



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

5. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

- a. Regular Meeting of Council – August 29th, 2023 – page 2-5
- b. Special Meeting of Council – September 8th, 2023 – page 6-7
- c. Regular Meeting of Council – September 26th, 2023 – page 8-9

6. ADMINISTRATIVE ENQUIRIES

7. NEW BUSINESS

- a. Public Works Monthly Report for August and September – page 10-18
- b. Emergency Services Monthly Report for August and September – page 19-23
- c. Municipal Enforcement Monthly Report for August and September – page 24-27
- d. Recreation and Community Monthly Report for August and September – page 28-34
- e. Tyton Alternative Energies Development Permit Application – page 35-39
- f. Youth Centre Development Permit Application – page 40-43
- g. Extension of the 2024 Community Enhancement Grant application – page 44

8. NOTICE OF MOTIONS

9. IN CAMERA

- a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T.
2003 c. 22, Section 23. (3), (e)
 - KFN MOU

10. ADJOURNMENT



REGULAR MEETING MINUTES August 29th, 2023

The Regular Meeting of Council was held on Tuesday, August 29th, 2023 at 6:30pm

Present: Mayor Jameson, Councillors Chambers, Bouchard, Willows, Wall

Staff: SAO – Glenn Smith, ASAO – Patrick Bergen & Council Administrator – Stacey Barnes

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#23-128

MOVED BY CLLR BOUCHARD

SECONDED BY: CLLR WILLOWS

3. DECLARATION OF INTEREST

There were no declaration of interest for the Regular Meeting of Council, August 29th, 2023

4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

Mayor Jameson – Been a crazy couple of weeks

5. ADOPTION OF MINUTES

a. Regular Meeting of Council – July 25th, 2023

#23-129

MOVED BY: CLLR CHAMBERS

SECONDED BY: CLLR WILLOWS

CARRIED

6. ADMINISTRATIVE ENQUIRIES

None at this time

7. NEW BUSINESS

a. RECOMMENDATION:

#23-130

MOVED BY: CLLR BOUCHARD

SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for July 2023 as presented.

CARRIED



REGULAR MEETING MINUTES August 29th, 2023

b. RECOMMENDATION:

#23-131 **MOVED BY: CLLR CHAMBERS**
SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for June 2023 as presented.

CARRIED

c. RECOMMENDATION:

#23-132 **MOVED BY: CLLR WILLOWS**
SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for July 2023 as presented.

CARRIED

d. RECOMMENDATION:

#23-133 **MOVED BY: CLLR WILLOWS**
SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2023 Q2 capital report as recommended by the Finance Committee.

CARRIED

e. RECOMMENDATION:

#23-134 **MOVED BY: CLLR WILLOWS**
SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2023 Q2 unaudited consolidated Statement of Operations as recommended by the Finance Committee.

CARRIED

f. RECOMMENDATION:

#23-135 **MOVED BY: CLLR CHAMBERS**
SECONDED BY: CLLR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER direct Administration to waive interest penalties on property tax, water/sewer accounts, and general fees until October 31, 2023, and defer water/sewer billing until October 1, 2023.

CARRIED



REGULAR MEETING MINUTES August 29th, 2023

g. RECOMMENDATION:

#23-136 **MOVED BY: CLLR CHAMBERS**
SECONDED BY: CLLR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting the Landmark Group of Companies application to the CMHC's Housing Supply Challenge.

CARRIED

8. There were no notice of motions for the Regular Meeting of Council, August 29th, 2023

9. BYLAWS

a) Bylaw 2453/LND/23 – Sale of Land Bylaw– First Reading

#23-137 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: CLLR CHAMBERS

CARRIED

Bylaw 2453/LND/23 – Sale of Land Bylaw– Second Reading

#23-138 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: CLLR CHAMBERS

CARRIED

b) Bylaw 2454/LND/23 – Sale of Land Bylaw– First Reading

#23-139 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: CLLR WILLOWS

CARRIED

Bylaw 2454/LND/23 – Sale of Land Bylaw– Second Reading

#23-140 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: CLLR WILLOWS

CARRIED

c) Bylaw 2456/LND/23 – Acquisition of Land Bylaw– First Reading

#23-141 **MOVED BY: CLLR WILLOWS**
SECONDED BY: CLLR BOUCHARD

CARRIED



REGULAR MEETING MINUTES August 29th, 2023

Bylaw 2454/LND/23 – Sale of Land Bylaw– Second Reading

#23-142

**MOVED BY: CLLR BOUCHARD
SECONDED BY: CLLR WILLOWS**

CARRIED

10. IN CAMERA - Remove

11. ADJOURNMENT

#23-143

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 6:54PM.

CARRIED

Certified Correct as Recorded on the 29th Day of August 2023

These minutes were accepted by motion # _____



SPECIAL MEETING MINUTES September 8th, 2023

The Special Meeting of Council was held on Friday, September 8th, 2023 at 12 noon

Present: Mayor Jameson, Deputy Mayor Dohey, Councillors Duford, Wall, Bouchard, Groenewegen and Chambers

Staff: SAO – Glenn Smith, ASAO – Patrick Bergen, Abena Nyarko – Director of Finance, Council Administrator – Stacey Barnes, Director of Protective Services – Travis Wright, Brad Harrison – Director of Public Works

1. CALL TO ORDER:

This Meeting was called to order at 12 noon with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#23-144

MOVED BY CLLR BOUCHARD

SECONDED BY: DEPUTY MAYOR DOHEY

3. DECLARATION OF INTEREST

There were no declarations of interest for the Special Meeting of Council, September 8th, 2023

4. NEW BUSINESS

a. RECOMMENDATION:

#23-145

MOVED BY: DEPUTY MAYOR DOHEY

SECONDED BY: CLLR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting the Arctic Canada Construction Ltd. application to the CMHC's Housing Supply Challenge.

CARRIED

5. IN CAMERA

IN @12:05PM

#23-146

MOVED BY : DEPUTY MAYOR DOHEY

SECONDED BY: CLLR WALL

OUT @ 12:40

#23-147

MOVED BY: CLLR WALL

SECONDED BY: CLLR DUFORD



SPECIAL MEETING MINUTES September 8th, 2023

6. RE-ENTRY PLAN

RECOMMENDATION:

#23-1148

MOVED BY: CLLR BOUCHARD

SECONDED BY: DEPUTY MAYOR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the re-entry plan as presented

CARRIED

7. ADJOURNMENT

#23-149

MOVED BY: CLLR DUFORD

That the Regular Meeting of Council be adjourned at 12:41PM.

CARRIED

Certified Correct as Recorded on the 8th Day of September 2023

These minutes were accepted by motion #_____



REGULAR MEETING MINUTES September 26th, 2023

The Regular Meeting of Council was held on Tuesday, September 26th, 2023 at 6:30pm

Present: Mayor Jameson, Deputy Mayor Dohey, Councillors Groenewegen, Wall, Duford, Bouchard

Staff: SAO – Glenn Smith, ASAO – Patrick Bergen, Council Administrator – Stacey Barnes, Director of Finance – Abena Nyarko, Director of Recreation – Brad Harrison

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#23-150

MOVED BY CLLR BOUCHARD

SECONDED BY: CLLR WILLOWS

Remove items 5 and 10 – add 7c. Excused absence

3. DECLARATION OF INTEREST

There were no declaration of interest for the Regular Meeting of Council, September 26th, 2023

4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

Councillor Duford – Welcome back Residents

6. ADMINISTRATIVE ENQUIRIES

Verbal Reports were given by SAO Smith, ASAO Patrick Bergen, Director of Finance and the Director of Recreation

7. NEW BUSINESS

a. RECOMMENDATION:

#23-151

MOVED BY: DEPUTY MAYOR DOHEY

SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the SS052-23 Fire – Recovery Plan and Current Status report as information only.

CARRIED

b. RECOMMENDATION:

#23-152

MOVED BY: DEPUTY MAYOR DOHEY

SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER direct Administration to proceed with the Hay Shop Here Campaign as defined and fund from available grants for a \$15,000 budget.

CARRIED



REGULAR MEETING MINUTES September 26th, 2023

c. RECOMMENDATION:

#23-153 **MOVED BY: CLLR GROENEWEGEN**
SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillors Willows and Chambers from the Regular Meeting of Council, Tuesday, September 26th, 2023.

CARRIED

8. NOTICE OF MOTIONS

There were no notice of motions for the Regular Meeting of Council, September 26th, 2023

9. BYLAWS

a) Bylaw 2453/LND/23 – Sale of Land Bylaw– Third Reading

#23-154 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: CLLR CHAMBERS

CARRIED

b) Bylaw 2454/LND/23 – Sale of Land Bylaw– Third Reading

#23-155 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: CLLR WILLOWS

CARRIED

c) Bylaw 2456/LND/23 – Acquisition of Land Bylaw– Third Reading

#23-156 **MOVED BY: CLLR WILLOWS**
SECONDED BY: CLLR BOUCHARD

CARRIED

10. IN CAMERA - Remove

11. ADJOURNMENT

#23-157 **MOVED BY: CLLR DUFORD**

That the Regular Meeting of Council be adjourned at 7:16PM.

CARRIED

Certified Correct as Recorded on the 26th Day of September 2023

These minutes were accepted by motion # _____



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: October 17TH, 2023

SUBJECT: Public Works Monthly Report for August & September 2023

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for August & September 2023 as presented.

BACKGROUND:

Capital Projects 2023:

A complete list of 2023 capital projects are found as an attachment to this document. Following are some major changes since the last monthly report:

- Fire Hall/Town Hall Demolition
 - Abatement work is complete. Demolition work to follow before winter
- Fraser Place Subdivision
 - Earthworks are complete, waiting on survey data to confirm. Shallow utility installation to occur this fall delayed to 2024
- Industrial Drive Paving
 - Final grading and paving delayed to 2024
- Beaver, Riverview, Capital Work
 - Deficiency work remaining from last year continues on all three jobs.
- Pine Crescent Upgrades
 - Survey work complete, design work to take place over the winter

Solid Waste Facility Operations

- Implementation of new tipping fee bylaw – **Complete**
- Operations and maintenance activities – Ongoing

Water License Activities:

- Annual water license inspection – **Complete**
- Regular monitoring programs – Ongoing
- Post-Fire Monitoring Study V2 – Ongoing

Public Works Operations and Completed Work Orders

Water and Sewer:

- Manhole adjustments x 3 – **Complete**
- Sewer line inspections and flushing x 4 – **Complete**



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: October 17TH, 2023

SUBJECT: Public Works Monthly Report for August & September 2023

- Stewart Dr sewer main repair – **Complete**
- Manhole adjustments x 4 – **Complete**
- Hydrant assembly replacement x 2 – **Complete**
- Fir Cr water main repair – **Complete**
- Service Rd (North Country Inn) water main repair – **Complete**
- New service install (Cameron Cr) – **Complete**
- Lagoon de-sludging – **Complete**
- Gaetz Dr water main repair – Ongoing
- Cedar Dr hydrant repair – Ongoing

Roads and Ditches

- Culvert replacements x 5 – **Complete**
- Barricade Fraser PI area – **Complete**
- Traffic light removal – **Complete**
- Road grading – Ongoing
- Ditching (various) – Ongoing
- Pothole patching – Ongoing

Equipment Maintenance

- Hydrovac inspection and repair – **Complete**
- CAT Loader starter issue – **Complete**
- Street sweeper repairs – Ongoing
- Small mechanical equipment maintenance – Ongoing
- Passenger Truck servicing – Ongoing

Facilities Management / Miscellaneous

- Shelving removal Town Hall – **Complete**
- Repair broken window at VIC – **Complete**
- Relocate flower planters – **Complete**
- Remove flags and banners – **Complete**

Wildfire Response and Recovery

- Clearing and grubbing of vegetation around Water Treatment Plant – **In Progress**
- NFTI site remediation – **Not Started**
- Emergency hydrant repair and water main repair (During Fire) – **Complete**
- Asset impact assessments post fire – **In Progress**
- Danger tree clearing along roadways and easements – **In Progress**
- Water Treatment Plant Road road surface and drainage remediation – **Not Started**
- Water conveyance system repairs – **Ongoing (Note Below)**



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: October 17TH, 2023

SUBJECT: Public Works Monthly Report for August & September 2023

The underground water conveyance system in town sustained significant damage during the wildfire. It is anticipated that this damage was caused by extensive use for fire fighting efforts and fluctuations in line pressures during their use. Crews have completed assessments to identify required repairs, but additional areas continue to present themselves. Repairs have been ongoing since the evacuation order was lifted and will continue in the short term. It is not anticipated that there will be any issues going into colder weather, however, it will have significant impacts on the PWS budget for this area. All costs are currently being tracked, with the plan to access MACA funding to help offset costs.

Land Development & Administration

- Various building inspections – Ongoing
- Issuance of permits – Ongoing

Development Permits

- The following permits were issued for the months of August and September 2023:

Aug 1 2023	D23-038	33 Balsam Dr	Building Addition
Aug 4 2023	D23-072	14-47031 Mackenzie Hwy	Building Addition
Aug 10 2023	B23-019	17 Beaver Cr	New Residence
Aug 11 2023	D23-073	73 Woodland Dr	Building Demolition
Aug 11 2023	B23-020	51 Dean Dr	New Shop/CareTaker Suite
Sept 21 2023	D23-074	14-47031 Mackenzie Hwy	New Residence
Sept 25 2023	D23-075	44C Patterson Rd	New Residence
Sept 26 2023	D23-076	4 Paradise Rd	New Residence



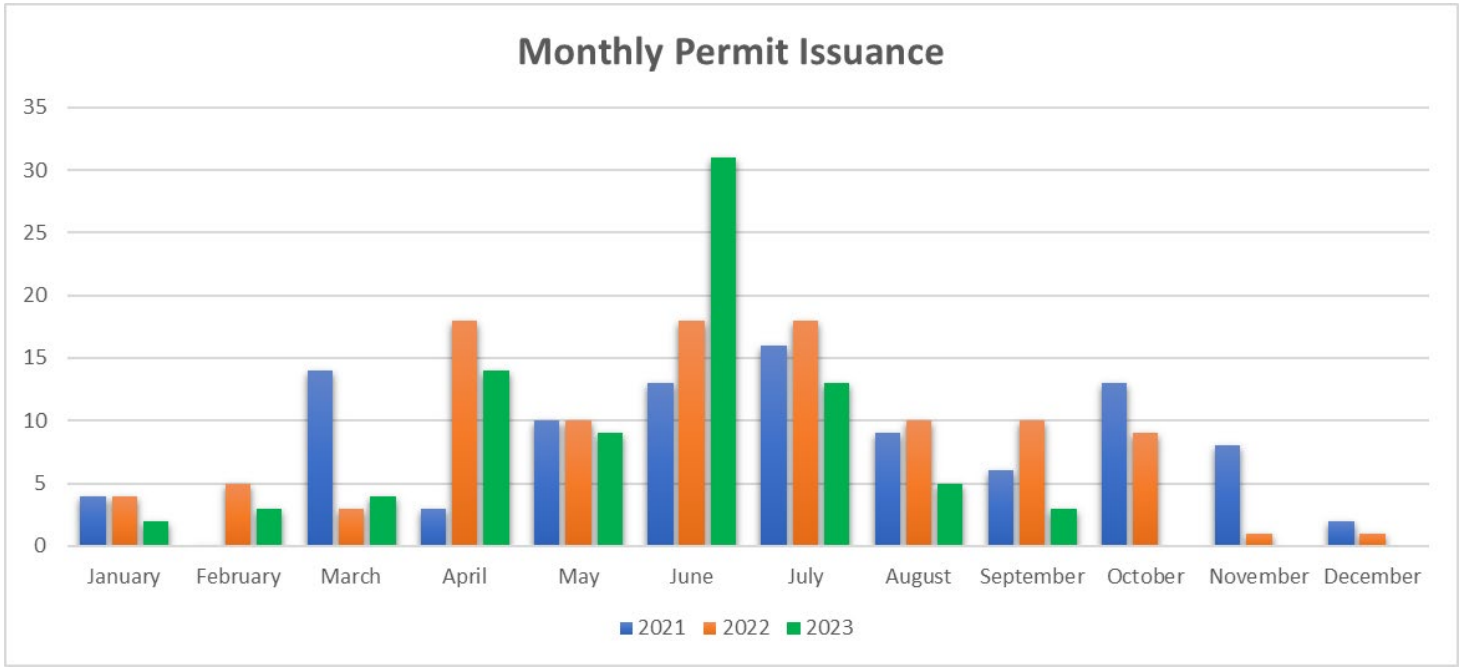
REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: October 17TH, 2023

SUBJECT: Public Works Monthly Report for August & September 2023

- Updated monthly totals by year as follows:



COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 2444-22b Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: October 17TH, 2023

SUBJECT: Public Works Monthly Report for August & September 2023

ATTACHMENTS:

- **Project Status Update Spreadsheet September 2023**

Prepared by:
Bradley Harrison
Director Public Works and Services
October 12, 2023

Reviewed by:
Glenn Smith
SAO
October 13, 2023

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Administration	Computer Equipment Replacement Program	Order has been placed for 2023 replacements	January 1, 2023	December 31, 2023	Procurement	70%
Administration	Debt Service Community Center - CPI and Donation Portion	Ongoing repayment for Community Center	January 1, 2023	December 31, 2023	Procurement	15%
Administration	Vendor EFT Implementation	Scoping to begin in April	April 1, 2023	December 31, 2023	Scoping	0%
Recreation	Aquatic Centre small MAU retrofit project	Working on funding application	TBD	TBD	Scoping	5%
Recreation	Bob McMeekin Park Enhancements	Sod and seeding work delayed to 2024	April 1, 2023	June 30, 2024	Construction	90%
Recreation	Children's Activity Centre Equipment	Tender to be issued in Q2	June 1, 2023	November 1, 2023	Scoping	5%
Recreation	Community Centre Security Cameras	Tender to be issued in Q2	June 1, 2023	November 1, 2023	Scoping	5%
Recreation	Dog park	Working on funding application	TBD	TBD	Scoping	5%
Recreation	Don Wright Park Revitalization	Working on funding application	TBD	TBD	Scoping	5%
Recreation	Downtown Beautification and Accessibility Project	Crosswalk lights have been received and will be installed by end of October	June 1, 2023	October 31, 2023	Construction	60%
Recreation	Golf and ski club building retrofits project	Funding from AEA confirmed 50/50 spit with the club members completing the work	June 1, 2023	October 1, 2023	Scoping	5%
Recreation	Hay River Golf Course - Golf Green Replacements	Working on funding application, may become insurance claim with fire damage	TBD	TBD	Scoping	5%
Recreation	Ice Resurfacers	Working on funding application. Some funding received from Polar Pond Hockey.	TBD	TBD	Scoping	5%
Recreation	Keith Broadhead Field Replacement - Flood	Complete	June 1, 2023	July 1, 2023	Complete	100%
Recreation	Ray Benoit Rink Replacement (Multi Sport Surface)	Developing options analysis for surface (concrete, asphalt). Working with local companies for support during construction.	June 1, 2023	October 1, 2023	Scoping	5%
Recreation	Replace Playground Fall Zones	Working on funding application	TBD	TBD	Scoping	5%
Recreation	Riding Mower Replacements	Complete	March 1, 2023	July 1, 2023	Complete	100%
Recreation	Skatepark Upgrades	Skate park committee is taking the lead in design and procurement	January 1, 2023	October 1, 2023	Design	15%

Recreation	Small Capital Program - Aquatics	Ongoing programming	January 1, 2023	December 31, 2023	Scoping	0%
Recreation	Small Capital Program - Facilities and Parks	Ongoing programming	January 1, 2023	December 31, 2023	Scoping	0%
Recreation	Small Capital Program - Programming	Ongoing programming	January 1, 2023	December 31, 2023	Scoping	0%
Recreation	Vale Island Multi-Use Recreation Area	Project charter being updated	February 1, 2023	October 1, 2023	Design	10%
Tourism and Economic Development	Small Capital Program - Tourism and Economic Development	Ongoing	January 1, 2023	December 31, 2023	Scoping	5%
Tourism and Economic Development	VIC Septic Tank Replacement	Scoping underway, quote considerably higher than budget. Delayed for further scoping of need	February 1, 2023	November 1, 2023	Scoping	5%
Tourism and Economic Development	Visitor Information Wayfinder Signage Development	Procurement underway for signs, with installation to occur in summer 2024	January 1, 2023	October 1, 2023	Procurement	15%
Land Development	Aspen Heights Subdivision Development	Work to begin following Sundog design	April 1, 2023	December 31, 2023	Design	5%
Land Development	Fraser Place Subdivision Development	Utility installation delayed to 2024	February 1, 2023	June 30, 2023	Construction	70%
Land Development	Sundog Subdivision Development	Design Complete	January 1, 2023	March 31, 2023	Design	100%
Transportation and Public Works - Roads	553 - Pine Crescent Upgrades	Design only this year. Will begin following Sundog design	April 1, 2023	December 31, 2023	Design	5%
Transportation and Public Works - Roads	553 - Preliminary Drainage Plan	Work to begin in October pending equipment availability	April 1, 2023	October 31, 2023	Scoping	5%
Transportation and Public Works - Roads	Airport Road Repair and Upgrade	Hydraulic analysis complete, grant application submitted	June 1, 2023	July 15, 2023	Scoping	100%
Transportation and Public Works - Roads	Beaver Cres. Water, Sewer and Drainage Replacement	Carry over from 2022. Work on deficiencies has begun	June 1, 2023	October 31, 2023	Construction	95%
Transportation and Public Works - Roads	Capital Drive Watermain, Sidewalk and Roadworks	Carry over from 2022. Work on deficiencies has begun	June 1, 2023	October 31, 2023	Construction	95%
Transportation and Public Works - Roads	Industrial Drive Base Upgrade, Paving and Underground	Major earthworks completed. Asphalt delayed to 2024	June 1, 2023	June 30, 2024	Construction	60%
Transportation and Public Works - Roads	Paradise Road Repair and Replacement	Seeding and erosion mitigation work delayed to 2024	June 1, 2023	June 30, 2024	Construction	90%
Transportation and Public Works - Roads	Riverview Drive Upgrades	Carry over from 2022. Work on deficiencies has begun	July 1, 2023	October 31, 2023	Construction	95%
Transportation and Public Works - Other	Asset Management System Implementation	Software has been selected, currently negotiating contract. Rec department assets to be completed first	January 1, 2022	December 31, 2024	Construction	25%
Transportation and Public Works - Other	Biomass District Heating System	Study complete. Planning of next steps ongoing	September 1, 2022	January 1, 2023	Complete	100%

Transportation and Public Works - Other	Delancey Estates Drainage Enhancements	Project Cancelled	May 1, 2023	N/A	Scoping	100%
Transportation and Public Works - Other	Fire Hall/Town Hall Demolition	Abatement work is complete. Demolition to occur before winter	February 1, 2023	October 31, 2023	Construction	75%
Transportation and Public Works - Other	Hazardous Waste Removal	Working with MACA on scheduling for removal	June 1, 2023	October 31, 2023	Construction	15%
Transportation and Public Works - Other	Hearse Replacement	Reviewing requirement	TBD	TBD	Scoping	5%
Transportation and Public Works - Other	Industrial Area Drainage	Work to begin in late October	April 1, 2023	October 31, 2023	Scoping	10%
Transportation and Public Works - Other	Infrastructure Planning and Studies	Ongoing work throughout 2023	January 1, 2023	December 31, 2023	Scoping	5%
Transportation and Public Works - Other	Lift station 1 Flood Mitigation Evaluation	Review of options analysis study underway. Waiting on response from insurers	January 1, 2023	December 31, 2023	Scoping	75%
Transportation and Public Works - Other	Lift station 1 Repair and Replacement	Waiting on recommendations from the options analysis. Selected option will drive the scope and schedule of the project	TBD	TBD	Construction	5%
Transportation and Public Works - Other	Miron Storm Outlets Improvements	Historical issues and photos reviewed. Procurement to occur over the winter	April 1, 2023	December 31, 2023	Scoping	25%
Transportation and Public Works - Other	Miron/ John Mapes/ Riverbend Storm and Sewer Manhole Upgrades	Complete	June 1, 2023	September 1, 2023	Complete	100%
Transportation and Public Works - Other	Municipal Solid Waste Facility (Phase I and II)	Study and recommendations complete. Will bring recommendation to council	January 1, 2023	July 1, 2023	Scoping	95%
Transportation and Public Works - Other	New Town Hall	Review of final report underway	July 1, 2022	December 31, 2023	Scoping	70%
Transportation and Public Works - Other	New Weigh Scale at Landfill	Innstation complete with deficiencies	June 1, 2023	October 31, 2023	Construction	80%
Transportation and Public Works - Other	Pumps and Generator Replacements at Lift Stations	Ongoing work throughout 2023	January 1, 2023	December 31, 2023	Procurement	0%
Transportation and Public Works - Other	Sander	Currently reviewing requirement, and specification for new unit	January 1, 2023	October 1, 2023	Scoping	5%
Transportation and Public Works - Other	Shoreline Flood Mitigation	Consultation with local IGO's complete. Design and environmental studies to be completed this winter	January 1, 2023	October 1 2024	Scoping	10%
Transportation and Public Works - Other	Storm Backflow Flood Valves	Historical issues and photos reviewed. Procurement to occur over the winter	April 1, 2023	December 31, 2023	Scoping	25%
Transportation and Public Works - Other	Tire Recycling Program	Complete	January 1, 2023	October 1, 2023	Construction	100%
Transportation and Public Works - Other	Vale Island Truck Fill Station Tank Replacement	Tank manufacturing underway	January 1, 2023	November 30, 2023	Construction	20%
Transportation and Public Works - Other	Vale Island Truck Potable Water Study	Review to occur during summer 2023	June 1, 2023	November 1, 2023	Scoping	5%

Transportation and Public Works - Other	Vale Island/West Channel Drainage	Drainage work to begin in late October	April 1, 2023	October 31, 2023	Scoping	5%
Transportation and Public Works - Other	Water Treatment Plant Feasibility Study and Preliminary Design	Design ongoing	July 1, 2022	December 31, 2023	Design	75%
Protective Services	AED Replacement	Working through specification will place order early Q2	June 1, 2023	November 1, 2023	Scoping	5%
Protective Services	Bylaw Truck Replacement	Working on funding application for potential EV options for vehicle	June 1, 2023	December 1, 2023	Design	15%
Protective Services	Drone for Flood Monitoring	Project Complete	March 1, 2023	May 1, 2023	Scoping	100%
Protective Services	Heavy Rescue Truck Replacement	Working on specifications for unit	June 1, 2023	TDB	Design	5%
Protective Services	Sparky Mascot	Will place order later in year	July 1, 2023	December 31, 2023	Scoping	0%



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: October 17th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for August and September 2023 as presented.

BACKGROUND:

Summary:

Monthly Stat Summary	
EMS Calls	45
False Alarms	5
Fires	47
Rescue	2

On August 13, we received notice of a wildfire approaching the community and were required to evacuate the town. The town was evacuated for 34 days due to the threat of wildfire. 11 properties sustained structural loss during the initial impact day of the fire. The director of protective services served as incident commander for structural protection of the community in unified command with the department of ECC, which was responsible for the wildfire outside of the community.

We had assistance from the Alberta wildland urban interface program, which provided us with the resources necessary to set up defenses that protected our town. At peak, we had 33 pieces of apparatus, over 50 firefighters, and more than 20 contractors under the command of the structural protection division who were working a minimum of 12 hours a day. With this group, we accomplished many preventative tasks that prepared our town for defense from the wildfire. We fire-smarted every home in the entire town, we had cat guards built to provide fire breaks, we had over 300 sprinklers deployed in the community, and we had task forces organized into response areas and trained for rapid response to wildfire and structural fire responses.

Extreme fire behavior conditions threatened the community through most of the 34 days, which presented many challenging days that tested our established defenses and plans we had built to defend our town. We saw winds over 50 kmh on 7 different occasions with temperatures ranging from +25 C to +32 C. With all those challenging conditions, we were still able to minimize the damage since the first day.



REPORT TO COMMITTEE

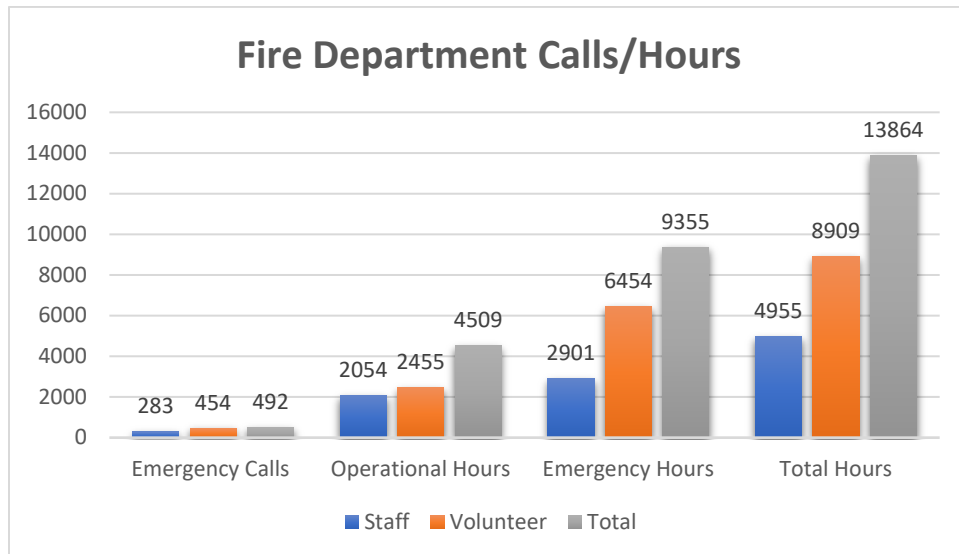
DEPARTMENT: PROTECTIVE SERVICES

DATE: October 17th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

Within town limits we lost one Cabin and one camper for structures since the initial impact day. This is due to the hard work of the Hay River Fire Department members who put in over 5,000 man hours during the event. And the amazing support we received from the Alberta wildland urban interface program, which had more than 11 different fire departments support us during the event.

STATISTICS





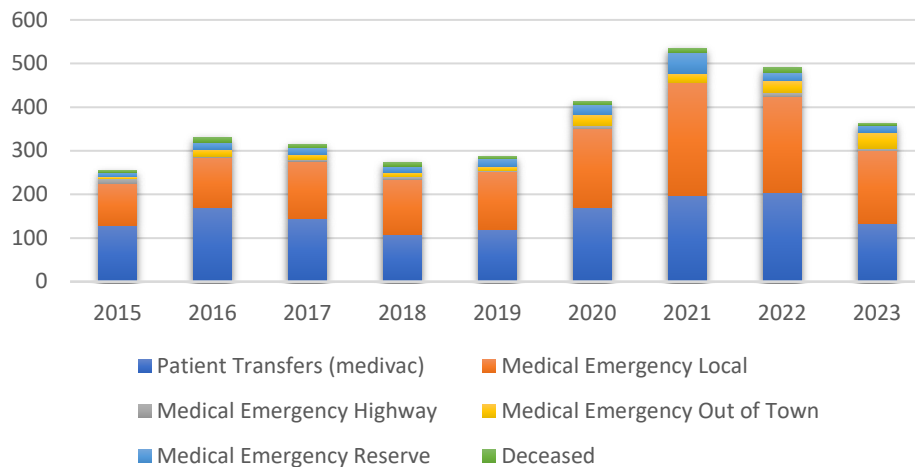
REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

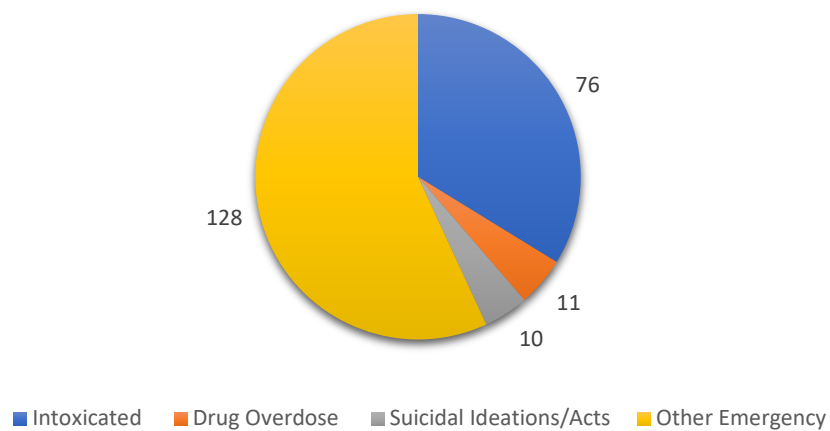
DATE: October 17th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

EMS YEAR TO DATE



Medical Emergency Type



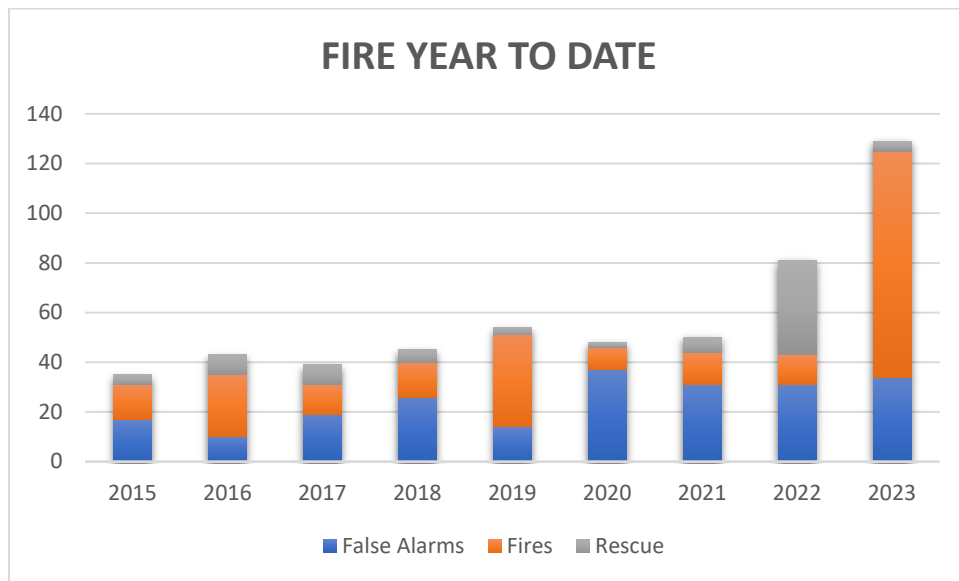


REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: October 17th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT



MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: October 17th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

ATTACHMENTS:

N/A

Prepared by:

Travis Wright

Director Protective Services/Fire Chief

Date: October 13th, 2023

Reviewed By:

Glenn Smith

Senior Administrative Officer

Date: October 13th, 2023

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: October 17th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for August and September 2023 as presented.

BACKGROUND:

Monthly Stat Summary	
Animal Control	11
Traffic	9
Unsightly	3
Other	1

Animal activity continues around town with higher volumes of calls on the weekend and in the evening. Evening and weekend shifts have taken place to help control and monitor these issues and will continue. Efforts are continually made to catch animals that have been roaming the town during the evacuation. These animals have been taken to the animal shelter, and the owners were notified of fines associated if the animals continue to be left roaming free. Some animal welfare checks have been done these past months when residents reported that animals were left behind.

Protective Services continues to monitor traffic on and off the roads. Vehicles, trailers and campers that have been parked where unauthorized or longer than allowed, continue to be engaged to ensure compliance. This is important to keep the streets clear going into the winter season. ATV traffic continues on and off the roadways, and Protective Services has engaged with individuals when safe to do so to ensure that they are safe and abiding by traffic laws.

Engagement with Individuals who have unsightly properties continues into the fall in an effort to reduce high-risk fire loads and beautify our community. Individuals are being contacted to try and get most of the work done before the snow falls. Having individuals voluntarily clean up their properties rather than by clean-up orders is preferred as this prevents extra up-front costs incurred to the Town of Hay River.

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: October 17th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

School Safety

The Protective Services Specialist continues to monitor and patrol the school zones during busy times to ensure motorists comply with regulations to ensure the safety of school zones. School has just started again at the end of September, so school crossing areas and playground zones will be monitored as children will be more active in these areas.

Upcoming Goals

Continued engagement and re-engagement with unsightly property owners continue so that compliance or clean-up on priority properties is completed this year.

Emergency Services

The Protective Services Specialist has continued to help with training and activities for the current 1001 Training program. A large percentage of time over the past two months was spent assisting with the evacuation, fire-smarting efforts, monitoring and fighting fires in and around Hay River.

COUNCIL POLICY / STRATEGY OR GOAL:	
---	--

Strategy:

Goal:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:
--

All applicable Bylaws and Territorial Legislation

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: October 17th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

ATTACHMENTS:

OFFENCE	INQUIRY	INVESTIGATED (NO SUBSTANTIATION)	WARNINGS (VERBAL, LETTER OR VISUAL)	FINES / ENFORCEMENT	OTHER ACTION
Animal Control Bylaw					
Animal Abuse/Welfare	24	9	4	3	8
Barking Dogs	17	6	3	0	8
Dog Attack	9	4	1	1	3
Dog Bites	4	2	0	0	2
Loose Cat/Dog	76	22	12	8	34
Sled Dog Complaints	0	0	0	0	0
Miscellaneous	27	8	2	0	17
Business License					
No Business License	1	1	0	0	0
Operating business not as permitted	5	2	1	0	2
Traffic Bylaw					
Vehicle/Trailer Parking	53	5	16	22	10
ATV/Snow Machine	10	4	2	1	3
Fail to Stop (Sign or Light)	0	0	0	0	0
Distracted Driving	1	0	0	1	0
No Seat Belt	0	0	0	0	0
Fail to carry/No valid driver's licence	0	0	0	0	0
Suspended/Prohibited Driver	0	0	0	0	0
Fail to carry-No Insurance/Registration	0	0	0	0	0
Unsecure Load	0	0	0	0	0
Obstructed Windshield/Windows	0	0	0	0	0
Fail to drive to road conditions	1	0	0	0	1
Improper use of plate/ No Plate	0	0	0	0	0
Drive w/o lights during low visibility	0	0	0	0	0
Speeding	14	2	4	1	7
Speeding (School/Construct/Industrial)	1	1	0	0	0
Suspected Impaired Driver	0	0	0	0	0
Miscellaneous	7	1	1	2	3
Unightly Bylaw					
Overgrown Trees	1	0	1	0	0
Long Grass & Weeds	13	0	4	4	5
Garbage	10	1	3	3	3
Miscellaneous	18	0	6	5	7
Taxi Bylaw					
Taxi Not Available	0	0	0	0	0
No Brokerage/ Business Licence	1	0	1	0	0
Fail to carry/No Taxi/Chauffer Permit	1	0	1	0	0
Noise Abatement Bylaw					
Noise Complaint	3	0	1	2	0
Fire Prevention Bylaw					
Burning without permit	1	0	0	0	1
Miscellaneous	5	0	0	0	5
Unsafe/Hazardous Behaviour					
Miscellaneous	11	3	1	0	7
Intoxicated- Unable to care for self	0	0	0	0	0
Public Disturbance	3	0	0	3	0
TOTAL	442	59	168	61	108

REPORT TO COMMITTEE



DEPARTMENT: PROTECTIVE SERVICES

DATE: October 17th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Prepared by:

Jonathan Wallington
Protective Services Specialist
Date: October 13th, 2023

Reviewed By:

Travis Wright
Director, Protective Services
Date: October 13th, 2023



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** October 17th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for August & September 2023 as presented.

BACKGROUND:

Recreational Programming

Department of Recreation programs and services were interrupted and/or reduced for several weeks in August and September, due to wildfire evacuations in Hay River and the South Slave region. The Hay River Community Centre was set up as an evacuation center for Fort Smith residents on August 12th, however Hay River was also put on evacuation order in the afternoon of August 13th.

The Community Centre served as base camp for wildfire crews and Joint Task Force North (JTFN) military personnel during the evacuation. Temporary accommodation and services for 140 personnel were established in the Hay River Community Centre parking lots. Approximately 100 JTFN personnel and additional ECC crews were also housed within the Community Centre for some time during the emergency. Best estimates indicate that approximately as many as 200 ECC wildfire and support personnel were housed at the Community Centre during peak firefighting. Town of Hay River fleet vehicles and other equipment were also commandeered by ECC crews during the emergency.

All programs were interrupted, postponed and/or cancelled during and after the wildfire emergency. There were reassignments for full-time permanent staff that were able to work from a distance. Reassigned staff served as call agents for the Town's emergency call centre and to monitor/support evacuee support services in Alberta's host communities.

Programs and services gradually resumed post evacuation. Essential Recreation Maintenance staff returned to work during phase 1 of the Town's reopening, while Programming and Aquatics staff returned during phase 2 with the public on September 15th. Significant work was required to prepare the building, including inspections and servicing of mechanical rooms. Transition to winter season activities is complete at this point, which represents a 2 week delay from normal years.

August and September reports have been combined given the operational impact of the wildfires.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** October 17th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Youth Programming

Summer Heat: The Summer Heat day camp program was interrupted and eventually cancelled due to the evacuation. There were 39 full summer campers and 2 weekly campers registered from July 4th to August 13th, 2023. Summer Heat was cut short by two weeks due to the wildfire evacuation and campers have been refunded for the 2 weeks.

After School Club: Department of Recreation staff offered drop-in afterschool programming during the week of September 25th, as a temporary option post evacuation. Regular after school programming resumes in October programming, with registrations at 90% capacity or better for all days of the week.

Ball Hockey Tournament: A ball hockey tournament was hosted August 11th in partnership of the local RCMP detachment. Twenty-seven (27) local youth showed up to play a competitive game against the officers, with the kids winning 13 to 12.

Community Programming

Multi-Sport Programming: Fifty-four (54) individuals attended multi-sport drop-in in early August, before the wildfire evacuation. Multi-Sport programming was interrupted August 11th as Department staff prepared the facilities to receive Fort Smith wildfire evacuees. Multi-sport programming was discontinued despite the Town reopening on September 15th. This was due to ECC's continued use of Community Centre facilities for wildfire crew accommodation.

Seniors Morning Coffee: Free morning coffee was offered to seniors on August 9th the Hay River Community Center. Seniors were encouraged to get together for conversation or challenge each other to board games and card games. Six (6) participants attended and provided positive feedback. Seniors coffee activities will resume in October.

Evacuation Center: Department of Recreation staff prepared the Community Centre to accommodate Fort Smith evacuees on August 11th and 12th. Reception, evacuee registration, food services and accommodations were coordinated by Department staff, with support from partner organizations such as the Hay River Health and Social Services Authority as well as local businesses. Approximately 175 Fort Smith residents were accommodated on cots in the Community Centre.

Department staff also operated evacuee support services when Hay River residents were ordered to evacuate on August 13th. Staff ensured the safety and wellness of individuals being transported from the community centre on buses.

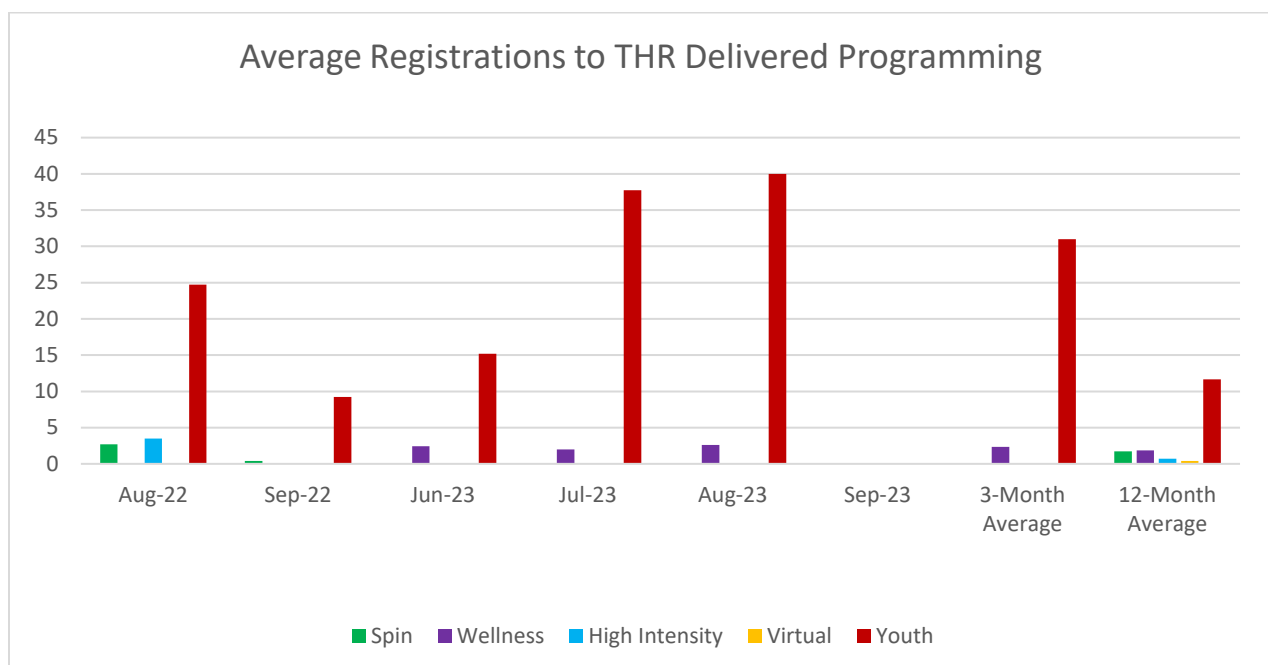
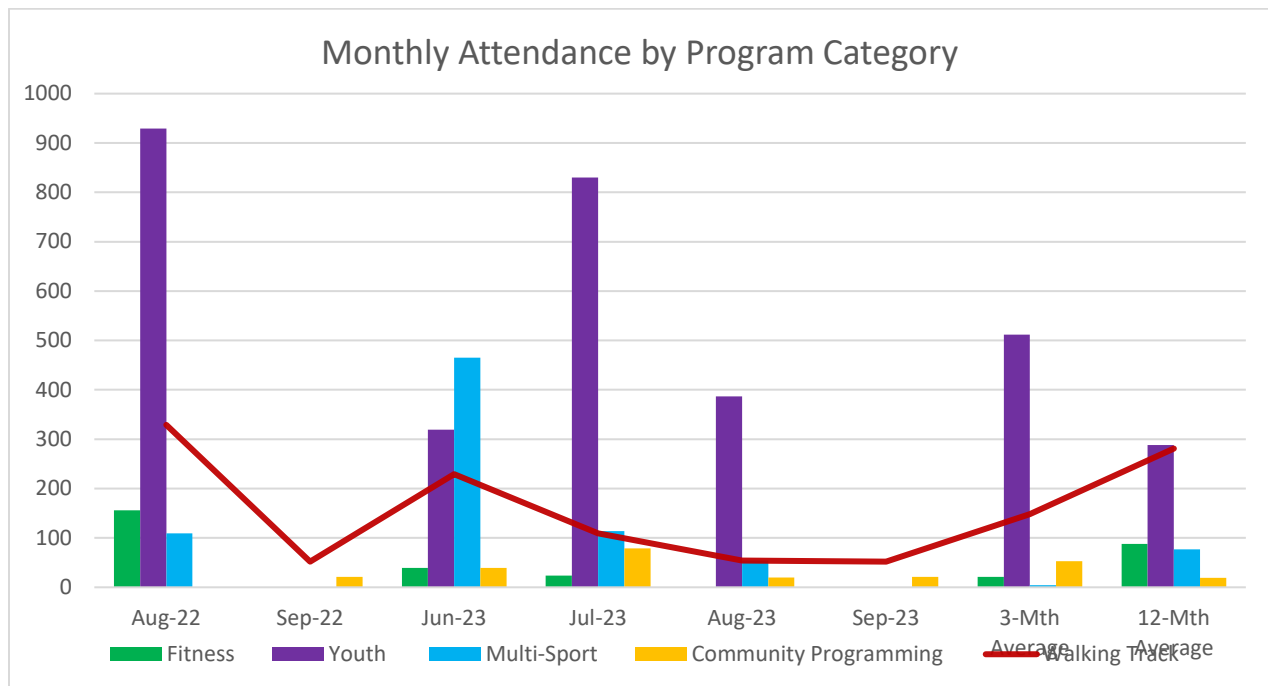


REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: October 17th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Recreation Programming Statistics





REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** October 17th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Aquatics

General

The pool was open and operating well during the first 2 weeks of August. After this time, it was closed due to the wildfire emergency and subsequent evacuation. Once staff returned to work, the Aquatics team performed the following annual maintenance shutdown routines:

- Pool basin was drained, cleaned and inspected
- Hot tub was drained, cleaned and inspected
- Storage room inspection and inventory of equipment
- Minor tile repairs on the pool deck and in the changerooms
- Slide cleaned, inspected and waxed
- Slide stairs cleaned, inspected and repainted
- Annual inspection and servicing of the circulation and filtration system
- Annual inspection and servicing of the chlorination system

The Don Stewart Aquatic Centre reopened October 6th after water quality testing was reviewed and approved by the local Environmental Health Officer.

Staffing

The Aquatics teams resumes operations in September with a near complete roster with 2 full time Senior Lifeguards and full compliment of casual staff to maintain regular operating hours. The vacancy in the Lifeguard 3 full-time permanent position has been filled by a recruit in a training position. Two Junior Lifeguards on staff will complete National Lifeguard certification training which was interrupted by the wildfire emergency.

Attendance

Swimmer attendance was good from August 1st to 13th with 698 patrons using the facility. The most popular swim was the afternoon open swim which had up to 50 swimmers at peak periods. Several day camps also made use of the aquatic centre, including the Town's Summer Heat program, Setsi Frederick Daycare, Franco Association Language Camp, Growing Together, and Katlodeeche First Nation.

Swimming Lessons

Swimming Lessons were scheduled to run from August 8th to 21st. There were 28 kids enrolled (8 Preschool, 13 Swimmer, and 8 Swim Patrol). Unfortunately, the evacuation resulted in the facility closing. Refunds have been processed for those that were enrolled in this session.

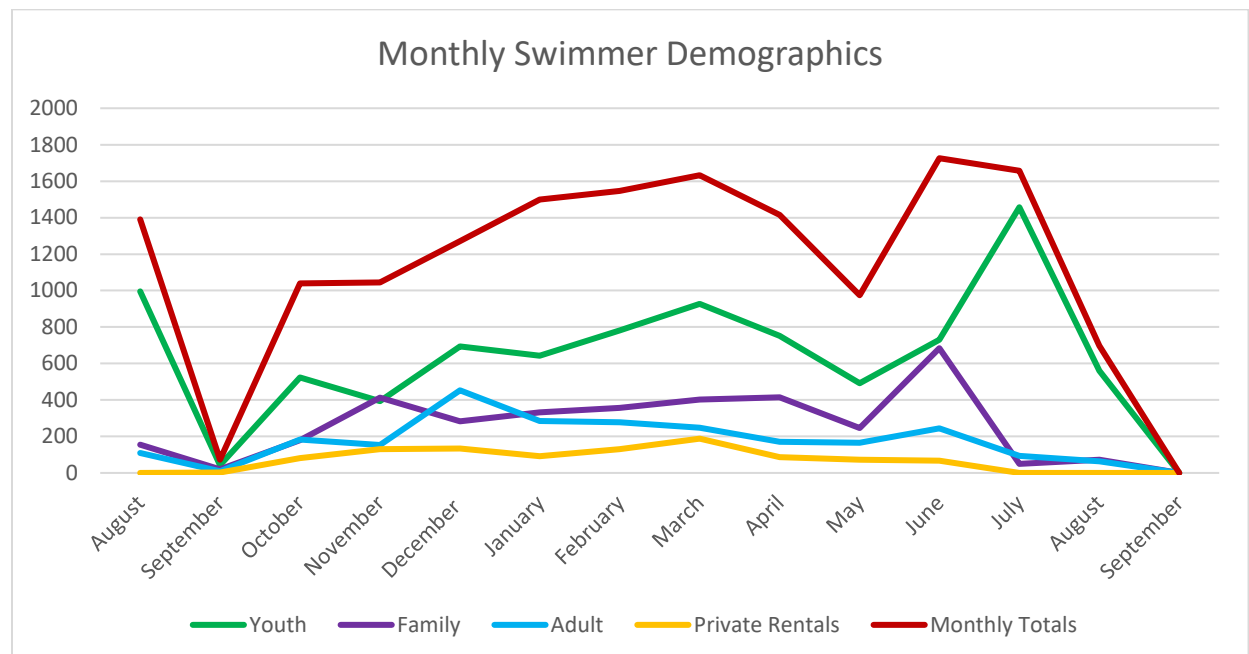
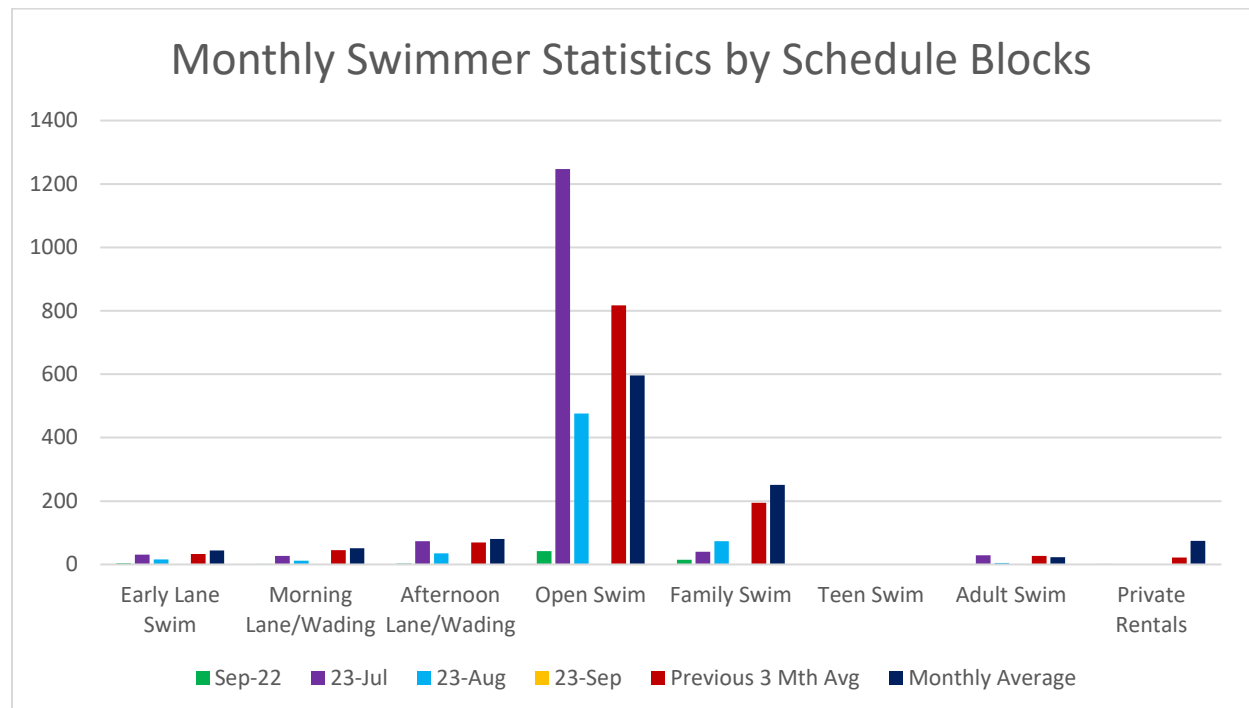


REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: October 17th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Don Stewart Aquatic Centre Statistics





REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: October 17th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Facilities and Maintenance

Don Stewart Aquatic Centre annual shutdown:

- Pool basin was drained, cleaned, and inspected.
- Hot tub was drained, cleaned, and inspected.
- Storage room inspection and inventory of equipment.
- Minor tile repairs on the pool deck and in the changerooms.
- Slide cleaned, inspected, and waxed.
- Slide stairs cleaned, inspected, and repainted.
- Annual inspection and servicing of the circulation and filtration system.
- Annual inspection and servicing of the chlorination system.
- Main lobby floors were waxed by janitorial contractor.

Aurora Ford Arena and Hay River Curling Club ice preparation:

- Annual maintenance and preparation of ice resurfacer by Public Works mechanic.
- Seasonal maintenance and start up of the ice plant by CIMCO Refrigeration.
- Ice surfaces were cleared of multi sport equipment and floors were cleaned.
- Skating arena ice build by Department Maintenance staff (10 days).
- Clean up and organize around building for ice season.

Other Community Centre Maintenance Items:

- Ordered parts and repaired floor scrubber.
- Janitorial contract resumed after wildfire emergency.
- Ongoing building inspections, preventative maintenance, etc.
- Monthly fire extinguisher and safety checks.
- Maintenance and adjustments to HVAC systems as per weather conditions.

Parks and Greenspaces:

- Maintenance: Garbage downtown and other areas emptied regularly.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Weekly safety inspection and clean up of skate park.
- Flowers and flags picked up and put away for season.
- Final mowing of season at all green spaces.
- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Regular safety inspections and clean up of playgrounds and greenspaces.
- Further seasonal shutdown and winterization to be completed in October:
 - Winterization of Fishermen's Wharf Pavilion
 - Installation of temporary walls at Fishermen's Wharf Pavilion



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** October 17th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

- Removal of porta potties at greenspace and sports fields
- Removal of docks at Porritt Landing Marina

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:
Stephane Millette
Director Recreation and Community Services
Date: October 12th, 2023

Reviewed by:
Glenn Smith
Senior Administrative Officer
Date: October 12th, 2023



REPORT TO COMMITTEE

COUNCIL:

Date: October 17, 2022

DEPARTMENT: PUBLIC WORKS

**SUBJECT: DEVELOPMENT PERMIT APPLICATION D23-078, TYTON
ALTERNATIVE ENERGIES (SELL SPLIT WOOD and HARDWOOD
PELLETS AS HEATING FUEL) AT 1&3 100th STREET, LOTS 1&2,
BLOCK B, PLAN 40.**

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER Review and Approve at their Discretion, Development Permit Application No. D23-078, to allow the use of the existing properties to be used for the manufacturing and selling (by delivery) split seasoned firewood and hardwood pellets as heating fuel.

- **That all requirements of the Zoning and Building Bylaw 2444-22b are met.**
- **The applicant undertakes to conform to all relevant Municipal, Territorial, and Federal policies and regulations.**

BACKGROUND:

The Town of Hay River has received an application from Tyler John Patten to use 2 Transportation Lots (1&3 100th Street) on Vale Island to manufacture, sell and deliver seasoned firewood and hardwood pellets for use as heating fuel.

The Lot is in the **7.14 T-Transportation District**,

- g) Industry** directly is listed under **Discretionary Uses**.
- i) Outdoor Storage** is also listed under **Discretionary Uses**.

Definition of INDUSTRY in our Zoning and Building Bylaw 2444-22b says.

INDISTRY means the use providing for the co-generation, **manufacturing, processing**, assembling, fabricating, testing, servicing, or repair of materials. May include an ancillary office to administer the industrial use of the lot, and includes wholesaling provided that the merchandise being sold is distributed from the lot, but excludes the processing of livestock.



REPORT TO COMMITTEE

COUNCIL:

Date: October 17, 2022

DEPARTMENT: PUBLIC WORKS

SUBJECT: DEVELOPMENT PERMIT APPLICATION D23-078, TYTON
ALTERNATIVE ENERGIES (SELL SPLIT WOOD and HARDWOOD
PELLETS AS HEATING FUEL) AT 1&3 100th STREET, LOTS 1&2,
BLOCK B, PLAN 40.

3.8 CONDITIONS OF APPROVAL FOR DEVELOPMENT PERMITS

2. Council will review all Discretionary Use applications and may impose conditions that are deemed appropriate to ensure complete compliance with the regulations of this bylaw and the provisions of the Community Plan.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Town of Hay River Community Plan Bylaw No.1811/18
Zoning & Building Bylaw No. 2444-22b.

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- Application for Development #D23-078.
- Letter from Owner Darryl Buhler giving Tyler John Paton permission to apply for Development Permits for these two properties.
- Map showing the two properties listed above.

Prepared by:
Randy Froese
Development Officer
Date: October 11, 2023

Reviewed by:
Brad Harrison
Director of Public Works
Date: October 11, 2023



Town of Hay River
Zoning and Building Bylaw No. 1812
APPLICATION FOR A DEVELOPMENT PERMIT

D23-078
R#244323

FORM A

I hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the plans and supporting information submitted herewith and which form part of this application.

Applicant: Tyler John Paton Ph. Res. 780 245 6769 Bus: "

Address: #1 & #3 100th Street, Lots 1 & 2, block B, Plan 40

Registered Owner: Darryl Buhler Ph. Res. _____ Bus. _____

Address: _____

Legal Description of Property to be developed: _____

Proposed Use of Site: (use reverse side if necessary) Location of Tyton alternative energies, Proposed name for new corporate entity which will manufacture and sell by delivery Split seasoned firewood and hardwood pellets as heating fuel

Existing Use of Site: Personal Storage

Adjacent to Highway Yes _____ No J

Area Required for Proposed Use: _____

Estimated Cost of Development: \$15,000

Proposed Setback from Property Lines: Front Yard 0' Side Yard 3' Rear Yard 5'

Estimated Date of Commencement: Spring 2024 gravel raising / Fall 2023 stock building

Estimated Date of Completion: Summer 2024

Date of Application: _____

Application Fee: \$0.00

NOTE: THE DEVELOPMENT PERMIT APPLICATION WILL NOT BE ACCEPTED UNLESS IT CONFORMS TO THE REQUIREMENTS OF THE ZONING AND BUILDING BYLAW AND THE APPROPRIATE FEE IS SUBMITTED WITH THE APPLICATION.

Signature of Applicant or Agent: Tyler Paton

Please Print Signature: _____

October 4, 2023

To whom this may concern,

This letter is allowing Tyler John Paton of 2-105 street Hay River NWT explicit right to apply for a development permit/permits related to two properties I own located at # 1 & # 3 100th street Hay River NWT Lots 1 & 2, Block B, Plan 40.

Darryl Buhler



Tyler Paton





Notes
 1. Coordinate System: NAD 1983 UTM Zone 11N
 2. Data Sources: Canvec, Government of Northwest Territories, Stantec
 3. 'x' indicates a lot subject to a Special Modification, refer to Hay River Zoning and Building Bylaw

Current Zone

- Single Family Residential (Class A) (R1A)
- Single Family Residential (Class B) (R1B)
- Single Family Residential (Class C) (R1C)
- Mile 5 Residential (R2/R2x)
- West Channel Village Residential (R3)
- Multi-Family Residential (R4)
- Mobile Home Park (RM)
- Country Residential (RC/RCx)
- Core Area Commercial (C1)
- Highway / Service Commercial (C2)
- Mixed Use Commercial (C3)
- Convenience Commercial (C4)
- Restricted Industrial (M1)

- General Industrial (M2)
- Transportation District (T)
- Utility District (U/Ux)
- Institutional (I)
- Parks and Open Space (P)
- Market Gardening (MG/MGx)
- Urban Reserve (UR)
- Rural Resource (RR)
- West Point First Nation (WPFN)
- Road
- Watercourse
- Lot Line
- Municipal Boundary
- Waterbody

0 50 100 Metres
 (At original document size of 8.5x11)
 1:5,000



Project Location: Town of Hay River, Northwest Territories
 Prepared by CES on 2021-11-25
 TR by MW on 2021-11-25
 IR Review by ZM on 2021-11-25
 Client/Project: 144863147

Client: Town of Hay River
 Project: Zoning Bylaw
 Figure No: Map 7
 Title: Hay River Zoning Bylaw Map



REPORT TO COMMITTEE

COUNCIL:

Date: October 17, 2022

DEPARTMENT: PUBLIC WORKS

SUBJECT: DEVELOPMENT PERMIT APPLICATION D23-071, YOUTH CENTRE, MAKERSPACE & OFFICE SPACE AT 906 MACKENZIE HIGHWAY, LOTS 609-611, PLAN 365. IN PRE-EXISTING SUPER A GIFT & GARDEN CENTRE BUILDING.

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER Review and Approve at their Discretion, Development Permit Application No. D23-071, to allow the use of the existing Retail building for Youth Centre, Makerspace & Office Space.

- That all requirements of the Zoning and Building Bylaw 2444-22b are met.
- The applicant undertakes to conform to all relevant Municipal, Territorial and Federal policies and regulations.

BACKGROUND:

The Town of Hay River has received an application from Hay River Youth Centre (Scott Clouthier) to develop the existing Super A Gift and Garden Centre at 906 Mackenzie Highway, Lots 609-611, Plan 365 to a Youth Centre, Makerspace & Office Space.

The lot is in the C2-Highway Service Commercial zone, **Public Use** is directly listed under Discretionary Uses.

The Town did ask Zoe Morrison Stantec's Town of Hay River Planner that Youth Rec. Centre be added to a C zone for the new Zoning and Building Bylaw 2444-22b. We, The Town felt that it fit under Public Use. Stantec's planner did verify that Youth Centre would fall under Public Use. (Please see the included correspondence with Zoe Morrison, Stantec's Planner's opinion in this matter.

3.8 CONDITIONS OF APPROVAL FOR DEVELOPMENT PERMITS

2. Council will review all Discretionary Use applications and may impose conditions that are deemed appropriate to ensure complete compliance with the regulations of this bylaw and the provisions of the Community Plan.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A



REPORT TO COMMITTEE

COUNCIL:

Date: October 17, 2022

DEPARTMENT: PUBLIC WORKS

SUBJECT: DEVELOPMENT PERMIT APPLICATION D23-071, YOUTH CENTRE, MAKERSPACE & OFFICE SPACE AT 906 MACKENZIE HIGHWAY, LOTS 609-611, PLAN 365. IN PRE-EXISTING SUPER A GIFT & GARDEN CENTRE BUILDING.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Town of Hay River Community Plan Bylaw No.1811/18
Zoning & Building Bylaw No. 2444-22b

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

-Application for Development #D23-071
-E-mail correspondence between Development Officer and Stantec Town Planner

Prepared by:

Randy Froese
Development Officer
Date: October 11, 2023

Reviewed by:

Brad Harrison
Director of Public Works
Date: October 11, 2023

lot 609-611
Plan 365

R# 242165
D23-071

Town of Hay River
Zoning and Building Bylaw No. 1812
APPLICATION FOR A DEVELOPMENT PERMIT

FORM A

I hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the plans and supporting information submitted herewith and which form part of this application.

Applicant: Hay River Youth Centre Phone Res. 780-742-1537 (c) Bus: 867-670-2092

Address: 906 Mackenzie Hwy, Hay River NT X0E 0R8

Registered Owner: Greenway Phone Res. 874-2232 Bus. _____

Address: 31 Capital Dr, Hay River NT, X0E 1G2

Legal Description of Property to be Developed: 906 Mackenzie Hwy
ZONE - C2 - HIGHWAY SERVICE COMMERCIAL

Proposed Use of Site: (use reverse side if necessary) Youth Centre, Market space,
Office space

Existing Use of Site: Vacant (previously retail)

Adjacent to Highway Yes ☒ No ☐

Area Required for Proposed Use: _____

Estimated Cost of Development: _____

Proposed Setback from Property Lines: Front Yard _____ Side Yard _____ Rear Yard _____

Estimated Date of Commencement: _____

Estimated Date of Completion: _____

Date of Application: _____

Application Fee: _____

NOTE: THE DEVELOPMENT PERMIT APPLICATION WILL NOT BE ACCEPTED UNLESS IT CONFORMS TO THE REQUIREMENTS OF THE ZONING AND BUILDING BYLAW AND THE APPROPRIATE FEE IS SUBMITTED WITH THE APPLICATION.

Signature of Applicant or Agent: [Signature]

Please Print Signature: Scott Cloutier

Randy Froese

From: Glenn Smith
Sent: July 31, 2023 10:29 AM
To: Randy Froese
Subject: FW: Input regarding changes to Zoning Bylaw

As mentioned.

From: Morrison, Zoe <Zoe.Morrison@stantec.com>
Sent: Monday, September 19, 2022 9:24 AM
To: Randy Froese <rfroese@hayriver.com>
Cc: Glenn Smith <SAO@hayriver.com>
Subject: RE: Input regarding changes to Zoning Bylaw

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Hi Randy,

I would say that a Youth Centre would fall under a Public Use. The definition is:

PUBLIC USE means a development which is publicly owned, supported or subsidized involving public assembly or use. Public uses typically may include such uses as: public schools, parks, libraries, arenas, museums, art galleries, hospitals, health services, cemeteries, tennis courts, swimming pools, and other indoor and outdoor recreational facilities.

Public Uses are allowed as discretionary uses in many zones including all the commercial zones.

If you wanted to clarify, you could add youth centre to the list, but I think that it is pretty clear that a youth centre would be an indoor recreation facility.

Thanks!

Zoe

From: Randy Froese <rfroese@hayriver.com>
Sent: Friday, September 16, 2022 2:32 PM
To: Morrison, Zoe <Zoe.Morrison@stantec.com>
Cc: Glenn Smith <SAO@hayriver.com>
Subject: FW: Input regarding changes to Zoning Bylaw

Hi Zoe,

Any thoughts on this, does a Hay River community Youth Center fall under Public Use in these Zones?
looks as though it does.

Talk to you soon, Thanks and have a great weekend



REPORT TO COUNCIL

DEPARTMENT: Finance & Administration

DATE: October 3, 2023

SUBJECT: Extension of the 2024 Community Enhancement Grant Deadline

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs administration to extend the deadline of the Community Enhancement Grant applications to November 30, 2023.

BACKGROUND:

The Community Enhancement Grant was established to provide financial support to non-profit community organizations to enhance the programs and services that they provide to residents.

Applications for the grant must be submitted by September 15, for consideration for the next budget year. Due to the 2023 August wildfire, community organizations were not able to meet the 2023 deadline. Residents were evacuated from the community until September 16, 2023. As a result, it is recommended that the Council extend the application deadline to November 30,

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Policy C-7 authorized by motion 12-534

FINANCIAL IMPLICATIONS:

None

ALTERNATIVES:

Keep the deadline of September 15th.

Prepared by:
Abena Nyarko,
Director of Finance

Reviewed by:
Patrick Bergen
Assistance Senior Administrative Officer