



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

5. ADMINISTRATIVE ENQUIRIES

6. INFORMATION ONLY

- a. Monthly Policing Report for October – presented by SGT Phil Unger – page 2-7

7. NEW BUSINESS

- a. Public Works Monthly Report for October – page 8-17
- b. Emergency Services Monthly Report for October – page 18-22
- c. Recreation and Community Monthly Report for October – page 23-30
- d. Tourism and Economic Development Monthly Report for October – page 31-35
- e. Excused Absence – page 36
- f. Strategic Plan Update – page 37-47

8. NOTICE OF MOTIONS

9. IN CAMERA

- a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)
 - Fire Dept Departmental Review
 - Capital Drive Update

10. ADJOURNMENT

Canada



**MONTHLY
POLICING REPORT
October 2023
Hay River Detachment
“G” Division
Northwest Territories
Town of Hay River**



Royal Canadian Mounted Police Gendarmerie royale du Canada

The Hay River Detachment responded to a total of 268 calls for service during the month of October 2023. 234 of them were within the Town of Hay River.

Annual Performance Plan (A.P.P.'S) Community Priorities

The Annual Performance Plan which follows the RCMP fiscal year has been refreshed and the Community and Detachment priorities established for the current fiscal year, starting May 1st are as follows:

- Community Policing, and specifically Community and Partner Engagement with the objective of Identifying community and external partners, stakeholders and then establish and maintain engagement with the goal of information sharing and partnering in initiatives to address issues in the community.
- Traffic and Road Safety with the specific objective of enhancing road safety by targeting impaired driving.
- Harm Reduction, with the specific objective to reduce a variety of crime by targeting prolific offenders, illicit drugs, and reducing the amount of crime and harm caused by a small percentage of the population.

Throughout the year Sgt UNGER will follow up with Mayor JAMESON and Council as the year progresses to ensure that these priorities are being actioned and ascertain if any change in approaches are required by the Hay River RCMP detachment. The Community consultation helps shape current and future Hay River Detachment annual performance plan priorities.

1 - This month the detachment addressed Community Policing – Community/Partner Engagement by:

Hay River RCMP continued with efforts to identify activities in a meaningful way. Hay River RCMP does continue to share monthly “Fast Facts newsletter” from the Centre for Youth Crime Prevention to share contacts and promote resources and activities, distribute funding initiatives, and visit youth in an effort to engage with youth.

Some of October’s community and partner engagement included the following;

On October 6, 2023, The RCMP and the town held a memorial on the anniversary of Cst WORDEN’s death and the unveiling of a commemorative plaque in recognition of his service and sacrifice.

Hay River RCMP members attended the local schools.

Cst CAMPBELL and Cst FEENEY attended the local youth center and played games with the youth.

S/Cst GROENEWEGEN has been attending the schools, and ensuring that the RCMP’s contact lists are up to date with Emergency contacts.

The RCMP also hosted their annual Spook-a-rama, which was another successful event with over 140 students and volunteers from across our community. The generosity from all the businesses and organizations, especially after such a difficult summer was truly overwhelming and appreciated.



2 - This month the detachment addressed Traffic - Safety by:

Members conducted 3 check stops during the month of October and participated in Operation Impact over the Thanksgiving Weekend. There were 2 charges for impaired driving and a stand alone 24 hr suspension for alcohol. Impaired driving remains a concern with over 8 occurrences/complaints of impaired driver's or suspected impaired driving within our community, as stated above 2 of the 8 complaints or occurrences were validated through charges. Throughout the month of October 8 SOTI's were issued.

3 - This month the detachment addressed Harm Reduction by:

To address what causes the greatest harm in the Hay River RCMP detachment area, a Habitual Offender Management system was created in an effort to identify and monitor those who are most likely to cause the most significant amount of harm to the community. Harm reduction will tie directly into community policing as a priority, and partner engagement will be critical to successful outcomes. Patrols, including 13 foot patrols in Rowe's trailer park and 26 in the down town area, including the arena will continue to detect and deter illicit behavior.

The Hay River RCMP continue to ask the public's support in providing information that will help battle the sale and distribution of illegal narcotics in our communities. Since the return from the evacuation there has been an increase in property crime which is suspected to be linked to the illicit drug trade.

Of the 30 prisoners lodged in cells at the Hay River RCMP Detachment, 27 of them were arrested in the town of Hay River.

OCCURRENCES	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (Not including sexual assaults)	8	216	22	316
Sexual Offences	1	19	2	30
Break and Enters (Residence & Business)	7	48	16	83
Theft of Motor Vehicle	5	18	1	18
Theft Under \$ 5000.00	21	114	10	129
Theft Over \$ 5000.00	0	4	0	6
Drugs (Possession)	0	6	1	8
Drugs (Trafficking)	7	50	5	78
Liquor Act	10	162	18	242
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a disturbance / Mischief (total)	56	535	55	692
Causing a Disturbance	17	169	21	192
Mischief - damage to property	4	59	4	59
Mischief - obstruct enjoyment	35	307	30	441
Impaired Driving	5	89	9	142
Other Complaints	70	727	83	1048
Total Violations	190	1988	222	2792

Total Calls for service 268

JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral - Accepted	2	29	3	59
Victim Services Referral - Declined	9	205	30	282
Victim Services - Proactive Referral	1	10	2	35
Victim Services - Not Available	0	0	0	1
Restorative Justice Referrals	0	9	1	7
Emergency Protection Orders (Detachment Initiated)	1	6	0	0
ODARA Reports	0	16	1	0
Prisoners Held	19	268	21	300
Prisoners Escorted	1	4	0	15
Prisoners Held non-PROS Agency	0	0	0	0
Prisoners Escorted Non-PROS Agency	0	0	0	0
Liquor Destroyed Immediately	9	105	5	0



Sgt Philip M. UNGER
Detachment Commander, Hay River RCMP



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: November 6, 2023

SUBJECT: Public Works Monthly Report for October 2023

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for October 2023 as presented.

BACKGROUND:

Capital Projects 2023:

A complete list of 2023 capital projects are found as an attachment to this document. Status of current capital projects, as follows:

- Fire Hall/Town Hall Demolition
 - Abatement work is complete & demolition scheduled for November 2023.
- Fraser Place Subdivision
 - Earthworks and surveying complete. Shallow utility installation scheduled for 2023 deferred to 2024.
- Industrial Drive Paving
 - Final grading and paving delayed to 2024. Project buttoned up for the season.
- Beaver, Riverview, Capital Drive, Lift Station 4
 - Deficiency work ongoing.
- Pine Crescent Upgrades
 - Survey work complete, design work to take place over the winter.

Solid Waste Facility Operations

- Update to Fees and Charges tipping fees underway with 3rd party review – **Ongoing**
- Scale Certification - **Complete**
- Operations and maintenance activities – **Ongoing**

Water License Activities:

- Annual water license inspection – **Complete for 2023**
- Regular monitoring programs – **Complete for 2023**
- Post-Fire Monitoring Study V2 – **Complete**
- Geotechnical (Biennial) Implementation Plan (lagoon) – **Ongoing**
- Fall sampling (surface water, monitoring wells, lagoon effluent, WTP backwash) – **Complete for 2023**
- Groundwater Monitoring Plan – **Ongoing**
- Interim Closure & Reclamation Plan (SWDF) - **Ongoing**



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: November 6, 2023

SUBJECT: Public Works Monthly Report for October 2023

Public Works Operations and Completed Work Orders

Water and Sewer:

- Gaetz Drive line/hydrant replacement – **Complete**
- Fir Crescent curb stop repair - **Complete**
- Misc hydrant/valve repairs x 2 – **Complete**
- Balsam Valve Repair - **Complete**
- Stewart Dr sewer main repair – **Complete**
- Cedar hydrant/valve repair – **Complete**
- Fir Cr water main repair – **Complete**

Roads and Ditches

- Industrial Drive re-ditching (McKay's) – **Complete**
- Barricade Fraser Place access – **Complete**
- Crosswalk light installation – **Complete**
- Road grading – **Ongoing**
- Gravel driveway repair (Fir Crescent) – **Complete**
- Pothole patching – **Ongoing**

Equipment Maintenance

- Hydrovac inspection and repair – **Complete**
- CAT Loader starter issue – **Complete**
- Street sweeper repairs – **Ongoing**
- Passenger Truck servicing – **Ongoing**
- Case Loader Repair - **Complete**
- Zamboni Servicing – **Complete**
- Landfill Packer Servicing – **Complete**
- Landfill Scale Repair - **Complete**

Facilities Management / Miscellaneous

- Landfill attendant building railing Installation – **Complete**
- 'No Parking' sign installation on Capital – **Complete**

Wildfire Response and Recovery

- Clearing and grubbing of vegetation around Water Treatment Plant – **Complete**
- Asset impact assessments post fire – **Complete**
- Danger tree clearing along roadways and easements – **Complete**
- Water distribution system repairs – **Complete (Note Below)**
- WTP Road Clearing/Grubbing - **Ongoing**



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: November 6, 2023

SUBJECT: Public Works Monthly Report for October 2023

As mentioned in September's report, the recent wildfire resulted in extensive damage to the Town's water distribution system, causing significant disruption to residents throughout the month. Although PW managed to address immediate concerns, some instances will require further attention in 2024. All costs are currently being tracked, with the plan to access MACA funding to help offset costs.

Land Development & Administration

- Various building inspections – **Ongoing**
- Issuance of permits – **Ongoing**

Development Permits

- The following permits were issued for the month of October 2023:

Oct 11 2023	D23-077	60 Paradise Road	New Residence
Oct 11 2023	D23-078	#183 100 Street	Personal Storage
Oct 11 2023	D23-079	48009 MacKenzie	Building Demolition
Oct 16 2023	D23-080	11 Smith Trail	Building Demolition
Oct 16 2023	B23-21	Delancey (La Crete Contractor)	Commercial Layer Barn/ Employee Housing
Oct 23 2023	B23-22	440 Patterson Road	Residence
Oct 25 2023	D23-082	164 Denoyier Drive	Outdoor Service
Oct 25 2023	D23-083	Castaways Lagoon Road	Cottages
Oct 27 2023	D23-084	186 Paradise Lot 549-8	Home Addition Needed
Oct 30 2023	D23-085	Plan 360, 289	Residential



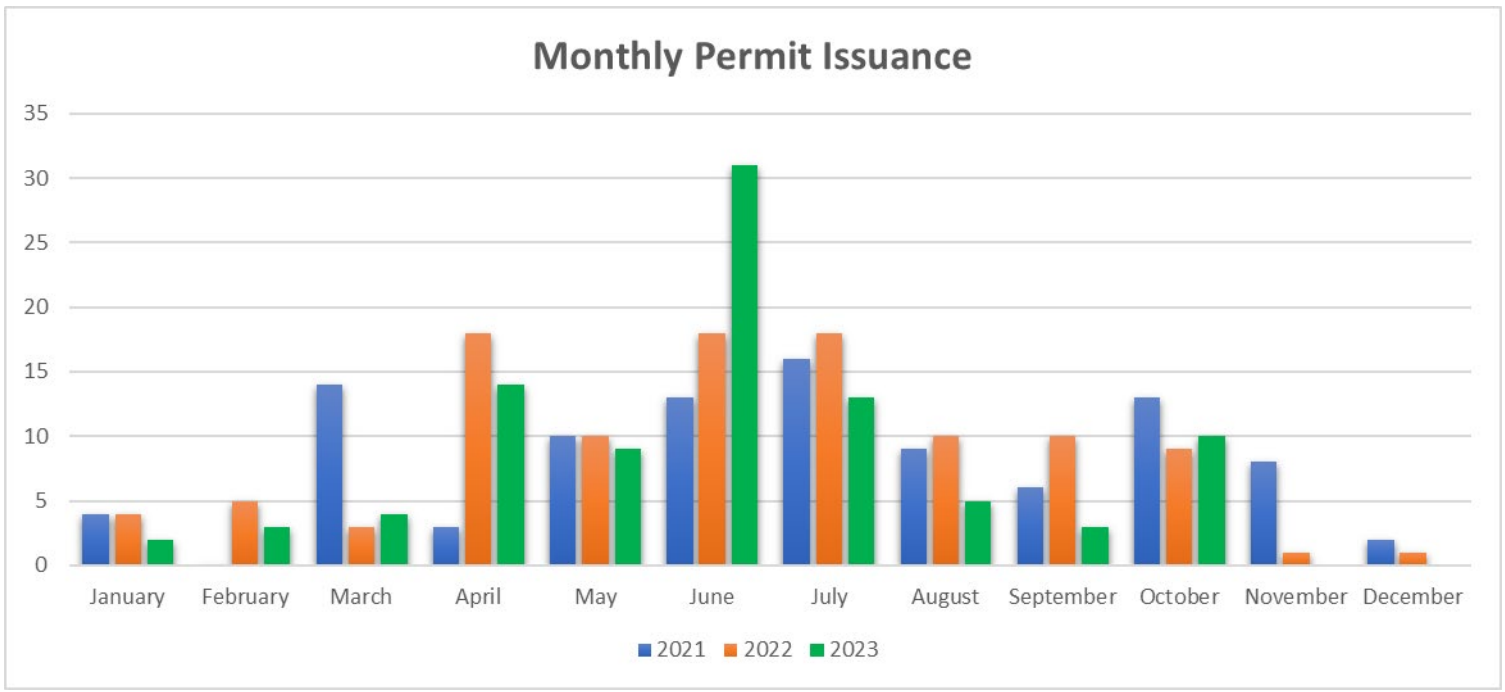
REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: November 6, 2023

SUBJECT: Public Works Monthly Report for October 2023

- Updated monthly totals by year as follows:



COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:

N/A



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: November 6, 2023

SUBJECT: Public Works Monthly Report for October 2023

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- Project Status Update Spreadsheet October 2023

Prepared by:
Ryan MacNeil
Acting Director Public Works & Services
November 2, 2023

Reviewed by:
Glenn Smith
SAO
November 2, 2023



Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Administration	Computer Equipment Replacement Program	Order has been placed for 2023 replacements. Increase in 2023 forecast to accommodate workstations for rollout of intranet.	January 1, 2023	December 31, 2023	Procurement	95%
Administration	Debt Service Community Center - CPI and Donation Portion	Ongoing repayment for Community Center	January 1, 2023	December 31, 2023	Procurement	15%
Administration	Vendor EFT Implementation	Completed	April 1, 2023	December 31, 2023	Complete	0%
Recreation	Aquatic Centre small MAU retrofit project	Working on funding application	TBD	TBD	Scoping	5%
Recreation	Bob McMeekin Park Enhancements	Sod and seeding work delayed to 2024	April 1, 2023	June 1, 2024	Construction	75%
Recreation	Children's Activity Centre Equipment	To be reviewed as part of 2024 capital plan updates.	TBD	TBD	Scoping	5%
Recreation	Community Centre Security Cameras	To be reviewed as part of 2024 capital plan updates.	TBD	TBD	Scoping	5%
Recreation	Dog park	To be completed as part of Vale Island Multi-Use Rec Area Project.	June 1, 2024	October 1, 2024	Scoping	5%
Recreation	Don Wright Park Revitalization	To be reviewed as part of 2024 capital plan updates.	TBD	TBD	Scoping	5%
Recreation	Downtown Beautification and Accessibility Project	Crosswalk lights have been received and will be installed by end of October, decorative lighting to follow	June 1, 2023	November 30, 2023	Construction	70%
Recreation	Golf and ski club building retrofits project	Funding from AEA confirmed 50/50 spit with the club members completing the work. Funds are going through golf club and ski club	June 1, 2023	November 30, 2023	Scoping	5%
Recreation	Hay River Golf Course - Golf Green Replacements	Working on funding application, may become insurance claim with fire damage	TBD	TBD	Scoping	5%
Recreation	Ice Resurfacer	Working on funding application. Some funding received from Polar Pond Hockey.	TBD	TBD	Scoping	5%
Recreation	Keith Broadhead Field Replacement - Flood	Complete	June 1, 2023	August 1, 2023	Complete	100%
Recreation	Ray Benoit Rink Replacement (Multi Sport Surface)	Developing options analysis for surface (concrete, asphalt). Working with local companies for support during construction.	TBD	TBD	Scoping	5%
Recreation	Replace Playground Fall Zones	To be reviewed as part of 2024 capital plan updates.	TBD	TBD	Scoping	5%



Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Recreation	Riding Mower Replacements	Complete	March 1, 2023	June 1, 2023	Complete	100%
Recreation	Skatepark Upgrades	Skate park committee is taking the lead in design and procurement. Delayed until 2024	January 1, 2023	July 31, 2024	Design	15%
Recreation	Small Capital Program - Aquatics	Ongoing	January 1, 2023	December 31, 2023	Construction	100%
Recreation	Small Capital Program - Facilities and Parks	Ongoing	January 1, 2023	December 31, 2023	Construction	100%
Recreation	Small Capital Program - Programming	Ongoing	January 1, 2023	December 31, 2023	Construction	100%
Recreation	Vale Island Multi-Use Recreation Area	GNWT Infrastructure has provided additional \$120K in funding which will be used to fund an increase in the scope of the project.	February 1, 2023	November 30, 2023	Construction	30%
Tourism and Economic Development	Small Capital Program - Tourism and Economic Development	Ongoing	January 1, 2023	December 31, 2023	Scoping	5%
Tourism and Economic Development	VIC Septic Tank Replacement	Scoping underway, quote considerably higher than budget. Delayed for further scoping of need	February 1, 2023	December 31, 2023	Scoping	5%
Tourism and Economic Development	Visitor Information Wayfinder Signage Development	Signage is complete, they are waiting to be installed by Poison Graphics in the spring	January 1, 2023	May 31, 2024	Construction	10%
Land Development	Aspen Heights Subdivision Development	Work to take place in Nov/Dec	April 1, 2023	December 31, 2023	Design	10%
Land Development	Fraser Place Subdivision Development	Utility installation delayed to 2024	February 1, 2023	June 30, 2023	Construction	70%
Land Development	Sundog Subdivision Development	Design Complete	January 1, 2023	March 31, 2023	Complete	100%
Transportation and Public Works - Roads	553 - Pine Crescent Upgrades	Design only this year, survey complete, consultant working on design	July 1, 2023	December 31, 2023	Design	25%
Transportation and Public Works - Roads	553 - Preliminary Drainage Plan	Study to begin in November based on historical data and recent surveys	April 1, 2023	December 31, 2023	Scoping	10%
Transportation and Public Works - Roads	Airport Road Repair and Upgrade	Hydraulic analysis complete, grant application submitted	May 1, 2023	TBD	Complete	100%
Transportation and Public Works - Roads	Beaver Cres. Water, Sewer and Drainage Replacement	Deficiency work nearing completuon	June 1, 2023	December 31, 2023	Construction	95%



Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Transportation and Public Works - Roads	Capital Drive Watermain, Sidewalk and Roadworks	Sidewalk condition deficiency remaining, majority of other work complete	June 1, 2023	December 31, 2023	Construction	95%
Transportation and Public Works - Roads	Industrial Drive Base Upgrade, Paving and Underground	Major earthworks completed. Asphalt delayed to 2024	June 1, 2023	June 30, 2024	Construction	60%
Transportation and Public Works - Roads	Paradise Road Repair and Replacement	Seeding and erosion mitigation work delayed to 2024	June 1, 2023	July 31, 2024	Procurement	10%
Transportation and Public Works - Roads	Riverview Drive Upgrades	Carry over from 2022. Work on deficiencies has begun, and will have monor deficiencies into 20204	July 1, 2023	June 30, 2024	Construction	95%
Transportation and Public Works - Other	Asset Management System Implementation	Software has been selected, currently negotiating contract. Rec department assets to be completed first	January 1, 2022	December 31, 2024	Construction	5%
Transportation and Public Works - Other	Biomass District Heating System	Study complete. Planning of next steps ongoing	September 1, 2022	January 1, 2023	Complete	100%
Transportation and Public Works - Other	Delancey Estates Drainage Enhancements	Project Cancelled	May 1, 2023	September 1, 2023	Cancelled	100%
Transportation and Public Works - Other	Fire Hall/Town Hall Demolition	Abatement work is complete. Demolition to occur before winter	February 1, 2023	November 30, 2023	Construction	75%
Transportation and Public Works - Other	Hazardous Waste Removal	Working with MACA on scheduling for removal	June 1, 2023	November 30, 2023	Construction	20%
Transportation and Public Works - Other	Hearse Replacement	Reviewing requirement	TBD	TBD	Scoping	5%
Transportation and Public Works - Other	Industrial Area Drainage	Work to begin in early November	April 1, 2023	November 30, 2023	Scoping	15%
Transportation and Public Works - Other	Infrastructure Planning and Studies	Ongoing work throughout 2023	January 1, 2023	December 31, 2023	Scoping	0%
Transportation and Public Works - Other	Lift station 1 Flood Mitigation Evaluation	Review of options underway. Insurers have provided estimate for insurance value. Need to review options and recommend to council path forward	January 1, 2023	December 31, 2023	Scoping	75%
Transportation and Public Works - Other	Lift station 1 Repair and Replacement	Waiting on recommendations from the options analysis. Selected option will drive the scope and schedule of the project	TBD	TBD	Construction	5%
Transportation and Public Works - Other	Miron Storm Outlets Improvements	Historical issues and photos reviewed. Procurement to occur over the winter	April 1, 2023	June 30, 2024	Scoping	10%
Transportation and Public Works - Other	Miron/ John Mapes/ Riverbend Storm and Sewer Manhole Upgrades	Complete	June 1, 2023	September 1, 2023	Complete	100%



Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Transportation and Public Works - Other	Municipal Solid Waste Facility (Phase I and II)	Study and recommendations complete. Will bring recommendation to council	January 1, 2023	September 1, 2023	Scoping	90%
Transportation and Public Works - Other	New Town Hall	Review of final report underway	July 1, 2022	December 31, 2023	Design	90%
Transportation and Public Works - Other	New Weigh Scale at Landfill	Installation complete with deficiencies. Needs certification in Nov	June 1, 2023	November 15, 2023	Construction	90%
Transportation and Public Works - Other	Pumps and Generator Replacements at Lift Stations	Ongoing work throughout 2023 as needed	January 1, 2023	December 31, 2023	Procurement	0%
Transportation and Public Works - Other	Sander	Currently reviewing requirement, and specification for new unit	January 1, 2023	October 1, 2023	Scoping	5%
Transportation and Public Works - Other	Shoreline Flood Mitigation	Consultation with local IGO's complete. Design and environmental studies to be completed this winter	January 1, 2023	October 1, 2024	Design	10%
Transportation and Public Works - Other	Storm Backflow Flood Valves	Historical issues and photos reviewed. Procurement to occur over the winter	April 1, 2023	June 30, 2024	Scoping	10%
Transportation and Public Works - Other	Tire Recycling Program	2023 work complete. Will carry over remaining ICIP funds to 2024	January 1, 2023	December 31, 2024	Construction	90%
Transportation and Public Works - Other	Vale Island Truck Fill Station Tank Replacement	Tank manufacturing underway	January 1, 2023	December 31, 2023	Procurement	25%
Transportation and Public Works - Other	Vale Island Truck Potable Water Study	Cancelled	June 1, 2023	November 1, 2023	Cancelled	10%
Transportation and Public Works - Other	Vale Island/West Channel Drainage	Work to begin in early November	April 1, 2023	November 30, 2023	Scoping	10%
Transportation and Public Works - Other	Water Treatment Plant Feasibility Study and Preliminary Design	Design ongoing, geotech work to be completed in November	July 1, 2022	December 31, 2023	Design	75%
Protective Services	AED Replacement	Working through specification will place order early Q4	June 1, 2023	December 31, 2023	Procurement	15%
Protective Services	Bylaw Truck Replacement	Truck being quoted for purchase	June 1, 2023	December 1, 2023	Scoping	15%
Protective Services	Drone for Flood Monitoring	Project Complete	March 1, 2023	May 1, 2023	Complete	100%
Protective Services	Heavy Rescue Truck Replacement	Working on specifications for tendering	June 1, 2023	TDB	Procurement	15%



Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Protective Services	Sparky Mascot	Order has been shipped	July 1, 2023	December 31, 2023	Procurement	95%



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: November 6th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

That the Council of the Town of Hay River approves the Emergency Services Activity Report for October 2023 as presented.

BACKGROUND:

Summary:

Monthly Stat Summary	
EMS Calls	62
False Alarms	5
Fires	4
Rescue	0

In October, the Protective Services Department was working on returning to normal operations after the wildfire community emergency. After losing more than a month of our schedule, we needed to focus in on the most critical areas that needed to be accomplished by the end of the year. Those are recruitment, capital projects, equipment maintenance, 1001 training program, fire department review and 2023 budget planning.

We planned a recruitment information night to encourage members of the public to come out and learn about the HRFD in an effort to recruit some new members. That resulted in 8 new applicants along with 3 new members who were already in the hiring process for a potential of 11 new recruits.

The Department received GNWT funding for some capital projects that were planned for Highway ground ambulance for an amount of \$136,000. We moved forward on the ordering of the bylaw replacement vehicle an F150 lighting that we will also receive rebates from Arctic Energy Alliance and savings in gas and services over the lifetime of the vehicle. We also moved forward with ordering a Zoll series X, a piece of equipment that will help our medics with stats, AED, this device also continues patient monitoring and provide consistency across our service.



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: November 6th, 2023

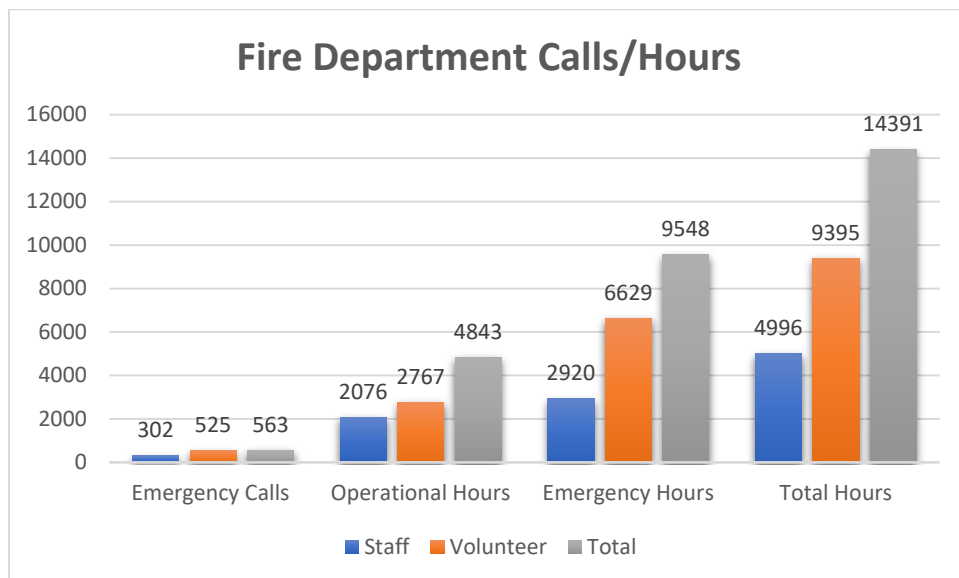
SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

The Department is currently having all of its units serviced and fixed after the major fire event. These vehicles put in a lot of hard hours and are in much need of servicing and to address minor and major issues. This will hopefully be completed by the end of the next month.

The fire department review has been finalized after going through a review process with both the director of protective services and the SAO. We will be looking to bring this document in the form of a presentation to the council.

We held 1001 practical evaluations in Hay River on October 14th and 15th for both our Department and the Fort Simpson Fire Department. We had 6 students successfully pass their practical training, which is a huge achievement for them. They have their 472 hazmat operations remaining, which will be scheduled in December and they will be completed their 1001 training program.

STATISTICS





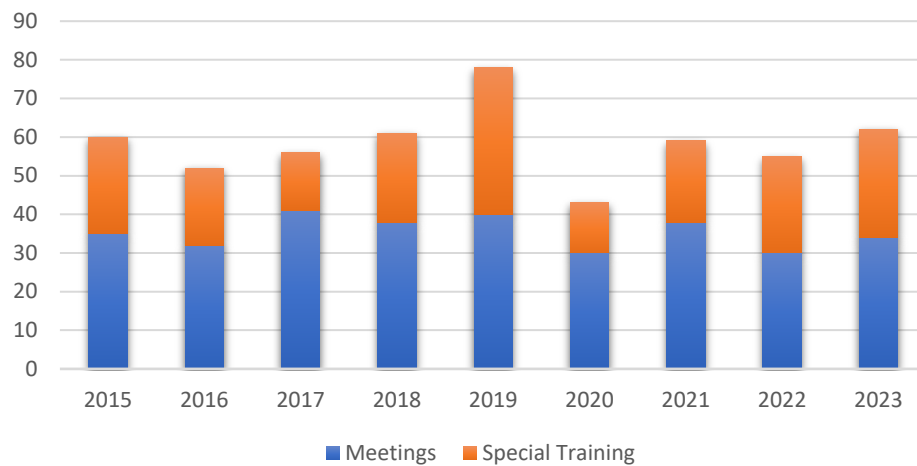
REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

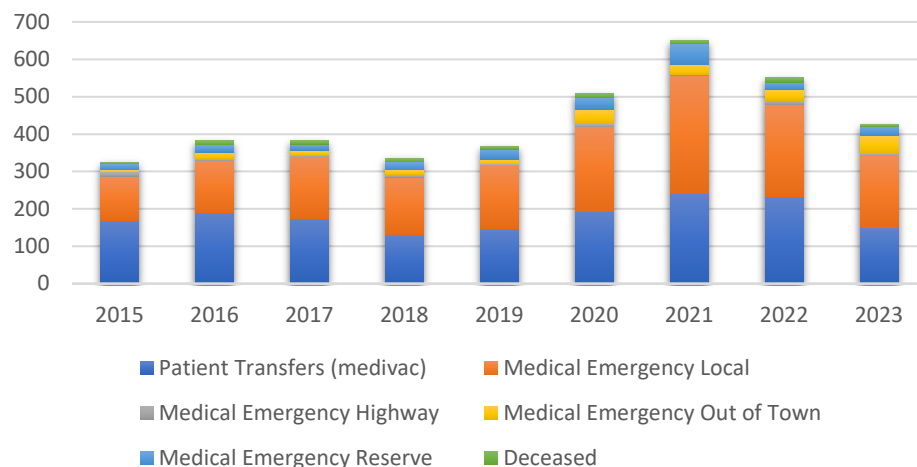
DATE: November 6th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

TRAINING YEAR TO DATE



EMS YEAR TO DATE





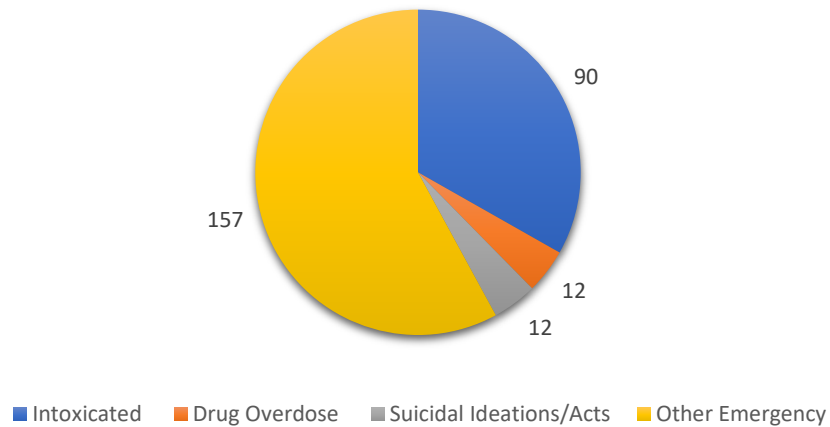
REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

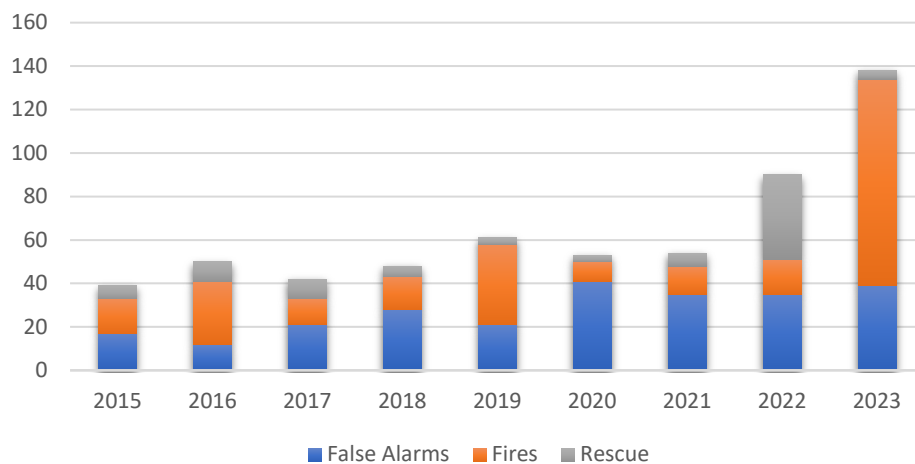
DATE: November 6th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

Medical Emergency Type



FIRE YEAR TO DATE



MAINTENANCE



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: November 6th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

1. All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

None

Prepared by:
Travis Wright
Director Protective Services/Fire Chief
Date: November 3rd, 2023

Reviewed By:
Glenn Smith
Senior Administrative Officer
Date: November 3rd, 2023



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 6th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for October 2023 as presented.

BACKGROUND:

Recreational Programming

Department of Recreation programs and services were interrupted during the August/September wildfire events in the South Slave region.

Hay River Community Centre facilities and services reopened on the following dates:

- Customer service desk, concession, and walking track: September 22nd
- Youth drop-in programming: September 25th
- Rental room availability: October 2nd
- Aquatic Centre: October 6th
- After school club: October 3rd
- Instructor led fitness classes: October 3rd
- Aurora Ford Arena: October 10th
- Hay River Curling Club: October 23rd

Youth Programming

After School Club programming resumed on October 3, 2023. Registered attendance increased from October of last year, with registration 100% full every day. After School Club participants attend programming at the NWT Centennial Library every Tuesday afternoon. An additional partnership with Hay River Health and Social Services is being explored to resume weekly art sessions. After school programming also includes weekly skating and swimming blocks at the Hay River Community Centre.

After School Club is fully funded through grants from Municipal and Community Affairs, namely the Child and Youth Resiliency Grant and the Youth Contribution Grant, as well as through a grant received from the Canadian Tire JumpStart charity. Funding is used to purchase program supplies and offset the cost of Play Leader staff wages.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 6th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Fitness Programming

Fitness classes resumed October 3rd. Seven weekly instructor-led fitness classes were scheduled for the month of October, offered by 3 contracted fitness instructors. Fitness class attendance increased this month. However, fitness class attendance was lower this month when compared to October 2022 with a total of 91 participants attending fitness classes in October 2023 as compared to a total of 116 participants attending fitness classes in October 2022.

Fitness Alberta Foundations in Physical Activity and Exercise Course

The Recreation Programming Supervisor arranged a *Foundations in Physical Activity and Exercise* course in Hay River over the weekend of October 20th to 22nd. The course was led by an instructor from *Fitness Alberta*. This course is the first step in becoming a certified fitness instructor. Four community members participated in the course, with an additional 2 community members registering to complete the course online. Participants will be reimbursed after they successfully complete the final exam and sign a contract to teach fitness classes for the Town.

Community Programming

Seniors Coffee

The Seniors Coffee program resumed in October, occurring weekly on Tuesdays. This program has grown in popularity since its introduction in August, with approximately 8 seniors attending each week.

Make the Connection

Make the Connection was originally scheduled for Thursday, September 7th but it was rescheduled due to the August and September wildfire evacuation. Make the Connection 2023 took place on Thursday, October 5th and was well attended by community groups and community members alike. A total of 16 community groups took part in the event.

Power Skating Sessions

Free power skating sessions were offered at the Aurora Ford Arena from October 24th to 27th, in partnership with the Hay River Minor Hockey Association and Hockey NWT. These sessions were facilitated by a certified power skating instructor and sessions were open to all ice user groups. A total of 45 youth attended the free power skating sessions.



REPORT TO COMMITTEE

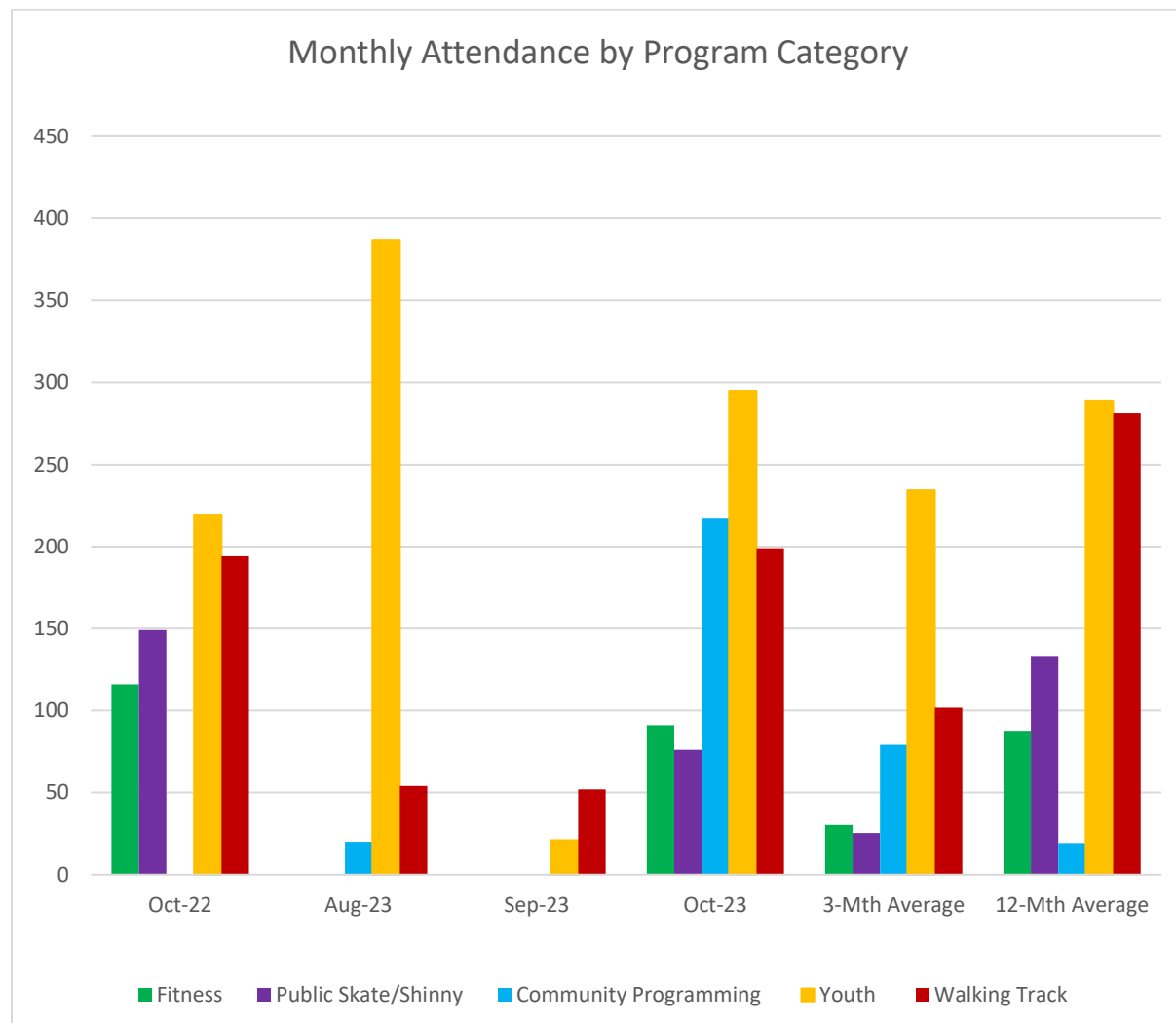
DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 6th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Trunk or Treat

The Full Time Customer Service Clerk planned a *Trunk or Treat* event for Halloween. Courtoreille St was closed for this event from 5:00pm – 7:00pm which saw a total of 6 registered participants decorating their vehicles and handing out candy to trick or treaters. Approximately 215 people attended the event to trick or treat and vote for their favorite decorated vehicle. The prize for the People's Choice Trunk or Treat winner was awarded a \$100 gift card to a local business of their choosing.

Recreation Programming Statistics





REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 6th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Aquatics

General

The pool reopened to the public on Friday October 6th after being closed for evacuations and annual shutdown.

Staffing

The Aquatics team is currently at a full compliment of staffing with 3 full time employees and 10 casual staff, 3 of which are recent hires. Staff also receive regular training during monthly in-service training sessions in which they practice fitness items and lifeguarding procedures. The next in-service session is scheduled for Saturday, November 4th.

Attendance

Attendance was in October with 889 swimmers using the Don Stewart Aquatic Centre in 25 days. This represents a decrease of 151 swimmers as compared to October 2022 when 1040 swimmers used the facilities. This can likely be attributed to the shorter month of operations and residents getting back into the swing of things post evacuation.

Afternoon open swims were the most popular swim blocks in October. There can be up to 50 swimmers using the aquatic centre during these blocks in October. Several school group, day homes and afters school programs made regular weekly use of the.

The Swim Club has resumed operation with approximately 13 swimmers registered.

Aquafit has also started up again on Thursday mornings. Attendance for this program has started off slow but numbers are growing as more hear about the program and get back into their swimming routines.

Swimming Lessons

Swimming Lessons resumed October 24th with weekly classes scheduled for 8 weeks and the sessions concluding on December 14th. There are a total of 57 swimmers registered (30 pre-school, and 27 swimmer level).

Other

The Aquatic Supervisor attended meetings in Ottawa as a member of the Canadian Parks and Recreation Association (CPRA) board of directors on October 16th to 18th. These meetings



REPORT TO COMMITTEE

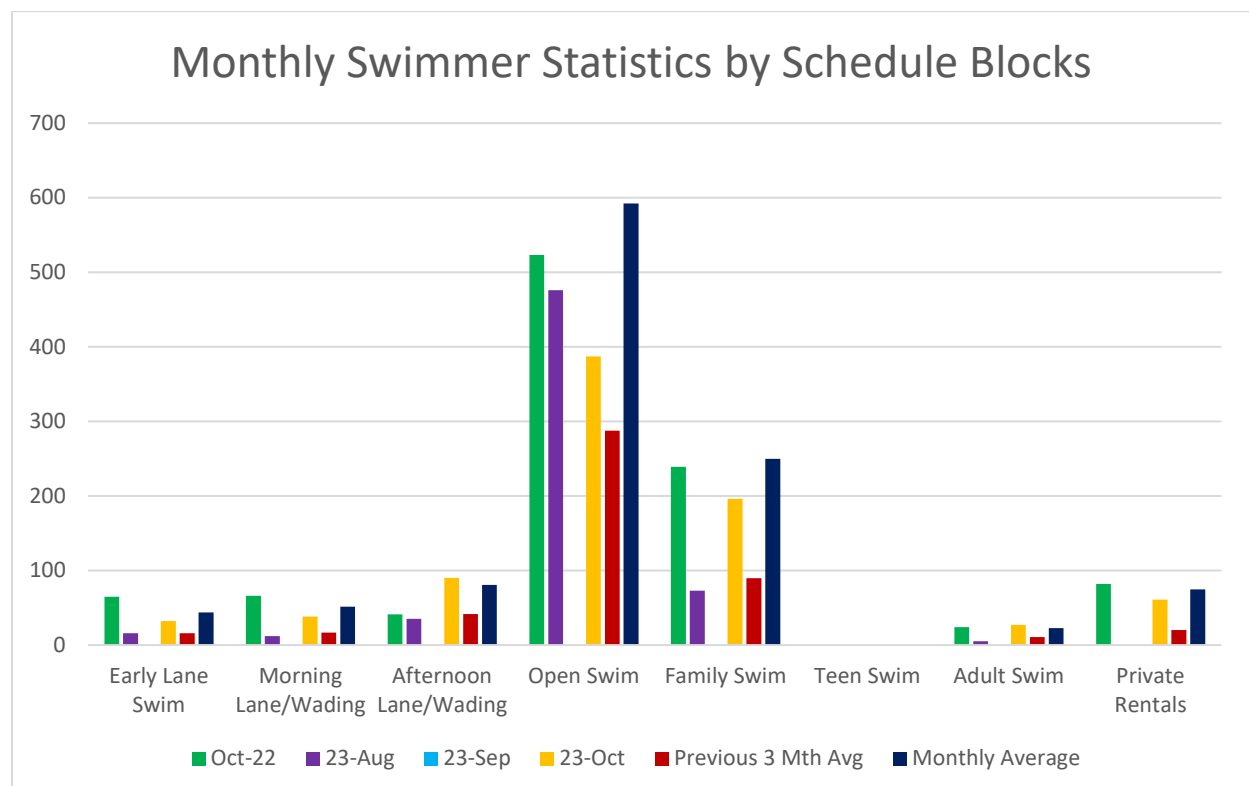
DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 6th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

included an advocacy day on Parliament Hill during which CPRA board members met with members of parliament and senators to advocate for the recreation sector and discuss the CPRA's pre-budget submission. Recommendations in the submission include:

1. That the government commit \$4 billion per year for ten years to replenish aging recreation, parks, trails infrastructure.
2. That government engage in formal consultation process with recreation, sport, physical activity sector to develop and implement a well-funded strategy to increase participation in preventative health measures.
3. Empowering Youth
 - a. Create a National Safe Swimming Recovery Program to address a crisis level shortage of lifeguards and swim instructors across the country(\$3M/yr).
 - b. Enhance/extend CPRA's Green Jobs initiative (\$2M/yr).
 - c. Enhance/extend CPRA's Youth Employment Experience (\$2M/yr).

Don Stewart Aquatic Centre Statistics

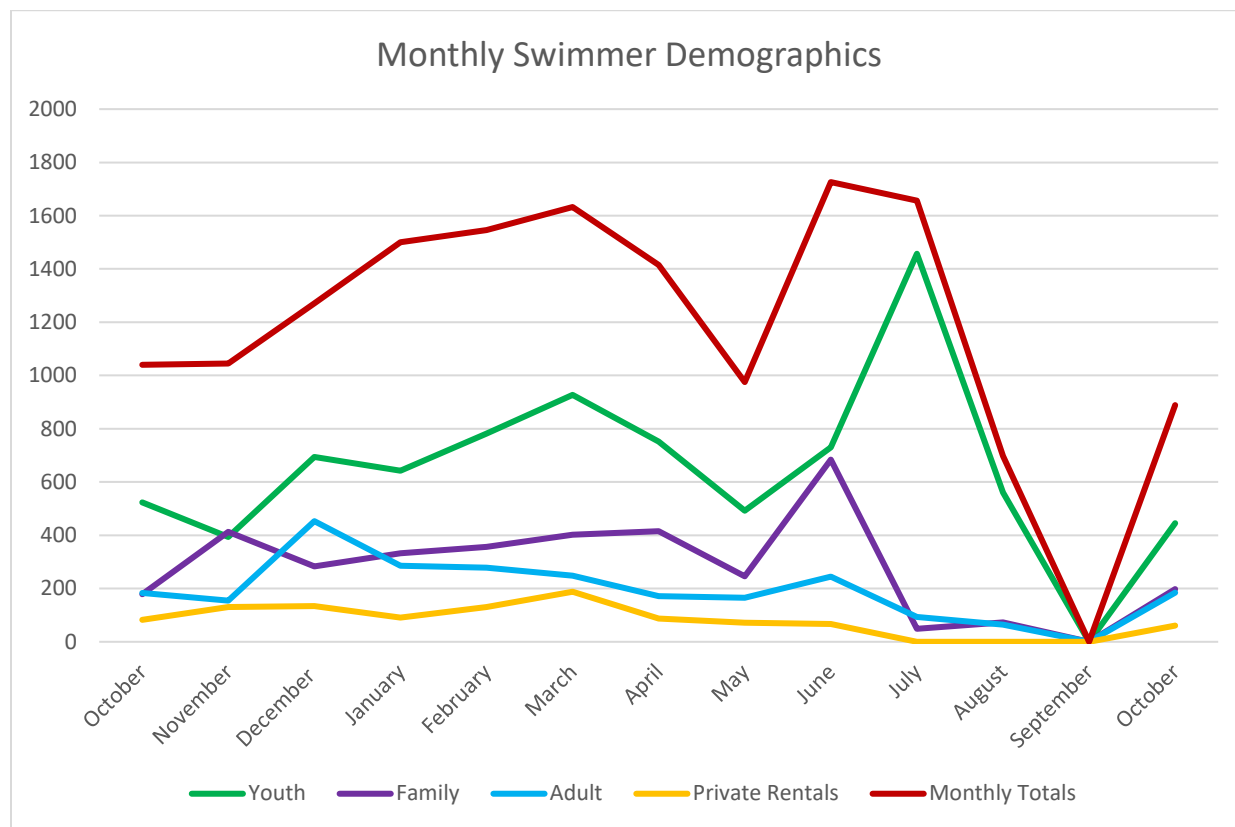




REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 6th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Facilities and Maintenance

Aurora Ford Arena and Hay River Curling Club ice preparation:

- Annual maintenance and preparation of ice resurfacer by Public Works mechanic.
- Seasonal maintenance and start up of the ice plant by CIMCO Refrigeration.
- Ice surfaces were cleared of multi sport equipment and floors were cleaned.
- Skating arena ice build by Department Maintenance staff (10 days).
- Clean up and organize around building for ice season.

Other Community Centre Maintenance Items:

- Ordered parts and repaired floor scrubber.
- Janitorial contract resumed after wildfire emergency.
- Ongoing building inspections, preventative maintenance, etc.
- Monthly fire extinguisher and safety checks
- Remove parking blocks from front parking lot in preparation for winter
- Snow and ice removal around the building



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 6th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

- Work with service contractor to repair elevator after power bumps
- Regular room rentals and set ups
- Hosted the Tourism AGM, where the maintenance staff set up all the room for various meetings and gatherings, the staff offered support whenever it was required for whatever the customer needed to help things run smoothly. The facility maintainers did a great job accommodating what the client needed. We had lots of positive feedback regarding our facility and work.
- Monthly fire extinguisher and safety checks.
- Maintenance and adjustments to HVAC systems as per weather conditions.

Parks and Greenspaces:

- Maintenance: Garbage downtown and other areas emptied regularly.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Weekly safety inspection and clean up of skate park.
- Flowers and flags picked up and put away for season.
- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Regular safety inspections and clean up of playgrounds and greenspaces.
- Seasonal shutdown and winterization completed in October:
 - Winterization of Fishermen's Wharf Pavilion
 - Installation of temporary walls at Fishermen's Wharf Pavilion
 - Removal of porta potties at greenspace and sports fields
 - Pick up porta potties from parks and greenspaces
 - Remove benches and bike racks from Courtoreille Street
 - Power shut off at Keith Broadhead ball diamonds
 - Removal of docks at Porritt Landing Marina

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 6th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

ATTACHMENTS:

Prepared by:

Stephane Millette

Director Recreation and Community Services

Date: November 3rd, 2023

Reviewed by:

Glen Smith

Senior Administrative Officer

Date: November 3rd, 2023



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

DATE: November 6, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of October 2023.

BACKGROUND:

Tourism & Economic Development Activity:

Below are the activities that occurred in October.

- A Welcome Home & Appreciation Event for those involved in the wildfire protection was held on Thursday the 12th which culminated in a group photo that was made available to all the worker and volunteer groups.
- Patrick and Jill will be at the NWT Tourism Conference in Yellowknife from November 6 to 9th.
- A Save the Date notice and requests have gone out to funders for the Town of Hay River Spirit Awards Gala which will be held February 3rd, 2024.
- A research project is being conducted by ITI to look at the agricultural supply chains in Hay River and Enterprise called the Regional Food System Assessment. The project will provide valuable information for the upcoming update of the Agricultural plan. The Town will participate as a stakeholder.
- Ongoing work between the town and ITI is occurring for funding support for the Agricultural Plan update as well as the NFTI lands.
- Jill will be representing Hay River again this year at the Calgary Outdoor Travel Show on March 16th and 17th, 2024.
- Up Here magazine is printing a special keepsake edition about the NWT fires. We have negotiated a good deal with them for the first 2 pages when you open the front cover.
- The upcoming movie "Cold Road" had a sneak peak viewing in Hay River on November 2nd. Kelvin Redvers, the writer and director, is from Hay River and much of the film was shot in the Hay River area. Kelvin indicated that filming in the NWT was a much easier process, and he is hoping to bring an upcoming series in development to the Hay River area. The Town contributed \$25,000 to the film production – an estimated \$250,000 was spent for production within the community.

REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

DATE: November 6, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT



Up Here Magazine

Upcoming Events/Contests:

- Midnight Madness and the Christmas Parade November 24, 2023
- Rotary Beef Fest November 4, 2023
- Community Spirit Awards February 3, 2024.
- Rotary Wine Festival (tentative) February 10, 2024
- NWTAC AGM February 27 to March 3, 2024



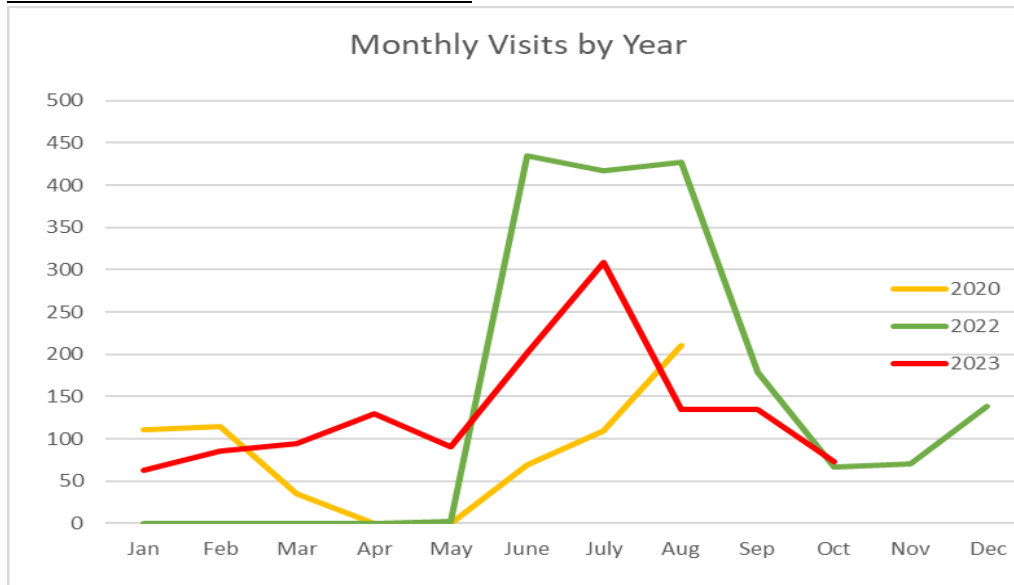
REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT
DATE: November 6, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

Key Performance Indicators:

Visitor Information Centre Visitation



There is a gap in the data from September 2020 to June of 2022.





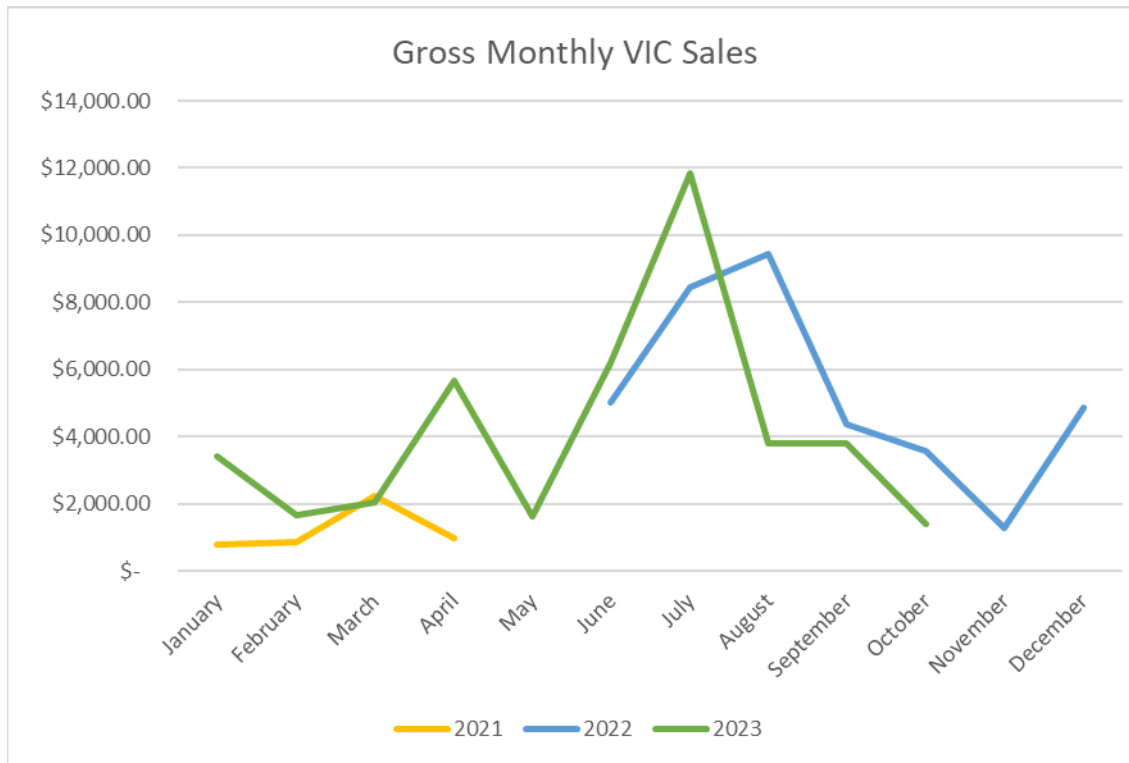
REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

DATE: November 6, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

Gift Shop Sales



There is a gap in the data from September 2020 to June of 2022.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

DATE: November 6, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

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Prepared by:

Jill Morse

Tourism and Economic Development Coordinator

Date: November 6, 2023

Reviewed by:

Patrick Bergen

ASAO Town of Hay River

Date: November 6, 2023



REPORT TO COMMITTEE

DEPARTMENT:

ADMINISTRATION

DATE: November 6th, 2023

SUBJECT:

EXCUSED ABSENCE

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Bouchard from the Standing Committee Meeting of Council, Monday, November 6th, 2023.

BACKGROUND:

Councillor Bouchard has asked to be excused from the Standing Committee Meeting of Council, Monday, November 6th 2023.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Stacey Barnes

Council Administrator

Date: November 3rd, 2023

Reviewed by:



REPORT TO COMMITTEE

DEPARTMENT:

OFFICE OF THE SAO

DATE: November 6, 2023

**SUBJECT:
PRIORITIZATION**

2022-2025 STRATEGIC PLAN UPDATE AND ACTIVITY

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approve the 2022-2025 Strategic Plan update and activity prioritization as presented.

BACKGROUND:

In the spring of 2022, Council and Administration participated in a strategic planning session with a goal of updating the existing corporate strategic plan. Soon following the session, the community experienced unprecedented flooding which caused significant damage throughout the municipal boundaries. The flooding altered the landscape of the community and shaped the Town's immediate planning activities.

Flood recovery and mitigation activities were identified post flood and included in the goals and strategies of the draft 2022-2025 Strategic Plan. In July 2023 Council approved the amended plan and Administration incorporated initiatives into their workplans.

In 2024, Hay River was further impacted by climate change disasters through two wildfire events. While the damage to Town infrastructure has been relatively minimal, the impact to operations and planning has been significant through response and recovery work completed to date. The events led to five weeks of community-wide evacuations during an already short construction season.

Despite the impacts of the wildfires and the prior year flood, significant progress has been made in progressing the goals of the 2022-25 Strategic Plan. A summary of activities that have progressed against the plan's goals and tactics are listed in the attached document.

Also included in the attachment are proposed activities to be executed in 2024. Tactics that are suggested to be of high priority and bolded in the document and listed as follows. High priority tactics are those that should see substantial progress through completion of proposed activities in 2024. Progress will be made on other lower priority tactics throughout 2024.

1. Complete all new and replacement infrastructure projects identified in the budget.
2. Work to ensure that reliable water distribution is accessible to all residents and businesses in Hay River.
3. Divert waste from the landfill through improved recycling and waste management procedures.
4. Develop and implement flood recovery and mitigation plans.
5. Update planning, mapping, and bylaws to guide land and infrastructure development and flood mitigation strategies.



REPORT TO COMMITTEE

DEPARTMENT:

OFFICE OF THE SAO

DATE: November 6, 2023

**SUBJECT:
PRIORITIZATION**

2022-2025 STRATEGIC PLAN UPDATE AND ACTIVITY

6. Plan for the increasing likelihood and impact of extreme weather events.
7. Update the Agriculture Plan.
8. Revitalize community groups and volunteerism through promotion of benefits and recognition of commitment.
9. Promote a strategy based on supporting mental health and preventing issues arising from mental health challenges.
10. Develop and implement the Community Housing Plan.
11. Update and enforce unsightly and abandoned premises bylaws more strictly.
12. Complete the electrical services franchise agreement with the Northwest Territories Power Corporation.
13. Implement efficiencies in Town operations.
14. Employ workforce planning programs in Town departments that encourage training, professional development, and retention of quality staff.
15. Build a strong safety culture among people who work for the Town.

Activities identified in the Strategic Plan will be incorporated into 2024 departmental business plans and supported through capital and operational budgets.

COUNCIL POLICY / STRATEGY OR GOAL:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

2022-2025 Strategic Plan – Activity Update and Prioritization

Prepared by:

Glenn Smith

Senior Administrative Officer

Date: November 1, 2023

2022-25 Strategic Plan - Update and Activity Prioritization

Nov 6, 2023 Update

Goal/Tactic (Bold Tactics High Priority in 2024)	November 2023 Activity Update	2024 Prioritized Activities	Planned Completion	Percent Complete	Lead
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Update infrastructure within Hay River as required

Ensure the town's capital plan is kept current and that funding sources are identified.	10 Year Capital Plan with funding sources updated and approved November 2022. Quarterly capital budget updates were held that identified changes to 2023 budget. A 2024 10 Year Capital Plan revision is in progress for approval in November 2023.	Update 10 Year Plan as part of 2024 budget process. Prioritize capital to meet goals of current Council.	Yearly	95%	Director of Finance
Complete all new and replacement infrastructure projects identified in the budget.	Riverview Drive, Caribou Crescent, & Beaver Crescent water/sewer/road replacement 95% with deficiencies. Capital Drive watermain/sidewalk/road replacement 95% with deficiencies. Industrial Drive water/pavement at 50% completion - wildfire delayed asphalt to 2024. Fraser Place subdevelopment at 75% - asphalt, sidewalks, shallow utilities in 2024. Sundog subdevelopment design completed. Town Hall demolition at 50%. Water Treatment Plant preliminary design at 75%. Bob McMeekin Park enhancements at 75% completion. Keith Broadhead Ballpark flood repairs completed. Vale Island Multiuse Area at 10% completion.	Priority of completing: 1. Riverview Drive/Caribou/Beaver deficiencies 2. Capital Drive deficiencies 3. Lift Station 4 deficiencies 4. Fraser Place shallow utilities and paving/sidewalks 5. Bob McMeekin Park enhancements 6. WTP Feasibility and Design 7. Solid Waste Facility Site and Design 8. Pine Cres road/underground Design 9. Lift Station 1 Repair Design and Tender	Yearly	70%	Director of PWS
Meet residents' needs for new or upgraded facilities and amenities in locations that provide ease of access.	Bob McMeekin Park enhancements at 75% completion. Vale Island Multiuse area at 10% completion. Initiated trail development plan.	Complete Vale Island Multiuse park phase 1 Complete Bob McMeekin Enhancements Establishment of dog parks Complete trail development plan. Purchase Children's Activity Centre equipment for Community Centre Secure funding for Hay River Golf Club enhancements Complete consultation, design and procurement for Ray Benoit rink/multiuse replacement seeking partnerships for construction. Replace a playground fall zone. Complete design for Tri Service accessible park.	Yearly	50%	Director of Recreation
Work to ensure that reliable water distribution is accessible to all residents and businesses in Hay River.	Water Treatment Plan feasibility and preliminary design at 70% completion. Vale Island fill station upgrade at 60% - tank being manufactured. Completed Capital Drive watermain replacement. Completed Riverview Drive, Beaver Cres, and Caribou Cres watermain replacement	Completion of WTP preliminary design Completion of Pine Cres underground design Complete Vale Island fill station upgrade. Repair damages to watermains caused by wildfire structural protection.	2025+	30%	Director of PWS

Goal/Tactic (Bold Tactics High Priority in 2024)	November 2023 Activity Update	2024 Prioritized Activities	Planned Completion	Percent Complete	Lead
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Ensure that current best practices guide infrastructure development and maintenance in Hay River

Divert waste from the landfill through improved recycling and waste management procedures.	Stockpile of landfill tires shredded and buried for future mining. Hazardous paint stockpile removed from landfill. Defined waste diversion and recycling protocol for old hospital demolition. Updated tipping fees to reflect costs of waste management and promote diversion. Signed MOU with KFN to support new landfill land access.	Complete hazardous waste removal project with MACA. Select site and undertake design for new municipal solid waste facility.	2025	70%	Director of PWS
Update the land development plan and zoning bylaw.	Major Zoning Bylaw update completed. Land development plan updated.	Update zoning bylaw to include penalties, legal addressing, and flood zoning.	2024	95%	Director of PWS
Develop and implement an asset management program	Asset management system roadmap approved. Software selected and purchased through proposal process. Critical asset inventory completed.	Asset management system implementation for Recreation assets.	2025	15%	ASAO

Institute approved flood and wildfire recovery and mitigation plans to repair and rebuild town infrastructure while reducing the impact of future events

Develop and implement flood recovery and mitigation plans.	Flood recovery and mitigation plans completed and projects included in capital plan. Funding secured for West Channel Shoreline Protection project. Hydraulic analysis and funding application submitted for Airport Road raising. Keith Broadhead Ballpark repairs completed. Trail cleanup completed. Fisherman's Wharf 90% repaired. Ski club repairs funded. Bob McMeekin Park 75% repaired. Riverview Drive repairs and mitigation completed - warranty outstanding. Paradise Road temporary road constructed - bank stabilization and vegetation outstanding. Lift Station 1 temporary repairs completed; mitigation study completed.	Complete design and begin construction of West Channel Shoreline Protection project. Complete design and retrofit of Lift Station 1. Complete Fisherman's Wharf, Bob McMeekin Park, and Paradise Road repairs. Execute storm repair and backflow prevention installs. Secure funding for Airport Road elevation project.	2025	40%	Director of PWS
Develop and implement wildfire recovery and mitigation plans.	Wildfire damage assessments and recovery plan developed. Main community area firebreak doubled in width. Mitigation funding secured through NWT Association of Communities to support additional firebreak activity identified in the Community Wildfire Protection Plan.	NFTI remediation. Airport Road / Lagoon Road brushing of easements, road repairs, and drainage repairs. Apply for funding to repair damaged Golf Course greens. Support waste cleanup for Paradise / Pattersons areas. Develop maintenance plan for firebreaks with exploration of agricultural opportunities. Update of Community Wildfire Protection Plan through ECC	2025	15%	Director of PWS

Goal/Tactic (Bold Tactics High Priority in 2024)	November 2023 Activity Update	2024 Prioritized Activities	Planned Completion	Percent Complete	Lead
Update planning, mapping, and bylaws to guide land and infrastructure development and flood mitigation strategies.	Draft flood inundation mapping completed - consultation outstanding. Flood probability mapping under development	Complete flood probability mapping. Update zoning bylaw to include changes to flood zones.	2025	20%	Director of PWS
Consider how best to meet ongoing climate change-related issues that will impact Hay River					
Develop a Climate Adaptation Plan that includes fire, water, and other damage eventuality impacts.	Not started - flood probability mapping predecessor	Secure funding or support for development of Community Climate Adaptation Plan.	2025	0%	Director of PWS
Plan for the increasing likelihood and impact of extreme weather events.	Updated Emergency Plan. Improved planning and preparedness information for flood evacuation. Identification of flood mitigation projects in capital plan. Secured funding for west channel shoreline protection project. Applied for mitigation funding for airport road elevation changes. Supported GNWT dredging project through funding application and sludge storage. Firebreak and fire smarting work completed - funding secured through NWTAC. Draft HRFD operational review completed.	Support development of new flood probability maps. Update of zoning and building bylaw to incorporate new flood zone mapping. Implement strategies of HRFD operational review to ensure appropriate EMO support.	2025+	20%	Director of PWS
Consider how agriculture will be supported within the town					
Acquire title to lands identified in the Agriculture Plan.	Applied for fee simple title to Market Garden properties. Applied for fee simple title to Paradise Gardens property. Applied for fee simple title to 'oxbow' property.	Support indigenous governments' land settlements to remove barriers to land access.	2024	50%	Director of Finance
Create a land use plan to support zoning and proper use of urban land for select agricultural uses.	Not started	Incorporate into scope of Agricultural Plan update project.	2025	0%	Director of PWS
Identify that food security is a major benefit of urban agriculture.	Not started	Incorporate into scope of Agricultural Plan update project.	2025	0%	ASAO
Update the Agriculture Plan.	Meetings held with ITI and Agriculture Canada on support for Agriculture Plan and NFTI land development. Expressed interest in financial support for plan development.	Enter into agreement with agricultural society to update Agricultural plan.	2025	5%	ASAO
Partner to deliver diverse and accessible community supports					

Goal/Tactic (Bold Tactics High Priority in 2024)	November 2023 Activity Update	2024 Prioritized Activities	Planned Completion	Percent Complete	Lead
Develop partnerships with various community groups to coordinate on organizing community events.	Entered into donation agreement with Rotary for in-kind facility and human resource support for Hay Days. Partnerships established with local indigenous governments for Indigenous Peoples Day, Canada Day, and National Day for Truth and Reconciliation events. Partnership with several local businesses and organizations for establishment of Boonie Tunes music program.	Hay Days in-kind partnership. Indigenous Peoples Day, Canada Day, and National Day for Truth and Reconciliation partnerships with indigenous groups/governments. Partner with Lobsterfest committee.	2024	75%	ASAO
Revitalize community groups and volunteerism through promotion of benefits and recognition of commitment.	Planning completed for Community Spirit Awards Gala - recognize volunteers and promote service group membership. Gala delayed to February 2024. Promotion of HRFD through recruitment and recognition events. Redeveloped and launched Community Event Calendar to promote community group events. Partnership with Hay River Chamber on Hay! Shop Here campaign.	Host first annual Spirit Awards Gala to recognize community contributors and promote volunteerism. Support Hay River broadcasting society to reestablish FM community radio. Support revitalization of the local beautification committee.	2025	25%	Director of Recreation
Work towards supporting the mental any physical health of Hay River residents					
Establish a Social Issues Committee that defines a community plan for improving mental health and addressing addictions issues.	Social Issues Committee terms of reference developed and approved. Committee formed and meetings occurring. Created and recruited a coordinator to support development of an interagency plan. Funding secured for plan development. Public Behaviour Bylaw developed and received two readings.	Complete a Healthy Town Strategy plan to improve physical, mental, social, and environmental health conditions in Hay River	2024	60%	Mayor
Promote a strategy based on supporting mental health and preventing issues arising from mental health challenges.	Not started	Complete a Healthy Town Strategy plan to improve physical, mental, social, and environmental health conditions in Hay River	2025	0%	SAO
Support healthy lifestyles that come with a community focused on recreation and the outdoors.	Improvements to trail systems. Enhancements to Bob McMeekin park, Porritt Landing Marina, and Vale Island multi use area. Diversified recreational programming offerings. Increased administrative, planning, and financial support for Hay River Golf Course and Nordic Centre.	Complete Bob McMeekin park, Porritt Landing, and Vale Island Multi Use park projects. Secure funding for Golf Course enhancements. Completion of trail enhancement plan. Purchase Children's Activity Centre equipment for Community Centre	2025	40%	Director of Recreation
Consider the use of incentives and the removal of barriers to the provision of diverse housing options for Hay River					
Develop and implement the Community Housing Plan.	Community Housing Assessment and Strategic Housing Plan developed. Housing Development Coordinator position created and recruited. Funding secured for position. Funding application for \$4.8M submitted to CMHC to support plan execution.	Implement the Housing Plan initiatives identified for completion in 2024.	2025+	50%	SAO

Goal/Tactic (Bold Tactics High Priority in 2024)	November 2023 Activity Update	2024 Prioritized Activities	Planned Completion	Percent Complete	Lead
Explore creative housing development options with partners within the community.	Developed Strategic Housing plan which outlines opportunities for partnership with government and private sector to address a range of housing needs.	Issue a request for proposals for the residential development of Aspen Heights. Through securement of CMHC funding, incentivize development of multifamily and vulnerable sector housing.	2025+	10%	SAO
Identify how to use urban space more effectively for housing					
Create zoning allowances that permit homeless shelters or transitional housing	Zoning bylaw revised to permit transitional housing and temporary accommodation for people in need of shelter. Permitted in C1 and C2 zones as discretionary uses.	N/A	2023	100%	Director PWS
Modify zoning bylaws to allow for increased residential density.	Zoning bylaw revised to increase residential density through: allowance of garden suites and caretaker suites, multifamily homes permitted in most zones, increased allowance for suites on commercial buildings; smaller footprints for development.	N/A	2024	100%	Director PWS
Encourage urban infill options on existing residential land.	Community Housing Plan developed with strategies for infill development. Application to CMHC submitted for funding to support infill development.	Execute infill strategies identified in Housing Plan.	2025	10%	SAO
Update and enforce unsightly and abandoned premises bylaws more strictly.	Some progress and orders issued to address derelict properties.	Complete update to unsightly bylaw with inclusion of derelict properties terms. Increase prioritization of bylaw enforcement for unsightly properties.	2024	5%	Director of PS
Promote Hay River as the tourism destination of the North					
Create and maintain tourist-friendly public locations within the town.	Bob McMeekin Park enhancements - sliding hill, welcome sign, shelter, amphitheatre, landscaping, boat launch - at 90% completion. Porritt Landing Marina east slip expansion developed. Rotary Trail maintenance and flood recovery completed. Upgrades to VIC completed.	Complete Bob McMeekin Park enhancements. Complete Porritt Landing Marina dock expansion. Secure funding to support enhancements to the Hay River Golf Course	2024	90%	ASAO
Develop a range of tangible and digital products that can be used to promote Hay River as a tourism destination.	Various new promotional items with Hay River branding purchased. Tourism website framework and initial content developed. Wayfinding signage plan completed. Designed and produced digital and paper materials to promote conferencing facilities, tourism activities, and tourism itineraries.	Complete the development of the Hay River Tourism website. Produce and install wayfinding signage	2024	50%	ASAO

Goal/Tactic (Bold Tactics High Priority in 2024)	November 2023 Activity Update	2024 Prioritized Activities	Planned Completion	Percent Complete	Lead
Partner with other communities and organizations to create, promote, and assist with organizing regional events that would attract visitors for business or recreational purposes.	Hosted NWT Tourism AGM. Meetings held with South Slave communities to discuss tourism partnerships through promotional of products and services. Worked with Hockey North to host a golf tournament and fundraiser that attracted attendees from the NWT and Alberta. Entered into agreement to support hosting of Rotary 2023 Hay Days Festival (cancelled through May wildfire).	Host the 2024 NWT Association of Communities AGM. Partner with HR Rotary Club to support hosting the 2024 Hay Days festival. Partner with the Chamber of Commerce to revitalize the regional trade show. Support the revitalization of the Track and Field Championships. Meet with local parties to discuss opportunities for hosting jet boat championships in future years. Meet with Territorial bodies to discuss opportunities to host an annual conference.	2025	30%	ASAO
Promote 'Destination Hay River' to people who live in Southern Canada.	In partnership with NWT Tourism, attended and setup a Hay River tourism promotional booth at the Calgary Outdoor Adventure show. Promotional materials were created and distributed at show.	Execute social media tourism marketing plan. Launch tourism website with attractions, activities and itineraries. Attend the Calgary Outdoor Adventure show. Develop and execute Hay River branding and promotion content in light of recent natural disasters.	2025	20%	ASAO
Promote Hay River as the most desirable place to live and set up a business in the Northwest Territories					
Complete the electrical services franchise agreement with the Northwest Territories Power Corporation.	Arbitration for asset valuation and purchase completed. Ministerial exemption from public plebiscite granted. Draft franchise agreement completed and 1st and 2nd readings by Council. Applications to complete franchise change, electrical asset purchase, and rate applications submitted to PUB. Town intervening. PUB hearings delayed to January 2024.	Complete the franchise agreement with NTPC.	2024	90%	SAO
Conduct a survey to determine what barriers exist to establishing and maintaining a business in Hay River Develop and implement a town Economic Development plan in partnership with business and Indigenous groups.	No progress	Develop an Economic Development plan that includes engagement with business and indigenous groups.	2024	0%	ASAO

Goal/Tactic (Bold Tactics High Priority in 2024)	November 2023 Activity Update	2024 Prioritized Activities	Planned Completion	Percent Complete	Lead
Include beautification of the town in all development plans and projects. This includes updating or upgrading areas such as Bob McMeekin Chamber Park, Fraser Place trails, Old Town Connector Trail, and various other trails within the community.	Addition of downtown beautification standards in Zoning bylaw. Decorative trees planted at several parks and Community Centre. Decorative street lights purchased as part of Capital Drive upgrades. Hydroseeding contract issued for seeding at several parks and easements. Bob McMeekin Park enhancements at 90%. Improvements to Rotary Trail and Old Town Connector Trail completed.	Hydroseeding for capital drive, old Town Hall, Capital Drive, Paradise Gardens road, and Lift Station 1 & 4 . Completion of Bob McMeekin Park enhancements. Landscaping for West Channel berm repairs.	2024	70%	Director PWS
Partner with local business to reinvigorate the chamber of commerce.	Hay! Shop Here campaign partnership established with HR Chamber. Partnership with HR Chamber on MLA All Candidates forum.	Hold meetings with Chamber to discuss a plan for membership engagement. Promote and partner with Chamber on events.	2024	30%	ASAO
Focus on the operational and fiscal sustainability of the Town					
Develop a long-term fiscal sustainability plan for operations, capital, and reserves that is funded through the use of diverse funding sources and partnerships with other governments.	10 Year capital plan with funding sources has been developed. Many projects have unidentified funding. Updates to Fees and Charges bylaw to incorporate responsible and sustainable fiscal policy - Tipping Fees, Water/Sewer, Building and Development, and Rec Rates.	Identify and advance infrastructure partnership opportunities with indigenous governments. Meet with Territorial and Federal govt departments to review 10 year capital plan and identify potential funding opportunities. Engagement on Seniors Property Taxation Relief bylaw.	2024	50%	Director of Finance
Ensure that the Town is supported through a set of current and reliable bylaws and policies.	Updates completed to: Fees and Charges Bylaw Solid Waste Bylaw Zoning and Building Bylaw Creation of Public Behaviour Bylaw	Updates to: Unsuitably Properties Bylaw Land Administration Bylaw Seniors and Disabled Persons Bylaw Fees and Charges Bylaw Cemetery Bylaw Animal Control Bylaw	2025	30%	SAO
Implement efficiencies in town operations.	Initiated Public Works service review to identify organizational and operational efficiencies. Electronic Funds Transfer system and procedures setup for vendor payment to reduce costs and improve efficiencies in processing.	Implement electronic payroll system to reduce errors, improve workflow, and reduce duplication of effort. Execute findings of Public Works review. Work with solid waste collection contractor to automate collection.	2025	5%	SAO
Ensure that the Town of Hay River is a place people want to work					

Goal/Tactic (Bold Tactics High Priority in 2024)	November 2023 Activity Update	2024 Prioritized Activities	Planned Completion	Percent Complete	Lead
Employ workforce planning programs in Town departments that encourages training, professional development, and retention of quality staff.	Human resource policy manual developed to guide hiring, work processes, recognition, performance, conduct and other functions. Employee succession plan program developed and data collected to support implementation of plans. New performance management and performance improvement system deployed that outlines training development. Fire service review completed with goal to address increased volunteer engagement and department capacity. PWS service review underway to identify and rectify capacity and knowledge gaps. Resource support provided for the creation and ongoing operations of an employee led Social Committee.	Develop training plans for all employees with emphasis on those identified in succession plans. Execute HRFD and PWS service improvements.	2024	60%	Manager HR
Build a strong safety culture among people who work for the Town.	Safety program gap analysis completed. Entered into consulting agreement for the development of a new health and safety management program. Program development is at 75%	Release and training on new health and safety management program. Development of safe job procedures and reporting. Secure internal/external resources to support adoption and compliance with program.	2025+	25%	Director of PS
Create a town succession plan that includes actively recruiting staff who will thrive in Hay River.	Succession plan program with templates was developed and interviews completed to identify succession opportunities for essential positions. Creation of Finance Supervisor position for Fin Director succession support.	Completion of succession plans for critical positions.	2024	40%	Manager HR
Build deep engagement between the Town and its citizens					
Consider how to involve citizens more deeply in Town and council work.	Creation of the interagency Social Issues Committee. Executed budget survey.	Public consultation on Seniors Taxation Relief bylaw. Create advisory committees to support key Council priorities such as housing, climate change adaptation, and economic development.	2025	10%	SAO
Engage with citizens to identify and quickly resolve issues of mutual concern.	Public engagement and consultation held for zoning and public behaviour bylaws. Public and private consultation and workshops held for Housing Plan development. Public meetings held for breakup preparation and response. Social Issues Committee hosted public town hall meetings to identify and respond to concerns. Stakeholders consulted for Emergency Plan update. Budget survey released to public as part of 2023 budget planning.	Review Council liaison and committee listing to identify any gaps in community group engagement and Council reporting. Host consultation on Seniors Property Tax Relief bylaw	2025+	40%	SAO
Publish public documents and information in a timely fashion.	Increased public communications capacity through recruitment of ASAO position. Improved EMO preparedness and event communication. Defined public communication templates. Increased communication on service disruptions, community events, recreation programming, and community notices. Entered into agreement with TrueNorth FM for radio ads.	Develop departmental public communication plan and content to support its execution. Update THR website. Increase FM radio public communication announcements.	2024	50%	ASAO
Partner with other governments on issues of mutual interest					

Goal/Tactic (Bold Tactics High Priority in 2024)	November 2023 Activity Update	2024 Prioritized Activities	Planned Completion	Percent Complete	Lead
Advocate for issues of local or regional benefit to the territorial and federal governments with partners such as the Northwest Territories Association of Communities (NWTAC) and the Federation of Canadian Municipalities (FCM).	Mayor participated in MACA's remodelling of funding contribution model. Mayor sat on NWTAC Board which coordinates various GNWT lobbying topics and participates in FCM senior meetings. Mayor advocated for federal funding to support local disaster mitigation initiatives. Council advocated for dredging program.	Advocate the GNWT for increased funding to address the municipal funding gap. Advocate for Canada Summer Jobs funding for THR. Submit resolutions to the NWTAC to advance local needs. Partner on advancing local health and housing issues.	2025	25%	Council
Progress land settlement agreements with local Indigenous governments.	Meetings held with KFN to discuss and to help support land settlement interests. Discussions with KFN on MOU to access municipal land.	Secure funding to support advancement of land settlements and municipal service agreements. Execute MOUs with indigenous governments to demonstrate commitment to land settlement.	2025+	15%	Council
Strengthen relationships with local Indigenous groups.	Partnership established with West Point First Nations for completion of West Channel Shoreline Protection project. MOU established with KFN for access to land for a new solid waste management facility. Consultation meetings with KFN on land settlement interests. Partnerships with Metis, KFN, and WPFN for Indigenous Peoples Day, Canada Day, and Truth and Reconciliation events. Inclusion of local indigenous governments in emergency management organization.	Partner with a local indigenous government on upgrades/replacement of a recreation park. Discuss indigenous partnerships for shared infrastructure replacement - WTP; landfill. Develop a plan to advance reconciliation and the Calls to Action.	2025	50%	Council