



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

5. ADOPTION OF MINUTES FROM PREVIOUS MEETING

- a. Regular Meeting of Council, March 20th, 2023 – page 2-6

6. DELEGATION

- Pine Point Mining - Veronica Chisholm and Darrell Martindale

7. INFORMATION ONLY

- Monthly Policing Report for March 2023 – page 7-12

8. ADMINISTRATIVE ENQUIRIES

9. NEW BUSINESS

- a. Public Works Monthly Report for April – page 13-21
- b. Recreation Monthly Report for April – page 22-30
- c. Tourism and Economic Development Report for April – page 31-35
- d. Emergency Services Monthly Report for April – page 36-40
- e. Municipal Enforcement Monthly Report for April – page 41-44
- f. Letter of Support for Hay River Youth Centre – page 45-46
- g. DMAF Funding Grant Application – page 47-48
- h. Waste Facility Fees and Charges Update – page 49-62
- i. Development Appeal Board Appointment – page 63-64

10. NOTICE OF MOTIONS

11. BYLAW

- a. Bylaw 2332/PWS/23 – Solid Waste Management Bylaw – Third Reading – page 65-90
- b. Bylaw 2450 – Fees and Charges Amendment – Third Reading – page 91-104
- c. Bylaw 2451 – Taxation 2023 Bylaw – First and Second Reading – page 105-107

12. IN CAMERA

- a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)
 - Long Term Care MOU

13. ADJOURNMENT



REGULAR MEETING MINUTES March 20th, 2023

The Regular Meeting of Council was held on Monday, March 20th, 2023 at 6:30pm

Present: Deputy Mayor Dohey, Councillors Bouchard, Chambers, Duford, Wall, Groenewegen

Staff: SAO – Glenn Smith, Director of Public Works – Brad Harrison, Stephane Millette – Director of Recreation, Abena Nyarko – Director of Finance & Council Administrator – Stacey Barnes, Director of Protective Services – Travis Wright

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#23-043

MOVED BY CLLR Chambers

SECONDED BY: CLLR Wall

3. DECLARATION OF INTEREST

There were no declarations of interest for the Regular Meeting of Council, Monday, March 20th, 2023

4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

DM Dohey – Thank you to all those involved in Polar Pond Hockey this past weekend
Eddie smith gave a presentation to Council health and Safety management system

5. ADMINISTRATIVE ENQUIRIES - Verbal Report by Directors

6. ADOPTION OF MINUTES

- a. Regular Meeting of Council – February 3rd, 2023
- b. Regular Meeting of Council – December 12th, 2022
- c. Regular Meeting of Council – October 17th, 2022
- d. Regular Meeting of Council – September 27th, 2022
- e. Regular Meeting of Council – September 13th, 2022

#23-044

MOVED BY: CLLR BOUCHARD

SECONDED BY: CLLR CHAMBERS

CARRIED

7. INFORMATION ONLY

- a. Mayor's Monthly Policing Report for February 2023



REGULAR MEETING MINUTES March 20th, 2023

8. COMMITTEE REPORTS

a. RECOMMENDATION:

#23-045 **MOVED BY: CLLR DUFORD**
 SECONDED BY: CLLR GROENEWEGEN

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for February 2022 as presented.

CARRIED

b. RECOMMENDATION:

#23-046 **MOVED BY: CLLR CHAMBERS**
 SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for February 2023 as presented.

CARRIED

c. RECOMMENDATION:

#23-047 **MOVED BY: CLLR CHAMBERS**
 SECONDED BY: CLLR GROENEWEGEN

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of February.

CARRIED

d. RECOMMENDATION:

#23-048 **MOVED BY: CLLR DUFORD**
 SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for February 2023 as presented.

CARRIED

e. RECOMMENDATION:

#23-049 **MOVED BY: CLLR BOUCHARD**
 SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for February 2023 as presented.

CARRIED



REGULAR MEETING MINUTES March 20th, 2023

f. RECOMMENDATION:

#23-050 **MOVED BY: CLLR WALL**
SECONDED BY: CLLR GROENEWEGEN

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillors Willows from the Standing Committee of Council, Monday, March 6th, 2023.

CARRIED

g. RECOMMENDATION:

#23-051 **MOVED BY: CLLR DUFORD**
SECONDED BY: CLLR GROENEWEGEN

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2023 Town of Hay River Emergency Plan as presented.

CARRIED

h. RECOMMENDATION:

#23-052 **MOVED BY: CLLR GROENEWEGEN**
SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2023 Hay River Housing Plan and its execution conditional on securing third party funding for plan coordination.

CARRIED

i. RECOMMENDATION:

#23-053 **MOVED BY: CLLR BOUCHARD**
SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting the Government of the Northwest Territories (GNWT) application to the federal Oceans Protection Plan (OPP).

CARRIED

9. NEW BUSINESS

a. RECOMMENDATION:

#23-054 **MOVED BY: CLLR GROENEWEGEN**
SECONDED BY: CLLR BOUCHARD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting the Cheetah Resources for an Extension of NWTREL's Land Use Permit C for the Nechalacho Rare Earth Mine Demonstration Project

CARRIED



REGULAR MEETING MINUTES March 20th, 2023

b. RECOMMENDATION:

#23-055

MOVED BY: CLLR WILLOWS
SECONDED BY: CLLR WALL

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the 2022 unaudited consolidated Statement of Operations as recommended by the Finance Committee.

CARRIED

c. RECOMMENDATION:

#23-056

MOVED BY: CLLR GROENEWEGEN
SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report to Council on the proposed revision to the Town of Hay River Emergency Measures By-law as information.

CARRIED

10. BYLAWS

a) Bylaw 2190/PS/23 – Emergency Measures Bylaw – First Reading

#23-057

MOVED BY: CLLR BOUCHARD
SECONDED BY: CLLR CHAMBERS

CARRIED

2ND READING

#23-058

MOVED BY: CLLR BOUCHARD
SECONDED BY: CLLR CHAMBERS

CARRIED

11. IN CAMERA

#23-059

MOVED BY: CLLR CHAMBERS
SECONDED BY: CLLR WALL

That the Council of the Town of Hay River move to In Camera at 7:27pm.

CARRIED

#23-060

MOVED BY: CLLR WALL
SECONDED BY: CLLR CHAMBERS

That the Council of the Town of Hay River move out of In Camera At 8:03 PM.

CARRIED



REGULAR MEETING MINUTES March 20th, 2023

12. ADJOURNMENT

#23-0061

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 8:04pm.

CARRIED

Certified Correct as Recorded on the 20th Day of March 2023

These minutes were accepted by motion # _____

Canada



**MONTHLY
POLICING REPORT**

April 2023

Hay River Detachment

“G” Division

Northwest Territories

Town of Hay River



Royal Canadian Mounted Police Gendarmerie royale du Canada

The Hay River Detachment responded to a total of 292 calls for service during the month of April 2023. 239 of them were within the Town of Hay River.

Annual Performance Plan (A.P.P.'S) Community Priorities

The Annual Performance Plan which follows the RCMP fiscal year has been refreshed and the Community and Detachment priorities established for the current fiscal year, starting April 1st are as follows:

- Community Policing, and specifically Community and Partner Engagement with the objective of Identifying community and external partners, stakeholders and then establish and maintain engagement with the goal of information sharing and partnering in initiatives to address issues in the community.
- Traffic and Road Safety with the specific objective of enhancing road safety by targeting impaired driving.
- Harm Reduction, with the specific objective to reduce a variety of crime by targeting prolific offenders, illicit drugs, and reducing the amount of crime and harm caused by a small percentage of the population.

Community consultation and feedback is critical, Sgt UNGER has discussed this with Stacy BARNES to be brought to the Mayor and Council for any sub categories or specific areas which may be implemented by the Hay River RCMP detachment. Part of this community consultation will help shape current and future Hay River Detachment annual performance plan priorities.

1 - This month the detachment addressed Community Policing – Community/Partner Engagement by:

Hay River RCMP continued with efforts to identify activities in a meaningful way. Hay River RCMP does continue to share monthly “Fast Facts newsletter” from the Centre for Youth Crime Prevention to share contacts and promote resources and activities, distribute funding initiatives, and visit youth in an effort to engage with youth.

Some of April’s community and partner engagement included the following;

Sgt UNGER attended the Hay River Town Council office and introduced himself to Mayor JAMESON and some of the staff. Sgt UNGER was previously posted to Hay River from 2011 to 2016, so some of the introductions were welcome back.

Due to the spring break there were not many school visits.

Sgt UNGER met with Fire Chief Travis WRIGHT and discussed flood preparations, and participated with emergency planners at all levels.

With the improving Spring/Summer weather members are trying to be more visible and conducting wider and longer foot patrols throughout the town core and various town buildings including the Library, Rec-Centre, and other public venues.

2 - This month the detachment addressed Traffic - Safety by:

Hay River RCMP continues its initiative to perform vehicle roadside stops. Hay River RCMP members in conjunction with surrounding detachments and Dept of Transportation conducted four check stops during the month of April and in total 16 Summary Offence Tickets (SOTI) were issued under the Motor Vehicle Act. Further to this, one motorist was charged for operating a motor vehicle while impaired by alcohol, and one was charged for Operation while prohibited.



3 - This month the detachment addressed Harm Reduction by:

To address what causes the greatest harm in the Hay River RCMP detachment area, a Habitual Offender Management system was created in an effort to identify and monitor those who are most likely to cause the most significant amount of harm to the community. Harm reduction will tie directly into community policing

as a priority, and partner engagement will be critical to successful outcomes. Patrols, including 10 foot patrols in Rowe's trailer park and 27 more in the down town area, including the arena will continue to detect and deter ill behavior.

The Hay River RCMP continue to ask the public's support in providing information that will help battle the sale and distribution of illegal narcotics in our communities. This month, members were able to obtain a search warrant for three residences, and further illegal narcotics and currency were seized in vehicle stops.



Of the 63 prisoners lodged in cells at the Hay River RCMP Detachment, 58 of them were arrested in the town of Hay River.

OCCURRENCES	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (Not including sexual assaults)	35	108	24	316
Sexual Offences	3	10	1	30
Break and Enters (Residence & Business)	9	15	3	83
Theft of Motor Vehicle	5	7	0	18
Theft Under \$ 5000.00	17	37	8	129
Theft Over \$ 5000.00	0	0	0	6
Drugs (Possession)	4	4	1	8
Drugs (Trafficking)	6	24	5	78
Liquor Act	7	37	43	242
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a disturbance / Mischief (total)	71	248	66	692
Causing a Disturbance	33	78	19	192
Mischief - damage to property	8	20	3	59
Mischief - obstruct enjoyment	30	150	44	441
Impaired Driving	3	33	17	142
Other Complaints	75	249	117	1048
Total Violations	235	772	285	2792

Total Calls for service 239

JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral - Accepted	9	17	3	59
Victim Services Referral - Declined	34	113	17	282
Victim Services - Proactive Referral	0	7	2	35
Victim Services - Not Available	0	0	0	1
Restorative Justice Referrals	1	3	0	7
Emergency Protection Orders (Detachment Initiated)	0	1	0	0
ODARA Reports	3			
Prisoners Held	58	184	45	300
Prisoners Escorted	3		0	15
Prisoners Held non-PROS Agency	0	0	0	0
Prisoners Escorted Non-PROS Agency	0	0	0	0
Liquor Destroyed Immediately	0	0	0	0

Sgt Philip M. UNGER
Detachment Commander, Hay River RCMP



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: May 16, 2023

SUBJECT: Public Works Monthly Report for April 2023

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for April 2023 as presented.

BACKGROUND:

Capital Projects 2023:

A complete list of 2023 capital projects are found as an attachment to this document. Following are some major changes since the last monthly report:

- Sundog Subdivision
 - Design is nearing completion. MOU discussions with the GNWT are ongoing.
- Fire Hall/Town Hall Demolition
 - Contract for the abatement work has been awarded.
- Keith Broadhead Field Flood Repair and Upgrade
 - Construction is nearing completion. Final grading and materials placement is underway.
- Municipal Solid Waste Facility
 - Final desktop site feasibility report issued. Recommendation to council on path forward to follow shortly.
- Fraser Place Subdivision
 - 2023 summer construction scheduled to begin near the end of month.
- Airport Road Upgrade
 - MACA funded hydraulic analysis underway with a site visit scheduled for the end of May. Funding application to follow.
- Industrial Drive Paving
 - Tender closed on May 10, with one submission received. Review of submission is underway
- Lift Station #1 Flood Mitigation
 - Review of report and recommendations nearing completion. Recommendation to council on path forward to follow shortly.
- Landfill New Weigh Scale
 - Foundation design underway.



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: May 16, 2023

SUBJECT: Public Works Monthly Report for April 2023

Solid Waste Facility Operations:

- Ongoing operations and maintenance activities
- Upgrade access roads following spring freshet - **Complete**

Water License Activities:

- Regular monitoring programs - Ongoing
- Annual Report – Comments received, responses submitted
- Submitted Water Treatment Plant O&M Plan to Water Board – **Complete**
- Post-Fire Monitoring Study V2 – Received comments, working on reply
- Biennial Geotechnical Inspection Report planning (Lagoon) – Ongoing

Public Works Daily Operations and Completed Work Orders

Water and Sewer:

- Month end reads – **Complete**
- Water meter reads – **Complete**
- Flushed manhole on Miron Drive – **Complete**
- Repairs to water main break on Woodland Drive – **Complete**
- Additional fill in excavations from winter breaks until patching occurs – **Complete**
- Inspection of lagoon and testing sites – **Complete**
- Planning for lagoon de-sludging - Ongoing
- Support modifications to Lift Station #3 (By Others) - Ongoing
- Sampling and water reporting – Ongoing
- Daily inspections of Lift Stations, WTP and Reservoir – Ongoing

Roads and Ditches

- Clearing snow from ditches and removing piles throughout town in preparation for spring melt– **Complete**
- Street sweeping (first pass) – **Complete**
- Steaming and flushing of various culverts for spring melt – **Complete**
- Pumping of standing water from low lying areas – **Complete**
- Installation of road delineators to WTP - **Complete**

Equipment Maintenance

- Street Sweeper Service – **Complete**
- Case Loader (Hydraulic Line Replacement) – **Complete**
- Passenger Truck servicing – Ongoing



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: May 16, 2023

SUBJECT: Public Works Monthly Report for April 2023

- Hearse maintenance – Ongoing

Facilities Management / Miscellaneous

- New road barricades – **Complete**
- Repair vandalized door at water reservoir – **Complete**
- Yard cleanup and sorting of equipment and materials at Rec/PWS shop – **Complete**
- Boiler Inspection Services Tender – Issued to market

Land Development & Administration

- Preparation for Development Appeal Hearing – **Complete**
- Update to permit fees and charges bylaw - Ongoing
- Various building inspections – Ongoing

Development Permits

- The following permits were issued for the month of February 2023:

DATE	DEV #	CIVIC ADDRESS	DESC. OF WORK
April 5, 2023	D23-011	Lot 3 Plan 39	Building Demolition
April 17, 2023	D23-012	47140 Mackenzie Hwy	Building Demolition
April 17, 2023	D23-013	12 Wild Current Court	Business License
April 20, 2023	D23-014	3 Swallow Dr	Replace Shed
April 21, 2023	D23-015	8 Mansell Dr	Business License
April 24, 2023	D23-016	39 John Mapes Cr	New Fence
April 26, 2023	D23-017	15 Swallow Dr	Quonset Structure
April 27, 2023	D23-019	41 Fir Cr	Storage Shed
April 28, 2023	D23-020	5 Pine Cr	Business License
April 28, 2023	D23-021	5 Balsam Cr	Business License
April 28, 2023	D23-022	12 Malcolm Cr	Business License
April 17, 2023	B23-003	13 Miron Dr	Exterior Siding
April 24, 2023	B23-004	22 Miron Dr	Finish Basement
April 26, 2023	B23-005	48-104 St	Garage



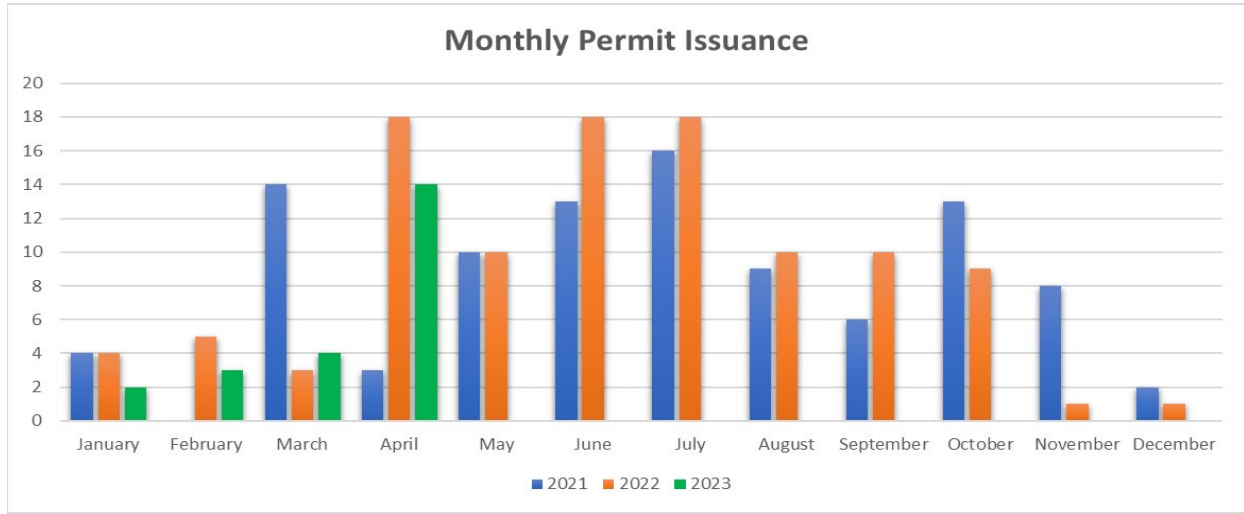
REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: May 16, 2023

SUBJECT: Public Works Monthly Report for April 2023

- Updated monthly totals by year as follows:



COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- Project Status Update Spreadsheet April 2023



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: May 16, 2023

SUBJECT: Public Works Monthly Report for April 2023

Prepared by:
Bradley Harrison
Director of Public Works
May 5, 2023

Reviewed by:
Glenn Smith
SAO
May 11, 2023

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Administration	Computer Equipment Replacement Program	Order has been placed for 2023 replacements	January 1, 2023	December 31, 2023	Procurement	70%
Administration	Debt Service Community Center - CPI and Donation Portion	Ongoing repayment for Community Center	January 1, 2023	December 31, 2023	Procurement	15%
Administration	Vendor EFT Implementation	Scoping to begin in April	April 1, 2023	December 31, 2023	Scoping	0%
Recreation	Aquatic Centre small MAU retrofit project	Working on funding application	TBD	TBD	Scoping	5%
Recreation	Bob McMeekin Park Enhancements	Updating charter for Phase 2 work. Work was been awarded, kick off meeting held	April 1, 2023	September 1, 2023	Construction	75%
Recreation	Children's Activity Centre Equipment	Tender to be issued in Q2	June 1, 2023	November 1, 2023	Scoping	5%
Recreation	Community Centre Security Cameras	Tender to be issued in Q2	June 1, 2023	November 1, 2023	Scoping	5%
Recreation	Dog park	Working on funding application	TBD	TBD	Scoping	5%
Recreation	Don Wright Park Revitalization	Working on funding application	TBD	TBD	Scoping	5%
Recreation	Downtown Beautification and Accessibility Project	Crosswalk lights have been received and tendering is underway for installation	June 1, 2023	August 1, 2023	Procurement	50%
Recreation	Golf and ski club building retrofits project	Funding from AEA confirmed 50/50 spit with the club members completing the work	June 1, 2023	October 1, 2023	Scoping	5%
Recreation	Hay River Golf Course - Golf Green Replacements	Working on funding application	TBD	TBD	Scoping	5%
Recreation	Ice Resurfacers	Working on funding application. Some funding received from Polar Pond Hockey.	TBD	TBD	Scoping	5%
Recreation	Keith Broadhead Field Replacement - Flood	Construction ongoing	June 1, 2023	August 1, 2023	Construction	80%
Recreation	Ray Benoit Rink Replacement (Multi Sport Surface)	Developing options analysis for surface (concrete, asphalt). Working with local companies for support during construction.	June 1, 2023	October 1, 2023	Scoping	5%
Recreation	Replace Playground Fall Zones	Working on funding application	TBD	TBD	Scoping	5%
Recreation	Riding Mower Replacements	Equipment ordered	March 1, 2023	June 1, 2023	Procurement	5%
Recreation	Skatepark Upgrades	Skate park committee is taking the lead in design and procurement	January 1, 2023	October 1, 2023	Design	15%

Recreation	Small Capital Program - Aquatics	Ongoing programming	January 1, 2023	December 31, 2023	Scoping	0%
Recreation	Small Capital Program - Facilities and Parks	Ongoing programming	January 1, 2023	December 31, 2023	Scoping	0%
Recreation	Small Capital Program - Programming	Ongoing programming	January 1, 2023	December 31, 2023	Scoping	0%
Recreation	Vale Island Multi-Use Recreation Area	Project charter being updated	February 1, 2023	October 1, 2023	Design	10%
Tourism and Economic Development	Small Capital Program - Tourism and Economic Development	Ongoing	January 1, 2023	December 31, 2023	Scoping	5%
Tourism and Economic Development	VIC Septic Tank Replacement	Scoping underway, construction to take place in a tourism shoulder season	February 1, 2023	November 1, 2023	Scoping	5%
Tourism and Economic Development	Visitor Information Wayfinder Signage Development	Procurement underway for signs, with installation to occur in summer 2023	January 1, 2023	October 1, 2023	Procurement	10%
Land Development	Aspen Heights Subdivision Development	Work to begin following Sundog design	April 1, 2023	September 1, 2023	Design	5%
Land Development	Fraser Place Subdivision Development	Work underway for utility installation with NUL. Planning underway for 2023 summer construction	February 1, 2023	November 1, 2023	Construction	40%
Land Development	Sundog Subdivision Development	IFT drawings received, review ongoing	January 1, 2023	March 31, 2023	Design	95%
Transportation and Public Works - Roads	553 - Pine Crescent Upgrades	Design only this year. Will begin following Sundog design	April 1, 2023	September 1, 2023	Design	5%
Transportation and Public Works - Roads	553 - Preliminary Drainage Plan	Review of requirements ongoing	April 1, 2023	July 1, 2023	Scoping	5%
Transportation and Public Works - Roads	Airport Road Repair and Upgrade	Working on DMAF application for funding. MACA funding a study for hydraulic analysis of the area starting end of May	TBD	TBD	Scoping	15%
Transportation and Public Works - Roads	Beaver Cres. Water, Sewer and Drainage Replacement	Carry over from 2022. Deficient items will be completed in summer 2023	June 1, 2023	September 1, 2023	Construction	90%
Transportation and Public Works - Roads	Capital Drive Watermain, Sidewalk and Roadworks	Carry over from 2022. Deficient items will be completed in summer 2023	June 1, 2023	September 1, 2023	Construction	95%
Transportation and Public Works - Roads	Industrial Drive Base Upgrade, Paving and Underground	Tender has closed. Review ongoing	June 1, 2023	September 1, 2023	Construction	30%
Transportation and Public Works - Roads	Paradise Road Repair and Replacement	Seeding and vegetation erosion mitigation to occur this summer	June 1, 2023	July 1, 2023	Construction	90%
Transportation and Public Works - Roads	Riverview Drive Upgrades	Carry over from 2022. Deficient items will be completed in summer 2023	July 1, 2023	August 1, 2023	Construction	90%
Transportation and Public Works - Other	Asset Management System Implementation	Software has been selected, currently negotiating contract. Rec department assets to be completed first	January 1, 2022	December 31, 2024	Construction	25%
Transportation and Public Works - Other	Biomass District Heating System	Study complete. Planning of next steps ongoing	September 1, 2022	January 1, 2023	Complete	95%

Transportation and Public Works - Other	Delancey Estates Drainage Enhancements	Review of site conditions in spring of 2023. Scope of project to develop following inspection	May 1, 2023	September 1, 2023	Scoping	5%
Transportation and Public Works - Other	Fire Hall/Town Hall Demolition	Contract awarded for abatement, waiting for schedule	February 1, 2023	September 1, 2023	Procurement	15%
Transportation and Public Works - Other	Hazardous Waste Removal	Work has been awarded, construction to be completed in summer 2023	June 1, 2023	October 1, 2023	Construction	10%
Transportation and Public Works - Other	Hearse Replacement	Reviewing requirement	TBD	TBD	Scoping	5%
Transportation and Public Works - Other	Industrial Area Drainage	Review of drainage to occur during spring melt. Construction to occur this summer based on the recommendations problematic areas	April 1, 2023	August 1, 2023	Scoping	10%
Transportation and Public Works - Other	Infrastructure Planning and Studies	Ongoing work throughout 2023	January 1, 2023	December 31, 2023	Scoping	5%
Transportation and Public Works - Other	Lift station 1 Flood Mitigation Evaluation	Review of options analysis study underway. Will bring recommendation to council	January 1, 2023	May 1, 2023	Scoping	40%
Transportation and Public Works - Other	Lift station 1 Repair and Replacement	Waiting on recommendations from the options analysis. Selected option will drive the scope and schedule of the project	TBD	TBD	Construction	5%
Transportation and Public Works - Other	Miron Storm Outlets Improvements	Historical issues and photos reviewed. Planning ongoing with some construction to occur prior to 2023 breakup	April 1, 2023	July 1, 2023	Scoping	10%
Transportation and Public Works - Other	Miron/ John Mapes/ Riverbend Storm and Sewer Manhole Upgrades	Inventory and inspection of all locations to occur this summer. Planning for the multi-year upgrade and this years construction to occur following inspection	June 1, 2023	September 1, 2023	Scoping	5%
Transportation and Public Works - Other	Municipal Solid Waste Facility (Phase I and II)	Study and recommendations complete. Will bring recommendation to council	January 1, 2023	July 1, 2023	Scoping	70%
Transportation and Public Works - Other	New Town Hall	TOHR has submitted comments to design consultant. Consultant will submit concepts and costing information by end of March	July 1, 2022	December 31, 2023	Scoping	15%
Transportation and Public Works - Other	New Weigh Scale at Landfill	Scale is on site. Design underway for installation	June 1, 2023	July 1, 2023	Construction	45%
Transportation and Public Works - Other	Pumps and Generator Replacements at Lift Stations	Ongoing work throughout 2023	January 1, 2023	December 31, 2023	Procurement	0%
Transportation and Public Works - Other	Sander	Currently reviewing requirement, and specification for new unit	January 1, 2023	October 1, 2023	Scoping	5%
Transportation and Public Works - Other	Shoreline Flood Mitigation	Consultation with local IGO's underway. Design finalization underway.	January 1, 2023	October 1, 2023	Scoping	10%
Transportation and Public Works - Other	Storm Backflow Flood Valves	Inventory and inspection of all locations to occur this summer. Planning for the multi-year upgrade and this years construction to occur following inspection	April 1, 2023	July 1, 2023	Scoping	5%
Transportation and Public Works - Other	Tire Recycling Program	Ongoing work throughout 2023	January 1, 2023	October 1, 2023	Construction	80%
Transportation and Public Works - Other	Vale Island Truck Fill Station Tank Replacement	Procurement underway to award tank manufacturing contract	January 1, 2023	July 1, 2023	Procurement	20%
Transportation and Public Works - Other	Vale Island Truck Potable Water Study	Review to occur during summer 2023	June 1, 2023	November 1, 2023	Scoping	5%

Transportation and Public Works - Other	Vale Island/West Channel Drainage	Review of drainage to occur during spring melt. Construction to occur this summer based on the recommendations	April 1, 2023	August 1, 2023	Scoping	5%
Transportation and Public Works - Other	Water Treatment Plant Feasibility Study and Preliminary Design	Design ongoing. Geotechnical investigation to be undertaken in May	July 1, 2022	September 1, 2023	Design	40%
Protective Services	AED Replacement	Working through specification will place order early Q2	June 1, 2023	November 1, 2023	Scoping	5%
Protective Services	Bylaw Truck Replacement	Working on funding application for potential EV options for vehicle	June 1, 2023	December 1, 2023	Design	15%
Protective Services	Drone for Flood Monitoring	Project Complete	March 1, 2023	May 1, 2023	Scoping	100%
Protective Services	Heavy Rescue Truck Replacement	Working on specifications for unit	June 1, 2023	TDB	Design	5%
Protective Services	Sparky Mascot	Will place order later in year	July 1, 2023	December 31, 2023	Scoping	0%



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: May 16th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for April 2023 as presented.

BACKGROUND:

Recreational Programming

Department of Recreation programs and services were slightly reduced in April, with staff supporting the Towns' breakup preparedness activities. Staff partnered with other community partner organizations to ready equipment and procedures that would be deployed in the event that a local state of emergency was declared.

The Director of Recreation and Community Services participated in Community Emergency Measures Committee meetings and planning. Department staff were also assigned roles and responsibilities to ensure appropriate evacuee support services would be available at the Community Centre in the event of spring breakup complications and/or flooding.

After School Programming

After School Club

The first two weeks in April were Spring Break for the schools in the community and as such, After School Club was not offered. Instead, full day Spring Break programming was offered. Registration was capped at 10 participants due to staffing constraints and the program quickly filled up to maximum capacity for each day. Youth in attendance played active games, went on nature walks and participated in Easter themed crafts and activities.

After School Club resumed for the final two weeks in April. Registered attendance increased slightly this month when compared to March. Registration was approximately 75% full for Mondays through Thursdays and was 90% full on Fridays. After School Club regularly partners with community groups to offer special programming and is fully funded through grants from Municipal and Community Affairs, namely the Child and Youth Resiliency Grant and the Youth Contribution Grant. Funding is used to purchase program supplies and offset the cost of Play Leader staff wages.

Fitness Programming

Fitness class attendance decreased through the month of April with a total of 77 participants attending fitness classes, down from 115 total participants in March. Fewer fitness classes were



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** May 16th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

offered this month, as one of the contracted fitness instructors went on maternity leave. The decreased amount of fitness classes offered is likely the cause of the overall decreased fitness attendance in the month of April. Fitness programming attendance was also lower this month when compared to April 2022, which had 87 participants in total.

The Recreation Programmer and the head Customer Service Clerk will be travelling to Alberta in May to begin fitness instructor certification training. Once this is complete, additional instructor-led fitness classes will be added to the regular fitness schedule. A contracted yoga instructor will also complete Aquafit certification training in May. Once this is complete, regular Aquafit classes will be added to the weekly fitness and pool schedules.

Community Programming

Paint the Ice

On Saturday, April 1st the Department of Recreation staff offered a Paint the Ice event in the Aurora Ford Arena. This event was free to the public, who were invited to celebrate the end of the ice season by painting on the ice surface with materials provided. Local youth athletes who competed in the Arctic Winter Games and the Canada Winter Games were also recognized at this event. The event was a success, with approximately 75 participants in attendance.

Multi-Sport Programming

Multi-Sport programming returned to the Hay River Community Centre in mid-April and although attendance was lower than average to begin with, attendance for multi-sport programming steadily climbed as the month progressed.

After School Drop-In Multi-Sport returned this month. This program is offered on a drop-in basis for youth ages 5-12. The program is supervised by a staff member each day while youths make use of the wide variety of sports equipment and play games led by the staff member.

Adult drop-in multi-sport programming also returned this month. Adult drop-in soccer and adult drop-in ball hockey times are offered twice weekly, along with adult and seniors pickleball and badminton times.

Racquet Sports Leagues

Pickleball and badminton leagues returned to the Hay River Community Centre this month. Registration for the leagues is free. Currently there are 10 players registered in the singles



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** May 16th, 2023

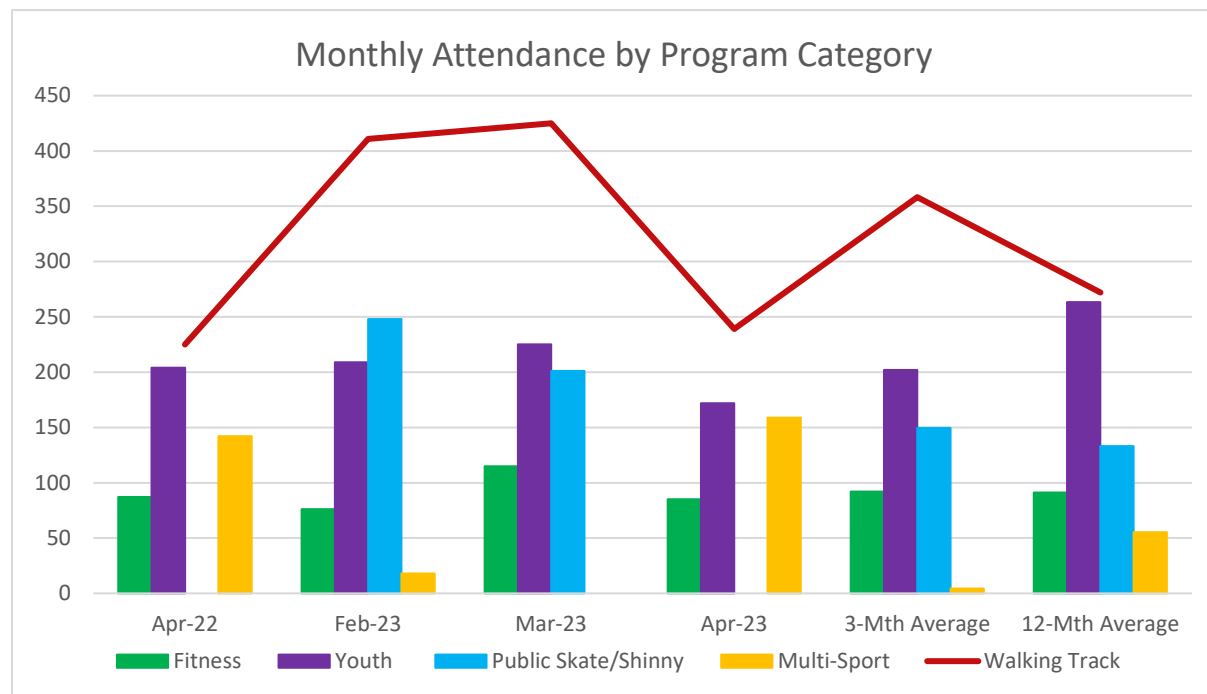
SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

badminton league, 2 teams registered in the doubles badminton league, 1 player registered in the singles pickleball league and 2 teams registered in the doubles pickleball league.

Community Group Spring Litter Pickup Campaign

Registration for the annual Community Group Spring Litter Pickup Campaign began this month. Community groups have registered to clean up all 13 available locations. Community Clean Up will run from May 1st to May 31st this year and registered groups will receive \$500 for each location they volunteer to clean. Community Clean Up 2023 was sponsored by Wesclean Northern Sales Ltd.

Recreation Programming Statistics

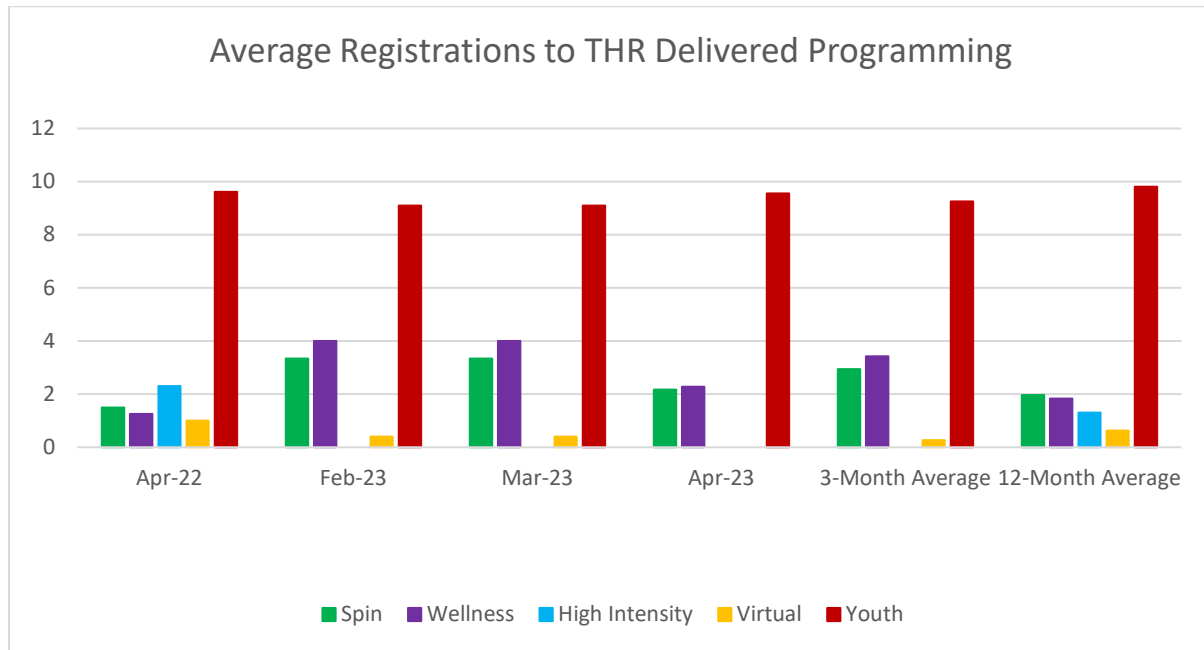




REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: May 16th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Aquatics

General

Maintenance and Aquatic Staff performed a mid-season shut down on April 17th & 18th to address some issues that could not wait until the annual shutdown in August/September. The hot tub was drained and cleaned, and the slide stairs were painted. The pool deck was also given a thorough cleaning with the floor scrubber, and some broken tiles were repaired.

Staffing

The Don Stewart Aquatic Centre continues to be fully staffed with 3 full time lifeguards and 7 casuals. In-service training sessions occur monthly for all staff.

Staff in-service training was held in the afternoon of April 21st. Training included discussions surrounding flood preparedness and the role the Department of Recreation would play in the event of flooding. Staff also were led through in-water fitness skills training and team building activities.



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** May 16th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Senior Lifeguards have been enrolled in an online Pool Operator Level 1 certification. This will be occurring in June and will give them better insight into pool operations. Topics include water circulation/filtration, basic pool chemistry, water balance, pool diseases and water testing.

Attendance

The Don Stewart Aquatic Centre hosted 1,415 swimmers in April. This was a decrease from March(1,869) and February(1,546). That said, data from the *Monthly Swimmer Demographics* chart below shows swimmer attendance increasing steadily and consistently in most categories for the past 6 months.

Total attendance for April is also higher than the previous 12-month average of 1,299 swimmers. When compared to April 2022 statistics, total attendance is the same (1,416). The most significant increase noted is for the open swim, which increased by 150. Post pandemic data appears a good indicator that residents have increased use of facilities and physical activity. Consistent staffing, program schedules and fewer service interruptions also likely contribute to increased swimmer numbers.

The Department offered full-day Spring Break programming, which included daily swim times. There were also other daycares and youth programs that made use of the pool during that time. Some local elementary school groups began a regular swimming schedule in April which will continue until the end of June.

Arctic Response Canada rented the pool on April 25th to provide aircraft egress training to local staff from the Department of Environment and Natural Resources.

Swimming Lessons

The current session of swimming lessons began the week of April 24th and will continue until May 10th.

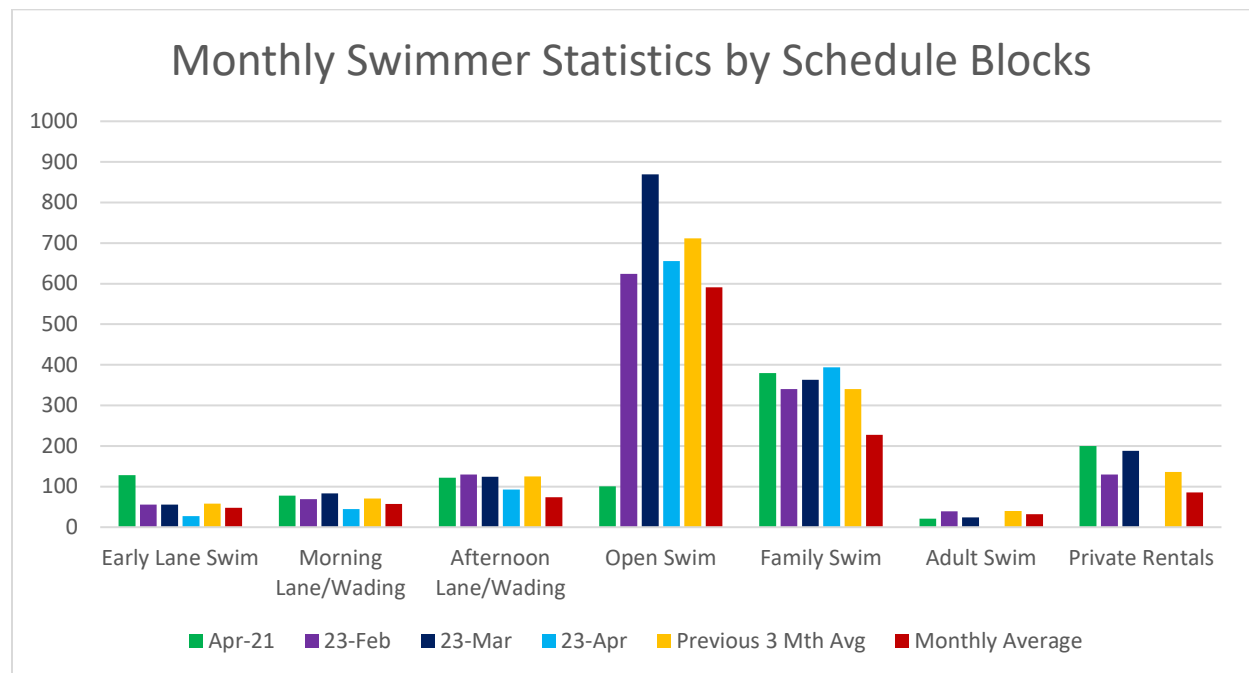


REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: May 16th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Don Stewart Aquatic Centre Statistics

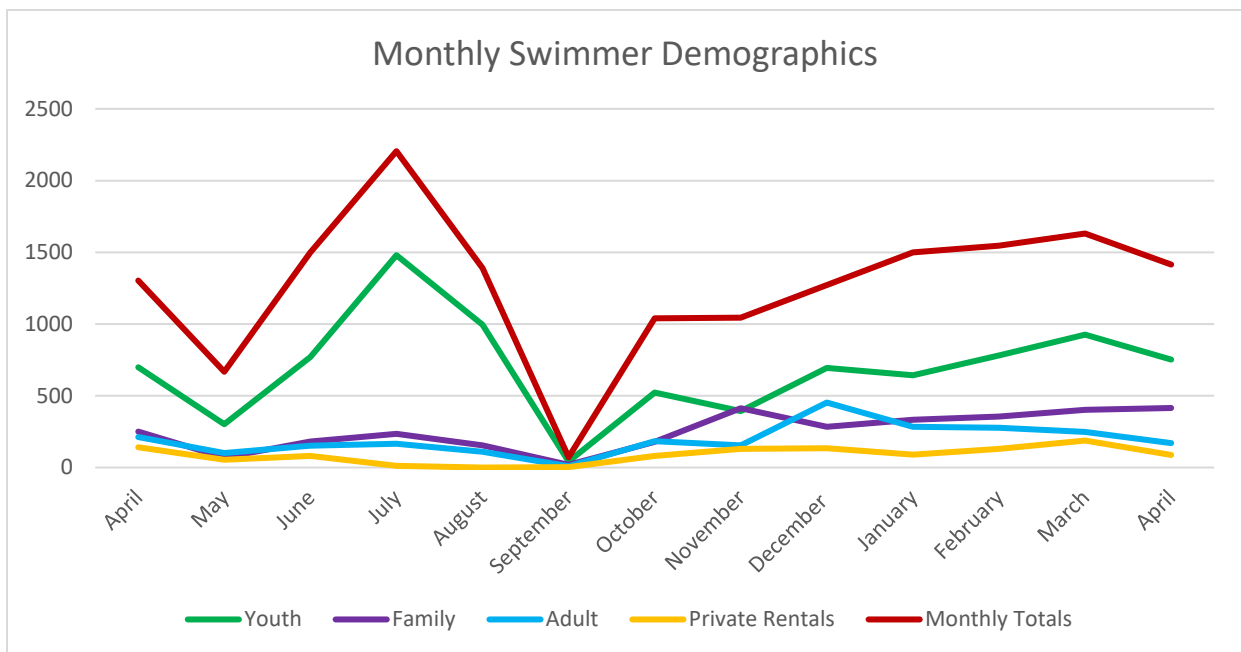
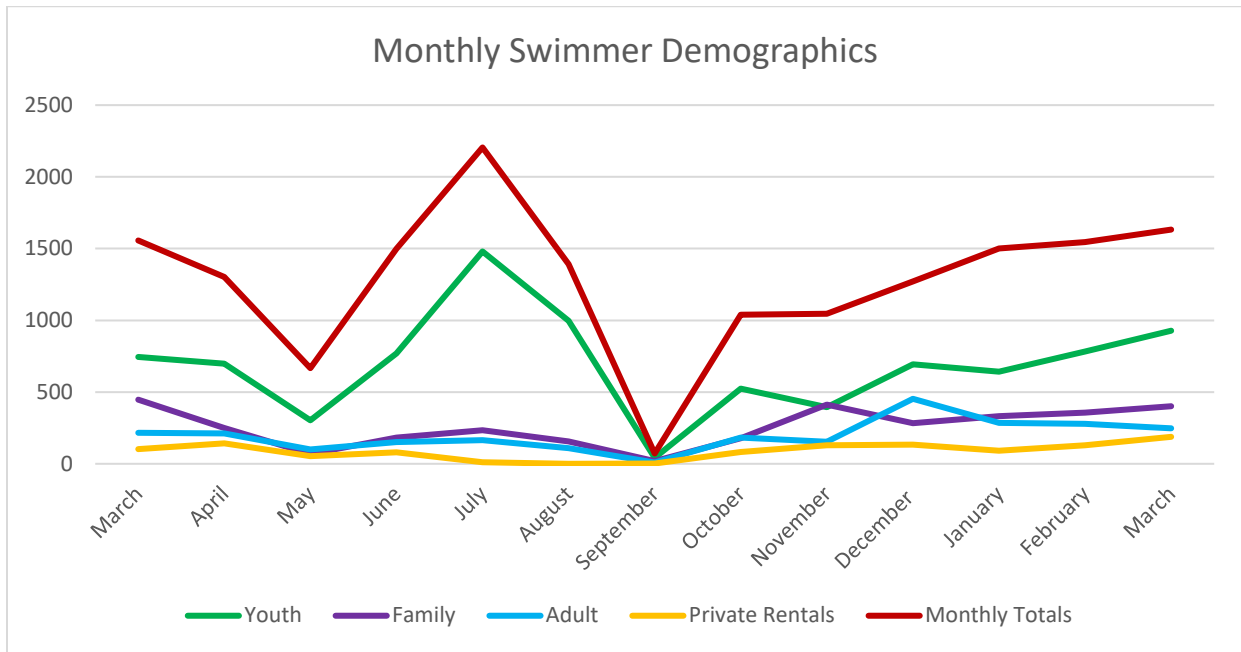




REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: May 16th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Facilities and Maintenance



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** May 16th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Don Stewart Aquatic Centre:

- Weekly walkthrough of aquatic centre with Maintenance and Aquatics staff.
- Mid-season shutdown (2 days)
 - Inspect and paint slide stairs
 - Drain and thorough cleaning hot tub
 - Inspect and repair hot tub filter
 - Repair broken floor tiles
- Leaking ceiling space in aquatics office being monitored.
- Annual maintenance of heat pumps in boiler room.

Aurora Ford Arena and Hay River Curling Club:

- Aurora Ford ice removal, seasonal shutdown and clean up of Aurora Ford Arena.
- Set up multi-sport equipment in Aurora Ford Arena and curling ice surface.
- Change emergency light batteries in aquatic centre.
- Annual inspections of fire suppression systems and fire panel.
- Mid-season inspection and cleaning of concession fume hood.

Other Community Centre Maintenance Items:

- Community Centre used as evacuation centre for most of the month of May.
- Ongoing building inspections, preventative maintenance, etc.
- Monthly fire extinguisher and safety checks.
- Annual inventory and deep cleaning of rental room chairs and carpets.
- Inspect and repair rental tables and chairs.
- Local locksmith hired to train staff (i.e. door mechanism servicing and repairs).
- Initial safety inspections and clean up of playgrounds and greenspaces.
- Initial safety inspections and status updates of trails and trailheads.
- Take down and storage of Beautification Committee winter signage.
- Annual servicing of mowing equipment, with support of THR Public Works.

Parks and Greenspaces:

- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Increased litter pickup and weekly checks of Town sites and in the downtown core.
- Weekly checks of offsite facilities and assets.
- Initial safety inspections and clean up of playgrounds and greenspaces.
- Initial safety inspections and status updates of trails and trailheads.
- Take down and storage of Beautification Committee winter signage. Annual servicing of mowing equipment, with support of THR Public Works.

Outdoor sport fields and assets:

- Snow removal at Ray Benoit Rink to prevent snow melt impacting residential properties.
- Picked up hockey nets from outdoor rinks and closed for season.



REPORT TO COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** May 16th, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

- Street sweeping of Community Centre parking lot.
- Initial safety inspection and clean up of skate park.
- Initial safety inspections and clean up of ball diamonds.
- Initial safety inspections and status updates of trails and trailheads.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:
Stephane Millette
Director Recreation and Community Services
Date: April 11th, 2023

Reviewed by:
Glenn Smith
Senior Administrative Officer
Date: April 11th, 2023



REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** May 15, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of April.

BACKGROUND:

Tourism & Economic Development Activity:

- The South Slave Tourism Workshop took place April 20 - 22, 2023 in the Town of Fort Smith. The event was well attended and successful. The Tourism Coordinator has captured the highlights of the event on a video that is available on the Tourism Youtube page.
- In support of Tourism week May 7-13th, hamburgers and hot dogs will be served at the VIC along with kids games starting at noon until gone.
- One Summer Student has begun at the VIC and is a return from last year which has been very helpful for the onboarding.
- The town was successful in grant funding for \$50,000 under the ITI Tourism Coordinator grant as well as a \$9,350 grant for final efforts on the Tourism website under the ITI Product Diversification Grant.
- The CANNOR grant for Expanding Community Tourism what started in 2021 is now complete and reporting sent to the grantor.
- Reporting for last years ITI Tourism Coordinator as well as the Tourism Infrastructure grant have been completed and sent to the grantor.

Upcoming Events/Contests:

- The Northwest Territories Association of Communities will be meeting in Hay River from June 7th to the 13th. The Tourism Coordinator has been working with the organizer and the Recreation Department to set up seating and tables and use of the Fishermans Wharf for a dinner.

Tourism Projects:

The remaining project activities are as follows:



REPORT TO COUNCIL

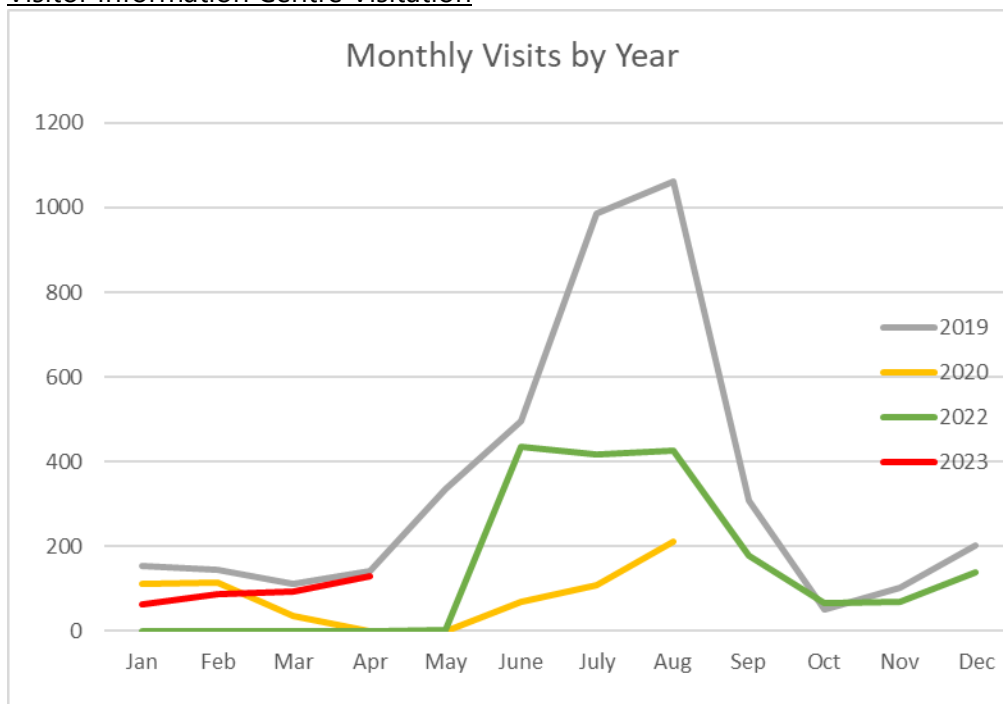
DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** May 15, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

- The Tourism Coordinator is providing the remaining website content for the Tourism website to Outcrop. The content is largely already written and in town files.
- With respect to the capital budgeted items, the septic tank and furnace will be replaced this summer.
- The Way Finder Signage project includes the traffic presented to Council at a previous meeting. The sign manufacturer has completed the original design work. The next step is to confirm locations and make an application to the NWT to allow for the signage to be put in place. This process will start in May. The goal is to have the signs in place before the end of the summer.

Key Performance Indicators:

Visitor Information Centre Visitation



There is a gap in the data from September 2020 to June of 2022.

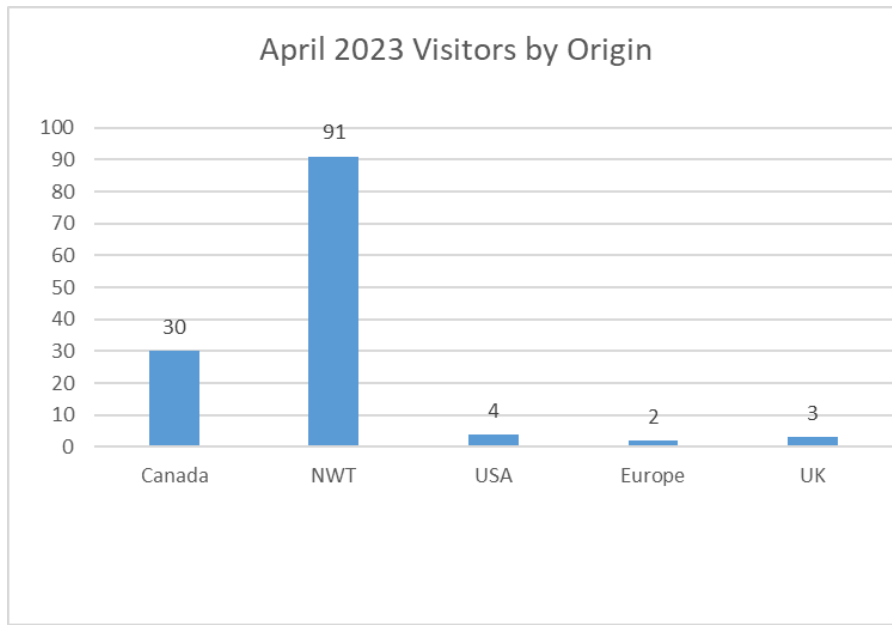


REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

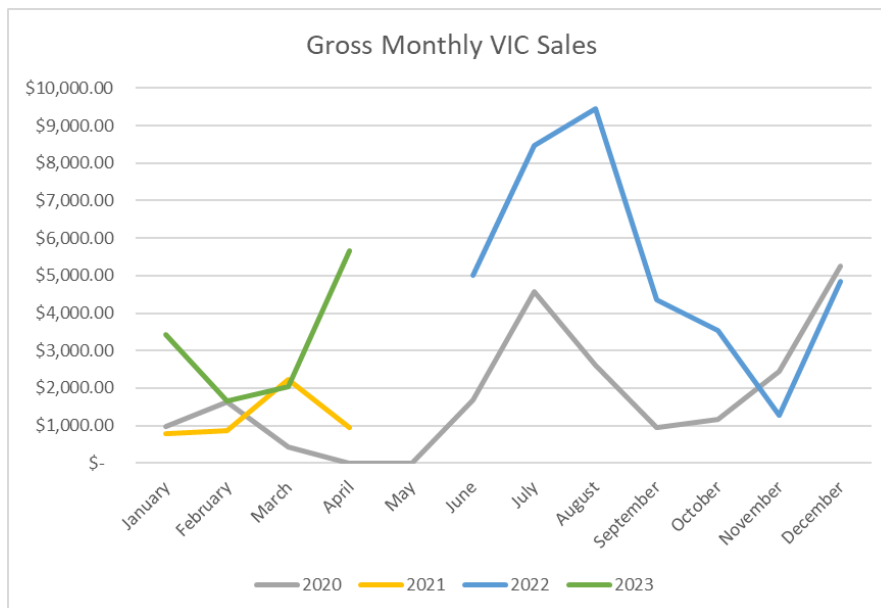
DATE: May 15, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT



Gift Shop Sales

There is a gap in the data from September 2020 to June of 2022.



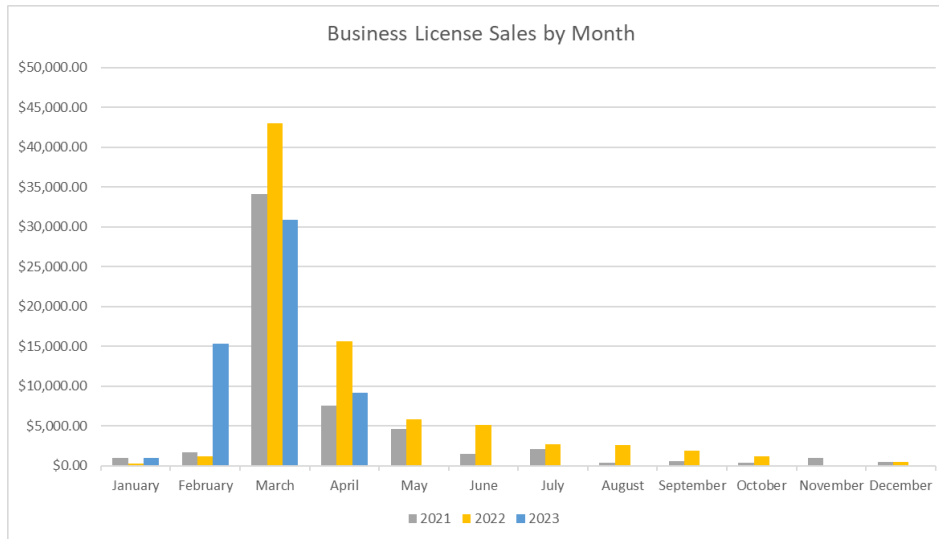


REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: May 15, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

Business License Sales



COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:



REPORT TO COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** May 15, 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

N/A

ATTACHMENTS:

0

Prepared by:

Jill Morse

Tourism and Economic Development Coordinator

Date: May 11, 2023

Reviewed by:

Patrick Bergen

ASAO Town of Hay River

Date: May 11, 2023



REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: May 16th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

That the Council of the Town of Hay River approves the Emergency Services Activity Report for March 2023 as presented.

BACKGROUND:

Summary:

Monthly Stat Summary	
EMS Calls	45
False Alarms	2
Fires	2
Rescue	1

The Director of protective service has been preparing for the 2023 break-up season. The new sensors were installed and configured out at each site. We spent multiple days in the field getting them set up and testing them to make sure that they were accurate. The director also had meetings with the break-up monitoring volunteers to review communications, staging and equipment. The director had a meeting with the HRFD membership and coast guard auxiliary to review evacuation and rescue operations. We also discussed some strategies to manage neighborhood rescues. The director had a meeting with infrastructure to finalize the details of the potential road closure to vale island.

Due to the conditions of the ice, we started periodically monitoring the river on April 21st in case there was local movement starting in the evenings. Break up was officially declared on April 26th. Monitoring of the river on 24-hour bases began at that point. we had the west channel clear of ice on April 30th and the remainder of the ice cleared out the east channel on May 2nd which officially ended break up.

We had a few major incidents during the month of April. Such as a fully involved structure fire at Smith rd. that the department responded to at 2:00 am. That was 9-hour operations to extinguish that fire completely. We also had a MVC downtown at the north mart parking lot with multiple victims that were rescued and transported to the hospital.



REPORT TO COUNCIL

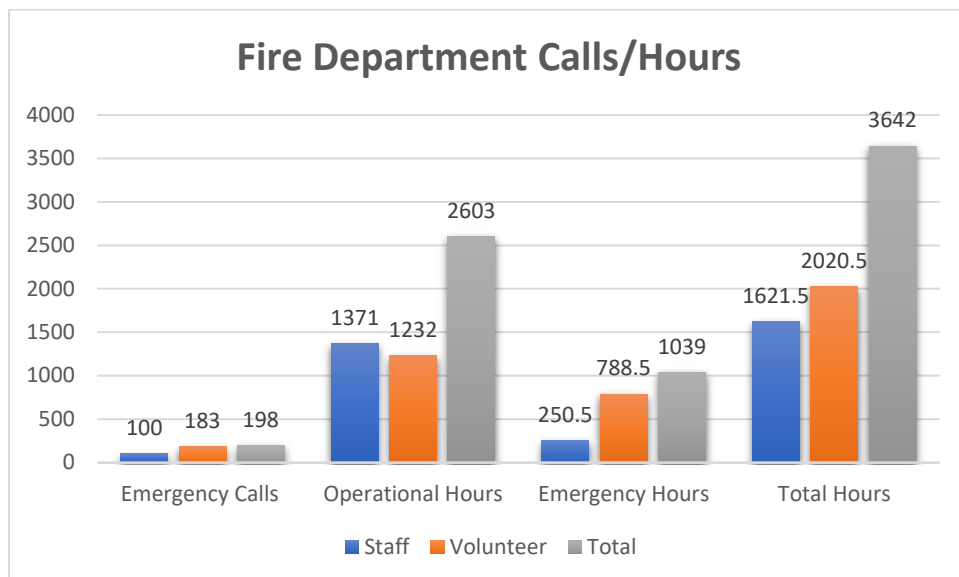
DEPARTMENT: PROTECTIVE SERVICES

DATE: May 16th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

For special training in the month of April the fire department had 12 students trained on a 3-day medical training course. The training was focused on advancement of EMR skills and cardiac monitoring. Students were also recertified on their Basic Life support (BLS) certification during the course. The 1001 program is advancing weekly with the 6 students, and they have all passed their first series of written tests. The first phase of practical testing is scheduled for the end of May.

STATISTICS



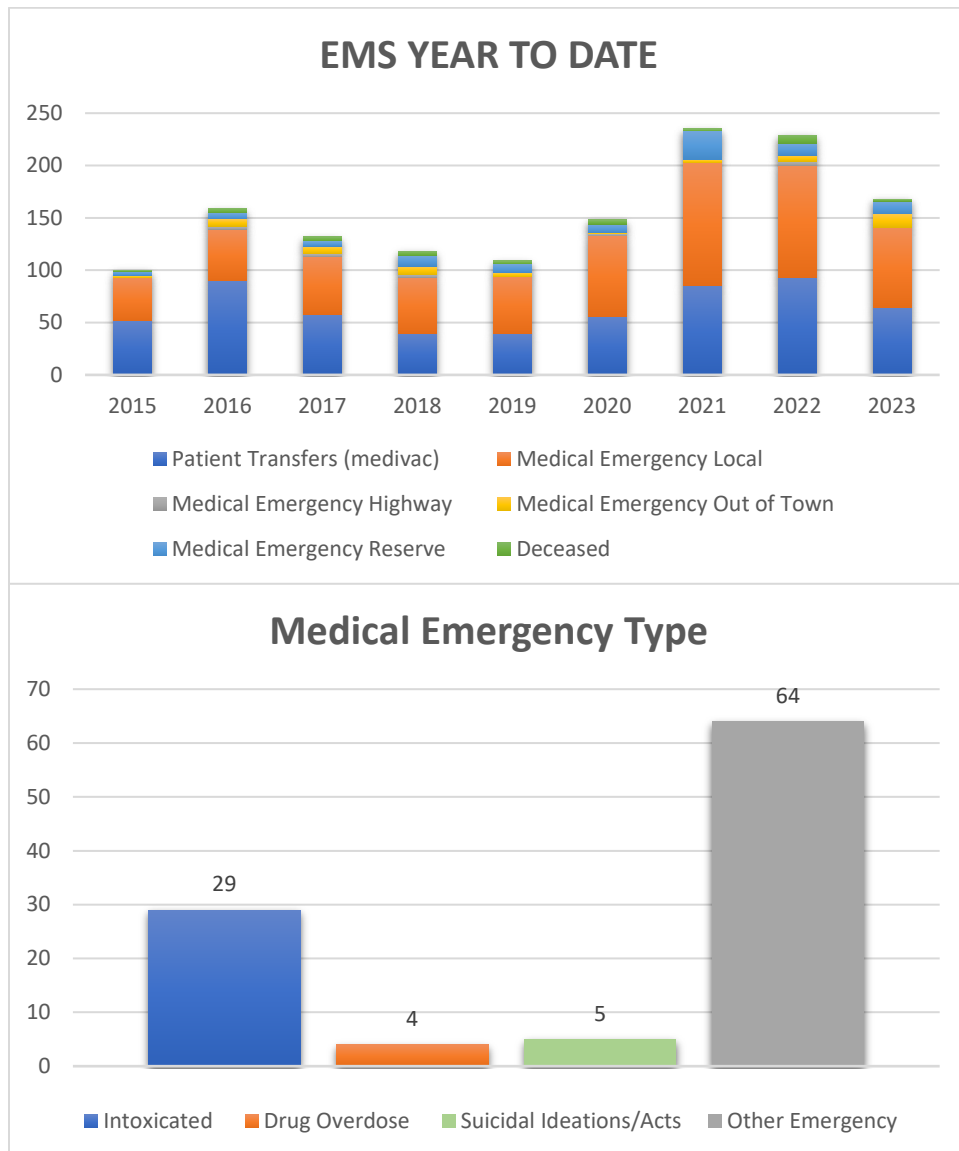


REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: May 16th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT





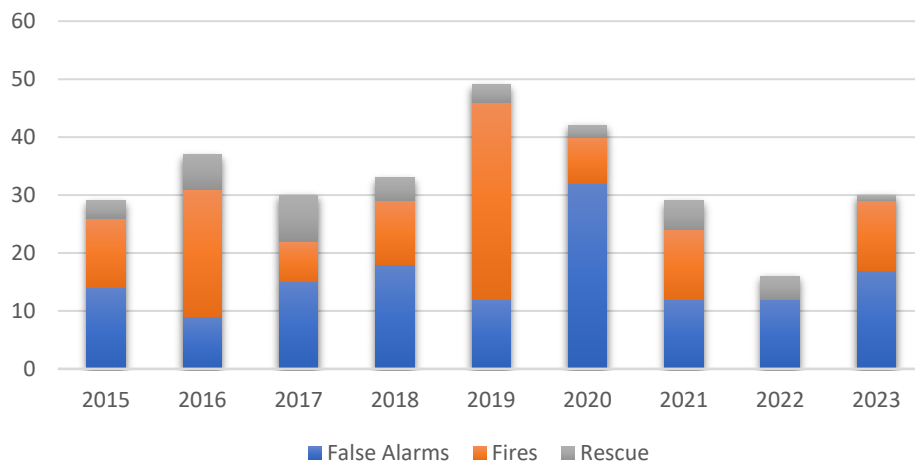
REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

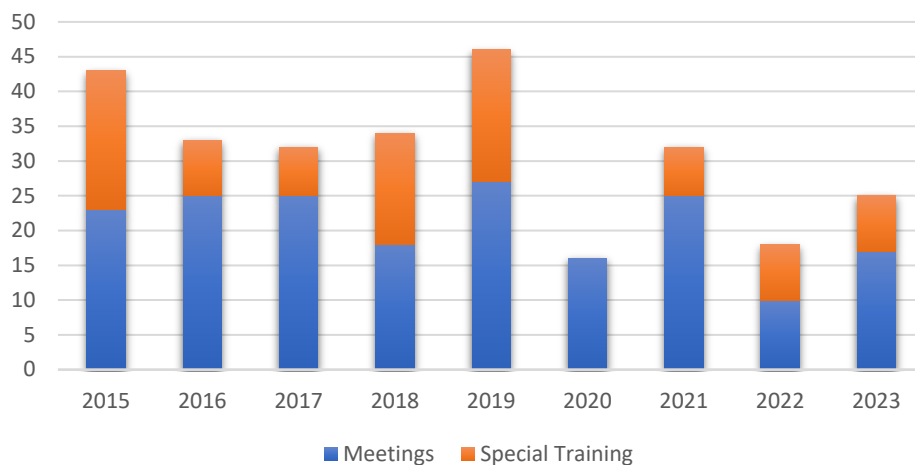
DATE: May 16th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

FIRE YEAR TO DATE



TRAINING YEAR TO DATE





REPORT TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: May 16th, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

None

Prepared by:

Travis Wright
Director Protective Services/Fire Chief
Date: May 5th, 2023

Reviewed By:

Glenn Smith
Senior Administrative Officer
Date: May 5th, 2023

REPORT TO COUNCIL



DEPARTMENT: PROTECTIVE SERVICES

DATE: May 16th, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for April 2023 as presented.

BACKGROUND:

Monthly Stat Summary	
Animal Control	21
Traffic	6
Unsightly	4
Other	3

Protective Services has been continuing to ensure that vehicles and trailers are not parked for extended periods of time on the roadway or abandoned around town. While parking can be limited, vehicles or trailers in the same spot for an extended period of time, create hazards and inconvenience for others. Consistency in informing residents and enforcement when compliance is not being met is starting to reduce the number of occurrences.

Protective Services spent a significant amount of time this month helping with the preparation of spring break-up activities and monitoring. Making sure that equipment was operational and any other mitigation plans were complete so that risk factors were at a minimum, was a high priority.

Animal activity is increasing around town with higher volumes of calls in the evening. Engagement with Individuals that are letting animals roam free while off patrol is being done until evening and weekend patrols can be implemented. This will hopefully raise compliance and co-operation from pet owners to make local neighborhoods safer and more enjoyable. With higher temperatures, pet owners that leave their animals outside have been reminded to ensure they have proper shade, food and water. Patrols have also been increased in areas with higher reported issues.

REPORT TO COMMITTEE



COMMITTEE: MUNICIPAL SERVICES COMMITTEE **DATE:** May 16th, 2023

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

School Safety

The Protective Services Specialist continues to monitor and patrol the school zones during peak times to ensure motorists comply with regulations to ensure the safety of school zones. Drivers are actively encouraged to drive with more caution due to increased bicycle activity.

Upcoming Goals

Suggestions for potential improvements to unsightly and traffic bylaws in addition to research and development of a loitering/public behaviour bylaw is being done. Updating the 2023 Municipal Enforcement Plan for council review. Updates are being made to the Unsightly Master Document, with continued engagement and planning with the owners of higher priority unsightly properties, and Fire Training Grounds prep for upcoming training and testing.

Emergency Services

The Protective Services Specialist has continued to assist in preparing emergency and EMO monitoring equipment, monitoring spring break up, and helping with training and activities for the current 1001 Training program.

COUNCIL POLICY / STRATEGY OR GOAL:	
-------------------------------------------	--

Strategy:

Goal:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

All applicable Bylaws and Territorial Legislation

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

REPORT TO COMMITTEE



COMMITTEE: MUNICIPAL SERVICES COMMITTEE DATE: May 16th, 2023

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

OFFENCE	INQUIRY	INVESTIGATED (NO SUBSTANTIATION)	WARNINGS (VERBAL, LETTER OR VISUAL)	FINES / ENFORCEMENT	OTHER ACTION
Animal Control Bylaw					
Animal Abuse/Welfare	8	5	1	0	2
Barking Dogs	10	3	3	0	4
Dog Attack	1	0	1	0	0
Dog Bites	2	1	0	0	1
Loose Cat/Dog	33	11	7	3	12
Sled Dog Complaints	0	0	0	0	0
Miscellaneous	11	5	0	0	6
Business License					
No Business License	1	1	0	0	0
Operating business not as permitted	2	0	1	0	1
Traffic Bylaw					
Vehicle/Trailer Parking	33	3	10	15	5
ATV/Snow Machine	2	1	0	0	1
Fail to Stop (Sign or Light)	0	0	0	0	0
Distracted Driving	1	0	0	1	0
Drive w/o lights during low visibility	0	0	0	0	0
Speeding	6	1	1	1	3
Speeding (School/Construct/Industrial)	1	1	0	0	0
Suspected Impaired Driver	0	0	0	0	0
Miscellaneous	5	0	1	2	2
Unightly Bylaw					
Overgrown Trees	0	0	0	0	0
Long Grass & Weeds	0	0	0	0	0
Garbage	4	0	1	1	2
Miscellaneous	5	0	2	1	2
Taxi Bylaw					
Taxi Not Available	0	0	0	0	0
No Brokerage/ Business Licence	1	0	1	0	0
Fail to carry/No Taxi/Chauffer Permit	1	0	1	0	0
Noise Abatement Bylaw					
Noise Complaint	3	0	1	2	0
Snow Removal Bylaw					
Sidewalks not cleared	120	1	106	12	1
Driveway cleared on to street / sidewalk	5	1	3	0	1
Snow being put on private property	0	0	0	0	0
Miscellaeous	0	0	0	0	0
TOTAL	257	34	140	38	45

REPORT TO COMMITTEE



COMMITTEE: **MUNICIPAL SERVICES COMMITTEE** **DATE:** May 16th, 2023

DEPARTMENT: **PROTECTIVE SERVICES**

SUBJECT: **MUNICIPAL ENFORCEMENT REPORT**

Prepared by:

Jonathan Wallington
Protective Services Specialist
Date: May 11th, 2023

Reviewed By:

Travis Wright
Director, Protective Services
Date: May 11th, 2023



REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: MAY 16TH, 2023

SUBJECT: LETTER OF SUPPORT FOR HAY RIVER YOUTH CENTRE

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting the Hay River Youth Centres application to the GNWT for Youth Centre Initiatives Funding.

BACKGROUND:

This program provides financial support to assist with the operating costs of youth centres or other community-based facilities in the Northwest Territories (NWT).

A maximum of \$25,000 is available for each recipient during the fiscal year.

- Capital or renovation costs over \$5,000 are not eligible.
- If all budgeted funds are not allocated by February 1 of the fiscal year, the remaining funding may be allocated to recipients with previously approved programs.
- Funding will only be provided for one project in each community unless the Department determines that a second or subsequent program is appropriate because of geography or other reasons.
- Funding can be used for new initiatives or to top up existing funding being accessed through other sources.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:



REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: MAY 16TH, 2023

SUBJECT: LETTER OF SUPPORT FOR HAY RIVER YOUTH CENTRE

Prepared by:
Stacey Barnes
Council Administrator
May 12th 2023

Reviewed by:
Glenn Smith
Senior Administrative Officer
May 12th, 2023



REPORT TO COUNCIL

DEPARTMENT: OFFICE OF THE SAO

DATE: May 16, 2023

SUBJECT: 2023 DMAF Grant Application

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER direct administration to proceed with the 2023 Disaster Mitigation and Adaptation Fund grant application in support of engineering of the Airport Road as a flood barrier for the Cranberry and Saskatoon developments.

SUMMARY:

In 2022 unprecedented flooding occurred within the community of Hay River during spring river breakup. This included the area of Cranberry Crescent and Saskatoon Drive which were not identified as flood zones in existing Town flood risk maps. Estimated property damage for the area was in the millions of dollars range. Most residences in the area have basements which contributed significantly to the cost impact, and which makes homeowner mitigation very difficult.

Town Council approved a 10 Year Capital Plan in 2022 that included several flood mitigation opportunities for the community. One of the mitigation projects was for protection to the Cranberry / Saskatoon area through elevation changes to the bordering Airport Road. The project is conditional on third party funding and proof of feasibility through conceptual design.

Grant funding is available through the Disaster Mitigation and Adaptation Fund (DMAF) to provide resources for flood mitigation. The grant application deadline is July 19, 2023. The funding portion provided by this program is 75% for territory municipalities and up to 100% for municipalities for which projects primarily benefit Indigenous communities or Indigenous populations. A recommended Town of Hay River application would seek 100% funding given the large portion of Indigenous population within and around Hay River.

Flood and hydrology surveying from the 2022 event that captures the impacted area is already in place along with initial reporting from MACA. MACA has agreed to fund the conceptual design work for flood prevention required to support a Town DMAF application through a third party consultant – Northwest Hydraulic Consultants (NHC).

The scope of the design work involves gathering and reviewing existing data, including photographs, aerial imagery, geotechnical reports, hydrotechnical studies, and design drawings. NHC already has relevant background information and data from a previous project. The site will be visited by NHC's Lead Engineer, who will assess the area and consult with the Town of Hay River staff to understand the 2022 flood impacts. The work also includes studying the topographic data, creating conceptual design drawings for flood protection, estimating costs, and accounting for utilities and infrastructure. Finally, a report summarizing the conceptual design, criteria, drawings, schedule, and cost estimate will be prepared.

COUNCIL POLICY/STRATEGY OR GOAL:

Goal: Institute approved flood recovery and mitigation plans to repair and rebuild town infrastructure while reducing the impact of future spring flooding.

APPLICABLE LEGISLATION, BYLAWS OR STUDIES:**FINANCIAL IMPLICATIONS:**

Study to support DMAF application is covered by MACA.
Costs of project to be determined through completion of conceptual design.

ALTERNATIVES TO RECOMMENDATIONS:

Apply for funding to support other identified flood mitigation projects.
Do nothing.

ATTACHMENTS:

None

Prepared by:

Patrick Bergen
Assistant SAO

Date: May 11, 2023

Reviewed by:

Glenn Smith
SAO

Date: May 11, 2023



REPORT TO COUNCIL

DEPARTMENT: Office of the SAO

DATE: May 16, 2023

SUBJECT: Waste Facility Fees and Charges Update

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report to Council as information on a proposed update to the tabled amendment to Bylaw No. 2431 - Fees and Charges for Schedule B – Part 9 – Waste Facility Tipping Fees.

BACKGROUND:

At the April 24th, 2023 Regular Meeting of Council, the amendment to Bylaw No 2431 – Fees and Charges – Schedule B – Part 9 – Waste Facility Tipping Fees passed First and Second Readings.

Through general public consultation and input on the proposed amendment, a recommendation is brought forward from Administration to spread the proposed rates that would have been effective in 2023, over instead a three year period. The recommended change would allocate, on average, 70% of the original proposed rates in 2023 and the remaining 30% spread over years 2024 and 2025.

The proposed change is thought to have a minimal impact on the Town's 2023 O&M budget through adoption of pricing by July, 2023.

Some formatting changes have also been incorporated into the proposed update to improve interpretation of the rate schedule.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

Minimal decrease to budgeted revenues with early adoption.

ALTERNATIVES TO RECOMMENDATIONS:

N/A



REPORT TO COUNCIL

DEPARTMENT: Office of the SAO

DATE: May 16, 2023

SUBJECT: Waste Facility Fees and Charges Update

ATTACHMENTS:

Bylaw No. 2431 – Fees and Charges – Schedule B - Part 9 – Waste Facility Tipping Fees with Track Changes

Prepared by:

Glenn Smith

SAO

May 11, 2023

The Town of Hay River
Northwest Territories



Bylaw No. 2431

Fees and Charges Bylaw

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Fees and Charges Bylaw

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TOWN OF HAY RIVER BYLAW NO. 2431

A BYLAW of the Council of the Municipal Corporation of the Town of Hay River in the Northwest Territories, to consolidate and otherwise establish the fees and charges payable for the Town's products, programs, services, public utilities, infrastructure, and facilities.

PURSUANT TO the relevant sections of the *Cities, Towns and Villages Act* S.N.W.T. 2003, c. 22, and particularly section 72(e), which allows municipalities to establish, by bylaw, fees or other charges for products, programs, services, public utilities, infrastructure and facilities provided by the municipality and for the use of property under the ownership, direction, management or control of the municipality.

WHEREAS the Council of the Municipal Corporation of the Town of Hay River deems it expedient and wishes to both consolidate and update the various fees and charges to be collected by the Town of Hay River;

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER, in regular sessions duly assembled, enacts as follows:

SHORT TITLE

1. This Bylaw may be cited as the Fees and Charges Bylaw.

INTERPRETATION

DEFINITIONS

2. In this bylaw:

"Town"	means the Municipal Corporation of the Town of Hay River in the Northwest Territories established pursuant to the <i>Cities, Towns and Villages Act</i> ;
"Cost of Service"	means the dollar value equivalent for the direct and indirect costs of providing a program or service as calculated by the <i>Senior Administrative Officer</i> ;
"Payment Plan"	means a plan for the payment of a fee or charge as set out in the Town's Financial Administration By-law;
"Person"	means an individual human being or a corporation and includes a partnership, society, and an association or a group of persons acting in concert unless the context explicitly or by necessary implication otherwise requires; and

“Program and/or Service” in this bylaw with respect to fees or other charges includes fees or other charges for products, programs, services, public utilities, infrastructure and facilities provided by the Town and for the use of property under the ownership, direction, management or control of the municipality.

3. In this Bylaw all other terms, phrases and their derivatives as set out in the attached schedules shall have the meanings given in the bylaw (including any amended or successor bylaw) referenced in the individual Part of the Schedule.
4. If or when the terms, phrases or their derivatives are not consistent with the context, words in the present tense shall include the future, words in the plural context include the singular, and words in the singular number include the plural. The word “shall” is always mandatory and not merely directory. Words not defined shall be interpreted in accordance with the *Interpretation Act*, R.S.N.W.T. 1988, c. I-8 and the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c. 22 and if not defined in either of these Acts, they are to be given their common and ordinary meaning.
5. The marginal notes and headings in this bylaw are for reference purposes only.
6. Any Act, Regulation or Bylaw that is referred to in this Bylaw shall be interpreted as including any successor Act, Regulation or Bylaw.

APPLICATION

FEES ESTABLISHED

7. Council hereby establishes the fees and charges as set out in Schedule “B” to this Bylaw. The Bylaws set out in Schedule “A” are hereby amended or repealed as described in that Schedule.

FEES AND CHARGES IMPOSED

8. The Town may impose fees and charges for its *programs or services*:
 - a) at the time the transaction is initiated; or
 - b) upon receipt of the service; or
 - c) if subsection 8. (a) or (b) are not applicable, upon the due date specified in any invoice issued by the Town to any person in connection with a fee or charge imposed by this Bylaw.
9. The *Senior Administrative Officer* may prescribe terms and conditions for billing customers and payment plans that do not otherwise contradict the provisions of this Bylaw or the Financial Administration Bylaw.
10. Unless otherwise noted, the fees and charges imposed by this Bylaw do not include any federal or other taxes, which shall be added where applicable.

11. No request by any person for a *program or service* as described in Schedule "B" will be processed or provided unless and until the person requesting the *program or service* has paid the applicable fee or charge in the prescribed amount set out in Schedule "B", or the *Senior Administrative Officer* has granted permission for the service or use of Town property to be provided in advance of an invoice being issued, or has waived the fee in whole or in part.

COLLECTION

12. The Town may actively and vigorously pursue the collection of outstanding receivables when the *Senior Administrative Officer* is satisfied that collection is reasonably assured and administration fees are reasonably warranted. The *Senior Administrative Officer* may limit collections if he or she believes that collection efforts are likely to cause or compound financial hardship.

PARAMOUNTCY

13. Where this Bylaw establishes a fee or charge for a fee or charge that has been established by Bylaw, resolution or other manner that predates the effective date of this Bylaw, the fee or charge in this Bylaw shall be the applicable fee or charge.

INTEREST

14. Unless otherwise prescribed by a payment plan, or directed by the Senior Administrative Officer, any portion of a fee or charge that remains unpaid beyond the date fixed for payment shall accrue interest at the rate of 1.8% per month thereafter until such fee or charge is paid in full.

NON-PAYMENT OF FEES AND CHARGES

15. The fees and charges imposed pursuant to this Bylaw on a person constitute a debt of the person to the Town. Where there is statutory authority to do so, the *Senior Administrative Officer* may add the fees and charges imposed by this Bylaw to the tax roll for the property in the same manner as municipal taxes.

SEVERABILITY

16. The provisions of this Bylaw are severable and the invalidity of any part of this Bylaw shall not affect the validity of the remainder of this Bylaw.

SCHEDULES

17. The attached Schedules form part of this Bylaw.

Current Solid Waste Facility Tipping Fees

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SCHEDULE B

PART 9 – Solid Waste Facility Tipping Fees

~~1. That residents of the Town of Hay River will be allowed to deposit the weekly equivalent of four (4) thirty (30) gallon garbage cans of household waste. Anything over this amount shall be charged a minimum of Five (\$5.00) Dollars.~~

Truck Size	Charge
½ ton and ¾ ton — Household Garbage	Free
½ Ton and ¾ Ton — All other Waste	\$5.00
1 Ton	\$10.00
Single Axle Dump Truck	\$20.00
Tandem Axle Body Job Dump Truck	\$50.00
Trailer End Dump Truck	\$75.00
Enclosed Trailer	\$200.00
Vehicle Body	\$50.00

~~2. For waste originating within the Town of Hay River Municipal Boundaries:~~

~~3. For waste originating outside of the Town of Hay River Municipal Boundaries, or the Hay River Dene Reserve, prior permission from the Town of Hay River must be received, and the charge will be \$150.00 a ton, as per the Town of Hay River's weigh scale located in the Public Works yard.~~



April 24th Proposed Solid Waste Facility Tipping Fees

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TIPPING FEES

As per section 15 of Bylaw 2332/PWS/23, every person, including the Solid Waste Contractor, shall pay the fees and charges applicable to them as specified in this schedule. Residential waste collected by the Solid Waste Contractor is exempted from tipping fee charges.

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Commercial Rates for Commercial Vehicles Disposing of Solid Waste (Applicable to all Commercial/Industrial and Institutional Solid Waste)

<u>Item</u>	<u>Charge/Fee</u>		
<u>Commercial Waste</u>	<u>\$125.00/tonne</u>		
<u>Commercial Waste from outside of Town boundaries (requires prior approval from the Senior Administrative Officer)</u>	<u>\$160.00/tonne</u>		
<u>Light Waste Load</u>	<u>\$ 50.00 Minimum Charge</u>		

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Residential Vehicles Disposing of Residential Waste

<u>Item</u>	<u>Charge/Fee</u>
<u>Vehicle Charge for disposal of Household Waste</u>	<u>No Charge</u>
<u>Vehicle Charge for the disposal of Special Waste such as yard waste, construction waste, good clean scrap wood, and tree branches and roots.</u>	<u>\$10.00 per vehicle</u>
<u>Single Axle Trailer</u>	<u>\$ 15.00/ trailer</u>
<u>Double Axle Trailer</u>	<u>\$ 30.00/ trailer</u>

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Special Waste

<u>Item</u>	<u>Charge/Fee</u>
<u>Construction Waste</u>	<u>\$125.00 per tonne</u>
<u>Other non-specified special waste (\$100 minimum plus \$200/hr equipment charge with a one (1) hour minimum time charge – if required)</u>	<u>\$125.00 per tonne</u>

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Scrap Steel	\$125.00 per tonne
<u>Vehicles (that are being disposed of)</u>	<u>\$200.00 per vehicle</u>
<u>Oversized Load Fee</u> <i>(to be charged in addition for per tonne tipping fee)</i>	<u>\$10.00 per cubic metre</u>
<u>White Goods (appliances):</u>	Refrigerator/Freezer - \$70.00 each Other - \$50.00 each
Propane Tank (up to 40 pounds)	\$10.00/tank
Propane Tank (over 40 pounds)	\$15.00/tank
Oil Tanks (up to 250 gallon):	\$100.00/tank
Tanks (greater than 250 gallon): <i>(Will be accepted once the commercial establishment has cleaned and cut up the tank as per the environmental guidelines and will be accepted at the Landfill as Scrap Steel.)</i>	\$125.00 per tonne
Non-Contaminated Clean Soil <i>(suitable for cover)</i>	No charge
Chipped and shredded wood and tree waste	No Charge
<u>Tires:</u> <u>-Less than 20"</u> <u>-Greater than 20"</u> <i>(Tires with rims will assess a \$25.00 addition fee for removal of the tire from the rim and disposal of the rim)</i>	\$10.00/Tire \$15.00/Tire
Wet Filled Lead Acid Batteries	\$5.00 per battery
Tree Branches, Stumps, Roots and Logs from commercial operations	\$125.00 per tonne
Garbage Receptacle Limit	Four (4) 130 Litre garbage receptacles of (4) 77 litre garbage bags per week. Garbage receptacles and garbage bags are limited to a maximum weight of 25 kg per receptacle or bag when full.
<u>Additional Receptacle or Bag Fee</u>	<u>\$5.00/Receptacle or Bag</u>

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<u>Item</u>	<u>Charge/Fee</u>
Katlochee First Nations Fixed Levy	\$3400/month

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TIPPING FEES

Supplementary Tipping Rates

As per section 15(4) of Bylaw 2332/PWS/23, during any period that the weigh scale is inoperable either due to planned maintenance or repair or if specified by the *Senior Administrative Officer*, the following Supplementary Tipping Rates will apply for loads that otherwise would be fees calculated on a weight basis.

<u>Vehicle (full)</u>	<u>Rate per Load</u>
<u>15 yard construction bin</u>	<u>\$ 425.00</u>
<u>30 yard construction bin</u>	<u>\$ 850.00</u>
<u>Single Axle Towing Trailer</u>	<u>\$ 25.00</u>
<u>Tandem Axle Towing Trailer</u>	<u>\$ 50.00</u>
<u>Cube Van (16')</u>	<u>\$ 350.00</u>
<u>1 Ton Truck</u>	<u>\$ 25.00</u>
<u>2 Ton Truck</u>	<u>\$ 50.00</u>
<u>3 Ton Truck</u>	<u>\$ 100.00</u>
<u>5 Ton Truck</u>	<u>\$ 150.00</u>
<u>Tandem Dump Truck (11.5 m³)</u>	<u>\$ 425.00</u>
<u>End Dump Truck (25 m³)</u>	<u>\$ 850.00</u>

Where any of the vehicles above are less than a full load, either of the following methods of determining the tipping fee shall apply:

Method 1: Percentage method

Tipping Fee = Estimated percentage of full vehicle (%) x Rate per Load

Method 2: Volumetric Method

Tipping Fee = Estimated Volume of load (m³) x 0.3 (tonnes/m³) x \$125/tonne

Where at the request of the ratepayer both methods are applied, the lesser of the two calculated fees shall apply. Where no agreement on the amount of the levy can be agreed upon, the load shall be refused until such a time the scales are operational.



May 16th Proposed Solid Waste Facility

Tipping Fees

TIPPING FEES

As per section 15 of Bylaw 2332/PWS/23, every person, including the Solid Waste Contractor, shall pay the fees and charges applicable to them as specified in this schedule. Residential waste collected by the Solid Waste Contractor is exempted from tipping fee charges.

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Residential Fees

<u>Item</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
<u>Vehicle Charge for Household Waste</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>Vehicle Charge for Non-Contaminated Clean Soil</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>Vehicle Charge for Chipped and shredded wood and tree waste</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>Vehicle Charge for Construction and Yard Waste</u>	<u>\$10</u>	<u>\$15</u>	<u>\$15</u>
<u>Single Axle Trailer for Construction and Yard Waste</u>	<u>\$20</u>	<u>\$25</u>	<u>\$25</u>
<u>Double Axle Trailer for Construction and Yard Waste</u>	<u>\$30</u>	<u>\$35</u>	<u>\$35</u>
<u>Vehicle Disposal – drained (per vehicle)</u>	<u>\$140</u>	<u>\$180</u>	<u>\$200</u>
<u>White Goods (each)</u>	<u>Refrigerator/Freezer - \$60 Other - \$40</u>	<u>Refrigerator/Freezer - \$65 Other - \$45</u>	<u>Refrigerator/Freezer - \$70 Other - \$50</u>
<u>Propane Tank (up to 40 pounds) – emptied / valve removed</u>	<u>\$10</u>	<u>\$15</u>	<u>\$15</u>
<u>Propane Tank (over 40 pounds; up to 100 pounds) – emptied / valve removed</u>	<u>\$15</u>	<u>\$20</u>	<u>\$20</u>
<u>Oil Tanks (up to 250 gallon) - emptied</u>	<u>\$70</u>	<u>\$80</u>	<u>\$90</u>
<u>Tanks (greater than 250 gallon) emptied</u>	<u>\$90</u>	<u>\$115</u>	<u>\$125</u>
<u>Tires (per tire)</u>	<u>Less than 20" - \$10 Greater than 20" - \$15 With rims – additional \$25</u>	<u>Less than 20" - \$10 Greater than 20" - \$15 With rims – additional \$25</u>	<u>Less than 20" - \$10 Greater than 20" - \$15 With rims – additional \$25</u>
<u>Wet Filled Lead Acid Batteries</u>	<u>\$10</u>	<u>\$10</u>	<u>\$10</u>

Commercial Fees

<u>Item</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
<u>Light Waste Load (Minimum Charge)</u>	<u>\$50</u>	<u>\$50</u>	<u>\$50</u>
<u>Commercial Waste (per tonne)</u>	<u>\$90</u>	<u>\$115</u>	<u>\$125</u>
<u>Other non-specified special waste (per tonne)</u> <u>(\$220/hr equipment charge with a one (1) hour minimum time charge – if required)</u>	<u>\$90</u>	<u>\$115</u>	<u>\$125</u>
<u>Vehicle Disposal – drained (per vehicle)</u>	<u>\$140</u>	<u>\$180</u>	<u>\$200</u>
<u>White Goods (each)</u>	<u>Refrigerator/Freezer - \$60</u> <u>Other - \$40</u>	<u>Refrigerator/Freezer - \$65</u> <u>Other - \$45</u>	<u>Refrigerator/Freezer - \$70</u> <u>Other - \$50</u>
<u>Propane Tank (up to 40 pounds) – emptied / valve removed</u>	<u>\$10</u>	<u>\$15</u>	<u>\$15</u>
<u>Propane Tank (over 40 pounds; up to 100 pounds) – emptied / valve removed</u>	<u>\$15</u>	<u>\$20</u>	<u>\$20</u>
<u>Oil Tanks (up to 250 gallon) – cut in half and emptied</u>	<u>\$70</u>	<u>\$80</u>	<u>\$90</u>
<u>Oil Tanks (greater than 250 gallon) cut in half and emptied</u>	<u>\$90</u>	<u>\$115</u>	<u>\$125</u>
<u>Non-Contaminated Clean Soil</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>Chipped and shredded wood and tree waste</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<u>Tires (per tire)</u> <u>- Tires with diameter greater than 48" not accepted</u>	<u>Less than 20" - \$10</u> <u>Greater than 20" up to 48" - \$15</u> <u>With rims – additional \$25</u>	<u>Less than 20" - \$10</u> <u>Greater than 20" up to 48" - \$15</u> <u>With rims – additional \$25</u>	<u>Less than 20" - \$10</u> <u>Greater than 20" up to 48" - \$15</u> <u>With rims – additional \$25</u>
<u>Wet Filled Lead Acid Batteries</u>	<u>\$10</u>	<u>\$10</u>	<u>\$10</u>
<u>Commercial Waste from outside of Town boundaries (per tonne)</u> <u>(requires prior approval from the Senior Administrative Officer)</u>	<u>\$130</u>	<u>\$145</u>	<u>\$160</u>

<u>Item</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
<u>Katloodechee First Nations Fixed Levy (per month)</u>	<u>\$2400</u>	<u>\$3000</u>	<u>\$3400</u>

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Supplementary Tipping Rates

As per section 15(4) of Bylaw 2332/PWS/23, during any period that the weigh scale is inoperable either due to planned maintenance or repair or if specified by the *Senior Administrative Officer*, the following Supplementary Tipping Rates will apply for loads that otherwise would be fees calculated on a weight basis.

<u>Vehicle (full)</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
<u>15 yard construction bin</u>	<u>\$ 300</u>	<u>380</u>	<u>425</u>
<u>30 yard construction bin</u>	<u>\$ 600</u>	<u>760</u>	<u>850</u>
<u>Single Axle Towing Trailer</u>	<u>\$ 20</u>	<u>25</u>	<u>30</u>
<u>Tandem Axle Towing Trailer</u>	<u>\$ 35</u>	<u>45</u>	<u>50</u>
<u>Cube Van (16')</u>	<u>\$ 250</u>	<u>320</u>	<u>350</u>
<u>1 Ton Truck</u>	<u>\$ 50</u>	<u>50</u>	<u>60</u>
<u>2 Ton Truck</u>	<u>\$ 60</u>	<u>60</u>	<u>70</u>
<u>3 Ton Truck</u>	<u>\$ 70</u>	<u>90</u>	<u>100</u>
<u>5 Ton Truck</u>	<u>\$ 100</u>	<u>130</u>	<u>150</u>
<u>Tandem Dump Truck (11.5 m³)</u>	<u>\$ 300</u>	<u>380</u>	<u>425</u>
<u>End Dump Truck (25 m³)</u>	<u>\$ 600</u>	<u>760</u>	<u>850</u>

Where any of the vehicles above are less than a full load, the following method of determining the tipping fee shall apply:

Method 1: Percentage method

Tipping Fee = Estimated percentage of full vehicle (%) x Rate per Load

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REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: MAY 16th 2023

SUBJECT: DEVELOPMENT APPEAL BOARD MEMBER APPOINTMENT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER replaces Councilor Groenewegen with Councilor Willows on the Development Appeal Board ending January 11, 2024.

And approves the new rate of Honoraria for each Chairperson and other Members to the Development Appeal Board from \$50 per Board hearing to \$50 per hour minimum to \$200 per day maximum.

BACKGROUND

Pursuant to the Planning Act, Section 21 and the Town of Hay River Zoning and Building Bylaw 1812, Section 2.3 Council shall appoint a Development Appeal Board. The Board shall consist of at least five members, one of which shall be a Council Member.

As per January 2022 mayor's assignment of council members liaison to sit on board and advisory committees, Councilor Brian Willows was designated as Liaison to the Development Appeal Board as Member from Council.

Other members of the Development Appeal Board appointed by Council are: Vince McKay, Liam Dean, Mark Horton, Peter Maher and Tracy Schumann.

The proposed honoraria rate will match the rates used for members of the Board of Revision.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Planning Act
- Town of Hay River Zoning and Building Bylaw 1812
- Cities, Towns and Villages Act

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Reviewed By:



REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: MAY 16th 2023

SUBJECT: DEVELOPMENT APPEAL BOARD MEMBER APPOINTMENT

Susan Gallardo
Lands & Taxation
Date: 2023 May 4

Glenn Smith
SAO
Date: 2023 May 12



Bylaw No. 2332/PWS/23

11a) Solid Waste Management Bylaw

TOWN OF HAY RIVER
SOLID WASTE MANAGEMENT BY-LAW
BY-LAW NO. 2332/PWS/23

A BY-LAW of the Council of the Municipal Corporation of the Town of Hay River in the Northwest Territories, to provide for the management of solid waste in the Town of Hay River, which includes the collection, transportation and disposal of solid waste, as per the authorities set out in the Cities, Towns and Villages Act S.N.W.T. 2003, c. 22 ("Cities, Towns and Villages Act"), and in the interests of the health, safety, and welfare of the residents of this Town.

WHEREAS pursuant to section 58 of the Cities, Towns and Villages Act, a municipal corporation may, for a municipal purpose, establish, deliver and operate services, public utilities and facilities and in doing so shall, in a by-law:

- a. set the terms and conditions applicable to users,
- b. set reasonable rates or amounts of deposits, fees and other charges,
- c. provide for charging and collecting deposits, fees and other charges,
- d. provide criteria for when service will be discontinued or refused, and
- e. provide for a right of entry onto private property to determine compliance with terms and conditions of use;

AND WHEREAS, pursuant to section 70 of the Cities, Towns and Villages Act, a council may make by-laws for municipal purposes respecting public utilities, programs, services, infrastructure and facilities provided or operated by, or on behalf of, the municipal corporation and the enforcement of by-laws;

AND WHEREAS, pursuant to section 72 of the Cities, Towns and Villages Act, a council may in a by-law, among other things:

- a. regulate or prohibit activities,
- b. deal with any activity or thing in different ways, divide each of them into classes and deal with each class in different ways,
- c. provide for a system of licenses, permits or approvals including any or all of the matters listed therein, and
- d. provide remedies for the contravention of a by-law;

AND WHEREAS, pursuant to section 90 of the Cities, Towns and Villages Act, a council may, in a by-law respecting a public utility, provide for the prohibition or regulation of the discharge of substances and liquids into a waste management system;

AND WHEREAS, pursuant to s. 10 of the Environmental Protection Act, R.S.N.W.T. 1988, c. E-7 ("Environmental Protection Act"), a municipal corporation may, by by-law prohibit or regulate the disposal of litter;

AND WHEREAS, the Town of Hay River deems it desirable and in the public interest to establish, operate, maintain r a solid waste management system in the Town of Hay River;

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NOW, THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER, in regular session duly assembled, enacts as follows:

SHORT TITLE

1. This By-law may be cited as the "Solid Waste Management By-law".

PART 1 - INTERPRETATION

DEFINITIONS

2. (1) In this By-law the following terms, phrases and their derivatives shall have the meanings given herein. If or when they are not consistent with the context, words in the present tense shall include the future, words in the plural context include the singular, and words in the singular number include the plural. The word "shall" is always mandatory and not merely directory. Words not defined shall be interpreted in accordance with the Interpretation Act, R.S.N.W.T. 1988, c. I-8 and the Cities, Towns and Villages Act, S.N.W.T. 2003, c. 22 and if not defined in either of these Acts, they are to be given their common and ordinary meaning.

"Biomedical Waste" means medical waste that requires special handling and disposal because of environmental, aesthetic, and health and safety concerns as well as risks to human health and includes:

- a. human anatomical waste,
- b. infectious human waste,
- c. infectious animal waste,
- d. microbiological waste,
- e. blood and body fluid waste, and medical sharps such as needles, syringes, blades, or other clinical or laboratory materials capable of causing punctures or cuts;

"Burn Permit" means a permit issued by the Town Fire Chief or his or her designate pursuant to the Fire Prevention By-law in the form prescribed by the Senior Administrative Officer from time to time;

"Child" means a person fourteen (14) years of age or younger;

"Commercial Premise" means any premise that is not a residential premise.

"Commercial Waste" means all solid waste generated by commercial, institutional and industrial premises except for special waste;

"Compactor" means a mechanism capable of reducing the volume of garbage by compaction;

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<i>"Construction Site"</i>	means the location where building erection, renovation, demolition or work is being performed, and/or a location where surface or subsurface pipe work or mechanical work is being performed on any landscape or building where changes are being undertaken by anyone, or a location where excavations are being performed;
<i>"Construction Waste"</i>	means any form of solid waste material including wood product, concrete, steel, iron, miscellaneous metals, gypsum product, clay product, non-contaminated soil or other granular fill, plastics and insulation that is generated at a construction site, but does not include hazardous waste;
<i>"Container"</i>	means a dumpster, bin or compactor intended or used for the storage of household waste at multi-family unit premises, commercial waste at commercial premises, and construction waste at construction sites;
<i>"Council"</i>	means the Council of the Town of Hay River;
<i>"Electronics/E-waste"</i>	means any electronic device including but not limited to TVs, VCR/DVD/Blu-Ray Players, Stereos, Microwaves, Computers, Printers and Monitors;
<i>"Facility Attendant"</i>	means a person employed by the Town or a Solid Waste Contractor and designated to carry out specific duties by the Senior Administrative Officer at any solid waste site;
<i>"Garbage Bag"</i>	means a standard size 77 litre sturdy leak-proof plastic bag specifically manufactured and marketed to store household waste or commercial waste and does not include plastic bags that are intended for other purposes;
<i>"Garbage Receptacle"</i>	means a standard size 130 litre bin intended or used for the storage of household waste;
<i>"Garbage Receptacle Limit"</i>	Four (4) 130 Litre garbage receptacles of (4) 77 litre garbage bags per week. Garbage receptacles and garbage bags are limited to a maximum weight of 25 kg per receptacle or bag when full. ;
<i>"General Medical Waste"</i>	means non-hazardous medical waste and includes soiled dressings, sponges, surgery drapes, lavage tubes, casts, catheters, disposable pads, disposable gloves, specimen containers, lab coats and aprons, tubings, filters, towels and disposable sheets, but does not include biomedical waste;

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<i>"Hazardous Waste"</i>	means any solid waste presenting an actual or potential danger to human health and safety or to other living organisms in the environment, including, but not limited to any materials requiring placards or labels as identified by Transport Canada under the Transportation of Dangerous Goods Regulations or that is otherwise regulated by the Federal and/or Territorial Governments;
<i>"Household Waste"</i>	means all solid waste generated by residential premises except for special waste;
<i>"Householder"</i>	means the occupant of residential premises, and where such premises are unoccupied or are within an apartment house means the owner, manager or caretaker thereof, but does not include a boarder, roomer or lodger nor the occupant of an apartment house;
<i>"Inspector"</i>	means the Senior Administrative Officer or an Officer designated by the Senior Administrative Officer;
<i>"Light load/Waste"</i>	means waste lighter than 100 kg/m ³ ;
<i>"Litter Receptacle"</i>	means a receptacle intended for public use for the collection of litter, but in any event excludes a container;
<i>"Multi-family Unit"</i>	means three (3) or more individual residential premises having common structural elements;
<i>"Officer"</i>	means a person who is appointed in accordance with the Cities, Towns and Villages Act as a By-law Officer to enforce the by-laws of the Town and any Peace Officer who is entitled by law to enforce the by-laws of the Town;
<i>"Oversized Load"</i>	means a load that is wider than 3.2 metres or 10 feet and 6 inches;
<i>"Owner"</i>	means the holder of title to a piece of property;
<i>"Person"</i>	means an individual human being or a corporation and includes a partnership, society, and an association or a group of persons acting in concert unless the context explicitly or by necessary implication otherwise requires;
<i>"Premise"</i>	means a property or portion thereof capable of being occupied or used for residential or commercial purposes;

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<i>"Public Lands"</i>	means all lands accessible by the general public including streets, sidewalks and parks but does not include the Solid Waste Site;
<i>"Reasonable Time or Notice"</i>	for the purpose of administration of this Bylaw shall mean a period of not less than 24 hours unless otherwise noted in this Bylaw;
<i>"Recyclables"</i>	means types of solid waste designated for disposal at a recycling depot as defined by the Government of the Northwest Territories Waste Reduction and Recovery Program;
<i>"Recycling Depot"</i>	means a Bottle Depot established by another order of government;
<i>"Residential Premise"</i>	means a premise or a self-contained part thereof, occupied and used as a dwelling, unless otherwise designated as a commercial premise by the Senior Administrative Officer;
<i>"Salvage"</i>	means reusable solid waste that has been deposited at designated areas of a solid waste site that are accessible to the general public;
<i>"Secured Load"</i>	means a load enclosed in a vehicle or covered with a tarpaulin or similar cover such as a mesh blanket or plywood board that completely and securely encloses the load and that is properly attached to the vehicle or trailer so as to prevent any part of the load from falling off of the vehicle or out of the trailer;
<i>"Senior Administrative Officer"</i>	means the Senior Administrative Officer of the Town of Hay River, appointed pursuant to the Cities, Towns and Villages Act, or his or her designate;
<i>"Single Family Unit"</i>	means a self-contained residential unit with its own entrance that is not accessed through another dwelling unit, but does not include a multifamily unit premise;
<i>"Solid Waste"</i>	includes any matter or material that is discarded, or is intended to be discarded;
<i>"Solid Waste Contractor"</i>	means the person (or persons) who has an existing legal right granted by the Town of Hay River for the collection, removal and disposal of household waste and commercial waste, and designated special waste from time to time, from residential premises and commercial premises in the Town.
<i>"Solid Waste Site"</i>	means the Town facility, or facilities, designated for the disposal of solid waste by the Senior Administrative Officer;

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<i>“Special Waste”</i>	<p>means any solid waste that exceeds the size or weight restrictions set out in this By-law for household waste, or:</p> <ol style="list-style-type: none">a. yard waste;b. hazardous waste;c. biomedical waste;d. construction waste;e. animal waste;f. and includes any other solid waste that requires special handling as designated by the Senior Administrative Officer from time to time and/or the payment of specified tipping fees as set out in Bylaw 2431 - Fees and Charges Bylaw – Schedule B - Part 9 – Solid Waste Facility Tipping Fees including:<ol style="list-style-type: none">I. wet filled lead acid batteries,II. vehicles and vehicle parts including tires,III. propane tanks,IV. white goods,V. animal carcasses including parts,VI. hydrocarbon contaminated soil,VII. non-contaminated soil,VIII. scrap steel and metal,IX. tree branches, stumps, roots and logs, andX. cooking grease from commercial premises;
<i>“Tag”</i>	<p>means a tag in the form prescribed by the Senior Administrative Officer;</p>
<i>“Tipping Fees”</i>	<p>means the fees levied and collected by the Town, for solid waste deposited at the Solid Waste Site;</p>
<i>“Town”</i>	<p>means the Town of Hay River, a municipal corporation in the Northwest Territories, and includes the area contained within the boundaries of the Town of Hay River where the context requires;</p>
<i>“Vehicles”</i>	<p>shall include all registered or unregistered motorized vehicles and any type of water or aircraft whether or not they remain capable of being operated either on a road or off road, a water way or in the air;</p>
<i>“Vehicle Charge for the Disposal of Residential Waste”</i>	<p>means the fee set out in Bylaw No. 2431 - Fees and Charges or any successor by-law;</p>

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<i>“White Goods”</i>	means a metal bath tub and any large household appliance including, but not limited to, refrigerators, freezers, stoves, dishwashers, air conditioners, washing machines, clothes dryers and hot water heaters;
<i>“Yard Waste”</i>	means waste from gardening or horticultural activities and includes grass clippings or cuttings, shrubbery, and hedge prunings (excluding tree branches, stumps, roots and logs) leaves, and weeds, but does not include peels, rinds or other organic material produced as a result of food preparation.

3. RULES FOR INTERPRETATION

- (1) This By-law includes the Schedules annexed hereto, and the Schedules form part of this By-law.
- (2) Any marginal notes and headings in this By-law are for reference purposes only.
- (3) Any Act, Regulation or By-law that is referred to in this By-law shall be interpreted as including any successor Act, Regulation or By-law.
- (4) Each provision of this By-law is independent of all other provisions. If a Court of competent jurisdiction declares any provision invalid for any reason, all other provisions of this By-law shall remain valid and enforceable, and the By-law shall be interpreted as such.
- (5) Nothing in this By-law shall be deemed to nullify, amend, supersede or repeal any provisions of the bylaw(s) relating to fires or the provision of emergency services, but in the event of any conflict between such by-laws and this By-law, the provisions of this By-law shall be modified only to the extent necessary to give effect to the fire or other emergency response by-law(s); however the more stringent provisions shall be followed in any event.

PART 2 – ADMINISTRATION

4. AUTHORITY OF SENIOR ADMINISTRATIVE OFFICER

- (1) The Senior Administrative Officer is authorized, at his or her sole discretion, to:
 - (a) require, in order to maintain the integrity of a solid waste site and to otherwise determine compliance with this By-law, pre-testing to be done on, or

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sampling to be done of, any solid waste placed for collection or otherwise presented or proposed for disposal to confirm the acceptability of such solid waste and/or to determine its composition;

(b) deny the use of a solid waste site and/or collection services, on either a temporary or permanent basis, to any person who violates any of the terms of this By-law, including failing to pay the prescribed fees set out in Schedules C;

(c) evaluate and certify the acceptability for disposal of any solid waste not specifically dealt with in this By-law, but consistent with this By-law, upon receiving a written request by a person proposing to use the Solid Waste Site;

(d) specify an acceptable time schedule, and predisposal conditions for the delivery of solid waste that might otherwise cause undue operational difficulties at the Solid Waste Site;

(e) reject, in order to maintain the integrity of a solid waste site, any solid waste, for any reason including, but not limited to, non-segregation of solid waste when such segregation is required, volume, source, contents, disposal capability of a solid waste site or prevailing weather;

(f) designate materials as special waste;

(g) limit, restrict or make conditional back-yard composting when health or wildlife concerns arise;

(h) designate a premise having three (3) or more residential units as a single family unit for the purposes of collection, and to designate a premise having two (2) residential units as a multi-family unit premise for the purposes of the orderly collection of household waste (i) designate a premise falling within the definition of a residential premise as a commercial premise, and a commercial premise as a residential premise, for the purpose of the orderly collection of solid waste in the Town;

(j) grant approvals and permissions as set out in this By-law;

(k) determine the time and frequency of solid waste collection;

(l) establish specific dates from time to time when a householder may place specifically designated types of special waste for collection in a garbage receptacle or otherwise;

(m) designate areas at a solid waste site for the placement and subsequent removal of salvage items, in addition to designating areas at a solid waste site as restricted areas that are not to be assessed by unauthorized persons; and

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- (n) make any rules or regulations that he or she may deem necessary concerning the safe use and efficient operation of a solid waste site and the general management of solid waste in the Town that do not otherwise contradict the provisions of this By-law.

5. AUTHORITY OF AN INSPECTOR

- (1) An Inspector may inspect any place or thing where solid waste is reasonably believed to be present, including garbage receptacles and containers, and may initiate such remedial action, as deemed necessary in order to achieve compliance with the provisions of this By-law.
- (2) An Inspector may issue a written order, if he or she finds that a person is contravening a provision of this By-law, directing the person to take any action or measure necessary to remedy the contravention and to prevent a reoccurrence of it.
- (3) Where this By-law authorizes or requires anything to be inspected, remedied, or done by the Town, an Inspector may, after giving reasonable notice to the householder or owner of the land, vehicle or structure affected:
 - (a) enter the land, vehicle or structure at any reasonable time, and carry out the inspection, remedy, enforcement or action authorized or required by this By-law;
 - (b) require anything to be produced to assist in the inspection, remedy, enforcement or action; and
 - (c) make copies of anything related to the inspection, remedy, enforcement or action.
- (4) The Inspector shall, on request, display or produce identification showing that he or she is authorized to make entry.
- (5) The Inspector authorized to perform a task under subsection (3) need **not** give reasonable notice and may enter at any hour and perform a task referred to in subsection (3) without the consent of the householder or owner, if the Inspector or Council is of the opinion that:
 - (a) there is imminent danger to public health or safety; or
 - (b) the action is warranted by extraordinary circumstances.

6. CHARGING BACK REMEDIAL COSTS

- (1) Where the householder or owner of any building or premises who has been ordered by an Inspector to remedy any condition that is contrary to this By-law, and fails to comply with the order within the time specified therein, the Town may remedy the breach and the householder or owner shall be liable for the costs associated with the correction thereof.

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(2) Further to subsection (1), all expenses and costs incurred by the Town in remedying the condition are a debt owing to the Town by the person that contravened this By-law and may be recovered from the person in default by civil action for debt, or by charging it against the real property of which the person is the assessed owner in the same manner as arrears of property taxes under the Property Assessment and Taxation Act; and lastly they shall be in addition to, and not a substitute for, any fines or penalties to which the person may be subject under this By-law.

7. APPEALS

(1) Any person served with an order made pursuant to section 5 of this By-law, may appeal the decision to Council within fourteen (14) days of the date of such order and the decision of Council on such an appeal shall be final subject only to any applicable provision of the Cities, Towns and Villages Act.

(2) An appeal made under sub-section (1) shall:

- (a) be in writing, stating the reasons for the appeal;
- (b) be delivered to the Senior Administrative Officer; and
- (c) be heard by Council at a regular or special Council meeting within twenty-one (21) days from the date it is received.

(3) Where Council or the Senior Administrative Officer is of the opinion that there is imminent danger to public health or safety, they may:

- (a) specify a shorter appeal period, or
- (b) initiate action prior to the appeal being heard by Council.

(4) When hearing an appeal, Council may dismiss, uphold or vary the decision of the Inspector.

(5) Subject to subsection (3), no action on an order shall be taken until:

- (a) the period for commencing an appeal has expired and no appeal has been made, or
- (b) Council has dismissed an appeal.

8. AUTHORITY OF A SOLID WASTE CONTRACTOR

(1) With respect to the collection of waste, a Solid Waste Contractor, or its employees or agents, has the authority to:

- (a) determine, for the purposes of collection:
 - (i) whether a garbage receptacle meets the criteria established in section 10, and
 - (ii) whether the garbage receptacle limit has been exceeded;

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- (b) inspect waste from residential and commercial premises placed for collection to determine if it contains special waste; and
- (c) refuse to collect solid waste that:
 - (i) it reasonably believes to be or contain special waste, or
 - (ii) is household waste set out for collection in a garbage receptacle or a garbage bag that is required to have a tag attached to it and does not.

PART 3 – HOUSEHOLD AND COMMERCIAL WASTE COLLECTION, STORAGE, DISPOSAL & FEES

9. CONTRACTING

- (1) The Town may contract with any person and may grant an exclusive or non-exclusive right to any person or persons for the collection, removal, disposal and recycling of all or a portion of its solid waste on any terms and conditions that it deems to be proper and expedient, and that person or persons shall be the Town's Solid Waste Contractor(s).

Private Collection Contracts

- (2) Any person may choose to deliver and dispose of their own household waste at the solid waste site during normal hours of operation without charge.

General Provisions Applicable to Household and Commercial Waste

- (3) No person shall dispose of or place for collection household or commercial waste that has not been strained to eliminate excess liquids, and such strained household or commercial waste shall be placed in a garbage bag that completely encloses the contents and prevents any leakage or spillage.
- (4) On collection days and prior to collection, every garbage receptacle or container shall be made readily accessible from, and immediately adjacent to the lane adjoining the property from which it is to be collected and in the absence of such a lane, it shall be made readily accessible from within three (3) metres of the street adjoining such property.
- (5) On collection days every garbage receptacle or container shall be kept at either ground level or at a height of not more than one (1) metre above ground level.
- (6) Every person shall, immediately upon discovery or otherwise within twelve (12) hours of it occurring, clean-up and dispose of any household or commercial waste or other solid waste scattered or spilled by animals or whatever other means.

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- (7) The Town will not be responsible for damage to garbage receptacles or containers.
- (8) The Town will not be responsible for any damage to roads or infrastructure on a private site resulting from the operation of solid waste collection vehicles during solid waste collection activity at that private site.
- (9) Where household waste is placed in a receptacle other than a garbage receptacle or a garbage bag, the receptacle is deemed to be solid waste and may be collected as such.

Provisions specific to Household Waste from Single Family Unit Premises

- (10) (a) A tag purchased for the fee prescribed in Bylaw No. 2431 - Fees and Charges or any successor by-law shall be affixed to residential garbage receptacles or garbage bags placed by a householder for collection by the Town or a Solid Waste Contractor in excess of the garbage receptacle limit.
- (b) Any residential garbage receptacles and/or garbage bags placed by a householder for collection in a garbage receptacle in excess of the garbage receptacle limit will remain uncollected until a tag is placed on it.
- (11) No person shall place a portable garbage receptacle at any front yard or curbside collection location before 6:00 pm on the day prior to the scheduled collection day.
- (12) Every person who wishes to have their household waste collected shall place it for collection in the appropriate location no later than 8:00 a.m. on the scheduled collection day.
- (13) No person shall leave emptied portable garbage receptacles, or solid waste that has not been collected for any reason, at a front yard or curbside collection location later than noon of the day following collection. Provision specific to Household Waste from Multi-Family Unit Premises, and Commercial Waste from Commercial Premises
- (14) All owners of multi-family unit premises and commercial premises shall ensure that adequate arrangements for the timely removal and disposal of those types of solid waste are maintained at all times.
- (15) All owners of multi-family unit premises and commercial premises shall ensure that collection occurs at least every two (2) weeks if food product comprises a portion of the household or commercial waste to be collected.

10. GARBAGE RECEPTACLES & CONTAINERS

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- (1) Every householder and owner shall provide, maintain and keep in good order, repair, safe and operable condition, sufficient garbage receptacles or containers for all household waste or commercial waste generated upon the premises owned or managed by them; and shall only deposit household waste or commercial waste in the garbage receptacles or containers respectively and not in any other place.
- (2) All containers and garbage receptacles must meet any standards and requirements of the Town or a Solid Waste Contractor's vehicles used for automated solid waste collection.
- (3) Every occupant of commercial premises or multi-family unit premises shall dispose of their commercial waste or household waste in the container provided by the owner for that purpose.
- (4) Every owner of commercial premises or multi-family unit residential premises shall provide sufficient containers for all household waste or commercial waste generated upon the premises owned or managed by them.
- (5) Recyclables may be disposed of in a bin approved for this use by the Senior Administrative Officer.
- (6) No person shall, directly or indirectly, place or permit any person to place the following types of restricted solid waste in their garbage receptacle or container, or in any other place except in accordance with this By-law:
 - (a) hot ashes or burning matter;
 - (b) waste liquids or unwrapped wet household or commercial waste;
 - (c) sharp objects such as broken glass, nails, knives, metal or wood splinters;
 - (d) individual items, other than construction waste segregated in a container, that are longer than 1.2 metres (4 feet) in any dimension;
 - (e) biomedical waste;
 - (f) special waste;
 - (g) general medical waste, unless it is securely contained in a garbage bag; and
 - (h) waste that is otherwise unsafe for the Town or a Solid Waste Contractor to access or handle.
- (7) Notwithstanding section 10(1), a householder may place specifically designated types of special waste for collection when such an opportunity

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is advertised, subject to compliance with any conditions in the advertisement.

- (8) Every garbage receptacle and/or container shall be kept within the boundaries of the parcel of lands on which the premises that it is provided for are situated.
- (9) Garbage receptacles and containers shall be stored and maintained so as to not provide harborage for rodents or other animals in or near them. Garbage receptacles shall also be placed and kept in an upright condition so as to not be easily toppled and in such a manner that will prevent animals from breaking bags and/or scattering the contents.
- (10) Every householder and owner providing, maintaining or keeping a garbage receptacle or container required pursuant to section 10(1), shall provide a closefitting and otherwise good and sufficient cover for such garbage receptacle or container that is capable of keeping out animals and insects and shall keep such cover secured over the opening except when it is being filled or emptied.
- (11) No person shall fill or permit to be filled, any garbage receptacle or container to the point where the lid or cover cannot be properly secured.
- (12) (a) Notwithstanding any other provisions of this Bylaw, a garbage receptacle shall be sufficiently strong to hold the weight of household waste contained therein without breaking, have handles for lifting, be constructed of sturdy water-tight material, be loaded to allow for easy and safe removal of the contents by the Town or a Solid Waste Contractor, be kept both clean and reasonably free of odor; and shall not exceed:
 - (i) 25 kilograms (55 pounds) in weight when full; and
 - (ii) subject to subsection (b), a maximum volume of no more than 77 litres.

(b) A householder or owner may use a garbage receptacle with a volume greater than 77 litres if the household waste in it is securely and completely packaged in tied 77 litre garbage bags and the garbage bags can be easily removed without lifting the garbage receptacle.
- (13) No householder or owner shall permit waste to unduly accumulate on their premises.
- (14) When any garbage receptacle or container has been condemned by an Inspector and written notice to that effect has been given to the householder or owner, the condemned garbage receptacle or container

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shall be removed and disposed of by the householder or owner and if this is not done by him or her, the Town or a Solid Waste Contractor may do so at the direction of the Senior Administrative Officer and any costs associated with the removal may be charged back against the householder or owner that failed to effect the removal in a manner consistent with section 6.

11. SPECIAL WASTE

Segregation and Disposal

- (1) Every person shall segregate special waste by like type and dispose of it in accordance with the terms and provisions of this By-law, and pay the fees set out in Bylaw No. 2431 - Fees and Charges or any successor by-law applicable to special waste.

Yard Waste

- (2) Every person generating yard waste shall either compost it on their premises or shall dispose of it at a solid waste site in the area designated for its disposal.

Hazardous Waste

- (3) No hazardous waste other than the types listed with specific tipping fees as set out in Bylaw No. 2431 - Fees and Charges or any successor by-law from commercial premises will be accepted at a solid waste site without the prior written permission of the Senior Administrative Officer.

Biomedical Waste

- (4) No biomedical waste will be accepted at the Solid Waste Site.

Construction Waste

- (5) Any person carrying out the construction, alteration or demolition of a property or premise shall:
 - (a) remove from any portion of the street and from any other public place, adjacent to such work, all earth, rock, or construction waste that have been deposited thereon;
 - (b) maintain sufficient garbage receptacles or other approved containers on the construction site, and deposit all construction waste into them; and
 - (c) prevent construction waste from blowing onto other property.

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(6) Construction waste materials shall be separated by like type, in order to be deposited in specific locations within the Solid Waste Site.

(7) Construction waste, such hazardous waste originating from construction sites shall only be disposed of in accordance with the provisions of this By-law.

12. LITTER

(1) No person shall litter by depositing, disposing of, or leaving solid waste on public lands or on private lands within the Town.

(2) Litter receptacles shall only be used for the disposal of litter, and not household waste, commercial waste, or special waste.

(3) No unauthorized person shall damage or remove a litter receptacle.

(4) (a) Any person who directly or indirectly sponsors public events on public lands or waters shall:

- (i) provide litter receptacles within the event confines at the minimum ratio of one (1) – 77 litre capacity litter receptacle or an equivalent for every fifty (50) people in attendance;
- (ii) have the contents of the litter receptacles removed and/or collected as often as required so as to comply with the provisions of this By-law, but in any event no less than once per day;
- (iii) have all the litter within the site collected as soon as is practicable once the event has ended, but in any instance no longer than four (4) hours after the event has ended; and
- (iv) contain and collect any and all litter both on the site and blowing off the site.

(b) Failure to comply with subsection (4)(a) is an offence and in addition to any fine imposed may result in the offender being denied the opportunity of sponsoring a similar event in the future, which decision shall be made by the Senior Administrative Officer.

(5) The owner of a convenience store, a fast food restaurant, a drive-through restaurant, a school, or a gas station, any retail outlets in excess of 5000 square feet, and any other commercial premises that the Senior Administrative Officer has directed in writing to maintain litter receptacles on the basis that the activities on the commercial premises shall ensure that there are sufficient litter receptacles on the premises and shall further ensure that they are:

- (i) maintained in good condition;
- (ii) weighted or anchored so they cannot be inadvertently overturned;

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- (iii) of suitable size and at sufficient locations to discourage litter; and
- (iv) emptied into a container when full.

13. RECYCLABLES

- (1) Notwithstanding the fact that the Town encourages, as part of the its waste diversion strategy, the recycling of recyclables, an occupant may deposit recyclables in landfill as household waste.

14. SOLID WASTE SITE

Authority of Solid Waste Facility Attendants

- (1) The solid waste facility attendants that are present at a solid waste site at any time are deemed to be the designates of the Senior Administrative Officer for the purposes of the supervision and control of the Solid Waste Site, including conducting inspections and providing directions.
- (2) Every person utilizing a solid waste site shall obey all signs, posted regulations and directions of the solid waste facility attendants.
- (3) Every person seeking to enter the area of a solid waste site beyond the scale shall, upon request to do so by a solid waste facility attendant, declare the type or types of solid waste that constitute their load for disposal.
- (4) A solid waste facility attendant may inspect any vehicle and/or load arriving at a solid waste site for the purpose of ensuring compliance with the provisions of this By-law and such inspection can include automated radiation detection, visual and manual inspection, use of hand held test instruments and the taking of samples for the purpose of laboratory or other further inspection.
- (5) When a load is selected for inspection the vehicle operator shall either comply with the directions of a solid waste facility attendant or shall immediately remove the load from the Solid Waste Site.
- (6) A solid waste facility attendant may instruct a vehicle operator to deposit the load in a designated holding area, may request information regarding the nature and the source of the load, and may request that the vehicle operator sign a statement confirming the accuracy of the information given.
- (7) Where a solid waste facility attendant or an Inspector determines through inspection and testing that a load of solid waste is unsuitable for acceptance at the Solid Waste Site, he or she shall inform the vehicle operator or other appropriate person of the results and that person shall, as soon as it is practicable to do so, transport the load from a solid waste site to another solid waste processing site that is licensed and otherwise able to accept it.

TOWN OF HAY RIVER
SOLID WASTE MANAGEMENT BY-LAW
BY-LAW NO. 2332/PWS/23

(8) If the person does not comply with the direction to remove and relocate the load as soon as is practicable, the Town may arrange for the immediate transport and proper disposal of the load and to further assess a penalty pursuant to Part 5 of this By-law.

(9) Where a load is determined by a solid waste facility attendant or an Inspector to be unsuitable for disposal at a solid waste site the person attempting to dispose of the load will be liable for all related costs incurred by the Town including:

- (a) inspection costs;
- (b) laboratory analysis costs;
- (c) hauling, disposal, and facility decontamination costs where applicable; and
- (d) any other related costs.

Non-payment of Fees

(10) The Town may suspend acceptance of solid waste loads from any person with outstanding fees, charges or penalties.

Segregation of Waste

(11) Every person accessing a solid waste site shall segregate their solid waste so as to allow for its disposal into the appropriate area designated by the Senior Administrative Officer, or as otherwise required by the Senior Administrative Officer.

(12) At a Solid Waste Site, every person shall deposit solid waste in the areas designated for that type of solid waste by the Senior Administrative Officer.

Supervision of Children

(13) Every person that accesses a solid waste site and is accompanied by a child shall provide direct supervision for that child, and anyone that fails to do so is both guilty of an offence and may be directed to leave a solid waste site by a solid waste facility attendant

Public Access Areas

(14) Public access at a solid waste site shall be limited to areas as may be designated from time to time by the Senior Administrative Officer.

TOWN OF HAY RIVER
SOLID WASTE MANAGEMENT BY-LAW
BY-LAW NO. 2332/PWS/23

Smoking

- (15) Smoking by the general public is prohibited at the solid waste site. Smoking by facility attendants is only permitted in areas designated as such by the Senior Administrative Officer.

15. FEES

- (1) Every owner of residential premises or commercial premises, a Solid Waste Contractor and any other person disposing of solid waste shall pay the fees and charges applicable to them as set out in Bylaw No. 2431 - Fees and Charges or any successor by-law.
- (3) The Vehicle Charge for the Disposal of Residential Waste is applicable to all residential vehicles that enter a solid waste site for the purpose of disposing of solid waste, but does not apply to those residential vehicles only containing tagged household waste.
- (4) During any period that the weigh scale is inoperable either due to planned maintenance or repair or if otherwise specified as such by the Senior Administrative Officer, the Supplementary Tipping Rates established in Bylaw No. 2431 - Fees and Charges or any successor by-law shall apply for loads that otherwise would be assessed fees on a weight basis.
- (5) Notwithstanding subsection (3), the Senior Administrative Officer may suspend the requirement for the payment of the Vehicle Charge for the Disposal of Residential Waste fee for a one (1) week period three (3) times each year.
- (6) All fees and charges payable by a person under this By-law are a debt owing to the Town and may be recovered from a person in default by civil action for debt.

PART 4 – GENERAL PROVISIONS

16. BURNING OF HOUSEHOLD OR COMMERCIAL OR OTHER SOLID WASTE MATERIAL

- (1) No person shall burn any waste material in the Town unless that person has a burn permit issued to them authorizing them to do so.

17. LIABILITY WAIVER

- (1) Any person using a solid waste site shall do so at their own risk, and neither the Town nor its Council, officers or employees shall be liable for any claims for damages for injury or damage to any persons or property arising from the operation of the solid waste management system.

TOWN OF HAY RIVER
SOLID WASTE MANAGEMENT BY-LAW
BY-LAW NO. 2332/PWS/23

PART 5 – GENERAL PROHIBITIONS & ENFORCEMENT

18. GENERAL PROHIBITIONS

- (1) No person shall supply false or misleading information or make inaccurate or untrue statements in any document or information required to be supplied to the Senior Administrative Officer, a solid waste facility attendant or an Inspector pursuant to this By-law.
- (2) No person shall dispose of solid waste at a solid waste site, or access a solid waste site except during the posted normal hours of operation.
- (3)
 - (a) No person shall use, or permit to be used, any vehicle or trailer for the conveyance or storage of solid waste unless such vehicle or trailer is fitted with a cover such as a tarpaulin, a mesh blanket or plywood board that is secured to the vehicle or trailer and is capable of preventing the dropping, spilling or blowing off of solid waste while it is being stored in, or transported by, the vehicle or trailer.
 - (b) Without limiting the ability of the Town to proceed with enforcement action against a person transporting solid waste that is not covered the fee to be charged for all loads of solid waste that are either uncovered or improperly covered that arrive at a solid waste site shall be double the fee(s) set out in Bylaw No. 2431 - Fees and Charges or any successor by-law.
- (4) No person other than the owner or a person with the owner's express or implied consent shall pick over, interfere with, disturb, remove or scatter any household or commercial waste howsoever placed for collection unless authorized to do so by the Senior Administrative Officer for the purposes of collection, ensuring compliance with the provisions of this By-law or conducting research on the composition of solid waste placed for collection.
- (5) No person shall fail to comply with the order or direction of an Inspector, and nothing in this By-law relieves a person from complying with any federal or territorial law or regulation, other by-law or any other requirements of any lawful permit, order, consent or other direction.
- (6) No unauthorized person shall access any area of a solid waste site not designated as being accessible by the general public.

19. SUMMARY CONVICTION OFFENCE - STRICT LIABILITY OFFENCE

TOWN OF HAY RIVER
SOLID WASTE MANAGEMENT BY-LAW
BY-LAW NO. 2332/PWS/23

- (1) Any person that contravenes any provision of this Bylaw by:
 - (a) doing any act or thing that the person is prohibited from doing, or
 - (b) failing to do any act or thing the person is required to do, is guilty of an offence, and any offence created pursuant to this By-law shall be considered to be a strict liability offence.
- (2) Any person who is convicted of an offence pursuant to sub-section (1) is liable on summary conviction:
 - (a) in the case of a corporation, to a fine not exceeding \$10,000; or
 - (b) in the case of an individual, to a fine not exceeding \$2,000, or to imprisonment for a term of not more than six (6) months in default of payment of the fine.

20. CONTINUING OFFENCE

- (1) In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which it continues and a person guilty of such an offence is liable to a fine in an amount not less than that established by this By-law for each such day.

21. JOINT AND SEVERAL LIABILITY OF OWNERS FOR FINES, FEES AND CHARGES

- (1) Whenever there are fines, fees or charges payable pursuant to this By-law and there is more than one owner of the property to which they apply, each shall be jointly and severally liable for their payment.

22. MINIMUM AND SUBSEQUENT FINES

- (1) The minimum fine that may be imposed for a contravention of a particular section of this By-law shall be the specified penalty applicable for a first offence against the particular section, as set out in column one of Schedule "C".
- (2) Where a person is convicted of a second, third, or subsequent offence against a particular section of this By-law, and where those offences have occurred within any twenty-four (24) month period, the specified penalties applicable to the second, third and subsequent offences shall be those amounts set out in columns two and three, respectively, of Schedule "C".

23. VIOLATION TICKET

TOWN OF HAY RIVER
SOLID WASTE MANAGEMENT BY-LAW
BY-LAW NO. 2332/PWS/23

(1) Where an Officer reasonably believes that a person has contravened any provision of this By-law, the Officer may serve upon the person a violation ticket, in the form provided under the Summary Conviction Procedures Act, and such person may, in lieu of prosecution, pay the Town the voluntary penalty set out in Schedule “C” for the offence, prior to the court date specified on the violation ticket. This section shall not prevent any Officer from issuing a violation ticket requiring a court appearance of the defendant, pursuant to the provisions of the Summary Conviction

Procedures Act or from laying an Information in lieu of issuing a violation ticket.

24. OTHER PENALTIES

- (1) In addition to any fine that may be levied, a court may order a person convicted of an offence under this By-law:
- (a) to pay any fee or charge that may otherwise be payable by the person to the Town in respect of any license or permit that should have been obtained by the person;
 - (b) to pay any costs that the Town is entitled to in respect of the offence; and
 - (c) to do or refrain from doing any activity that the court may specify.

PART 6 - REPEALS

25. Solid Waste Management Bylaw 2432 is hereby repealed.

PART 7 – EFFECT

26. Except where otherwise expressly stated in this By-law, this By-law shall come into effect upon receiving Third Reading and otherwise meeting the requirements of Section 75 of the Cities, Towns and Villages Act.

PART 8 – Fee and Charges

27. Fees and Charges can be located in Bylaw No. 2431 - Fees and Charges Bylaw)

TOWN OF HAY RIVER
SOLID WASTE MANAGEMENT BY-LAW
BY-LAW NO. 2332/PWS/23

READ A FIRST TIME this ____ day of _____, 2023.

Mayor

READ A SECOND TIME this ____ day of _____, 2023.

Mayor

READ A THIRD AND FINAL TIME this ____ day of _____, 2023.

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act, S.N.W.T., 2003 c.22 and the bylaws of the Municipal Corporation of the Town of Hay River this ____ day of _____, 2023.

Senior Administrative Officer

TOWN OF HAY RIVER
SOLID WASTE MANAGEMENT BY-LAW
BY-LAW NO. 2332/PWS/23

SCHEDULE “C”

PENALTIES

Offence	Section	Penalty		
		1 st Offence	2 nd Offence	3 rd Offence
Maintaining <i>garbage receptacles</i> or <i>containers</i> , or the unauthorized disposal of waste	10(1), 10(2) & 10(3)	\$300.00	\$450.00	\$600.00
Disposing of restricted <i>solid waste</i> in a <i>garbage receptacle</i> or <i>container</i>	10(5)	\$200.00	\$350.00	\$500.00
Permitting <i>solid waste</i> to unduly accumulate on <i>premises</i>	10(12)	\$200.00	\$350.00	\$500.00
Littering	12(1)	\$200.00	\$350.00	\$500.00
Depositing <i>residential</i> or <i>commercial waste</i> in a <i>litter receptacle</i>	12(2)	\$200.00	\$350.00	\$500.00
Damaging or removing a <i>litter receptacle</i>	12(3)	\$200.00	\$350.00	\$500.00
Failing to provide sufficient <i>garbage receptacles</i> at a public event, collect the <i>garbage</i> in them or contain <i>waste</i> on the site	12(4)	\$500.00	\$750.00	\$1000.00
Unauthorized use of <i>recycling depots</i> or designated recycling areas	13(1) - 13(5)	\$200.00	\$350.00	\$500.00
Unauthorized <i>salvage</i> in a restricted area of the <i>Solid Waste Site</i>	14(16)(b)	\$200.00	\$350.00	\$500.00
Unauthorized burning of <i>solid waste</i>	16	\$500.00	\$750.00	\$1000.00
Providing false or misleading information	19(1)	\$200.00	\$300.00	\$400.00
Accessing or disposing of <i>waste</i> at a <i>solid waste site</i> outside posted hours of operation	19(2)	\$300.00	\$450.00	\$600.00
Unsecured load	19(3)	\$150.00	\$250.00	\$350.00
Picking over, interfering with, disturbing, removing or scattering any <i>waste</i> from/at <i>residential</i> or <i>commercial premises</i>	19(4)	\$200.00	\$350.00	\$500.00
Failure to comply with the order or direction of an <i>Inspector</i>	19(5)	\$300.00	\$450.00	\$600.00

TOWN OF HAY RIVER
SOLID WASTE MANAGEMENT BY-LAW
BY-LAW NO. 2332/PWS/23

VOLUNTARY PENALTIES (Continued)				
Unauthorized access to a restricted area at the <i>Solid Waste Site</i>	19(6)	\$200.00	\$350.00	\$500.00
Doing any other act or thing that the <i>person</i> is prohibited from doing or failing to do any act or thing that the person is required to do	20(1)	\$100.00	\$150.00	\$225.00



Bylaw No. 2450

11b) Amendment to Fees and Charges Bylaw

BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

A BYLAW of the Council of the Municipal Corporation of the Town of Hay River in the Northwest Territories, to amend Fees and Charges Bylaw No. 2431, as amended.

PURSUANT TO the relevant sections of the *Cities, Towns and Villages Act* S.N.W.T. 2003, c. 22, and particularly section 72(e), which allows municipalities to establish, by bylaw, fees or other charges for products, programs, services, public utilities, infrastructure and facilities provided by the municipality and for the use of property under the ownership, direction, management or control of the municipality.

WHEREAS the Council of the Municipal Corporation of the Town of Hay River wishes to amend Bylaw No. 2431, as amended, to reflect changes to the fees and charges collected by the Town of Hay River as set out in the attached parts of Schedule "A";

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER, in regular sessions duly assembled, enacts as follows:

APPLICATION

1. That Bylaw 2431, as amended, is hereby amended by deleting the following parts of Schedule "B" and replacing them with the Schedules attached hereto:
 - a. Deleting Part 7 of Schedule "B" of Bylaw No. 2431, as amended, and replacing with Part 7 of Schedule "A" attached hereto;
 - b. Deleting Part 9 of Schedule "B" of Bylaw No. 2431, as amended, and replacing with Part 7 of Schedule "A" attached hereto;
2. This bylaw will take force and effect upon its final reading.

THIS BY-LAW READ A FIRST TIME this day of , 2023 A.D.

Mayor

THIS BY-LAW READ A SECOND TIME this day of , 2023 A.D.

Mayor

BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

THIS BY-LAW READ a Third and Final Time this day of , 2023 A.D.

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act, S.N.W.T., 2003, and the bylaws of the Municipal Corporation of the Town of Hay River this day of , 2023.

Senior Administrative Officer

BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

SCHEDULE A**PART 7 – Recreation Fees and Charges**

Category	Rate structure	Fees
General Drop-in rates		
Child/Senior (under 12yrs or +55yrs)		
Drop-in fee	per visit	\$ 2.75
10 punch pass	10 visits	\$ 24.50
	6 months	\$ 150.00
	1 Year	\$ 225.00
Student (12-18 yrs)		
Drop-in fee - student	per visit	\$ 4.00
10 punch pass - student	10 visits	\$ 34.50
	6 months	\$ 250.00
	1 Year	\$ 375.00
Adult (19-54 yrs)		
Drop-in fee - adult	per visit	\$ 6.00
10 punch pass - adult	10 visits	\$ 54.00
	6 months	\$ 375.00
	1 Year	\$ 570.00
Family (max 5 people)		
Drop-in fee - family	per visit	\$ 12.00
10 punch pass – family	10 visits	\$ 108.00
	6 month	\$ 750.00
	1 year	\$ 1100.00

BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

SCHEDULE A

PART 7 – Recreation Fees and Charges (continued)

Fitness Drop-In Rates

Senior (+55yrs)

Fitness Drop-In - senior (+55 yrs)	per visit	\$	5.25
10 punch fitness - senior (+55 yrs)	10 visits	\$	47.50
Fitness Drop-In - student	per visit	\$	7.00
10 punch fitness pass - student	10 visits	\$	63.00
Fitness Drop-In - adult	per visit	\$	8.50
10 punch fitness - adult	10 visits	\$	76.00

BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

SCHEDULE A

PART 7 – Recreation Fees and Charges (continued)

Arena Ice Surface Fees

Arena Birthday Party Package	1hr on ice and 1 hr in rental room	\$ 140.00
Arena Ice Surface - adult	hourly rate	\$ 173.25
	non prime	\$ 110.00
Arena Ice Surface - adult daily (10% reduction)	based on 10+ hrs rental (free rental room included)	\$ 1,559.25
Arena Ice Surface - adult full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	\$ 3,638.25
Arena Ice Surface - youth	Hourly	\$ 103.95
	Non prime	\$ 60.00
Arena Ice Surface – youth daily (10% reduction)	based on 10+ hrs rental (free rental room included)	n/a bc reduced rate for youth
Arena Ice Surface - youth full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	
Offseason Ice Surface - adult	hourly rate	\$ 173.25
Offseason Ice Surface - adult daily (10% reduction)	based on 10+ hrs rental (free rental room included)	\$ 1,559.25
Offseason Ice Surface - adult full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	\$ 3,638.25
Offseason Ice Surface - local user groups	hourly rate	\$ 87.00
Offseason Ice Surface - local user groups	based on 10+ hrs rental (free rental room included)	\$ 780.00
Offseason Ice Surface - user group partial wknd (15% reduction)	based on 20+ hrs rental (free rental room included)	\$ 1,473.00
Offseason Ice Surface - user group full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	\$ 1,819.00

SCHEDULE A**PART 7 – Recreation Fees and Charges (continued)****Arena Ice Surface Fees**

* Free room rental included in ice surface weekend rentals is for duration of the ice surface rental only.

** Room to be included will be determined by type of rental, operational requirements and other possibly other bookings.

Ball Field Fees

Field Weekend Tournament - adult	per weekend per field	\$	505.00
Field Hourly Rental- adult	hourly	\$	75.00
Field Weekend Tournament - youth	per weekend per field	\$	505.00
Field Hourly Rental- youth	hourly	\$	75.00
League Fees - adult season	per team	\$	660.00
League Fees - adult monthly	per team	\$	360.00
League Fees - youth season	per team	\$	325.00
League Fees - youth monthly	per team	\$	175.00

SCHEDULE A

PART 7 – Recreation Fees and Charges (continued)

Aquatics Centre Fees

Birthday Party Swim package (max 15 people)	2 hours (1 hr in pool 1 hr in tbd rental room)	\$	140.00
Pool rental - full facility	Hourly	\$	234.00
Pool Rental – Full Facility (yth/family)	Hourly	\$	140.00
Pool Lane Rental	hourly	\$	25.00

Swimming lessons

8 swim lessons - preschool	8 x 30 minutes	\$	63.00
8 swim lessons - swimmer levels	8 x 45 minutes	\$	69.50
Private lessons (1 kid only)	30 minutes each	\$	32.00
Semi-private lessons (2-3 kids)	per session per kid	\$	25.00
Bronze Star	per course	\$	189.00
Bronze Medallion	per course	\$	252.00
Bronze Cross	per course	\$	252.00
First Aid Certification	per course	\$	252.00
National Lifesaving Society Certification	per course	\$	377.50
NLS Recertification	per course	\$	144.50
NLS Instructor Certification	per course	\$	377.00
Jr lifeguard club	9 lessons	\$	132.25
Jr lifeguard club	per week	\$	19.00

BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

SCHEDULE A

PART 7 – Recreation Fees and Charges (continued)

Room Rental Fees

Multipurpose Room	daily	\$	605.00
Multipurpose Room	hourly	\$	132.00
Multipurpose Room - local user groups	daily	\$	247.50
Multipurpose Room- local user groups	hourly	\$	66.00
Doug Wietermann Room	daily	\$	605.00
Doug Wietermann Room	hourly	\$	132.00
Doug Wietermann Room - local user groups	daily	\$	247.50
Doug Wietermann Room - local user groups	hourly	\$	66.00
Community Hall	daily	\$	761.20
Community Hall	hourly	\$	192.50
Community Hall - local user groups	daily	\$	380.60
Community Hall - local user groups	hourly	\$	96.25
Summer Curling Rink	daily	\$	900.00
Summer Curling Rink	hourly	\$	154.00
Summer Curling Rink - local user groups	daily	\$	450.45
Summer Curling Rink - local user groups	hourly	\$	96.25
Rec Centre Parking Lot Rental	hourly rate	\$	87.00
Rec Centre Parking Lot - daily (10% reduction)	based on 10+ hrs rental	\$	780.00

SCHEDULE A**PART 7 – Recreation Fees and Charges (continued)**

Rec Centre Parking Lot - partial wknd (15% reduction)	based on 20+ hrs rental	\$ 1,473.00
Rec Centre Parking Lot - full wknd (30% reduction)	based on 30+ hrs rental	\$ 1,819.00
Rental room user additional setup time	75% of hourly rate up to 5 hrs	as per space
Rental room user additional setup time	50% of hourly rate up to 10 hrs	as per space

Local user groups make regularly scheduled use of THR Recreation Facilities at applicable rates. Local user groups also participate in seasonal scheduling as per THR's Recreation Policy.

Equipment Rentals

Stageline SL75 Mobile Stage - daily	based on 10+ hrs rental	\$ 780.00
Stageline SL75 Mobile Stage - partial wknd	based on 20+ hrs rental	\$ 1,473.00
Stageline SL75 Mobile Stage - full wknd	based on 30+ hrs rental	\$ 1,819.00
THR Small Modular Stage - daily		\$ 250.00
THR Small Modular Stage - partial wknd	based on 20+ hrs of ice + free DWHall	\$ 400.00
THR Small Modular Stage - full wknd	based on 30+ hrs of ice + free DWHall	\$ 500.00

Delivery within town limits with setup and takedown of stage included in rental fees.

BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

SCHEDULE A**PART 7 – Recreation Fees and Charges (continued)**

Fundraising or non-profit table rental (offsite rental, no delivery)	daily	\$	20.00
Chairs (offsite rental, no delivery)	daily	\$	3.00
BBQ (no propane supplied) (\$50 deposit required)	daily	\$	150.00
Flip Chart (on site)	daily	\$	20.00
Projector (on site)	daily	\$	75.00
4 Piece Modular Glow Bar and Service Counter	Daily	\$	150.00
Deliver/Pickup charge and/or additional staff	Hourly	\$	50.00
Special Events Coordination Fee		\$	120.00

Porritt Landing

Seasonal Slip	per season	\$	470.00
Seasonal Slip (3-year renewal)	3-year renewal	\$	1,410.00
Additional Seasonal Slip Sticker (2 max)	per vessel per season	\$	50.00
Short Term Docking Slip	daily	\$	30.00

Fishermen's Wharf Pavilion**Summer Season Rental (June-August)**

hourly rate	per hour	\$	157.00
daily rate	per day	\$	900.00

Offseason Rental (September-May)

hourly rate	per hour	\$	187.00
daily rate	per day	\$	1,200.00

* Rentals include electrical, picnic tables, garbage cans, 1 outhouse and access to booths on site.

** Offseason premium rate based on propane use, installation of wall system, snow removal and other additional setup needs.

*** Additional stage, equipment and/or setup fees apply as per appropriate rate.

BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

SCHEDULE A

PART 9 – Solid Waste Tipping Fees

As per section 15 of Bylaw 2332/PWS/23, every *person*, including the *Solid Waste Contractor*, shall pay the fees and charges applicable to them as specified in this schedule. Residential waste collected by the Solid Waste Contractor is exempted from tipping fee charges.

Residential Fees

Item	2023	2024	2025
Vehicle Charge for Household Waste	\$0	\$0	\$0
Vehicle Charge for Non-Contaminated Clean Soil	\$0	\$0	\$0
Vehicle Charge for Chipped and shredded wood and tree waste	\$0	\$0	\$0
Vehicle Charge for Construction and Yard Waste	\$10	\$15	\$15
Single Axle Trailer for Construction and Yard Waste	\$20	\$25	\$25
Double Axle Trailer for Construction and Yard Waste	\$30	\$35	\$35
Vehicle Disposal – drained (per vehicle)	\$140	\$180	\$200
White Goods (each)	Refrigerator/Freezer - \$60 Other - \$40	Refrigerator/Freezer - \$65 Other - \$45	Refrigerator/Freezer - \$70 Other - \$50
Propane Tank (up to 40 pounds) – emptied / valve removed	\$10	\$15	\$15
Propane Tank (over 40 pounds; up to 100 pounds) – emptied / valve removed	\$15	\$20	\$20
Oil Tanks (up to 250 gallon) - emptied	\$70	\$80	\$90
Tanks (greater than 250 gallon) emptied	\$90	\$115	\$125
Tires (per tire)	Less than 20" - \$10 Greater than 20" - \$15 With rims – additional \$25	Less than 20" - \$10 Greater than 20" - \$15 With rims – additional \$25	Less than 20" - \$10 Greater than 20" - \$15 With rims – additional \$25
Wet Filled Lead Acid Batteries	\$10	\$10	\$10

BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

SCHEDULE A

PART 9 – Solid Waste Tipping Fees

Commercial Fees

Item	2023	2024	2025
Light Waste Load (Minimum Charge)	\$50	\$50	\$50
Commercial Waste (per tonne)	\$90	\$115	\$125
Other non-specified special waste (per tonne) <i>(\$220/hr equipment charge with a one (1) hour minimum time charge – if required)</i>	\$90	\$115	\$125
Vehicle Disposal – drained (per vehicle)	\$140	\$180	\$200
White Goods (each)	Refrigerator/Freezer - \$60 Other - \$40	Refrigerator/Freezer - \$65 Other - \$45	Refrigerator/Freezer - \$70 Other - \$50
Propane Tank (up to 40 pounds) – emptied / valve removed	\$10	\$15	\$15
Propane Tank (over 40 pounds; up to 100 pounds) – emptied / valve removed	\$15	\$20	\$20
Oil Tanks (up to 250 gallon) – cut in half and emptied	\$70	\$80	\$90
Oil Tanks (greater than 250 gallon) cut in half and emptied	\$90	\$115	\$125
Non-Contaminated Clean Soil	\$0	\$0	\$0
Chipped and shredded wood and tree waste	\$0	\$0	\$0
Tires (per tire) - Tires with diameter greater than 48" not accepted	Less than 20" - \$10 Greater than 20" up to 48" - \$15 With rims – additional \$25	Less than 20" - \$10 Greater than 20" up to 48" - \$15 With rims – additional \$25	Less than 20" - \$10 Greater than 20" up to 48" - \$15 With rims – additional \$25
Wet Filled Lead Acid Batteries	\$10	\$10	\$10
Commercial Waste from outside of Town boundaries (per tonne) <i>(requires prior approval from the Senior Administrative Officer)</i>	\$130	\$145	\$160

BY-LAW NO. 2450
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

SCHEDULE A

PART 9 – Solid Waste Tipping Fees

Item	2023	2024	2025
Katlochee First Nations Fixed Levy (per month)	\$2400	\$3000	\$3400

Supplementary Tipping Rates

As per section 15(4) of Bylaw 2332/PWS/23, during any period that the weigh scale is inoperable either due to planned maintenance or repair or if specified by the *Senior Administrative Officer*, the following Supplementary Tipping Rates will apply for loads that otherwise would be fees calculated on a weight basis.

Vehicle (full)	2023	2024	2025
15 yard construction bin	\$ 300	380	425
30 yard construction bin	\$ 600	760	850
Single Axle Towing Trailer	\$ 20	25	30
Tandem Axle Towing Trailer	\$ 35	45	50
Cube Van (16')	\$ 250	320	350
1 Ton Truck	\$ 50	50	60
2 Ton Truck	\$ 60	60	70
3 Ton Truck	\$ 70	90	100
5 Ton Truck	\$ 100	130	150
Tandem Dump Truck (11.5 m ³)	\$ 300	380	425
End Dump Truck (25 m ³)	\$ 600	760	850

Where any of the vehicles above are less than a full load, the following method of determining the tipping fee shall apply:

Method 1: Percentage method

Tipping Fee = Estimated percentage of full vehicle (%) x Rate per Load



Bylaw No. 2451

11c) Taxation 2023 Bylaw

BY-LAW NO. 2451
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER, IN THE NORTHWEST TERRITORIES, TO PROVIDE FOR THE ESTABLISHMENT OF A MUNICIPAL AND EDUCATION MILL RATE, PASSED PURSUANT TO SECTION 76 OF THE PROPERTY ASSESSMENT AND TAXATION ACT, BEING CHAPTER P-10, OF THE REVISED STATUTES OF THE NORTHWEST TERRITORIES 1988.

WHEREAS, the Council of the Municipal Corporation of the Town of Hay River, in the Northwest Territories, deems it to be in the public interest and is required by the provision of the Property Assessment and Taxation Act to establish Mill Rates for Municipal and School purposes; and

NOW THEREFORE, the Council of the Town of Hay River, at a duly assembled meeting enacts as follows:

1. That this bylaw may be cited as the "2023 Mill Rate Bylaw";
2. Except as herein specifically defined, the words and expressions used in this By-law shall have the same meaning as in the Interpretations Act, the Cities, Towns and Villages Act, and the Property Assessment and Taxation Act, as the case may be.
3. That assessed property in the Town of Hay River, liable to taxation and in respect of which grants-in-lieu of taxes may be paid, shall be liable for taxation and grants-in-lieu of taxes as follows:

	Property Class	2023 Mill Rate	2023 School Tax Levy	2023 Combined Rate
1	Residential	\$ 13.95	\$ 2.48	\$ 16.43
2	Commercial	\$ 17.00	\$ 2.48	\$ 19.48
3	Industrial	\$ 19.20	\$ 2.48	\$ 21.68
4	Institutional	\$ 39.27	\$ 2.48	\$ 41.75
5	Urban Other	\$ 14.04	\$ 2.48	\$ 16.52
6	Rural Residential Developed	\$ 12.58	\$ 2.48	\$ 15.06
7	Rural Residential Non-developed	\$ 12.69	\$ 2.48	\$ 15.17
8	Rural Commercial	\$ 12.77	\$ 2.48	\$ 15.25
9	Rural Industrial Developed	\$ 12.74	\$ 2.48	\$ 15.22
11	Rural Agriculture	\$ 12.74	\$ 2.48	\$ 15.22
12	Rural Quarries and Minerals	\$ 12.74	\$ 2.48	\$ 15.22

4. The minimum tax levy in respect of any assessed property in the Town of Hay River shall be ONE HUNDRED DOLLARS AND NO CENTS (\$100.00).
5. Taxes are due and payable in full within SIXTY (60) DAYS of the date of mailing

BY-LAW NO. 2451
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

of the Tax Notices.

6. Any taxes remaining unpaid after SIXTY (60) DAYS from the date of mailing of the Tax Notice, a penalty of ONE POINT EIGHT PERCENT (1.8%) of the unpaid balance of taxes owing will be added on the first day of the month following the expiration of the SIXTY (60) DAYS and a further ONE POINT EIGHT PERCENT (1.8%) of the unpaid balance of the taxes owing on the first day of each and every calendar month thereafter, so long as the taxes remain unpaid.

READ A FIRST TIME this day of , 2023.

Mayor

READ A SECOND TIME this day of , 2023.

Mayor

READ A THIRD AND FINAL TIME this day of , 2023.

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Property Assessment and Taxation Act, R.S.N.W.T., 1988, C.P-10.section 76 and the bylaws of the Municipal Corporation of the Town of Hay River this day of , 2023.

Senior Administrative Officer