



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

5. DELEGATION

- a. Hay River Youth Centre – Scott Clouthier, Executive Director and Samantha Thomas, CPHO office

6. ADMINISTRATIVE ENQUIRIES

7. NEW BUSINESS

- a. Public Works Monthly Report for March – page 2-9
- b. Recreation Monthly Report for March – page 10-17
- c. Tourism and Economic Development Report for March – page 18-51
- d. Emergency Services Monthly Report for March – page 52-56
- e. Municipal Services Monthly Report for March – page 57-60
- f. Letter of Support for Hay River Museum Society – page 61-62
- g. Fees and Charges Bylaw – Schedule B Part 7 – Recreation Fees and Charges– page 63-78
- h. Application for Tourism Operator License – page 79-88

8. NOTICE OF MOTIONS

9. IN CAMERA

- a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)

10. ADJOURNMENT



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: April 3rd, 2023

SUBJECT: Public Works Monthly Report for March 2023

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for March 2023 as presented.

BACKGROUND:

Capital Projects 2023:

A complete list of 2023 capital projects are found as an attachment to this document. Following are some major changes since the last monthly report:

- Sundog Subdivision
 - Design has been received and is under review. MOU has been received from the GNWT and is also under review.
- Fire Hall/Town Hall Demolition
 - Working with successful proponent on scheduling for 2023 abatement.
- Lift Station 4
 - Work to repair and install grinder pump in wet well completed. Continuing to work through list of deficiencies with contractor.
- Municipal Solid Waste Facility
 - Draft study for new location has been received and reviewed. Consultant will issue final report based on comments.
- Drone for Flood Monitoring
 - Drone has been received. Working on operator training and eliminating the restrictions around the airport.

Solid Waste Facility Operations:

- Ongoing operations and maintenance activities

Water License Activities:

- Regular monitoring programs - Ongoing
- Development of annual report – Ongoing
- Submitted Water Treatment Plant O&M Plan to Water Board – Waiting on board comments
- Post-Fire Monitoring Study V2 – Submitted for comments
- Biennial Geotechnical Inspection Report planning (Lagoon) – Ongoing
-



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: April 3rd, 2023

SUBJECT: Public Works Monthly Report for March 2023

Public Works Daily Operations and Completed Work Orders

Water and Sewer:

- Month end reads – **Complete**
- Water meter reads – **Complete**
- Steamed and Flushed manhole on North end of Woodland Drive x 3 – **Complete**
- Steamed and Flushed manhole on East end of Morin Place – **Complete**
- Watermain repairs on Gaetz Drive – **Complete**
- Watermain repairs on Woodland near Robin Cres - Ongoing
- Waterline repairs at water reservoir – **Complete**
- Reservoir fill line leak isolated and redirected to other line – **Complete**
- Support repairs to Lift Station 4 (by others) – **Complete**
- Sampling and water reporting – Ongoing
- Daily inspections of Lift Stations, WTP and Reservoir – Ongoing

Roads & Ditches

- Snow dumps pushed up – **Complete**
- Snow clearing at Fisherman's Wharf Pavilion – **Complete**
- Trimming overhanging trees various locations – **Complete**
- Clearing snow from ditches and removing piles throughout town in preparation for spring melt– Ongoing
- Road and parking lot sanding as required – Ongoing
- Snow Clearing as required – Ongoing

Equipment Maintenance

- New seat for CAT Loader – **Complete**
- Hose replacement Case Loader – **Complete**
- Window repairs Case Backhoe – **Complete**
- Street sweeper seasonal service - Ongoing
- Passenger Truck servicing – Ongoing
- Hearse maintenance – Ongoing

Facilities Management / Miscellaneous

- Secure NFTI buildings – **Complete**
- Painting at WTP - **Complete**
- Building additional barricades in preparation for breakup – **Complete**
- Doorway and sidewalk snow clearing and sanding (All Facilities) – Ongoing



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: April 3rd, 2023

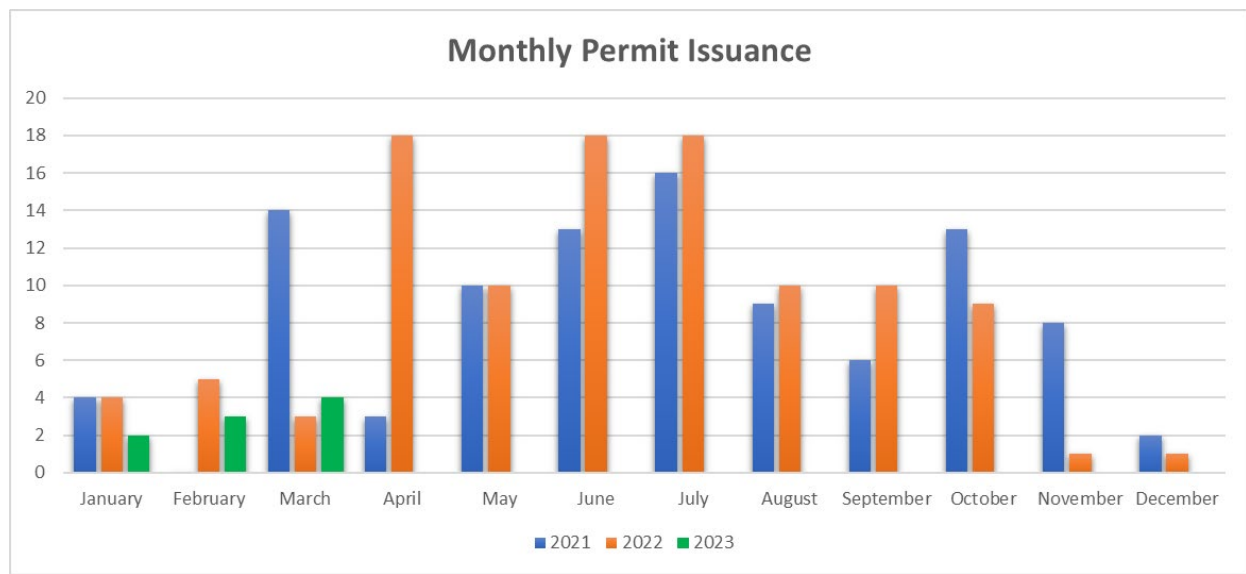
SUBJECT: Public Works Monthly Report for March 2023

Development Permits

- Stop work notice issued to local company for development without permit.
- The following permits were issued for the month of February 2023:

DATE	DEV #	CIVIC ADDRESS	DESC. OF WORK
March 10 2023	D23-007	3 McBryan Drive	Business License
March 16 2023	D23-008	7 McBryan Drive	Single Family Dwelling
March 21 2023	D23-009	12 Wild Current Court	Business License
March 22, 2023	D23-013	18 Riverbend Road	Garage

- Updated monthly totals by year as follows:



COUNCIL POLICY / STRATEGY OR GOAL:

N/A



REPORT TO COUNCIL

DEPARTMENT: Public Works

DATE: April 3rd, 2023

SUBJECT: Public Works Monthly Report for March 2023

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- Project Status Update Spreadsheet March 2023

Prepared by:
Bradley Harrison
Director, Public Works and Services
March 29, 2023

Reviewed by:
Glenn Smith
Senior Administrative Officer
March 29, 2023

Department	Project Name	Status Update	Project Start	Project Finish	Project Phase	% Complete
Administration	Computer Equipment Replacement Program	Order has been placed for 2023 replacements.	January 1, 2023	December 31, 2023	Procurement	15%
Administration	Debt Service Community Center - CPI and Donation Portion	Ongoing repayment for Community Center	January 1, 2023	December 31, 2023	Procurement	15%
Administration	Vendor EFT Implementation	Scoping to begin in April.	April 1, 2023	December 31, 2023	Scoping	0%
Recreation	Aquatic Centre small MAU retrofit project	Working on funding application	TBD	TBD	Scoping	5%
Recreation	Bob McMeekin Park Enhancements	Updating charter for Phase 2 work. Expect tendering to occur in April.	April 1, 2023	September 1, 2023	Construction	70%
Recreation	Children's Activity Centre Equipment	Tender to be issued in Q2	June 1, 2023	November 1, 2023	Scoping	5%
Recreation	Community Centre Security Cameras	Tender to be issued in Q2	June 1, 2023	November 1, 2023	Scoping	5%
Recreation	Dog park	Working on funding application	TBD	TBD	Scoping	5%
Recreation	Don Wright Park Revitalization	Working on funding application	TBD	TBD	Scoping	5%
Recreation	Downtown Beautification and Accessibility Project	Contract for new bench installation has been awarded. Sidewalk improvements were deferred based on high cost. Cross walk lights have been received and will be installed this summer	June 1, 2023	August 1, 2023	Procurement	20%
Recreation	Golf and ski club building retrofits project	Funding from AEA confirmed 50/50 spit wih the club members completing the work.	June 1, 2023	October 1, 2023	Scoping	5%
Recreation	Hay River Golf Course - Golf Green Replacements	Working on funding application	TBD	TBD	Scoping	5%
Recreation	Ice Resurfacers	Working on funding application. Some funding received from Polar Pond Hockey.	TBD	TBD	Scoping	5%
Recreation	Keith Broadhead Field Replacement - Flood	Work has been awarded through tender process, with construction slated to begin this spring. Materials have been received.	June 1, 2023	August 1, 2023	Construction	20%
Recreation	Ray Benoit Rink Replacement (Multi Sport Surface)	Developing options analysis for surface (concrete, asphalt). Working with local companies for support during construction.	June 1, 2023	October 1, 2023	Scoping	5%
Recreation	Replace Playground Fall Zones	Working on funding application	TBD	TBD	Scoping	5%
Recreation	Riding Mower Replacements	RFQ to be issued	March 1, 2023	June 1, 2023	Procurement	5%
Recreation	Skatepark Upgrades	Skate park committee is taking the lead in design and proceument.	January 1, 2023	October 1, 2023	Design	15%
Recreation	Small Capital Program - Aquatics	Ongoing programming.	January 1, 2023	December 31, 2023	Scoping	0%

Recreation	Small Capital Program - Facilities and Parks	Ongoing programming.	January 1, 2023	December 31, 2023	Scoping	0%
Recreation	Small Capital Program - Programming	Ongoing programming.	January 1, 2023	December 31, 2023	Scoping	0%
Recreation	Vale Island Multi-Use Recreation Area	Project charted being updated. Tendering in March.	February 1, 2023	October 1, 2023	Design	10%
Tourism and Economic Development	Small Capital Program - Tourism and Economic Development	Ongoing.	January 1, 2023	December 31, 2023	Scoping	5%
Tourism and Economic Development	VIC Septic Tank Replacement	Scoping underway, construction to take place in a tourism shoulder season.	February 1, 2023	November 1, 2023	Scoping	5%
Tourism and Economic Development	Visitor Information Wayfinder Signage Development	Procurement underway for signs, with installation to occur in summer 2023.	January 1, 2023	October 1, 2023	Procurement	10%
Land Development	Aspen Heights Subdivision Development	Work to begin following Sundog design.	April 1, 2023	September 1, 2023	Design	5%
Land Development	Fraser Place Subdivision Development	Work underway for utility installation with NUL and NTPC. Planning underway for 2023 summer construction.	February 1, 2023	November 1, 2023	Construction	35%
Land Development	Sundog Subdivision Development	Have received MOU from GNWT. Reviewing IFR drawing package from design team.	January 1, 2023	March 31, 2023	Design	80%
Transportation and Public Works - Roads	553 - Pine Crescent Upgrades	Design only this year. Will begin folling Sundog design.	April 1, 2023	September 1, 2023	Design	5%
Transportation and Public Works - Roads	553 - Preliminary Drainage Plan	Review of drainage to occur during spring melt. Construction to occure this summer based on the recommendations.	April 1, 2023	July 1, 2023	Scoping	5%
Transportation and Public Works - Roads	Airport Road Repair and Upgrade	Working on DMAF application for funding.	TBD	TBD	Scoping	5%
Transportation and Public Works - Roads	Beaver Cres. Water, Sewer and Drainage Replacement	Carry over from 2022. Deficient items will be completed in summer 2023	June 1, 2023	September 1, 2023	Construction	90%
Transportation and Public Works - Roads	Capital Drive Watermain, Sidewalk and Roadworks	Carry over from 2022. Deficient items will be completed in summer 2023	June 1, 2023	September 1, 2023	Construction	95%
Transportation and Public Works - Roads	Industrial Drive Base Upgrade, Paving and Underground	Tender development undeway for 2023 work, deisng nearing completion.	June 1, 2023	September 1, 2023	Construction	30%
Transportation and Public Works - Roads	Paradise Road Repair and Replacement	Seeding and vegetation erosion mitigation to occur this summer	June 1, 2023	July 1, 2023	Construction	90%
Transportation and Public Works - Roads	Riverview Drive Upgrades	Carry over from 2022. Deficient items will be completed in summer 2023	July 1, 2023	August 1, 2023	Construction	90%
Transportation and Public Works - Other	Asset Management System Implementation	Software has been selected, currently negotiating contract. Rec department assets to be completed first.	January 1, 2022	December 31, 2024	Construction	20%
Transportation and Public Works - Other	Biomass District Heating System	Study complete. Planning of next steps ongoing.	September 1, 2022	January 1, 2023	Complete	90%
Transportation and Public Works - Other	Delancey Estates Drainage Enhancements	Review of site conditions in spring of 2023. Scope of project to develop following inspection	May 1, 2023	September 1, 2023	Scoping	5%
Transportation and Public Works - Other	Fire Hall/Town Hall Demolition	Previous successful proponent has been contacted and are in negotiation on contract for 2023 construction.	February 1, 2023	September 1, 2023	Procurement	10%

Transportation and Public Works - Other	Hazardous Waste Removal	Work has been awarded, construction to be completed in summer 2023	June 1, 2023	October 1, 2023	Construction	10%
Transportation and Public Works - Other	Hearse Replacement	Reviewing requirement.	TBD	TBD	Scoping	5%
Transportation and Public Works - Other	Industrial Area Drainage	Review of drainage to occur during spring melt. Construction to occur this summer based on the recommendations.	April 1, 2023	August 1, 2023	Scoping	5%
Transportation and Public Works - Other	Infrastructure Planning and Studies	Ongoing work throughout 2023	January 1, 2023	December 31, 2023	Scoping	5%
Transportation and Public Works - Other	Liftstation 1 Flood Mitigation Evaluation	Options study underway to review all options available for Lift 1.	January 1, 2023	May 1, 2023	Scoping	35%
Transportation and Public Works - Other	Liftstation 1 Repair and Replacement	Waiting on recommendations from the options analysis. Selected option will drive the scope and schedule of the project.	TBD	TBD	Construction	5%
Transportation and Public Works - Other	Miron Storm Outlets Improvements	Historical issues and photos reviewed. Planning ongoing with some construction to occur prior to 2023 breakup	April 1, 2023	July 1, 2023	Scoping	10%
Transportation and Public Works - Other	Miron/ John Mapes/ Riverbend Storm and Sewer Manhole Upgrades	Inventory and inspection of all locations to occur this summer. Planning for the multi-year upgrade, and this years construction to occur following inspection.	June 1, 2023	September 1, 2023	Scoping	5%
Transportation and Public Works - Other	Municipal Solid Waste Facility (Phase I and II)	Location option analysis draft has been reviewed and will be issued as final before March 31.	January 1, 2023	July 1, 2023	Scoping	35%
Transportation and Public Works - Other	New Town Hall	TOHR has submitted comments to design consultant. Consultant will submit concepts and costing information by end of March.	July 1, 2022	December 31, 2023	Scoping	15%
Transportation and Public Works - Other	New Weigh Scale at Landfill	Scale is on site. Installation to occur in summer 2023.	June 1, 2023	July 1, 2023	Construction	40%
Transportation and Public Works - Other	Pumps and Generator Replacements at Lift Stations	Ongoing work throughout 2023	January 1, 2023	December 31, 2023	Procurement	0%
Transportation and Public Works - Other	Sander	Currently reviewing requirement, and specification for new unit.	January 1, 2023	October 1, 2023	Scoping	5%
Transportation and Public Works - Other	Shoreline Flood Mitigation	Meeting has been held with West Point First Nation regarding scope. Plan to meet following 2023 breakup to review extents of scope.	January 1, 2023	October 1, 2023	Scoping	10%
Transportation and Public Works - Other	Storm Backflow Flood Valves	Inventory and inspection of all locations to occur this summer. Planning for the multi-year upgrade, and this years construction to occur following inspection.	April 1, 2023	July 1, 2023	Scoping	5%
Transportation and Public Works - Other	Tire Recycling Program	Ongoing work throughout 2023	January 1, 2023	October 1, 2023	Construction	80%
Transportation and Public Works - Other	Vale Island Truck Fill Station Tank Replacement	Procurement of replacement tank underway. Installation to occur during warmer temperatures.	January 1, 2023	July 1, 2023	Scoping	20%
Transportation and Public Works - Other	Vale Island Truck Potable Water Study	Review to occur during summer 2023.	June 1, 2023	November 1, 2023	Scoping	5%
Transportation and Public Works - Other	Vale Island/West Channel Drainage	Review of drainage to occur during spring melt. Construction to occur this summer based on the recommendations.	April 1, 2023	August 1, 2023	Scoping	5%
Transportation and Public Works - Other	Water Treatment Plant Feasibility Study and Preliminary Design	Design ongoing. Consultant to have site visit following 2023 breakup, and will present an update to council at that time.	July 1, 2022	September 1, 2023	Design	30%
Protective Services	AED Replacement	Working through specification will place order early Q2.	June 1, 2023	November 1, 2023	Scoping	5%

Protective Services	Bylaw Truck Replacement	Working on funding application for potential EV options for vehicle .	June 1, 2023	December 1, 2023	Design	15%
Protective Services	Drone for Flood Monitoring	Drone has been purchased and received. Working on pilot training and eliminating drone restrictions around airport.	March 1, 2023	May 1, 2023	Scoping	90%
Protective Services	Heavy Rescue Truck Replacement	Wokring on specifications for unit.	June 1, 2023	TDB	Design	5%
Protective Services	Sparky Mascot	Will place order later in year.	July 1, 2023	December 31, 2023	Scoping	0%



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 3rd, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for March 2023 as presented.

BACKGROUND:

Recreational Programming

After School Programming

After School Club continued throughout the month of March. Registered attendance decreased slightly this month when compared to February. Registration was approximately 70% full for Mondays through Thursdays and was 85% full on Fridays. There are 7 youth registered for After School Club on Mondays, 5 registered on Tuesdays, 9 registered on Wednesdays, 7 registered on Thursdays and 17 registered on Fridays. The After School Club has the capacity to host 10 youth from Monday to Thursday and 20 youth on Fridays. The Recreation Programming Supervisor has created partnerships with other community groups to offer special programming to After School Club participants, including weekly visits to the NWT Centennial Library.

After School Club is 100% funded through grants, namely the Child and Youth Resiliency Grant and the Youth Contribution Grant from Municipal and Community Affairs. Funding is used to purchase program supplies and offset the cost of Play Leader staff wages.

Fitness Programming

Fitness class attendance decreased through the month of March with a total of 115 participants attending fitness classes. Two contracted fitness instructors took time off this month and cancelled several of their classes, which is likely the cause of the decrease in fitness class attendance. Fitness programming attendance was also lower this month when compared to March 2022, where the total number of participants in all fitness classes was 181. Attendance at virtual fitness programming decreased in March with a total of 5 participants attending virtual fitness classes, compared to a total of 8 virtual fitness class participants attending classes in February. Additional advertising for virtual programming will continue into April.

One additional instructor-led spin class was introduced by a contracted fitness instructor. Attendance at this class is expected to increase as community members become aware and familiar with the program. Hay River Community Centre fitness programming schedule currently includes 6 instructor-led yoga classes and 5 instructor-led spin classes.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 3rd, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

The Recreation Programmer has begun online and practical training toward a fitness instructor certification. Additional instructor-led fitness classes will be added to the regular fitness schedule once this certification is achieved. One of the Department's contracted yoga instructors has also begun online training for Aquafit instructor certification. Once this is complete, Aquafit classes will be added to the regular fitness and aquatic center schedules. The Recreation Programmer has increased advertising and recruitment efforts to train and certify more residents as certified fitness instructors. One individual has expressed interest.

Community Programming

Full Moon Snowshoe:

Full Moon Snowshoe was cancelled this month as the Hay River Ski Club was unable to find a ski club member to guide the event. The Recreation Programmer has reached out to the Hay River Ski Club to gauge the plausibility of running one last Full Moon Snowshoe at the beginning of April.

Public Skating & Shinny:

Junior Shinny and public skating ice times remained popular in March, although attendance decrease as compared to previous months. Two hundred individuals attended public program ice times, as compared to 390 individuals in February and 248 in January. It should be noted that March 2023 public program attendance was higher than the 12-month average of 141 individuals per month.

Two school groups booked weekly public skating times throughout the 2022-23 ice season, which has contributed to overall public skating attendance. Additionally, there are generally 2 to 3 one-time only school group skating bookings each week.

Participation Community Better Challenge:

The Hay River Community Centre has been awarded a \$5,000 grant from Participation to run community programming in June, during Participation's Community Better Challenge. This grant will be used to develop low cost and/or no cost physical activity programming for community members of all ages, in hopes of winning this year's Community Better Challenge.

Try Ringette with Ringette Canada:

The Hay River Community Centre partnered with Ringette Canada to offer "Try Ringette" sessions at the Aurora Ford Arena as well as at the Fishermen's Wharf Pond hockey rinks. Approximately 12 individuals participated in the March 22nd to 24th sessions which were sponsored by Ringette Canada and free to participants.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 3rd, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

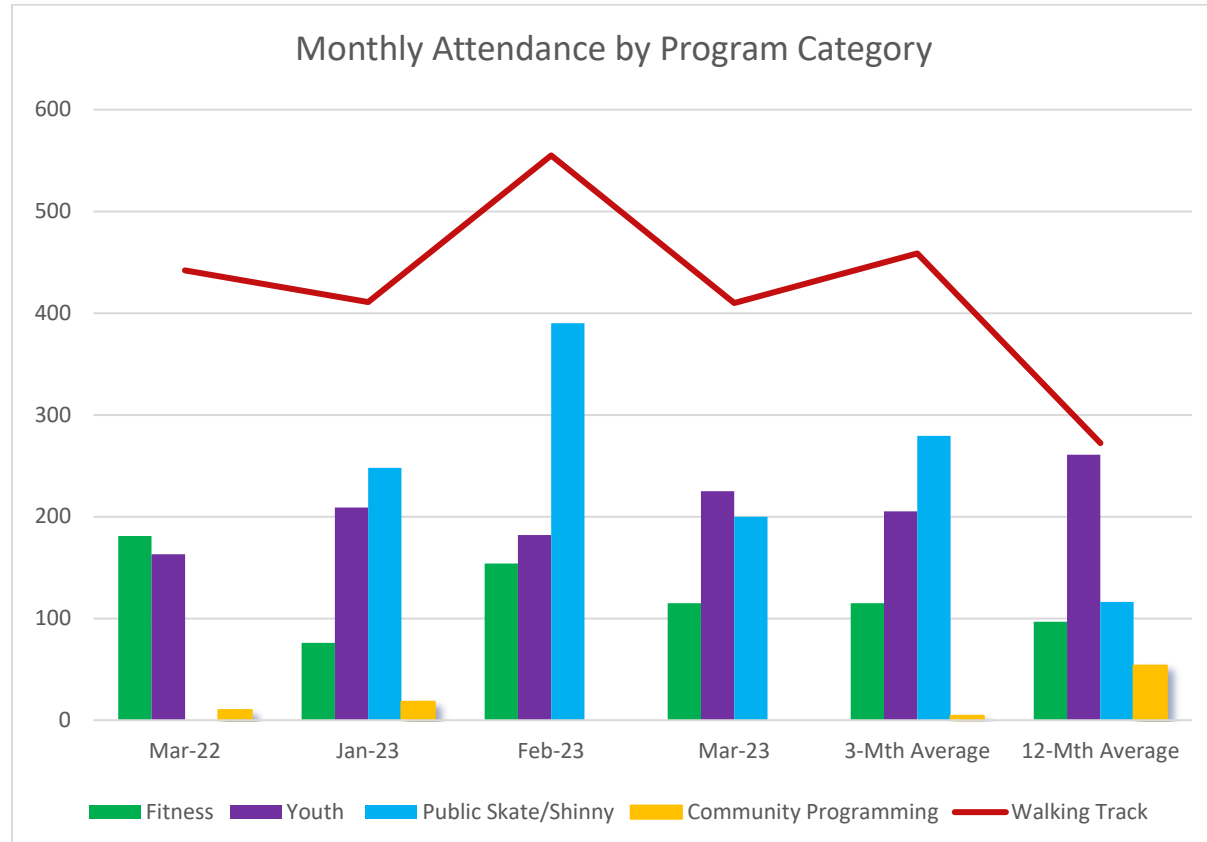
Table Tennis Clinic:

Table Tennis North offered table tennis sessions at the Hay River Community Centre on March 22nd and 23rd. These sessions were free to participants and were coached by Team NWT's Canada Winter Games coach.

Huskies Hockey: First Bite:

Department of Recreation staff partnered with Hay River Minor Hockey to offer Huskies Hockey: First Bite, a free single day "try hockey" event aimed at increasing registration numbers in the U7 & U9 age categories next hockey season. Hay River Minor Hockey rented the ice for this event with the Hay River Community Centre providing advertising, as well as skate and helmet rentals as necessary. Approximately 20 youth participated in the event, with several families indicating that they will register for the 2023-24 hockey season.

Recreation Programming Statistics

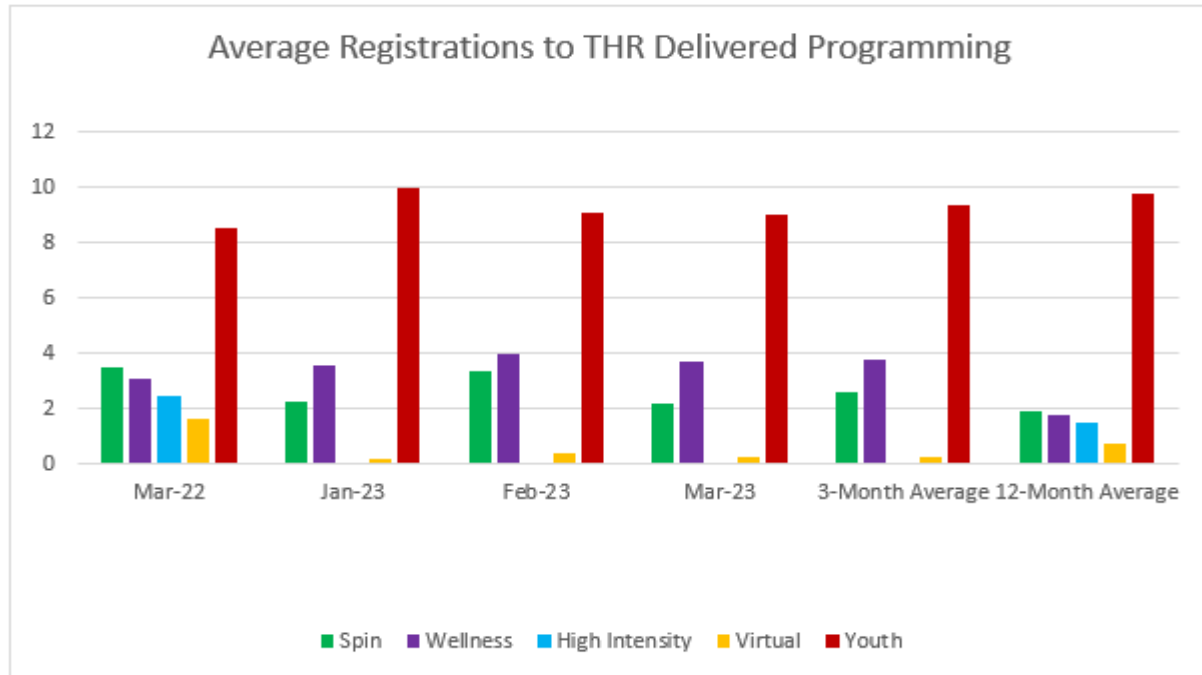




REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: April 3rd, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Aquatics

General

The aquatic centre continues to run smoothly with minimal issues. Patrons are satisfied with pool temperatures and chemicals remain steady and within allowable ranges.

Staffing

The Don Stewart Aquatic Centre continues to be fully staffed with 3 full time lifeguards and 7 casuals. In-service training sessions occur monthly for all staff.

Staff in-service training was held the afternoon of March 10th. Training included safety discussions regarding procedures for dealing with a pool fouling and how to handle finding loose needles, as well as staffing during spring break. An in-water component included fitness and team building activities.

Senior Lifeguards have been enrolled in an online Pool Operator Level 1 certification. This will be occurring in May and June and will give them better insight into pool operations. Topics include water circulation/filtration, basic pool chemistry, water balance, pool diseases and water testing.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 3rd, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Attendance

The Don Stewart Aquatic Centre hosted 1,632 swimmers in March (as of March 28th). This was an increase from 1,546 swimmers in February and 1,350 swimmers in January. *Monthly Swimmer Demographics* (below) shows swimmer attendance increasing steadily and consistently in most categories for the past 6 months.

Total attendance for March is also higher than the previous 12-month average of 1280 swimmers. When compared to March 2022 statistics, the most significant increase noted is for open swim, which increased by 215. Post pandemic data appears a good indicator that residents have increased use of facilities and physical activity. Consistent staffing, program schedules and fewer service interruptions also likely contribute to increased swimmer numbers.

The weekend of March 3rd to 5th was a busy weekend as Hay River Minor Hockey Association hosted 13 teams in a U7 and U9 hockey tournament. Attendance during this weekend was high as 11 out-of-town teams made use of the facility. There were also several instances of local daycares and school groups using the aquatic centre during the month of March.

Swimming Lessons

The last session of swimming lessons finished the week of March 6th. There were 41 children registered in 15 classes. 12 out of 21 children in Swimmer level classes (ages 6+) completed their levels for a completion rate of 57%. 11 out of 20 in Preschool level classes (ages 3-5) completed their levels for a completion rate of 55%.

The next session will begin the week of April 24 and will run during 3 consecutive weeks in order to hopefully finish up prior to any flood related closures.

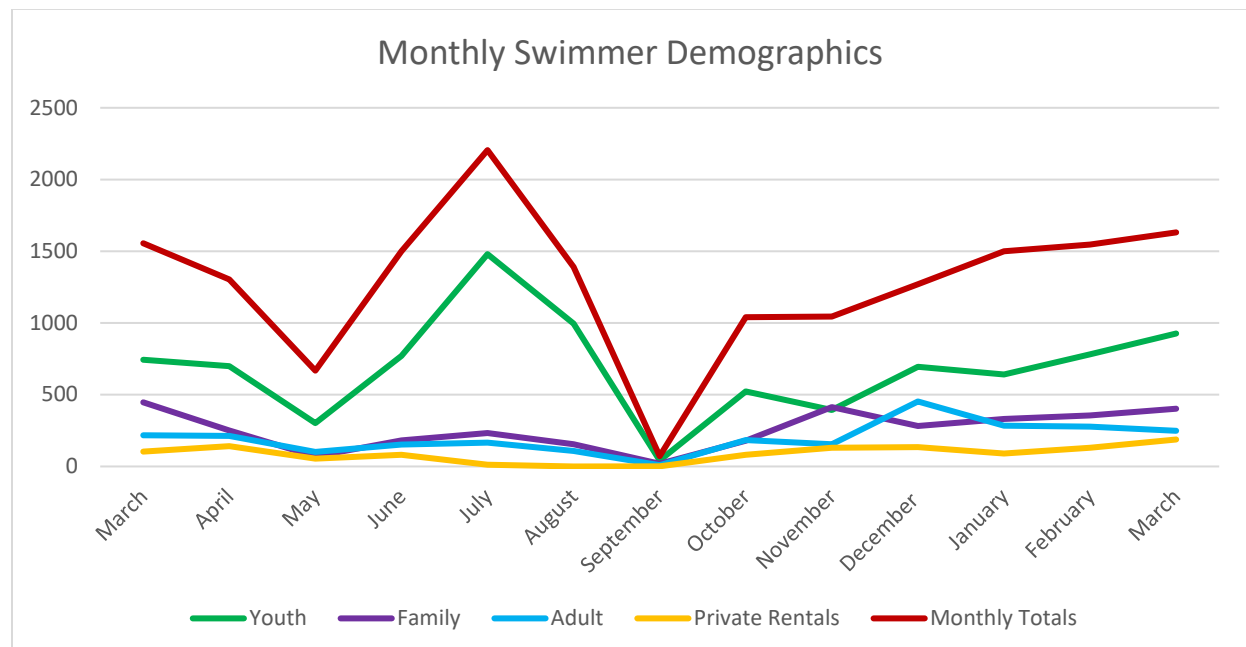
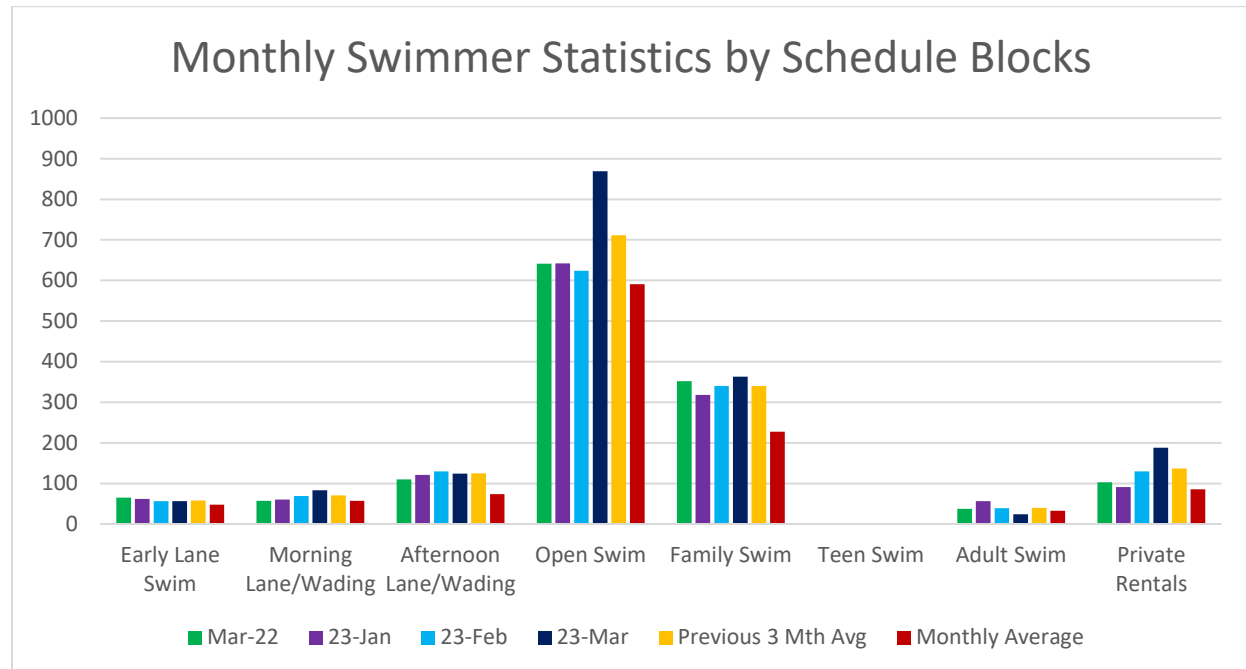


REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: April 3rd, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Don Stewart Aquatic Centre Statistics





REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 3rd, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Facilities and Maintenance

Recreation and Aquatic Centre:

Don Stewart Aquatic Centre:

- Weekly walkthrough of aquatic centre with Maintenance and Aquatics staff
- Increase in weekly vacuuming of pool and hot tub
- Monitoring weather conditions for frost and humidity in air handlers – daily checks and maintenance required
- Snow and ice clearing at Community Centre
- Leaking ceiling space in aquatics office being monitored
- Broken hot tub chlorine pump changed out by maintainer

Aurora Ford Arena and Hay River Curling Club:

- Routine daily ice maintenance and weekly measurements
- Weekly ice taps and ice edging as part of regular ice maintenance
- Ice resurfacer vertical auger being monitored

Other Community Centre Maintenance Items:

- Ongoing building inspections, preventative maintenance, etc.
- Monthly fire extinguisher and safety checks
- Snow and ice removal around the building
- Increased frequency of room rentals requiring setup (i.e. birthday parties and meetings)
- Implementation of additional daily preventative maintenance checks and routines
- Support hockey tournaments and weekend special event rentals
- Local locksmith hired to train staff (i.e. door mechanism servicing and repairs)
- Repair 2 broken sheets of glass in ice rink
- Booked annual inspections of fire suppression and fire alarm systems
- Ordered belts and filters for all air handler units

Parks and Greenspaces:

- Garbage containers emptied weekly in downtown core and at greenspaces and trails
 - Regular litter pickup and weekly checks of Town sites and assets in the downtown core
 - Weekly checks of offsite facilities and assets
 - Weekly greenspace checks for garbage damage and any other issues
 - Set up and support of annual Polar Pond Hockey event
 - Gathered all hanging baskets to be shipped out for annual flower order
 - Ice maintenance of outdoor rinks
-



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** April 3rd, 2023

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:
Stephane Millette
Director Recreation and Community Services
Date: March 29th, 2023

Reviewed by:
Glen Smith
Senior Administrative Officer
Date: March 29th, 2023



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: APR 3rd 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of March

BACKGROUND:

Tourism & Economic Development Activity:

- All edits and updates for the Hay River Activities Brochure, 2023 Town of Hay River Itineraries Booklet, Town of Hay River Conference Planner, Hay River Visitors Guide 2023, have been submitted and gone to print. Copies are later in this report.
- The Hay River Recreation Programming and Facilities pamphlet has been submitted and are waiting for printing.
- The Calgary outdoor adventure show was successful with over 13,000 potential tourists passing through this show. Numerous connections were made which should have a significant positive impact on the upcoming season.
- Investigation is underway to leverage the work of Fort Simpson who have put low risk tourism guides in their community under an insurance umbrella. Fort Simpson uses their existing blanket Insurance to cover local tour guides in their community.
- Funding of \$50,000 has been approved for 1 year of Community Tourism Coordinator grant with a deadline of March 31, 2024. ITI though, has put in a request to have the CTC program extended to a 2-year program ending March 31, 2025. ITI will let the town know as soon as they can whether it has been extended.
- Funding has been approved for up to \$10,000 through the ITI Marketing Assistance for Tourism grant. This grant will be primarily used for the Tourism Website development and work needs to be completed by March 31, 2024.

Upcoming Events/Contests:

- The South Slave Tourism Workshop is taking place April 20 - 22, 2023 in the Town of Fort Smith. Salt River First Nation has decided to host the South Slave Tourism Workshops and cover the cost for the entire \$50,000 to hold the event. Early Bird tickets for \$100 will be available to purchase until April 1st, 2023. Hay



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: APR 3rd 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

River and Fort Smith Tourism will be supporting this event as well, providing services and assistance as required.

Tourism Projects:

Tourism Website

Writing the Lure Copy – The lure copy has been written for the 60 pages of the Tourism Website. The informational sections are being provided by the town to the web developers to be formatted and uploaded on to the site. The work on the brochures and pamphlets will provide ample information that can be reused.

Town of Hay River Promotional Literature

All Town of Hay River promotional literature has been completed and most were used at the Calgary Outdoor and Adventure Show.

Wayfinding Plan

The Wayfinding Plan is complete, and a number of road and trail signs have been ordered to be installed later this spring. Council had an opportunity earlier to review the street signs.

Social Media Strategy

Funded by CANNOR grant funding, a consultant will assist the Town with a strategy that will support the rollout of the new Tourism website. This work has not been started but is intended to be complete by the end of April 2023.



REPORT TO COMMITTEE

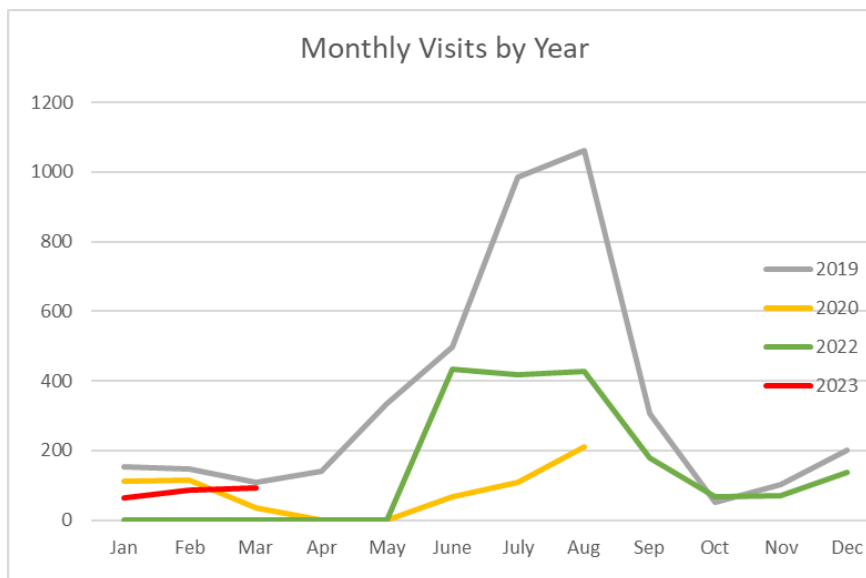
DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: APR 3rd 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

Key Performance Indicators:

Visitor Information Centre Visitation

There is a gap in the data from September 2020 to June of 2022.





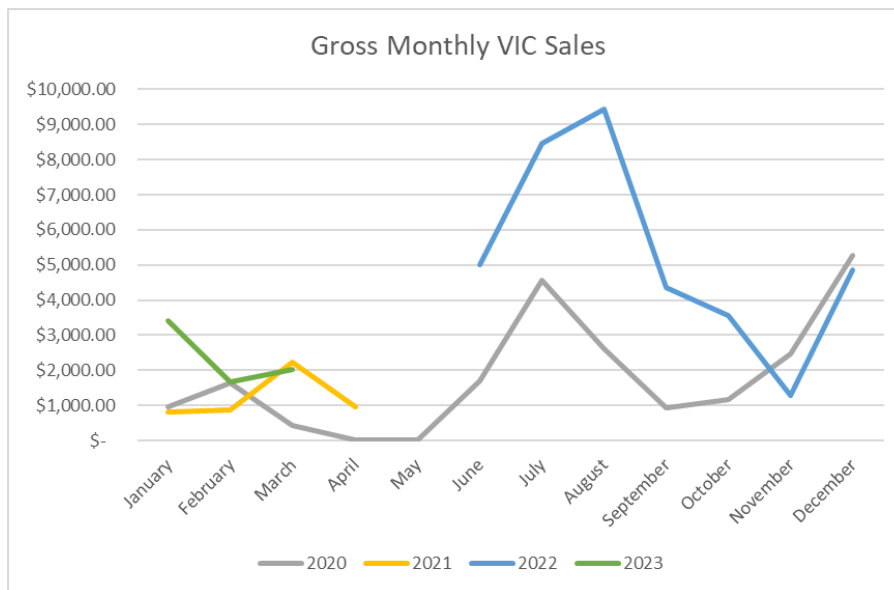
REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** APR 3rd 2023

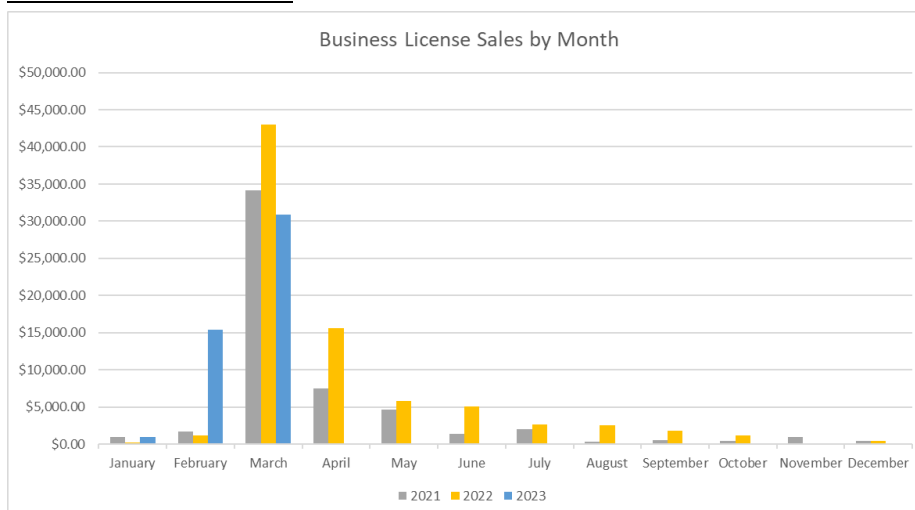
SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

Gift Shop Sales

There is a gap in the data from September 2020 to June of 2022.



Business License Sales

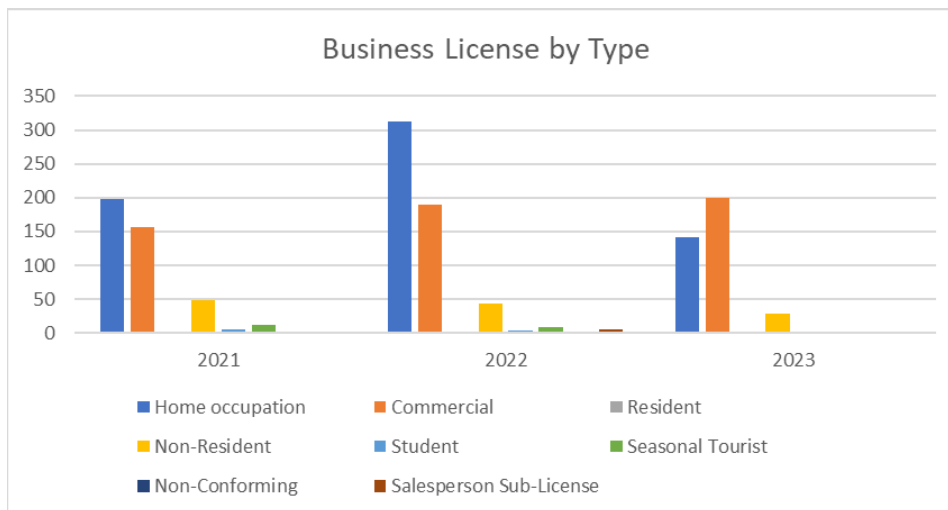




REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: APR 3rd 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT



COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- 2023 Discover Hay River Activities Brochure
- 2023 Hay River conference Planner
- 2023 Hay River Itineraries Booklet



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** APR 3rd 2023

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

Prepared by:

Jill Morse
Tourism and Economic Development Coordinator
Date: April 3, 2023

Reviewed by:

Patrick Bergen
ASAO Town of Hay River
Date: April 3, 2023



Discover Hay River



NORTHWEST
TERRITORIES



Waterfalls, Waterways and Way More!

Located on the shore of Great Slave Lake, the community of 3,500 boasts an array of epic activities and experiences. From thundering waterfalls, to pristine waterways, spectacular beaches, unique adventures and breathtaking scenery, Hay River is the perfect place to embark on a memorable vacation to the Northwest Territories.



Adventure Awaits

When visiting Hay River, be sure to take in these iconic experiences!

Run the rapids

Take a jet boat ride up the Hay River to the base of the breathtaking Louise Falls. Stop of the shores of the canyon for a picnic lunch and take in the spectacular scenery.

Go with the Flow

Spend a leisurely afternoon floating down the Hay River to the mouth of the Great Slave Lake. Whether you are a kayak, canoe or paddleboard enthusiast this is the perfect opportunity to see things from a different perspective.

A Birds-Eye View

Take a guided flight tour over the region and get a front row seat to view cascading waterfalls, unique escarpments and expansive wilderness.

Chasing Waterfalls

Explore the well-groomed hiking trail between the mighty Alexandra and Louise Falls which provides epic views and the opportunity to hunt for unique fossils.



Get Hooked on Fishing

Head out on our pristine waters for an epic fishing adventure. Cast your line for some fresh Walleye/Pickerel and enjoy a traditional shore lunch.

Hit the Links

Test your skills on the prettiest golf course north of 60. Then enjoy some social time at the beautiful log clubhouse with a patio that overlooks the Hay River.

Soak Up the Sun

Comb the miles of beaches along the shores of Great Slave Lake for driftwood and natural treasures. In the evening wind down around a cozy fire and take in the spectacular sunset.





Getting Here

By Air

Hay River has direct, scheduled flights from Yellowknife, Fort Smith and Edmonton through Canadian North and Air Tindi (Yellowknife) and Northwestern Air Lease (Edmonton and Fort Smith). Several charter options from Yellowknife are available (Air Tindi, Summit Air, Buffalo Airways, Northwestern Air Lease, and Landa Aviation).

By Road

Hay River is served year-round by well-maintained, paved highways.

DRIVING DISTANCES FROM HAY RIVER

Yellowknife	480km
Fort Smith	280km
Fort Simpson	427km
Edmonton	1,108km
Calgary	1,345km

Connect with a Tour Operator

The following local tourism operators offer a variety of services including activities, guided tours, equipment and vehicle rentals, accommodations and seasonal events to help you make the most out of your visit to Hay River. Please visit their websites for more information.

2 Season Adventures

facebook.com/2seasonsadventures

Canoe North

canoenorth.ca

Castaways Cottages and Campgrounds

castawaysnwt.com

Great Slave Lake Tours

nwtfishingtours.com

Hay River Golf Course

hayrivergolfclub.com

Hay River Heritage Museum

Hayrivermuseum.com

Hay River Ski Club

hayriverskiclub.com

Landa Aviation

landaaviation.com

Contact Us

Hay River Visitor Information Centre

923 Mackenzie Highway
Hay River, NT X0E 1G1

867-874-6522 (ext 247)

tourism@hayriver.com

www.hayriver.com

HAYRIVER.COM





Let's meet in the Hub

TOWN OF HAY RIVER
CONFERENCE PLANNER

LAST UPDATED: MARCH 2023



Why Hay River?

On the south shore of Great Slave Lake, Hay River is the second-largest community in the Northwest Territories and a vital Northern shipping and transportation hub. On the traditional land of the K'atl'odeeche First Nation, this vibrant town of 3,600 is home to welcoming residents, a diversified economy, and a forward-thinking business climate. With ample meeting space and hotel capacity, as well as big-city amenities, Hay River regularly hosts conferences and events, where attendees take advantage of the town's abundant recreational, cultural, and historical attractions during their off time. They can picnic in the mist of towering Alexandra Falls, enjoy a fresh-caught lunch and artisan crafts at the weekly farmers' market at Fisherman's Wharf Pavilion, or witness the captivating dance of the Northern Lights.

In this guide, you'll find out why Hay River is the ideal location for your next important event, meeting or conference.

CONFERENCE AND MEETING FACILITIES.....	04
GETTING TO HAY RIVER	06
ACCOMMODATIONS AND AMENITIES.....	07
WHAT TO DO IN HAY RIVER	08
TOP TOURS.....	09
HAY RIVER MAP	10

To learn more, contact us:
Town of Hay River
100-62 Woodland Drive
Hay River, Northwest Territories, X0E 1G1
(867) 874-6522
townhall@hayriver.com
www.hayriver.com



Conference and Meeting Facilities

The Town of Hay River regularly hosts government meetings, conferences, events, and trade shows. The Hub of the North has also held large-scale events, including the recent 2018 Arctic Winter Games, which brought more than 2,000 athletes, officials, media, and volunteers to Hay River and Fort Smith for a week of cultural activities and athletic competition.

Hay River can comfortably accommodate conferences with up to 200 attendees, using its main conference facilities in the brand-new Hay River Community Centre, located in the heart of downtown. This modern, multi-use complex opened in 2018 and boasts four different meeting rooms with more than 8,800 square-feet combined, ideal for public information sessions, AGMs, awards banquets, community workshops and more. Meeting space is also available at the nearby Ptarmigan Inn, Caribou Centre, Soaring Eagle Friendship Centre, Royal Canadian Legion, and the Fisherman's Wharf Pavilion (summer).

Need help with planning?

Professional and attentive town staff can help plan your event. Contact them to assist with hotel and facility bookings, corporate rates for travel, itinerary planning for attendees, as well as any technical support or requirements you need for events held in municipal buildings. Hay River staff can also provide integrated audio/visual systems, projectors, recording equipment and WIFI. Rooms can be set up to the needs of the event, with a variety of tables and chairs available, as well as conference equipment such as flip charts, stages, lecterns, dance floor and even a mobile bar. If we don't have the equipment you need local supplier Trade Show Direct can assist.

On-site catering services are available through Sub on the Hub and the Ptarmigan Inn, which has a full-service kitchen.

Just let us know what you need, and we'll get it for you.

Community Hall

Where: Recreation Centre
Dimensions: 66' x 43'
Square feet: 2,840
Banquet seating: 180-200
Classroom seating: 150
U-Shape: 80
Theatre: 300

Multipurpose Room

Where: Recreation Centre
Dimensions: 50'x50'
Square feet: 2500
Banquet seating: 140-160
Classroom seating: 140
U-Shape: 80
Theatre: 250

Doug Wieterman Hall

Where: Recreation Centre
Dimensions: 58'x27'
Square feet: 1,560
Banquet seating: 100
Classroom seating: 140
U-Shape: 50
Theatre: 120

Aquatics Centre Atrium

Where: Recreation Centre
Dimensions: 108'x19'
Square feet: 2,050
Banquet seating: 160
Classroom seating: 120
U-Shape: 80
Theatre: 200

Paul's 3 Sheets Lounge

Where: Recreation Centre
Dimensions: 50'x60'
Square feet: 1,900
Banquet seating: 100
Classroom seating: 60
U-Shape: 50
Theatre: 125

Fisherman's Wharf Pavilion (Outdoors, summer only)

Where: Vale Island
Dimensions: 50'x100'
Square feet: 5,000
Banquet seating: 200
Classroom seating: 220
U-Shape: 180
Theatre: 300

Walking Track

Where: Recreation Centre
Dimensions: 40'x40'
Square feet: 1600
Classroom seating: 30

Curling Club Ice Surface - Seasonal

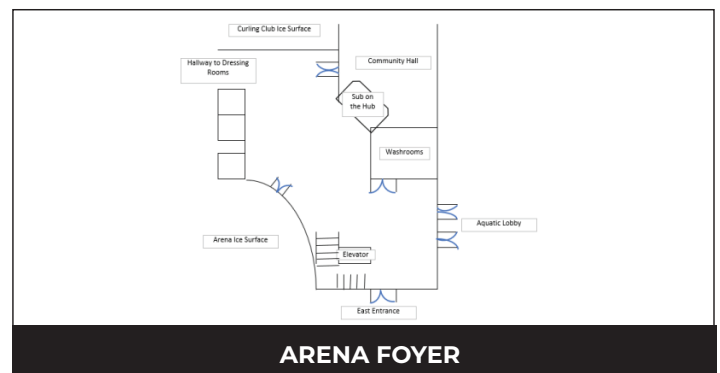
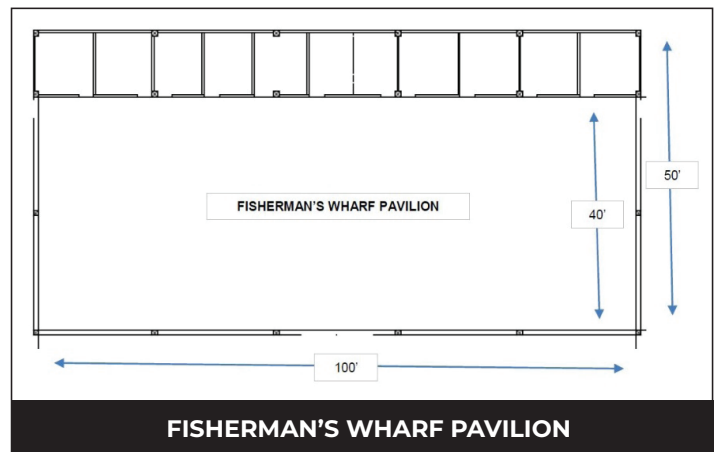
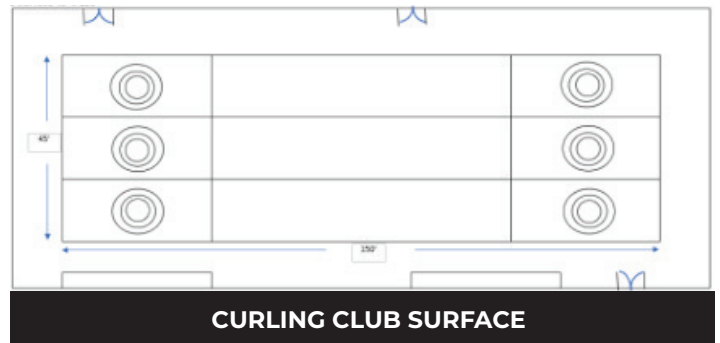
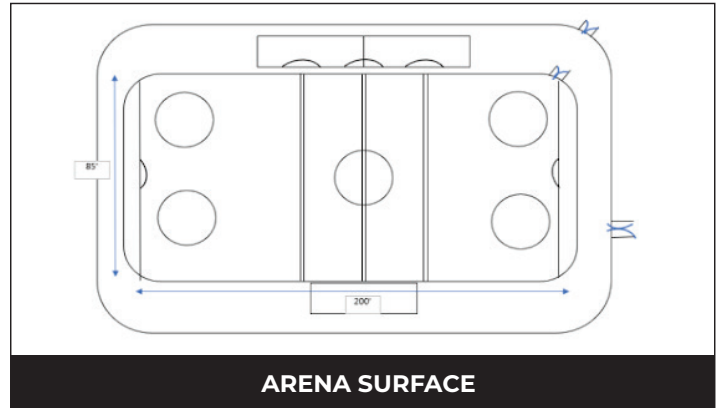
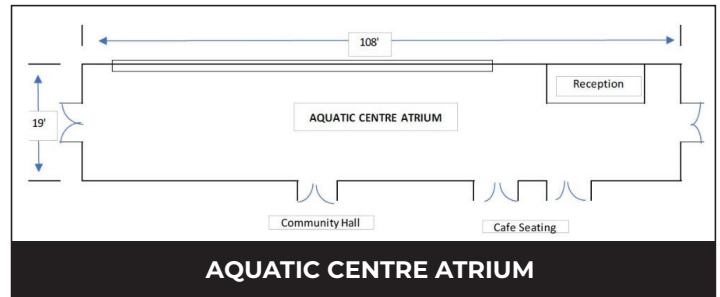
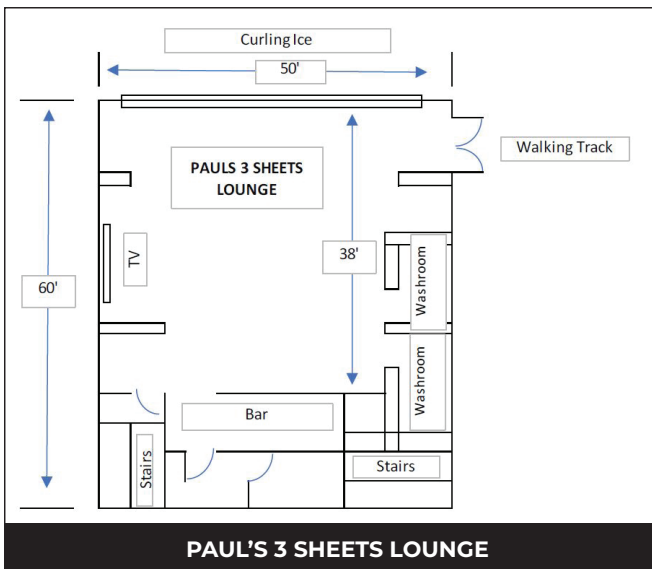
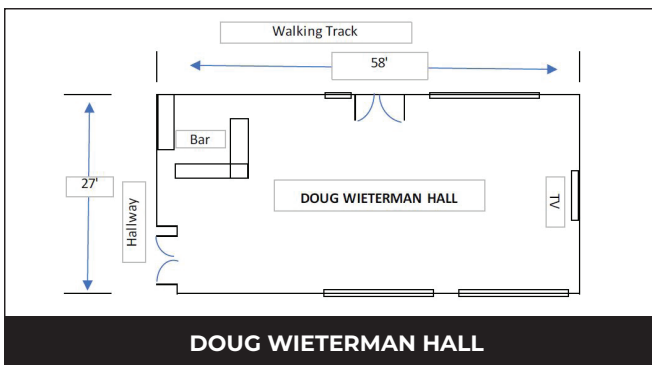
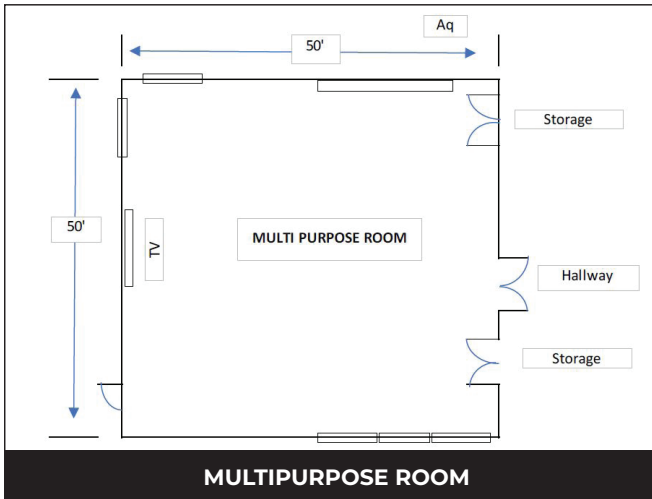
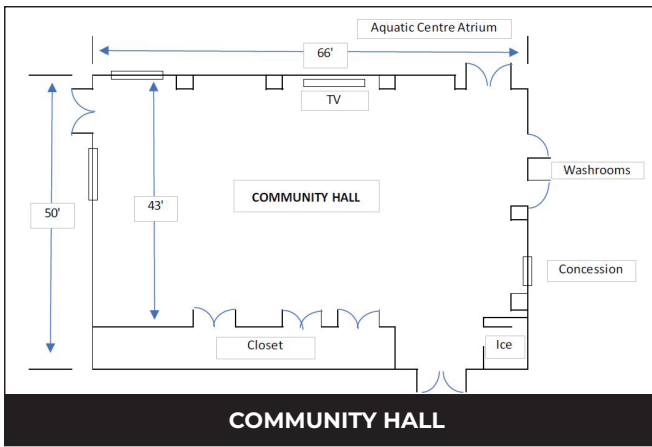
Dimensions: 45' X 150'
Square feet: 6,750
Max Capacity: TBD
depending on set-up configuration

Arena Ice Surface - Seasonal

Dimensions: 85' X 200'
Square feet: 17,000
Max Capacity: TBD
depending on set-up configuration

Foyer - Arena

Great registration area!



Getting to Hay River

By air

As the Hub of the North, Hay River is easy to get to from the air and by road. Direct scheduled air travel is provided from Yellowknife, Fort Smith and Edmonton through Canadian North and Air Tindi and Northwestern Air Lease.

Several charter options out of Hay River and Yellowknife are available (Air Tindi, Summit Air, Buffalo Airways, Northwestern Air Lease, Landa Aviation). Event rates can be negotiated with air travel providers.

By road

Hay River is served year-round by well-maintained, paved highways.



DRIVING DISTANCES FROM HAY RIVER

Yellowknife	480 km
Fort Smith	280 km
Fort Simpson	427 km
Edmonton	1108 km
Calgary	1345 km

Accommodations and Amenities

Where to stay?

Hay River is a regional centre for government, tourism and business. As such, it has several hotel options within a few blocks of the Hay River Community Centre. Hay River also has a variety of B&Bs, furnished apartments, cabins and guest houses, near downtown and beyond. Rental Cabins & Cottages are available at Castaways Cottages & Campgrounds as well as 2 Seasons Adventures. Located only seven minutes from downtown and conveniently located on the sandy shores of the Great Slave Lake. Whether taking in the Aurora or basking on the beach connecting with nature, staying in Hay River this is sure to be an unforgettable experience.

ACCOMODATION NAME	# OF ROOMS
Anchorage Guest House (shared kitchen & living room)	10 Rooms
Cambridge Executive Suites	24 Rooms
Capital Suites	13 Rooms
Castaway Cottages	7- 3 Bedroom Cottages 3- 1 Bedroom/Lofts
Harbour Guest House (shared kitchen & living room)	8 Rooms
Hay River Suites	15 Suites
North Country Inn	27 Rooms
Ptarmigan Inn	40 Rooms
2 Seasons	2- 1 Bedroom Cottages
Airbnb Service	2 Rooms to rent
Greenway Apartments (Suites with studio)	1 and 2 Bedroom units
Harbour House	8 Rooms

Where to eat and play?

You might be surprised to learn that Hay River has many of the amenities you'd find in a big city. This includes two movie theaters, a hospital with emergency services, a museum, library and multiple places of worship. Hay River is an active town, with an impressive trail network, a bowling alley and 9-hole golf course, which doubles as a cross-country ski club in winter. The brand-new community centre also has an NHL-sized ice rink, curling sheets, an indoor walking track and an aquatic centre that features a steam room, hot tub, the swimming pool has 25m lanes, large water slide, wading pool with splash equipment. Hay River also has many culinary options, from steakhouse fare, pub grub, and bistro style, to Asian-Canadian cuisine. No trip to Hay River is complete without sampling the fresh local fish brought in daily by the town's commercial fishers, expertly served up in restaurants around town.



What to do with a free day in Hay River?

Summer

- Take a stroll down the Rotary Trail and unwind in nature while hiking along the edge of the Hay River on one of our many nature trails. Hay River Trails such as the Rotary Trail, Oxbow Trail, Oldtown Connector Trail, Irma Miron Trail all have unique features and wildlife to enjoy!
- Make a day trip out to Twin Falls Gorge Territorial Park. Explore the top of Alexandra Falls and discover pre-dinosaur fossils and walking fish tracks.
- Walk the 3km hiking trail between the falls that winds through the thick boreal forest along the edge of the steep river canyon walls.
- Take the 138 steps down the spiral staircase to the edge of the river beneath Louise Falls and hunt for fossils.
- Jet boat up the Hay River to the breathtaking Louise Falls, 40 kilometers outside of town. Stop on the inviting shores for a picnic while you search for rare fossils. Alexandra and Louise Falls cascade down 32 and 15 meters respectively.
- Rent a set of golf clubs at the Hay River Golf Club and play nine holes on pristine and beautiful fairways.
- Stop in at the weekly Saturday farmers market at Fisherman's Wharf Pavilion. Interested in arranging a Mini Craft Market for your conference attendees? Please contact the Hay River Visitor Centre for assistance in planning your upcoming interactive conference events and activities.
- Spread out a towel and relax on the shores of the Great Slave Lake at one of our many waterfront campgrounds such as the Hay River Territorial Park, 2 Seasons Adventures and Castaways Cottages and Campground, all located on beautiful local beaches.
- Head out on the lake with a local Tour Guide to catch the big one or to simply soak up the Great Slave experience while on a dinner cruise. If you would rather cast a line from shore, visit our local fishing holes to snag that fresh Pickerel or Pike.
- Stop in at the Hay River Heritage Centre to discover why Hay River is known as 'the Hub of the North.'
- Rent a canoe, kayak or paddle board and float down the Hay River and explore the shores of Great Slave Lake.
- Launch your boat from Porritt Landing Marina and head up the Hay River or venture out onto the Great Slave Lake for the adventure of a lifetime! On the lake take advantage of one of our many Boat Tour options including pontoon rides for larger groups, fishing tours, lake boat tours and jet boat rides to the Louise Falls. Want to stop for a fish fry on shore? Contact the Visitor Information Center to secure a licensed Vendor to make it happen!

Winter

- Book a Hay River Dog Sledding tour with one of our local Tour Operators.
- Get bundled up and go for a ski or snowshoe at the Hay River Ski Club, just outside of town offering 38 km's of trail systems to enjoy. The infamous bird trail is a heart warming experience that everyone is sure to enjoy!
- Get some sleep and then spend the night chasing the Northern Lights. If you are interested in an interactive photography lesson from a local professional Aurora Photographer, we will point you in the right direction to take your best shot!
- Visit the NWT Centennial Library for books, audio and video materials and free wifi.
- Visit the Hay River Community Centre for a swim, soak or sweat in the aquatic centre, walk the track, sign up for recreation programming, or chill and watch the action on the ice.
- Sign out a pair of snowshoes at the aquatic centre and get out on the trails and river for adventure.
- Take advantage of our local tour guides offering Ice fishing tours, Dog sledding as well as self guided cultural walks & kick sledding.

Top Tours

Hay River has many great tour options for conference delegates looking to explore the region. Below are a few tour suggestions.

1. Chasing Waterfalls

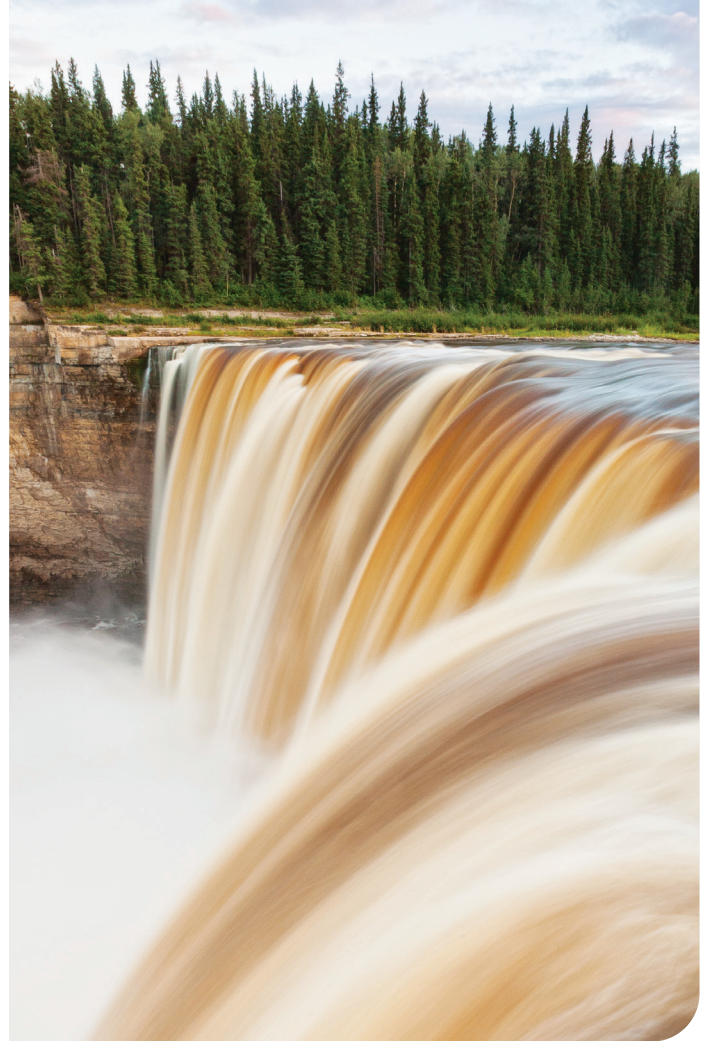
Some of the North's most spectacular waterfalls are less than a 30-minute drive from Hay River. Tours can be arranged to take groups to the falls, with a locally-guided interpretive walk between Alexander and Louise Falls. During the spring and early part of summer, when water levels are high, jetboat tours to the falls can also be arranged. The falls are the star of show, but the legends and the traditional knowledge will elevate the visitor experience to the next level. Paddle or float down the Hay River to the breathtaking beaches of the Great Slave Lake! Hay River's local outfitters will be more than pleased to arrange drop off of kayaks, paddle boards and canoes.

2. A Walk Through History

Through the work of the local Museum Society, the Hay River Heritage Centre has become a popular destination, featuring hundreds of artifacts representing the community's important role in local and Territorial transportation, industry, culture and history. Self-guided and private interpretive tours can be arranged. Ask about an informative fossil hunting tour.

3. Fisherman's Wharf Pavilion

Hay River and surrounding area has a growing Agricultural industry including locally grown Produce that is sold weekly at the Fisherman's Wharf Pavilion farmers market. The market takes place on the shores of the Hay River every Saturday in the summer months from 10am-2pm.



4. Seek Direction

For those looking to seek out an adventure of their own, a quick stop at the Hay River Visitor Information Centre is the ideal place to start. The Visitor Centre's helpful staff will have all the information on local tour operators offering numerous boat tours such as pontoon boat rides, lake boat dinner tours, fishing tours and jet boat rides to Louise falls, along with fishing tours. If your group would like a traditional fish fry on the shore, we have licensed vendors ready to accommodate your taste buds! The Hay River Visitor Centre will direct you to the secret local fishing holes and Great Slave beaches, to soak up the sun. In the winter months you can participate in numerous activities like skiing, snowshoeing, skating, kick sledding and dog sled tours, just to name a few. Now open year-round, the centre showcases more than 35 local artisans and vendors, showcasing aboriginal and traditional crafts for purchase. The VIC has an abundant supply of brochures and maps, and helpful staff can assist you with planning your adventure.

HAY RIVER TOWN MAP

LEGEND



Trans Canada Trail



Ice Road



Located South of Town



Located West of Town



Boat Launch



Playground



Visitor Information Centre



Community Centre



Hospital



Church



Bank



Picnic Area



Fishing Area



Skate Park



Airport

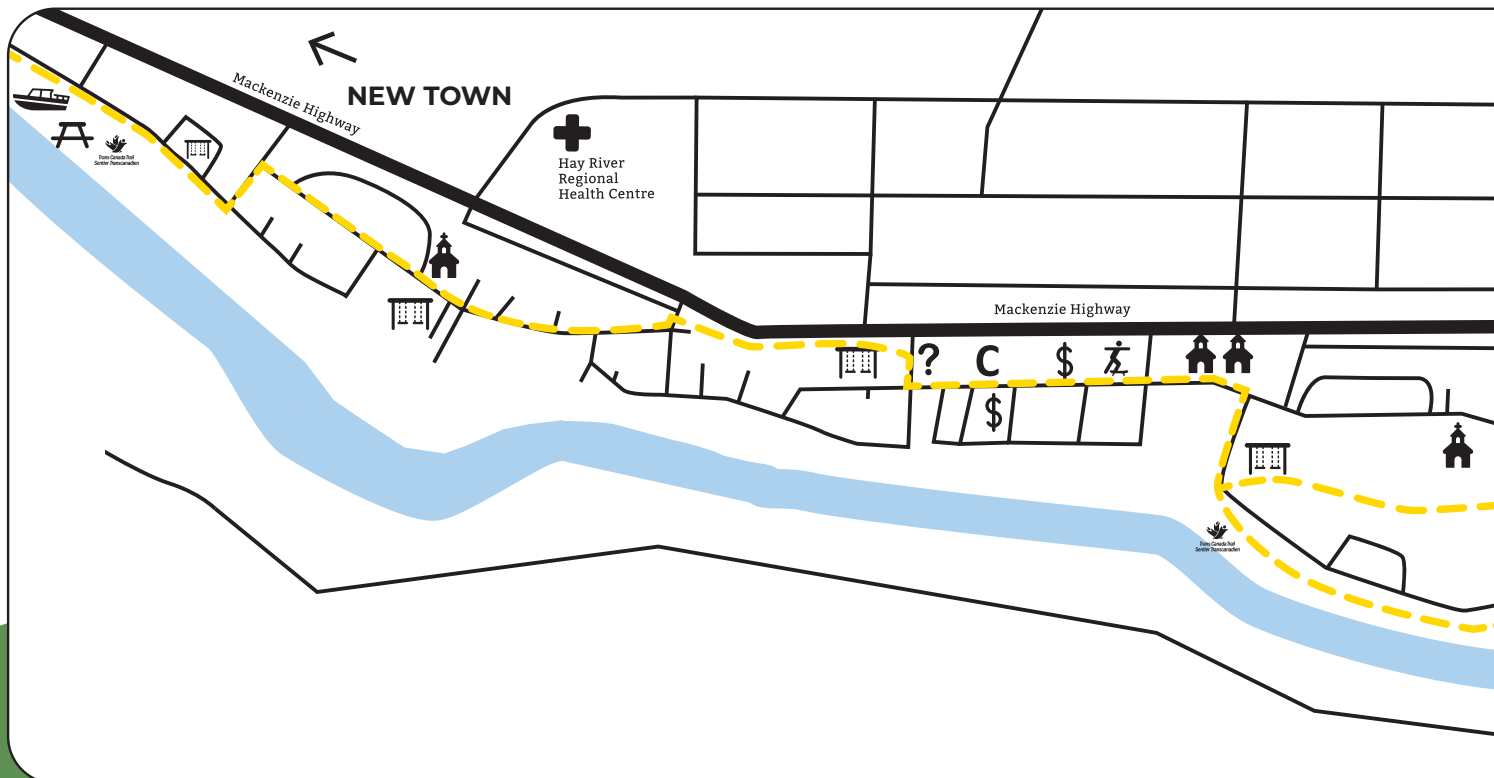


Point of Interest



Swimming Area

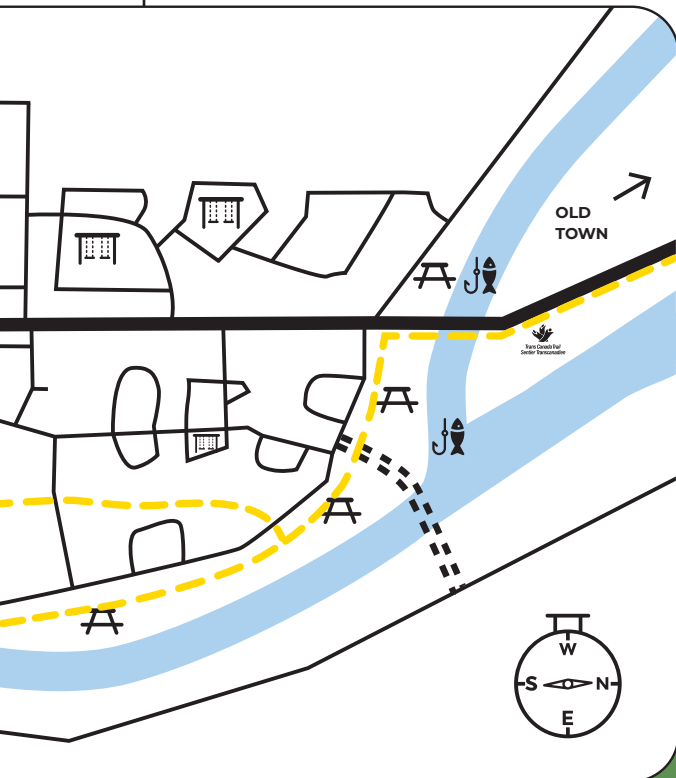
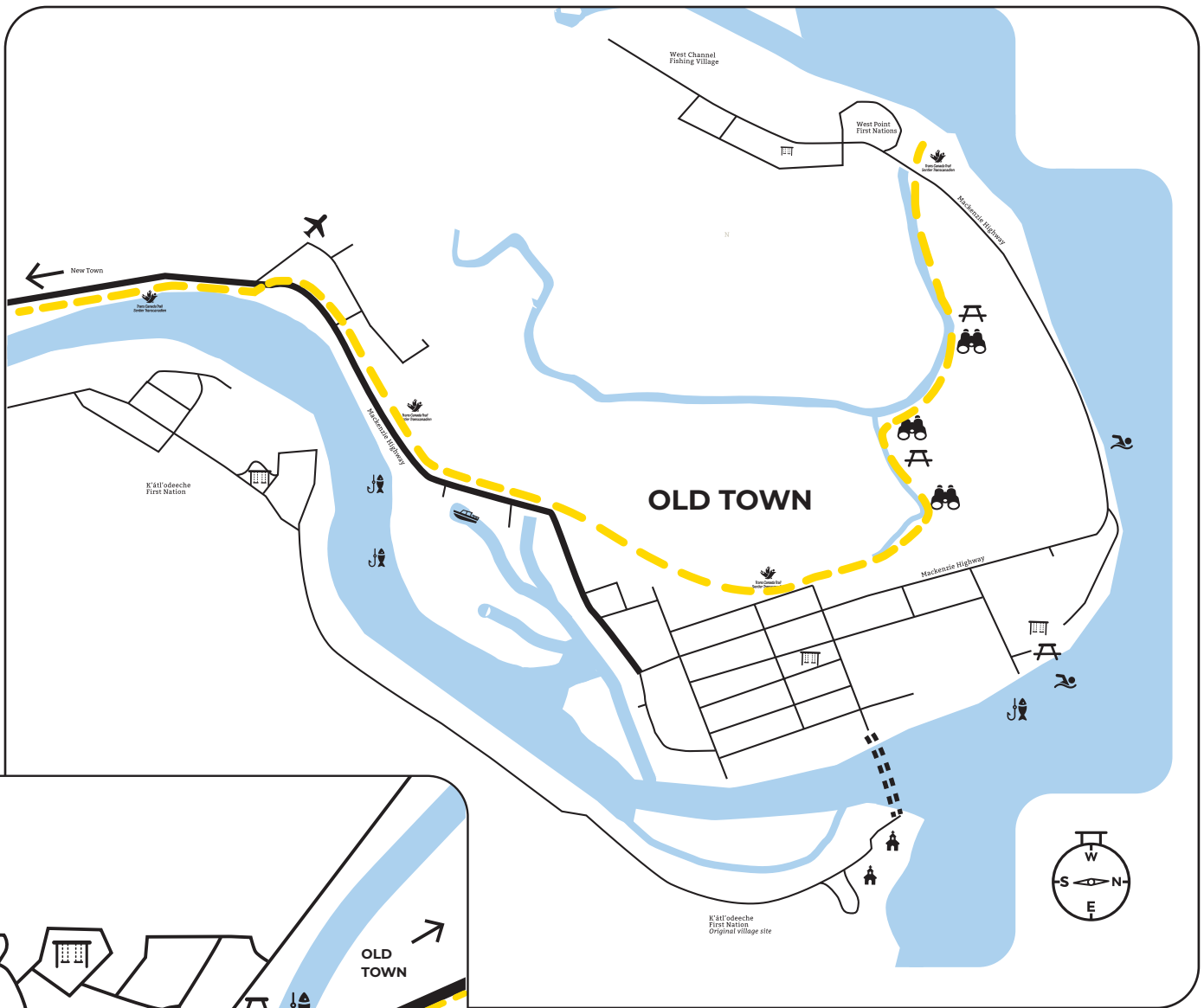
Walking Trail

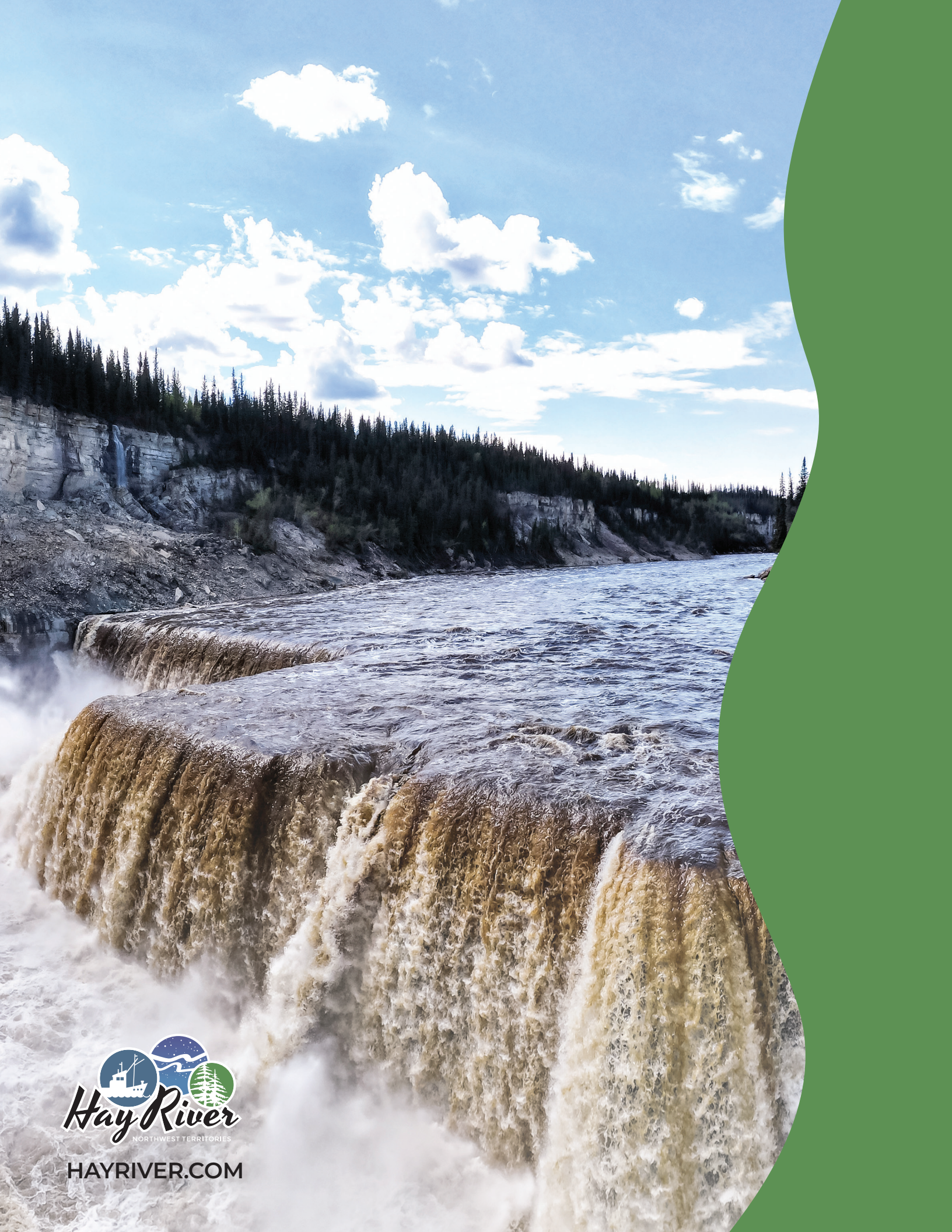


@HAYRIVERTOURISM



@HAYRIVERRECREATION





HAYRIVER.COM



Experience the Hub of the North

Your guide to fun-filled days in
Hay River, Northwest Territories



A photograph of the Aurora Borealis (Northern Lights) in shades of green and purple, dancing over a dark silhouette of a forest. The title 'Hay River: Land of the North' is written in a large, white, brush-stroke style script across the image.

Hay River: Land of the North

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Summer adventure	4
History and culture	6
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When to visit	8
Where to stay.....	9
How to get to Hay River.....	9
Town of Hay River map	10

For more information, contact:

Jill Morse

Tourism & Economic Development Officer

867-874-6522 ext 247

tourism@hayriver.com



Midnight Fun!

Hay River is a fun-loving town of 3,600 on the southern shore of Great Slave Lake, blessed with spectacular sets of nearby Waterfalls, world-class freshwater fishing and big-city amenities. Here you will be greeted by friendly, hospitable Hay River residents. Known as the Hub, due to its important role as a transportation nexus in the Northwest Territories, the town is home to big thrills no matter what time of year you visit. Race up the Hay River in a jet-boat to marvel at a pair of thundering waterfalls or kayak or float down the Hay River to the mouth of the Great Slave Lake and its local beaches! Witness the magical and otherworldly dance of the Northern Lights in the fall or winter night skies. Hop on a boat and fight massive fish on one of Canada's biggest lakes.

In Hay River, you can also spend long days on the beach, while partaking in the many water sports available. Learn about local history and culture, camp in amazing Territorial parks, and find out about cutting edge innovations in Northern agriculture.

In this guide, you'll find helpful suggestions and tips for short one-day stays or weekend getaways to Hay River, whether you come seeking adventure, relaxation or cultural enlightenment in summer or winter.

For additional itineraries, daytrips and adventures contact the Hay River Visitor Information Centre.

HAY RIVER FOR THE ADVENTURE- SEEKER



ARTS & CULTURE

The Fisherman's Wharf Market takes place every Saturday from 10am-2pm in the summer months. This is a treat you will want to partake in, while you visit with local Artisans and Vendors selling their wares and tasty treats, such as fresh fried Fish and Chips or Bannock Taco's. Don't forget to pop across the street to the Hay River Heritage Centre & Museum Society to go on a guided history tour of Hay River and surrounding area.

Hay River offers many amazing restaurants just waiting to satisfy your palate. Culinary options, from steakhouse fare, pub grub, and bistro style, Western to Asian-Canadian and even Vietnamese cuisine. No trip to Hay River is complete without sampling the fresh local fish brought in daily by the town's commercial fisherman, expertly served up in restaurants around town.



ON THE WATER ADVENTURES

Start your day with an adrenaline rush by booking a jet-boat tour to Louise Falls with 2 Season Adventures. If a more relaxed outing is more your style we recommend a leisurely float down the Hay River. Canoe North & Castaways Cottages & Campgrounds outfitters will be happy to set you up with a Canoe, Kayak or Paddle Board complete with life jackets. The Boat Tours offered by local outfitters include, Great Slave Lake dinner cruises and pontoon boat rides on the Hay River

Head out onto Great Slave Lake with a guided fishing tour to check some nets and marvel at the diversity of fish species. Cast your line for lake trout, walleye, northern pike or burbot in the tenth largest lake in the world.



*Relax.
You're on vacation.*

CREDIT: ADAM HILL



FLIGHTSEEING TOURS

Take a guided flightseeing tour over Alexandra Falls, Louise Falls, Escarpment Creek, McNallie Creek Falls, Lady Evelyn Falls and even the Great Slave Lake. This is an opportunity of a lifetime to have a front row seat to view the cascading waterfalls that are abundant in our area. Landa Aviation, Air Tindi and Buffalo Air will be happy to accommodate a charter for you.

COLIN FIELD / NWT



SUMMER ADVENTURES

Grab your golf clubs and hit the links at the nine-hole Hay River Golf Club. The facility features a beautiful fully licensed club house that offers a sizzling summer menu, ten powered camping stalls and cart and equipment rentals.

HAY RIVER FOR THE ADVENTURE BUFF



AURORA BOREALIS

Aurora Borealis is vibrant in Hay River from mid-August until the end of March. Castaways Cottages and Campgrounds specialize in Aurora Adventures complete with cozy cottage rentals, as well as aurora viewing and ice fishing shacks available to rent. Local photographer Aaron Tambour photography will be sure to give you pointers to obtain that perfect magnificent shot!



CHASING WATERFALLS

If you are chasing Waterfalls you won't need to go far! Hay River is incredibly fortunate to be surrounded by many sets of extraordinary Waterfalls! The abundant Highway 1 Waterfall Route is home to eight sets of falls that are spread out throughout the region. Alexandra and Louise Falls, located within Twin Falls Gorge Territorial Park features a well-groomed hiking trail between the falls that provides epic views and opportunities to hunt for unique fossils.

For a full listing of amenities in town please visit:
hayriver.com/tourism/community-information-businesses.

Attractions, events and adventures by season can be found at:
hayriver.com/tourism/community-information-businesses or hayriver.com/tourism/attractions

For more information please visit the Hay River Visitor Information Centre at 923 Mackenzie Hwy, call 867-874-3180, or email tourism@hayriver.com.

Visit the Hay River Community Centre for recreation programming, aquatics centre, walking track, arena, and curling club. Find out more at: hayriver.com/parks-recreation

WINTER WONDERLAND



ONE WITH NATURE

Book a tour of the Hay River's traditional trails with one of our local Dog Sled Tour Guides, using a Northern mode of transportation. You are the musher leading the sled dog team through the snow-filled Boreal forest. Kick sledding adventures are also an option along with ice fishing experiences. Warm up with a drink and a bite at the Back Eddy before getting bundled up for a magical evening of Aurora viewing. Watch the night sky come alive as the Northern Lights dance—filling the canvas of black with green, yellow, and pink.

When you start to get sleepy, curl up in a cottage by the lake to fall into a deep and satisfying sleep with dreams of the Aurora dancing in your head.



WINTER ACTIVITIES

Get out for some fresh air, strap on some skis or snowshoes and hit the cross-country trails at our ski club. There is no need to worry about the short days as the main trails are lit for your enjoyment. Ski equipment rental and clubhouse use are included in the daily fee. The community also has 37 km of trails that are perfect for exploring. The Hay River Recreation Centre rents snowshoes and head lamps to set you up for your adventure. For those looking for an indoor adventure, the Community Centre offers public skates and swim times.

For an adrenaline rush, zip through the forest trails and open it up on the river with a snowmobile tour with 2 Seasons adventures. Or join a local fishing guide for an afternoon of ice fishing.



WHEN TO VISIT

Hay River offers big adventure and fun year-round, but there are a few special weekends marked off on the calendar when the community comes together to celebrate.



K'AMBA CARNIVAL

EARLY MARCH

At the K'at'l'odeeche First Nation, witness lively Dene hand-games tournaments, snowmobile and dogsled races, and take part in a whole range of fun indoor and outdoor activities at the annual spring carnival.

POLAR POND HOCKEY

MID-MARCH

This is the biggest pond hockey tournament North of 60. Eight to ten outdoor ice rinks are constructed and cleared off on the Hay River—and kept pristine by a Zamboni—at this fun-filled tournament for all ages and skill levels. When your games are over, enjoy local food, live music and a beer garden at the new Fisherman's Wharf Pavilion.

HAY DAYS FESTIVAL

EARLY JULY

Hay River's annual summer arts festival runs throughout July, and it includes arts workshops and musical performances from local and southern acts, day and night. Hay Days culminates with the Saturday Night Shaker, following an all-day family beach party.



*Big adventure,
year round*

WHERE TO STAY

Hay River has several hotel options to choose from including the Ptarmigan Inn, Cambridge Executive Suites/Capital Suites and North Country Inn. There are also a number of unique Airbnbs, furnished apartments at the Hay River Suites and Castaways Cottages and Cabins offers a number of cabins and guest homes located on the shores of Great Slave Lake.

HOW TO GET TO HAY RIVER

BY AIR

Hay River has direct scheduled flights from Yellowknife, Fort Smith and Edmonton through Canadian North, Air Tindi and Northwestern Air Lease. Several companies offer charter flights including Landa Aviation, Air Tindi, Summit Air, Buffalo Airways and Northwestern Air Lease.

BY ROAD

Hay River is served year-round by well-maintained, paved highways.














DRIVING DISTANCES FROM HAY RIVER

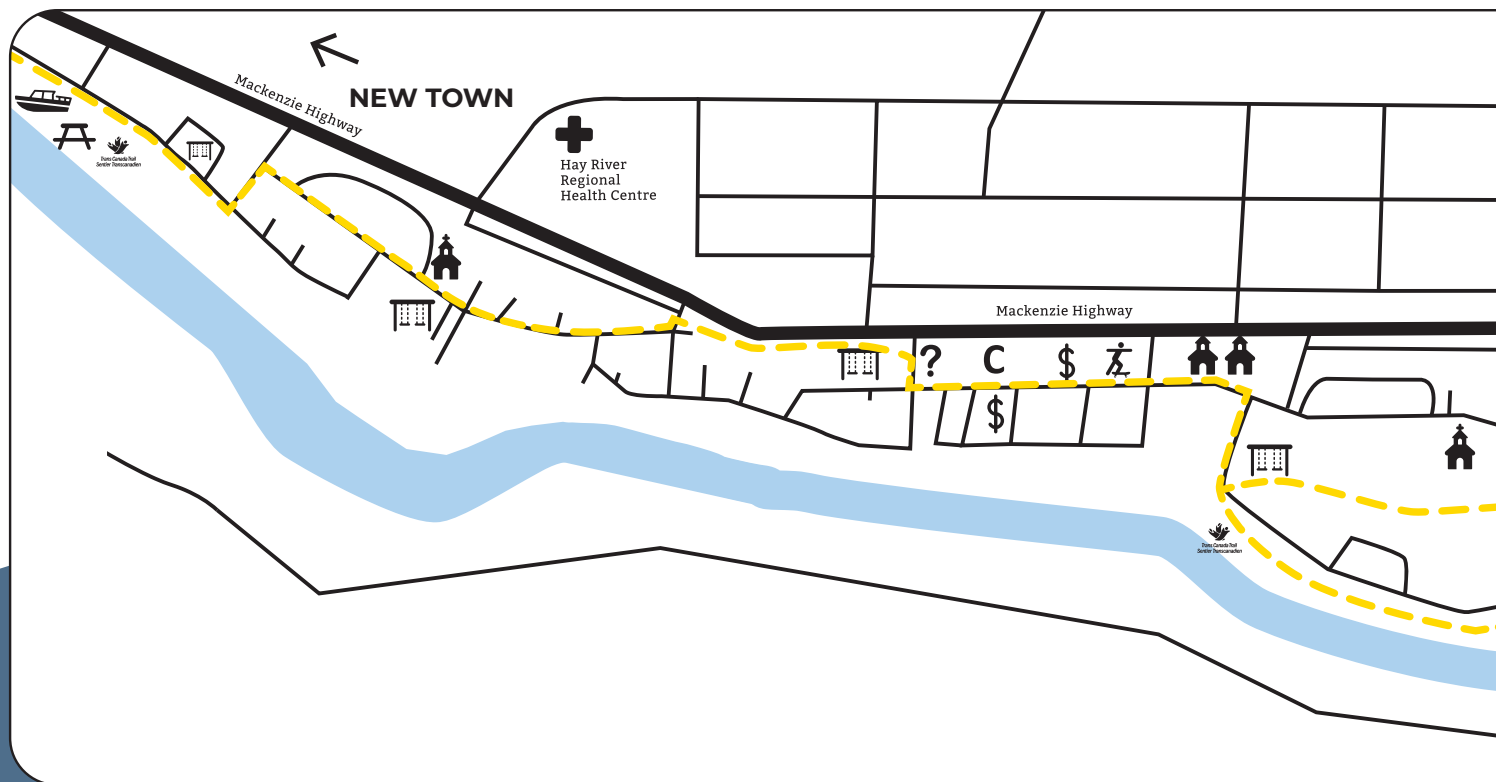
Yellowknife	480 km
Enterprise	38 km
Pine Point Site	87 km
Fort Resolution	154 km
Fort Providence	176 km
Fort Smith	280 km
Fort Simpson	427 km
Edmonton	1108 km
Calgary	1345 km

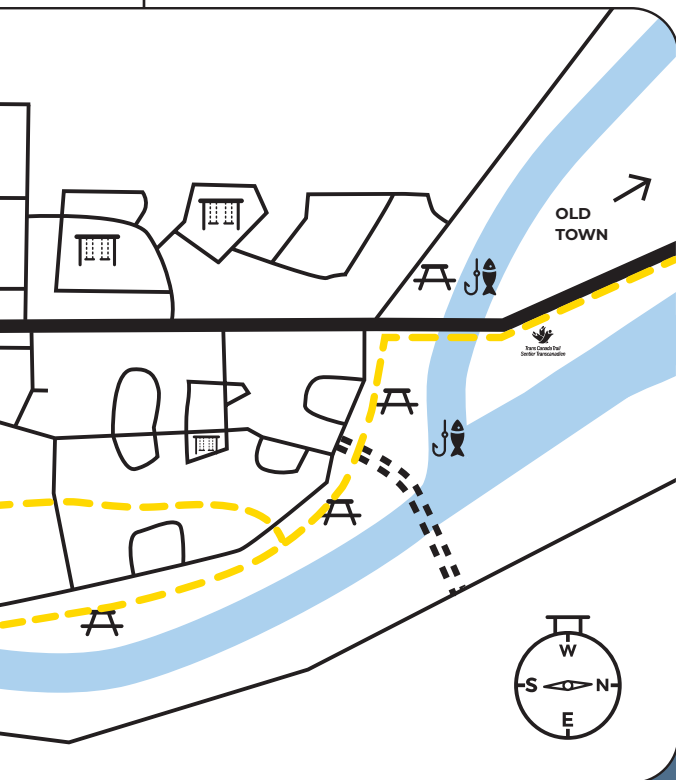
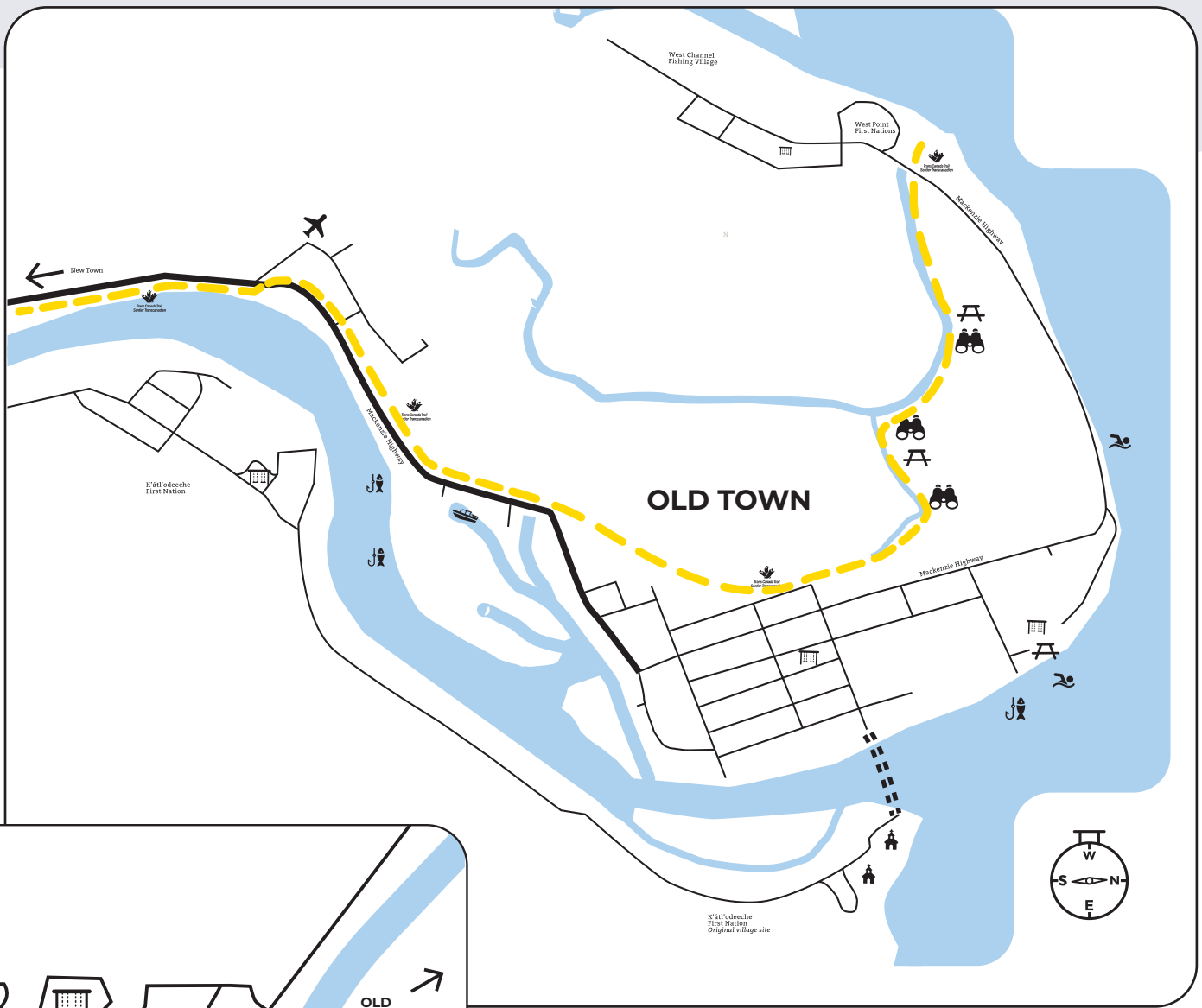


HAY RIVER TOWN MAP

LEGEND

- | | |
|--|---|
|  Trans Canada Trail |  Hospital |
|  Ice Road |  Church |
|  Located South of Town |  Bank |
|  Located West of Town |  Picnic Area |
|  Boat Launch |  Fishing Area |
|  Playground |  Skate Park |
|  Visitor Information Centre |  Airport |
|  Community Centre |  Point of Interest |
| |  Swimming Area |
| |  Walking Trail |









REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: April 3rd, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Emergency Services Activity Report for March 2023 as presented.

BACKGROUND:

Summary:

Monthly Stat Summary	
EMS Calls	41
False Alarms	4
Fires	1
Rescue	0

The Director of protective service has been preparing for the 2023 break-up season. The Director developed a tabletop exercise comprising 3 different types of evacuation scenarios that we may see with break up. The break-up planning group has practiced all 3 scenarios for preparedness. There were 8 different review stages of the emergency plan, and the final version was brought to the council for approval. There have been several meetings in the month of march to clarify roles and responsibilities with different government departments involved in the operation. We also held our public meeting, where the Director prepared and spoke to the review of the 2022 flood and discussed lessons learned and changes to this year's emergency plan and preparedness. Two new sensors were installed out and monitoring sites, and we will be working to bring them online next month in April. We plan to meet with the community emergency management committee in early April to do a tabletop exercise with the committee.

The Director has also been working with the safety program consultant on the presentation to the council that was delivered to the council on march 20th. Along with reviewing various documents such as policies and working forms as the program develops. This work will continue throughout the summer through some of the stop-gap measure implementations.

The Director met with the Fire Wise Consultants group on the initial phase of the Fire Department review. In addition, there was a face-to-face meeting with the Director and the SAO to provide perspective on department operations and demand.



REPORT TO COMMITTEE

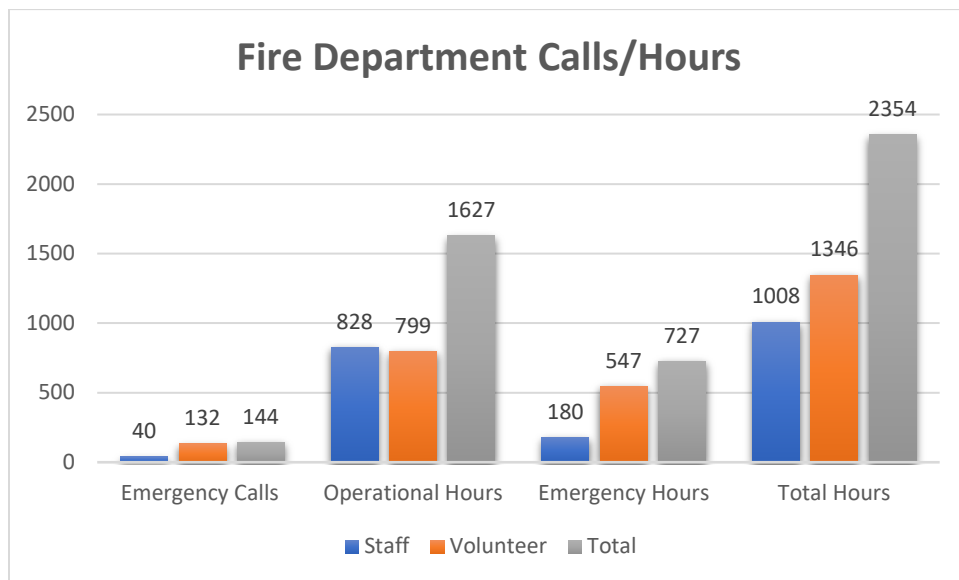
DEPARTMENT: PROTECTIVE SERVICES

DATE: April 3rd, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

The fire department had 7 students trained on a class F2 fireworks display assistant course to be able to help with future fireworks displays. The 1001 students also trained on a practical skills weekend covering multiple skills over 2 full days.

STATISTICS



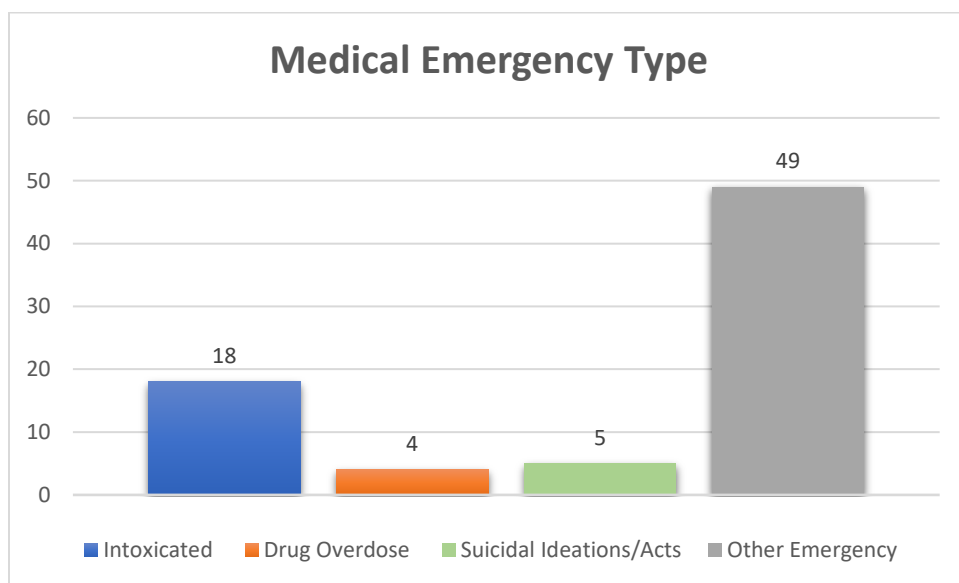
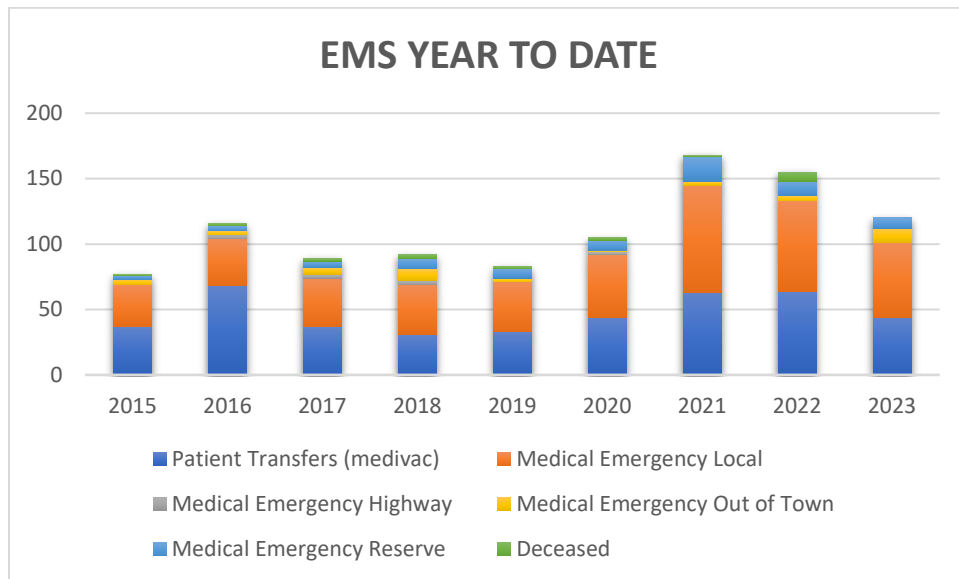


REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: April 3rd, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT





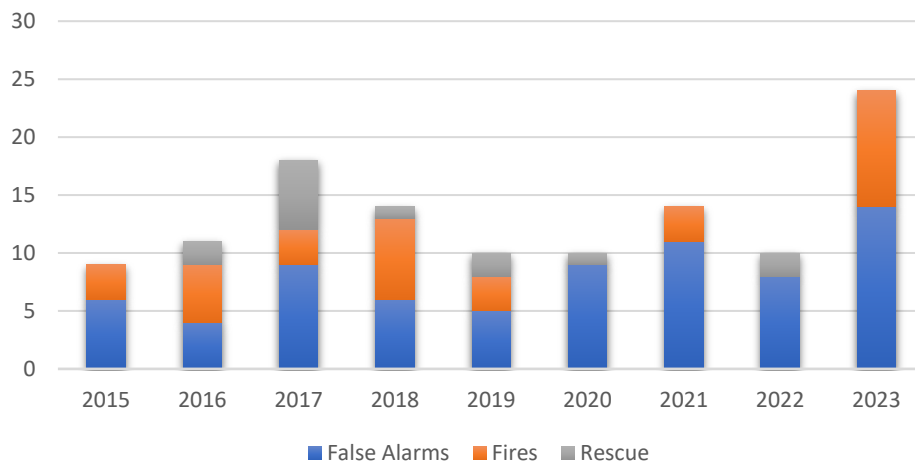
REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: April 3rd, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

FIRE YEAR TO DATE



TRAINING YEAR TO DATE





REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: April 3rd, 2023

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

None

Prepared by:

Travis Wright
Director Protective Services/Fire Chief
Date: March 31ST, 2023

Reviewed By:

Glenn Smith
Senior Administrative Officer
Date: March 31ST, 2023



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: April 3rd, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for March 2023 as presented.

BACKGROUND:

Monthly Stat Summary	
Animal Control	24
Traffic	10
Snow	35
Other	2

Protective Services has been working to ensure that vehicles are not parked or abandoned on the roadways or Town property. Protective Services has been working with residents and owners to gain compliance in dealing with these vehicles in a timely and cost-efficient manner. Several vehicles have been towed away due to the owners being non-compliant, while some have been moved off the roadways as well from compliant owners.

Snow-clearing issues continue to be monitored and addressed to ensure that sidewalks are being cleared for safe walking paths and driveways are not cleared onto the street. Co-operation and compliance from residents are being met, making our streets and sidewalks safer for warmer weather.

Animal activity is increasing due to warmer weather arriving, and residents are encouraged to make sure that they keep their animals tied up or secure in their yards. In addition to this, residents are encouraged to make sure that these areas are cleaned as the snow melts to ensure sanitary conditions for the animals. Patrols have been increased in areas with higher reported issues.

School Safety

The Protective Services Specialist continues to monitor and patrol the school zones during peak times to ensure motorists comply with regulations to ensure the safety of school zones. Drivers are actively encouraged to ensure that windshields are clear of ice and frost due to fluctuating temperatures.

Upcoming Goals

Spring break-up preparations for EMO continue to be a priority. Research for potential improvements to bylaws is being done when time permits.



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: April 3rd, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Emergency Services

The Protective Services Specialist has continued to assist in preparing emergency and EMO monitoring equipment for spring break up and helping with training and activities for the current 1001 Training program.

COUNCIL POLICY / STRATEGY OR GOAL:

Strategy:

Goal:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

All applicable Bylaws and Territorial Legislation

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: April 3rd, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

ATTACHMENTS:

OFFENCE	INQUIRY	INVESTIGATED (NO SUBSTANTIATION)	WARNINGS (VERBAL, LETTER OR VISUAL)	FINES / ENFORCEMENT	OTHER ACTION
Animal Control Bylaw					
Animal Abuse/Welfare	5	3	1	0	1
Barking Dogs	8	3	2	0	3
Dog Attack	1	0	1	0	0
Dog Bites	2	1	0	0	1
Loose Cat/Dog	21	6	5	2	8
Sled Dog Complaints	0	0	0	0	0
Miscellaneous	7	3	0	0	4
Business License					
No Business License	1	1	0	0	0
Operating business not as permitted	1	0	1	0	0
Traffic Bylaw					
Vehicle/Trailer Parking	30	2	9	14	5
ATV/Snow Machine	1	1	0	0	0
Fail to Stop (Sign or Light)	0	0	0	0	0
Distracted Driving	1	0	0	1	0
Drive w/o lights during low visibility	0	0	0	0	0
Speeding	4	0	1	1	2
Speeding (School/Construct/Industrial)	1	1	0	0	0
Suspected Impaired Driver	0	0	0	0	0
Miscellaneous	5	0	1	2	2
Unightly Bylaw					
Overgrown Trees	0	0	0	0	0
Long Grass & Weeds	0	0	0	0	0
Garbage	3	0	0	1	2
Miscellaneous	2	0	1	0	1
Taxi Bylaw					
Taxi Not Available	0	0	0	0	0
No Brokerage/ Business Licence	1	0	1	0	0
Fail to carry/No Taxi/Chauffer Permit	1	0	1	0	0
Noise Abatement Bylaw					
Noise Complaint	1	0	0	1	1
Snow Removal Bylaw					
Sidewalks not cleared	120	1	106	12	1
Driveway cleared on to street / sidewalk	5	1	3	0	1
Snow being put on private property	0	0	0	0	0
Miscellaenous	0	0	0	0	0
TOTAL	223	23	133	34	33



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: April 3rd, 2023

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Prepared by:

Jonathan Wallington
Protective Services Specialist
Date: March 29th, 2023

Reviewed By:

Travis Wright
Director, Protective Services
Date: March 29th, 2023



REPORT TO COMMITTEE

DEPARTMENT: ADMINISTRATION

DATE: April 3rd, 2023

SUBJECT: LETTER OF SUPPORT FOR HAY RIVER MUSEUM SOCIETY

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting the Hay River Museum Society's application for Education, Culture and Employment Heritage Centre Operating Funding.

BACKGROUND:

The Hay River Museum Society is applying to a funding program from ECE called Heritage Centres Operating Funding in the amount of \$160,000. The funding they are seeking will go towards assisting with their operating cost.

There is no conflict with the Town in terms of this funding program as the Town does not submit an application under this program.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Letter of Support Request

Prepared by:
Stacey Barnes
Council Administrator
April 22, 2022

Reviewed by:
Glenn Smith
Senior Administrative Officer
April 22, 2022

TOWN OF HAY RIVER - LETTER OF SUPPORT

Name of Group Hay River Museum Society

Amount of funding being applied for \$160,000

Due Date of Application: March 31, 2023

Our application to ECE has been submitted with a note indicating the Letter of Support will be forwarded as soon as possible.

Brief Background of organization and funding program:

The HRMS is looking forward to reopening our Museum in May.

We are very lucky to have our exuberant General Manager, Judy West-Pratt returning for another season.

Our plans this season include:

Spring Cleaning and continuing work to recover and enhance our grounds.

Hopefully this won't be as eventful as last year.

We now have an authentic Fishing Shack that we will be getting ready for our visitors to enjoy and learn more about the rich history of fishing in our community.

We plan to continue and elaborate on our weekly, Thursday evening events.

Our family friendly events include a variety of Music, Theatre, Dance and Art.

We will be showcasing Exhibits of local artists.

Our dedicated and hardworking board continually strives to assist the community in celebrating and preserving our rich history.

Tours are available and our grounds are open for picnics and photo ops.

The funding we are seeking from ECE is our Operating Budget for the year.

Although we are open seasonally, Taxes, Insurance, Internet, Utilities are still paid year round.

We would greatly appreciate a letter of support from the Town to include with our funding application.

Sheila Cook, Secretary Hay River Museum Society

Date: March 31, 2023



REPORT TO COMMITTEE

COMMITTEE: RECREATION DEPT

DATE: 04/03/2023

SUBJECT: RECREATION RATES - BY-LAW 2431 FEES AND CHARGES

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report to Council on the proposed amendment to the Fees and Charges Bylaw 2431 as recommended by the Town's Recreation Committee and Council's Finance Committee as information.

BACKGROUND:

The Recreation Committee met November, December and January to review and update 2023 recreation rates as per the 2016 Recreation Policy's indication that rates be reviewed and approved annually by Council.

The Finance Committee of Council also met on March 16, 2023, to review the recommendations made by Town staff and the Recreation Committee regarding 2023 recreation rates and fees.

Rates and fees being proposed are based on feedback received from Department of Recreation staff, the Town's Recreation Committee, representatives of local community groups and patrons of the Town's recreation facilities.

The Recreation Committee reviewed the rates and is recommending the following changes, to be followed by public communication to local businesses and residents.

Summary of changes to Recreation Rates Schedule:

- Overall net zero increase to Department of Recreation rates and fees for 2023.
 - Age categories changed for drop-in rates:
 - o Toddler category created (no charge for under 2yrs old)
 - o Student rate changed to 13yrs & up
 - Introduction of prime and non-prime ice rental fees.
 - Introduction of a family/youth full pool rental fee.
 - Introduction of event planning/coordination fees.
 - Monthly "drop-in" memberships become "premium monthly memberships" which include:
 - o Free access to all drop-in programming (pool, skating, shinny hockey, etc.)
 - o No additional fees for fitness classes, swim lessons and special event activities.
- ** Additional fees apply for After School Club and Summer Heat programs, though premium membership allows for of advanced registration.**

As part of the consultation process, the Town's recreation rates were compared to:



REPORT TO COMMITTEE

COMMITTEE: RECREATION DEPT

DATE: 04/03/2023

SUBJECT: RECREATION RATES - BY-LAW 2431 FEES AND CHARGES

- Rates and fees in 6 small communities in the NWT and Northern Alberta.
- Rates and fees at 7 medium to large recreation complexes in the NWT and Alberta.

Historical rate increases from 2012 to 2022 were also compared to CPI inflationary trends for the past 10 years. An average rate increase of 12% in 2012 and a 10% increase in 2020 appear to align well with Canada's Consumer Price Index increases of 20% over the same period. The current inflationary period is unpredictable, but risky because fuel and energy rates have increased. Further review of inflation and utility rates will be needed for the review of 2024 rates and fees.

The 2023 Recreation Rates review, and consultation also included a cost recovery analysis based on 2015 to 2021 revenues and expenses. This review was the basis for 2023 budgeting, which projects a 25% cost recovery based on the rates and fees proposed in this report. Cost data from previous years is available in appendix.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Bylaw 2431 Fees and Charges

FINANCIAL IMPLICATIONS:

The Town's Recreation Committee and the Finance Committee of Council are not recommending blanket increases to recreation rates and fees because it has identified sufficient revenues in the 2023 budgeting process to meet requirements of the cost recovery formula outlined in the Town of Hay River Recreation Policy.

ALTERNATIVES TO RECOMMENDATIONS:

Increase rates by 2% based on a realistic projections of Canadian CPI annual inflation rates.

- Projected revenue increase: \$5,000/yr based on 2023 budgeted revenues.
- Projection does not consider economical barriers in accessing recreational programming due to current inflationary period.

Increase rates by 10% to offset risk of current inflationary period.



REPORT TO COMMITTEE

COMMITTEE: RECREATION DEPT

DATE: 04/03/2023

SUBJECT: RECREATION RATES - BY-LAW 2431 FEES AND CHARGES

- Projected revenue increase: \$5,000/yr based on 2023 budgeted revenues.
- Projection does not consider economical barriers in accessing recreational programming due to current inflationary period.

ATTACHMENTS:

- Fees and Charges Bylaw – tracked changes
- Rates Comparison Worksheet
- Cost Recovery Analysis

Prepared by:
Stephane Millette
Director of Recreation
March 29, 2023

Reviewed by:
Glenn Smith
Senior Administrative Officer
March 29, 2023

SCHEDULE B
PART 7 – Recreation Fees and Charges

Category	Rate structure	Fees	Formatted Table
General Drop-in rates			
Child/Senior (under 12yrs or +55yrs)			
Drop-in fee	per visit	\$ 2.75	
10 punch pass	10 visits	\$ 24.50	
<u>Premium Monthly Memberships*</u>	<u>1 month</u>	\$ 41.25	
	<u>3 months</u>	\$ 99.00	
	6 months	\$ 165.00 \$150.00	
	<u>1 year</u>	<u>\$225.00</u>	Formatted: Centered
Student (12-18 yrs)			
Drop-in fee - student	per visit	\$ 4.00	
10 punch pass - student	10 visits	\$ 34.50	
<u>Premium Monthly Memberships*</u>	<u>1 month</u>	\$ 60.00	
	<u>3 months</u>	\$ 144.00	
	6 months	\$ 240.00 \$250.00	
	<u>1 year</u>	<u>\$375.00</u>	Formatted: Centered
Adult (19-54 yrs)			
Drop-in fee - adult	per visit	\$ 6.00	
10 punch pass - adult	10 visits	\$ 54.00	
<u>Premium Monthly Memberships*</u>	<u>1 month</u>	\$ 90.00	
	<u>3 months</u>	\$ 216.00	
	6 months	\$ 360.00 \$375.00	
	<u>1 year</u>	<u>\$570.00</u>	Formatted: Centered
Family (max 5 people)			
Drop-in fee - family	per visit	\$ 12.00	

10 punch pass - family	10 visits	\$ 108.00
<u>Premium Monthly Memberships*</u>	<u>6 months</u>	<u>\$ 750.00</u>
-	<u>1 year</u>	<u>\$ 1,100.00</u>

* Premium Monthly Memberships include: (1) free access to all drop-in programming, (2) free access to THR delivered group programming**, (3) advanced registration for all THR delivered programs.

** Summer Heat Day Camp and After School Youth Programming are excluded from premium monthly membership privileges.

SCHEDULE B

PART 7 – Recreation Fees and Charges (continued)

Fitness Drop-In Rates

Senior (+55yrs)

Fitness Drop-In - senior (+55 yrs)	per visit	\$	5.25
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10 punch fitness - senior (+55 yrs)	10 visits	\$	47.50
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<u>Monthly</u>	<u>1-month</u>	\$	52.50
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-	<u>3-months</u>	\$	189.00
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-	<u>6-months</u>	\$	315.00
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Fitness Drop-In - student	per visit	\$	7.00
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10 punch fitness pass - student	10 visits	\$	63.00
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<u>Monthly</u>	<u>1-month</u>	\$	70.00
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-	<u>3-months</u>	\$	252.00
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-	<u>6-months</u>	\$	420.00
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Fitness Drop-In - adult	per visit	\$	8.50
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10 punch fitness - adult	10 visits	\$	76.00
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<u>Monthly</u>	<u>1-month</u>	\$	86.00
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-	<u>3-months</u>	\$	306.00
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-	<u>6-months</u>	\$	510.00
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Youth Programming

<u>After School Club</u>	<u>Daily (2hrs/day)</u>	\$5.50	\$7.50
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<u>Half Day Youth Programming</u>	<u>Half day</u>	\$12.50	\$15.00
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<u>Full Day Youth Programming</u>	<u>Daily</u>	\$25.00	\$30.00
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<u>Summer Heat Day Camp</u>	<u>Season</u>	\$475.00	\$550.00
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<u>Summer Heat Day Camp</u>	<u>Weekly</u>	\$100.00	\$125.00
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<u>Summer Heat Early Drop Off and Late Pickup</u>	<u>Season</u>	\$100.00	
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Commented [SM1]: Fitness monthly memberships were more comparable to open gym (public and private) memberships and do not align with current THR fitness programming (i.e. instructor lead group fitness classes).

Recommendation is to replace fitness monthly membership rates with all inclusive premium monthly memberships listed above.

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SCHEDULE B

PART 7 – Recreation Fees and Charges (continued)

Arena Ice Surface Fees		
Arena Birthday Party Package	1hr on ice and 1 hr in rental room	\$ 140.00
Arena Ice Surface - adult	hourly rate	\$ 173.25
	<u>hourly rate (non-prime*)</u>	<u>\$110.00</u>
Arena Ice Surface - adult daily (10% reduction)	based on 10+ hrs rental (free rental room included)	\$ 1,559.25
Arena Ice Surface - adult partial wknd (15% reduction)	based on 20+ hrs rental (free rental room included)	\$ 2,945.25
Arena Ice Surface - adult full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	\$ 3,638.25
Arena Ice Surface - youth	hourly	\$ 103.95
	<u>hourly rate (non-prime*)</u>	<u>\$60.00</u>
Arena Ice Surface - youth daily (10% reduction)	based on 10+ hrs rental (free rental room included)	n/a bc reduced rate for youth
Arena Ice Surface - youth partial wknd (20% reduction)	based on 20+ hrs rental (free rental room included)	
Arena Ice Surface - youth full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	
Offseason Ice Surface - adult	hourly rate	\$ 173.25
Offseason Ice Surface - adult daily (10% reduction)	based on 10+ hrs rental (free rental room included)	\$ 1,559.25
Offseason Ice Surface - adult partial wknd (15% reduction)	based on 20+ hrs rental (free rental room included)	\$ 2,945.25
Offseason Ice Surface - adult full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	\$ 3,638.25
Offseason Ice Surface - local user groups	hourly rate	\$ 87.00
Offseason Ice Surface - local user groups	based on 10+ hrs rental (free rental room included)	\$ 780.00
Offseason Ice Surface - user group partial wknd (15% reduction)	based on 20+ hrs rental (free rental room included)	\$ 1,473.00
Offseason Ice Surface - user group full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	\$ 1,819.00

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SCHEDULE B

PART 7 – Recreation Fees and Charges (continued)

Arena Ice Surface Fees

Offseason Ice Surface – non-user group youth rental	hourly	\$ 104.95
Offseason Ice Surface – youth daily (10% reduction)	based on 10+ hrs rental (free rental room included)	n/a be reduced rate for youth
Offseason Ice Surface – youth partial wknd (20% reduction)	based on 20+ hrs rental (free rental room included)	
Offseason Ice Surface – youth full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	

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*Prime ice rental times: Monday to Friday 4PM to 12:00AM and Saturday/Sunday 8AM to 10PM

* Free room rental included in ice surface weekend rentals is for duration of the ice surface rental only.

** Room to be included will be determined by type of rental, operational requirements and other possibly other bookings.

Ball Field Fees

Field Weekend Tournament - adult	per weekend per field	\$ 505.00
Field Hourly Rental- adult	hourly	\$ 75.00
Field Weekend Tournament - youth	per weekend per field	\$ 505.00
Field Hourly Rental- youth	hourly	\$ 75.00
League Fees - adult season	per team	\$ 660.00
League Fees - adult monthly	per team	\$ 360.00
League Fees - youth season	per team	\$ 325.00
League Fees - youth monthly	per team	\$ 175.00

SCHEDULE B

PART 7 – Recreation Fees and Charges (continued)

Aquatics Centre Fees

Birthday Party Swim package (max 15 people)	2 hours (1 hr in pool 1 hr in tbd rental room)	\$ 140.00
Pool rental - full facility (adult/corporate)	hourly	\$ 234.00
Pool rental - full facility under Covid-19 restrictions(youth/family)	Hourly	\$140.00
Pool Lane Rental	hourly	\$ 25.00
Swim Meet	per weekend	\$ 163.75

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Swimming lessons

8 swim lessons - preschool	8 x 30 minutes	\$ 63.00
8 swim lessons - swimmer levels	8 x 45 minutes	\$ 69.50
Private lessons (1 kid only)	30 minutes each	\$ 32.00
Semi-private lessons (2-3 kids)	per session per kid	\$ 25.00
Bronze Star	per course	\$ 189.00
Bronze Medallion	per course	\$ 252.00
Bronze Cross	per course	\$ 252.00
Bronze Cross/Medallion	combe course	\$ 378.00
First Aid Certification	per course	\$ 252.00
National Lifesaving Society Certification	per course	\$ 377.50
NLS Recertification	per course	\$ 144.50
NLS Instructor Certification	per course	\$ 377.00
Jr lifeguard club	9 lessons	\$ 132.25
Jr lifeguard club	per week	\$ 19.00

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SCHEDULE B**PART 7 – Recreation Fees and Charges (continued)****Room Rental Fees**

Multipurpose Room	daily	\$	605.00
Multipurpose Room	hourly	\$	132.00
Multipurpose Room - local user groups	daily	\$	247.50
Multipurpose Room- local user groups	hourly	\$	66.00
Doug Wietermann Room	daily	\$	605.00
Doug Wietermann Room	hourly	\$	132.00
Doug Wietermann Room - local user groups	daily	\$	247.50
Doug Wietermann Room - local user groups	hourly	\$	66.00
Community Hall	daily	\$	761.20
Community Hall	hourly	\$	192.50
Community Hall - local user groups	daily	\$	380.60
Community Hall - local user groups	hourly	\$	96.25
Summer Curling Rink	daily	\$	900.00
Summer Curling Rink	hourly	\$	154.00
Summer Curling Rink - local user groups	daily	\$	450.45
Summer Curling Rink - local user groups	hourly	\$	96.25
Rec Centre Parking Lot Rental	hourly rate	\$	87.00
Rec Centre Parking Lot - daily (10% reduction)	based on 10+ hrs rental	\$	780.00

SCHEDULE B

PART 7 – Recreation Fees and Charges (continued)

Rec Centre Parking Lot - partial wknd (15% reduction)	based on 20+ hrs rental	\$ 1,473.00
Rec Centre Parking Lot - full wknd (30% reduction)	based on 30+ hrs rental	\$ 1,819.00
Rental room user additional setup time	75% of hourly rate up to 5 hrs	as per space
Rental room user additional setup time	50% of hourly rate up to 10 hrs	as per space

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Local user groups make regularly scheduled use of THR Recreation Facilities at applicable rates. Local user groups also participate in seasonal scheduling as per THR's Recreation Policy.

Equipment Rentals

Stageline SL75 Mobile Stage - daily (10% reduction)	based on 10+ hrs rental	\$ 780.00
Stageline SL75 Mobile Stage - partial wknd (15% reduction)	based on 20+ hrs rental	\$ 1,473.00
Stageline SL75 Mobile Stage - full wknd (30% reduction)	based on 30+ hrs rental	\$ 1,819.00
THR Small Modular Stage - daily		\$ 250.00
THR Small Modular Stage - partial wknd	based on 20+ hrs of ice + free DWHall	\$ 400.00
THR Small Modular Stage - full wknd	based on 30+ hrs of ice + free DWHall	\$ 500.00

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Delivery within town limits with setup and takedown of stage included in rental fees.

SCHEDULE B

PART 7 – Recreation Fees and Charges (continued)

Fundraising or non-profit table rental (offsite rental, no delivery)	daily	\$	20.00
Chairs (offsite rental, no delivery)	daily	\$	3.00
BBQ (no propane supplied) (\$50 deposit required)	daily	\$	150.00
Flip Chart (on site)	daily	\$	20.00
Projector (on site)	daily	\$	75.00
4 Piece Modular Glow Bar and Service Counter	daily	\$	150.00
<u>Delivery and/or pickup charge</u>	<u>hourly</u>		<u>\$50.00</u>
<u>Additional staff required for setup</u>	<u>hourly</u>		<u>\$50.00</u>
<u>Special Event or Conference Coordination Fee</u>	<u>per day of rental</u>		<u>\$120.00</u>

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Porritt Landing

Seasonal Slip	per season	\$	470.00
Seasonal Slip (3-year renewal)	3-year renewal	\$	1,410.00
Additional Seasonal Slip Sticker (2 max)	per vessel per season	\$	50.00
Short Term Docking Slip	daily	\$	30.00

Fishermen's Wharf Pavilion

Summer Season Rental (June-August)			
hourly rate	per hour	\$	157.00
daily rate	per day	\$	900.00
Offseason Rental (September-May)			
hourly rate	per hour	\$	187.00
daily rate	per day	\$	1,200.00

* Rentals include electrical, picnic tables, garbage cans, 1 outhouse and access to booths on site.

** Offseason premium rate based on propane use, installation of wall system, snow removal and other additional setup needs.

*** Additional stage, equipment and/or setup fees apply as per appropriate rate..

SCHEDULE B

PART 8 – Recreation Sponsorship or Advertising Opportunity

	Rate structure	Rates
Aurora Ford Arena		
Arena Dasher Board Signs (>70")	1-year term (renewable annually)	\$673.50
Arena Dasher Board Signs (<70")	1-year term (renewable annually)	\$335.75
Ice Surface Logo	6-month term (renewable annually)	\$378.00
Center Ice Logo	6-month term (renewable annually)	\$2,500.00
Zamboni Logos	3-year term (renewable)	\$2,340.00
Arena Sections	3-year renewable	\$5,000.00
Scorekeeper box	3-year renewable	\$5,000.00
Penalty Box #1	3-year renewable	\$4,000.00
Penalty Box #2	3-year renewable	\$4,000.00
Arena Players Box #1	3-year renewable	\$2,500.00
Arena Players Box #2	3-year renewable	\$2,500.00
Arena Penalty Box #1	3-year renewable	\$4,000.00
Arena Penalty Box #2	3-year renewable	\$4,000.00
Dressing room #1	3-year renewable	\$5,000.00
Dressing room #2	3-year renewable	\$5,000.00
Dressing room #3	3-year renewable	\$5,000.00
Dressing room #4	3-year renewable	\$5,000.00
Dressing room #5	3-year renewable	\$7,500.00
Dressing room #6	3-year renewable	\$7,500.00
Referee Dressing Room	3-year renewable	\$4,000.00
Arena Seats	life of building	\$250.00

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SCHEDULE B

PART 8 – Recreation Sponsorship or Advertising Opportunity

Sponsorship or Advertising Opportunity	Rate structure	Rates
Pool Sauna	3-year renewable	\$5,000.00
Pool Hot Tub	3-year renewable	\$5,000.00
Pool Slide	3-year renewable	\$10,000.00
Children's tank	3-year renewable	\$5,000.00
Leisure Tank	3-year renewable	\$5,000.00
Sponsorship of Rental Rooms and other Community Centre Spaces		
Community Hall	3-year renewable	\$30,000.00
Walking track	3-year renewable	\$15,000.00
Multipurpose Room	3-year renewable	\$10,000.00
Main Entrance Lobby and Aquatic Centre Viewing Area	3year renewable	\$5,000.00
Washrooms Main Floor	3year renewable	\$3,000.00
Walking Track Washrooms #1 (north end)	3year renewable	\$2,500.00
Walking Track Washrooms #2 (south end)	3year renewable	\$2,500.00
Community Centre Door Advertisements		
double door	3-year term (renewable)	\$2,500.00
single door	3-year term (renewable)	\$1,250.00
half door	3-year term (renewable)	\$673.50

Category	Rate structure	2021 rates	2023 rates	Small town avg \$\$	Multiplex avg \$\$		Fort Smith	Inuvik	Ft Simpson	High Level	Grande Cache	Slave Lake		Yellowknife	Grimshaw	Servus Union Ctr	Blackfalds	Whitcourt	Peace River	Grande Praire	
General Drop in rates							2022	current but year tbd	2022	2021	2022			2022				2022	2019	2022	
Yth/Senior (2-12yrs)																					
Drop-in fee	per visit	\$ 2.75	\$ 2.75	\$ 2.80	\$ 5.15		\$ 2.75	\$ 3.25	\$ 2.00	\$ 3.25		\$ 2.75		\$ 6.25	\$ 3.00	\$ 6.00	\$ 5.50	\$ 4.15		\$ 6.00	
10 punch pass	10 visits	\$ 24.50	\$ 24.50	\$ 29.22	\$ 45.83		\$ 24.75	\$ 30.00		\$ 29.25		\$ 24.75		\$ 53.13	\$ 27.00	\$ 54.00	\$ 49.50	\$ 37.33		\$ 54.00	
Premium Mthly Memberships	1 month	\$ 41.25	n/a	\$ 25.30	\$ 41.76		\$ 24.75		\$ 20.00			\$ 33.00		\$ 43.50	\$ 96.60	\$ 28.00	\$ 27.50	\$ 23.45		\$ 31.50	
	6 month	\$ 165.00	\$ 150.00	\$ 125.45	n/a		\$ 115.50	\$ 150.00	\$ 60.00	\$ 169.00		\$ 132.75		\$ 240.50	\$ 304.50					\$ 187.75	
	1yr	n/a	\$ 225.00	\$ 226.04	\$ 328.29	67%	\$ 198.00	\$ 270.00		\$ 253.50		\$ 198.00		\$ 442.00	\$ 446.25	\$ 280.00	\$ 280.50	\$ 210.71		\$ 310.25	
Student (13-18 yrs)																					
Drop-in fee - student	per visit	\$ 4.00	\$ 4.00	\$ 5.19	\$ 6.54		\$ 4.00		\$ 4.00		\$ 5.00	\$ 4.00		\$ 7.25	\$ 3.00	\$ 8.00	\$ 6.50	\$ 8.75	\$ 4.25	\$ 8.00	
10 punch pass - student	10 visits	\$ 34.50	\$ 34.50	\$ 40.93	\$ 54.45		\$ 35.00				\$ 37.75	\$ 36.00		\$ 61.63	\$ 27.00	\$ 72.00	\$ 58.50	\$ 51.79	\$ 38.25	\$ 72.00	
Premium Mthly Memberships	1 month	\$ 60.00	n/a	\$ 36.54	\$ 49.46		\$ 35.00		\$ 30.00		\$ 41.00	\$ 48.00		\$ 52.50	\$ 96.60	\$ 38.50	\$ 32.50	\$ 33.15	\$ 30.60	\$ 43.50	
	6 month	\$ 240.00	\$ 250.00	\$ 145.00	n/a		\$ 162.00		\$ 80.00		\$ 182.75	\$ 193.00		\$ 282.50	\$ 304.50				\$ 132.75	\$ 260.00	
	1yr	n/a	\$ 375.00	\$ 288.15	\$ 404.12	67%	\$ 278.00				\$ 304.25	\$ 288.00		\$ 533.75	\$ 446.25	\$ 385.00	\$ 331.50	\$ 298.45	\$ 193.28	\$ 429.75	
Adult (19-54 yrs)																					
Drop-in fee - adult	per visit	\$ 6.00	\$ 6.00	\$ 6.85	\$ 8.44		\$ 9.00	\$ 6.50	\$ 6.00	\$ 5.50	\$ 6.75	\$ 5.25		\$ 8.50	\$ 5.00	\$ 10.50	\$ 9.00	\$ 8.85	\$ 6.25	\$ 11.00	
10 punch pass - adult	10 visits	\$ 54.00	\$ 54.00	\$ 62.68	\$ 75.38		\$ 77.00	\$ 60.00		\$ 49.50	\$ 53.75	\$ 47.25		\$ 72.25	\$ 45.00	\$ 94.50	\$ 81.00	\$ 79.66	\$ 56.25	\$ 99.00	
Premium Mthly Memberships	1 month	\$ 90.00	n/a	\$ 58.34	\$ 62.61		\$ 77.00		\$ 40.00	n/a	\$ 58.75	\$ 63.00		\$ 66.50	\$ 101.95	\$ 55.50	\$ 45.00	\$ 53.35	\$ 49.00	\$ 67.00	
	6 month	\$ 360.00	\$ 375.00	\$ 258.95	\$ 366.92		\$ 335.50	\$ 300.00	\$ 120.00	\$ 286.00	\$ 262.25	\$ 253.25		\$ 358.50	\$ 341.25				\$ 207.35	\$ 401.00	
	1yr	n/a	\$ 570.00	\$ 491.55	\$ 567.48	66%	\$ 577.50	\$ 540.00		\$ 429.00	\$ 437.00	\$ 378.00		\$ 677.25	\$ 517.65	\$ 555.00	\$ 459.00	\$ 533.24	\$ 296.97	\$ 662.75	
Family (max 5 people)																					
Drop-in fee - family	per visit	\$ 12.00	\$ 12.00	\$ 13.51	\$ 19.83		\$ 13.00	\$ 12.00	\$ 15.00	\$ 11.00	\$ 14.50	\$ 10.25		\$ 18.00	\$ 15.00	\$ 26.00	\$ 20.00	\$ 19.80	\$ 15.50	\$ 24.50	
10 punch pass - family	10 visits	\$ 108.00	\$ 108.00	\$ 120.70	\$ 203.18		\$ 119.00	\$ 115.00		\$ 99.00	\$ 115.75	\$ 92.25		n/a		\$ 234.00	\$ 180.00	\$ 178.23		\$ 220.50	
Premium Mthly Memberships	1 month	n/a	n/a	\$ 104.00	\$ 122.43		\$ 119.00		\$ 70.00		\$ 126.75	\$ 123.00		\$ 144.25	\$ 128.10	\$ 138.00	\$ 100.00		\$ 90.47	\$ 133.75	
	6 month	n/a	\$ 750.00	\$ 492.20	\$ 665.42		\$ 554.50	\$ 630.00	\$ 210.00	\$ 572.00	\$ 569.75	\$ 494.50		\$ 779.50	\$ 414.75			20% off	\$ 324.48	\$ 802.00	
	1yr	n/a	\$ 1,100.00	\$ 936.63	\$ 1,167.75	68%	\$ 950.50	\$ 1,200.00		\$ 858.00	\$ 949.50	\$ 738.00		\$ 1,472.75	\$ 640.50	\$ 1,380.00	\$ 1,020.00	each family	\$ 565.00	\$ 1,325.50	
* Premium Monthly Memberships includes: (1) free access to all drop-in programming, (2) free access to THR delivered group programming, (3) advanced registration for THR delivered programs.																					
** Summer Heat Day Camp and After School Youth Programming excluded from premium monthly membership privileges.																					

Recreation Department Budget and Cost Recovery Analysis									
			2021	2020	2019	2018	2017	2016	2015
REVENUE									
	Aquatic Centre		\$ 67,701.00	\$ 68,864.00	\$ 190,545.00	\$ 70,890.00	\$ 7,660.00	99,248	29,436
	Community Centre		\$ 246,813.00	\$ 203,311.00	\$ 243,577.00	\$ 166,822.00	\$ 8,279.00	92,871	92,483
	Curling Club Rental		\$ 36,000.00	\$ 27,000.00	\$ 27,000.00	\$ 8,500.00		12,236	19,480
	Ballpark rental		\$ 5,748.00	\$ 2,649.00	\$ 7,905.00	\$ 14,464.00	\$ 15,211.00	4,200	-
	Other Revenues		\$ 218,410.00	\$ 86,448.00	\$ 43,972.00	\$ 7,360.00	\$ 2,709.00	34,458	69,417
	Rec Programming Grants								
	Sport and Rec		\$ 29,000.00	\$ 50,857.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	29,000	
	CYRP		\$ 13,636.00	\$ 18,636.00	\$ 13,636.00	\$ 13,636.00	\$ 12,857.00	15,000	
	Other		\$ 1,000.00		\$ 17,700.00			6,000	
	Other Grants		tbd	tbd	tbd	tbd	tbd		
			\$ 618,308.00	\$ 457,765.00	\$ 573,335.00	\$ 310,672.00	\$ 75,716.00	293,013	210,816
EXPENSES									
* excludes depreciation									
	Rec Administration		\$ 215,808.00	\$ 193,724.00	\$ 282,990.00	\$ 374,289.00	\$ 359,841.00	269,688	172,285
	Rec Centre Operations		\$ 998,568.00	\$ 855,810.00	\$ 922,482.00	\$ 877,716.00	\$ 210,541.00	465,399	345,928
	Building Maintenance		\$ 222,894.00	\$ 211,376.00	\$ 199,713.00	\$ 44,114.00	\$ 18,370.00	32,588	85,573
	Mechanical Maintenance				\$ 9,259.00	\$ 23,603.00	\$ 178,187.00	7,965	24,322
	Swimming Pool Operations		\$ 778,910.00	\$ 513,240.00	\$ 875,823.00	\$ 754,914.00	\$ 693,637.00	657,928	485,575
	Building Maintenance				\$ 41,763.00	\$ 68,886.00	\$ 97,647.00	35,046	13,602
	Mechanical Maintenance				\$ 1,109.00	\$ 3,135.00	\$ 13,943.00	25,429	13,868
	Curling Club Operations		\$ 53,887.00	\$ 44,745.00	\$ 84,784.00	\$ 61,475.00	\$ 300.00	75,594	108,197
	Sports Fields		\$ 356,935.00	\$ 136,150.00	\$ 174,138.00	\$ 19,702.00	\$ 55,431.00	29,384	17,514
	Parkland				\$ 168,224.00	\$ 129,201.00	\$ 189,980.00	125,327	133,279
	Recreation Programs		\$ 343,515.00	\$ 340,359.00	\$ 467,315.00	\$ 379,888.00	\$ 228,916.00	173,135	159,544
			\$ 2,970,517.00	\$ 2,295,404.00	\$ 3,227,600.00	\$ 2,736,923.00	\$ 2,046,793.00	\$ 1,897,483.00	\$ 1,559,687.00
		SURPLUS (DEFICIT)	\$ (2,352,209.00)	\$ (1,837,639.00)	\$ (2,654,265.00)	\$ (2,426,251.00)	\$ (1,971,077.00)	\$ (1,604,470.00)	\$ (1,348,871.00)
		Cost Recovery	21%	20%	18%	11%	4%	15%	14%
	Rec Policy Defined Recreation Recovery Rate Approx. 25% (Arena, Curling, Ballfields, Pool)								
	* exclusive of grants; exclusive of overheads; exclusive of depreciation								



REPORT TO COMMITTEE

COMMITTEE: TOURISM & ECONOMIC DEVELOPMENT

DATE: April 3, 2023

SUBJECT: Application for Tourism Operator License: Darrell's Welding Ltd. O/A Castaway Cottages and Campground

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting the application for Tourism Operator License: Darrell's Welding Ltd. O/A Castaway Cottages and Campground for "Community driving tours in the Hay River / Twin Falls / Kakisa day use park from January 1st to December 31st, 2023

BACKGROUND:

Consistent with the terms of the Tourism Act, Industry, Tourism and Investment (ITI) has reached out to the Town of Hay River to review an Application for a Tourism Operator License (TOL) that would have a potential impact to the community of Hay River and local tourism service providers. The application has been submitted to ITI by the licensed operator Darrell's Welding Ltd. O/A Castaway Cottages and Campground.

The application's amendment request outlines:

- *Community driving tours in the Hay River / Twin Falls / Kakisa day use park from January 1st to December 31st*

The Tourism and Economic Development Department has reviewed the application and recommends that the Council of the Town of Hay River support the amendment. The Tourism and Economic Development Department is aware of the operator and supports additional tourism opportunities being available in our region. The operator should be compliant with any Hay River bylaws including business licensing and appears to be compliant with NWT requirements for Insurance.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

- Provide response to ITI that the Town of Hay River has concerns with the application.



REPORT TO COMMITTEE

COMMITTEE: TOURISM & ECONOMIC DEVELOPMENT **DATE:** April 3, 2023

SUBJECT: Application for Tourism Operator License: Darrell's Welding Ltd. O/A Castaway Cottages and Campground

ATTACHMENTS:

- Letter from ITI Regarding Application for Tourism Operator License

Prepared by:
Patrick Bergen
Assistant Senior Administrative Officer
April 3, 2023

Reviewed by:
Glenn Smith
Senior Administrative Officer
April 3, 2023



March 24, 2023

To Whom It May Concern,

APPLICATION FOR TOURISM OPERATOR LICENCE: Darrell's Welding Ltd O/A Castaway Cottages and Campground

The Department of Industry, Tourism and Investment (ITI) has received the attached application for a Tourism Operator Licence (TOL) submitted by Darrell's Welding Ltd O/A Castaway Cottages and Campgrounds. Darrell's Welding Ltd., under the Government of the Northwest Territories Tourism Act has applied for a TOL to offer:

1. Community driving tours in the Hay River/Twin Falls/ Kakisa day use park from January 1 to December 31. Please see attached application and tour route map for further information.

We would ask that you review the attached application and provide any comments and or concerns in writing to the Regional Superintendent within 30 days of receipt of this letter.

Concerns regarding the proposed tourism activity will be shared discreetly with the applicant. Under the Tourism Regulations Section (5), the License Administer shall send a copy of any views received to the applicant and the applicant shall have 21 days after receiving the copy to respond, in writing, to any issues arising from those views, including amending or withdrawing the application.

Before issuing a Tourism Operator License, the License Administrator shall consider the results of any consultation, as well as inspections or investigations.

For full review of the Tourism Act and Regulations refer to the following websites:

- Tourism Act: <https://www.justice.gov.nt.ca/en/files/legislation/tourism/tourism.a.pdf>
- Tourism Regulations: <https://www.justice.gov.nt.ca/en/files/legislation/tourism/tourism.r1.pdf>

If you have any questions or concerns regarding this information, please contact Kayla Hoff, Tourism Development Officer, Tourism and Parks, South Slave Region at (867) 875-8003 or by e-mail at kayla_hoff@gov.nt.ca.

Sincerely,

Kathy Lepine
Acting Regional Superintendent, South Slave Region
Department of Industry Tourism and Investment

Applicant Information / Renseignements sur le demandeur

Registered Company Name:
Nom de l'entreprise enregistrée : **Darrells Welding Ltd O/A Castaway Cottages and Campground**

Trade Names:
Dénominations commerciales : **Castaway Cottages and Campground**

Contact Name:
Personne-ressource : **Darrell Dean**

Business Address:
Adresse de l'entreprise : **28067 B Mackenzie Highway**

City:
Ville : **Hay River**

Province:
Province : **NT**

Postal Code:
Code postal : **X0E 0R4**

Location of NWT Business Office:
Adresse du bureau d'affaires aux TNO : **28067B Mackenzie Highway**

Business Phone:
N° de téléphone de l'entreprise : **(867) 875-8601**

Fax:
N° de télécopieur :

Email:
Courriel : **ddean@northwestel.net**

Web Site:
Site Web : **castawaysnwt.com**

Corporate or Business Information / Renseignements commerciaux ou sur l'entreprise

Type of Incorporation:

- ☒ Incorporation under the *Business Corporations Act*
☐ Extra-territorial registration under the *Business Corporations Act*
☐ Registration under the *Partnership Act*
☐ Sole Proprietorship
☐ Other _____

Jurisdiction of Incorporation Registration:

Catégorie d'enregistrement :

- ☐ Enregistrement en vertu de la *Loi sur les sociétés par actions*
☐ Enregistrement extraterritorial en vertu de la *Loi sur les sociétés par actions*
☐ Enregistrement en vertu de la *Loi sur les sociétés en nom collectif*
☐ Entreprise individuelle
☐ Autre _____

Territoire de compétence de l'inscription :

Proof of Insurance / Preuve d'assurance

You must have valid insurance in place for the time period during which you are offering tourism activities. Attach a copy of your coverage or a certificate of insurance.

Public Liability Insurance for not less than \$1 million (Canadian) held with:
Intact Insurance

Expiry (YY/MM/DD): **23/10/02**

I have the following additional licences required for this tourism business:

- ☐ Outfitter Licence (*Wildlife Act*)
☐ City, Municipal or Territorial Business Licence
☐ Other (please state): _____

Vous devez posséder une assurance valide pour la période pendant laquelle vous offrez des activités touristiques. Veuillez joindre une copie de votre couverture ou un certificat d'assurance.

Assurance-responsabilité civile d'au moins 1 million de dollars (canadiens)
souscrite auprès de : _____

Date d'expiration (AA-MM-JJ) : _____

Je possède les permis supplémentaires suivants requis pour l'exploitation de cette entreprise touristique :

- ☐ Permis d'exploitation d'une pourvoirie (*Loi sur la faune*)
☐ Permis d'exploitation municipal ou territorial
☐ Autre (veuillez préciser) : _____

Tourism Activity / Activité touristique¹

*Please indicate the tourism activities that you intend to provide.
(Check all that apply.)*

- | | | |
|---|--|---|
| <input type="checkbox"/> Aurora Viewing | <input type="checkbox"/> Hiking/Backpacking | <input type="checkbox"/> Photographic Tours |
| <input type="checkbox"/> Canoeing | <input type="checkbox"/> Horseback Riding | <input type="checkbox"/> River Rafting |
| <input checked="" type="checkbox"/> Community Tours | <input type="checkbox"/> Hunting | <input type="checkbox"/> Rock Climbing |
| <input type="checkbox"/> Cross-country Skiing | <input type="checkbox"/> Kayaking | <input type="checkbox"/> Snowmobile Tours |
| <input type="checkbox"/> Cultural Tours | <input type="checkbox"/> Motorized Boat Tours | <input type="checkbox"/> Snowshoeing |
| <input type="checkbox"/> Dog Sled Tours | <input type="checkbox"/> Mountain Biking | <input type="checkbox"/> Sport Fishing |
| <input type="checkbox"/> Flight-seeing | <input type="checkbox"/> Nature/Wildlife Viewing | <input type="checkbox"/> Tobogganing |

☐ Other (please describe below)

*Veuillez indiquer les activités touristiques que vous souhaitez offrir.
(Cochez toutes les réponses qui s'appliquent.)*

- | | | |
|---|---|--|
| <input type="checkbox"/> Observation des aurores boréales | <input type="checkbox"/> Randonnée/grande randonnée pédestre | <input type="checkbox"/> Safaris photo |
| <input type="checkbox"/> Canoë | <input type="checkbox"/> Équitation | <input type="checkbox"/> Rafting |
| <input type="checkbox"/> Visites des collectivités | <input type="checkbox"/> Chasse | <input type="checkbox"/> Escalade |
| <input type="checkbox"/> Ski de fond | <input type="checkbox"/> Kayak | <input type="checkbox"/> Excursions en motoneige |
| <input type="checkbox"/> Visites culturelles | <input type="checkbox"/> Excursions en bateau à moteur | <input type="checkbox"/> Raquette |
| <input type="checkbox"/> Promenade en traîneaux à chiens | <input type="checkbox"/> Vélo de montagne | <input type="checkbox"/> Pêche sportive |
| <input type="checkbox"/> Excursions aériennes | <input type="checkbox"/> Observation de la nature/de la faune | <input type="checkbox"/> Glissades |

☐ Autre (veuillez préciser ci-dessous)

Please indicate the location(s) in which each activity will be offered and the time period (i.e. Sept 01 – April 31) during which activities will be offered. Attach map if applicable. If the applicant operates under more than one trade name, identify the activities and area for each.

Veillez indiquer le(s) lieu(x) où vous souhaitez mener les activités et la période visée (p. ex. du 1^{er} septembre au 31 avril). Veuillez joindre une carte au besoin. Si le demandeur exerce ses activités sous plusieurs dénominations commerciales, indiquez les activités et les secteurs correspondants.

Activity Name(s) / Activité(s): Community Tours	Activity Priority: / Ordre de priorité: <input checked="" type="checkbox"/> 1st / 1 ^{re} <input type="checkbox"/> 2nd / 2 ^e <input type="checkbox"/> 3rd / 3 ^e <input type="checkbox"/> Other / Autre (<input type="checkbox"/> Winter / Hiver or / ou <input type="checkbox"/> Summer / Été)	When Offered: / Période: From / Du <u>Jan 1</u> To / au <u>Dec 31</u>
Lat. _____° _____' _____" N / N. Long. _____° _____' _____" W / O.		
Community/Area of Operation: Collectivité ou secteur d'exploitation : Hay River		
Please list any equipment to be supplied for use by clients: / Veuillez répertorier tout élément de matériel fourni aux clients:		
Equipment Type: / Type de matériel: <u>Tour vehicle</u>	How Many: / Quantité: <u>1</u>	
Equipment Type: / Type de matériel: _____	How Many: / Quantité: _____	
Equipment Type: / Type de matériel: _____	How Many: / Quantité: _____	
Equipment Type: / Type de matériel: _____	How Many: / Quantité: _____	
For any additional equipment, attach information on separate sheet using similar format. Veillez joindre les renseignements concernant tout élément de matériel supplémentaire sur une feuille distincte, au même format.		

Activity Name(s) / Activité(s):	Activity Priority: / Ordre de priorité: <input type="checkbox"/> 1st / 1 ^{re} <input type="checkbox"/> 2nd / 2 ^e <input type="checkbox"/> 3rd / 3 ^e <input type="checkbox"/> Other / Autre (<input type="checkbox"/> Winter / Hiver or / ou <input type="checkbox"/> Summer / Été)	When Offered: / Période: From / Du _____ To / au _____
Lat. _____° _____' _____" N / N. Long. _____° _____' _____" W / O.		
Community/Area of Operation: Collectivité ou secteur d'exploitation :		
Please list any equipment to be supplied for use by clients: / Veuillez répertorier tout élément de matériel fourni aux clients:		
Equipment Type: / Type de matériel: _____	How Many: / Quantité: _____	
Equipment Type: / Type de matériel: _____	How Many: / Quantité: _____	
Equipment Type: / Type de matériel: _____	How Many: / Quantité: _____	
Equipment Type: / Type de matériel: _____	How Many: / Quantité: _____	
For any additional equipment, attach information on separate sheet using similar format. Veillez joindre les renseignements concernant tout élément de matériel supplémentaire sur une feuille distincte, au même format.		

Activity Name(s) / Activité(s):	Activity Priority: / Ordre de priorité: <input type="checkbox"/> 1st / 1 ^{re} <input type="checkbox"/> 2nd / 2 ^e <input type="checkbox"/> 3rd / 3 ^e <input type="checkbox"/> Other / Autre (<input type="checkbox"/> Winter / Hiver or / ou <input type="checkbox"/> Summer / Été)	When Offered: / Période: From / Du _____ To / au _____
Lat. _____° _____' _____" N / N. Long. _____° _____' _____" W / O.		
Community/Area of Operation: Collectivité ou secteur d'exploitation :		
Please list any equipment to be supplied for use by clients: / Veuillez répertorier tout élément de matériel fourni aux clients:		
Equipment Type: / Type de matériel: _____	How Many: / Quantité: _____	
Equipment Type: / Type de matériel: _____	How Many: / Quantité: _____	
Equipment Type: / Type de matériel: _____	How Many: / Quantité: _____	
Equipment Type: / Type de matériel: _____	How Many: / Quantité: _____	
For any additional equipment, attach information on separate sheet using similar format. Veillez joindre les renseignements concernant tout élément de matériel supplémentaire sur une feuille distincte, au même format.		

Activity Name(s) / Activité(s) :	Activity Priority: / Ordre de priorité : <input type="checkbox"/> 1st / 1 ^{re} <input type="checkbox"/> 2nd / 2 ^e <input type="checkbox"/> 3rd / 3 ^e <input type="checkbox"/> Other / Autre (<input type="checkbox"/> Winter / Hiver or / ou <input type="checkbox"/> Summer / Été)	When Offered: / Période : From / Du _____ To / au _____
Lat. _____ ° _____ ' _____ " N / N. Long. _____ ° _____ ' _____ " W / O.		
Community/Area of Operation: Collectivité ou secteur d'exploitation :		
Please list any equipment to be supplied for use by clients: / Veuillez répertorier tout élément de matériel fourni aux clients :		
Equipment Type: / Type de matériel : _____	How Many: / Quantité : _____	
Equipment Type: / Type de matériel : _____	How Many: / Quantité : _____	
Equipment Type: / Type de matériel : _____	How Many: / Quantité : _____	
Equipment Type: / Type de matériel : _____	How Many: / Quantité : _____	
For any additional equipment, attach information on separate sheet using similar format. Veuillez joindre les renseignements concernant tout élément de matériel supplémentaire sur une feuille distincte, au même format.		

For any additional activities, attach information on separate sheet using similar format.
Veuillez joindre les renseignements concernant toute activité supplémentaire sur une feuille distincte au même format.

Please indicate what arrangements have been made for the transportation and accommodation of clients. Veuillez indiquer les dispositions qui ont été prises pour le transport et l'hébergement de clients. The company tour van will be arranged to pick up clients from the airport and escorted to Castaways Cottages and Campground.

Please list all guides and other field employees. List only guides and field employees working in the NWT. Veuillez répertorier tous les guides et autres employés sur le terrain. Indiquez uniquement les guides et les employés sur le terrain qui travaillent aux TNO.	
Full Name: / Nom complet : <u>Darrel Dean</u>	Full Name: / Nom complet : _____
Full Name: / Nom complet : <u>Logan Price</u>	Full Name: / Nom complet : _____
Full Name: / Nom complet : _____	Full Name: / Nom complet : _____
Full Name: / Nom complet : _____	Full Name: / Nom complet : _____

Please include a safety plan identifying potential risks associated with each tourism activity to be provided. The safety plan should include all emergency equipment, including communications devices. Veuillez inclure un plan de sécurité présentant les risques éventuels associés à chaque activité touristique offerte. Le plan de sécurité doit répertorier tout le matériel d'urgence, y compris les appareils de communication. Attached.

Please include a waste management plan identifying how negative impacts to the environment will be managed (i.e. how will garbage, grey water and sewage be handled), if applicable. Veuillez inclure un plan de gestion des déchets présentant les méthodes de gestion des répercussions négatives de chaque activité concernée sur l'environnement (c.-à-d. mode de traitement des déchets, des eaux grises et des eaux usées) [le cas échéant]. N/A as we are located within Hay River's serviceable boundaries.

Note: Please be aware that under the Tourism Regulations, if you or your employees have been convicted of an offence under any law of Canada respecting the use or possession of firearms, or governing fish, wildlife, the environment, or a species at risk within the last five (5) years, your licence may not be issued by the Licence Administrator. If you become aware of any such convictions, you must inform the Licence Administrator immediately.

The Licence Administrator may request additional information upon receipt of this application. The Licence Administrator reserves the right to reject any application for reasons of insufficient or incomplete information.

Should any of the above information change, licence holders are required to notify the Licence Administrator within sixty (60) days of the change. Changes to activities, areas of operation and/or terms and conditions of the licence require an application and may involve a consultation process and additional fees.

Confidentiality: This information is being collected under the authority of the *Tourism Act* and will be used only for the purpose of licensing, enforcement, consultation, research, statistical and marketing purposes. Data will be collected and used in accordance with the GNWT's obligations under the *NWT Access to Information and Protection of Privacy Act*.

Remarque : Veuillez noter qu'aux termes du Règlement sur le tourisme, si vous ou vos employés avez été déclarés coupables d'une infraction en vertu d'une loi du Canada sur l'utilisation ou la possession d'armes à feu, ou au sujet des poissons, de la faune, de l'environnement ou d'une espèce en péril au cours des cinq (5) dernières années, l'administrateur aux permis peut refuser de délivrer votre permis. Si vous découvrez de telles infractions, quelles qu'elles soient, vous devez en informer l'administrateur aux permis immédiatement.

Il se peut que l'administrateur aux permis requière des renseignements supplémentaires après réception de la présente demande. L'administrateur aux permis se réserve le droit de rejeter toute demande si les renseignements sont insuffisants ou incomplets.

Les détenteurs de permis sont tenus d'aviser l'administrateur aux permis dans un délai de soixante (60) jours suivant la modification de tout renseignement susmentionné, le cas échéant. Une demande est exigée pour toute modification des activités, des secteurs d'exploitation ou des conditions générales du permis. Cette demande peut entraîner un processus de consultation et des frais supplémentaires.

Confidentialité : Ces renseignements sont recueillis en vertu de la *Loi sur le tourisme* et seront utilisés à des fins de délivrance et d'application de permis, de consultation, de recherche, d'établissement de statistiques et de commercialisation seulement. Les données seront recueillies et utilisées conformément aux obligations du GTNO aux termes de la *Loi sur l'accès à l'information et la protection de la vie privée* des TNO.

I understand that the foregoing information is being collected under the authority of the *Tourism Act* and is subject to the *NWT Access to Information and Protection of Privacy Act*.

I declare that all of the information provided on this Tourism Operator Licence application is true and correct to the best of my knowledge, and I hereby consent to the reasonable use and disclosure of this information by the Government of the Northwest Territories (GNWT) and its agents for the purposes of licensing, enforcement, consultation, research and statistical purposes, as well as for the marketing of tourism in the Northwest Territories to the public at large.

Such disclosure includes release of the following information when requested, as well as to allow the GNWT to publish this information on our website: the name of the tourism business; the name(s) of the business owner(s); the contact information of the business; the area(s) of operation of the business; and the tourism activities for which the business is licensed.

Signature: Darrell Dean Date: 23/03/23
YY/MM/DD

Je comprends que les renseignements ci-dessus sont recueillis en vertu de la *Loi sur le tourisme* et qu'ils sont soumis à la *Loi sur l'accès à l'information et la protection de la vie privée* des TNO.

Je déclare que tous les renseignements fournis dans la présente demande de permis d'exploitation d'entreprise touristique sont vrais et exacts au mieux de ma connaissance, et je consens par la présente à ce que le GTNO et ses agents utilisent et divulguent raisonnablement ces renseignements à des fins de délivrance et d'application de permis, de consultation, de recherche, d'établissement de statistiques, ainsi que pour la commercialisation d'activités touristiques au grand public aux TNO.

Une telle divulgation comprend le dévoilement des renseignements suivants, au besoin, et autorise le GTNO à les publier sur son site Web : nom de l'entreprise touristique, nom(s) du/des propriétaire(s) de l'entreprise, coordonnées de l'entreprise, secteur(s) d'exploitation de l'entreprise et activités touristiques pour lesquelles l'entreprise détient un permis.

Signature : _____ Date : _____
AA-MM-JJ

