

# **The Town of Hay River**

## **Northwest Territories**



### **Bylaw No. 2425/GEN/24**

#### **Taxi Licence Bylaw**

**BY-LAW NO. 2425/GEN/24**  
**CORPORATION OF THE MUNICIPALITY OF HAY RIVER**

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**A BY-LAW** of the Council of the Municipal Corporation of the Town of Hay River, in the Northwest Territories, to provide for the supervision, licensing and regulation of Taxis.

**PURSUANT TO** the provisions of the Cities, Towns and Villages Act, R.S.N.W.T., 2003, c.22, s.48;

**WHEREAS** the Municipal Corporation of the Town of Hay River deems it necessary to Supervise, Licence and Regulate the Operation of Taxis;

**NOW THEREFORE**, the Council of the Town of Hay River, in regular session duly assembled, enacts as follows:

**SHORT TITLE**

1. This By-Law may be cited as the "Taxi Licence By-Law"

**INTERPRETATION**

2. In this By-Law;
  - (a) "Chauffeur's Permit" means a permit to operate a Taxi issued by the Town pursuant to this Bylaw;
  - (b) "Corrupt Public Morals" means a variety of offences that are sexual in nature which include but are not limited to offences such as, prostitution, distribution of obscenity, child pornography, and similar charges
  - (c) "Council" means the Council of the Town;
  - (d) "Driver" means the holder of a valid and subsisting Chauffeur's Permit issued pursuant to Sections 8 to 16 of this By-law;
  - (e) "Driver's Licence" or "Licence" means a class a valid Class 1, 2, 3 or 4 Driver's Licence issued under the Motor Vehicles Act of the Northwest Territories;
  - (f) "Motor Vehicle" means a motor vehicle as defined in the Motor Vehicles Act, R.S.N.W.T. 1988, c. M-16;
  - (g) Obstruct means to hinder willfully, delay, restrict, interfere, obstruct, prevent, molest, harass, provide false or misleading information, or fail to follow lawful direction from an Officer immediately;
  - (h) Officer means a By-law Officer or Constable appointed by Council and any member of the Royal Canadian Mounted Police;
  - (i) "Person" means an individual, partnership or corporation;
  - (j) "Protective Services Officer" means a person who is appointed in accordance with the Cities, Towns and Villages Act as a By-Law Officer to enforce the By-Laws of the Town of Hay River, and any Peace Officer who is authorized to enforce the By-Laws of the Town of Hay River;
  - (k) "Senior Administrative Officer" means the Senior Administrative Officer of the Town, appointed pursuant to Section 43 of the Cities, Towns and Villages Act, R.S.N.W.T. 2003, c.22, s.48, or his delegate;
  - (l) "Taxes" means the Goods and Services Tax as levied by the Government of Canada; or any other applicable taxes;
  - (m) "Taxi" means a Motor Vehicle that is used to carry for hire or reward, not more than twelve (12) passengers, excluding the Driver thereof, but does not include a bus or truck;
  - (n) "Taxi Brokerage Business" means a person, partnership or corporation which dispatches licensed Taxis;
  - (o) "Taxi Brokerage Licence" means a license issued pursuant to section 6 of this Bylaw;
  - (p) "Taxi Licence" means a licence issued pursuant to Section 5 of this Bylaw;

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- (q) "Taxi Meter" means an approved device visible in a Taxi, which computes and shows the fare payable for each taxi trip, calculated on the distance travelled, or on waiting time elapsed, or both;
  - (r) "Taxi Operator" means a person who holds a valid and subsisting Taxi Licence issued pursuant to this By-Law; and
  - (s) "Town" means the Municipal Corporation of the Town of Hay River and, where the circumstances require, refer to the area within the geographic boundaries of the Town.
3. No person shall operate a Motor Vehicle of any type for the purpose of conveying passengers for hire or reward within the Town of Hay River unless that person holds a valid Chauffeur's Permit and there is a valid and subsisting Taxi Licence for such Motor Vehicle, issued pursuant to this By-Law.
4. No person shall operate a Taxi Brokerage Business, within the Town of Hay River, unless there is a valid and subsisting Taxi Brokerage Licence issued to the Taxi Brokerage Business pursuant to this By-Law.

**TAXI LICENCE**

5. (1) An application for a Taxi Licence shall be submitted in writing to the Senior Administrative Officer in Form "B1" and shall include the following information:
- (a) vehicle description outlining make, year, model and serial number;
  - (b) a mechanical inspection certificate issued no more than six (6) months prior to the application;
  - (c) a fee as prescribed in Schedule A .
- (2) Upon being satisfied that Subsection 5 (1) has been complied with, and that the applicant has provided satisfactory proof of the following:
- (a) valid Business Licence;
  - (b) valid public service vehicle registration and insurance;
  - (c) the vehicle is equipped with a properly functioning hands free two-way radio or other form of communication device such as a cell phone;
  - (d) the vehicle is equipped with a properly functioning Taxi Meter; and
  - (e) that the applicant has entered into a written contract with a Taxi Brokerage Business for the provision of dispatch service, or that the applicant holds a valid Taxi Brokerage Licence.

the Senior Administrative Officer may issue a Taxi Licence to the applicant.

- (3) Every Taxi Licence holder shall notify the Senior Administrative Officer in writing in the event that a Taxi identified in his or her Taxi Licence is out of operation for more than forty-eight consecutive hours due to mechanical breakdown or for any other reason, providing particulars of:
- (a) the reason that the Taxi is out of operation;
  - (b) the date and time that the Taxi was taken out of operation; and
  - (c) the date on which the Taxi Owner expects the Taxi to be returned to operation.
- (4) No Taxi Licence holder shall allow a Taxi identified in his or her Licence to remain out of operation for more than 30 consecutive days, whether for reasons of mechanical fitness or otherwise, without securing the prior written consent of the Senior Administrative Officer on application, providing such particulars and evidence as the Senior

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Administrative Officer may require. The Senior Administrative Officer may consent to the Taxi being out of operation for a further period of time subject to conditions or may refuse such request.

- (5) In the event that a Taxi is out of operation for a period in excess of 30 days or such longer period as may be authorized by the Senior Administrative Officer or in the event that the Taxi Owner does not comply with subsection (3) or (4), the Senior Administrative Officer may Suspend or Revoke the Taxi Licence.

**TAXI LICENCE TRANSFER**

- (6) No Taxi Licence shall be transferred except in compliance with the terms of this By-law and with the prior written approval of the Senior Administrative Officer.
- (7) An application to transfer a Taxi Licence in Form "C" or "C1" attached to this By-Law shall be completed by each applicant and shall be accompanied by a fee as prescribed in Schedule A
- (8) Upon being satisfied:
- (a) with respect to an application in Form "C" or "C1" that the applicant has provided proof that the Taxi to which the Taxi Licence is being transferred has met the applicable parts of Section 5 of this By-Law; and
  - (b) with respect to an application in Form "C" that the vehicle of which the Taxi Licence was issued, is withdrawn from use as a Taxi, taxi signage and Taxi Meter must be immediately removed from that Taxi;

the Senior Administrative Officer may approve the transfer, cancel the existing Taxi Licence, and issue a new one to the applicant.

- (9) A Taxi Licence shall be valid for a period of no longer than one year and expire on the last day of August following its effective date.
- (10) A Taxi Licence in the form of Form "B", and a plate in the form of Form "B2" shall be issued to the applicant and displayed prominently in the Taxi at all times.

**TAXI BROKERAGE LICENCE**

6. (1) An application for a Taxi Brokerage Licence shall be submitted, in writing, to the Senior Administrative Officer in Form "A", and shall include the following information:
- (a) the name of the proprietor, or, if a partnership or corporation, the names of all partners, shareholders, officers or directors;
  - (b) location and description of dispatch service, and a complete list of equipment to be used in operating the Taxi Brokerage Business;
  - (c) a fee as prescribed in Schedule A
- (2) Upon being satisfied that Subsection 6 (1) has been complied with, and that the applicant has provided proof of the following:
- (a) valid Business Licence;
  - (b) a properly functioning hands free two-way radio or other form of communication device such as a cell phone;

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- (c) that the applicant has entered into written contracts with Taxi Licence holders the Senior Administrative Officer may issue a Taxi Brokerage Licence to the applicant.
- (3) A Taxi Brokerage Licence shall be valid for a period of no longer than one year and expire on the last day of August following its date of issue).
- (4) The holder of a Taxi Brokerage Licence is required to immediately notify the Senior Administrative Officer in writing when:
- (a) there are fewer than one (1) licensed Taxis associated with the Company at any time; or
  - (b) The Taxi Brokerage Business can no longer provide minimum service levels required for any reason; or
  - (c) any licensed Taxi begins or ceases their association with the holder of the Brokerage Licence.
- (5) Every business with a Taxi Brokerage Licence shall maintain dispatch records for a period of twelve (12) months, which records shall be available for inspection within twenty-four (24) hours of the Senior Administrative Officer's written request.
- (6) Dispatch records shall include:
- (a) the name and start and stop times where a driver is on duty and the unit number he or she is operating; and,
  - (b) a record of each call for service including: the name, telephone number or description of the passengers, the pickup location, the time of service request, pickup time, and the taxi unit number assigned to the call.
- (7) A Taxi Brokerage Licence may be deemed cancelled whenever the minimum requirements of this By-Law cannot be met.

**TAXI BROKERAGE LICENCE TRANSFER**

7. (1) No Taxi Brokerage Licence shall be transferred except with the prior written approval of the Senior Administrative Officer.
- (2) An application to transfer a Taxi Brokerage Licence in Form "C3" of this By-Law shall be completed by each applicant, and shall be accompanied by the fee prescribed in Schedule A
- (3) Upon being satisfied that the applicant has provided proof that the transferee has met the conditions of Section 6, the Senior Administrative Officer may approve the transfer, cancel the existing Taxi Brokerage Licence, and issue a new one to the transferee.

**CHAUFFEUR'S PERMIT**

8. No person shall operate a Taxi without a valid Chauffeur's Permit issued under this By-Law.
9. No person shall be issued a Chauffeur's Permit unless the person:
- (a) has attained the full age of eighteen (18) years;
  - (b) has a valid Driver's Licence, or has an equivalent valid driver's licence from another Canadian province or territory; in which case the person must provide satisfactory proof to the Senior Administrative Office within ninety (90) days of

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the date of the application for the Chauffeur's Permit of having a valid Class 1,2, 3 or 4 Northwest Territories driver's licence;

- (c) has completed an application and statutory declaration as set out in Form "D";
- (d) has a thorough knowledge of the locations, streets, public buildings, points of interest in Hay River, of the provisions of this By-Law and other Town By-Laws, Territorial Statutes and Regulations relating to motor vehicle traffic, and the operation of a motor vehicle;
- (e) has provided a current, certified true copy of his/her Driver's Licence Abstract no older than 30 days from the date of application;
- (f) can speak, read and write the English language
- (g) has received a Record Check Consent including Vulnerable Sector Screening no older than 30 days from the date of application from the local Royal Canadian Mounted Police Detachment that the person meets the requirements set out in Section 10 of this By-Law.

10. No Chauffeur's Permit or renewal thereof shall be issued to any person who:

- (1) has been convicted under the Criminal Code of Canada of:
  - (a) a sexual offence or offence relating to corrupt public morals; or
  - (b) who is prohibited from possessing firearms or any explosive substance; or
  - (c) an offence relating to criminal negligence causing death, homicide, assault causing bodily harm, aggravated assault, assault with a weapon, kidnapping, abduction, extortion, any offence where a weapon was used, or;
  - (d) three (3) total offences of blood alcohol content over .08; or
  - (e) any offence while on duty as a taxi driver
  
- (2) has been convicted under the Criminal Code of Canada within a five (5) year period immediately preceding the date of application of:
  - (a) an offence relating to criminal negligence, assault,; or
  - (b) an offence relating to robbery or
  - (c) Dangerous Driving; or
  - (d) impaired driving.
  
- (3) has been convicted under the Controlled Drugs and Substances Act within the five (5) year period immediately preceding the date of application of any offence not described in subsections 10 (1) or 10 (2).
  
- (4) has been convicted under the Liquor Act for the unlawful sale and supply of liquor within a period of three (3) years immediately preceding the application; or
  
- (5) has been convicted of a total of five offences under the Motor Vehicles Act or any By-Law of the Town regulating taxis or traffic or; a combination thereof within a period of two (2) years immediately preceding the application.

11. The Senior Administrative Officer, upon:

- (a) receipt of an application for a Chauffeur's Permit as prescribed in Form "D" of this By-Law;
- (b) payment of the Chauffeur's Permit Fee as prescribed in Schedule A;
- (c) being satisfied that the conditions of this By-Law have been met;

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- may issue a Chauffeur's Permit to the applicant as Form "E" of this By-Law.
12. The Senior Administrative Officer or designate may request a Criminal Record Check with Vulnerable Sector Screening at any time that information becomes available where a criminal record may exist to ensure compliance with the Bylaw
  13. Any application containing false information, or failure to provide any required information under this By-Law, constitutes grounds to refuse, suspend or cancel a Chauffeur's Permit.
  14. A Chauffeur's Permit shall be valid for a period of no longer than one (1) year and shall expire on the last day of August following its effective date.
  15. A Driver shall display his or her Chauffeur's Permit on the passenger side visor of the Taxi which he or she is operating, so that it is visible to any passenger.
  16. (1) A Chauffeur's Permit or renewal thereof shall be immediately revoked or suspended by the Senior Administrative Officer, if:
    - (a) the Taxi Operator's Driver's Licence is revoked or suspended;
    - (b) the Taxi Operator's application was approved based on a driver's license issued outside the Northwest Territories, and the Taxi Operation fails to provide the required Northwest Territories Driver's License within 90 days of the date of issue of the Chauffeur's Permit; or
    - (c) the Taxi Operator has been convicted of any of the offenses referred to in Section 10.
  - (2) All Chauffeur's Permits issued by the Town remain the property of the Town, and shall be immediately surrendered to the Protective Services Specialist or the Senior Administrative Officer:
    - (a) within twenty-four (24) hours of suspension or revocation pursuant to this By-Law; or
    - (b) upon the expiration date.
  17. Notwithstanding any other provision of this By-Law, a Chauffeur's Permit shall be issued, or reinstated, by the Senior Administrative Officer upon the direction of Council where, following an appeal filed in accordance with Section 24 of this By-Law, Council is satisfied that the driving record and criminal record of the appellant is such that the Permit should, pursuant to this By-law, be properly issued or reinstated, as the case may be.

**APPEALS**

18. An applicant for or holder of a Chauffeur's Permit, Taxi Brokerage Licence, or Taxi Licence may appeal to Council the decision of the Senior Administrative Officer to refuse, revoke, or suspend a Chauffeur's Permit, Taxi Brokerage Licence or Taxi Licence within ten (10) days of the date of notice of such refusal, revocation, or suspension, and a decision of Council on such appeal shall be final.
19. Any person may appeal to Council any decision of the Senior Administrative Officer to grant a Chauffeur's Permit, Taxi Brokerage Licence, or Taxi Licence within ten (10) days of the date of issue, and a decision of Council on such appeal shall be final.
20. An appeal made under Sections 17 or 18 shall:
  - (a) be in writing, stating reasons for the appeal;
  - (b) be delivered to the Senior Administrative Officer;

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- (c) be heard by Council at a regular or special Council meeting within twenty-one (21) days from the date it is received; and
- (d) be accompanied by a fee as described in the Fees and Charges Bylaw.

**DRIVERS**

21. A Driver shall not:

- (a) smoke in the Taxi or permit any other person to smoke in the Taxi;
- (b) use abusive or insulting language;
- (c) permit a greater number of passengers to be carried in the Taxi than the number of seats and number of seat belts provided;
- (d) set the Taxi in motion while a passenger is entering or leaving the Taxi;
- (e) collect fees, or give change, while the Taxi is in motion;
- (f) take on additional passengers after the Taxi has departed, unless with the consent of the passengers already in the Taxi;
- (g) discriminate in any way against any person while on duty because of sex, race, religion, colour or creed;
- (h) refuse to convey within the Town any orderly persons upon request, unless the Taxi is engaged, or the Driver is prohibited by law from, or incapable of, conveying such person, or unless the person is an unaccompanied child under the age of eight (8) years; or
- (i) consume alcohol or non-prescription drugs in the Taxi or allow any person to consume alcohol or non-prescription drugs in the Taxi.

22. A Driver shall:

- (a) extend taxi service from curb to curb;
- (b) unless otherwise directed by a passenger, drive the most direct practicable route to the destination;
- (c) pull to the side of the road or into a reasonably safe spot and not drop off passengers in the middle of intersections or roadways
- (c) upon request by a passenger, issue a receipt of the fare paid;

23. A Driver shall, when so requested, assist any Officer, member of the R.C.M.P., or member of the Hay River Fire Department, by conveying any person to any place within the Town, and the Driver shall be entitled, after the performance of such service, to receive the prescribed fare which shall be paid by the responsible party.

24. (1) No Taxi Operator or Driver shall operate, or permit to be operated, any Taxi unless:

- (a) such Taxi is clean, in good repair, and in safe mechanical condition;
- (b) the Taxi is inspected by an independent licensed mechanic yearly,
- (c) the Taxi has a mechanical inspection certificate issued by an independent licensed mechanic once a year on vehicles up to five years of age and twice each year after 5 years of age as specified in the Taxi Licence.
- (d) the Taxi is under twelve (12) years old
- (e) the company name and unit number of the Taxi are conspicuously displayed on the exterior of the Taxi in letters of a minimum of three (3) inches in height, on each side of the Taxi, or each side of the Taxi roof light;
- (f) the Taxi has a properly operating Taxi Meter;
- (g)
- (h) the Taxi has a functional spare tire and jack properly stored;
- (i) the side windows which are intended to open and close are in good repair and working order; and
- (j) every door or trunk lid closes securely



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- (2) For the purpose of this Section, "Unit Number" means a number assigned by a Taxi Brokerage Business to a Taxi for identification.
25. Every Taxi Operator and every Driver shall, upon demand, by an Officer;
- (a) permit the Officer to inspect any Taxi and the contents thereof; and
  - (b) submit and deliver each Taxi, under the control of such Taxi Operator and such Driver, to an Officer for testing and inspection, the full cost of which shall be borne by the Taxi Operator.
26. (1) Every Taxi Operator and every Driver shall, not less than once a year, submit and deliver each Taxi under the control of such Taxi Operator and such Driver, to an Officer for the testing and inspection of the Taxi Meter. Any Taxi in which the Taxi Meter has previously indicated rates other than those published in accordance with this By-Law shall be subject to further inspection, upon demand.
- (2) No person shall remove, or tamper with a seal affixed to a Taxi Meter without prior written approval from the Senior Administrative Officer.
27. Every Taxi Meter in a Taxi shall:
- (a) be so located and so illuminated as to permit the fare to be read at all times by a passenger in the front or in the rear seat of the Taxi;
  - (b) be programmed or set to the fares set by the Taxi Brokerage Business; and
  - (c) have the G.S.T. payable on the metered portion of the fare included in the illuminated display on the Taxi Meter.
28. No person shall operate a motor vehicle within the Town of Hay River that is equipped with a Taxi Meter, taxi sign, or any other type of taxi markings, unless a valid Taxi Licence has been issued for such vehicle, pursuant to this By-Law.

**TAXI FARES**

29. Rates are to be set by Taxi Brokerage Businesses with notice given at least thirty (30) days prior to implementation and rates must be published at Town Hall.
30. A legible schedule of fare rates, as authorized by this By-Law, shall be prominently displayed at all times in each Taxi, and in the Office of each Taxi Brokerage Business.

**PENALTIES**

31. Any person violating any provision of this By-Law is guilty of an offence, and is liable, upon Summary Conviction, to a fine not exceeding:
- (a) Two Thousand (\$2,000.00) Dollars for an individual;
  - (b) Ten Thousand (\$10,000.00) Dollars for a corporation; and
  - (c) Imprisonment for a period not exceeding six (6) months, in default of payment of a fine.
32. An Officer may issue a Summary Offence Ticket Information, in the form prescribed by the Summary Conviction Procedures Act and Regulations, to any person who violates any provision of this By-Law:
- (a) setting out a specified penalty of:
    - (i) One Hundred and Fifty (\$150.00) Dollars for an individual; and

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(ii) Three Hundred (\$300.00) Dollars for a corporation;

which may, in lieu of prosecution, be paid voluntarily prior to the court date specified on the ticket; or

(b) Which requires a court appearance without a specified penalty.

**REPEAL**

33. Bylaw 2425 is hereby amended.

**EFFECT**

34. This By-Law shall come into effect upon receiving Third Reading, and otherwise meets the requires of Section 58 of the Cities, Towns and Villages Act.

Read a first time this 27<sup>th</sup> day of August 2024.

Read a second time this 27<sup>th</sup> day of August 2024.

Read a third time and finally passed this 24<sup>th</sup> day of September 2024.

  
\_\_\_\_\_  
Mayor

**CERTIFIED** that this by-law has been made in accordance with the requirements of the *Cities, Towns and Villages Act*, the *Fire Prevention Act*, and the by-laws of the Town on this 24<sup>th</sup> day of September 2024.

  
\_\_\_\_\_  
Senior Administrative Officer

APPLICATION FOR A TAXI BROKERAGE LICENCE

Name of Applicant \_\_\_\_\_

Ltd. Company \_\_\_\_\_ Partnership \_\_\_\_\_

Proprietorship \_\_\_\_\_

Names and Addresses and Occupations of Officers, Partners or Owners:

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Location of Office \_\_\_\_\_ Telephone No. \_\_\_\_\_

I, \_\_\_\_\_, of the Town of Hay River, declare that the applicant:

- i) holds a valid and subsisting Business Licence issued pursuant to the Business Licence By-Law of the Town of Hay River;
- ii) has entered into written contracts for the provision of at least one (1)Taxi;
- iii) is able to provide and maintain service in accordance with the schedule defined in section 6.2(c) with telephone, two-way radio and/or dispatcher, licensed by the Government of Canada, Department of Communications; and
- iv) that the applicant has received and read a copy of the current Town of Hay River Taxi License By-Law and agrees to operate in accordance with the provisions thereof.

List of operating equipment for the dispatch service, submitted with this application:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date

DECLARED before a Commissioner of )  
Oaths at the Town of Hay River in the )  
Northwest Territories, this \_\_\_\_\_ day of )  
\_\_\_\_\_, 2\_\_\_\_. )

\_\_\_\_\_  
) **APPLICANT**

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A Commissioner in and for the Northwest  
Territories

Please print name:

My Commission expires:

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**FORM "B"  
TAXI LICENCE**

Date: \_\_\_\_\_

This is to certify that \_\_\_\_\_ of \_\_\_\_\_  
(Company) (Address)

Hay River, of the Northwest Territories, having complied with the requirements of the Taxi By-law, and having paid the prescribed fee thereunder, is licensed to operate the following vehicle as a Taxi within the Town of Hay River:

| MAKE | YEAR | MODEL | SERIAL No. | NWT LICENCE NO. | TAXI LICENCE NO. |
|------|------|-------|------------|-----------------|------------------|
|------|------|-------|------------|-----------------|------------------|

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This licence expires at midnight (2400 hours) on the 31<sup>st</sup> day of August, 20\_\_\_\_\_.

\_\_\_\_\_  
Senior Administrative Officer

**FORM "B1"  
APPLICATION FOR A TAXI LICENCE**

Name of Company: \_\_\_\_\_

Ltd. Company: \_\_\_\_\_ Partnership: \_\_\_\_\_

Proprietorship: \_\_\_\_\_

Director or Agent: \_\_\_\_\_ Address: \_\_\_\_\_

Location of Office: \_\_\_\_\_ Telephone No. \_\_\_\_\_

I, \_\_\_\_\_ representing \_\_\_\_\_  
(Agent) (Company)

of \_\_\_\_\_, declare that the company:

- i) holds a valid and subsisting Licence issued pursuant to the Business By-Law of the Town of Hay River;
- ii) has had a certified mechanical inspection by a certified, licensed mechanic completed within six (6) months of the date of this application;
- iii) holds a valid and legally binding contract with a licensed Taxi Brokerage Business for dispatcher service (copy attached hereto);
- iv) holds a valid Public Service Registration and property insurance coverage applicable for the company's taxi for the current licensing year;
- v) has a properly functioning hands free two-way radio or other form of communication licensed and approved by the Government of Canada Department of Communications in the Taxi; and
- vi) has a properly functioning Taxi Meter in the Taxi.

Taxi described as follows:

| MAKE  | YEAR<br>SERIAL NO.<br>LICENCE NO. | MODEL |
|-------|-----------------------------------|-------|
| _____ |                                   |       |

\_\_\_\_\_  
(Applicant)

\_\_\_\_\_  
(Date)

**FORM "B2"**

SAMPLE TAXI PLATE WITH VALIDATION



**FORM "C"**

**APPLICATION TO TRANSFER LICENCE LICENCE**  
(Must be accompanied by Mechanical Inspection Form)

I, \_\_\_\_\_ of \_\_\_\_\_  
(Company) (Address)

represented by \_\_\_\_\_ of \_\_\_\_\_  
(Agent) (Address)

make application to transfer my Taxi Licence No. \_\_\_\_\_ for the  
current year of \_\_\_\_\_.

FROM:

| MAKE  | YEAR | MODEL | SERIAL No. | TAXI LICENCE NO. |
|-------|------|-------|------------|------------------|
| _____ |      |       |            |                  |

TO:

| MAKE  | YEAR | MODEL | SERIAL No. | TAXI LICENCE NO. |
|-------|------|-------|------------|------------------|
| _____ |      |       |            |                  |

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**FORM "C1"**

**APPLICATION TO TRANSFER OWNERSHIP OF TAXI LICENCE**

I, \_\_\_\_\_ of \_\_\_\_\_  
(Company) (Address)

represented by \_\_\_\_\_ of \_\_\_\_\_  
(Agent) (Address)

make application to transfer my Taxi Licence No. \_\_\_\_\_ for the current  
year of \_\_\_\_\_ to \_\_\_\_\_ of \_\_\_\_\_  
(Company)

\_\_\_\_\_ represented by \_\_\_\_\_  
(Agent)

of \_\_\_\_\_ having met all the requirements under  
Section 5 of the Taxi Licence \_\_\_\_\_.

Taxi is described as follows:

| MAKE | YEAR | MODEL | SERIAL No. | TAXI LICENCE NO. |
|------|------|-------|------------|------------------|
|------|------|-------|------------|------------------|

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\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**FORM "C3"**

**APPLICATION FOR TRANSFER OF TAXI BROKERAGE LICENCE**

I, \_\_\_\_\_ of \_\_\_\_\_ represented by  
(Company) (Address)

\_\_\_\_\_ of \_\_\_\_\_ make  
(Agent) (Address)

application to obtain the Taxi Brokerage Licence for the current year of

\_\_\_\_\_ of \_\_\_\_\_  
(Company) (Address)

represented by \_\_\_\_\_ of \_\_\_\_\_  
(Agent) (Address)

having obtained the following requirements:

- i) holds a valid and subsisting Licence issued pursuant to the Business Licence By-Law of the Town of Hay River;
- ii) has written contracts for the provision of at least one (1) Taxi
- iii) is able to provide and maintain the service levels required by the bylaw with telephone, two-way radio and/or dispatcher; and that the applicant has received and read a copy of the current Town of Hay River Taxi Licence By-Law, and agrees to operate in accordance with the provisions thereof.

List of operating equipment for the dispatch services, submitted with this application:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Date

**DECLARED** before a Commissioner of )  
Oaths at the Town of Hay River in the )  
Northwest Territories, this \_\_\_\_\_ day of )  
\_\_\_\_\_, \_\_\_\_\_ )

\_\_\_\_\_  
) **APPLICANT**

\_\_\_\_\_  
A Commissioner in and for the Northwest  
Territories  
Please print name:  
My Commission expires:

\_\_\_\_\_

FORM "D"

APPLICATION FOR CHAUFFEUR'S PERMIT

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone No. \_\_\_\_\_

I, \_\_\_\_\_, of the Town of Hay River,  
declare that I:

- i) am eighteen (18) years of age or more;
- ii) speak, read and write the English language;
- iii) have a thorough knowledge of the location of streets, public buildings and points of interest in the Hay River area;
- iv) am the holder of a valid and subsisting Northwest Territories Motor Vehicle Driver's Licence of a class that permits me to operate a taxi; and
- v) have received and read a copy of the current Town of Hay River Taxi By-Law and agree to operate Taxis in accordance with the provisions of this and other By-Laws of the Town of Hay River, as well as Acts and Regulations of the Governments of the Northwest Territories and Canada.

\_\_\_\_\_  
Date

DECLARED before a Commissioner of )  
Oaths at the Town of Hay River in the )  
Northwest Territories, this \_\_\_\_\_ day of )

\_\_\_\_\_, \_\_\_\_\_ ) \_\_\_\_\_  
) **APPLICANT**

\_\_\_\_\_  
A Commissioner in and for the Northwest Territories

Please print name:

My Commission expires:

\_\_\_\_\_

FORM "D"  
CHAUFFEUR'S PERMIT

**CHAUFFEUR'S PERMIT**



**TOWN OF HAY RIVER**

**NAME**

Name

**PERMIT NUMBER**

Permit Number

**EXPIRY DATE**

Expiry Date

*Ann & Potts*

APPROVED BY



**Schedule A**

| <b>Item</b>            | <b>Fee</b>     |
|------------------------|----------------|
| Appeal Fee             | \$50.00        |
| Chauffeur's Permit     | \$40.00/ year  |
| Taxi Brokerage Licence | \$75.00 / year |
| Taxi Licence           | \$40.00 / year |
| Taxi Licence Transfer  | \$35.00        |