



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

5. ADMINISTRATIVE ENQUIRIES

6. DELEGATION

- a. Pine Point Mining – Andrew Williams

7. ADOPTION OF MINUTES FROM PREVIOUS MEETING

- a. Regular Meeting of Council – August 29th, 2023 – page 2-5
- b. Special Meeting of Council – September 8th, 2023 – page 6-7
- c. Regular Meeting of Council – September 26th, 2023 – page 8-9

8. COMMITTEE REPORTS

- a. Public Works Monthly Report for August and September – page 10-14
- b. Emergency Services Monthly Report for August and September – page 15-19
- c. Municipal Enforcement Monthly Report for August and September – page 20-23
- d. Recreation and Community Monthly Report for August and September – page 24-31
- e. Tyton Alternative Energies Development Permit Application – page 32-34
- f. Youth Centre Development Permit Application – page 35-36
- g. Extension of the 2024 Community Enhancement Grant application – page 37
- h. Excused Absence – page 38

9. NEW BUSINESS

- a. Tourism and Economic Development Monthly Report for August and September – page 39-43
- b. 2024 Budget Schedule – page 44-45
- c. 2023 Q3 Unaudited Consolidated Statement of Operations – page 46-48
- d. 2023 Q3 Capital Report – page 49-58

10. BYLAW

- a. Bylaw 2455/PS/23 – Public Behaviour Bylaw – Third and Final Reading – page 59-64

11. NOTICE OF MOTIONS – Landfill

12. IN CAMERA

- a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)

13. ADJOURNMENT



REGULAR MEETING MINUTES August 29th, 2023

The Regular Meeting of Council was held on Tuesday, August 29th, 2023 at 6:30pm

Present: Mayor Jameson, Councillors Chambers, Bouchard, Willows, Wall

Staff: SAO – Glenn Smith, ASAO – Patrick Bergen & Council Administrator – Stacey Barnes

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#23-128

MOVED BY CLLR BOUCHARD

SECONDED BY: CLLR WILLOWS

3. DECLARATION OF INTEREST

There were no declaration of interest for the Regular Meeting of Council, August 29th, 2023

4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

Mayor Jameson – Been a crazy couple of weeks

5. ADOPTION OF MINUTES

a. Regular Meeting of Council – July 25th, 2023

#23-129

MOVED BY: CLLR CHAMBERS

SECONDED BY: CLLR WILLOWS

CARRIED

6. ADMINISTRATIVE ENQUIRIES

None at this time

7. NEW BUSINESS

a. RECOMMENDATION:

#23-130

MOVED BY: CLLR BOUCHARD

SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for July 2023 as presented.

CARRIED



REGULAR MEETING MINUTES August 29th, 2023

b. RECOMMENDATION:

#23-131 MOVED BY: CLLR CHAMBERS
 SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for June 2023 as presented.

CARRIED

c. RECOMMENDATION:

#23-132 MOVED BY: CLLR WILLOWS
 SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for July 2023 as presented.

CARRIED

d. RECOMMENDATION:

#23-133 MOVED BY: CLLR WILLOWS
 SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2023 Q2 capital report as recommended by the Finance Committee.

CARRIED

e. RECOMMENDATION:

#23-134 MOVED BY: CLLR WILLOWS
 SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2023 Q2 unaudited consolidated Statement of Operations as recommended by the Finance Committee.

CARRIED

f. RECOMMENDATION:

#23-135 MOVED BY: CLLR CHAMBERS
 SECONDED BY: CLLR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER direct Administration to waive interest penalties on property tax, water/sewer accounts, and general fees until October 31, 2023, and defer water/sewer billing until October 1, 2023.

CARRIED



REGULAR MEETING MINUTES August 29th, 2023

g. RECOMMENDATION:

#23-136 **MOVED BY: CLLR CHAMBERS**
SECONDED BY: CLLR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting the Landmark Group of Companies application to the CMHC's Housing Supply Challenge.

CARRIED

8. There were no notice of motions for the Regular Meeting of Council, August 29th, 2023

9. BYLAWS

a) Bylaw 2453/LND/23 – Sale of Land Bylaw– First Reading

#23-137 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: CLLR CHAMBERS

CARRIED

Bylaw 2453/LND/23 – Sale of Land Bylaw– Second Reading

#23-138 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: CLLR CHAMBERS

CARRIED

b) Bylaw 2454/LND/23 – Sale of Land Bylaw– First Reading

#23-139 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: CLLR WILLOWS

CARRIED

Bylaw 2454/LND/23 – Sale of Land Bylaw– Second Reading

#23-140 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: CLLR WILLOWS

CARRIED

c) Bylaw 2456/LND/23 – Acquisition of Land Bylaw– First Reading

#23-141 **MOVED BY: CLLR WILLOWS**
SECONDED BY: CLLR BOUCHARD

CARRIED



REGULAR MEETING MINUTES August 29th, 2023

Bylaw 2454/LND/23 – Sale of Land Bylaw– Second Reading

#23-142

**MOVED BY: CLLR BOUCHARD
SECONDED BY: CLLR WILLOWS**

CARRIED

10. IN CAMERA - Remove

11. ADJOURNMENT

#23-143

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 6:54PM.

CARRIED

Certified Correct as Recorded on the 29th Day of August 2023

These minutes were accepted by motion # _____



SPECIAL MEETING MINUTES September 8th, 2023

The Special Meeting of Council was held on Friday, September 8th, 2023 at 12 noon

Present: Mayor Jameson, Deputy Mayor Dohey, Councillors Duford, Wall, Bouchard, Groenewegen and Chambers

Staff: SAO – Glenn Smith, ASAO – Patrick Bergen, Abena Nyarko – Director of Finance, Council Administrator – Stacey Barnes, Director of Protective Services – Travis Wright, Brad Harrison – Director of Public Works

1. CALL TO ORDER:

This Meeting was called to order at 12 noon with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#23-144

MOVED BY CLLR BOUCHARD

SECONDED BY: DEPUTY MAYOR DOHEY

3. DECLARATION OF INTEREST

There were no declarations of interest for the Special Meeting of Council, September 8th, 2023

4. NEW BUSINESS

a. RECOMMENDATION:

#23-145

MOVED BY: DEPUTY MAYOR DOHEY

SECONDED BY: CLLR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting the Arctic Canada Construction Ltd. application to the CMHC's Housing Supply Challenge.

CARRIED

5. IN CAMERA

IN @12:05PM

#23-146

MOVED BY : DEPUTY MAYOR DOHEY

SECONDED BY: CLLR WALL

OUT @ 12:40

#23-147

MOVED BY: CLLR WALL

SECONDED BY: CLLR DUFORD



SPECIAL MEETING MINUTES September 8th, 2023

6. RE-ENTRY PLAN

RECOMMENDATION:

#23-1148

MOVED BY: CLLR BOUCHARD

SECONDED BY: DEPUTY MAYOR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the re-entry plan as presented

CARRIED

7. ADJOURNMENT

#23-149

MOVED BY: CLLR DUFORD

That the Regular Meeting of Council be adjourned at 12:41PM.

CARRIED

Certified Correct as Recorded on the 8th Day of September 2023

These minutes were accepted by motion #_____



REGULAR MEETING MINUTES September 26th, 2023

The Regular Meeting of Council was held on Tuesday, September 26th, 2023 at 6:30pm

Present: Mayor Jameson, Deputy Mayor Dohey, Councillors Groenewegen, Wall, Duford, Bouchard

Staff: SAO – Glenn Smith, ASAO – Patrick Bergen, Council Administrator – Stacey Barnes, Director of Finance – Abena Nyarko, Director of Recreation – Brad Harrison

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#23-150

MOVED BY CLLR BOUCHARD

SECONDED BY: CLLR WILLOWS

Remove items 5 and 10 – add 7c. Excused absence

3. DECLARATION OF INTEREST

There were no declaration of interest for the Regular Meeting of Council, September 26th, 2023

4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

Councillor Duford – Welcome back Residents

6. ADMINISTRATIVE ENQUIRIES

Verbal Reports were given by SAO Smith, ASAO Patrick Bergen, Director of Finance and the Director of Recreation

7. NEW BUSINESS

a. RECOMMENDATION:

#23-151

MOVED BY: DEPUTY MAYOR DOHEY

SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the SS052-23 Fire – Recovery Plan and Current Status report as information only.

CARRIED

b. RECOMMENDATION:

#23-152

MOVED BY: DEPUTY MAYOR DOHEY

SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER direct Administration to proceed with the Hay Shop Here Campaign as defined and fund from available grants for a \$15,000 budget.

CARRIED



REGULAR MEETING MINUTES September 26th, 2023

c. RECOMMENDATION:

#23-153 **MOVED BY: CLLR GROENEWEGEN**
SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillors Willows and Chambers from the Regular Meeting of Council, Tuesday, September 26th, 2023.

CARRIED

8. NOTICE OF MOTIONS

There were no notice of motions for the Regular Meeting of Council, September 26th, 2023

9. BYLAWS

a) Bylaw 2453/LND/23 – Sale of Land Bylaw– Third Reading

#23-154 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: CLLR CHAMBERS

CARRIED

b) Bylaw 2454/LND/23 – Sale of Land Bylaw– Third Reading

#23-155 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: CLLR WILLOWS

CARRIED

c) Bylaw 2456/LND/23 – Acquisition of Land Bylaw– Third Reading

#23-156 **MOVED BY: CLLR WILLOWS**
SECONDED BY: CLLR BOUCHARD

CARRIED

10. IN CAMERA - Remove

11. ADJOURNMENT

#23-157 **MOVED BY: CLLR DUFORD**

That the Regular Meeting of Council be adjourned at 7:16PM.

CARRIED

Certified Correct as Recorded on the 26th Day of September 2023

These minutes were accepted by motion # _____



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: October 17TH, 2023

SUBJECT: Public Works Monthly Report for August & September 2023

RECOMMENDATION:

MOVED BY: DEPUTY MAYOR DOHEY
SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for August & September 2023 as presented.

BACKGROUND:

Capital Projects 2023:

A complete list of 2023 capital projects are found as an attachment to this document. Following are some major changes since the last monthly report:

- Fire Hall/Town Hall Demolition
 - Abatement work is complete. Demolition work to follow before winter
- Fraser Place Subdivision
 - Earthworks are complete, waiting on survey data to confirm. Shallow utility installation to occur this fall delayed to 2024
- Industrial Drive Paving
 - Final grading and paving delayed to 2024
- Beaver, Riverview, Capital Work
 - Deficiency work remaining from last year continues on all three jobs.
- Pine Crescent Upgrades
 - Survey work complete, design work to take place over the winter

Solid Waste Facility Operations

- Implementation of new tipping fee bylaw – **Complete**
- Operations and maintenance activities – Ongoing

Water License Activities:

- Annual water license inspection – **Complete**
- Regular monitoring programs – Ongoing
- Post-Fire Monitoring Study V2 – Ongoing

Public Works Operations and Completed Work Orders

Water and Sewer:



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: October 17TH, 2023

SUBJECT: Public Works Monthly Report for August & September 2023

- Manhole adjustments x 3 – **Complete**
- Sewer line inspections and flushing x 4 – **Complete**
- Stewart Dr sewer main repair – **Complete**
- Manhole adjustments x 4 – **Complete**
- Hydrant assembly replacement x 2 – **Complete**
- Fir Cr water main repair – **Complete**
- Service Rd (North Country Inn) water main repair – **Complete**
- New service install (Cameron Cr) – **Complete**
- Lagoon de-sludging – **Complete**
- Gaetz Dr water main repair – Ongoing
- Cedar Dr hydrant repair – Ongoing

Roads and Ditches

- Culvert replacements x 5 – **Complete**
- Barricade Fraser Pl area – **Complete**
- Traffic light removal – **Complete**
- Road grading – Ongoing
- Ditching (various) – Ongoing
- Pothole patching – Ongoing

Equipment Maintenance

- Hydrovac inspection and repair – **Complete**
- CAT Loader starter issue – **Complete**
- Street sweeper repairs – Ongoing
- Small mechanical equipment maintenance – Ongoing
- Passenger Truck servicing – Ongoing

Facilities Management / Miscellaneous

- Shelving removal Town Hall – **Complete**
- Repair broken window at VIC – **Complete**
- Relocate flower planters – **Complete**
- Remove flags and banners – **Complete**

Wildfire Response and Recovery

- Clearing and grubbing of vegetation around Water Treatment Plant – **In Progress**
- NFTI site remediation – **Not Started**
- Emergency hydrant repair and water main repair (During Fire) – **Complete**
- Asset impact assessments post fire – **In Progress**
- Danger tree clearing along roadways and easements – **In Progress**
- Water Treatment Plant Road road surface and drainage remediation – **Not Started**
- Water conveyance system repairs – **Ongoing (Note Below)**



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: October 17TH, 2023

SUBJECT: Public Works Monthly Report for August & September 2023

The underground water conveyance system in town sustained significant damage during the wildfire. It is anticipated that this damage was caused by extensive use for fire fighting efforts and fluctuations in line pressures during their use. Crews have completed assessments to identify required repairs, but additional areas continue to present themselves. Repairs have been ongoing since the evacuation order was lifted and will continue in the short term. It is not anticipated that there will be any issues going into colder weather, however, it will have significant impacts on the PWS budget for this area. All costs are currently being tracked, with the plan to access MACA funding to help offset costs.

Land Development & Administration

- Various building inspections – Ongoing
- Issuance of permits – Ongoing

Development Permits

- The following permits were issued for the months of August and September 2023:

Aug 1 2023	D23-038	33 Balsam Dr	Building Addition
Aug 4 2023	D23-072	14-47031 Mackenzie Hwy	Building Addition
Aug 10 2023	B23-019	17 Beaver Cr	New Residence
Aug 11 2023	D23-073	73 Woodland Dr	Building Demolition
Aug 11 2023	B23-020	51 Dean Dr	New Shop/CareTaker Suite
Sept 21 2023	D23-074	14-47031 Mackenzie Hwy	New Residence
Sept 25 2023	D23-075	44C Patterson Rd	New Residence
Sept 26 2023	D23-076	4 Paradise Rd	New Residence



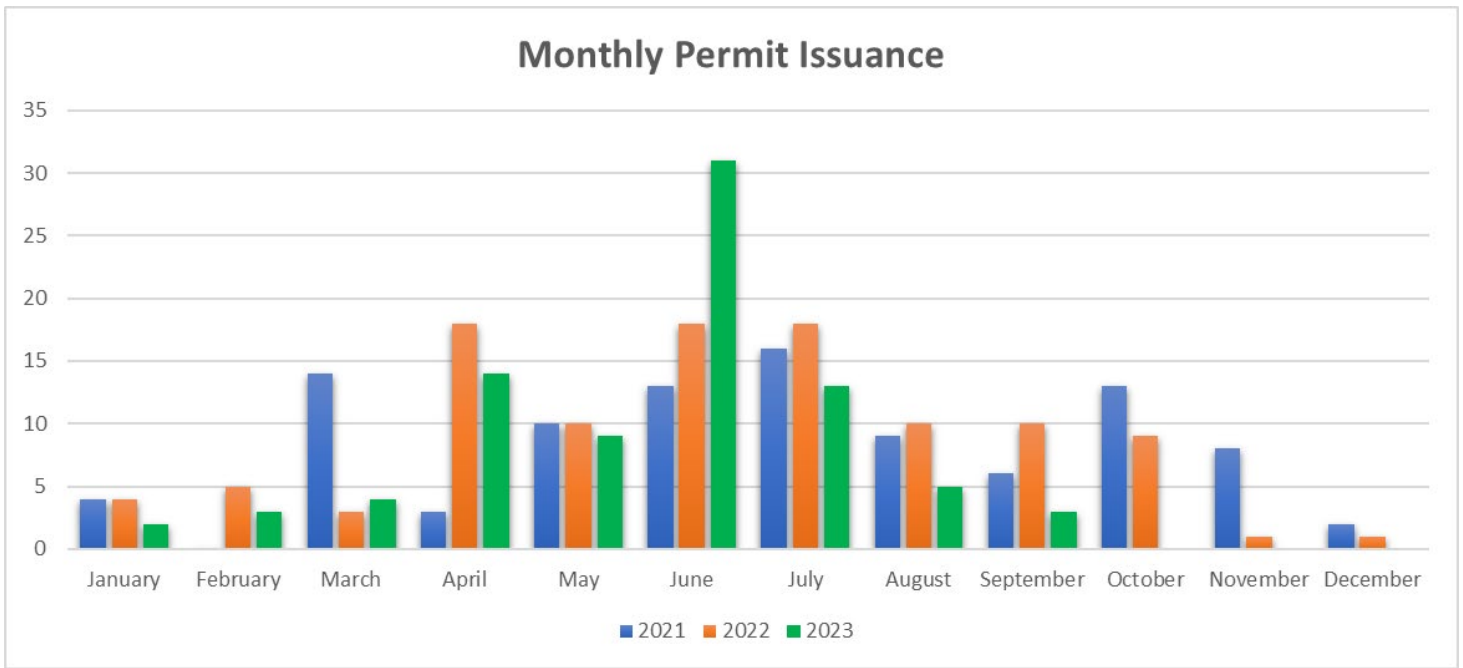
REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: October 17TH, 2023

SUBJECT: Public Works Monthly Report for August & September 2023

- Updated monthly totals by year as follows:



COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 2444-22b Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: October 17TH, 2023

SUBJECT: Public Works Monthly Report for August & September 2023

N/A

ATTACHMENTS:

- **Project Status Update Spreadsheet September 2023**

Prepared by:
Bradley Harrison
Director Public Works and Services
October 12, 2023

Reviewed by:
Glenn Smith
SAO
October 13, 2023



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: October 17th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

MOVED BY: CLLR WALL
SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for August and September 2023 as presented.

BACKGROUND:

Summary:

Monthly Stat Summary	
EMS Calls	45
False Alarms	5
Fires	47
Rescue	2

On August 13, we received notice of a wildfire approaching the community and were required to evacuate the town. The town was evacuated for 34 days due to the threat of wildfire. 11 properties sustained structural loss during the initial impact day of the fire. The director of protective services served as incident commander for structural protection of the community in unified command with the department of ECC, which was responsible for the wildfire outside of the community.

We had assistance from the Alberta wildland urban interface program, which provided us with the resources necessary to set up defenses that protected our town. At peak, we had 33 pieces of apparatus, over 50 firefighters, and more than 20 contractors under the command of the structural protection division who were working a minimum of 12 hours a day. With this group, we accomplished many preventative tasks that prepared our town for defense from the wildfire. We fire-smarted every home in the entire town, we had cat guards built to provide fire breaks, we had over 300 sprinklers deployed in the community, and we had task forces organized into response areas and trained for rapid response to wildfire and structural fire responses.

Extreme fire behavior conditions threatened the community through most of the 34 days, which presented many challenging days that tested our established defenses and plans we had built to defend our town. We saw winds over 50 kmh on 7 different occasions with temperatures



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

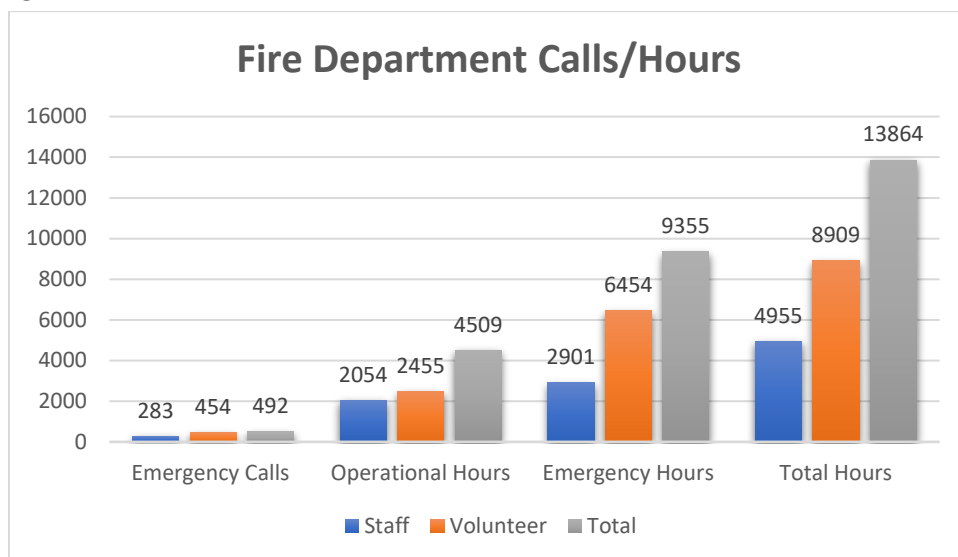
DATE: October 17th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

ranging from +25 C to +32 C. With all those challenging conditions, we were still able to minimize the damage since the first day.

Within town limits we lost one Cabin and one camper for structures since the initial impact day. This is due to the hard work of the Hay River Fire Department members who put in over 5,000 man hours during the event. And the amazing support we received from the Alberta wildland urban interface program, which had more than 11 different fire departments support us during the event.

STATISTICS



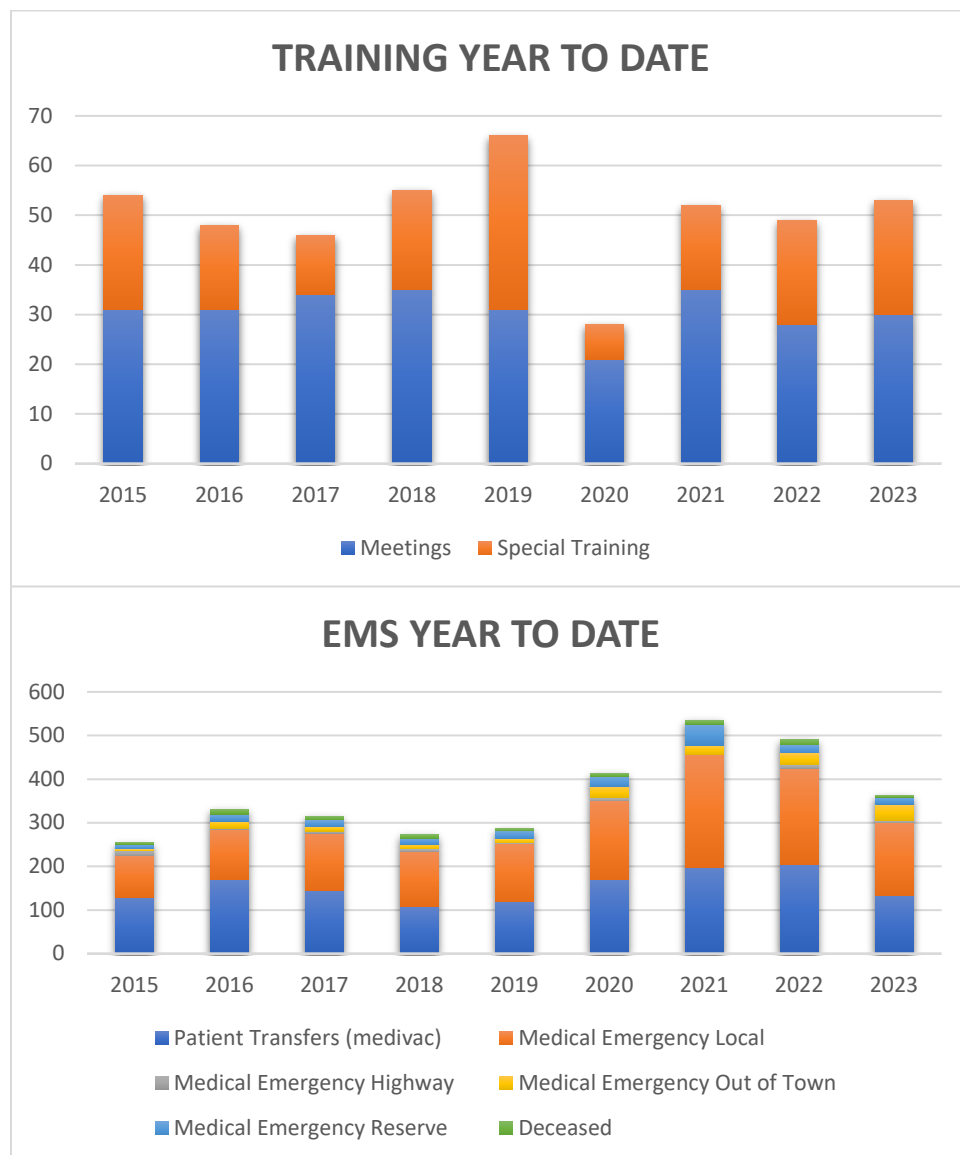


REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: October 17th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT





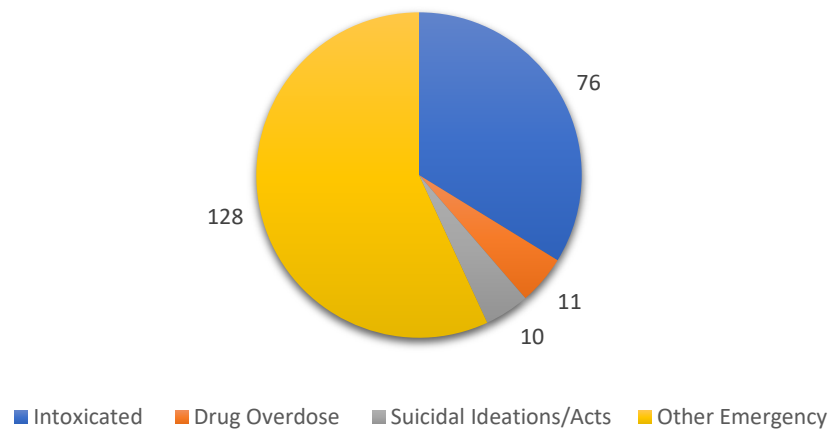
REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

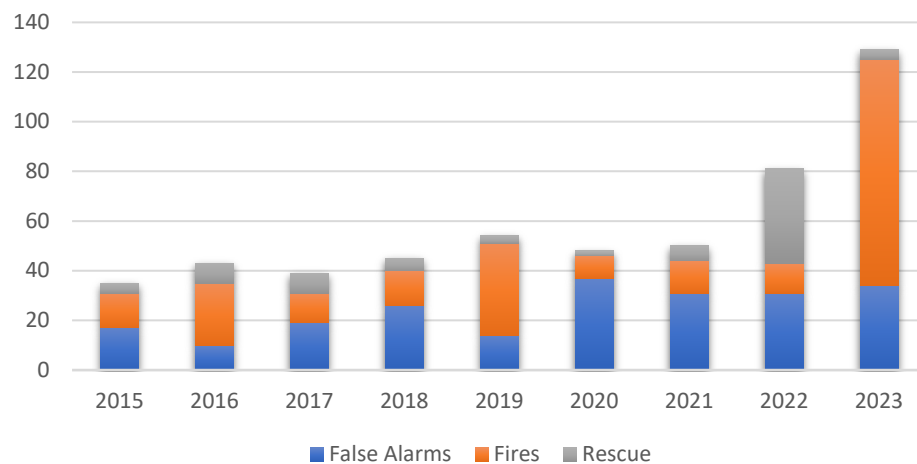
DATE: October 17th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

Medical Emergency Type



FIRE YEAR TO DATE



MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: October 17th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Travis Wright

Director Protective Services/Fire Chief

Date: October 13th, 2023

Reviewed By:

Glenn Smith

Senior Administrative Officer

Date: October 13th, 2023

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: October 17th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

**MOVED BY: CLLR WILLOWS
SECONDED BY: CLLR WALL**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for August and September 2023 as presented.

BACKGROUND:

Monthly Stat Summary	
Animal Control	11
Traffic	9
Unsightly	3
Other	1

Animal activity continues around town with higher volumes of calls on the weekend and in the evening. Evening and weekend shifts have taken place to help control and monitor these issues and will continue. Efforts are continually made to catch animals that have been roaming the town during the evacuation. These animals have been taken to the animal shelter, and the owners were notified of fines associated if the animals continue to be left roaming free. Some animal welfare checks have been done these past months when residents reported that animals were left behind.

Protective Services continues to monitor traffic on and off the roads. Vehicles, trailers and campers that have been parked where unauthorized or longer than allowed, continue to be engaged to ensure compliance. This is important to keep the streets clear going into the winter season. ATV traffic continues on and off the roadways, and Protective Services has engaged with individuals when safe to do so to ensure that they are safe and abiding by traffic laws.

Engagement with Individuals who have unsightly properties continues into the fall in an effort to reduce high-risk fire loads and beautify our community. Individuals are being contacted to try and get most of the work done before the snow falls. Having individuals voluntarily clean up their properties rather than by clean-up orders is preferred as this prevents extra up-front costs incurred to the Town of Hay River.

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: October 17th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

School Safety

The Protective Services Specialist continues to monitor and patrol the school zones during busy times to ensure motorists comply with regulations to ensure the safety of school zones. School has just started again at the end of September, so school crossing areas and playground zones will be monitored as children will be more active in these areas.

Upcoming Goals

Continued engagement and re-engagement with unsightly property owners continue so that compliance or clean-up on priority properties is completed this year.

Emergency Services

The Protective Services Specialist has continued to help with training and activities for the current 1001 Training program. A large percentage of time over the past two months was spent assisting with the evacuation, fire-smarting efforts, monitoring and fighting fires in and around Hay River.

COUNCIL POLICY / STRATEGY OR GOAL:	
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Strategy:

Goal:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:
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All applicable Bylaws and Territorial Legislation

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: October 17th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

ATTACHMENTS:

OFFENCE	INQUIRY	INVESTIGATED (NO SUBSTANTIATION)	WARNINGS (VERBAL, LETTER OR VISUAL)	FINES / ENFORCEMENT	OTHER ACTION
Animal Control Bylaw					
Animal Abuse/Welfare	24	9	4	3	8
Barking Dogs	17	6	3	0	8
Dog Attack	9	4	1	1	3
Dog Bites	4	2	0	0	2
Loose Cat/Dog	76	22	12	8	34
Sled Dog Complaints	0	0	0	0	0
Miscellaneous	27	8	2	0	17
Business License					
No Business License	1	1	0	0	0
Operating business not as permitted	5	2	1	0	2
Traffic Bylaw					
Vehicle/Trailer Parking	53	5	16	22	10
ATV/Snow Machine	10	4	2	1	3
Fail to Stop (Sign or Light)	0	0	0	0	0
Distracted Driving	1	0	0	1	0
No Seat Belt	0	0	0	0	0
Fail to carry/No valid driver's licence	0	0	0	0	0
Suspended/Prohibited Driver	0	0	0	0	0
Fail to carry-No Insurance/Registration	0	0	0	0	0
Unsecure Load	0	0	0	0	0
Obstructed Windshield/Windows	0	0	0	0	0
Fail to drive to road conditions	1	0	0	0	1
Improper use of plate/ No Plate	0	0	0	0	0
Drive w/o lights during low visibility	0	0	0	0	0
Speeding	14	2	4	1	7
Speeding (School/Construct/Industrial)	1	1	0	0	0
Suspected Impaired Driver	0	0	0	0	0
Miscellaneous	7	1	1	2	3
Unightly Bylaw					
Overgrown Trees	1	0	1	0	0
Long Grass & Weeds	13	0	4	4	5
Garbage	10	1	3	3	3
Miscellaneous	18	0	6	5	7
Taxi Bylaw					
Taxi Not Available	0	0	0	0	0
No Brokerage/ Business Licence	1	0	1	0	0
Fail to carry/No Taxi/Chauffer Permit	1	0	1	0	0
Noise Abatement Bylaw					
Noise Complaint	3	0	1	2	0
Fire Prevention Bylaw					
Burning without permit	1	0	0	0	1
Miscellaneous	5	0	0	0	5
Unsafe/Hazardous Behaviour					
Miscellaneous	11	3	1	0	7
Intoxicated- Unable to care for self	0	0	0	0	0
Public Disturbance	3	0	0	3	0
TOTAL	442	59	168	61	108

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: October 17th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Prepared by:

Jonathan Wallington
Protective Services Specialist
Date: October 13th, 2023

Reviewed By:

Travis Wright
Director, Protective Services
Date: October 13th, 2023



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** October 17th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

MOVED BY: DEPUTY MAYOR DOHEY
SECONDED BY: CLLR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for August & September 2023 as presented.

BACKGROUND:

Recreational Programming

Department of Recreation programs and services were interrupted and/or reduced for several weeks in August and September, due to wildfire evacuations in Hay River and the South Slave region. The Hay River Community Centre was set up as an evacuation center for Fort Smith residents on August 12th, however Hay River was also put on evacuation order in the afternoon of August 13th.

The Community Centre served as base camp for wildfire crews and Joint Task Force North (JTFN) military personnel during the evacuation. Temporary accommodation and services for 140 personnel were established in the Hay River Community Centre parking lots. Approximately 100 JTFN personnel and additional ECC crews were also housed within the Community Centre for some time during the emergency. Best estimates indicate that approximately as many as 200 ECC wildfire and support personnel were housed at the Community Centre during peak firefighting. Town of Hay River fleet vehicles and other equipment were also commandeered by ECC crews during the emergency.

All programs were interrupted, postponed and/or cancelled during and after the wildfire emergency. There were reassignments for full-time permanent staff that were able to work from a distance. Reassigned staff served as call agents for the Town's emergency call centre and to monitor/support evacuee support services in Alberta's host communities.

Programs and services gradually resumed post evacuation. Essential Recreation Maintenance staff returned to work during phase 1 of the Town's reopening, while Programming and Aquatics staff returned during phase 2 with the public on September 15th. Significant work was required to prepare the building, including inspections and servicing of mechanical rooms. Transition to winter season activities is complete at this point, which represents a 2 week delay from normal years.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** October 17th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

August and September reports have been combined given the operational impact of the wildfires.

Youth Programming

Summer Heat: The Summer Heat day camp program was interrupted and eventually cancelled due to the evacuation. There were 39 full summer campers and 2 weekly campers registered from July 4th to August 13th, 2023. Summer Heat was cut short by two weeks due to the wildfire evacuation and campers have been refunded for the 2 weeks.

After School Club: Department of Recreation staff offered drop-in afterschool programming during the week of September 25th, as a temporary option post evacuation. Regular after school programming resumes in October programming, with registrations at 90% capacity or better for all days of the week.

Ball Hockey Tournament: A ball hockey tournament was hosted August 11th in partnership of the local RCMP detachment. Twenty-seven (27) local youth showed up to play a competitive game against the officers, with the kids winning 13 to 12.

Community Programming

Multi-Sport Programming: Fifty-four (54) individuals attended multis-sport drop-in in early August, before the wildfire evacuation. Multi-Sport programming was interrupted August 11th as Department staff prepared the facilities to receive Fort Smith wildfire evacuees. Multi-sport programming was discontinued despite the Town reopening on September 15th. This was due to ECC's continued use of Community Centre facilities for wildfire crew accommodation.

Seniors Morning Coffee: Free morning coffee was offered to seniors on August 9th the Hay River Community Center. Seniors were encouraged to get together for conversation or challenge each other to board games and card games. Six (6) participants attended and provided positive feedback. Seniors coffee activities will resume in October.

Evacuation Center: Department of Recreation staff prepared the Community Centre to accommodate Fort Smith evacuees on August 11th and 12th. Reception, evacuee registration, food services and accommodations were coordinated by Department staff, with support from partner organizations such as the Hay River Health and Social Services Authority as well as local businesses. Approximately 175 Fort Smith residents were accommodated on cots in the Community Centre.



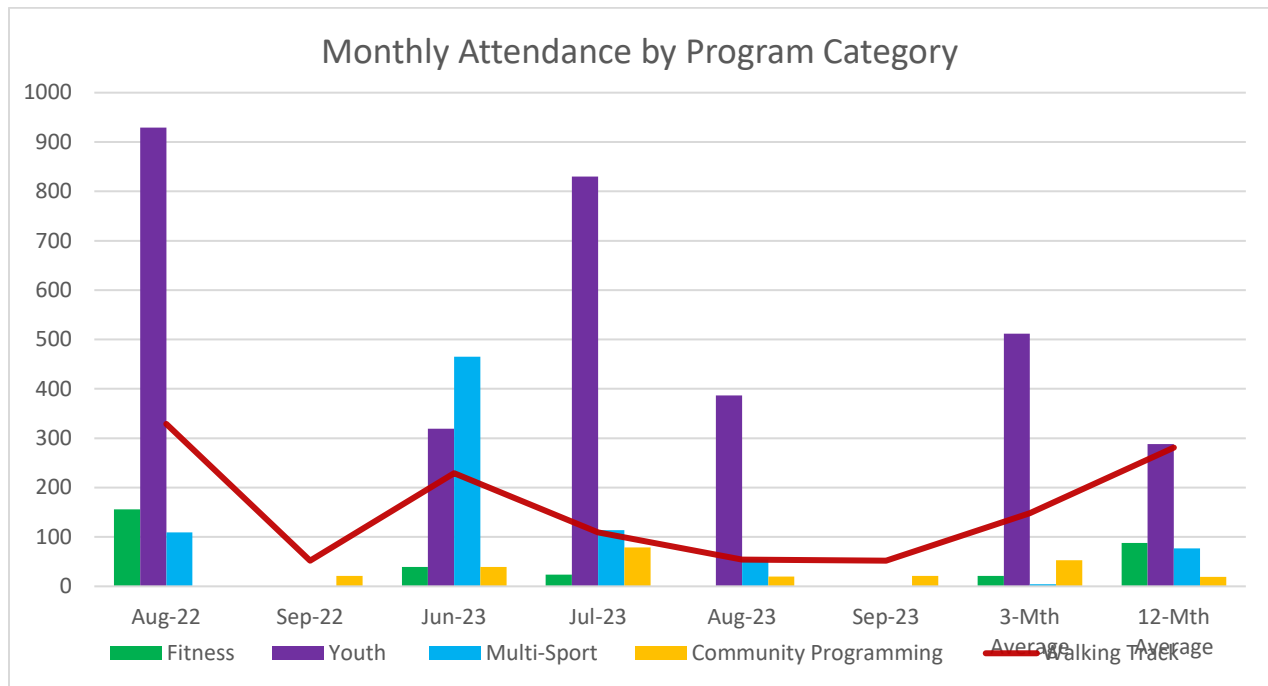
REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** October 17th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Department staff also operated evacuee support services when Hay River residents were ordered to evacuate on August 13th. Staff ensured the safety and wellness of individuals being transported from the community centre on buses.

Recreation Programming Statistics

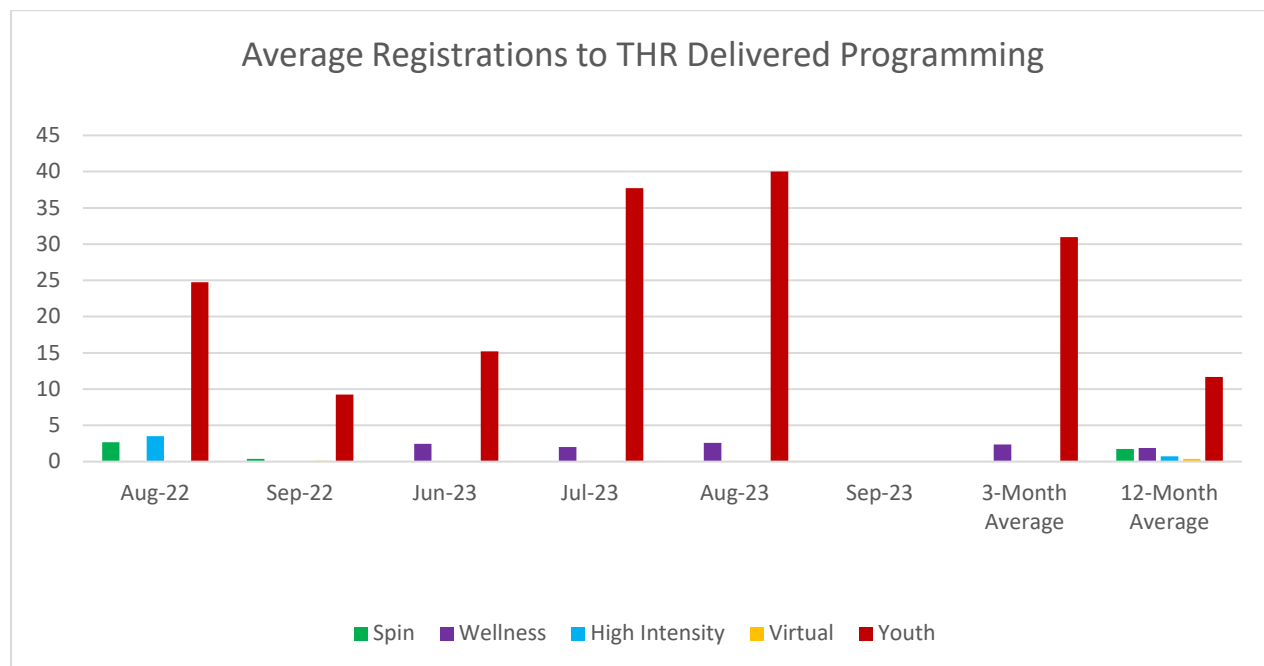




REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: October 17th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Aquatics

General

The pool was open and operating well during the first 2 weeks of August. After this time, it was closed due to the wildfire emergency and subsequent evacuation. Once staff returned to work, the Aquatics team performed the following annual maintenance shutdown routines:

- Pool basin was drained, cleaned and inspected
- Hot tub was drained, cleaned and inspected
- Storage room inspection and inventory of equipment
- Minor tile repairs on the pool deck and in the changerooms
- Slide cleaned, inspected and waxed
- Slide stairs cleaned, inspected and repainted
- Annual inspection and servicing of the circulation and filtration system
- Annual inspection and servicing of the chlorination system

The Don Stewart Aquatic Centre reopened October 6th after water quality testing was reviewed and approved by the local Environmental Health Officer.

Staffing



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** October 17th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

The Aquatics teams resumes operations in September with a near complete roster with 2 full time Senior Lifeguards and full compliment of casual staff to maintain regular operating hours. The vacancy in the Lifeguard 3 full-time permanent position has been filled by a recruit in a training position. Two Junior Lifeguards on staff will complete National Lifeguard certification training which was interrupted by the wildfire emergency.

Attendance

Swimmer attendance was good from August 1st to 13th with 698 patrons using the facility. The most popular swim was the afternoon open swim which had up to 50 swimmers at peak periods. Several day camps also made use of the aquatic centre, including the Town's Summer Heat program, Setsi Frederick Daycare, Franco Association Language Camp, Growing Together, and Katlodeeche First Nation.

Swimming Lessons

Swimming Lessons were scheduled to run from August 8th to 21st. There were 28 kids enrolled (8 Preschool, 13 Swimmer, and 8 Swim Patrol). Unfortunately, the evacuation resulted in the facility closing. Refunds have been processed for those that were enrolled in this session.

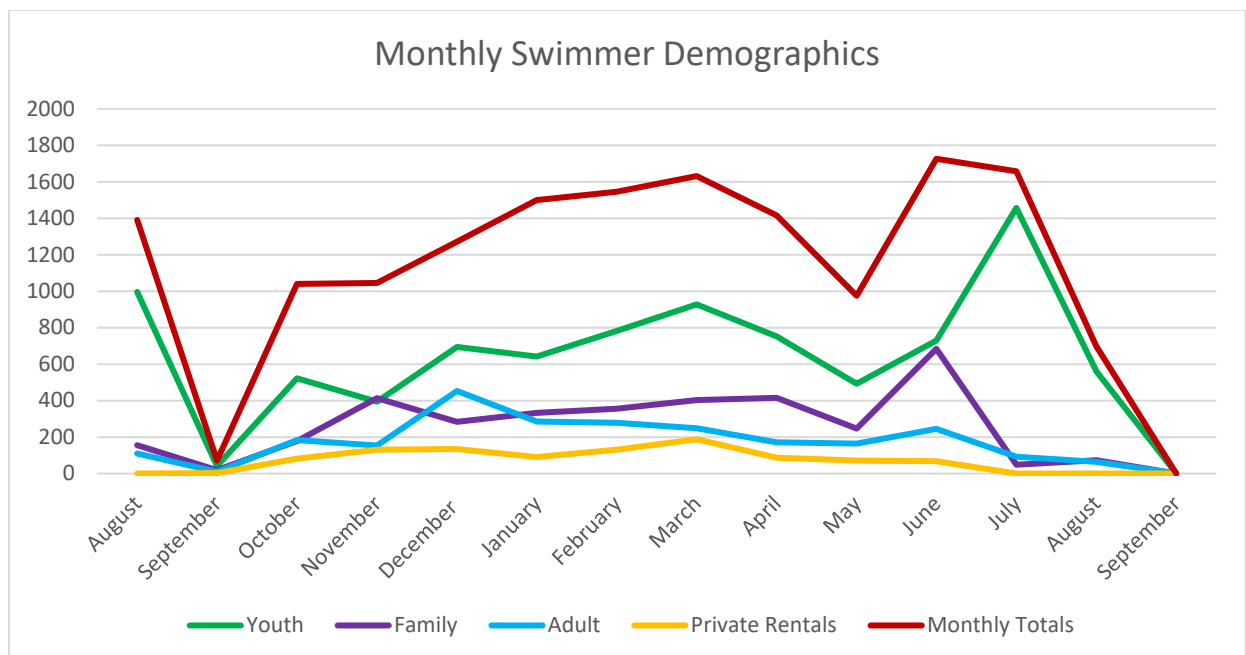
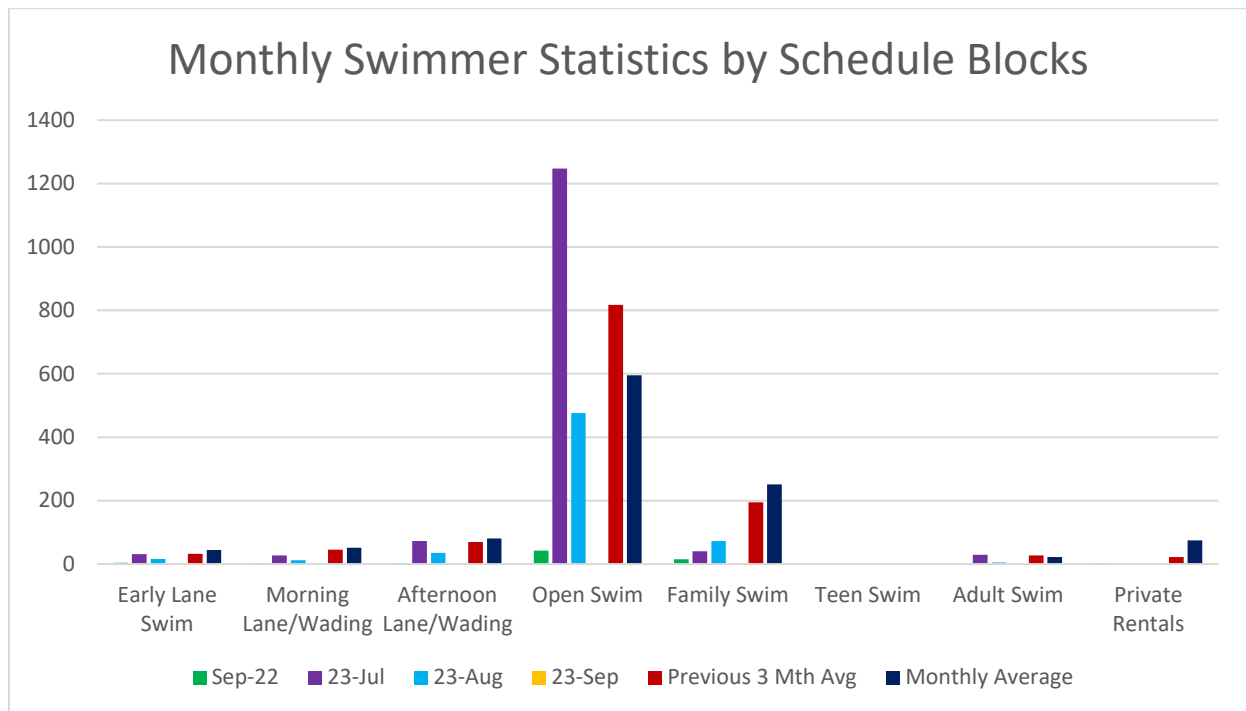
Don Stewart Aquatic Centre Statistics



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: October 17th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Facilities and Maintenance



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** October 17th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Don Stewart Aquatic Centre annual shutdown:

- Pool basin was drained, cleaned, and inspected.
- Hot tub was drained, cleaned, and inspected.
- Storage room inspection and inventory of equipment.
- Minor tile repairs on the pool deck and in the changerooms.
- Slide cleaned, inspected, and waxed.
- Slide stairs cleaned, inspected, and repainted.
- Annual inspection and servicing of the circulation and filtration system.
- Annual inspection and servicing of the chlorination system.
- Main lobby floors were waxed by janitorial contractor.

Aurora Ford Arena and Hay River Curling Club ice preparation:

- Annual maintenance and preparation of ice resurfacer by Public Works mechanic.
- Seasonal maintenance and start up of the ice plant by CIMCO Refrigeration.
- Ice surfaces were cleared of multi sport equipment and floors were cleaned.
- Skating arena ice build by Department Maintenance staff (10 days).
- Clean up and organize around building for ice season.

Other Community Centre Maintenance Items:

- Ordered parts and repaired floor scrubber.
- Janitorial contract resumed after wildfire emergency.
- Ongoing building inspections, preventative maintenance, etc.
- Monthly fire extinguisher and safety checks.
- Maintenance and adjustments to HVAC systems as per weather conditions.

Parks and Greenspaces:

- Maintenance: Garbage downtown and other areas emptied regularly.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Weekly safety inspection and clean up of skate park.
- Flowers and flags picked up and put away for season.
- Final mowing of season at all green spaces.
- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Regular safety inspections and clean up of playgrounds and greenspaces.
- Further seasonal shutdown and winterization to be completed in October:
 - Winterization of Fishermen's Wharf Pavilion
 - Installation of temporary walls at Fishermen's Wharf Pavilion
 - Removal of porta potties at greenspace and sports fields
 - Removal of docks at Porritt Landing Marina



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: October 17th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:

Stephane Millette

Director Recreation and Community Services

Date: October 12th, 2023

Reviewed by:

Glenn Smith

Senior Administrative Officer

Date: October 12th, 2023



REPORT TO COMMITTEE

COUNCIL:

Date: October 17, 2022

DEPARTMENT: PUBLIC WORKS

SUBJECT: DEVELOPMENT PERMIT APPLICATION D23-078, TYTON
ALTERNATIVE ENERGIES (SELL SPLIT WOOD and HARDWOOD
PELLETS AS HEATING FUEL) AT 1&3 100th STREET, LOTS 1&2,
BLOCK B, PLAN 40.

RECOMMENDATION:

MOVED BY: CLLR WILLOWS
SECONDED BY: CLLR GROENEWEGEN

THAT THE COUNCIL OF THE TOWN OF HAY RIVER Review and Approve at their Discretion, Development Permit Application No. D23-078, to allow the use of the existing properties to be used for the manufacturing and selling (by delivery) split seasoned firewood and hardwood pellets as heating fuel.

- That all requirements of the Zoning and Building Bylaw 2444-22b are met.
- The applicant undertakes to conform to all relevant Municipal, Territorial, and Federal policies and regulations.

BACKGROUND:

The Town of Hay River has received an application from Tyler John Patten to use 2 Transportation Lots (1&3 100th Street) on Vale Island to manufacture, sell and deliver seasoned firewood and hardwood pellets for use as heating fuel.

The Lot is in the **7.14 T-Transportation District**,

- g) Industry** directly is listed under **Discretionary Uses**.
- i) Outdoor Storage** is also listed under **Discretionary Uses**.

Definition of INDUSTRY in our Zoning and Building Bylaw 2444-22b says.

INDUSTRY means the use providing for the co-generation, **manufacturing, processing**, assembling, fabricating, testing, servicing, or repair of materials. May include an ancillary office to administer the industrial use of the lot, and includes wholesaling provided that the merchandise being sold is distributed from the lot, but excludes the processing of livestock.



REPORT TO COMMITTEE

COUNCIL:

Date: October 17, 2022

DEPARTMENT: PUBLIC WORKS

**SUBJECT: DEVELOPMENT PERMIT APPLICATION D23-078, TYTON
ALTERNATIVE ENERGIES (SELL SPLIT WOOD and HARDWOOD
PELLETS AS HEATING FUEL) AT 1&3 100th STREET, LOTS 1&2,
BLOCK B, PLAN 40.**

3.8 CONDITIONS OF APPROVAL FOR DEVELOPMENT PERMITS

2. Council will review all Discretionary Use applications and may impose conditions that are deemed appropriate to ensure complete compliance with the regulations of this bylaw and the provisions of the Community Plan.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Town of Hay River Community Plan Bylaw No.1811/18
Zoning & Building Bylaw No. 2444-22b.

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- Application for Development #D23-078.
- Letter from Owner Darryl Buhler giving Tyler John Paton permission to apply for Development Permits for these two properties.
- Map showing the two properties listed above.

Prepared by:
Randy Froese

Reviewed by:
Brad Harrison



REPORT TO COMMITTEE

COUNCIL:

Date: October 17, 2022

DEPARTMENT: PUBLIC WORKS

**SUBJECT: DEVELOPMENT PERMIT APPLICATION D23-078, TYTON
ALTERNATIVE ENERGIES (SELL SPLIT WOOD and HARDWOOD
PELLETS AS HEATING FUEL) AT 1&3 100th STREET, LOTS 1&2,
BLOCK B, PLAN 40.**

Development Officer
Date: October 11, 2023

Director of Public Works
Date: October 11, 2023



REPORT TO COMMITTEE

COUNCIL:

Date: October 17, 2022

DEPARTMENT: PUBLIC WORKS

SUBJECT: DEVELOPMENT PERMIT APPLICATION D23-071, YOUTH CENTRE, MAKERSPACE & OFFICE SPACE AT 906 MACKENZIE HIGHWAY, LOTS 609-611, PLAN 365. IN PRE-EXISTING SUPER A GIFT & GARDEN CENTRE BUILDING.

RECOMMENDATION:

**MOVED BY: CLLR WALL
SECONDED BY: CLLR WILLOWS**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER Review and Approve at their Discretion, Development Permit Application No. D23-071, to allow the use of the existing Retail building for Youth Centre, Makerspace & Office Space.

- That all requirements of the Zoning and Building Bylaw 2444-22b are met.
- The applicant undertakes to conform to all relevant Municipal, Territorial and Federal policies and regulations.

BACKGROUND:

The Town of Hay River has received an application from Hay River Youth Centre (Scott Clouthier) to develop the existing Super A Gift and Garden Centre at 906 Mackenzie Highway, Lots 609-611, Plan 365 to a Youth Centre, Makerspace & Office Space.

The lot is in the C2-Highway Service Commercial zone, **Public Use** is directly listed under Discretionary Uses.

The Town did ask Zoe Morrison Stantec's Town of Hay River Planner that Youth Rec. Centre be added to a C zone for the new Zoning and Building Bylaw 2444-22b. We, The Town felt that it fit under Public Use. Stantec's planner did verify that Youth Centre would fall under Public Use. (Please see the included correspondence with Zoe Morrison, Stantec's Planner's opinion in this matter.

3.8 CONDITIONS OF APPROVAL FOR DEVELOPMENT PERMITS

2. Council will review all Discretionary Use applications and may impose conditions that are deemed appropriate to ensure complete compliance with the regulations of this bylaw and the provisions of the Community Plan.

COUNCIL POLICY / STRATEGY OR GOAL:



REPORT TO COMMITTEE

COUNCIL:

Date: October 17, 2022

DEPARTMENT: PUBLIC WORKS

SUBJECT: DEVELOPMENT PERMIT APPLICATION D23-071, YOUTH CENTRE, MAKERSPACE & OFFICE SPACE AT 906 MACKENZIE HIGHWAY, LOTS 609-611, PLAN 365. IN PRE-EXISTING SUPER A GIFT & GARDEN CENTRE BUILDING.

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Town of Hay River Community Plan Bylaw No. 1811/18
Zoning & Building Bylaw No. 2444-22b

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

-Application for Development #D23-071
-E-mail correspondence between Development Officer and Stantec Town Planner

Prepared by:

Randy Froese
Development Officer
Date: October 11, 2023

Reviewed by:

Brad Harrison
Director of Public Works
Date: October 11, 2023



REPORT TO COUNCIL

DEPARTMENT: Finance & Administration

DATE: October 3, 2023

SUBJECT: Extension of the 2024 Community Enhancement Grant Deadline

RECOMMENDATION:

MOVED BY: CLLR BOUCHARD
SECONDED BY: DPEUTY MAYOR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs administration to extend the deadline of the Community Enhancement Grant applications to November 30, 2023.

BACKGROUND:

The Community Enhancement Grant was established to provide financial support to non-profit community organizations to enhance the programs and services that they provide to residents.

Applications for the grant must be submitted by September 15, for consideration for the next budget year. Due to the 2023 August wildfire, community organizations were not able to meet the 2023 deadline. Residents were evacuated from the community until September 16, 2023. As a result, it is recommended that the Council extend the application deadline to November 30,

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Policy C-7 authorized by motion 12-534

FINANCIAL IMPLICATIONS:

None

ALTERNATIVES:

Keep the deadline of September 15th.

Prepared by:
Abena Nyarko,
Director of Finance

Reviewed by:
Patrick Bergen
Assistance Senior Administrative Officer



REPORT TO COMMITTEE

DEPARTMENT:

ADMINISTRATION

DATE: October 17th, 2023

SUBJECT:

EXCUSED ABSENCE

RECOMMENDATION:

MOVED BY: DEPUTY MAYOR DOHEY
SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillors Duford and Chambers from the Standing Committee Meeting of Council, Tuesday, October 17th, 2023.

BACKGROUND:

Councillors Duford and Chambers have asked to be excused from the Standing Committee Meeting of Council, Tuesday, October 17th 2023.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Stacey Barnes
Council Administrator
Date: October 17th, 2023

Reviewed by:

REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** August 14, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of August and September 2023.

BACKGROUND:

Tourism & Economic Development Activity:

The recent fire evacuation reduced the operations of the Visitor Information Centre as well as other Tourism and Economic Development activities significantly over August and September 2023. Below are the activities that occurred early in August and late in September.

- Heritage Canada grant applications were made for Canada Day and Multicultural Day.
- In partnership with the Hay River Chamber of Commerce, the Hay Shop Here Campaign

has begun to support Hay River businesses. Initial work has been done on social media to support business sector by sector. Additionally, tote bags like the below picture and stickers have been ordered which will provide a continuous message in the community to shop local.



REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** August 14, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

- Supported the October 9, 2023 Indigenous People's Day in conjunction with KFN, the WPFN and Hay River Metis.
- A Welcome Home & Appreciation Event was held on Thursday the 12th which culminated in a group photo that was made available to all the worker and volunteer groups.



Upcoming Events/Contests:

- Rotary Beerfest on November 4, 2023
- Midnight Madness and the Christmas Parade November 24, 2023
- Community Spirit Awards February 3, 2024.



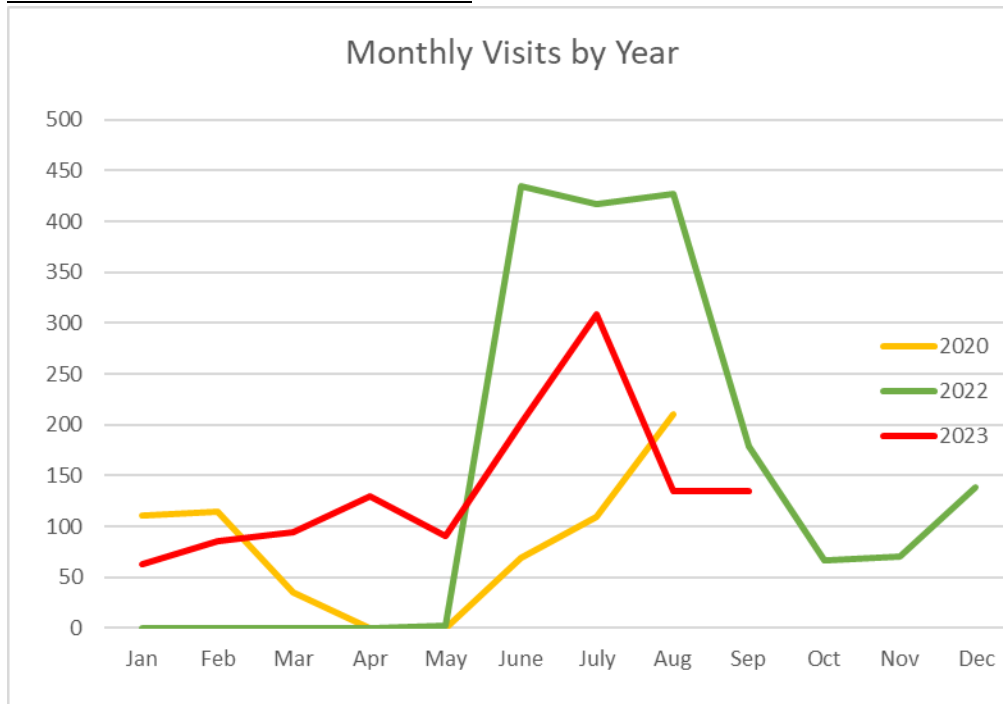
REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** August 14, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

Key Performance Indicators:

Visitor Information Centre Visitation



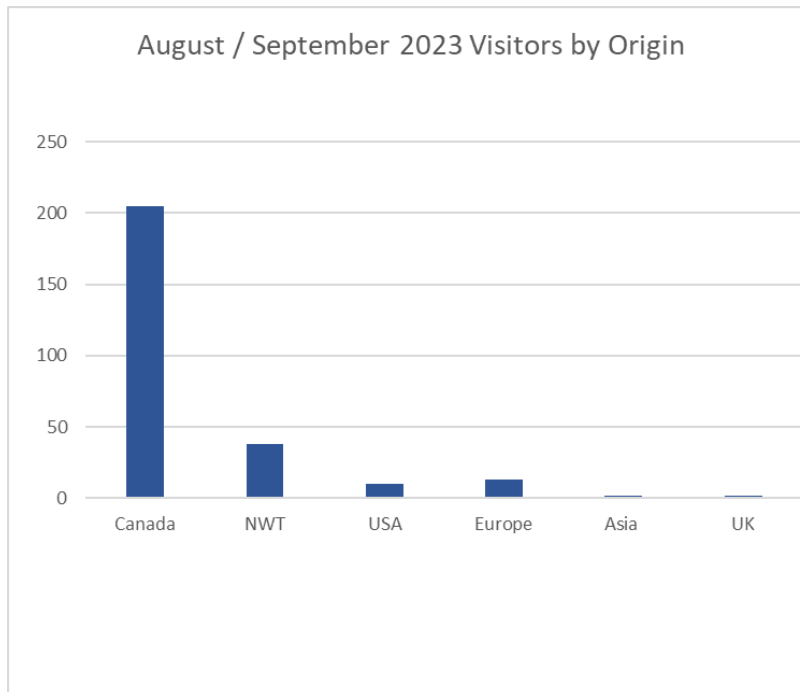
There is a gap in the data from September 2020 to June of 2022.



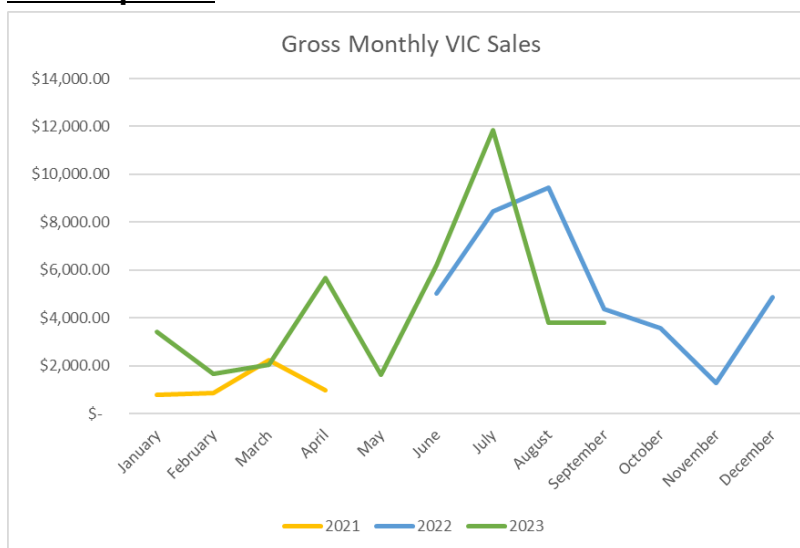
REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** August 14, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT



Gift Shop Sales



There is a gap in the data from September 2020 to June of 2022.



REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** August 14, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

0

Prepared by:

Jill Morse
Tourism and Economic Development Coordinator
Date: October 30, 2023

Reviewed by:

Patrick Bergen
ASAO Town of Hay River
Date: October 30, 2023



REPORT TO COUNCIL

COMMITTEE:

FINANCE COMMITTEE

DATE: October 30, 2023

SUBJECT:

2024 Budget Schedule

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2024 budget schedule as recommended by the Finance Committee.

BACKGROUND:

Due to the impacts of the wildfires this year, the Minister of Municipal and Community Affairs, Shane Thompson has extended the Town's audit reporting deadline to January 31, 2024, and the budget deadline to February 29, 2024.

The attached budget plan for 2024 aims to have the audit and the budget completed before the end of the 2023 fiscal year.

COUNCIL POLICY / STRATEGY OR GOAL:

Fiscal responsibility and transparency

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Financial Administration By-Law No. 2252/FIN/11
Report
Cities Towns and Villages Act

FINANCIAL IMPLICATIONS:

A/A

ALTERNATIVES TO RECOMMENDATIONS:

Not to accept the schedule.

ATTACHMENTS:

2024 Budget Schedule

Prepared by:

Abena Nyarko
Director of Finance

Reviewed by:

Glenn Smith
Senior Administrative Officer



2024 Budget Schedule

Item	Responsibility	Stage	Due Date	Comment
2023 Actual Results	Finance Director	Draft	13-Oct	Complete the 2023 Q3 financial reports
2023 Actual Results	Directors	Draft	20-Oct	Complete the 2023 Q3 variance analysis
Q3 Finance Update to Fincomm	Finance Director	Final	27-Oct	Present the 2023 Q3 results & the 2024 budget schedule to the Finance Committee for approval
Public Survey	Finance Director & ASAO	Draft	27-Oct	Create and release the 2024 budget survey for public input
Strategic Plan	Directors	Draft	30-Oct	Present the 2024 strategic plan to Council
Business Plan	Directors	Final	03-Nov	Complete the 2024 business plan
2024 Capital Plan	Directors	Draft	03-Nov	Meet with Directors to update the 10-year capital plan
2024 Capital Plan	Finance Director	Draft	10-Nov	Update the 2024 capital plan
2024 Operating Budget	Finance Director	Draft	17-Nov	Update the 2024 operating budget
2024 Operating Budget	Directors	Draft	24-Nov	Meet with the Directors to review and update the 2024 operating budget
2024 Operating & Capital Budget	Finance Director & SAO	Draft	01-Dec	Update the budgets based on the 2022 audit results
2024 Operating & Capital Budget	Finance Director	Draft	11-Dec	Present the 2024 capital plan and operating budget to the Finance Committee for approval
2024 Operating & Capital Budget	Finance Director & SAO	Draft	15-Dec	Present the 2024 capital plan and operating budget to Council for feedback
2024 Operating & Capital Budget	Finance Director & SAO	Final	20-Dec	Present the 2024 capital plan and operating budget to Council for approval



REPORT TO COUNCIL

COMMITTEE: FINANCE COMMITTEE **DATE:** October 30, 2023

SUBJECT: 2023 Q3 Unaudited Consolidated Statement of Operations

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2023 Q3 unaudited consolidated Statement of Operations as recommended by the Finance Committee.

BACKGROUND:

October 25, 2023, Abena Nyarko (Director of Finance) presented unaudited consolidated Statement of Operations to the Finance Committee. At that meeting, the Finance Committee recommended that the 2023 Q3 unaudited consolidated Statement of Operations be brought forward to Council for approval.

The Q3 results showed an operating deficit of -\$272K mainly due to increased expenditures related to the wildfire which are pending reimbursement from various agencies. The forecast projected a surplus of \$2.6K for the year mainly due to decreased expenditure.

COUNCIL POLICY / STRATEGY OR GOAL:

Fiscal responsibility and transparency

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

FINANCIAL IMPLICATIONS:

Unaudited consolidated Statement of Operations are approved by Council.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

2023 Unaudited Consolidated Statement of Operations

Prepared by:
Abena Nyarko
Director of Finance

Reviewed by:
Glenn Smith
Senior Administrative Officer

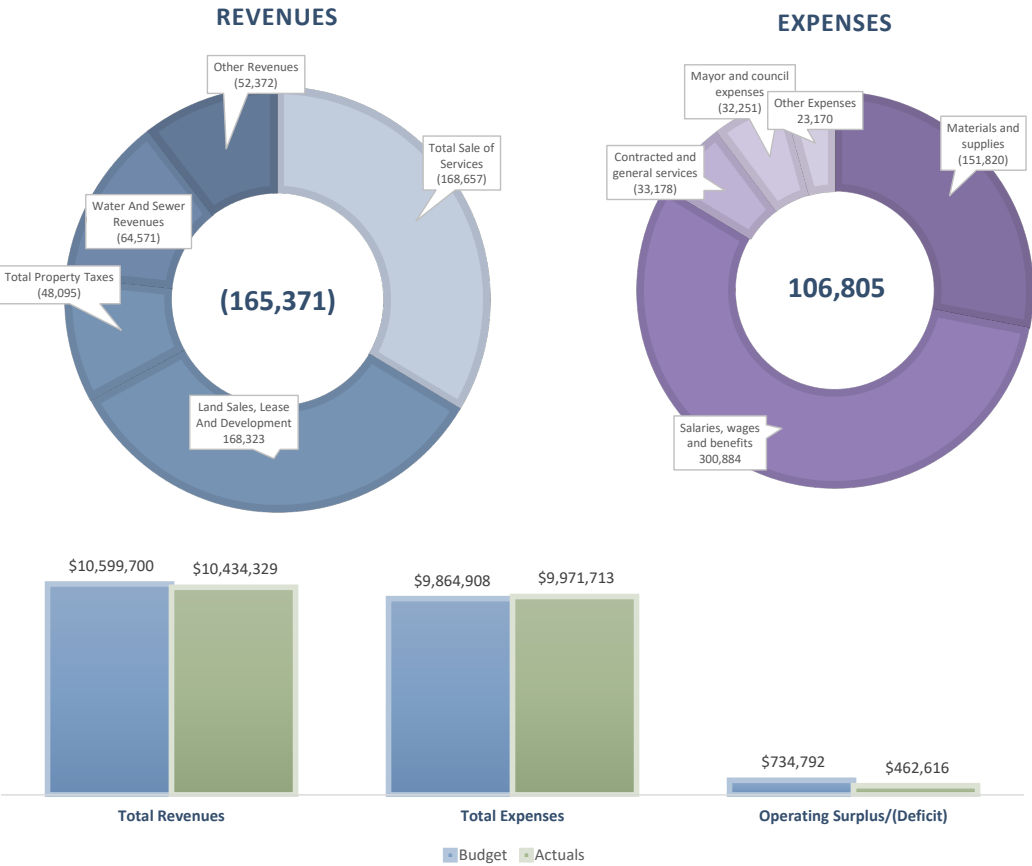


Consolidated Total

Jan to Sep 2023 Financial Results (Unaudited)

Statement of Operations	Year to Date			
	Budget	Actuals	Variance	% Variance
Revenues				
Total Property Taxes	4,350,108	4,302,013	(48,095)	(1%)
Total Sale of Services	908,365	739,708	(168,657)	(19%)
Total Other Revenue From Own Sources	673,878	675,850	1,972	0%
Government Transfers For Operating	1,822,097	1,787,703	(34,394)	(2%)
Government Transfers For Water And Sewer	730,002	731,608	1,606	0%
Water And Sewer Revenues	1,631,250	1,566,679	(64,571)	(4%)
Land Sales, Lease And Development	348,750	517,073	168,323	48%
Grants/ Donations	135,250	113,694	(21,557)	(16%)
Insurance Reimbursements				
Total Revenues	10,599,700	10,434,329	(165,371)	22%
Expenses				
Salaries, wages and benefits	3,774,792	4,075,676	300,884	8%
Contracted and general services	1,708,617	1,675,439	(33,178)	(2%)
Materials and supplies	2,406,056	2,254,236	(151,820)	(6%)
Provision for bad debts				
Mayor and council expenses	128,322	96,071	(32,251)	(25%)
Bank Charges and Interest	45,000	45,000	0	0%
Interest on LTD	262,494	266,264	3,770	1%
Utilities - electricity	596,322	610,115	13,793	2%
Utilities - fuel	651,670	627,106	(24,564)	(4%)
Insurance	291,635	321,805	30,170	10%
Total Expenses	9,864,908	9,971,713	106,805	(15%)
Operating Surplus/(Deficit)	734,792	462,616	(272,176)	(37%)

Full Year			
Budget	Forecast	Variance	% Variance
6,852,143	6,852,143		
1,241,700	1,104,700	(137,000)	(11%)
880,000	1,002,000	122,000	14%
2,712,500	2,715,500	3,000	0%
1,095,000	1,095,000		
2,175,000	2,110,000	(65,000)	(3%)
1,165,000	465,000	(700,000)	(60%)
202,000	1,376,000	1,174,000	581%
16,323,343	16,720,343	397,000	2%
5,029,058	5,382,058	353,000	7%
3,099,250	3,416,250	317,000	10%
3,470,356	3,036,356	(434,000)	(13%)
40,000	40,000		
171,099	171,099		
60,000	60,000		
350,000	350,000		
870,100	1,000,100	130,000	15%
931,300	931,300		
302,180	330,580	28,400	9%
14,323,343	14,717,743	394,400	3%
2,000,000	2,002,600	2,600	0%





Financial Highlights

Year to Date 2023 Budget vs Actuals

Revenues

Unfavourable variance of -\$165K mainly due to:

- \$169K decrease in sales of services mainly from ambulance billings, fire calls and arena rentals as a result of the wildfire evacuations.
- \$48K decrease in property tax revenues as a result of the suspension of interest charges due to the wildfire evacuations.
- \$65K decrease in water and sewer revenues as a result of decreased consumption and suspension of interest charges due to the wildfire evacuations.
- \$35K decreased government transfers for operating due to the loss of federal funding for summer students.
- 22K decrease in grants due to the -\$75K delayed payment for the lands claim settlement which has been pushed back to 2024. This is offset by \$54K in reimbursements for the wildfire expenditures.

This is offset by \$168K increased revenues from land sales and lease revenues from MTS.

Expenses

Unfavourable variance of \$107K mainly due to:

- \$80K increased expenditures for salaries and wages mainly from Recreation.
- \$532K additional expenditures from the wildfires.

This is offset by:

- \$350K decreased expenditure for materials and supplies and contracted services from the delayed development of Frasier Place which has been moved to 2024.
- \$61K decreased expenditure for materials and supplies from Water and Sewer Services.
- \$31K decreased expenditure for materials and supplies and contracted services from General Government Services.
- \$32K decreased expenditure for mayor and council.

Full Year 2023 Budget vs Forecast

Revenues

Projected increase of \$397K mainly due to \$1.1M anticipated reimbursement from the wildfire expenditures . This is offset by -\$700K delayed sales of Frasier Place which has been moved to the 2024.

Expenses

Projected increase of \$394K mainly due to:

- \$1.1M increase in expenditures from the wildfires.
- \$130K increase in utilities electricity.

This is offset by:

- \$700K delayed development cost of Frasier Place.



REPORT TO COUNCIL

DEPARTMENT: FINANCE COMMITTEE

DATE: October 25, 2023

SUBJECT: 2023 Q3 Capital Report

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2023 Q3 capital report as recommended by the Finance Committee.

BACKGROUND:

The Capital Report will detail the costs that the Town incurred from January to September 2023 (attached). As of September 30, 2023, the Town has spent \$4.2M on capital projects.

Summary of recommended changes for Q3, 2023:

Recreation

Q3-2023

- Bob McMeekin Park Enhancements- \$100K for sod and seeding work is delayed to 2024.
- Golf and ski club building retrofits- project is delayed to 2024.

Q2-2023

- Bob McMeekin Park Enhancements- increase of \$60K to be funded by the GNWT department of Infrastructure.
- Golf and ski club building retrofits project- decrease of -\$15K due to decreased funding for the project.
- Riding Mower Replacements- increase of \$8.5K due to higher than anticipated costs.
 - The increase in cost is to be funded by the Recreation small capital budget.
- Vale Island Multi-Use Recreation Area - Flood Mitigation- increase of \$120K to be funded by the GNWT department of Infrastructure.

Public Works

Q3-2023

- Tire Recycling Program- increase of \$2.3K to be funded by MACA ICIP.
- 553 - Preliminary Drainage Plan- \$25K is delayed to 2024.
- Industrial Drive Base Upgrade, Paving and Underground- \$1.5M asphalt work is delayed to 2024.
- Paradise Road Repair and Replacement -\$100K seeding and erosion mitigation work is delayed to 2024.

-
- Hazardous Waste Removal-\$50K is delayed to 2024 because procurement work will be completed during the winter months.
 - Lift station 1 Repair and Replacement- \$1.36M is delayed to 2024. The insurance company submitted their settlement amount for repairs in October 2023.
 - Miron Storm Outlets Improvements- \$50K is delayed to 2024.
 - Sander- \$50K is delayed to 2024.
 - Shoreline Flood Mitigation- \$900K is delayed to 2024.
 - Storm Backflow Flood Valves- \$50K is delayed to 2024.
 - Vale Island Truck Potable Water Study -Cancelled the project by reducing the project costs by another \$100K to fund the Protective Services heavy rescue truck replacement.
-

Q2-2023

- Municipal Solid Waste Facility (Phase I and II)- increase of \$500 due to higher than anticipated costs.
-

Q1-2023

- Industrial Drive Base Upgrade, Paving and Underground– increase of \$232K due to higher than budgeted tender pricing.
- New Weigh Scale at Landfill- increase of \$15K for the installation of the scale.
- Vale Island Truck Fill Station Tank Replacement- increase of \$50K due to higher than anticipated pricing for the tank.
- Administration recommends funding the above increases in project costs by:
 - Reducing the Vale Island truck potable water study by \$100K
 - Cancelling the Delancey Estates drainage enhancements project which had a projected cost of \$95K.
 - Reducing the infrastructure planning and studies budget by \$40K
 - Reducing the Public Works operations budget by \$50K for the patching of roads.

Protective Services

Q3-2023

- Heavy Rescue Truck Replacement- increase of \$250K. This is partially funded by \$137K from MACA's ambulance highway rescue one-time additional funding for 2023-24.
 - MACA's funding will be used to fund projects such as the AED replacement and vehicle extraction tools to free capital dollars for the truck replacement.
 - \$100k will be funded by the cancellation of the Vale Island truck potable water study project.
 - \$13K will be funded through the savings from Administration's vendor EFT implementation.
-

Q2-2023

- Drone for Flood Monitoring- decrease of -\$500 due to lower than anticipated costs.
- Sparky Mascot- decrease of -\$2K due to lower than anticipated costs.

Administration

Q3-2023

- Vendor EFT Implementation- decrease of \$40K as work completed through internal staffing.
- Computer Equipment Replacement – increase of \$6k to accommodate employee access to intranet.

Q1-2023

- 2022 Flood Response- unplanned expenditure of \$2.3K for contractor costs to complete MACA's flood reimbursement reporting.

Land Development

Q3-2023

- Fraser Place Subdivision Development- \$1.1M is delayed to 2024.

Summary:

2023 capital budget was approved at \$14.4M. The proposed changes result in a cumulative increase to \$14.5M. This increase will be partially funded through additional funding from third parties, as well as transfers from the operations and maintenance budget.

COUNCIL POLICY/STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS OR STUDIES:

Financial Administration By-Law No. 2252/FIN/11Report

FINANCIAL IMPLICATIONS:

Forecast revisions to projected capital expenditures for 2023.

ALTERNATIVES TO RECOMMENDATIONS:

Not to accept recommendations.

ATTACHMENTS:

Capital Spend Report Q3 2023

Submitted by:

Reviewed by:

Abena Nyarko
Director of Finance and Administration

Glenn Smith
Senior Administrative Office



2023 Q3 Capital Report

Department	Project Name	Q1 2023 Changes	Q2 2023 Changes	Q3 Changes	Status Update
Administration	Computer Equipment Replacement Program			\$ 6,000	Order has been placed for 2023 replacements. Increase in 2023 forecast to accommodate workstations for rollout of intranet.
Administration	Debt Service Community Center - CPI and Donation Portion				Ongoing repayment for Community Center
Administration	Vendor EFT Implementation			-\$ 40,000	Completed
Recreation	Aquatic Centre small MAU retrofit project				Working on funding application
Recreation	Bob McMeekin Park Enhancements		\$ 60,000		Sod and seeding work delayed to 2024
Recreation	Children's Activity Centre Equipment				To be reviewed as part of 2024 capital plan updates.
Recreation	Community Centre Security Cameras				To be reviewed as part of 2024 capital plan updates.
Recreation	Dog park				To be completed as part of Vale Island Multi-Use Rec Area Project.
Recreation	Don Wright Park Revitalization				To be reviewed as part of 2024 capital plan updates.
Recreation	Downtown Beautification and Accessibility Project				Crosswalk lights have been received and will be installed by end of October, decorative lighting to follow
Recreation	Golf and ski club building retrofits project		-\$ 15,000		Funding from AEA confirmed 50/50 spit with the club members completing the work. Funds are going through golf club and ski club
Recreation	Hay River Golf Course - Golf Green Replacements				Working on funding application, may become insurance claim with fire damage
Recreation	Ice Resurfacer				Working on funding application. Some funding received from Polar Pond Hockey.
Recreation	Keith Broadhead Field Replacement - Flood				Complete



Department	Project Name	Q1 2023 Changes	Q2 2023 Changes	Q3 Changes	Status Update
Recreation	Ray Benoit Rink Replacement (Multi Sport Surface)				Developing options analysis for surface (concrete, asphalt). Working with local companies for support during construction.
Recreation	Replace Playground Fall Zones				To be reviewed as part of 2024 capital plan updates.
Recreation	Riding Mower Replacements		\$ 8,552		Complete
Recreation	Skatepark Upgrades				Skate park committee is taking the lead in design and procurement. Delayed until 2024
Recreation	Small Capital Program - Aquatics				Ongoing
Recreation	Small Capital Program - Facilities and Parks		-\$ 6,552		Ongoing
Recreation	Small Capital Program - Programming				Ongoing
Recreation	Vale Island Multi-Use Recreation Area		\$ 120,000		GNWT Infrastructure has provided additional \$120K in funding which will be used to fund an increase in the scope of the project.
Tourism and Economic Development	Small Capital Program - Tourism and Economic Development				Ongoing
Tourism and Economic Development	VIC Septic Tank Replacement				Scoping underway, quote considerably higher than budget. Delayed for further scoping of need
Tourism and Economic Development	Visitor Information Wayfinder Signage Development				Signage is complete, they are waiting to be installed by Poison Graphics in the spring
Land Development	Aspen Heights Subdivision Development				Work to take place in Nov/Dec
Land Development	Fraser Place Subdivision Development				Utility installation delayed to 2024
Land Development	Sundog Subdivision Development				Design Complete



2023 Q3 Capital Report

Department	Project Name	Q1 2023 Changes	Q2 2023 Changes	Q3 Changes	Status Update
Transportation and Public Works - Roads	553 - Pine Crescent Upgrades				Design only this year, survey complete, consultant working on design
Transportation and Public Works - Roads	553 - Preliminary Drainage Plan				Study to begin in November based on historical data and recent surveys
Transportation and Public Works - Roads	Airport Road Repair and Upgrade				Hydraulic analysis complete, grant application submitted
Transportation and Public Works - Roads	Beaver Cres. Water, Sewer and Drainage Replacement				Deficiency work nearing completuon
Transportation and Public Works - Roads	Capital Drive Watermain, Sidewalk and Roadworks				Sidewalk condition deficiency remaining, majority of other work complete
Transportation and Public Works - Roads	Industrial Drive Base Upgrade, Paving and Underground	\$ 232,032			Major earthworks completed. Asphalt delayed to 2024
Transportation and Public Works - Roads	Paradise Road Repair and Replacement				Seeding and erosion mitigation work delayed to 2024
Transportation and Public Works - Roads	Riverview Drive Upgrades				Carry over from 2022. Work on deficiencies has begun, and will have monor deficiencies into 20204
Transportation and Public Works - Other	Asset Management System Implementation				Software has been selected, currently negotiating contract. Rec department assets to be completed first
Transportation and Public Works - Other	Biomass District Heating System				Study complete. Planning of next steps ongoing
Transportation and Public Works - Other	Delancey Estates Drainage Enhancements	-\$ 95,000			Project Cancelled
Transportation and Public Works - Other	Fire Hall/Town Hall Demolition				Abatement work is complete. Demolition to occur before winter
Transportation and Public Works - Other	Hazardous Waste Removal				Working with MACA on scheduling for removal
Transportation and Public Works - Other	Hearse Replacement				Reviewing requirement

Department	Project Name	Q1 2023 Changes	Q2 2023 Changes	Q3 Changes	Status Update
Transportation and Public Works - Other	Industrial Area Drainage				Work to begin in early November
Transportation and Public Works - Other	Infrastructure Planning and Studies	-\$ 52,032			Ongoing work throughout 2023
Transportation and Public Works - Other	Lift station 1 Flood Mitigation Evaluation				Review of options underway. Insurers have provided estimate for insurance value. Need to review options and recommend to council path forward
Transportation and Public Works - Other	Lift station 1 Repair and Replacement				Waiting on recommendations from the options analysis. Selected option will drive the scope and schedule of the project
Transportation and Public Works - Other	Miron Storm Outlets Improvements				Historical issues and photos reviewed. Procurement to occur over the winter
Transportation and Public Works - Other	Miron/ John Mapes/ Riverbend Storm and Sewer Manhole Upgrades				Complete
Transportation and Public Works - Other	Municipal Solid Waste Facility (Phase I and II)		\$ 500		Study and recommendations complete. Will bring recommendation to council
Transportation and Public Works - Other	New Town Hall				Review of final report underway
Transportation and Public Works - Other	New Weigh Scale at Landfill	\$ 15,000			Installation complete with deficiencies. Needs certification on Nov 1
Transportation and Public Works - Other	Pumps and Generator Replacements at Lift Stations				Ongoing work throughout 2023 as needed
Transportation and Public Works - Other	Sander				Currently reviewing requirement, and specification for new unit
Transportation and Public Works - Other	Shoreline Flood Mitigation				Consultation with local IGO's complete. Design and environmental studies to be completed this winter
Transportation and Public Works - Other	Storm Backflow Flood Valves				Historical issues and photos reviewed. Procurement to occur over the winter
Transportation and Public Works - Other	Tire Recycling Program			\$ 2,350	2023 work complete. Will carry over remaining ICIP funds to 2024



Department	Project Name	Q1 2023 Changes	Q2 2023 Changes	Q3 Changes	Status Update
Transportation and Public Works - Other	Vale Island Truck Fill Station Tank Replacement	\$ 50,000			Tank manufacturing underway
Transportation and Public Works - Other	Vale Island Truck Potable Water Study	-\$ 100,000		-\$ 100,000	Cancelled
Transportation and Public Works - Other	Vale Island/West Channel Drainage				Work to begin in early November
Transportation and Public Works - Other	Water Treatment Plant Feasibility Study and Preliminary Design				Design ongoing, geotech work to be completed in November
Protective Services	AED Replacement				Working through specification will place order early Q1
Protective Services	Bylaw Truck Replacement		\$ 29,000		Working on funding application for potential EV options for vehicle
Protective Services	Drone for Flood Monitoring		-\$ 500		Project Complete
Protective Services	Heavy Rescue Truck Replacement			\$ 250,000	Working on specifications for unit
Protective Services	Sparky Mascot		-\$ 2,000		Order has been shipped
		\$ 50,000	\$ 194,000	\$ 118,350	
Unplanned Spending & Changes to Funding					
Administration	2022 Flood Response Addition				E & S invoice for MACA flood reimbursement reporting
Transportation and Public Works - Other	Lift Stn System Upgrade - (Incl. Stn #8)				



Department	Project Name	Q1 2023 Changes	Q2 2023 Changes	Q3 Changes	Status Update
Tourism and Economic Development	CCRF Projects				
Recreation	Golf and ski club building retrofits project		\$ 15,000		Reduced scope of the project due to reduced funding
Recreation	GNWT INF Funding- Bob McMeekin Park Enhancements		-\$ 60,000		Additional funding
Recreation	GNWT INF Funding- Vale Island Multi-Use Recreation Area - Flood Mitigation		-\$ 120,000		Additional funding
Protective Services	Federation of Canadian Municipalities Grant -Bylaw Truck Replacement		-\$ 29,000		
Protective Services	GNWT-MACA one time additional funding for ground ambulance highway rescue			-\$ 136,725	
Transportation and Public Works - Other	MACA ICIP Funding for Tire Recycling Program			-\$ 2,350	
	Transfer from O&M Budget	-\$ 50,000			
		-\$ 50,000	-\$ 194,000	-\$ 139,075	
		-\$ 0	\$ -	-\$ 20,725	



Bylaw No. 2455/PS/23

10a) Public Behaviour Bylaw

**TOWN OF HAY RIVER
BY-LAW #2455/PS/23**

**A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE
NORTHWEST TERRITORIES TO REGULATE PUBLIC BEHAVIOUR WITHIN THE MUNICIPAL
BOUNDARIES**

PURSUANT TO the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c. as amended;

WHEREAS it is deemed desirable to provide rules for prohibiting certain public behavior within the Town of Hay River;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipal Corporation of the Town of Hay River, in Council duly assembled hereby enacts as follows:

SHORT TITLE

1.1 This by-law may be cited as the **"Public Behaviour By-law"**.

DEFINITIONS

2.1 In this by-law, unless the context requires otherwise, the term:

- 1) **"Authorized Representative of the Owner"** means a person authorized by the owner to give notice not to trespass.
- 2) **"Council"** means the Council of the Municipal Corporation of the Town of Hay River.
- 3) **"Defecate"** means to discharge waste matter from the bowels.
- 4) **"Fight"** means any confrontation involving violent physical contact between two or more people.
- 5) **"Intoxicated"** means to be affected by alcohol or drugs, especially to the point where physical and mental control is markedly diminished.
- 6) **"Owner"** means the owner of premises and includes the following:
 - i) The occupier of the premises;
 - ii) The person who is in possession or control of the premises.
- 7) **"Peace Officer"** means any By-law Enforcement Officer of the Town of Hay River, or any RCMP officer.
- 8) **"Person"** has the meaning given to it in the *Interpretation Act*.
- 9) **"Premises"** means any building or structure or any part or portion of a building or structure, including any land used in connection with that building or structure for the purpose of:
 - i) providing parking for vehicles;
 - ii) displaying or storing vehicles, equipment or other chattels;
 - iii) enhancing the appearance or use of the building or structure; or
 - iv) carrying out the activities that are ancillary to the activities carried out in or on that building or structure.
- 10) **"Public Place"** means any place within the Town to which the public may have either express or implied access.
- 11) **"Spit"** means to eject phlegm, saliva, chewing tobacco juice or any other substance from the mouth.
- 12) **"Town"** means the municipal corporation of the Town of Hay River or the area contained within the boundary thereof as the context requires.

TOWN OF HAY RIVER
BY-LAW #2455/PS/23

13) **“Urinate”** means to discharge urine from the body.

2.2 Where this by-law refers to another Act, by-law, regulation or agency, it includes reference to any Act, by-law, regulation or agency that may be substituted therefore.

3.0 FIGHTING

3.1 No person shall participate in a physical fight in any Public Place.

4.0 URINATION & DEFECATION

4.1 No person shall defecate or urinate in or on a Public Place or in public view on any private property.

5.0 SPITTING

5.1 No person shall spit on any street, sidewalk, pathway, trail, or on any Public Place or in public on a private property.

6.0 LOITERING

6.1 No person shall loiter in a public place and obstructs, interrupts, or interferes with any person in the lawful use, enjoyment, or operation of the property.

6.2 No person shall loiter or otherwise engage in any activity on public or on private property where the activity is prohibited by notice.

6.3 No person shall stand or put his or her feet on the top or surface of any table, bench, planter or sculpture placed in any public place and thereby disrupt or obstruct public use or enjoyment.

7.0 LITTERING

7.1 No person shall place, deposit or throw or cause to be placed, deposited, or thrown upon any Town property, including any street, lane, sidewalk, parking place, park or other Public Place or watercourse, any waste, including:

- a) a cardboard, plastic, or wooden box, carton, container, or receptacle of any kind;
- b) a paper, wrapper, envelope, or covering of any kind, whether paper or not, food or confectionery;
- c) paper of any kind, whether containing written or printed matter thereon;
- d) any human, animal or vegetable matter or waste;
- e) any glass, crockery, nails, tacks, barbed wire or other breakable or sharp objects;
- f) scrap metal, scrap lumber, tires, dismantled wrecked or dilapidated motor vehicles or parts therefrom;
- g) any motor vehicle or any part of any motor vehicle which may, in whole or part, obstruct the highway, street, lane, alley, bi-way or other public place;
- h) dirt, filth or rubbish of any kind whether similar or dissimilar to the foregoing; and
- i) cigarettes.

7.2 A person who has placed, deposited or thrown or caused to be placed or thrown anything or any matter mentioned in subsection 7.1 upon any street, lane, sidewalk, parking place, park or other Public Place or watercourse shall forthwith remove it.

TOWN OF HAY RIVER
BY-LAW #2455/PS/23

8.0 PUBLIC INTOXICATION

- a) No Person Shall be Intoxicated while in a Public Place or loiter in a Public Place while intoxicated.
- b) No person shall be intoxicated and loiter on private property if the owner has not given permission

9.0 OFFENCES AND ENFORCEMENT

- 9.1 Every person who contravenes any of the provisions of this by-law by doing any act or thing which the person is prohibited from doing is guilty of an offence.
- 9.2 Any person who is convicted of an offence pursuant to this by-law is liable on summary conviction to a fine not exceeding two thousand dollars (\$2,000.00), and in default of payment of any fine imposed, to imprisonment for not more than six (6) months.
- 9.3 The specified penalty payable in respect of a contravention of a provision of this by-law is the amount shown in Schedule A attached to and forming part of this by-law in respect of that provision.
- 9.4 Where a Peace Officer has reasonable grounds to believe that a person has violated any provision of this by-law, the Peace Officer may commence proceedings against such person by:
 - (a) issuing the person a ticket pursuant to the provisions of the *Summary Conviction Procedures Act*; or
 - (b) swearing an information and complaint against the person.
- 9.5 Where a Peace Officer issues a person a ticket in accordance with section 9.0 of this by-law, the Peace Officer may either:
 - a) allow the person to pay the specified penalty established in Schedule A for the offence by including the penalty in the violation ticket; or
 - b) require a Court appearance of the person where the Peace Officer believes that it is in the public interest to do so, pursuant to the *Summary Conviction Procedures Act*.

10.0 OBSTRUCTION

- 10.1 No Person shall obstruct, hinder, or impede a Peace Officer in the exercise of any of their powers or duties under this by-law.

11.0 SEVERABILITY

- 11.1 If any provision or part of a provision of this by-law is declared by court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

12.0 EFFECT

- 12.1 This by-law shall come into effect upon the day of its final passage.

TOWN OF HAY RIVER
BY-LAW #2455/PS/23

READ A FIRST TIME this 25th day of July, 2023.

Mayor

READ A SECOND TIME this 25th day of July, 2023.

Mayor

READ A THIRD AND FINAL TIME this day of , 2023.

Mayor

CERTIFIED that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act S.N.W.T. 2003, c.22. and the by-laws of the Municipal Corporation of the Town of Hay River on this day of , 2023.

Senior Administrative Officer

TOWN OF HAY RIVER
BY-LAW #2455/PS/23

SCHEDULE A

SPECIFIED PENALTIES

SECTION	OFFENCE	FIRST OFFENCE	SECOND OFFENCE	THIRD OFFENCE
3.1	Fighting	\$500	\$750	\$1000
4.1	Urination/Defecation	\$200	\$350	\$500
5.1	Spitting	\$100	\$150	\$200
6.1	Loitering	\$200	\$350	\$500
7.1	Littering	\$200	\$350	\$500
7.2	Failing to remove litter	\$200	\$350	\$500
8.0	Public Intoxication	\$200	\$350	\$500
10.0	Obstructing Peace Officer	\$200	\$350	\$500