

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO PROVIDE FOR THE ESTABLISHMENT OF AN EMERGENCY MEASURES ORGANIZATION

WHEREAS the Council of the Town of Hay River is responsible for the direction and control of its emergency response and is required, under the *Civil Emergency Measures Act*, R.S.N.W.T. 1988, c. C-9 and Section 28 of the *Cities, Towns and Villages Act*, S.N.W.T. 2008, c.22 to prepare and approve Emergency Response Plans and programs; appoint an Emergency Measures Committee, establish and maintain an Emergency Measures Organization; appoint a Coordinator of the Emergency Measures Organization and establish the duties of the Coordinator;

NOW THEREFORE the Council of the Municipal Corporation of the Town of Hay River in regular session duly assembled hereby enacts as follows:

1. Title

This By-law may be referred to as the Town of Hay River Emergency Measures By-law.

2. Interpretation

In this by-law

- a) **"Act"** means *Civil Emergency Measures Act*, RSNWT 1988, c C-9, as amended;
- b) **"Coordinator of the Emergency Measures Organization"** means the person appointed as the Coordinator under Section 5 of this by-law;
- c) **"Council"** means the Council of the Municipal Corporation of the Town of Hay River;
- d) **"Emergency"** means a present or imminent event that is affecting or could affect the health, safety or welfare of people or is damaging or could damage property;
- e) **"Emergency Measures Organization"** means the organization established under this by-law;
- f) **"Community Emergency Management Committee"** means the committee established under this by-law;
- g) **"Emergency Plan"** means the Emergency Measures Plan of the Town;
- h) **"Minister"** means the Minister responsible for the Act;
- i) **"SAO"** means the Senior Administrative Officer of the Town of Hay River or designate.
- j) **"Town"** means the Municipal Corporation of the Town of Hay River;
- k) **"Town Limits"** means the corporate limits of the Town as established from time to time.

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3. Community Emergency Management Committee

There is hereby established a Community Emergency Management Committee to participate in emergency planning activities and provide support to the emergency measures organization when its capacity is exceeded. ∴

4. Emergency Measures Organization

There is hereby established an Emergency Measures Organization to act as the agent of Council to carry out its statutory powers and obligations under the Act, provided that the Emergency Measures Organization shall not have the power:

- a) to appoint its own members;
- b) to recommend approval of the Town's Emergency Plans and programs; and/or
- c) to exercise any of the powers contained in Section 0 and 0 of this By-law.

5. Coordinator

The Senior Administrative Officer of the Town or designate is hereby appointed the Emergency Coordinator of the Emergency Measures organization of the Town.

- 6.** The Director of Protective Services of the Town or designate is hereby appointed the Emergency Operations Coordinator of the Emergency Measures Organization of the Town.

7. Council Duties

- a) Council shall:
 - i) By resolution, appoint three of its members to serve on the Emergency Measures Committee;
 - ii) By resolution, appoint a Emergency Operations Coordinator of the Emergency Measures who shall do those things delegated by or required of the Coordinator of Emergency Measures in that person's absence;
 - iii) Ensure that emergency plans and programs are prepared to address potential emergencies or disasters in the Town of Hay River;
 - iv) Ensure the public is informed of the emergency measures program and community risks;

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- v) Recommend approval the Town of Hay River's emergency plans and programs; and
 - vi) Review the status of the Emergency Plan and related plans and programs at least once each year.
- b) Council may:
- i) by By-law borrow, levy, appropriate and expend, without consent of the electors, all sums required for the operation of the Emergency Measures Organization;
 - ii) enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs, including mutual aid plans and programs; and
 - iii) during or within 60 days after the declaration of a state of local emergency, by bylaw, borrow the necessary funds to pay for the expenses of the emergency under the provisions and conditions of Sections 17(4) and (5) of the Act.

8. Community Emergency Management Committee Structure

- a) The Community Emergency Management Committee shall consist of members who are identified in the community Emergency Plan approved by Council.
- b) The members of the Committee shall include three (3) Council members; and representatives that may include but are not limited to the:
 - i) The SAO;
 - ii) The Director of Finance;
 - iii) The Director of Public Works;
 - iv) The Director, Protective Services
 - v) The Assistant Senior Administrative Officer
 - vi) The Director of Recreation and Community Services
 - vii) The Community Housing Manager;
 - viii) The Powerplant Operator;
 - ix) The Airport Manager;
 - x) A District Education Authority representative;
 - xi) An RCMP representative;
 - xii) Hay River Health and Social Services representative;
 - xiii) A Department of Infrastructure representative
 - xiv) Regional Superintendent for MACA
 - xv) A Coast Guard Auxiliary Representative
 - xvi) A Katlodechee Representative

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- xvii) A West Point First Nations Representative
- xviii) A Hay River Metis Government Representative
- xix) Northland Utilities Stittco

9. Duties of the Community Emergency Management Committee

The Community Emergency Management Committee shall:

- a) review the Emergency Plan and related plans and programs on a yearly basis;
- b) Support the emergency measures organization active coordination of the emergency
- c) Participate as an active member of the emergency measures organization if required by the emergency measures organization.
- d) Participate in designated emergency planning meetings and table top exercises as required.

10. Composition of the Emergency Measures Organization

The Emergency Measures Organization shall be composed of those representatives listed in the Emergency Plan of the Town of Hay River.

11. Duties of the Coordinator

The Coordinator of Emergency Measures Organization shall:

- a) prepare and coordinate the Emergency Plan and related plans and programs for the Town of Hay River;
- b) Ensure that someone is designated under the Emergency Plan to act as Emergency Operations Coordinator, on behalf of the Emergency Measures Organization;
- c) submit to Council an accounting of the costs of an emergency measures response;
- d) coordinate all emergency services and other resources used in an emergency;

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- e) develop and implement an annual public education and awareness program;
- f) ensure that someone is designated to discharge the responsibilities specified in 0, a), b) and c) above.


12. Amend

By-law 2190/PS/17 is here by amended

13. Effect

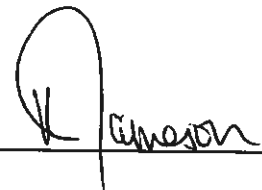
This by-law shall take full force and effect upon the date that this by-law receives third and final reading.

READ A FIRST TIME this 20th day of March, 2023.



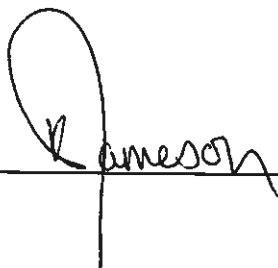
Mayor

READ A SECOND TIME this 20th day of March, 2023.



Mayor

READ A THIRD AND FINAL TIME this 24 day of April, 2023.



Mayor

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CERTIFIED that this by-law has been made in accordance with the requirements of the Cities, Towns and Villages Act S.N.W.T. 2003, c.22. and the by-laws of the Municipal Corporation of the Town of Hay River on this *24* day of *April*, 2023.



Senior Administrative Officer