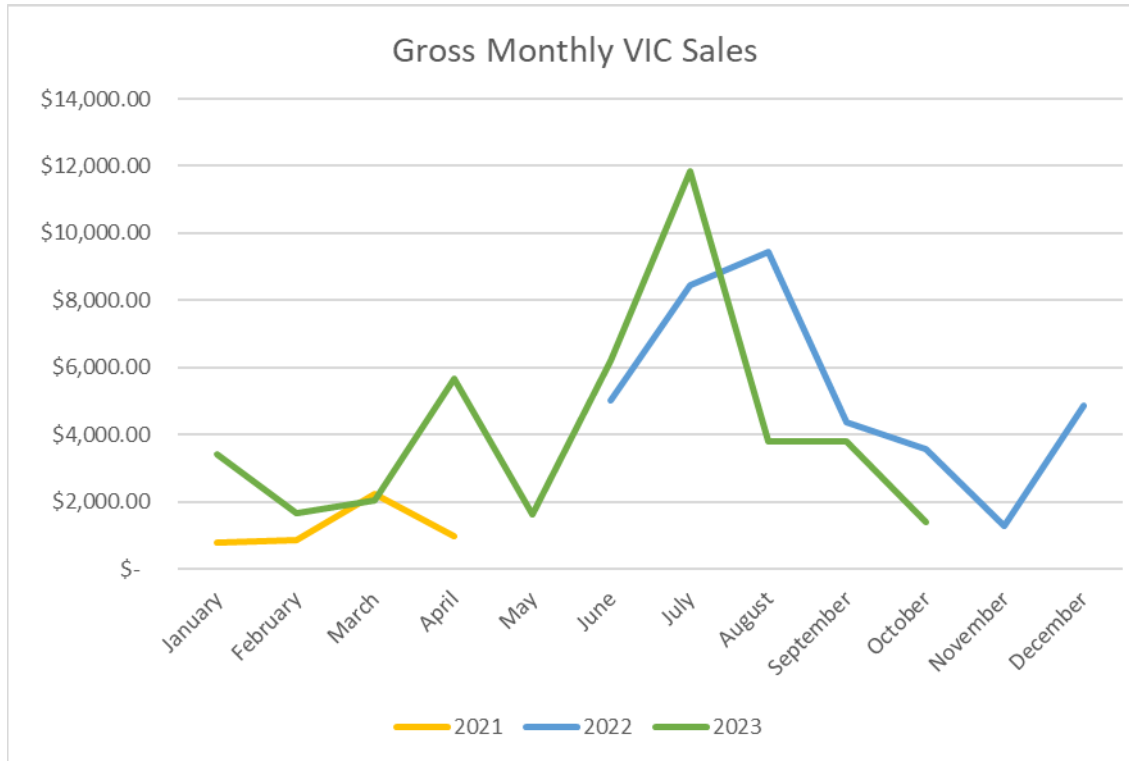
REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

DATE: November 6, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

Gift Shop Sales



There is a gap in the data from September 2020 to June of 2022.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

DATE: November 6, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

0

Prepared by:

Jill Morse

Tourism and Economic Development Coordinator

Date: November 6, 2023

Reviewed by:

Patrick Bergen

ASAO Town of Hay River

Date: November 6, 2023



REPORT TO COMMITTEE

DEPARTMENT:

ADMINISTRATION

DATE: November 6th, 2023

SUBJECT:

EXCUSED ABSENCE

RECOMMENDATION:

MOVED BY: CLLR CHAMBERS
SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Mayor Jameson and Councillor Bouchard from the Standing Committee Meeting of Council, Monday, November 6th, 2023.

BACKGROUND:

Mayor Jameson and Councillor Bouchard have asked to be excused from the Standing Committee Meeting of Council, Monday, November 6th 2023.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Stacey Barnes
Council Administrator
Date: November 3rd, 2023

Reviewed by:



REPORT TO COMMITTEE

DEPARTMENT:

OFFICE OF THE SAO

DATE: November 6, 2023

**SUBJECT:
PRIORITIZATION**

2022-2025 STRATEGIC PLAN UPDATE AND ACTIVITY

RECOMMENDATION:

**MOVED BY: CLLR WILLOWS
SECONDED BY: CLLR DUFORD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approve the 2022-2025 Strategic Plan update and activity prioritization as presented.

BACKGROUND:

In the spring of 2022, Council and Administration participated in a strategic planning session with a goal of updating the existing corporate strategic plan. Soon following the session, the community experienced unprecedented flooding which caused significant damage throughout the municipal boundaries. The flooding altered the landscape of the community and shaped the Town's immediate planning activities.

Flood recovery and mitigation activities were identified post flood and included in the goals and strategies of the draft 2022-2025 Strategic Plan. In July 2023 Council approved the amended plan and Administration incorporated initiatives into their workplans.

In 2024, Hay River was further impacted by climate change disasters through two wildfire events. While the damage to Town infrastructure has been relatively minimal, the impact to operations and planning has been significant through response and recovery work completed to date. The events led to five weeks of community-wide evacuations during an already short construction season.

Despite the impacts of the wildfires and the prior year flood, significant progress has been made in progressing the goals of the 2022-25 Strategic Plan. A summary of activities that have progressed against the plan's goals and tactics are listed in the attached document.

Also included in the attachment are proposed activities to be executed in 2024. Tactics that are suggested to be of high priority and bolded in the document and listed as follows. High priority tactics are those that should see substantial progress through completion of proposed activities in 2024. Progress will be made on other lower priority tactics throughout 2024.

1. Complete all new and replacement infrastructure projects identified in the budget.
2. Work to ensure that reliable water distribution is accessible to all residents and businesses in Hay River.
3. Divert waste from the landfill through improved recycling and waste management procedures.



REPORT TO COMMITTEE

DEPARTMENT:

OFFICE OF THE SAO

DATE: November 6, 2023

**SUBJECT:
PRIORITIZATION**

2022-2025 STRATEGIC PLAN UPDATE AND ACTIVITY

4. Develop and implement flood recovery and mitigation plans.
5. Update planning, mapping, and bylaws to guide land and infrastructure development and flood mitigation strategies.
6. Plan for the increasing likelihood and impact of extreme weather events.
7. Update the Agriculture Plan.
8. Revitalize community groups and volunteerism through promotion of benefits and recognition of commitment.
9. Promote a strategy based on supporting mental health and preventing issues arising from mental health challenges.
10. Develop and implement the Community Housing Plan.
11. Update and enforce unsightly and abandoned premises bylaws more strictly.
12. Complete the electrical services franchise agreement with the Northwest Territories Power Corporation.
13. Implement efficiencies in Town operations.
14. Employ workforce planning programs in Town departments that encourage training, professional development, and retention of quality staff.
15. Build a strong safety culture among people who work for the Town.

Activities identified in the Strategic Plan will be incorporated into 2024 departmental business plans and supported through capital and operational budgets.

COUNCIL POLICY / STRATEGY OR GOAL:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

2022-2025 Strategic Plan – Activity Update and Prioritization

Prepared by:
Glenn Smith



REPORT TO COMMITTEE

DEPARTMENT:

OFFICE OF THE SAO

DATE: November 6, 2023

SUBJECT:
PRIORITIZATION

2022-2025 STRATEGIC PLAN UPDATE AND ACTIVITY

Senior Administrative Officer
Date: November 1, 2023

REPORT TO COMMITTEE



COMMITTEE: MUNICIPAL SERVICES COMMITTEE **DATE:** November 20th, 2023

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for October 2023 as presented.

BACKGROUND:

Monthly Stat Summary	
Animal Control	17
Traffic	6
Unightly	4
Other	7

Animal activity continues around town with higher calls due to roaming animals. Evening and weekend shifts have taken place to help control and monitor these issues and will continue. The ownership of loose animals is being investigated to help reduce the amount of occurrences. Some of these animals have been taken to the animal shelter, and the owners were fined.

Protective Services continues to monitor traffic. Vehicles, trailers, boats, etc. that have been parked where unauthorized continue to be engaged to ensure compliance. It is essential to keep the streets and ditches clear so that snow removal crews are safe and able to do their job. ATV traffic continues on and off the roadways, and Protective Services has engaged with individuals when safe to do so to ensure that they are safe and abiding by traffic laws.

Engagement with individuals with unsightly properties around town has continued. While enforcement is being used to get a priority unsightly property cleaned up, action is being taken on a few other properties around town as well. Individuals have been contacted to try and get the work completed instead of the town having to use enforcement options. One property was cleaned up after serving a clean-up letter, and the priority property is currently being quoted for clean-up due to the resident not being compliant with an order.

REPORT TO COMMITTEE



COMMITTEE: MUNICIPAL SERVICES COMMITTEE **DATE:** November 20th, 2023

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

School Safety

The Protective Services Specialist continues to monitor and patrol the school zones during busy times to ensure motorists comply with regulations to ensure the safety of school zones. New crosswalk signals have been put in to help enhance the visibility of children and other pedestrians, and residents are encouraged to use them. Snow and icy conditions due to the fluctuation of temperatures have increased slippery intersections. A few drivers have been reminded to ensure they come to a complete stop and drive-to conditions.

Upcoming Goals

Engagement with individuals and businesses about snow dumping and clearing has started. It will continue to ensure proper clearing and lines of sight are kept clear at all times at busy intersections. Engagement with residents about keeping clear sidewalks to ensure pedestrian safety is also essential.

Emergency Services

The Protective Services Specialist has continued to help with training and activities for the current 1001 Training program. This will be finished in early December due to scheduling conflicts.

COUNCIL POLICY / STRATEGY OR GOAL:	
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Strategy:

Goal:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:
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All applicable Bylaws and Territorial Legislation

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

REPORT TO COMMITTEE



COMMITTEE: MUNICIPAL SERVICES COMMITTEE DATE: November 20th, 2023

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

OFFENCE	INQUIRY	INVESTIGATED (NO SUBSTANTIATION)	WARNINGS (VERBAL, LETTER OR VISUAL)	FINES / ENFORCEMENT	OTHER ACTION
Animal Control Bylaw					
Animal Abuse/Welfare	24	9	4	3	8
Barking Dogs	17	6	3	0	8
Dog Attack	9	4	1	1	3
Dog Bites	4	2	0	0	2
Loose Cat/Dog	87	24	14	9	40
Sled Dog Complaints	0	0	0	0	0
Miscellaneous	33	9	2	0	22
Business License					
No Business License	1	1	0	0	0
Operating business not as permitted	5	2	1	0	2
Traffic Bylaw					
Vehicle/Trailer Parking	53	5	16	22	10
ATV/Snow Machine	10	4	2	1	3
Fail to Stop (Sign or Light)	0	0	0	0	0
Distracted Driving	1	0	0	1	0
Fail to drive to road conditions	1	0	0	0	1
Improper use of plate/ No Plate	0	0	0	0	0
Drive w/o lights during low visibility	0	0	0	0	0
Speeding	19	2	8	1	8
Speeding (School/Construct/Industrial)	1	1	0	0	0
Suspected Impaired Driver	0	0	0	0	0
Miscellaneous	8	1	1	2	4
Unightly Bylaw					
Overgrown Trees	1	0	1	0	0
Long Grass & Weeds	13	0	4	4	5
Garbage	12	1	4	4	3
Miscellaneous	20	0	7	5	8
Taxi Bylaw					
Taxi Not Available	0	0	0	0	0
No Brokerage/ Business Licence	1	0	1	0	0
Fail to carry/No Taxi/Chauffer Permit	1	0	1	0	0
Noise Abatement Bylaw					
Noise Complaint	3	0	1	2	0
Fire Prevention Bylaw					
Burning without permit	1	0	0	0	1
Miscellaneous	10	0	0	0	10
Unsafe/Hazardous Behaviour					
Miscellaneous	11	3	1	0	7
Intoxicated- Unable to care for self	0	0	0	0	0
Public Disturbance	5	0	0	3	2
TOTAL	476	62	176	63	129

REPORT TO COMMITTEE



COMMITTEE: **MUNICIPAL SERVICES COMMITTEE** **DATE:** November 20th, 2023

DEPARTMENT: **PROTECTIVE SERVICES**

SUBJECT: **MUNICIPAL ENFORCEMENT REPORT**

Prepared by:

Jonathan Wallington
Protective Services Specialist
Date: November 16th, 2023

Reviewed By:

Travis Wright
Director, Protective Services
Date: November 16th, 2023



REPORT TO COUNCIL

DEPARTMENT: Finance & Administration

DATE: November 15, 2023

SUBJECT: Release of Property Tax Liens

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY approves the release of lien and transfers delinquent amounts outstanding on November 11, 2023 to certificates of taxes on the following property:

24-61 Woodland Drive

BACKGROUND:

The administration has been approached by Hay River Mobile Home Park to release the lien on the above property as they have obtained permission from the rental officer to sell or remove the abandoned and derelict mobile homes.

The administration agrees that we should move forward with this proposal, allowing the landowner to remove the abandoned unit and replace it with habitable housing. The property is deemed to be derelict and have no salvage value.

Using the Certificates of Taxes allows the Town to transfer the taxes from the mobile home to a legal process and continue pursuit of the delinquent amounts as part of our on-going collection process.

The administration is not recommending forgiveness of the delinquent amounts at this time.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Property Assessment and Taxation Act R.S.N.W.T. 1988,c.P-10, Section 95(1)

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES:

Refuse Hay River Mobile Home's request.

Prepared by:
Abena Nyarko,
Director of Finance

Reviewed by:
Glenn Smith
Senior Administrative Officer



REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: November 20th, 2023

SUBJECT: APPOINTMENT OF DEPUTY MAYOR

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER appoints Councillor Dohey as Deputy Mayor as per the Council Procedure Bylaw# 2420.

BACKGROUND:

In accordance with the Town of Hay River Council Procedures By-Law and on authority provided by the Cities, Towns and Villages Act, NWT, a Deputy Mayor is appointed by Council on an annual basis. A copy of the relevant legislation is provided below for reference:

Deputy mayor 39. (1) Council, on the recommendation of the mayor, may, appoint a councillor to be the deputy mayor.

Powers and duties of deputy mayor

- (2) The deputy mayor
- (a) shall perform the duties and may exercise the powers of the mayor when the mayor is absent or unable to act; and
 - (b) shall perform other duties and may exercise other powers determined by council on the recommendation of the mayor.

Specifically, the current Council Procedures By-Law, No. 2420, Section 6 c) i, states that the Deputy Mayor will be selected from the Members at the first Council Meeting in November of each year.

The intention of the Member to stand as Deputy Mayor shall be indicated to the Mayor and Council Administrator in writing and if two or more Members stand, there will be an election held, voting accomplished by secret ballot.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A



REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: November 20th, 2023

SUBJECT: APPOINTMENT OF DEPUTY MAYOR

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Cities, Towns & Villages Act
Bylaw 2420 – Council Procedure Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Stacey Barnes

Council Administrator

Date: November 17th, 2023

Reviewed by:

Glenn Smith

SAO

Date: November 17th, 2023