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## AGENDA

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### PUBLIC INPUT

#### 1. CALL TO ORDER

#### 2. ADOPTION OF AGENDA

#### 3. DECLARATION OF INTEREST

#### 4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

#### 5. ADMINISTRATIVE ENQUIRIES

#### 6. NEW BUSINESS

- a. Emergency Services Monthly Report for December – page 2-7
- b. Municipal Enforcement Monthly Report for December – page 8-10
- c. Public Works Monthly Report for December – page 11-15
- d. Recreation Monthly Report for December – page 16-22
- e. Letter of Support for Habitat for Humanity – page 23-24
- f. Land Development Plan Presentation – page 25-43

#### 7. BYLAWS

- a. Bylaw 2422 – Land Disposal Bylaw – Third and Final Reading – page 44-48

#### 8. IN CAMERA

- a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)

#### 9. ADJOURNMENT



# REPORT TO COUNCIL

**DEPARTMENT: PROTECTIVE SERVICES**

**DATE: January 10<sup>th</sup>, 2022**

**SUBJECT: EMERGENCY SERVICES MONTHLY REPORT**

## **RECOMMENDATION:**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for December 2021 as presented.**

## **BACKGROUND:**

### **Summary:**

The Protective Services group has had a busy month, with a total of 54 EMS Responses. Out of those 54 responses, 7 were to members of the vagrant population, which is down from 14 responses in November. Our overall average for ambulance response for 2021 was 59 calls per month, and The Fire Department responded to a total of 705 EMS Responses for the year, which is 147 EMS responses over our previous record year. In December, we had 2 fire calls, 1 structure fire and 1 vehicle fire, 2 false alarms, and 1 Rescue Calls. The 1 significant structure fire was located in the West Channel, and it was an unoccupied trailer used for storage.

In December, 466 hours were invested by the members of the Protective Services Department, bringing us to a total of 5940 hours YTD. These hours do not include the Town of Hay River Employees who responded during working hours.

### **The Following Awards were Presented at the Firefighters Ball.**

#### **2 years of Service**

- Kori Bourne
- Crystal Potter

#### **5 years of Service**

- Stacey Barnes
- Tyler Townend

#### **10 years of Service**

- Megan Buhler
- JR Barnes

#### **15 years of Service**

- Kirsten Fischer



# REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 10<sup>th</sup>, 2022

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

## Fire Fighter of the Year

- Trina Swan

## 2021 SUMMARY STATISTICS

2021 Response Summary		
Type	Total calls/functions	Total Hours
EMS	705	1779
Fire/Rescue	67	778
Training	69	2602
Maintenance	51	327
Special Function	42	454
<b>Total</b>	<b>934</b>	<b>5940</b>

Top 5 Responders		
Responder	Total Functions	Total Hours
1. Ross Potter	481	708
2. Crystal Potter	317	486
3. Trina Swan	189	269
4. Courtney VandeBovenkamp	183	329
5. Henry Braun	181	263

Training Courses	
Course	Attendants
First Aid	8
Defensive Training	5
NFPA 1001 Professional Firefighter	4
NFPA 472 hazmat	4
Ice Rescue Training	10
Mental Health First Aid	6

## Major accomplishments Summary

In 2021 the fire department faced the most significant medical call volume in history by a considerable margin. The department completed the most functions in department history and put in the 2<sup>nd</sup> most hours in department history. The Town EMO led by the Protective Services



# REPORT TO COUNCIL

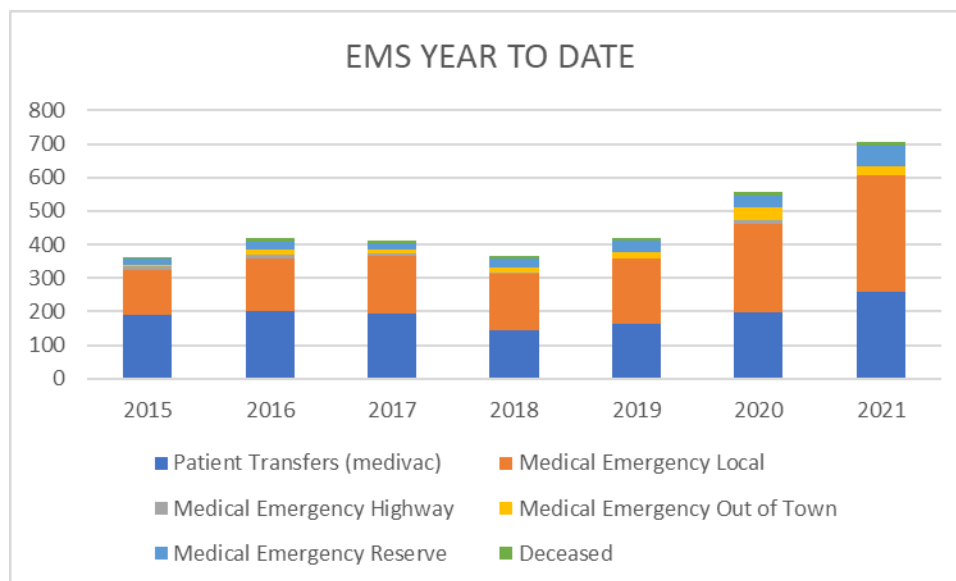
**DEPARTMENT: PROTECTIVE SERVICES**

**DATE: January 10<sup>th</sup>, 2022**

**SUBJECT: EMERGENCY SERVICES MONTHLY REPORT**

department safely monitored Break Up and successfully evacuated Vale Island when the situation became too dangerous for residence. Luckily no significant damages occurred during the event. 4 department members completed the NFPA 1001 professional firefighter program, which is a big undertaking. Also, the entire department was involved in the program, either leaning practical skills or teaching/evaluating as the training was going on. The Protective Services department successfully recruited and increased the department's membership from 27 to 32 members, along with recruitment for the replacement of both the Director of Protective Services/Fire Chief and the Protective Services Specialist.

## 7 YEAR COMPARISON STATISTICS



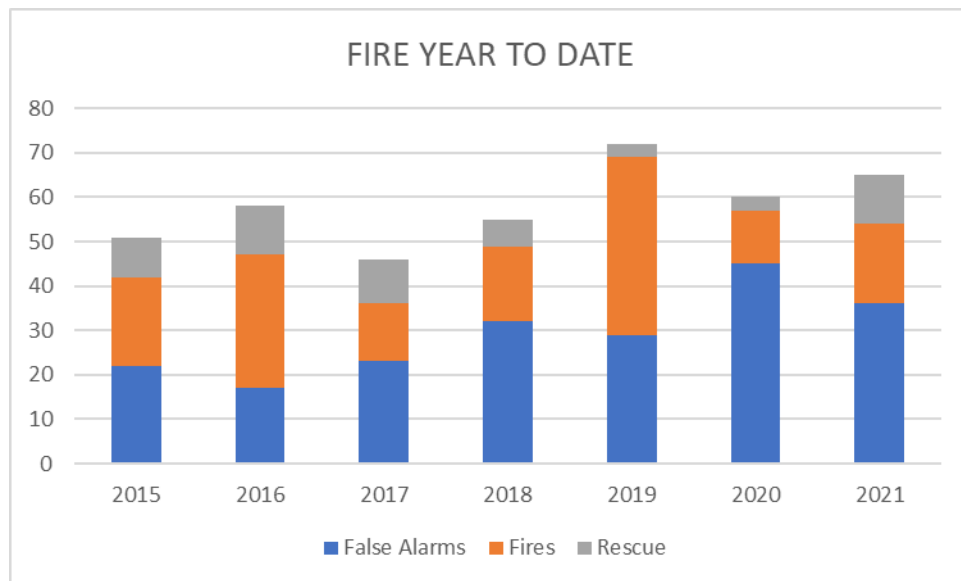


# REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 10<sup>th</sup>, 2022

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT



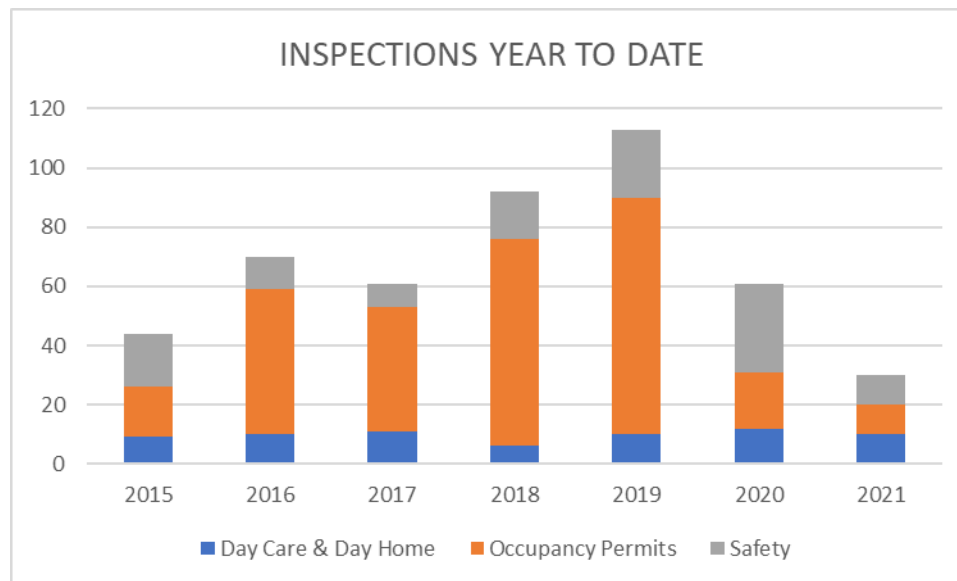


# REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 10<sup>th</sup>, 2022

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT



## MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.

### COUNCIL POLICY / STRATEGY OR GOAL:

N/A

### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

### FINANCIAL IMPLICATIONS:

N/A

### ALTERNATIVES TO RECOMMENDATIONS:

N/A



# REPORT TO COUNCIL

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**DEPARTMENT: PROTECTIVE SERVICES**

**DATE: January 10<sup>th</sup>, 2022**

**SUBJECT: EMERGENCY SERVICES MONTHLY REPORT**

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<b>ATTACHMENTS:</b>
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N/A

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**Prepared by:**

Travis Wright

Director Protective Services/Fire Chief

Date: January 6<sup>th</sup>, 2022

**Reviewed By:**

Glenn Smith

Senior Administrative Officer

Date: January 6<sup>th</sup>, 2022



# REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 10<sup>th</sup>, 2022

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

## RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for December 2021 as presented.

## BACKGROUND

Currently, bylaw services are being provided by a contractor who conducts at least one patrol each day and follows up on resident complaints. He is also available to be dispatched by the town office to deal with loose or aggressive dogs.

### Current initiatives

#### Following up on Complaints

This month our contractor has been busy investigating and following up on complaints from town residents as well as providing patrols through town each day. He also has been busy addressing the speeding violations within town boundaries during his proactive patrols. There have been some dog captures, but no fines have been given this month. All animals were returned to their owners.

#### Protective Services Job Recruitment Update

We have successfully recruited a local member of the community to the developmental position of Protective Services Specialist. He will be starting on January 17<sup>th</sup> in the position and will be training in the position for a period of 4 months. He currently is a member of the Hay River Fire Department and is trained as both a NFPA 1001 professional firefighter and Emergency medical responder. Although he has the emergency services training, he will be developing in the bylaw knowledge and bylaw enforcement side of the position over the next year. The hope is that as a local hire this will be a longer-term solution for the position, and he will have the local knowledge and dedication to the community that were looking for.

### Protective Services Specialist Log Report

Date	Elapsed Time	Function	Results
2021-11-01	1.5	Patrol	No Infractions
2021-12-01	1.5	Patrol	Speed warnings
2021-12-01	1.5	Correspondence	Research and write letter regarding a Zoning and Building Bylaw Offense
2021-12-02	1.5	Patrol	Speed warnings
2021-12-03	1.5	Patrol	Speed warnings





# REPORT TO COUNCIL

**DEPARTMENT: PROTECTIVE SERVICES**

**DATE: January 10<sup>th</sup>, 2022**

**SUBJECT: MUNICIPAL ENFORCEMENT REPORT**

2021-12-03	1	Complaint	Investigate complaint of a dog being left outside. Found the dog and found that it was elderly and extremely cold. Also had a growth on its neck. Seized the dog for mistreatment and turned over to the animal shelter
2021-12-04	1.5	Patrol	No infractions
2021-12-05	1.5	Complaint	Investigate complaint of dog not having proper shelter, research bylaw and draft warning letter
2021-12-07	1.5	Patrol	Pickup loose dog and return it to its owner
2021-12-08	4	Patrol, and work with Sheriffs Office	Speed warnings, seizure of dog as a request from the Sherriff's Office as part of an eviction
2021-12-08	1	Purchase dog food	
2021-12-09	1.5	Patrol	Speed warnings
2021-12-10	1.5	Patrol	Speed warnings
2021-12-12	1.5	Patrol	No infractions
2021-12-13	1.5	Patrol	Speed warnings
2021-12-14	1.5	Patrol	Speed warnings
2021-12-15	1.5	Patrol	No infractions
2021-12-16	1	Complaint received regarding a dog defecating on neighbors' yard	Investigate circumstances and draft waring letter to offender
2021-12-16	1.5	Patrol	No infractions
2021-12-17	1.5	Patrol	Speed warnings
2021-12-18	1.5	Patrol	Speed warnings, loose dog on Wright Crescent, returned to owner
2021-12-19	1.5	Patrol	Speed warnings
2021-12-20	1.5	Patrol	Speed warnings
2021-12-21	1.5	Patrol	No infractions
2021-12-22	1.5	Patrol	Speed warnings
2021-12-23	1.5	Patrol	No infractions
2021-12-24	1.5	Patrol	No infractions



# REPORT TO COUNCIL

**DEPARTMENT:** PROTECTIVE SERVICES

**DATE:** January 10<sup>th</sup>, 2022

**SUBJECT:** MUNICIPAL ENFORCEMENT REPORT

2021-12-25			Loose dog at homeless shelter, pick up dog and take it to animal shelter to give it a warm place to sleep
2021-12-27	1.5	Patrol	Speed warnings
2021-12-28	1.5	Patrol	Speed warnings
2021-12-29	1.5	Patrol	No infractions
2021-12-30	1.5	Patrol	No infractions
2021-12-31	1.5	Patrol	Speed warnings

**COUNCIL POLICY / STRATEGY OR GOAL:**

*Strategy:*

*Goal:*

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

All applicable Bylaws and Territorial Legislation

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

**Prepared by:**

Travis Wright  
Director of Protective Services  
Date: January 6<sup>th</sup>, 2022

**Reviewed By:**

Glenn Smith  
Senior Administrative Officer  
Date: January 6<sup>th</sup> 2022



# REPORT TO COUNCIL

**DEPARTMENT:** Public Works

**DATE:** January 10, 2022

**SUBJECT:** Public Works Monthly Report for December 2021

## RECOMMENDATION:

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for December 2021.**

## BACKGROUND:

### **Capital Projects 2021:**

A list of 2021 Capital Projects along with a brief update of the status of these projects is included in the chart below. More details on those projects that received significant work this month follows the chart.

2021 Capital Projects	
Project	Update
New Town Hall	Discussions have occurred with Town's engineering partner on preliminary building designs to support funding applications. Administration investigating funding opportunities.
Old Town Hall Demolition	Abatement contract was awarded through tendering process. Delays in vendor mobilization is now pushing start date of abatement to May 2022. Demolition to be tendered for June 2022.
New Lift Station	Work progressing with some delays to construction schedule. No major issues to date. Expected completion of early 2022.
Fraser Place Development	Project expected to be tendered Q1 - 2022 with construction scheduled to occur through 2022.
Caribou Crescent Water Sewer and Drainage	Substantial Completion has been granted for roadway and underground utilities. Yard reconstruction and deficiency work still remaining for 2022.
Beaver Crescent Water, Sewer, and Drainage	Underground work completed and lift station installed. Cleanup and preparation for winter season completed. Construction will resume with paving and landscaping in 2022.
Riverview Drive Upgrade	Underground utilities work completed with exception of 160' section at south end of Riverview. Cleanup and preparation for winter season completed. Construction will resume with base prep, paving and landscaping in 2022.
Waste Diversion Project - Tire Recycling	Have received clarification from GNWT on eligible expenses for funding. GNWT Tire recycling program has been announced. RFP for tire recycling being finalized for issue Q1 2022.



# REPORT TO COUNCIL

**DEPARTMENT:** Public Works

**DATE:** January 10, 2022

**SUBJECT:** Public Works Monthly Report for December 2021

Hazardous Waste Removal Project	MACA led project. No timelines yet for work to commence.
Capital Drive Watermain	Design work underway. Preliminary design work (50%) under review with expectation to tender in Q1 2022 .
Paradise Road Realignment	Design and construction options being looked into.
New Water Licence Requirements	New water licence in place as of January. Work underway on new requirements.
New Backhoe	Delivery and commissioning occurred in October. Project completed.
Water Treatment Plant Feasibility Study and Preliminary Design	Study and Design proposal awarded to Dillion Consulting. Contract finalized for Q4 – 2021 & work scheduled to be completed in Q2 – 2022.
Flood Mitigation	Engineering options received for repairs to Alaska Road Berm and extension of east portion of the West Channel berm. Funding application submitted through Disaster Mitigation and Adaptation Fund.
Subdivision - Sundog	Design for this project planned for 2022. Expression of Interest for funding design to be submitted to CANNOR Q4 - 2021

## **New Lift Station:**

Work is continuing as scheduled on the New Lift Station. In December, blue skin installation & inspection was completed; process piping installation continued and hangars and supports were installed; roof insulation was completed; propane line installation was completed; traffic control plans were finalized and put into place for extended road closures; excavation and daylighting commenced to expose utilities in preparation of completing tie-ins; galvanizing of welds inside building were finished and site clean up continued. Tie-ins and road closures are expected to continue and carry over to the new year. No major issues have arisen thus far on this project although weather delays have resulted in delays to the expected substantial completion date. Lift station scheduled to be operational by May 2022.

## **Caribou Crescent:**

Substantial Completion has been granted for roadway and underground utilities. Substantial Completion is withheld for sod reinstatements with work to resume and be completed in 2022.

## **Beaver Crescent and Riverview Drive:**

The water and sewer work for Riverview Drive and Beaver Crescent has been completed and all vulnerable infrastructure has been winterized. Town staff continue snow related maintenance.



# REPORT TO COUNCIL

**DEPARTMENT:** Public Works

**DATE:** January 10, 2022

**SUBJECT:** Public Works Monthly Report for December 2021

## **Water Treatment Plant:**

The water treatment plant feasibility and preliminary design project has been awarded to Dillion Consulting. Articles of agreement have been executed and a kickoff meeting for the project is being scheduled for early January 2022.

Work that was identified in the 2020 MACA report and other recent inspections has been priced out and is being completed in an effort to improve operations at the existing WTP.

## **Public Works Daily Operations:**

Extreme cold and associated utility freeze-ups have kept Town staff busy as snow removal and ongoing maintenance continue through the winter months. Contractors supported snow removal activities so that snow removal policy requirements are met. Communications continued between Town representatives and downtown businesses in efforts to mitigate complications from snow removal. Other areas to note for the PW staff include meter readings, snow dump maintenance, sign repairs, and targeted water/sewer inspections.

The following is a summary of work orders for the month by maintenance function:

Category	Started	Completed	Outstanding
Roads	6	5	1
Equipment Maintenance	1	1	0
Building Maintenance	6	4	2
Water & Sewer	1	2	0
Miscellaneous	2	2	0

## **Solid Waste Facility Operations:**

The Town's Solid Waste Facility continued regular operations and monitoring activities throughout the month. No significant issues to note with current landfill operations. The new water licence will likely lead to some minor changes in both operations and infrastructure at the Solid Waste Facility once a new operations and maintenance plan has been approved.

Draft documentation to support request for proposals for waste collection and landfill operations management contracts have been developed and are being reviewed by Administration. These RFPs are expected to go out to competition in early 2022.

## **Water Licence Activities:**

Regular monitoring programs continue as per the requirements of the Town's water licence. Testing work was performed as required and Town staff have now taken a portion of this work in-



# REPORT TO COUNCIL

**DEPARTMENT:** Public Works

**DATE:** January 10, 2022

**SUBJECT:** Public Works Monthly Report for December 2021

house in order to reduce costs and increase efficiency. In accordance with the land use permit that was issued to the Town for the installation of additional monitoring wells at the solid waste facility, the Town has completed and submitted a final report. Continued efforts to satisfy requirements of the Town's water license to continue in the new year.

### **Planning & Zoning:**

Work is continuing on the review and update of the Town's Zoning and Building Bylaw. An initial presentation was made to Council by the consultant on the project in July and engagement work with the community took place during August and September. The first draft of the new bylaw is being reviewed by Administration and will be presented to Council in January 2022.

8 Development Permits and 1 Building Permit have been approved for November 2021. In the month of November 2020, we had 7 Development Permits and 1 Building Permit signed out.

DATE	DEV #	CIVIC ADDRESS	DESC. OF WORK
Dec 16/21	DH21-091	72 Woodland Drive	Bagels and Bites (made to order bagels and baked goods).
Dec 16/21	DH21-092	8 Forest Drive	InstaBooth Photos (mobile photobooth)

### **COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

### **APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

### **FINANCIAL IMPLICATIONS:**

N/A

### **ALTERNATIVES TO RECOMMENDATIONS:**

N/A



## REPORT TO COUNCIL

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**DEPARTMENT:** Public Works

**DATE:** January 10, 2022

**SUBJECT:** Public Works Monthly Report for December 2021

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<b>ATTACHMENTS:</b>
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N/A

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**Prepared by:**  
Ryan MacNeil  
Civil Infrastructure Manager  
January 6 2022

**Reviewed by:**  
Glenn Smith  
SAO  
January 6, 2022



## REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: January 10<sup>th</sup>, 2022

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

### RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for December 2021 as presented.

### BACKGROUND:

#### Recreational Programming

No significant changes were made to Covid-19 guidelines in December. Department of Recreation staff remain in communication with GNWT Environmental Health officials and local recreation partners to maximize safe and sustainable recreation opportunities in accordance with Covid-19 guidelines and allowances.

Operational hours and programming were modified during the holiday season. Community Centre hours were reduced from December 24<sup>th</sup> to January 4<sup>th</sup> with full closures on Christmas Day and New Year's Day.

Regular programming schedules were also modified during the holiday season, given that regular user groups such as the Hay River Figure Skating Club, Hay River Speed Skating Club, Hay River Curling Club and adult hockey groups were on hiatus. Open ice and swim times allowed for numerous corporate and THR sponsored skate and swim times. Sponsored skate and swim times were free to the public and they were very well attended.

#### Special Events and Programming

Some THR holiday traditions such *Breakfast with Santa* were cancelled to ensure compliance with Covid-19 guidelines and best practices. Other activities such as the annual Santa Claus parade, Skate with Santa, Festival of Trees and New Year's Eve fireworks returned in 2021, with minor modifications that better aligned with Covid-19 guidelines.

THR's Recreation Programming staff also offered festive special event activities for small groups of Hay River youth. These activities are always very successful, much like the daily after-school youth program which wrapped up on December 17<sup>th</sup>.

#### Fitness Programming

Fitness programming attendance increased by 13% in December, as compared to the previous month. Spin classes saw the largest growth in attendance whereas Wellness and HIIT classes maintained their average attendance.

Dryland Training had low numbers this month averaging 3-4 registrations. The program continues to be well liked by the attendees and parents. Partnerships with regular user groups





## REPORT TO COUNCIL

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**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** January 10<sup>th</sup>, 2022

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

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like the Hay River Figure Skating Club to offer sport specific training for their members have been planned and will be implemented in the new year.

The fitness schedule is being re-evaluated based on feedback from the public. A new fitness schedule and plan for the Multipurpose Room will be presented in the New Year.

### Youth Programming

The After-School Club remains consistent with 8-10 participants registered for daily sessions. The Friday program has 18 participants enrolled. These numbers are the same as previous month as it was the same registration session.

Over the holiday season, Recreation Department staff offered full-day youth programming from the 20<sup>th</sup> – 23<sup>rd</sup>. Registration totals were 18 on the 20<sup>th</sup>, 16 on the 21<sup>st</sup>, 10 on the 22<sup>nd</sup>, and 13 on the 23<sup>rd</sup>. Programming included holiday themed activities and crafts.

### Community Programming

The Full-Moon snowshoe had 7 participants this month. People signed up quickly for the program when it was advertised. The partnership with the Hay River Ski Club is going well and will continue in the New Year.

Skate with Santa was very well attended with 75 participants. It was a shorter period than previous years and had to be modified slightly to accommodate Covid-19 restrictions.

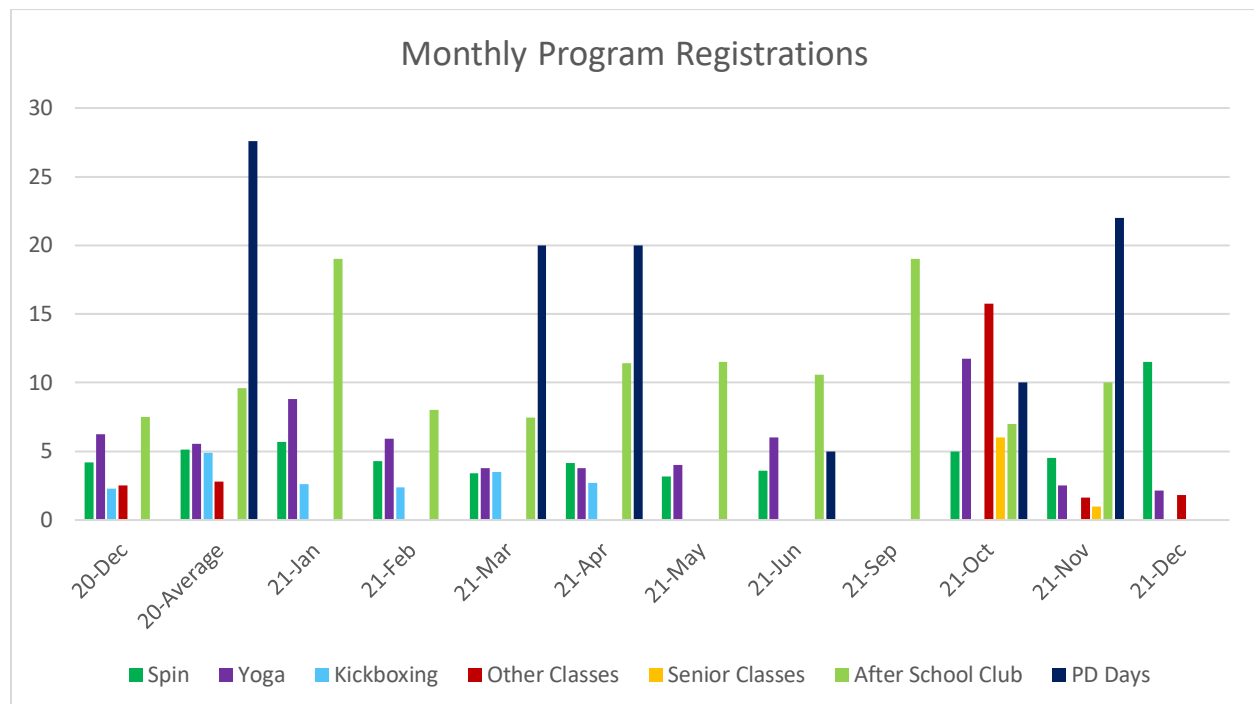
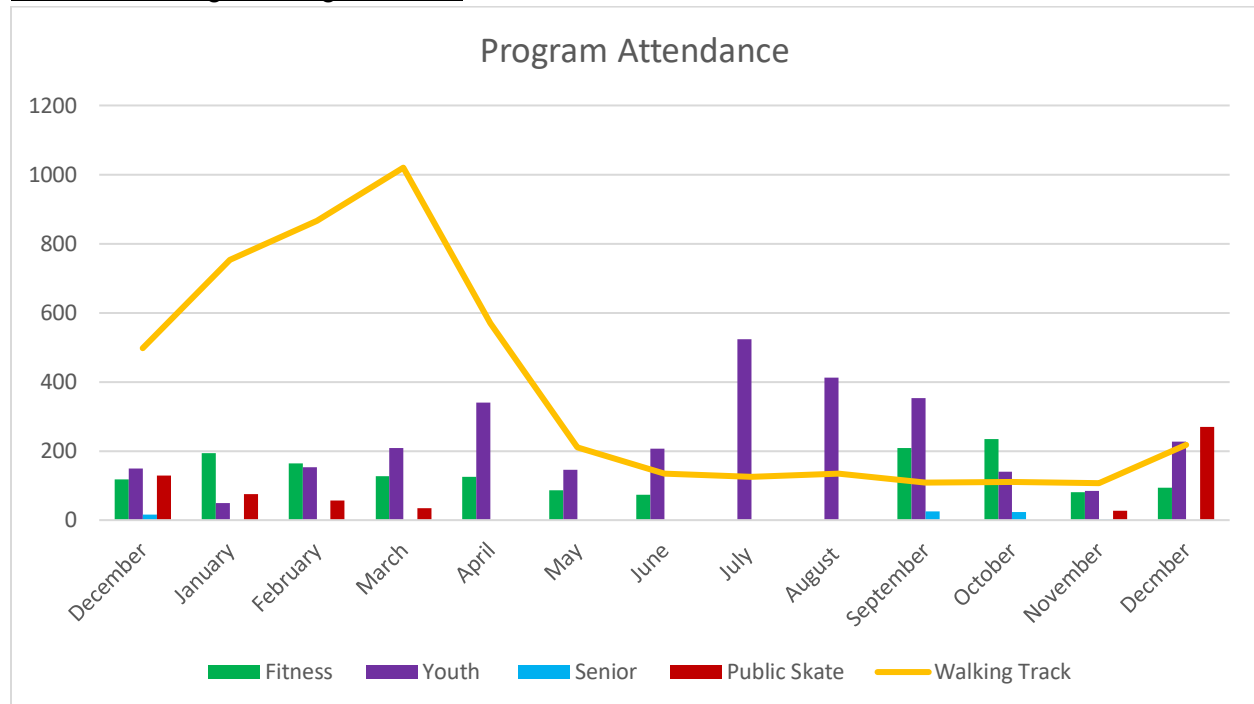


# REPORT TO COUNCIL

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES **DATE:** January 10<sup>th</sup>, 2022

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

## Recreation Programming Statistics





## REPORT TO COUNCIL

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**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** January 10<sup>th</sup>, 2022

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

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### Aquatics

#### General

Don Stewart Aquatic Centre mechanical systems continue to work very well providing consistent chlorination levels to both pools, resulting in minimal to no intervention required by aquatic or maintenance personnel. The temperature of the main pool was increased by approximately one degree due to colder outside temperatures. Many patrons have expressed their appreciation for the slightly higher temperature.

The weekly schedule remains consistent, prioritizing open swim times that are accessible to all swimmers while also allotting specific times for swimming lessons, adult swim times and parent-tot groups. The aquatic centre is open 6:00am to 8:00pm most weekdays and 12:00pm to 6:00 pm on weekends.

#### Staffing

THR's Aquatics Supervisor continues to provide some support for guarding of the pool deck in the mornings due to the Senior Lifeguard 2 vacancy. This does impact the Supervisor's ability to complete administrative duties and requires support from other Department of Recreation staff. A verbal offer for the full-time permanent Senior Lifeguard 2 position has been accepted and a written offer has been sent. The candidate is attempting to find suitable housing arrangements.

Current staffing levels allow the aquatic centre to remain 7 days per week, though evening and weekend hours are limited somewhat by staff availability.

#### Attendance

Attendance increased in December, primarily due to high numbers during sponsored Open Swim times during the holiday season. Altogether, attendance was up significantly with 1098 patrons attending the pool as compared to 682 in November. December 2021 swimmer statistics were also significantly higher than December 2020, due in large part to relaxation of Covid-19 restrictions which included increased occupancy limits.

Daytime lane swims continue to have steady attendance with several patrons attending on a regular basis.

DJSS continued with their regular rental in the afternoons for one of their classes (4 students) twice a week and Chief Sunrise Education Centre also continued their regular weekly swims.



## REPORT TO COUNCIL

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES **DATE:** January 10<sup>th</sup>, 2022

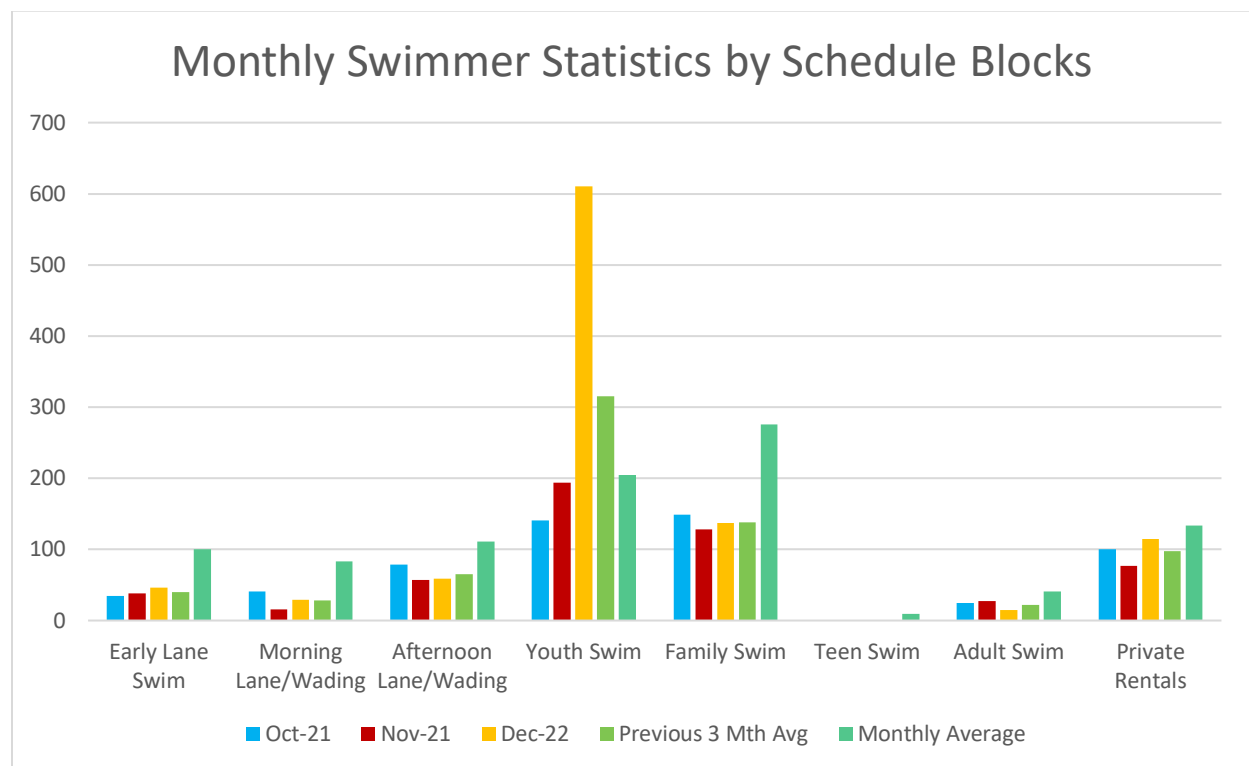
**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

### Swimming Lessons

Lessons ran from Nov 15<sup>th</sup> – Dec 9<sup>th</sup> with each session running twice per week (Mon/Wed & Tues/Thurs). Eleven separate lesson groups were taught with an average of 3 swimmers per group. The success rate was 78% with 24 of 31 registered swimmers meeting the requirements and successfully completing their level.

THR staff anticipates the return of swimming lessons in the New Year and will adjust schedules according to Covid-19 Public Health Orders and mitigating measures.

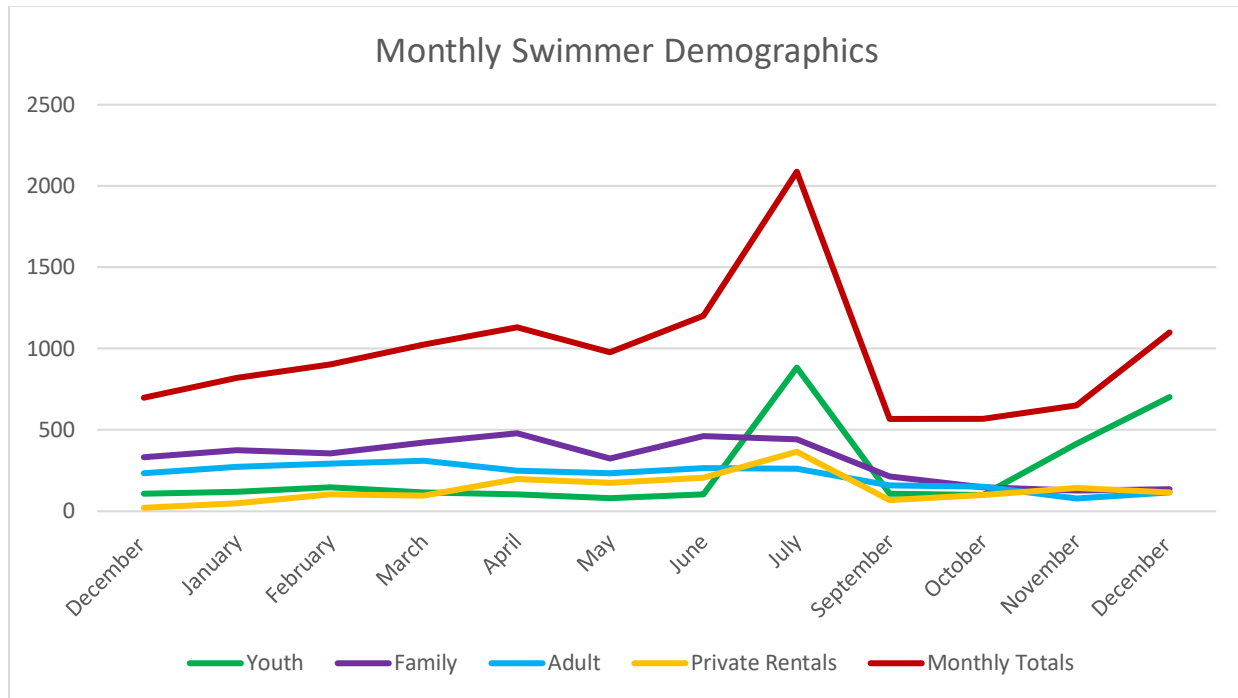
### Don Stewart Aquatic Centre Statistics



## REPORT TO COUNCIL

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES    **DATE:** January 10<sup>th</sup>, 2022

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



### Facilities and Maintenance

#### Aurora Ford Arena and Don Stewart Aquatic Centre:

- Increased frequency of room rentals requiring setup (i.e. birthday parties and meetings);
- Janitorial contract ongoing with positive feedback from contractor and THR staff.
- Regular ice user groups are using the ice, ongoing ice maintenance completed daily.
- Weekly ice taps and ice edging performed as part of weekly ice maintenance.
- Snow and ice clearing at Community Centre and VIC parking lots and sidewalks.
- Main ice resurfacer repaired by local mechanical shop.
- Snow, cold weather and frost causing issues with air handlers – daily monitoring and maintenance required.
- Support provided to Festival of Trees, Santa Claus Parade, etc.
- Replacement chlorination system received – installation in coming weeks.



## REPORT TO COUNCIL

**DEPARTMENT:** RECREATION & COMMUNITY SERVICES **DATE:** January 10<sup>th</sup>, 2022

**SUBJECT:** RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Outdoor sport fields and assets:

- Outdoor rinks operational and maintained as per weather conditions – some support required from local contractors for Old Town rink;
  - Ray Benoit rink ice surface snow removed and flooding ongoing
  - Old Town rink area cleared of snow and flooding ongoing
  - Board system delivered and installed to West Channel playground – partnership between THR and West Point First Nation

Parks and Greenspaces:

- The Mayor's Christmas tree at Bob McMeekin Park was set up for the holiday season.
- Mobile stage trailer moved inside old town firehall for winter storage.
- Preparation and deployment of winter signs in downtown core.
- Maintenance: THR maintained garbage bins checked and emptied regularly.
- Litter and refuse picked up as need in ditches and greenspaces and downtown core.

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

**Prepared by:**

Stephane Millette

Director Recreation and Community Services

Date: January 7<sup>th</sup>, 2022

**Reviewed by:**

Glenn Smith

Senior Administrative Officer

Date: January 7<sup>th</sup>, 2022



# REPORT TO COMMITTEE

**DEPARTMENT:** ADMINISTRATION

**DATE:** January 10<sup>th</sup>, 2022

**SUBJECT:** LETTER OF SUPPORT FOR HABITAT NWT ANTI-POVERTY FUND APPLICATION

## RECOMMENDATION:

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter of support for Habitat for Humanity Northwest Territories and their Anti-Poverty Fund application to build an affordable home in our community.**

## BACKGROUND:

The annual Anti-Poverty fund distributes \$1,750,000.00 to help eligible organizations and Community and Indigenous Governments to support their poverty reduction initiatives.

Hay River has an affordable housing shortage. We believe that providing a local family with an affordable Habitat home with funding through the Anti-Poverty fund and other partners is a step in the right direction towards improving affordable housing options in Hay River, and that the 500 required volunteer sweat equity hours is a great way for residents to be active through entering into a partnership agreement with Habitat. Council also approved first and second reading of a land disposal bylaw for an area fit for the development. Third reading is scheduled for end of January. At the Council meeting in December 2021, Council approved a motion for donation of a lot

## COUNCIL POLICY / STRATEGY OR GOAL:

N/A

## APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

## FINANCIAL IMPLICATIONS:

N/A

## ALTERNATIVES TO RECOMMENDATIONS:

N/A

## ATTACHMENTS:

Letter of support

**Prepared by:**  
Stacey Barnes  
Council Administrator  
January 7<sup>th</sup>, 2022

**Reviewed by:**  
Glenn Smith  
SAO  
January 7<sup>th</sup>, 2022

DRAFT

January X, 2022

Department of Health and Social Services  
Government of the Northwest Territories  
PO Box 1320 Yellowknife, NT X1A 2L9

**Re: Letter of Support for Habitat NWT Anti-Poverty Fund Application**

Dear Anti-Poverty Fund Committee Members:

The Town of Hay River is pleased to provide this support letter for Habitat for Humanity Northwest Territories and their Anti-Poverty Fund application to build an affordable home in our community.

Hay River has an affordable housing shortage. We believe that providing a local family with an affordable Habitat home with funding through the Anti-Poverty fund and other partners is a step in the right direction towards improving affordable housing options in Hay River, and that the 500 required volunteer sweat equity hours is a great way for residents to be active contributors to their community.

We are currently working on a community housing plan and housing is a top priority for Hay River Council. We appreciate that Habitat for Humanity's model of home ownership provides low income, working families with an opportunity to own their own home. As a municipality, we are working to develop new areas to ease some of the demand for housing and keep people in our community and believe Habitat's model is one great way to help address community housing needs. At a Council meeting in December 2021, Council approved a motion for donation of a lot through entering into a partnership agreement with Habitat. Council also approved first and second reading of a land disposal bylaw for an area fit for the development. Third reading is scheduled for end of January.

We are excited to partner with Habitat NWT in what will be their first build outside of the North Slave Region and have discussed the importance of using local contractors and labour. Working together, we look forward to providing a low-income family in the community with a decent, affordable place to live to help break the cycle of poverty, enhance their quality of life and help build stronger neighbourhoods.

We hope we can count on the support of the Anti-Poverty fund and look forward to working together with Habitat NWT to see this project succeed and families housed in a decent, affordable home.

If you have any questions regarding this letter or the support of the Town of Hay River, please contact me at **insert contact info.**

Sincerely,

Kandis Jameson  
Mayor  
Town of Hay River





# LAND DEVELOPMENT IN HAY RIVER

# What is the role of the Town of Hay River in land development?

Regulatory Agency

Planner

Land Developer

Sales Agent

Development Control



# Planner

- ❑ Evaluate demand
- ❑ Develop sub-division layouts
- ❑ Draft regulatory changes





# Developer



- ❑ Initiate and co-ordinate engineering activities
- ❑ Procurement of construction services
- ❑ Management of construction services

# Sales Agent

- ❑ Through the Lands Clerk, we offer land for sale once development is complete



# Development Control



Through the Development Officer/Building Inspector apply and ensure legislation and codes are applied

- Hay River Zoning and Building Bylaw, and Building Code

Co-ordinate other regulatory agencies

- Electrical Inspector
- Fire Marshall's Office

# The challenges for the Town of Hay River being a land developer

Regulatory constraints

Availability of suitable land

Present highly speculative market place

Conservative financial environment

Internal resources (financial, human resources)

High cost of investment in municipal servicing infrastructure

Varied internal priorities





# Recent Activities

- ❑ Approved Community Plan
- ❑ Completed residential planning for expansion to a population of 5000
- ❑ Approved 10-year Capital Plan with Financing
- ❑ Acquisition of land
- ❑ Rezoning of development areas
- ❑ Engineering and design for development areas
- ❑ Zoning and Building Bylaw update
- ❑ Community Housing plan development
- ❑ Funding applications



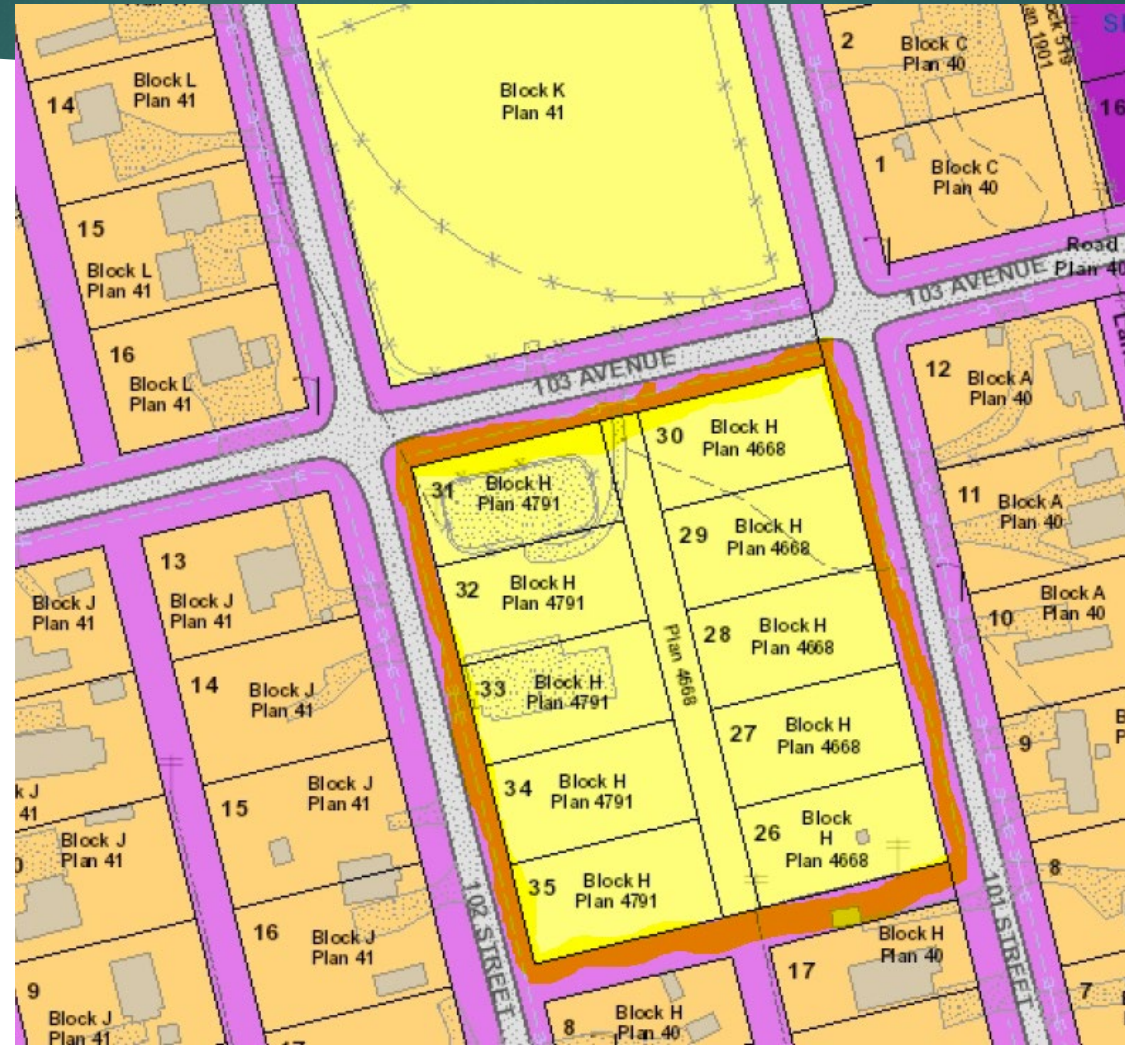


# Developments

- ❑ Vale Island
- ❑ Fraser Place
- ❑ Sundog Business Park
- ❑ Aspen Heights



# Vale Island



# Vale Island

- ❑ 10 unserviced lots
- ❑ Zoning – R1C
- ❑ Low Cost
- ❑ Sale Ready





# Fraser Place



**FRASER PLACE**

The plan is conceptual in nature and is subject to change at the discretion of the Town of Hay River. (v2.1 02/26/2021)



# Fraser Place

- ❑ 29 serviced lots
- ❑ Zoning – R1B
- ❑ Easily serviced
- ❑ Tender Ready





# Sundog Business Park



# Sundog Business Park



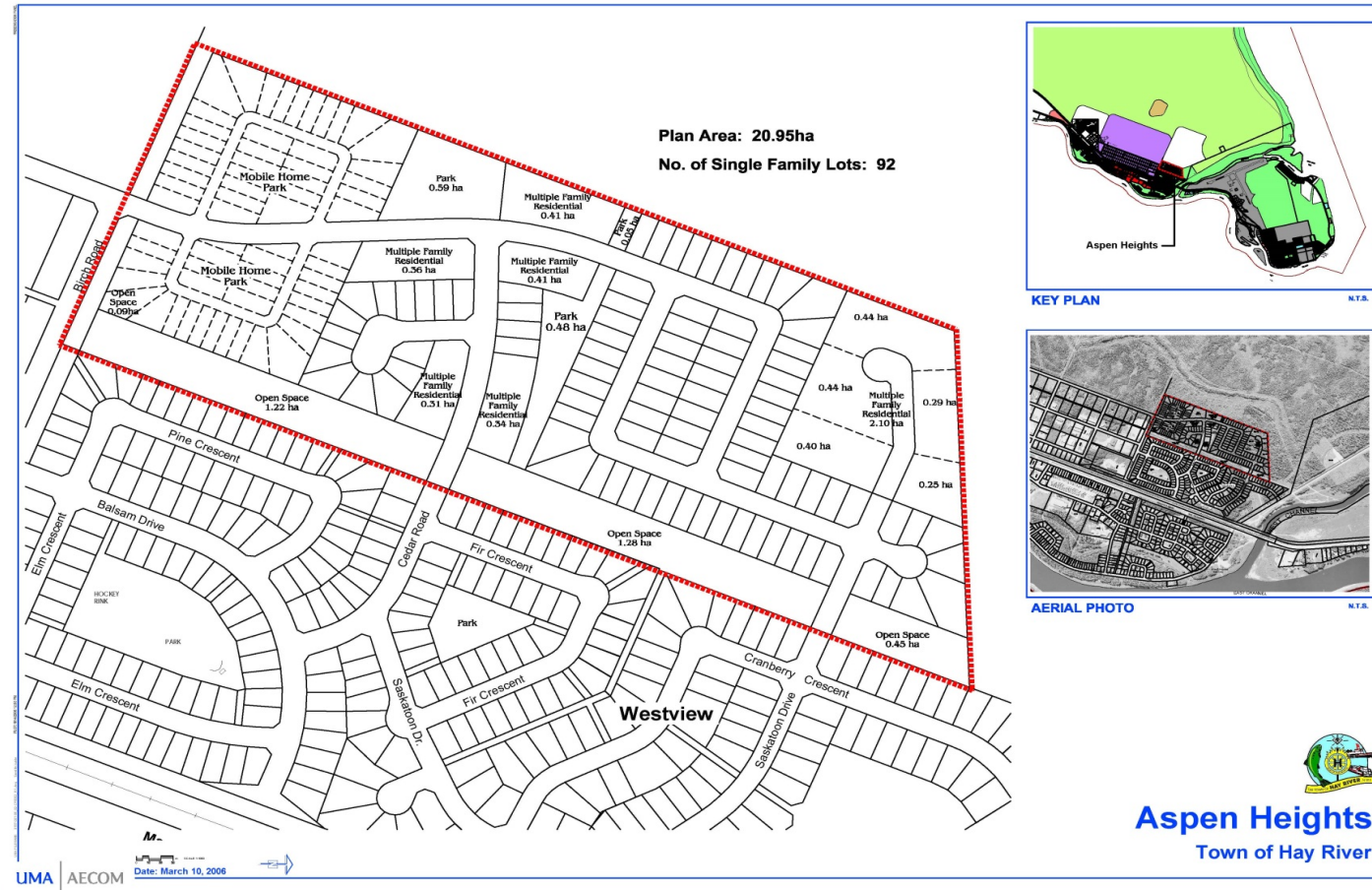
# Sundog Business Park



- ❑ Mixed commercial / residential
- ❑ 20-22 acres
- ❑ Fully serviced
- ❑ Large Capital Investment



# Aspen Heights

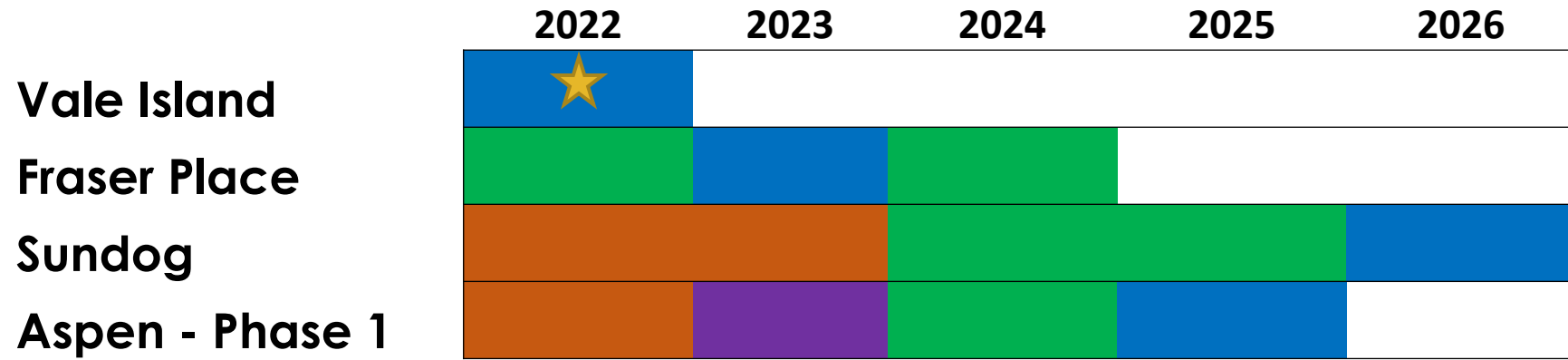


# Aspen Heights



- ❑ Phase I – Mobile Home Park
- ❑ Phase II – 18 R1C, 5 Multi-family ?
- ❑ Phase III – 55 R1C/R1B ?
- ❑ Phase IV – 19 R1B, 5 Multi-family ?
- ❑ All lots fully serviced
- ❑ Discontinuous Permafrost in Phase III and IV

# Schedule



## Legend:

Design

Construct

Lot Sales

Developer Sale





## **Bylaw No. 2438**

### **8 b) Land Disposal**

**BYLAW NO. 2438**  
**MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER**

---

A BYLAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES, TO PROVIDE FOR THE SALE OF LAND.

---

**WHEREAS** pursuant to the Cities, Towns and Villages S.N.W.T., 2003, c.22, in force April 1, 2004, Section 54 (2) which states:

54. (2) A municipal corporation may only dispose of its real property if

- (a) Council has made a land administration bylaw and disposition is made in accordance with the land administration bylaw; or
- (b) The disposition is specifically authorized or approved by a bylaw.

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of the Town of Hay River in the Northwest Territories in regular meeting of Council duly assembled enacts as follows:

1. THAT the Municipal Corporation of the Town of Hay River is hereby authorized to dispose of a freehold interest in the following parcels of land:

Lots 26 to 30  
Block H  
PLAN 4668  
HAY RIVER

and

Lots 31 to 34  
Block H  
PLAN 4791  
HAY RIVER

in the Northwest Territories, according to a plan of survey filed in the Land Titles Office for the Northwest Territories.

2. That the price of each lot is outlined as per attached Schedule "A", and;
3. That these lots be first disposed of by Auction and upon conclusion of the auction, that the lots be available for disposal to the Public by first come first serve basis.
4. That the Mayor or Deputy Mayor and the Senior Administrative Officer of the said Town of Hay River are hereby authorized to execute the transfer of land conveying the said lot to the said purchaser.
5. Bylaw No. 2416 is hereby repealed.
6. This bylaw will take force and effect upon its final reading.

**BYLAW NO. 2438**  
**MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER**

---

THIS BY-LAW READ a First Time this       day of       , 202 A.D.

\_\_\_\_\_  
Mayor

THIS BY-LAW READ a Second Time this       day of       , 202 A.D.

\_\_\_\_\_  
Mayor

THIS BY-LAW READ a Third and Final Time this       day of       , 202 A.D.

\_\_\_\_\_  
Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act, S.N.W.T., 2003, and the bylaws of the Municipal Corporation of the Town of Hay River this       day of       , 202.

\_\_\_\_\_  
Senior Administrative Officer

**BYLAW NO. 2438**  
**MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER**

---

**SCHEDULE "A"**

**Lot Price – Old Town (Vale Island) Lots**

---

<b>Lot #</b>	<b>Block</b>	<b>Plan #</b>	<b>Civic Address</b>	<b>Area (ft<sup>2</sup>)</b>	<b>Lot Price Not including GST</b>
26	H	4668	18 -101 Street	11,840	\$24,000
27	H	4668	20 -101 Street	11,840	\$24,000
28	H	4668	22-101 Street	11,840	\$31,000
29	H	4668	24-101 Street	11,840	\$24,000
30	H	4668	26-101 Street	11,840	\$24,000
31	H	4791	25-102 Street	11,840	\$19,000
32	H	4791	23-102 Street	11,840	\$19,000
33	H	4791	21-102 Street	11,840	\$19,000
34	H	4791	19-102 Street	11,840	\$19,000





ATLAS

Government of  
Northwest Territories

# LTO 4668 & 4791 Block H Lots 26-30 & 31-35

1  
6



November 25, 2021

## Legend

- |                                      |                                  |
|--------------------------------------|----------------------------------|
| Block Land Transfer Boundaries       | Municipal Boundaries             |
| Development Areas                    | Surveyed Parcels                 |
| Building Footprints                  | Surveyed Easements               |
| Line Approximately 31m from O.H.W.M. | Surface Land Withdrawal          |
| Tenured Commissioner's Land          | Land Application                 |
| Land Application                     | Tenured Territorial Land         |
| Federal Land                         | Indian Affairs Branch (IAB) Land |
| Commissioner's Land                  | Territorial Land                 |
| Territorial Protected Area           | Public Highway                   |
| Municipal Land                       | Private Land                     |
| Hay River Reserve                    |                                  |

Scale 1: 2,257

50 metres

UTM Zone: 11

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Department of Lands.