



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

5. ADOPTION OF MINUTES FROM PREVIOUS MEETING

6. ADMINISTRATIVE ENQUIRIES

7. NEW BUSINESS

- a. Wildfire Assessment and Recovery Report - page 2
- b. Small Business Recovery Report - page 5

8. NOTICE OF MOTIONS

9. BYLAW

- a. Bylaw 2453/LND/23 – Sale of Land – Third Reading – page 8
- b. Bylaw 2454/LND/23 – Sale of Land – Third Reading – page 11
- c. Bylaw 2456/LND/23 – Acquisition of Land – Third Reading – page 14

10. IN CAMERA

- a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)

11. ADJOURNMENT



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: September 22, 2023

SUBJECT: SS052-23 Fire – Recovery Plan and Current Status

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the SS052-23 Fire – Recovery Plan and Current Status report as information only.

BACKGROUND:

Following the emergency evacuation for fire SS052-23, PWS staff undertook asset assessments to the town's infrastructure. Although there were concerns with the proximity of the fire to a number of Town assets, inspections indicated that there were no major issues or loss of structures with the exception of NFTI. The following assets were inspected:

- **Water Treatment Plant** – No damage to structure. Security fence was removed and requires replacement.
- **Sewage Lagoon** – No damage, no further action required.
- **Various Roadways and Easements** – Number of danger trees throughout town boundaries. Plans to remove trees which have been impacted is underway along Paradise Rd, Patterson Rd, Water Treatment Plant Road, and other locations as needed
- **Water Conveyance Systems** – There are several water main, hydrant and valve leaks which teams are actioning now. This work will proceed until complete on a priority basis before colder temperatures.
- **Golf Course** – Damage to a number of artificial green surfaces has been noted. Work with administration and Insurance is ongoing to determine financial impacts.
- **NFTI** – The NFTI site was nearly completely destroyed by the fire. One small structure remains. Work with administration and Insurance is ongoing to determine financial impacts.

An impact to cost is unclear at this time, however, cost coverage for these items through MACA's Disaster Assistance Policy and insurance is being investigated.

Impacts to utilities have been limited to fire impacted areas. PWS is working with Northland Utilities on scheduling and identifying priority areas for service restoration. Contact has also been made with NWTEL, but indications are they are waiting for NUL to complete their work in advance of any NWTEL work.

Town Administration and the Mayor met with CN representatives about fire impact to the rail system. Over 10kms of rail and 54,000 rail ties are thought to need replacement through northern Alberta to Hay River. The worst of the damage is between Enterprise and Hay River. CN is beginning to mobilize crews and plans to restore as much of the system as possible before the winter.



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: September 22, 2023

SUBJECT: SS052-23 Fire – Recovery Plan and Current Status

In addition to repairs resulting from firefighting efforts, there have been significant impacts to timelines for routine maintenance and repairs around the municipality. Planned work for August is now being actioned, and no issues for completion of this work before colder temperatures is expected at this time.

Crews will be active around town over the coming weeks with a focus on the follow tasks:

- **Water Main Repairs** – Gaetz Dr, Service Rd (Kal Tire), Stewart Dr
- **Sewer Line Repairs** – Stewart Dr, John Mapes Cr
- **Lagoon Desludging** – Contracted work with PWS team to support
- **Street Light Removal**– Intersections of Gagnier/Woodland & River/Woodland
- **Lighted Crosswalk Installation** – Three locations downtown

Other crews not involved in the active repairs and maintenance of the above noted infrastructure are actively servicing summer equipment in preparation for storage, and will begin servicing on winter equipment in preparation for the upcoming season per normal schedules.

Planning work is ongoing to complete some other temperature dependant work, but at this time it seems unlikely. If unsuccessful, the work will be deferred to 2024. That includes the following:

- Asphalt crack sealing and road patching
- Sidewalk repairs
- Landscaping deficiencies in various locations

Impacts to the capital program are currently being assessed and will be reflected in the Q3 Capital Budget Update.



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: September 22, 2023

SUBJECT: SS052-23 Fire – Recovery Plan and Current Status

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:
Bradley Harrison
Director of Public Works
September 21, 2023

Reviewed by:
Glenn Smith
SAO
September 22, 2023



REPORT TO COUNCIL

DEPARTMENT: Finance & Administration

DATE: September 26, 2023

SUBJECT: Hay Shop Here Campaign

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER direct Administration to proceed with the Hay Shop Here Campaign as defined and fund from available grants for a \$15,000 budget.

BACKGROUND:

Local businesses have been negatively impacted by the recent fire. A plan to invigorate the local economy is intended to strengthen sustainability and support new businesses. The impact would be improved business recovery for existing businesses as well as an evident positive business environment that should attract new business. The plan would be a partnership between the Town of Hay River and the Hay River Chamber of Commerce. In addition to the below listed action items, the Small Business Week and Moonlight Madness usually sponsored by the Hay River Chamber of Commerce would be included as part of the campaign.

The long-term intention is to encourage the Hay River Chamber of Commerce to increase their activity and possibly bring this campaign wholly under their control at a point in the future.

The town Facebook page has seen over 4 million views in the last month and about 50,000 interactions. This activity is primarily related to the fire but can be leveraged for messaging for a short period of time.

The budget requested is \$15,000.

Action Plan

- 1) A logo and slogan have been created to be used for all messaging from Hay River about this campaign.
Slogan: Hay Shop Here

REPORT TO COUNCIL

DEPARTMENT: Finance & Administration

DATE: September 26, 2023

SUBJECT: Hay Shop Here Campaign



Logo:

- 2) Businesses will be divided up by sector
- 3) A series of postings will be put up on the town Facebook page promoting businesses by sector. Businesses that relate to tourism will be posted on the Tourism Facebook page and then shared by the town.
- 4) 200 radio ads by sector will be released through to Christmas.
- 5) Further messaging will be tailored to relate to seasonality or other factors. This may include branded shopping bags, stickers and pins.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

The budget of \$15,000 as a maximum would be to execute on all parts of the campaign. If the available funding was less, the shopping bags, stickers and pins would be removed as an option.

Funding for the plan will be from the Hay River Chamber of Commerce and if required additional funding from NWT ITI. Details and firm quotes are being finalized.

ALTERNATIVES:

Do nothing.



REPORT TO COUNCIL

DEPARTMENT: Finance & Administration

DATE: September 26, 2023

SUBJECT: Hay Shop Here Campaign

- Local businesses could struggle and close. The Hay River Chamber of Commerce has not progressed with any efforts and is unlikely to fill the gap in terms of stimulating the local business economy.
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Prepared by:
Patrick Bergen,
Assistant Senior Administrative Officer
September 21, 2023

Reviewed by:
Glenn Smith
Senior Administrative Officer
September 21, 2023

BYLAW NO. 2453/LND/23
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

A BYLAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES, TO PROVIDE FOR THE SALE OF LAND.

WHEREAS pursuant to the Cities, Towns and Villages S.N.W.T., 2003, c.22, in force April 1, 2004, Section 54 (2) which states:

54. (2) A municipal corporation may only dispose of its real property if

- (a) Council has made a land administration bylaw and disposition is made in accordance with the land administration bylaw; or
- (b) The disposition is specifically authorized or approved by a bylaw.

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Town of Hay River in the Northwest Territories in regular meeting of Council duly assembled enacts as follows:

1. the whole of

LOT 3
BLOCK E
PLAN 39
HAY RIVER

in the Northwest Territories, according to a plan of survey filed in the Land Titles Office for the Northwest Territories, be sold and conveyed to CARTER AIR SERVICES LTD., of the Town of Hay River in the Northwest Territories, for the sum of Fifty-Three thousand dollars and No cents (\$53,000.00) plus tax;

- 2. That the Mayor or Deputy Mayor and the Senior Administrative Officer of the said Town of Hay River are hereby authorized to execute the transfer of land conveying the said lot to the said purchaser.
- 3. This bylaw will take force and effect upon its final reading.

THIS BY-LAW READ a First Time this day of , 2023 A.D.

Mayor

THIS BY-LAW READ A Second Time this day of , 2023 A.D.

Mayor

BYLAW NO. 2453/LND/23
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

THIS BY-LAW READ A Third and Final time this day of , 2023 A.D.

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act, S.N.W.T., 2003, and the bylaws of the Municipal Corporation of the Town of Hay River this day of , 2023.

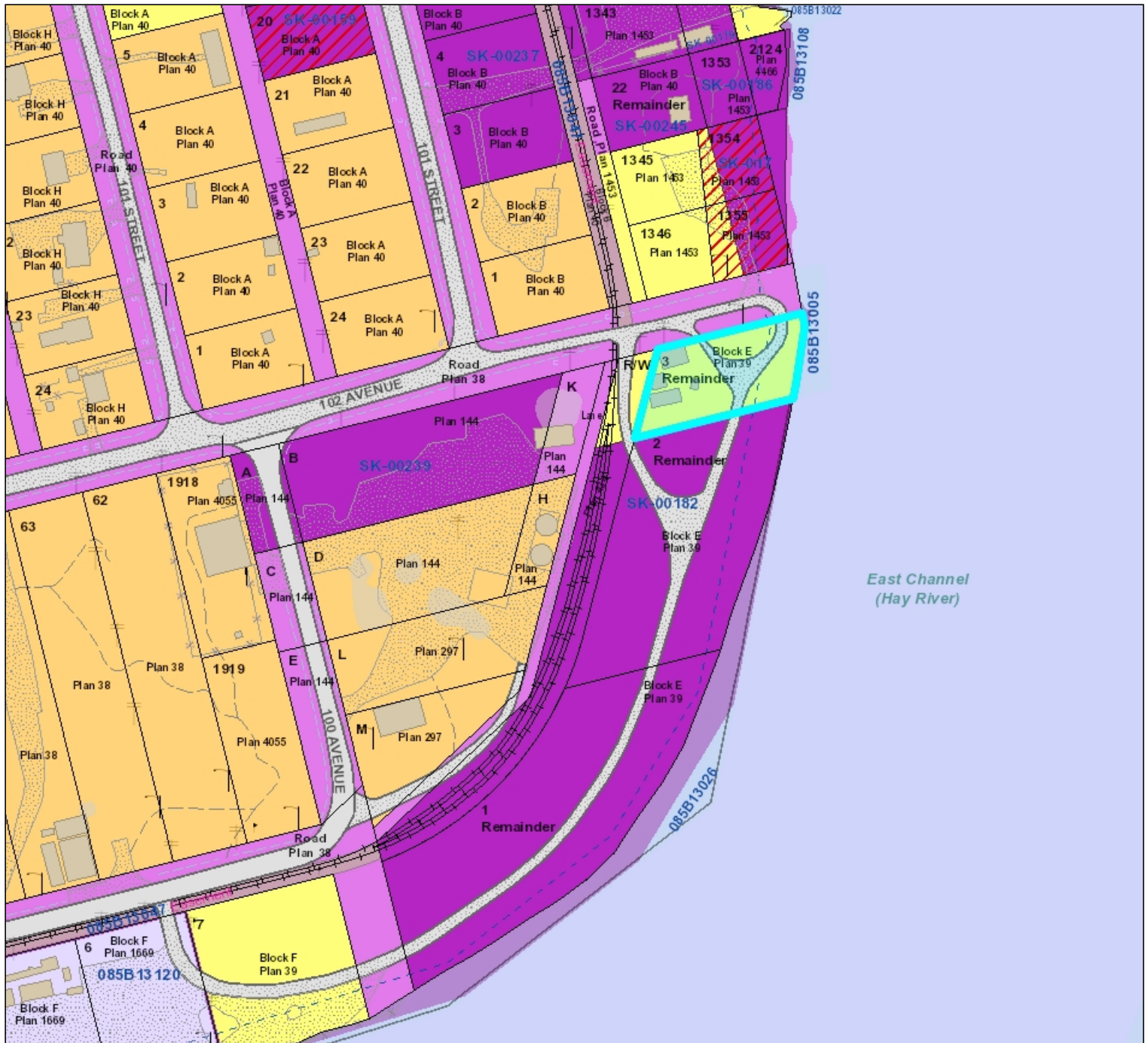
Senior Administrative Officer



ATLAS

Government of
Northwest Territories

Lot 3 Block E Plan 39 Carter Air Services Ltd. (Lease)



April 19, 2023

Legend

- | | |
|--------------------------------------|-----------------------------|
| Block Land Transfer Boundaries | Municipal Boundaries |
| Development Areas | Surveyed Parcels |
| Building Footprints | Surveyed Easements |
| Line Approximately 31m from O.H.W.M. | Suspension Order |
| Surface Land Withdrawal | Tenured Commissioner's Land |
| Land Application | Land Application |
| Tenured Territorial Land | Federal Land |
| Indian Affairs Branch (IAB) Land | Commissioner's Land |
| Territorial Land | Territorial Protected Area |
| Public Highway | Municipal Land |
| Private Land | Hay River Reserve |

Scale 1: 2,257

50 metres

UTM Zone: 11

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Department of Lands.

BYLAW NO. 2454/LND/23
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

A BYLAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES, TO PROVIDE FOR THE SALE OF LAND.

WHEREAS pursuant to the Cities, Towns and Villages S.N.W.T., 2003, c.22, in force April 1, 2004, Section 54 (2) which states:

54. (2) A municipal corporation may only dispose of its real property if
- (a) Council has made a land administration bylaw and disposition is made in accordance with the land administration bylaw; or
 - (b) The disposition is specifically authorized or approved by a bylaw.

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Town of Hay River in the Northwest Territories in regular meeting of Council duly assembled enacts as follows:

1. THAT the Municipal Corporation of the Town of Hay River is hereby authorized to dispose of a freehold interest in the land described below, subject to registered Utility Easement in, over and upon Lot 2165-D, Plan 4749 filed at the Land Titles Office for the Northwest Territories.

Lot 2165
PLAN 4611
HAY RIVER
2. That this lot be sold for the sum of Eighty thousand dollars (\$80,000.00) plus GST.
3. That this lot be first disposed of by ballot draw and upon conclusion of the ballot draw, that the lot be available for disposal to the Public by first-come first-serve basis.
4. That the Mayor or Deputy Mayor and the Senior Administrative Officer of the said Town of Hay River are hereby authorized to execute the transfer of land conveying the said lot to the said purchaser.
5. This bylaw will take force and effect upon its final reading.

THIS BY-LAW READ a First Time this day of , 2023 A.D.

Mayor

BYLAW NO. 2454/LND/23
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

THIS BY-LAW READ a Second Time this day of , 2023 A.D.

Mayor

THIS BY-LAW READ a Third and Final Time this day of , 2023 A.D.

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act, S.N.W.T., 2003, and the bylaws of the Municipal Corporation of the Town of Hay River this day of , 2023.

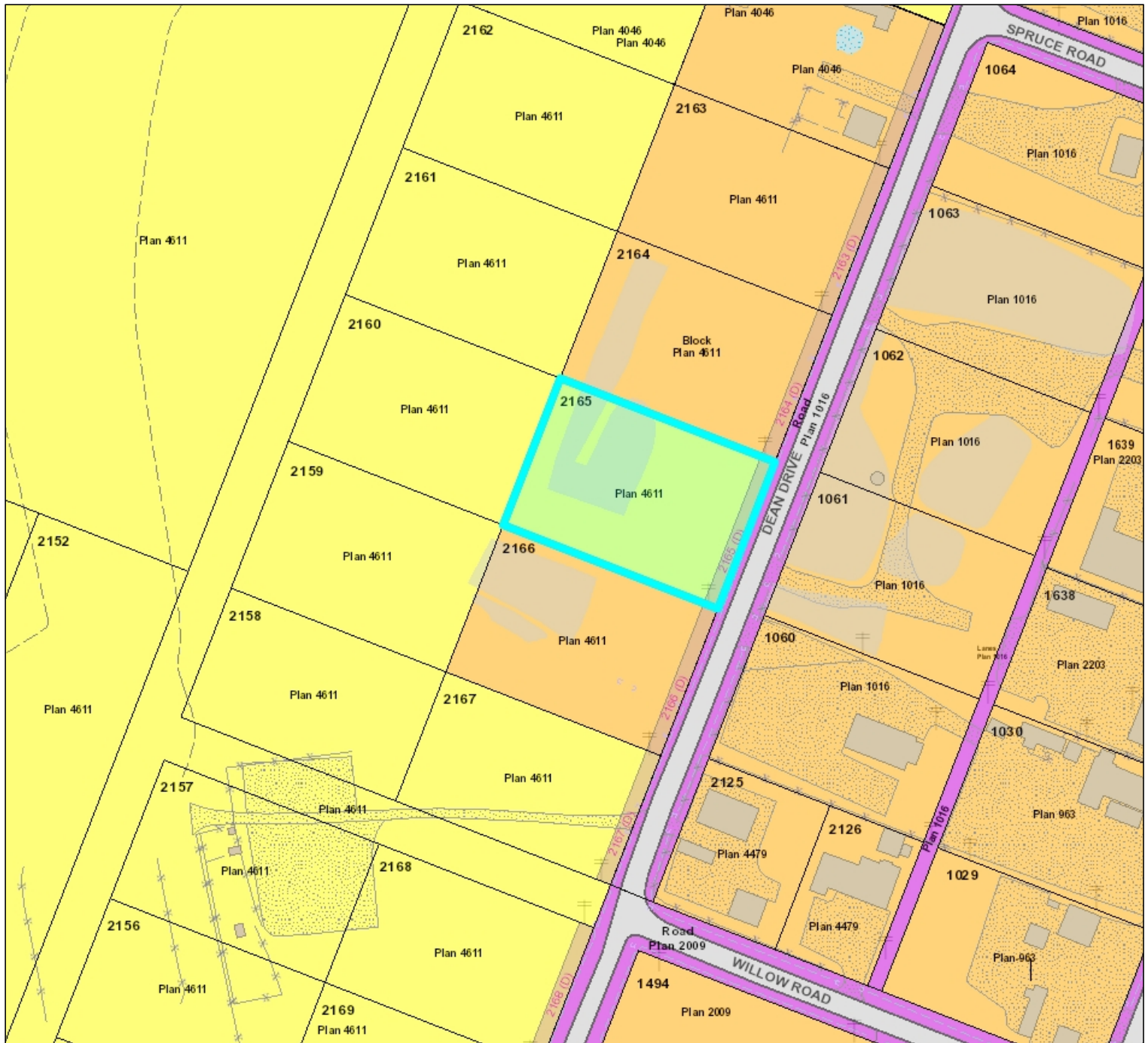
Senior Administrative Officer



ATLAS

Government of
Northwest Territories

Lot 2165 Plan 4611 53 Dean Drive



June 27, 2023

Legend

- | | |
|--------------------------------|----------------------|
| Block Land Transfer Boundaries | Municipal Boundaries |
| Development Areas | Surveyed Parcels |
| Building Footprints | Surveyed Easements |
| < | |

BYLAW NO. 2456/LND/23

MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

A BYLAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES, TO PROVIDE FOR THE ACQUISITION OF LAND.

WHEREAS pursuant to the Cities, Towns and Villages S.N.W.T., 2003, c.22, in force April 1, 2004, Section 53 (1) which states:

53. (1) A municipal corporation may, for a municipal purpose,
- (a) acquire real property;
 - (b) use, hold or develop real property owned by the municipal corporation; and
 - (c) subdivide, in accordance with the Planning Act, real property owner by the municipal corporation.

NOW THEREFORE BE IT RESOLVED THAT, the Council of the Town of Hay River in the Northwest Territories in regular meeting of Council duly assembled enacts as follows:

1. The Municipal Corporation of the Town of Hay River acquire:

LOTS One thousand Fifty-Three (1053) to One thousand Fifty-Seven (1057) inclusive, PLAN 2432, Hay River from Commissioner of the Northwest Territories, in consideration of the sum of ONE DOLLAR (\$1.00);
2. The said land be acquired for **Market Gardens** purposes;
3. That the Mayor or Deputy Mayor and the Senior Administrative Officer of the said Town of Hay River are hereby authorized to execute any documents to give effect to the bylaw;
4. This bylaw will take force and effect upon its final reading.

THIS BY-LAW READ A FIRST TIME this day of , 2023 A.D.

Mayor

THIS BY-LAW READ A SECOND TIME this day of , 2023 A.D.

Mayor

BYLAW NO. 2456/LND/23
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

THIS BY-LAW READ a Third and Final Time this day of , 2023 A.D.

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act, S.N.W.T., 2003, and the bylaws of the Municipal Corporation of the Town of Hay River this day of , 2023.

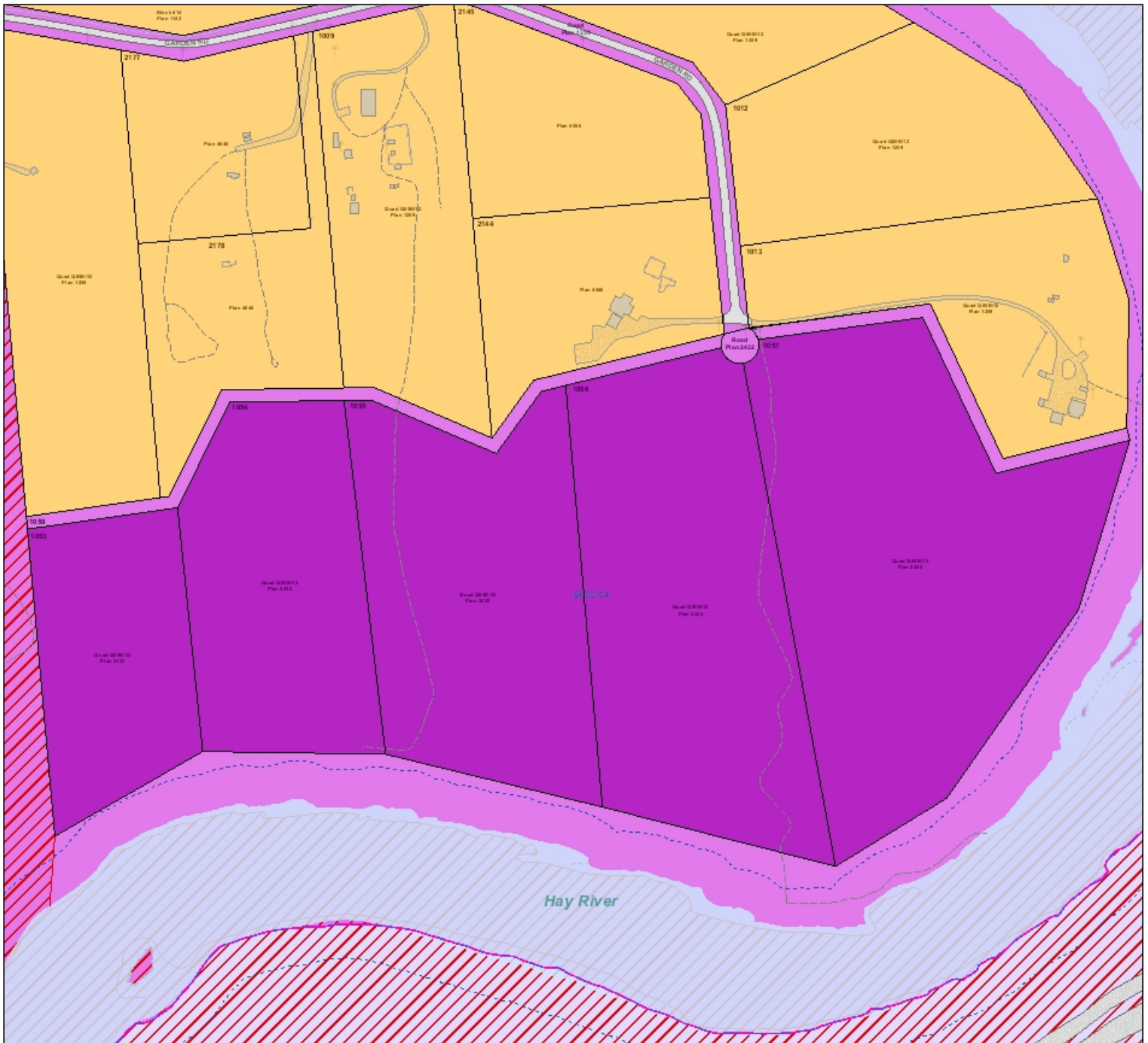
Senior Administrative Officer



ATLAS

Government of
Northwest Territories

Lots 1053 to 1057 (inclusive) Plan 2432 109SK0054 - Acquisition Bylaw 2456



August 9, 2023

Legend

- | | |
|--------------------------------|--------------------------------------|
| Block Land Transfer Boundaries | Municipal Boundaries |
| Development Areas | Condominium Units |
| Surveyed Parcels | Building Footprints |
| Surveyed Easements | Line Approximately 31m from O.H.W.M. |
| Suspension Order | Surface Land Withdrawal |
| Tenured Commissioner's Land | Land Application |
| Land Application | Tenured Territorial Land |
| Federal Land | Indian Affairs Branch (IAB) Land |
| Commissioner's Land | Territorial Land |
| Territorial Protected Area | Public Highway |
| Municipal Land | Private Land |

Scale 1: 4,514

150 metres

UTM Zone: 11

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