



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

5. DELEGATION

- a. Hay River RCMP – Cpl. Kevin Devoe

6. ADMINISTRATIVE ENQUIRIES

7. NEW BUSINESS

- a. Public Works Monthly Report for October – page
- b. Development and Building Report for Sept. & Oct – page
- c. Recreation Monthly Report for October– page
- d. Emergency Services Monthly Report for October– page
- e. Municipal Enforcement Monthly Report for October – page
- f. Tourism Monthly Report for October – page
- g. Zoning and Building Bylaw Hearing Update – page

8. NOTICE OF MOTIONS

9. IN CAMERA

- a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)

- RCMP

10. ADJOURNMENT

Canada 



**MONTHLY
POLICING REPORT
October 2022
Hay River Detachment
“G” Division
Northwest Territories
Town of Hay River**



Royal Canadian Mounted Police
Gendarmerie royale du Canada

The Hay River Detachment responded to a total of 242 calls for service during the month of October 2022, within the Town of Hay River.

Annual Performance Plan (A.P.P.'S) Community Priorities

The Annual Performance Plan which follows the RCMP fiscal year has been refreshed and the Community and Detachment priorities established for the current fiscal year, starting April 1st are as follows:

- Community Policing, and specifically Community and Partner Engagement with the objective of Identifying community and external partners, stakeholders and then establish and maintain engagement with the goal of information sharing and partnering in initiatives to address issues in the community.
- Traffic and Road Safety with the specific objective of enhancing road safety by targeting impaired driving.
- Harm Reduction, with the specific objective is to reduce a variety of crime by targeting prolific offenders, illicit drugs, and reducing the amount of crime and harm caused by a small percentage of the population.

Community consultation and feedback is critical in addressing the aforementioned priorities and anyone with a vested interest in these priorities is encouraged to contact Cpl. Kevin Devoe at the Hay River RCMP detachment. Part of this community consultation will help shape current and future Hay River Detachment annual performance plan priorities.

1 - This month the detachment addressed Community Policing – Community/Partner Engagement by:

Hay River RCMP continued with efforts to identify activities that enable the RCMP to engage with the community in a meaningful way.

Some of October's community and partner engagement included the following;

- Proactive Patrols are being conducted on a regular basis within the community of schools. Members are engaging in conversations with students and staff to address any of their concerns.
- Member are engaging with some local businesses to discuss crime prevention strategies.
- Detachment Assistant Lynne BUTH and Members of the RCMP volunteered this year make the Halloween Teen Dance Spook-a-Rama a success. This initiative was delayed for the past two years due to Covid. This year Spook-a-Rama is celebrating 36 years of Crime Prevention. This prevention program keeps youth engaged during Halloween and it keeps vandalism in the community at a minimum during the spooky season.

Hay River RCMP does continue to share monthly "Fast Facts newsletter" from the Centre for Youth Crime Prevention to share contacts and promote resources and activities, distribute funding initiatives, and visit youth in an effort to engage with youth.



Cst. Ryan GONZALES along with Cpl. Kevin DEVOE, Cst. Scott NADEU, and S/Cst, Jordan GROENEWEGEN) attended Harry Camsell School's Halloween Carnival and handed out Halloween candies to some of the participants.



Spook-A-Rama 2022



Spook-A-Rama 2022

2 - This month the detachment addressed Traffic - Safety by:

Hay River RCMP continue to, with the assistance of NT RCMP traffic services, patrol the roadways in an effort to deter and detect unsafe driving situations. This month, 6 reports of impaired driving was received, with 2 charges being laid. A total of 16 Summary Offence Tickets (SOTI) were issued under the Motor Vehicle Act.

During the Thanksgiving weekend The RCMP nationwide conducted their annual traffic initiative called Operation Impact. This initiative is meant to promote road safety over the holiday weekend. A number of proactive check-stops were performed during the weekend.



3 - This month the detachment addressed Harm Reduction by:

To address that causes the greatest harm in the Hay River RCMP detachment area, a Habitual Offender Management system was created in an effort to identify and monitor those who are most likely to cause the most significant amount of harm to the community. Harm reduction will tie directly into community policing as a priority, and partner engagement will be critical to successful outcomes. Patrols, including foot patrols in Rowe's trailer park and the down town area will continue to detect and deter ill behavior.

- For the month of October, a total of 29 Proactive Foot Patrols were completed.

I would like to say thank you to all those attended the Cst. Christopher WORDEN Memorial Walk.





OCCURRENCES	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (Not including sexual assaults)	19	164	5	78
Sexual Offences	1	11	2	36
Break and Enters (Residence & Business)	15	54	3	45
Theft of Motor Vehicle	0	9	-1	7
Theft Under \$ 5000.00	8	86	6	89
Theft Over \$ 5000.00	0	0	0	4
Drugs (Possession)	1	4	0	7
Drugs (Trafficking)	5	58	1	27
Liquor Act	18	195	19	271
Unlawful Sale (Bootlegging)	0	1	0	1
Causing a disturbance / Mischief (total)	48	382	23	436
Causing a Disturbance	20	127	9	160
Mischief - damage to property	4	37	4	52
Mischief - obstruct enjoyment	24	218	10	224
Impaired Driving	8	67	3	71
Other Complaints	62	590	41	671
Total Violations	185	1621	102	1743

JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral - Accepted	4	20	5	26
Victim Services Referral - Declined	27	162	15	115
Victim Services - Proactive Referral	2	16	1	18
Victim Services - Not Available	0	1	0	0
Restorative Justice Referrals	1	3	0	10
Emergency Protection Orders (Detachment Initiated)	0	3	0	3
ODARA Reports	1	10	0	9
Prisoners Held	38	228	12	169
Prisoners Escorted	0	12	0	8
Prisoners Held non-PROS Agency	0	0	0	1
Prisoners Escorted Non-PROS Agency	0	0	0	1
Liquor Destroyed Immediately	5	96	6	91

Corporal Kevin Devoe
Acting Detachment Commander, Hay River RCMP



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: November 7th, 2022

SUBJECT: Public Works Monthly Report for October 2022

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for October 2022.

BACKGROUND:

Capital Projects 2022:

A list of 2022 Capital Projects along with a brief update of the status of these projects is included in the chart below.

2022 Capital Projects	
Project	Update
New Town Hall	Entered engagement with Stantec for completion of preliminary design and feasibility analysis. Currently working through workspace and business requirements gathering for design options.
Old Town Hall Demolition	Deferred to 2023.
New Lift Station #4	Deficiency list completed and items being actioned.
Fraser Place Development	All underground water, sewer, and storm systems completed. Work remaining includes base and road work as well as watermain pressure testing for spring/summer 2023. Shallow burial of power, phone, and gas lines to be completed spring/summer of 2023. Area is fenced off and delineated for winter.
Caribou Crescent Water Sewer and Drainage	Landscaping and laying of sod completed, minor deficiencies to be addressed.
Beaver Crescent Water, Sewer, and Drainage	Asphalt completed, items remaining include driveway reinstatements, and landscaping of properties. Stockpile of material at ice crossing will be removed in late November and site clean up. Deficient items will be addressed in spring/summer of 2023.
Riverview Drive Upgrade	Asphalt completed, items remaining include driveway reinstatements, and landscaping of properties. Deficient items will be addressed in spring/summer of 2023.



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: November 7th, 2022

SUBJECT: Public Works Monthly Report for October 2022

Waste Diversion Project - Tire Shredding	Tire shredding is completed. Remaining rimmed and oversize tires will be stockpiled away from construction material and addressed in 2023. Options for tire shred are being reviewed and include slope protection of the sewage lagoon and sludge pit as well as road base test section through recycling funding.
Hazardous Waste Removal Project	MACA led project. RFP for work closed July 4, 2022. RFP under MACA review.
Capital Drive Watermain	Asphalt and sidewalks are completed, remaining work include landscaping and decorative lighting installation. EV Charging Stations delineated for winter. Deficient items will be addressed in spring/summer of 2023.
Paradise Road	Completed. Seeding and vegetation of area between the road and riverbank to be addressed next spring. NWTEL expected to have fibre completed this fall for phone/internet service.
Sewer line Re lining	Completed. Areas include the Ravine from Old Hospital to Lift Station #1 as well as 2 highway/rail crossings
Industrial Drive	Watermain, hydrants and service connections completed. Storm piping and catch basins installed. Items remaining include ditch grading and culvert installation, these items will be completed in spring/summer 2022.
Water Treatment Plant Feasibility Study and Preliminary Design	The WTP feasibility study status: the technology review is complete, and the feasibility study is near completion. Next step is preliminary design with geotechnical investigations.
Asphalt Patching Program	1150 square meters of asphalt patching completed for 2022.

Solid Waste Facility Operations:

Landfill daily operations taken over by the Town, adjustments to operating hours with the facility open 6 days a week and closed on statutory holidays. Mon-Friday 10am-6pm and Sundays 12pm -5pm. New Landfill sign installed.



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: November 7th, 2022

SUBJECT: Public Works Monthly Report for October 2022

Water License Activities:

Regular monitoring programs continue as per the requirements of the Town's water license. Testing work was performed as required and Town staff have now taken a portion of this work in-house to reduce costs and increase efficiency.

Water license reporting requirements for 2021 are near completion. Reviewed and accepted documents submitted by the Town includes the annual report, the post fire monitoring report, WTP O&M plan, SWDF O&M plan, SDF O&M Plan, hydrocarbon contaminated soil treatment facility O&M plan, and ground water monitoring plan. Ongoing weekly, monthly, and quarterly sampling continues for 2022 reporting.

Fall Inspection completed September 14th, currently reviewing comments.

Public Works Daily Operations and Completed Work Orders

Water and Sewer:

- Sampling and daily water reporting ongoing
- Daily inspections of Lift Stations, Water Treatment Plant and Reservoir-ongoing
- Water Meter reads completed
- Lift Station #4 staff orientation ongoing
- Vale Island watermain break repair near West Channel Bridge-completed
- Old Town truck fill holding tank failed bacterial test, due to the age of this facility pre 1970 the Town is looking at options for a above ground tank within the structure.
- hydrant maintenance/winterize- noted several hydrants have wrong fittings for Fire Department connections. These fittings to be changed out. -ongoing

Roads & Ditches:

- road sanding and grading-ongoing
- cleanup of fallen trees and debris from high winds-completed
- snow clearing operations-ongoing
- repair and replace damaged signs-ongoing
- clean out culvert ends on Vale Island to support Surveyed Drainage Plan, West Channel remaining. -ongoing

Equipment Maintenance

- service snow blower and install on loader-completed



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: November 7th, 2022

SUBJECT: Public Works Monthly Report for October 2022

- install driveway blade blocker on grader -completed
- install sander on gravel truck-completed
- maintenance and complete inspection of Hearse-ongoing

Building and Ground Maintenance

- cemetery grave filling and landscaping-completed
- funeral/burial set ups-ongoing
- sidewalk snow removal at Fire Hall and Visitor Centre-ongoing
- fire extinguisher inspections-ongoing
- schedule servicing of all HVAC Systems-ongoing

Misc. flood related work

- inspect and clean out storm outlets
- clear areas around flood valves on Riverview, design extension arm for future use
- 2nd pump installed at Lift Station #1 operational-completed
- HVAC Systems at Lift Station #1 up and running-completed

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Earle Dumas
Acting Director of Public Works
November 3rd, 2022

Reviewed by:

Glenn Smith
SAO
November 3, 2022



REPORT TO COMMITTEE

DEPARTMENT: PUBLIC WORKS

DATE: November 7th, 2022

SUBJECT: DEVELOPMENT AND BUILDING PERMIT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Development and Building Permit Report for the month of September and October 2022.

BACKGROUND:

SUMMARY

- 16 Development Permits and 5 Building Permits have been approved for September and October 2022. In the months of September and October 2021, we had 20 Development Permits and 4 Building Permits signed out.

Background

- The September, October 2022 Development and Building Permit Report is as follows:

DATE	DEV #	CIVIC ADDRESS	DESC. OF WORK
Sept 6/22	B22-022	100 Miron Drive	Build new ICF Basement Foundation
Sept 8/22	D22-078	149 Wildrose Drive	Temporary Power residential construction
Sept 8/22	D22-079, B22-026	48013 Back Road West Channel	Raise and move Mobile Home to different location on Lot.
Sept 16/22	B22-023	39-104 th Street	Replace Deck Railings and Steps
Sept 19/22	D22-080	3 Robin Crescent	Demolish existing Housing House
Sept 19/22	D22-081, B22-024	Lot 1773 McMeekin Park	Park Upgrades and New Town Sign
Sept 23/22	DH22-082	45 Pine Crescent	Spin with Em (Instructional Spin Classes)
Sept 26/22	B22-025	17-61 Woodland Drive	Residential Renovations
Sept 27/22	DH22-083	48-61 Woodland Drive	Moore's Crafts (Crafts and Woodworking)
Sept 28/22	D22-084	Lot 2143, Plan 5427 West Channel	Demolish Old and Build New Garage/Shop
Oct 4/22	D22-085	24 Garden Road	Temporary Utility Hookup
Oct 5/22	D22-086	9 Garden Road	Small Single Detached House/Cabin
Oct 5/22	DH22-087	27 Stewart Drive	Anton Miller (Training Services)



REPORT TO COMMITTEE

DEPARTMENT: PUBLIC WORKS

DATE: November 7th, 2022

SUBJECT: DEVELOPMENT AND BUILDING PERMIT REPORT

Oct 7/22	D22-088	25 Studney Drive	Commercial Entranceway C/W Culvert
Oct 12/22	DH22-089	48-61 Woodland Drive	Vector Contracting (Medical Travel)
Oct 13/22	D22-090	48052 Mackenzie Highway	Demolish Old Storage Building Damaged by Flood
Oct 13/22	D13-091	33-103 rd Street	Residential Renovations including Rear Seps and Landing
Oct 13/22	D22-092, B22-027	5 Riverbend Road	Develop Basement
Oct 29/22	DH22-093	4 Cranberry Crescent	Woodland Flower Arrangements (Online or Phone Orders)

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

CONSIDERATIONS OR FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Randy Froese
Development Officer

Reviewed by:
Earl Dumas
Director of Public Works

Date: November 02, 2022,

Date: November 02, 2022



REPORT TO COMMITTEE

DEPARTMENT: PUBLIC WORKS

DATE: November 7th, 2022

SUBJECT: DEVELOPMENT AND BUILDING PERMIT REPORT



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 7th, 2022

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for October 2022 as presented.

BACKGROUND:

Recreational Programming

Youth Programming

After School Club

After School Club continued through the month of October and was well attended. Registration was approximately 75% full Mondays through Thursdays, and 100% full for Friday half-day programming. This month, the After School Club partnered with the NWT Centennial Library to for weekly story times and craft sessions as delivered by the Program Librarian. A partnership was also formed with the HRHSSA's Child and Youth Counsellor who facilitated weekly art sessions for registered After School Club participants.

Full-day youth programming was also offered in October during the GNWT's teacher conference in Yellowknife. This program was 100% full, with 20 participants registered each day. Youth were kept busy with a variety of activities including daily swimming times, programming at the Hay River Public Library, a movie afternoon at the Riverview Cineplex and supervised public skating using the Hay River Community Centre's new rental skates and helmets.

Fitness Programming

Instructor led group fitness classes were again offered in the Multipurpose Fitness Room through the month of October.

Vinyasa Yoga and Chair Yoga continued, led by a local contracted yoga instructor. Gentle Flow Yoga was introduced as a morning wellness class option, led by another local contracted yoga instructor.

Spin classes were transferred to a contracted fitness instructor who successfully completed a Schwinn Spin Instructor certification last month using Mackenzie Recreation Association Training secured by the Department's.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 7th, 2022

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

The Recreation Programming Supervisor is also leading fitness classes, with the remainder of the fitness schedule being rounded out by virtual programming.

Fitness class attendance has remained consistent through the month of October with spin class still being the most popular and well attended class. Overall, attendance at fitness programming was lower this month than in October 2021. This can likely be attributed to the lower number of instructor-led classes currently being offered, an issue that the Recreation Programmer Supervisor is actively attempting to remedy by helping 2 local instructors in training complete Canfit Pro fitness instructor certifications.

Community Programming

Free Ballet Sessions

Free ballet sessions were offered at the Hay River Community Centre on October 27th. The initiative was a partnership between the Department of Recreation and the Canadian National Ballet School. The NWT Recreation and Parks association was used to fund the three sessions offered, which were open to all local youth. Sessions were well attended. Several participants and parents of participants expressed interest in the continuation of similar programming at the Community Centre. The Department's Programming Supervisor has scheduled a meeting with a community member who has expressed interested in teaching dance classes.

NWT Tourism AGM & Conference

The Hay River Community Centre hosted to the NWT Tourism AGM & Conference from Oct 25th to 27th. NWT Tourism rented most of the recreation complex for this event, which was very successful. The Department's Programming and Maintenance divisions received very positive feedback from NWT Tourism board members and conference attendees. The event was very successfully and represents an important step in recovery and return to normality after the Covid-19 pandemic.

Similarly, the Department has seen a gradual but significant increase in corporate bookings, community event rentals and sport tourism rentals. Special event rentals are trending toward pre-Covid realities, including the hosting of other conferences like the NWT Association of Communities AGM in June 2023.

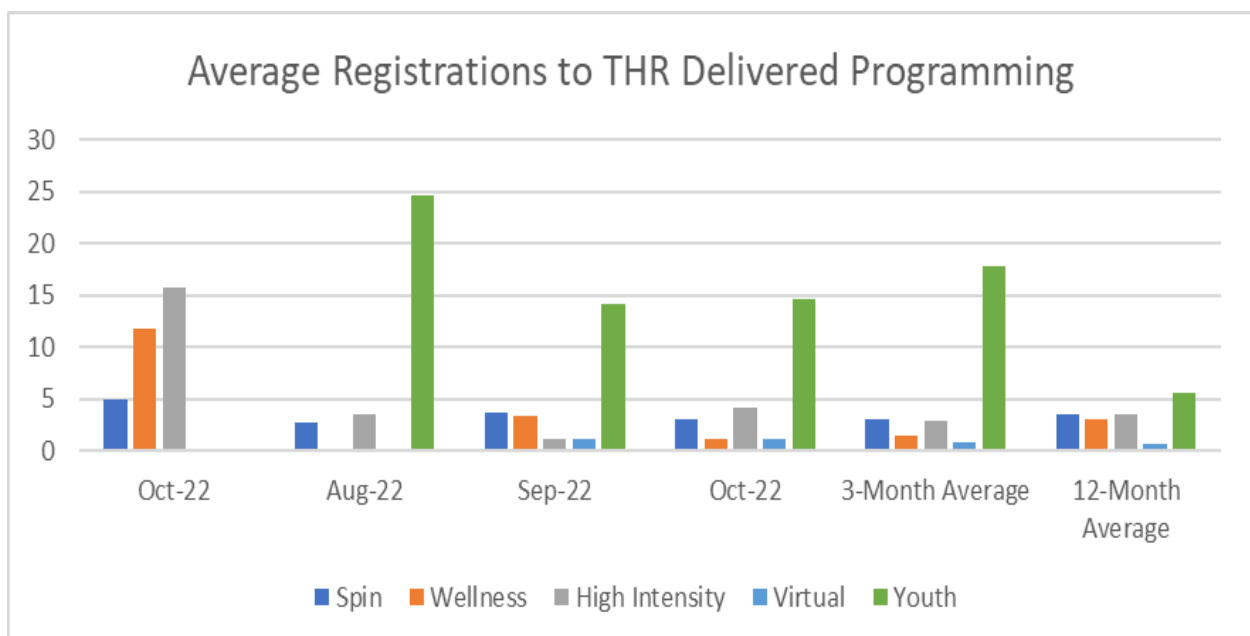
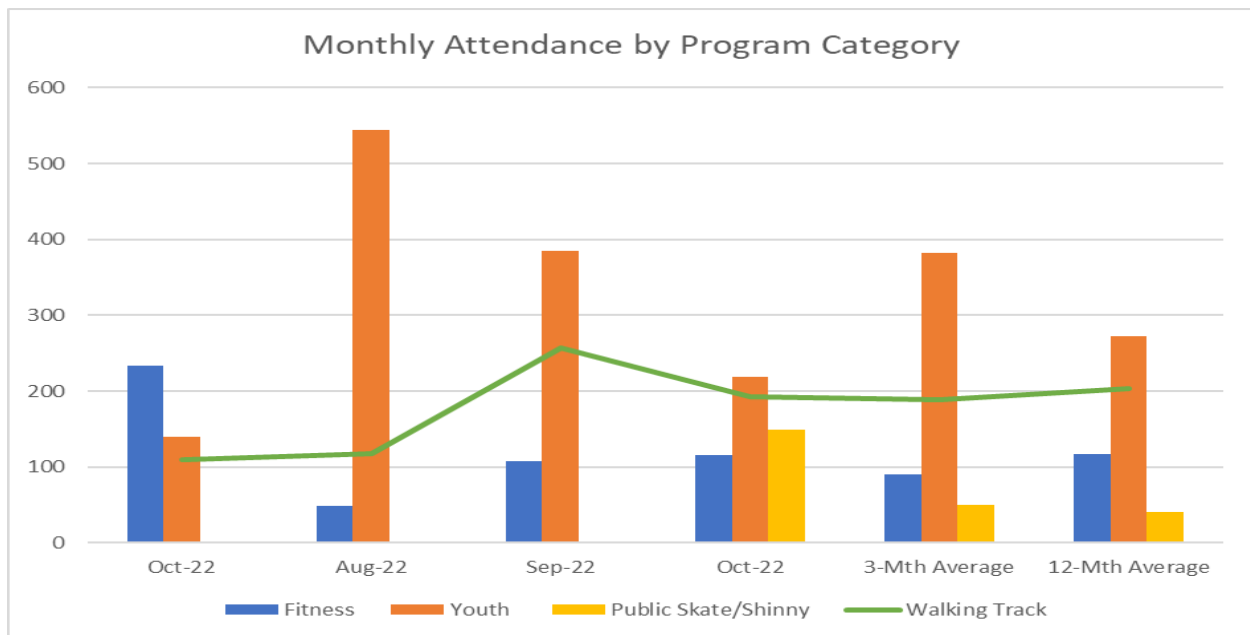
Recreation Programming Statistics



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 7th, 2022

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT





REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 7th, 2022

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Aquatics

General

The new chemical feed system for chlorine and pH control has been working well since being installed in September with minimal adjustments needed by staff. Mechanical systems and water quality have been consistent and the aquatic centre remains open 7 days per week as per the regular schedule and services.

Staffing

The Don Stewart Aquatic Centre now has a full compliment of full-time lifeguards for the first time in several years. Senior Lifeguard 1, Senior Lifeguard 2 and Lifeguard 3 positions are all filled with full-time permanent employees. Casual staff continue to support full-time staff on evenings and weekends. An interview with an Assistant Lifeguard applicant is to take place on November 10th.

The Aquatics Supervisor is further increasing capacity with Junior Lifeguard training courses offered and successfully completed by 4 local youth in October, as well as National Lifeguard Certification training currently being offered to 3 casual staff members. The Department expects to have a full staffing roster by mid-November.

Attendance

Early morning lane swims continue to be popular with attendance ranging from 4-8 swimmers. The Marine Training Centre once again rented the facility for the morning of Oct 14th with 12 individuals participating in their training program. There have also been weekly rentals from local daycare groups like Growing Together and class groups from Princess Alexandra School and Ecole Boréale.

There were 1040 swimmers at the aquatic centre in October, which is almost double the 570 swimmers from October 2021. Youth swim numbers increased most significantly, jumping from 101 swimmers in October 2021 to 523 swimmers for the same months this year. These increases can likely be related to spiking in NWT Covid-19 cases in October 2021.



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 7th, 2022

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

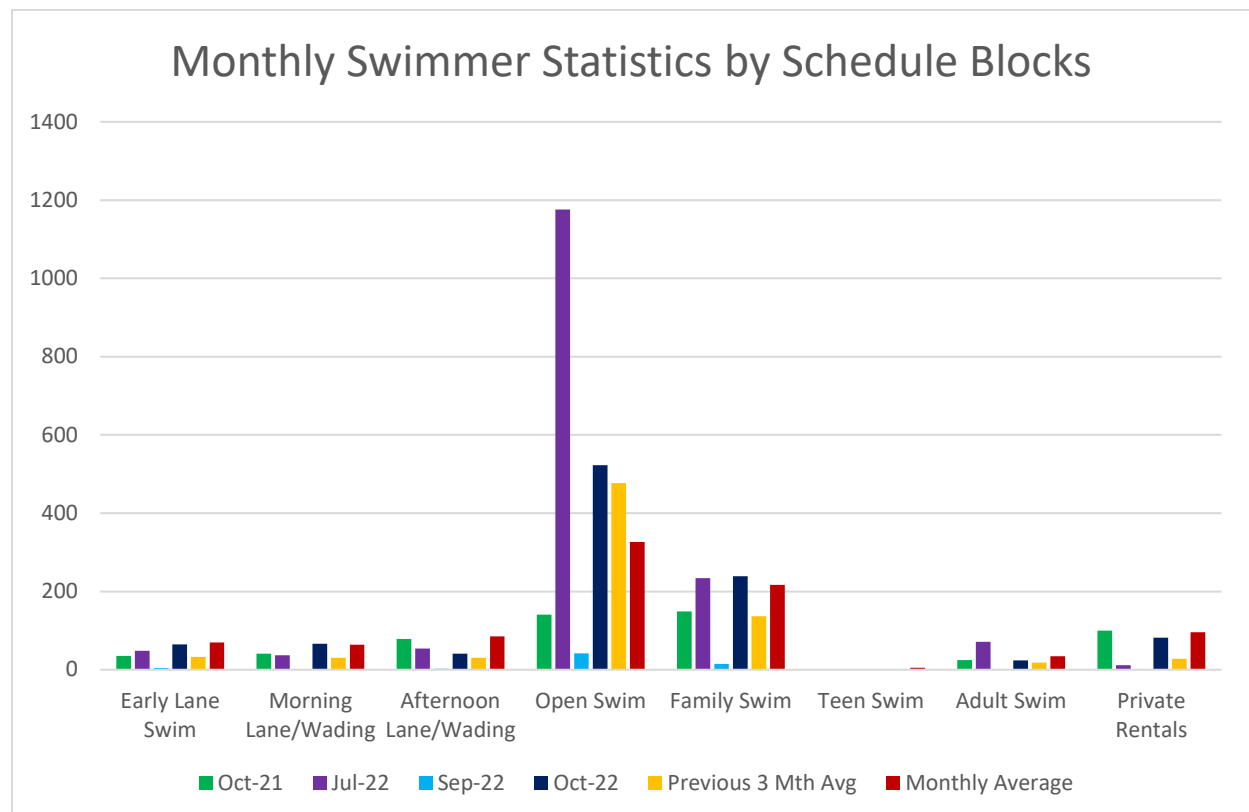
Swimming Lessons

Swimming Lessons were not offered in October due to limited staffing. The Department's Senior Lifeguard 1 and Senior Lifeguard 2 are certified swim instructors, but they require additional deck supervision support to deliver lessons. The Aquatics team are discussing alternative scheduling options that would allow for weekly lessons with current staffing levels.

Courses & Training

Three staff are currently enrolled in a National Lifeguard (NL) course which will be completed on Sunday Nov 6. One other lifeguard as well as the swim team coach will participate in a recert on the 6th.

Don Stewart Aquatic Centre Statistics

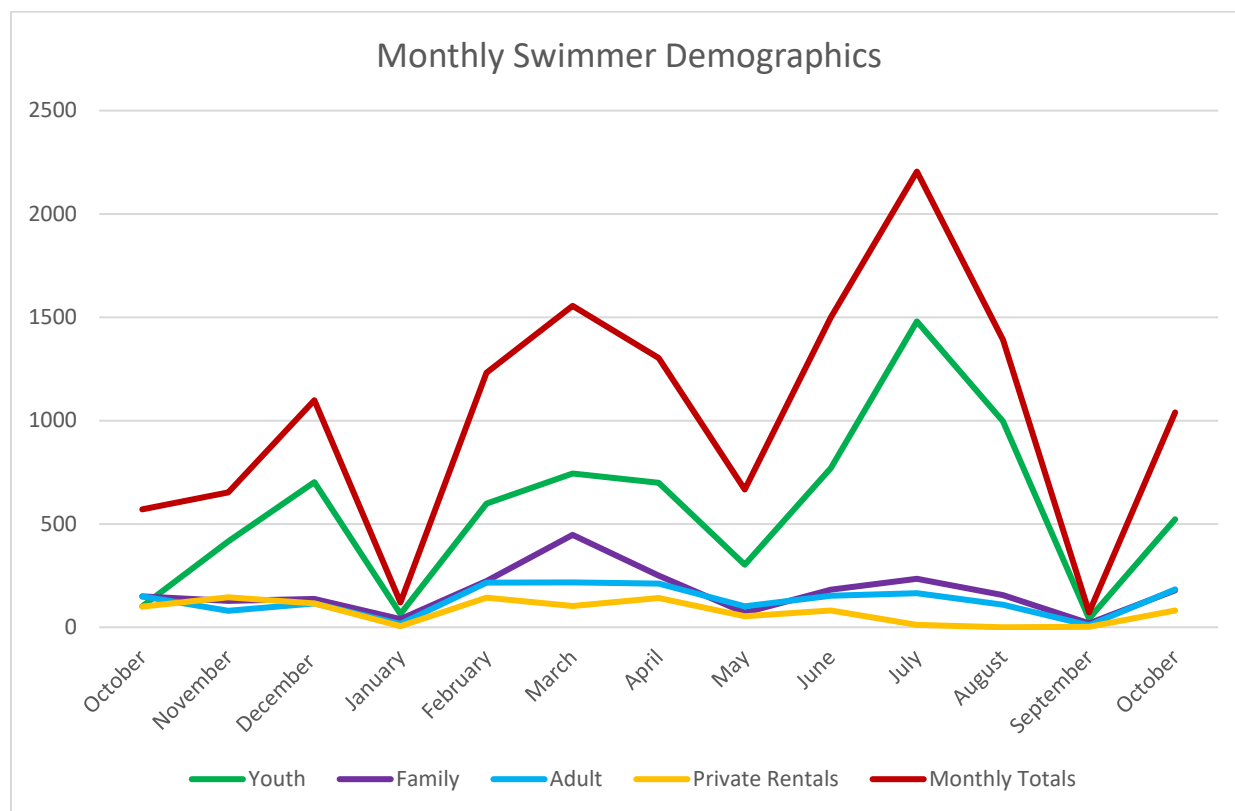




REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES DATE: November 7th, 2022

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT



Facilities and Maintenance

Recreation and Aquatic Centre:

Don Stewart Aquatic Centre:

- Change filter sand in hot tub
- Repair hot tub filter pump
- Order filters for all air handlers
- Turn on small MAU unit to heat pool office area

Aurora Ford Arena and Hay River Curling Club ice preparation:

- Routine daily ice maintenance and weekly measurements
- Working with local contractor to repair curling club stairwell heaters
- Ordered new ice edger



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 7th, 2022

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Other Community Centre Maintenance Items:

- Ongoing building inspections, preventative maintenance, etc.
- Monthly fire extinguisher and safety checks
- Remove parking blocks from front parking lot in preparation for winter
- Snow and ice removal around the building
- Work with service contractor to repair elevator after power bumps
- Regular room rentals and set ups
- Hosted the Tourism AGM, where the maintenance staff set up all the room for various meetings and gatherings, the staff offered support whenever it was required for whatever the customer needed to help things run smoothly. The facility maintainers did a great job accommodating what the client needed. We had lots of positive feedback regarding our facility and work.

Parks and Greenspaces:

- Garbage containers emptied weekly in downtown core and at greenspaces and trails.
- Regular litter pickup and weekly checks of Town sites and assets in the downtown core.
- Pick up soccer nets from TriService Park for winter storage
- Pick up porta potties from parks and greenspaces
- Remove benches and bike racks from Courtoreille Street
- Have power shut off at Keith Broadhead ball diamonds
- Remove docks from Porritt Landing Marina

Department of Recreation Capital and Construction Projects

Bob McMeekin Park:

- Haul, place and compact approximately 300 m³ of common fill (from ice crossing) for sliding hill enhancement.
- Earthworks to construct a new parking area and expand existing parking area. Work to include excavation of organics, install geotextile, haul, place, and compact granular fill.
- Earthworks to prepare subgrade for cast-in-place concrete seating area.
- Install cast-in-place concrete seating as per site plan. Includes forms, rebar, placing and finishing concrete.
- Installation of an open-air performance shelter. Work includes installation of screw piles, assembly, and installation of structure.
- Installation of screw piles for new welcome monument.

Hoffman Way:



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 7th, 2022

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

- Ditch grading to ensure positive drainage to existing culverts over length of road.
- Scarify all chip seal and reconfigure the road from a crown slope to a cross-fall slope.
- Sub-cut soft spots and install geotextile and re-establish surfacing material.
- Removal of the guardrail, placement of jersey barriers.
- Final grading and compaction of the road utilizing additional 20mm minus if necessary to achieve final grade.

Recreation Assets Flood Recovery and Remediation:

Ski Club Trails Remediation

- Major tree removal, brushing and cleanup of final 500m at exit of Ric Green Trail.
- Perform a one-time mechanical brushing and mulching of remaining trails on west side of river.
- Repair slope of access path that leads from golf course hole 6 to river crossing for ski club Solitude Trail – see attached for map.

Rotary Trail cleanup and repairs

- Installation of replacement interpretive sign (supplied by THR) at base of hill near DJSS parking lot.
- Install 1 pedestal table and 1 park bench as per manufacturer's instructions– see appendix B for specifications of furnishings.
- Removal of trees that are encroaching on trail and/or affecting lighting.

Irma Miron trail

- Undertake approx. 150m of ditch grading and replace existing culverts.
- Machine and/or hand work to repair shoulders of trail as required.
- Prepare asphalt and crack seal asphalt.
- Removal of trees that are encroaching on trail and/or affecting lighting.
- Removal of deadfall within the view of the public using the trail.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A



REPORT TO COMMITTEE

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** November 7th, 2022

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:

Stephane Millette

Director Recreation and Community Services

Date: July 8th, 2022

Reviewed by:

Glenn Smith

Senior Administrative Officer

Date: July 8th, 2022



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: November 7th, 2022

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

That the Council of the Town of Hay River approves the Emergency Services Activity Report for October 2022 as presented.

BACKGROUND:

Summary:

Monthly Stat Summary	
EMS Calls	60
False Alarms	4
Fires	4
Rescue	1

It was fire prevention week In October, and the fire department hosted an open house for fire prevention week. We had activities for the kids and raffled off fire extinguishers and smoke/CO detectors for parents. We had over 70 people in attendance at the event. The fire department also presented a fire safety message at Harry Camsell and Princess Alexandra Schools.

The Director has been working with a consultant to do an in-depth gap analysis on the Town of Hay River's health and safety program. We have been working on finalizing the gap analysis report in October. We will share the report next month with senior management, the Joint occupational health and safety committee, and the town council.

The Director has been working to finalize a scope of work with a consultant group to do a fire department review and cross-jurisdiction comparison with other fire departments with a similar service. The project's goal is to help inform the council, administration, and Director on how to support the department with the changes in service requirements caused by the increase in call volume over the last few years. They will evaluate and compare our scope of work, organizational structure, staffing numbers, staffing roles and responsibilities, budget requirements, and honorarium rates or pay structure. Updates to MOUs and municipal service agreements is also included in scope. The consultant will present a final report to the council on the findings. They will also create a fire department 5 and 10-year master plan that will help inform and guide the department's developmental efforts.



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

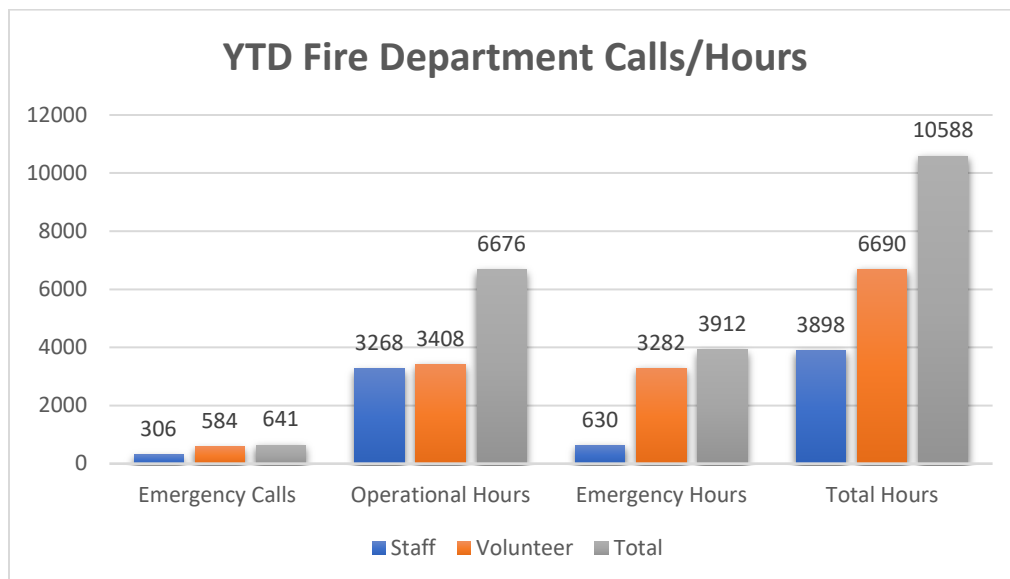
DATE: November 7th, 2022

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

The project to replace the damaged river monitoring site out at paradise has been completed. The boom was installed by Aurora manufacturing and is designed to position our sensors over the river during break up to provide live measurement data. The new sensor for our monitoring site will be arriving next month and we will be working to get them deployed at each site and do some testing.

7 members of the department completed the NFPA 1002 pump operations/Apparatus driver course on October 6th to 9th. This highly technical course helped develop the members driving and pumping skills. The 7 members all passed with high grades and are now certified pump operators.

STATISTICS





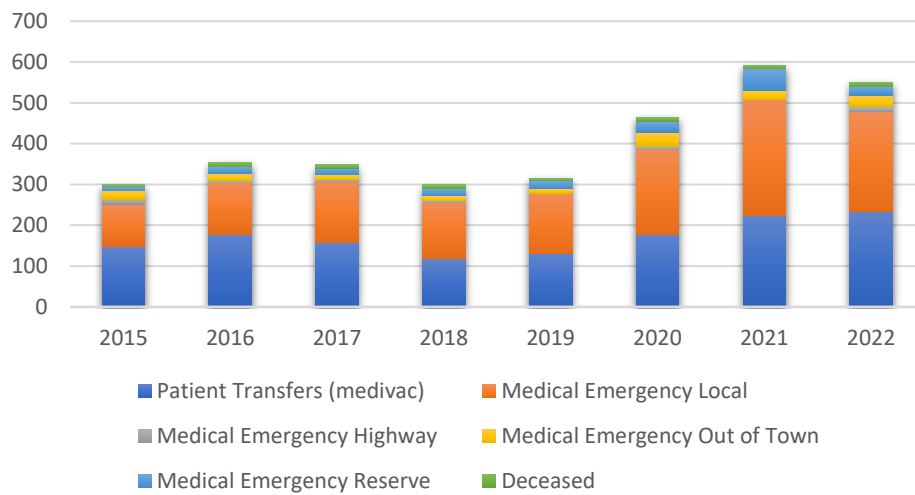
REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

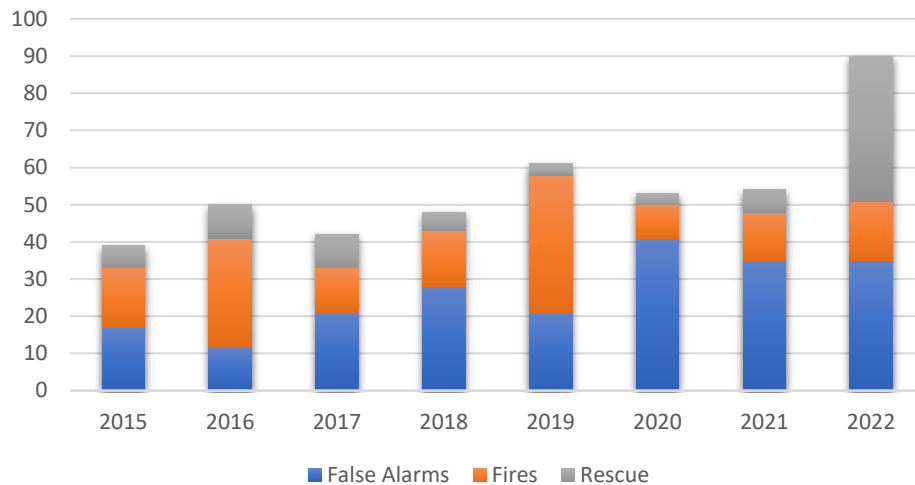
DATE: November 7th, 2022

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

EMS YEAR TO DATE



FIRE YEAR TO DATE





REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: November 7th, 2022

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT



MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: November 7th, 2022

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

N/A

ATTACHMENTS:

None

Prepared by:

Travis Wright
Director Protective Services/Fire Chief
Date: November 3rd, 2022

Reviewed By:

Glenn Smith
Senior Administrative Officer
Date: November 3rd, 2022



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: November 7th, 2022

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for October 2022 as presented.

BACKGROUND:

Monthly Stat Summary	
Animal Control	15
Traffic	18
Unsightly	2
Other	9

Cold Weather is starting to set in and animals and owners are being addressed to ensure that they have suitable food, water, and shelter conditions if pets are being left outside for prolonged periods of time. Animals in unsuitable conditions have been and will be taken to the shelter to protect the animal's safety during cold weather.

With the high amount of construction and rebuilding of roadways around town, and snow-covered roads, illegal parking of vehicles and speeding have been a problem. New signs have been put up and tried to be made more visible for public notification. Drivers have been addressed and signs have been changed to help inform of the new regulations.

Unsightly properties are still being addressed and owners have been encouraged to continue working on cleaning up their properties to help spread the cost of cleanup over time.

Snow season has started and problematic areas are being monitored and addressed to help reduce complaints. Publications have been released to help keep citizens informed of the snow clearing bylaws.

School Safety

The Protective Services Specialist continues to monitor and patrol the school zones during peak times to ensure motorists are compliant with regulations to ensure the safety of school zones



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: November 7th, 2022

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

during shorter daylight conditions and snow that create more hazards, especially during early morning hours.

Upcoming Goals

The Protective Services Specialist is now enrolled and working on the 1021 Fire Officer Course. This professional development has been prioritized to help assist and support the Protective Services Division and the Fire Department Operations.

Emergency Services

The Protective Services Specialist winterized the Emergency Response Training Center to reduce operating costs and secured the building for the upcoming winter season. EMO Monitor sites underwent maintenance in advance to prepare for the new equipment that has arrived.

COUNCIL POLICY / STRATEGY OR GOAL:	
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Strategy:

Goal:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:
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All applicable Bylaws and Territorial Legislation

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: November 7th, 2022

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

OFFENCE	INQUIRY	INVESTIGATED (NO SUBSTANTIATION)	WARNINGS (VERBAL, LETTER OR VISUAL)	FINES / ENFORCEMENT	OTHER ACTION
Animal Control Bylaw					
Animal Abuse/Welfare	19	8	5	3	3
Barking Dogs	26	12	4	5	5
Dog Attack	6	1	3	1	1
Dog Bites	3	0	0	0	3
Loose Cat/Dog	66	12	17	6	30
Sled Dog Complaints	0	0	0	0	0
Miscellaneous	20	3	4	2	10
Business License					
No Business License	35	0	13	5	17
Operating business not as permitted	1	0	0	0	1
Traffic Bylaw					
Vehicle/Trailer Parking	72	7	21	35	9
ATV/Snow Machine	14	5	5	3	1
Fail to Stop (Sign or Light)	3	0	2	0	1
Distracted Driving	2	0	0	2	0
No Seat Belt	1	0	0	0	1
Fail to carry-No Insurance/Registration	4	0	3	1	0
Speeding	44	4	32	1	7
Speeding (School/Construct/Industrial)	1	0	1	0	0
Suspected Impaired Driver	1	1	0	0	0
Miscellaneous	3	0	0	1	2
Unightly Bylaw					
Overgrown Trees	2	0	0	0	2
Long Grass & Weeds	27	1	13	13	0
Garbage	6	1	2	0	3
Miscellaneous	8	1	0	2	5
Taxi Bylaw					
Taxi Not Available	3	1	0	0	2
No Brokerage/ Business Licence	2	0	1	0	1
Fail to carry/No Taxi/Chauffer Permit	7	0	5	2	0
Noise Abatement Bylaw					
Noise Complaint	17	5	7	2	3
Fire Prevention Bylaw					
Burning without permit	0	0	0	0	0
Miscellaneous	4	0	0	0	4
Unsafe/Hazardous Behaviour					
Miscellaneous	10	1	2	2	6
Intoxicated- Unable to care for self	9	0	0	0	9
Public Disturbance	0	0	0	0	0
Snow Removal Bylaw					
Sidewalks not cleared	3	0	3	0	0
Driveway cleared on to street / sidewalk	8	0	8	0	0
Snow being put on private property	1	0	1	0	0
Miscellaneous	1	0	1	0	0
TOTAL	430	56	140	86	112

Prepared by:

Reviewed By:



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: November 7th, 2022

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

Jonathan Wallington
Protective Services Specialist
Date: November 3, 2022

Travis Wright
Director, Protective Services
Date: November 3, 2022



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** Nov 1, 2022

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of October.

BACKGROUND:

Tourism & Economic Development Activity:

- The 2022 Northwest Territories Tourism AGM & Conference took place in Hay River on Oct 25-27, 2022. The conference was well attended with a positive response from participants. The Tourism Coordinator and members of Council attended the working sessions and were joined by the SAO and ASAO at the Gala. Pictures of the event were purchased by the Town to support Town marketing of conference/event hosting.
- Up Here Publishing will produce 7,500 copies of a 2023 Hay River Tourism Guide which will be distributed to surrounding Visitor Centre's in the NWT, NU and Alberta, along with numerous extra copies to hand out to local Hotels, The Library, the Community Centre and Town Hall.
- Hay River Tourism has spoken with ITI about funding to partner with all of the communities in the South Slave to obtain an Aurora Light House for each community to highlight the South Slave Aurora Route.
- Work continues on the Wayfinding and Tourism Website projects.
- ASAO attended the Regional Economic Development Plan public engagement session
- Meeting was held with CANNOR to discuss support for Town economic development projects and flood revitalization support
- Meeting was held with ITI Deputy Minister, an Assistant Deputy Minister and Regional Superintendent to discuss community economic development opportunities and current market conditions.
- Heritage Canada - The Canada Day Funding application has been submitted for the July 1st, 2023 festivities.
- Northwest Territories Association of Communities AGM planning is in the works for their conference to be held in Hay River in June 2023.

Upcoming Events/Contests:

- Nov 19, 2022 – Handmade Market @ Hay River Community Centre, Community Hall (Growing Together)
- Nov 25, 2022 – Santa Claus Parade – The Parade will stick to its regular route starting from the Esso service road and ending Downtown in the North Mart Parking lot.
- Nov 25, 2022 – Midnight Madness (Chamber of Commerce)
- Dec 2-4, 2022 – Campground Christmas (Campground Christmas committee)



REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** Nov 1, 2022

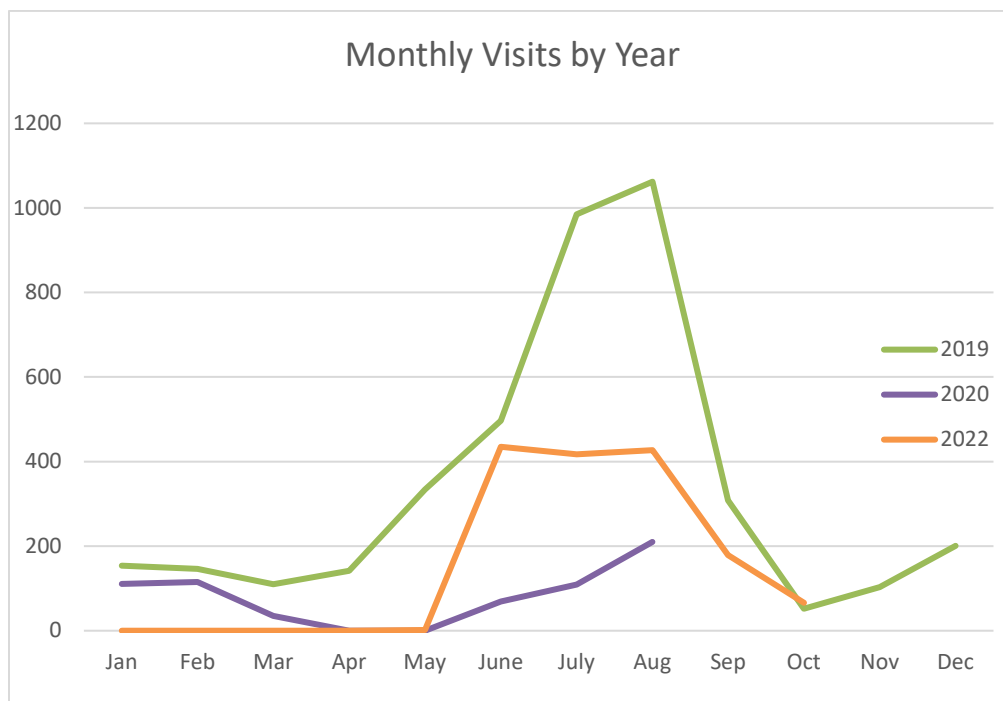
SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

- Dec 5-9, 2022 – Festival of Trees setup @ Hay River Community Centre, Walking Track + Pool Lobby (School PAC committees)
- Dec 17, 2022 – Skate with Santa @ Aurora Ford Arena (THR)
- Dec 17, 2022 – Twinkle Tour (Town Council)
- Jan 28, 2023 - 7:00pm -2:00am. Murder on the Lake- Murder Mystery Dinner & Dance (Profits will be split between the Lights on Program and the Town of Hay River)

Key Performance Indicators:

Visitor Information Centre Visitation

There is a gap in the data from September 2020 to June of 2022.

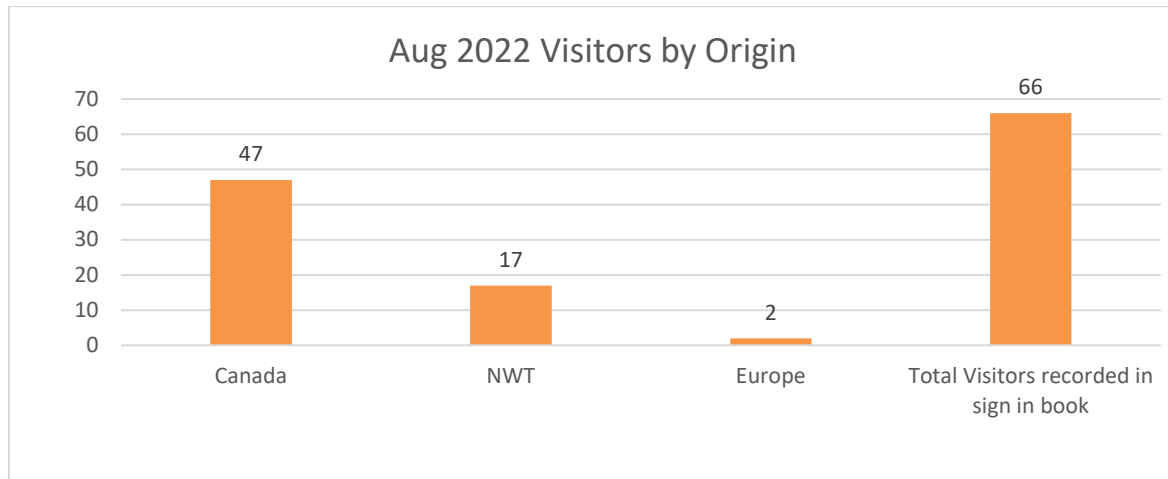




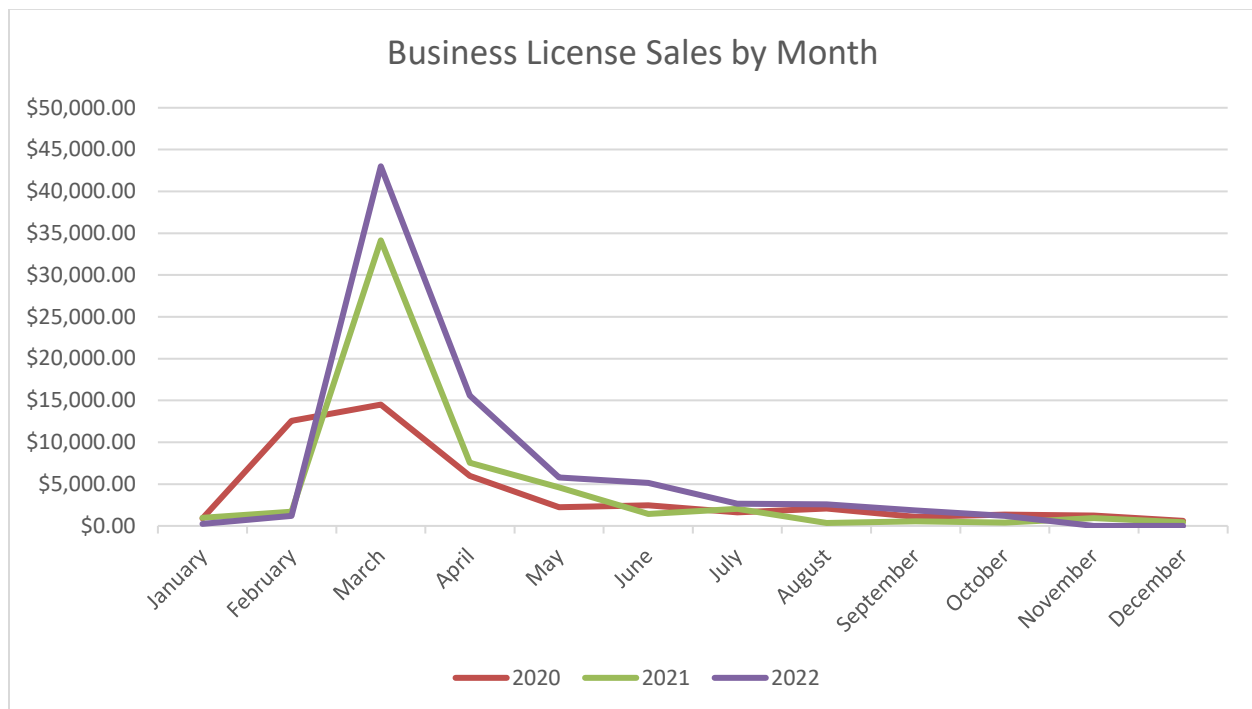
REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** Nov 1, 2022

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT



Business License Sales

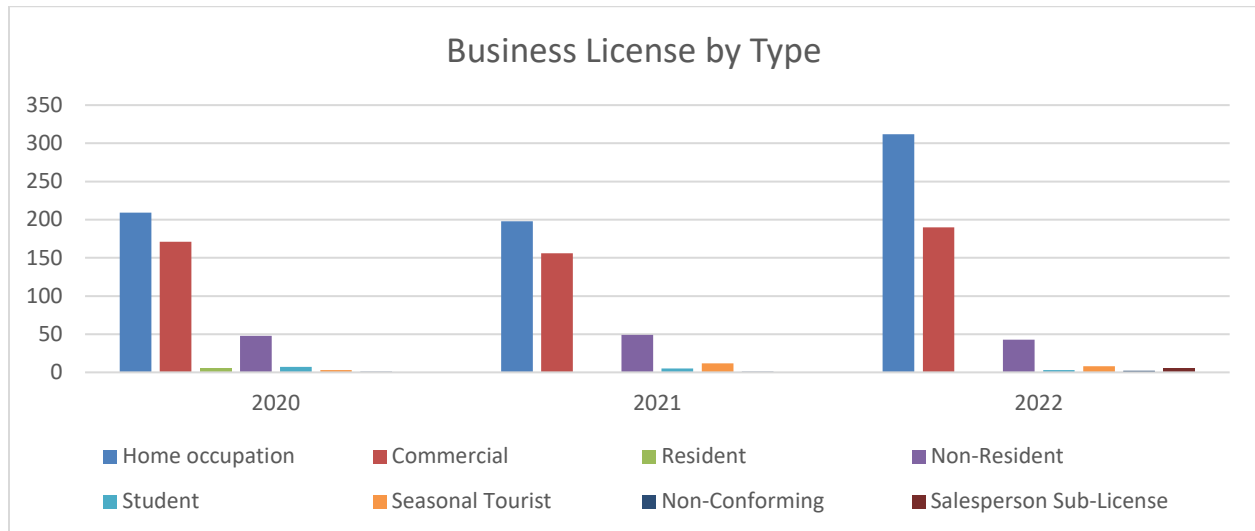




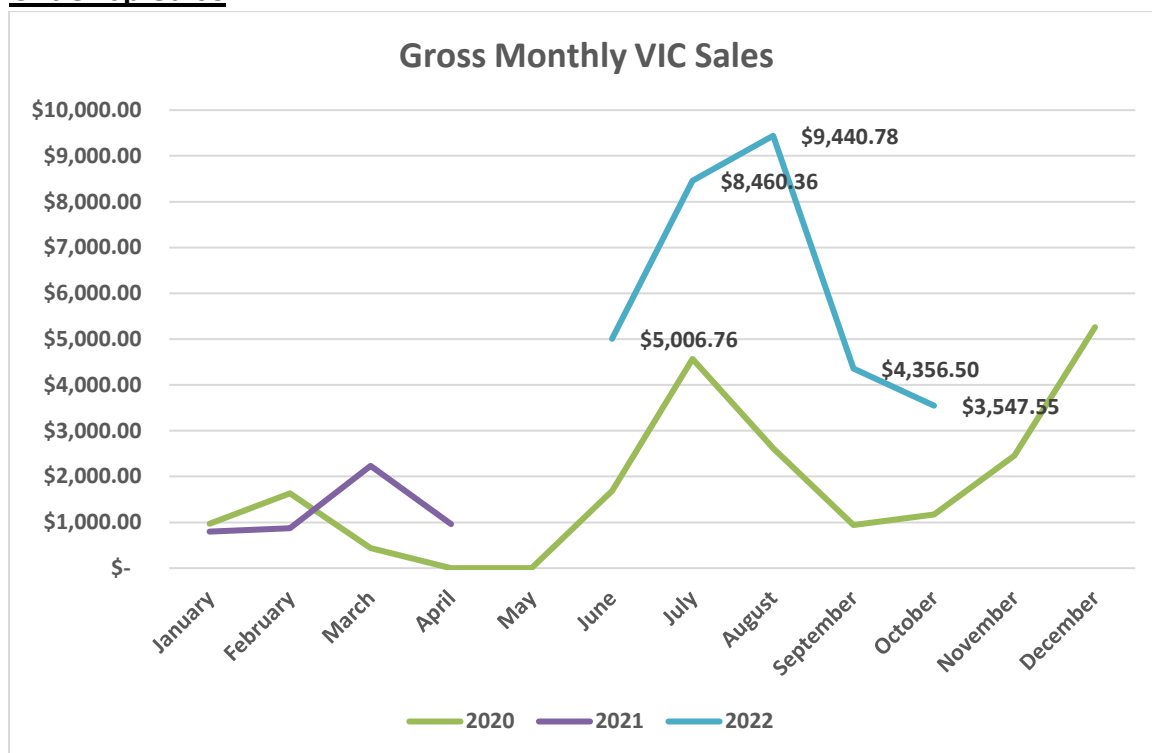
REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** Nov 1, 2022

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT



Gift Shop Sales





REPORT TO COMMITTEE

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT **DATE:** Nov 1, 2022
SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT MONTHLY REPORT

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

0

Prepared by:

Jill Morse
Tourism and Economic Development Coordinator
Date: Nov 1, 2022

Reviewed by:

Patrick Bergen
ASAO Town of Hay River
Date: Nov 2, 2022



REPORT TO COMMITTEE

COMMITTEE: PUBLIC WORKS

DATE: November 07, 2022

SUBJECT: Outcomes of Public Hearing for Bylaw No. 2444-22b Zoning and Building Bylaw

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the updates and minutes from the Public Hearing, October 5, 2022, on Bylaw No. 2444-22b – Zoning and Building Bylaw.

BACKGROUND:

The updated Zoning and Building Bylaw, Bylaw 2444-22b was given first reading on September 13th, 2022. In compliance with the NWT's Community Planning and Development Act, a Public Hearing was scheduled for October 5, 2022 at 7:00pm to field questions and hear any concerns with the proposed bylaw. The meeting and an opportunity to submit concerns to Town Hall was advertised through Council meetings, the local Hub newspaper, the Town's website, and through the Town's Facebook page.

On September 13, 2022, the Mayor received an e-mail from Scott Clouthier of the Hay River Youth Centre expressing concerns that "youth drop-in centre" was not listed in any Commercial Zones. Through review of the bylaw, Administration verified that this use falls under "Public Use" which is listed under Discretionary Uses in all Commercial Zones. We then reached out to our Planner at Stantec who verified that we are correct in our interpretation.

On October 5, 2022, at 7:00 p.m. the Town held the Public Hearing for Bylaw No. 2444-22b at the Community Hall, Hay River Community Centre. Zoe Morrison, Senior Community Planner from Stantec gave a presentation on the public engagement procedure and all work completed to get to this stage of the process, with all the proposed changes made for the new Zoning and Building By-law.

Only one member of the Public attended the presentation her questions were about the R1A zone, "would the increase of setbacks for river front properties put homes closer to the river - bank?", we explained no, they all still had to make the 25 Foot Rear (River Side Setback). She was good with the answer.

It is recommended by Town Administration that no changes be made to the proposed bylaw coming out of the Public Hearing process.

ALTERNATIVES TO RECOMMENDATIONS:

- Changes to the proposed bylaw



REPORT TO COMMITTEE

COMMITTEE: POLICY AND BYLAW

DATE: November 07, 2022

SUBJECT: Outcomes of Public Hearing for Bylaw No. 2444-22b Zoning and Building Bylaw

ATTACHMENTS:

- Letter from Scott Clouthier on Youth Drop-in Centre.
- Correspondence between Mayor, SAO, Development Officer and Town Planner on Youth Centre.
- Public Hearing Minutes October 5, 2022.
- Advertisement from the Hub Newspaper

Prepared by:

Randy Froese
Development Officer
November 02, 2022

Reviewed By:

Glenn Smith
SAO
November 3, 2022



Hay River Youth Centre

35A Woodland Drive
Hay River, NT X0E 0R3
780-792-1537
scott@hryouthcentre.com

Sep 13, 2022

**Kandis Jameson, Mayor
Town of Hay River**

100-62 Woodland Drive
Hay River, NT X0E 1G1

CC: Hay River Town Council

Dear Mayor Jameson,

I am writing in regards to Town Council's upcoming decision regarding changes to the TOHR Zoning Bylaw.

As an organization which is seeking to re-establish a permanent youth centre in Hay River after nearly a decade of not having one, our hope is that our zoning regulations may be amended in a way that will support our ability to use space within the core of the town to create a functional and convenient space for Hay River's youth to attend on a regular basis.

As you may or may not know, issues with zoning were one of the main problems which plagued the former Hay River Community Youth Centre, as it was located on a lot which was zoned as Commercial (C1). This was seen as an inappropriate use of land as a youth centre is not a permitted or discretionary use under the Town's zoning bylaw.

We would like to note that running a youth centre is not listed as permitted or discretionary under any of the zone types currently in the bylaw.

Our request is for "youth drop-in centre" or similar be added as a permitted use under the Institutional (I) zone type, and as a discretionary use under Core Commercial (C1) and Mixed Use Commercial (C3) zone types. This would allow us to establish operations in a location which is highly visible and in close proximity to schools.

We invite Hay River Town Council to join us in supporting the establishment of a new youth centre in Hay River. We look forward to working with council and administration of the TOHR to make our dream a reality.

Please do not hesitate to contact us if you have any questions or require more information.

Sincerely,

Scott Clouthier

Executive Director, HRYC

Randy Froese

From: Morrison, Zoe <Zoe.Morrison@stantec.com>
Sent: September 19, 2022 9:24 AM
To: Randy Froese
Cc: Glenn Smith
Subject: RE: Input regarding changes to Zoning Bylaw

[External Email] This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Randy,

I would say that a Youth Centre would fall under a Public Use. The definition is:

PUBLIC USE means a development which is publicly owned, supported or subsidized involving public assembly or use. Public uses typically may include such uses as: public schools, parks, libraries, arenas, museums, art galleries, hospitals, health services, cemeteries, tennis courts, swimming pools, and other indoor and outdoor recreational facilities.

Public Uses are allowed as discretionary uses in many zones including all the commercial zones.

If you wanted to clarify, you could add youth centre the list, but I think that it is pretty clear that a youth centre would be an indoor recreation facility.

Thanks!

Zoe

From: Randy Froese <rfroese@hayriver.com>
Sent: Friday, September 16, 2022 2:32 PM
To: Morrison, Zoe <Zoe.Morrison@stantec.com>
Cc: Glenn Smith <SAO@hayriver.com>
Subject: FW: Input regarding changes to Zoning Bylaw

Hi Zoe,

Any thoughts on this, does a Hay River community Youth Center fall under Public Use in these Zones?
looks as though it does.

Talk to you soon, Thanks and have a great weekend

Randy Froese

**Public works Technologist,
Development Officer, Building Inspector**
Town of Hay River
100 - 62 Woodland Dr.
Hay River, N.T. X0E 1G1
Ph: (867) 874-6522 x 229

Cell: (867) 875-2828
rfroese@hayriver.com
www.hayriver.com



From: Glenn Smith <SAO@hayriver.com>
Sent: September 13, 2022 1:38 PM
To: Randy Froese <rfroese@hayriver.com>
Subject: Fwd: Input regarding changes to Zoning Bylaw

Hi Randy

Can you review and provide comments to me? I seem to recall us adding rec centres to a C zone through draft bylaw.

Thanks

Begin forwarded message:

From: Kandis Jameson <mayor@hayriver.com>
Date: September 13, 2022 at 11:02:52 AM MDT
To: Glenn Smith <SAO@hayriver.com>
Subject: FW: Input regarding changes to Zoning Bylaw

Thoughts?

From: Scott Clouthier <scott@hryouthcentre.com>
Sent: September 13, 2022 9:19 AM
To: Kandis Jameson <mayor@hayriver.com>
Subject: Input regarding changes to Zoning Bylaw

[External Email] This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Mayor Jameson,

Attached please find a letter of correspondence from the Hay River Youth Centre organization regarding upcoming changes to the zoning bylaw.

Please don't hesitate to contact me if you have any questions.

Thank you
Scott

--

Scott Clouthier (he/him/his)

Executive Director

Hay River Youth Centre

m: 780-792-1537

scott@hryouthcentre.com



Zoning and Building Bylaw No. 2444-22b

Public Hearing Minutes

October 5, 2022

Attendance:

Mayor Jameson, Deputy Mayor Dohey

SAO - Glenn Smith, Development Officer Randy Froese

1 - Member of the Public

1. Call to Order
 - a. Mayor Jameson at 7:02pm
2. Opening Comments - Mayor Jameson
 - a. Background to bylaw development
 - b. Protocol for the meeting
3. Presentation on Proposed Bylaw – Stantec
 - a. Zoe Morrison, Senior Community Planner, from Stantec presented background on consultation process, information received from stakeholders, and suggested changes to the bylaw
 - i. Reduced minimum dwelling sizes, garden/living suites allowances, increased densification, improved housing affordability, landscaping enhancements, more permitted use allowances, manufactured homes allowances in additional zones, driveway storage, maps reproduced, general housekeeping.
4. Submission of Concerns and Questions
 - a. Michelle Gobeil (Member of the public) – would the increase of setbacks for river front properties put homes closer to the riverbank?
5. Adjournment
 - a. Mayor Jameson at 7:26pm



Notice to Residents of Hay River Public Hearing

**Wednesday, October 5th, 2022
7:00 p.m.**

Community Hall – Hay River Community Centre

The Town of Hay River is in the process of approving Bylaw No. 2444-22b - Zoning and Building Bylaw. First Reading of the bylaw was completed on September 13th. In accordance with the Community Planning and Development Act, a Public Hearing is to be held ahead of subsequent Readings of the proposed bylaw by Council.

The purpose of this Public Hearing is to allow residents the opportunity to provide further input for Council's consideration. A copy of the proposed Bylaw is available on the website at www.hayriver.com/zoning-bylaw-updates/.

All residents are invited to attend the public meeting. If you have any questions or concerns prior to the meeting, please contact:

Zoë Morrison, MCIP RPP
Senior Community Planner
Stantec Architecture
Email: Zoe.Morrison@Stantec.com
Cell: 867 332 3286