

MEMORANDUM

TO: Glenn Smith - Senior Administrative Officer

FROM: Mayor Jameson

DATE: Wednesday, February 23rd, 2022

RE: SPECIAL MEETING OF COUNCIL

Pursuant to Section 27 (1) of the Cities, Towns and Villages Act, we have called a Special Meeting of Town Council to be held on:

Friday, February 25th, 2022
12:15pm
Zoom Conference

The purpose of this meeting is for the following:

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. DECLARATION OF INTEREST**
- 4. BYLAWS**
 - a. Bylaw 2442 – Half Day Civic Holiday – Third Reading
 - b. Bylaw 2388 "A"-22 – Procurement Bylaw and Policy – Third Reading
 - c. Bylaw 2431 'A"-22 – Fees and Charges Bylaw – CTA – Third Reading
- 5. ADJOURNMENT**

Pursuant to the Cities, Town and Villages Act, S.N.W.T. 2003, c. 22, Section 27(1), Mayor Jameson has called a Special Meeting of Council.

Dated at the Town of Hay River this 23rd day of February 2022

Mayor Kandis Jameson



NOTICE

SPECIAL MEETING OF COUNCIL

Date: Friday, February 25th, 2022

12:15pm

ZOOM CONFERENCE

“TOWN OF HAY RIVER CHANNEL” ON YOUTUBE

NATURE OF MEETING

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- 1. CALL TO ORDER**
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Dated at the Town of Hay River this 23rd day of February 2022.

Glenn Smith
Senior Administrative Officer



AGENDA

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. DECLARATION OF INTEREST**
- 4. BYLAWS**
 - a. Bylaw 2442 – Half Day Civic Holiday – Third Reading – page
 - b. Bylaw 2388 "A"-22 – Procurement Bylaw and Policy – Third Reading – page
 - c. Bylaw 2431 'A"-22 – Fees and Charges Bylaw – CTA – Third Reading – page
- 5. ADJOURNMENT**



Bylaw No. 2442

**7 d) Half Day Civic Holiday
Kamba Carnival**

BY-LAW NO. 2442
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

A BY-LAW of the Municipal Corporation of the Town of Hay River in the Northwest Territories to declare a one-half day civic holiday pursuant to the Cities, Towns and Villages Act, S.N.W.T. 2003, c.22, Section 70.

WHERE AS the Municipal Corporation of the Town of Hay River desires to declare a ½ day civic holiday in the municipality for the purpose of recognizing the 40th Annual K’amba Carnival Celebration.

NOW THEREFORE the Council of the Town of Hay River, in session duly assembled enacts as follows:

1. That a one-half day Civic Holiday be declared in recognition of the 40th Annual K’amba Carnival. The Civic Holiday will commence at 12:00 o’clock noon on Friday, March 4th, 2021.

READ A FIRST TIME this day of 2022.

Mayor

READ A SECOND TIME this day of 2022.

Mayor

READ A THIRD AND FINAL TIME this day of , 2022.

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the CITIES, TOWNS AND VILLAGES ACT, S.N.W.T. 2003, C.22, s70 and the bylaws of the Municipal Corporation of the Town of Hay River on this day of 2022.

Senior Administrative Officer



Bylaw No. 2388

7 f) Procurement Bylaw and Policy Update

**BYLAW NO. 2388
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER**

A BY-LAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES TO PROVIDE FOR THE TERMS AND CONDITIONS OF PROCUREMENT POLICY OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES

WHEREAS pursuant to the Cities, Towns and Villages Act, S.N.W.T. 2003,c. 22 and subsequent amendments thereto, municipalities are required to adopt policies with respect to procurement of goods and services by the municipality;

AND WHEREAS it is desirable to adopt such a policy for procurement by the Town of Hay River;

AND WHEREAS it is desirable to establish expenditure limits and signing authorities with respect to procurement by the Town of Hay River;

NOW THEREFORE the Council of the Municipal Corporation of the Town of Hay River, in Council duly assembled, enacts as follows:

1.0 PROCUREMENT POLICY AND PROCEDURES.

- 1.1 The policy attached hereto as Schedule "A" forms part of the by-law and shall be and is hereby adopted as the Procurement Policy for the Town of Hay River.
- 1.2 Amendments to Schedule "A" shall only be done by way of amendment to this by-law.
- 1.3 The guiding principal shall be that the procurement by or in the name of the Town of Hay River will be made using competitive processes that are open, transparent and fair.
- 1.4 Subject to any exceptions set out in Schedule "A" hereto, acquisition of goods and/or services by or on behalf of the Town of Hay River is not authorized unless the acquisition is done in compliance with this by-law. Goods and/or services that are obtained without following the provisions of this by-law shall not be received and any invoices received shall not be paid.
- 1.5 Without limiting the generality of section 4, the provisions of this by-law shall apply to any and all procurement in the name of the Town of Hay River by consultants and/or Directors pursuant to consultant or management contracts.

2.0 EXECUTION OF PROCUREMENT CONTRACTS

- 2.1 Where procurement has been pre-authorized in accordance with this by-law, contracts may be signed by the Director responsible for the procurement on behalf of the Town of Hay River.
- 2.2 Where procurement has been authorized by Council resolution, the contract shall be signed by the Senior Administrative Officer and the Mayor.

3.0 LIMITATIONS

- 3.1 Despite any other provisions of this by-law, the following procurement contracts are subject to council approval:
 - a) Any contract requiring the approval of any other approval authority;
 - b) Any contract prescribed by statute to be made by Council;

**BYLAW NO. 2388
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER**

- c) Where the cost amount proposed for acceptance is higher than the Council approved budget for that expenditure or where the expenditure would result in insufficient remaining funds in the project budget to complete the project as budgeted;
- d) Where the net revenue amount proposed for acceptance is lower than the Council approved budget;
- e) Where a substantive objection emanating from the procurement process has been filed;
- f) Where an irregularity precludes the award of a contract in accordance with Schedule "A";
- g) Where authority to enter into the contract has not been expressly delegated; and,
- h) Where the procurement is by way of Tender.

3.2 The exercise or authority to award a procurement contract is subject to the identification and availability of sufficient funds in the appropriate accounts within the Council approved budget.

4. IMPLEMENTATION AND CONFLICTS

4.1 The provisions of this by-law apply to any and all procurement initiated by or on behalf of the Town of Hay River after this by-law is passed despite any references to the contrary in any by-laws, regulations or policies or other documentation.

4.2 By-law 2388 is hereby amended.

4.3 This by-law will come into effect upon the day of its final passage.

READ A FIRST TIME this day of 2022.

Mayor

READ A SECOND TIME this day of 2022.

Mayor



Bylaw No. 2431

7 f) Fees and Charges Bylaw Chase the Ace Updated

The Town of Hay River
Northwest Territories



Bylaw No. 2431A-22

Fees and Charges Bylaw

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TOWN OF HAY RIVER BYLAW NO. 2431

A BYLAW of the Council of the Municipal Corporation of the Town of Hay River in the Northwest Territories, to consolidate and otherwise establish the fees and charges payable for the Town's products, programs, services, public utilities, infrastructure, and facilities.

PURSUANT TO the relevant sections of the *Cities, Towns and Villages Act* S.N.W.T. 2003, c. 22, and particularly section 72(e), which allows municipalities to establish, by bylaw, fees or other charges for products, programs, services, public utilities, infrastructure and facilities provided by the municipality and for the use of property under the ownership, direction, management or control of the municipality.

WHEREAS the Council of the Municipal Corporation of the Town of Hay River deems it expedient and wishes to both consolidate and update the various fees and charges to be collected by the Town of Hay River;

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER, in regular sessions duly assembled, enacts as follows:

SHORT TITLE

1. This Bylaw may be cited as the Fees and Charges Bylaw.

INTERPRETATION

DEFINITIONS

2. In this bylaw:

"Town"	means the Municipal Corporation of the Town of Hay River in the Northwest Territories established pursuant to the <i>Cities, Towns and Villages Act</i> ;
"Cost of Service"	means the dollar value equivalent for the direct and indirect costs of providing a program or service as calculated by the <i>Senior Administrative Officer</i> ;
"Payment Plan"	means a plan for the payment of a fee or charge as set out in the Town's Financial Administration By- law;
"Person"	means an individual human being or a corporation and includes a partnership, society, and an association or a group of persons acting in concert unless the context explicitly or by necessary implication otherwise requires; and

“Program and/or Service” in this bylaw with respect to fees or other charges includes fees or other charges for products, programs, services, public utilities, infrastructure and facilities provided by the Town and for the use of property under the ownership, direction, management or control of the municipality.

3. In this Bylaw all other terms, phrases and their derivatives as set out in the attached schedules shall have the meanings given in the bylaw (including any amended or successor bylaw) referenced in the individual Part of the Schedule.
4. If or when the terms, phrases or their derivatives are not consistent with the context, words in the present tense shall include the future, words in the plural context include the singular, and words in the singular number include the plural. The word “shall” is always mandatory and not merely directory. Words not defined shall be interpreted in accordance with the *Interpretation Act*, R.S.N.W.T. 1988, c. I-8 and the *Cities, Towns and Villages Act*, S.N.W.T. 2003, c. 22 and if not defined in either of these Acts, they are to be given their common and ordinary meaning.
5. The marginal notes and headings in this bylaw are for reference purposes only.
6. Any Act, Regulation or Bylaw that is referred to in this Bylaw shall be interpreted as including any successor Act, Regulation or Bylaw.

APPLICATION

FEES ESTABLISHED

7. Council hereby establishes the fees and charges as set out in Schedule “B” to this Bylaw. The Bylaws set out in Schedule “A” are hereby amended or repealed as described in that Schedule.

FEES AND CHARGES IMPOSED

8. The Town may impose fees and charges for its *programs or services*:
 - a) at the time the transaction is initiated; or
 - b) upon receipt of the service; or
 - c) if subsection 8. (a) or (b) are not applicable, upon the due date specified in any invoice issued by the Town to any person in connection with a fee or charge imposed by this Bylaw.
9. The *Senior Administrative Officer* may prescribe terms and conditions for billing customers and payment plans that do not otherwise contradict the provisions of this Bylaw or the Financial Administration Bylaw.
10. Unless otherwise noted, the fees and charges imposed by this Bylaw do not include any federal or other taxes, which shall be added where applicable.

11. No request by any person for a *program or service* as described in Schedule “B” will be processed or provided unless and until the person requesting the *program or service* has paid the applicable fee or charge in the prescribed amount set out in Schedule “B”, or the *Senior Administrative Officer* has granted permission for the service or use of Town property to be provided in advance of an invoice being issued, or has waived the fee in whole or in part.

COLLECTION

12. The Town may actively and vigorously pursue the collection of outstanding receivables when the *Senior Administrative Officer* is satisfied that collection is reasonably assured and administration fees are reasonably warranted. The *Senior Administrative Officer* may limit collections if he or she believes that collection efforts are likely to cause or compound financial hardship.

PARAMOUNTCY

13. Where this Bylaw establishes a fee or charge for a fee or charge that has been established by Bylaw, resolution or other manner that predates the effective date of this Bylaw, the fee or charge in this Bylaw shall be the applicable fee or charge.

INTEREST

14. Unless otherwise prescribed by a payment plan, or directed by the Senior Administrative Officer, any portion of a fee or charge that remains unpaid beyond the date fixed for payment shall accrue interest at the rate of 1.8% per month thereafter until such fee or charge is paid in full.

NON-PAYMENT OF FEES AND CHARGES

15. The fees and charges imposed pursuant to this Bylaw on a person constitute a debt of the person to the Town. Where there is statutory authority to do so, the *Senior Administrative Officer* may add the fees and charges imposed by this Bylaw to the tax roll for the property in the same manner as municipal taxes.

SEVERABILITY

16. The provisions of this Bylaw are severable and the invalidity of any part of this Bylaw shall not affect the validity of the remainder of this Bylaw.

SCHEDULES

17. The attached Schedules form part of this Bylaw.

EFFECT

18. This Bylaw shall come into effect upon receiving Third Reading and otherwise meeting the requirements of s. 75 of the *Cities, Towns & Villages Act* unless a later date is set out in Schedule "B".

READ A FIRST TIME this day of , 20 .

Mayor

READ A SECOND TIME this day of , 20 .

Mayor

READ A THIRD AND FINAL TIME this day of , 20 .

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Property Assessment and Taxation Act, R.S.N.W.T., 1988, C.P-10.section 76 and the bylaws of the Municipal Corporation of the Town of Hay River this day of , 20 .

Senior Administrative Officer

BYLAW NO. 2431
Schedule "A"

Consequential Amendments or Repeals

The following bylaws are hereby amended or repealed:

1. The **Ambulance Service Fees Bylaw No. 2352/PS/16** is amended as follows:

a. Subsection 5.a. is deleted, and the following is substituted:

"5.a. Fees for service provided by the Hay River Ambulance service shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time."

b. Schedule "A" is deleted in its entirety.

2. The **Animal Control Bylaw No. 1957** is amended as follows:

- Section 12 is deleted, and the following is substituted:

"12. The owner of an un-neutered dog shall annually apply to the Town for a dog license tag by completing an application for dog licence as set out in Schedule "B" and fees shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time."

- Section 23 is deleted, and the following is substituted:

"23. The owner of a dog licensed under this by-law may obtain a licence tag to replace a tag that has been lost upon payment of a fee in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time."

- Section 61 is deleted, and the following is substituted:

"61. Where any dog not wearing a current Town dog license tag, including any dog exempt from licensing, is impounded under the provisions of this bylaw, such dog may be recovered by the owner within forty-eight (48) hours after being impounded on payment of the fee prescribed in the Fees and Charges Bylaw No. 2431, as amended from time to time, for the impoundment and for feed and care for each day that the dog was impounded."

3. The **Business License Bylaw No. 1395 "B"** is amended as follows:

a. Section 6 is deleted, and the following is substituted:

"6. **FEES** (a) All persons applying for a license shall make application to the Town by completion of the form set out in Schedule "B" to this By-law. At the time of the submission of the application for a license, the applicant must pay the appropriate fee for the class of license being applied for in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time."

(b) The fees payable to the Town for a license issued on or after the 1st day of November in any licensing period shall be one half of the annual license fee set out in the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

b. Schedule “A” is deleted in its entirety;

4. The **Cemetery Bylaw No. 2186/GEN/16** is amended as follows:

a. Subsection 3.viii) is deleted, and the following is substituted:

“3.viii) Family plots of one or more graves may be reserved by submission of a Burial Plot Reservation Permit (see Schedule B) and upon payment in full of the fee prescribed in Fees and Charges Bylaw No. 2431, as amended or replaced from time to time. Reserved Plots shall not be subject to any increases in burial fees for ten years following the date of reservation and shall be marked as “RESERVED” on the cemetery map. Burial fees shall be the fee in effect at the time of reservation for a period of 10 years from the reservation date. Thereafter, burial fees will be charged at the rate prescribed by the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

b. Subsection 4.ix) is deleted, and the following is substituted:

“4.ix) Interment and disinterment fees shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

c. Schedule “B” is deleted in its entirety.

5. The **Chase the Ace Lottery Bylaw No. 2368** is amended as follows:

a. Section 14 is deleted, and the following is substituted:

“14. Fees for a CTA style lottery shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

6. The **Fees & Charges to Recover Reasonable Administrative Cost Bylaw 1715 “A”** is repealed in its entirety.

7. The **Fire Department Service Fees Bylaw No. 2233/PS/17** is amended as follows:

a. Section 3 is deleted, and the following is substituted:

“3. Fees for service provided by the Hay River Fire Department shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

b. Schedule “A” is deleted in its entirety.

8. The **Lottery Licensing Bylaw 2349** is amended as follows:

a. Section 24 is deleted, and the following is substituted:

“24. The fees payable to the Town with respect to lottery licenses issued pursuant to this Bylaw shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

b. Section 25, is deleted, and the following is substituted:

“25. Initial licensing fees shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

c. Section 26, is deleted, and the following is substituted:

“26. Applications shall be accompanied by an application fee and, if applicable, a late fee which shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

d. Section 27, is deleted, and the following is substituted:

“27. The licensing fee for a Series License shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

e. Schedule “A” is deleted in its entirety.

9. The **Porritt Landing Bylaw 2386** is amended as follows:

a. Section 8 is deleted, and the following is substituted:

“8. Season Pass rates shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

b. Section 20 is deleted, and the following is substituted:

“20 Short Term Docking fees shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

10. The **Recreation Rates and Fees Bylaw 2410** is repealed in its entirety.

11. The **Taxi Bylaw 2425** is amended as follows:

a. Subsection 5. (7) is deleted, and the following is substituted:

“5. (7) An application to transfer a Taxi License in Form "C" or "C1" attached to this By-Law shall be completed by each applicant and shall be accompanied by a fee that shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to

time.”

- b. Subsection 7. (2) is deleted, and the following is substituted:

“7. (2) An application to transfer a Taxi Brokerage License in Form "C3" of this By-Law shall be completed by each applicant and shall be accompanied by a fee that shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

- c. Subsection 11 (b) is deleted, and the following is substituted:

“11. (b) payment of the Chauffer’s Permit Fee as prescribed in the Fees and Charges Bylaw No. 2431, as amended from time to time.”

- d. Subsection 19 (d) is deleted, and the following is substituted:

“19. (d) be accompanied by a fee as prescribed in the Fees and Charges Bylaw No. 2431, as amended from time to time.”

- e. Schedule “A” is deleted in its entirety.

12. The **Tiping Fee Bylaw 1516 “A”** is repealed in its entirety.

13. The **Water and Sewer Services Bylaw 1786** is amended as follows:

The definitions are amended by adding the following definition in alphabetical order:

““Fees and Charges Bylaw” means Fee and Charges Bylaw No. 2431, as amended or replace from time to time.”

- a. Sections 303(1) and (2) are deleted, and the following is substituted:

“303 1) (a) As a condition of providing service, the customer shall pay a meter deposit in the amount prescribed by the Fees and Charges Bylaw.

b) The meter deposit shall be held in trust by the Town until the customer’s account is closed;

c) No interest will be payable on a meter deposit.

d) Any interest the Town earns on meter deposits while they are held in trust shall be credited to the Utility Fund.

2) a) As a condition of reconnecting services after discontinuance of service due to non-payment of a water sewer account, the Senior Administrative Officer may require a deposit from the applicant in an amount prescribed by the Fees and Charges Bylaw

b) subject to subsection (c). the deposit shall be refunded after it has been held for twelve consecutive months, during which all bills for service have been paid within the time limit allowed;

- c) the deposit, less the amount of any unpaid balance due to the Town. shall be refunded upon termination of service; and
 - d) no interest shall be paid on the deposit.
 - e) All interest earned on deposits will be credited to the Utility Fund.”
- b. Subsection 304 1) (c) is deleted, and the following is substituted:
- “304 (1)
- c) pay the applicable service fees and any other fees, prescribed by the Fees and Charges Bylaw; and
- c. Subsection 305 3) is deleted, and the following is substituted:
- “305 3) The Town may continue to levy service charges until the Town terminates service.”
- d. Subsection 501 3) is deleted, and the following is substituted:
- “501 3) Every service pipe within a property shall be installed at the cost of the owner of the property to be served.
- e. Section 802 is deleted, and the following is substituted:
- “802 1) Subject to subsection (2), service charges shall be levied for various categories of customers and services at the rates prescribed by the Fees and Charges Bylaw.
- 2) Unless otherwise provided for in this By-Law or the Fees and Charges Bylaw, service charges shall be calculated:
- a) where an approved meter or truck meter is in use, according to the quantity of water indicated by such meter; or
 - b) where an approved meter or truck meter is not in use, in accordance with the appropriate type of premises, unit of measurement, and quantity of water use as determined by the Senior Administrative Officer.”

f. Section 803 is deleted, and the following is substituted:

“803 Where a property is zoned for other than a residential use, the Senior Administrative Officer shall assign the use of the property to one of the categories specified in the Fees and Charges Bylaw, and fees shall be charged and collected at the rates prescribed in the Fees and Charges Bylaw for that category of use.”

g. Subsection 804 1) is deleted, and the following is substituted:

“804 1) Bills for service charges, fees, and all other penalties and charges levied pursuant to this Bylaw or the Fees and Charges Bylaw, are due and payable no later than the end of the month following service.”

- h. Section 807 is deleted, and the following is substituted:

“807 Where any service charges or fees are prescribed by the month or for any other period. the amount payable for a partial period shall be calculated by the Senior Administrative Officer on a proportional basis, unless otherwise provided in the Fees and Charges Bylaw.”

- i. Subsection 901 2) is deleted, and the following is substituted:

“901 2) Service charges, fees and other charges specified in the Fees and Charges Bylaw for water supply or the use of the sewage system that have not been paid by the end of the fiscal year in which they have been levied, shall be a charge against the lands or premises in respect of which the charges were levied, subject to the same penalties and collectable in the same manner as arrears of property taxes.”

- j. Schedule “A” Tariffs is deleted in its entirety.

14. The **Zoning Bylaw No. 1812** is amended as follows:

- a. Subsection 3.6, is deleted, and the following is substituted:

“3.6. All applications for a Development Permit will be accompanied by non-refundable fees in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

- b. Subsection 3.17 1), is deleted, and the following is substituted:

“3.17. 1) Any person applying to amend any part of this bylaw shall apply in writing to the Development Officer, furnishing reasons in support of the application, requesting that the Development Officer submit the application to Council. All applications to amend this bylaw shall require the completion of Form “D” and be accompanied by shall be accompanied by a fee that shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

- c. Subsection 3.17 2) is deleted, and the following is substituted:

“3.17. 2) All applications to amend any part of this bylaw, except those initiated by Council or the Development Officer, shall be accompanied by a non-refundable fee which shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as amended or replaced from time to time.”

- d. Section 3.17 8), is deleted, and the following is substituted:

“3.17. 8) Upon receiving the advice of the Development Officer, the applicant shall advise the Development Officer if the applicant:

a) wishes the proposed amendment to proceed to Council, in which case he must prepay the advertising costs and any costs incurred by the Town to this point prior to the amendment proceeding to Council which shall be charged and collected in accordance with the Fees and Charges Bylaw No. 2431, as

amended or replaced from time to time; or

b) does not wish to proceed to Council with the proposed amendment, in which case the application is considered abandoned.”

e. Schedule “3” is deleted in its entirety.

SCHEDULE B INDEX

FEES AND CHARGES

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Water and Sewer Services Fees.....	PART 10

Unless circumstances require otherwise, the fees and charges in Schedule B will be reviewed at least annually as part of the budget process.

SCHEDULE B

PART 1- Administration Fees

1. Research Fees	\$75.00 per hour or as approved by Director of Finance
2. Photocopying Fees	\$2.00 per page
3. Land Sales Title Registration Fees	Recover actual cost of registration with Land Titles Office
4. Preparation of Residency Letters Fee	\$10.00
5. Tax Certificate	\$30.00
6. Commissioner for Oaths	N/C for Town Documents.
7. Cheque returned "Non-sufficient Funds or 'NSF'"	\$40.00
8. Request for Tax or Utility Information	\$15.00 per instance

SCHEDULE B

PART 2 – Ambulance Fees (Non-taxable)

Ambulance Service	Resident	Non-Resident
In Town Service	\$500.00	\$700.00
Highway Service	\$600.00 Plus \$2.50/km	\$1,650.00 Plus \$2.50/km
Medevac Service	\$1,650.00 Plus \$75 per waiting hour after the first hour	\$1,650.00 Plus \$75 per waiting hour after the first hour

No charge to Hay River residents who are 65 (sixty five) years or older for ambulance calls within the municipal boundary of the Town of Hay River

SCHEDULE B

PART 3 – Cemetery Fees

Plots	HR Resident (\$)	Non-Resident (\$)
Single Adult	640.00	1280.00
Under 16 Years	430.00	860.00
Plot Cremation	340.00	680.00
Plot Reservation (10 yr. Term)	280.00	550.00
Veteran	280.00	550.00
Summer Services	June 1 to November 30	
Internment/Summer - Adult	375.00	520.00
Internment/Summer – Cremation	145.00	190.00
Internment/Summer – Child (0 to 16)	0.00	0.00
Winter Services	December 1 to May 31	
Internment/Winter - Adult	670.00	830.00
Internment/Winter – Cremation	160.00	190.00
Internment/Winter – Child (0 to 16)	0.00	0.00
Columbarium Niche		
Columbarium Niche (12X12) at time of need	1720.00	2150.00
Columbarium Niche (12X12) reserved	1940.00	2420.00
Other Charges		
Disinter a Casket	680.00	840.00
Disinter an Urn	390.00	480.00
Additional Niche Name/Crest	270.00	330.00

Fees are non-refundable

SCHEDULE B

PART 4 – Building and Development Fees

Building Permit Fee Schedule

<u>Residential</u> Development Value in Dollars		Permit Fee
From	To	
0.00	2,000.00	\$15.00
2,000.01	5,000.00	\$45.00
5,000.01	10,000.00	\$75.00
10,000.01	25,000.00	\$150.00
25,000.01	50,000.00	\$300.00
Over 50,000.00		\$600.00

<u>Commercial/Industrial</u> Development Value in Dollars		Permit Fee
From	To	
0	10,000.00	\$75.00
10,000.01	30,000.00	\$300.00
30,000.01	50,000.00	\$600.00
50,000.01	100,000.00	\$1,200.00
100,000.01	500,000.00	\$2,400.00
500,000.01	1,000,000.00	\$4,800.00
Over 1,000,000.00		\$7,200.00
	Application for Re-Zoning	\$500.00

All applications for a Development Permit will be accompanied by non-refundable fees in the amount of:

- a) \$25.00 for development that is designated in the zone as a Permitted Use.
- b) \$50.00 for development that is designated in the zone as a Discretionary Use.

SCHEDULE B

PART 5 – Fire Department Service Fees

Fire and Rescue Response Within Town Limits

First two (2) hours minimum charge	\$500.00 (five hundred dollars) for each call
Each additional two (2) hours	\$200.00 (two hundred dollars)
Consumables	Cost plus 10%
Fire Investigation Services	\$150.00 per incident with dollar loss

Fire and Rescue Response Outside Town Limits

Highway Response	\$1,650.00 plus \$2.50 per kilometre
First two (2) hours minimum charge	\$500.00 (five hundred dollars) for each call
Each additional two (2) hours	\$200.00 (two hundred dollars)
Consumables	Cost plus 10%
Fire Investigation Services	\$150.00 per incident with dollar loss

False Alarm

First two (2) responses to a false alarm at the same premises in a 12-month period.	No Charge
Third (3 rd) and each subsequent response to a False Alarm at the same premises responded to during a 12-month period	\$1,000.00 per response

SCHEDULE B

PART 5 – Fire Department Service Fees (continued)

	½ Day	Day	Hour	Unit
Facilities				
Emergency Response Training Center (ERTC)	\$150.00	\$300.00		
Capacity 20 persons				
Includes coffee, water, water and sewer service				
Training Tower - Live Burns	\$750.00	\$1,500.00		
Require a minimum of one Firefighter on site				
Includes classroom, pumper, and consumables				
Plus, Firefighter to operate pumper			\$50.00	
Plus, Firefighter to act as Safety Officer			\$50.00	
Training Tower - No Live Burns	\$250.00	\$500.00		
Grounds only	\$250.00	\$250.00		
Firehall Meeting Room		\$605.00	\$132.00	
Equipment				
Pump with equipment	\$250.00	\$500.00		
Plus, Firefighter to operate device			\$50.00	
Portable Electric Generator	\$25.00	\$50.00		
Smoke Generator	\$37.50	\$75.00		
Propane Props (fixed)	\$250.00	\$500.00		
Portable Radio (Simplex - 6 EMO)	\$30.00	\$60.00		
BULLEX Extinguisher Training Device	\$100.00	\$200.00		
Plus, Firefighter to operate device			\$50.00	

SCHEDULE B

PART 5 – Fire Department Service Fees (continued)

	½ Day	Day	Hour	Unit
Consumables				
SCBA Air Fills (low pressure <221 psi)/cylinder				\$20.00
Smoke Generator Fluid/gallon				\$30.00
Refill Dry Chemical Extinguisher (non-certified)/lb.				\$2.50
Training purposes only				
Use of Roof Simulator - up to six sheets of plywood				\$300.00

Upon request weekly, monthly, and longer-term rates for facilities, equipment and consumables can be arranged and rates approved by Council

SCHEDULE B

PART 6 – Licensing Fees

a) Animal Control

Dog (tag) License Fees (Annual)

a) Un-neutered male or female dog	\$35.00
b) Spayed female dog	\$0.00
c) Neutered male dog	\$0.00

Any animal attaining the age of 3 months after June 30th or for a new resident application after June 30 pay 1/2 the appropriate annual fee.

Kennel License Fees (Annual)

a) Kennel Fee	\$95.00
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Dog Teams (Annual)

a) Kennel Fee	\$95.00
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The owner of an un-neutered dog shall annually apply to the Town for a dog license tag by completing an application for dog license and pay the annual fee of Thirty-Five Dollars (\$35.00).

The owner of a dog licensed under this bylaw may obtain a license tag to replace a tag that has been lost upon payment of a fee of Five Dollars (\$5.00).

SCHEDULE B

PART 6 – Licensing Fees (continued)

b) Business Licensing (Annual)

Class of License	Fee
Commercial	\$150.00
Home Occupation	\$200.00
Student	\$10.00
Seasonal Tourist	\$100.00
Non-Conforming	\$200.00
Non- Resident	\$350.00
Salesperson Sub-License	\$25.00

- Resident applications after September 1st will cost one-half of regular price.

SCHEDULE B

PART 6 – Licensing Fees (continued)

c) Lottery License

Program or Service	Fee
License Application (more than 7 days prior to the Lottery)	\$ 50.00 + application fee as determined by total prize amount
Total Prize Amount	
- Less than \$1,000	\$ 0.00
- Between \$1,000 and \$6,999	\$ 50.00
- Between \$7,000 and \$20,000	\$ 300.00
- More than \$20,000 and not more than \$50,000	\$1500.00
Nevada 6-month Club Room License	\$3750.00
License Application (7 or less days prior to the Lottery)	\$ 100.00 + application fee as determined by total prize amount
License amendment more than 7 days prior to the Lottery	\$ 50.00
License amendment 7 or less days prior to the Lottery	\$ 100.00
Processing Fee for incorrect or incomplete documents	\$ 25.00

SCHEDULE B

PART 6 – Licensing Fees (continued)

d) Chase the Ace Lottery Licensing

The following fee schedule shall apply for a CTA style lottery (note applications less than seven days prior to the Lottery will not be accepted):

Five Percent (5%) of Gross Receipts will be paid to the Town

Additional Fees:

License Application (more than seven days prior to the Lottery)	\$ 50.00 + application fee as determined by total prize amount
License amendment more than seven days prior to the Lottery	\$50.00
License amendment seven or fewer days prior to the Lottery	\$100.00
Processing Fee for incorrect or incomplete documents	\$25.00

e) Taxi Licensing (Annual)

Item	<u>Fee (annual unless otherwise specified)</u>
Appeal Fee (per event)	\$50.00
Taxi Permit	\$40.00
Taxi Brokerage license	\$75.00
Taxi License	\$40.00
Taxi License Transfer (per transfer)	\$35.00

SCHEDULE B

PART 7 – Recreation Fees and Charges

Category	Rate structure	Fees
General Drop-in rates		
Child/Senior (under 12yrs or +55yrs)		
Drop-in fee	per visit	\$ 2.75
10 punch pass	10 visits	\$ 24.50
Monthly	1 month	\$ 41.25
	3 months	\$ 99.00
	6 months	\$ 165.00
Student (12-18 yrs)		
Drop-in fee - student	per visit	\$ 4.00
10 punch pass - student	10 visits	\$ 34.50
Monthly	1 month	\$ 60.00
	3 months	\$ 144.00
	6 months	\$ 240.00
Adult (19-54 yrs)		
Drop-in fee - adult	per visit	\$ 6.00
10 punch pass - adult	10 visits	\$ 54.00
Monthly	1 month	\$ 90.00
	3 months	\$ 216.00
	6 months	\$ 360.00
Family (max 5 people)		
Drop-in fee - family	per visit	\$ 12.00
10 punch pass - family	10 visits	\$ 108.00

SCHEDULE B

PART 7 – Recreation Fees and Charges (continued)

Fitness Drop-In Rates

Senior (+55yrs)

Fitness Drop-In - senior (+55 yrs)	per visit	\$	5.25
10 punch fitness - senior (+55 yrs)	10 visits	\$	47.50
Monthly	1 month	\$	52.50
	3 months	\$	189.00
	6 months	\$	315.00
Fitness Drop-In - student	per visit	\$	7.00
10 punch fitness pass - student	10 visits	\$	63.00
Monthly	1 month	\$	70.00
	3 months	\$	252.00
	6 months	\$	420.00
Fitness Drop-In - adult	per visit	\$	8.50
10 punch fitness - adult	10 visits	\$	76.00
Monthly	1 month	\$	85.00
	3 months	\$	306.00
	6 months	\$	510.00

SCHEDULE B

PART 7 – Recreation Fees and Charges (continued)

Arena Ice Surface Fees

Arena Birthday Party Package	1hr on ice and 1 hr in rental room	\$ 140.00
Arena Ice Surface - adult	hourly rate	\$ 173.25
Arena Ice Surface - adult daily (10% reduction)	based on 10+ hrs rental (free rental room included)	\$ 1,559.25
Arena Ice Surface - adult partial wknd (15% reduction)	based on 20+ hrs rental (free rental room included)	\$ 2,945.25
Arena Ice Surface - adult full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	\$ 3,638.25
Arena Ice Surface - youth	hourly	\$ 103.95
Arena Ice Surface - youth daily (10% reduction)	based on 10+ hrs rental (free rental room included)	n/a bc reduced rate for youth
Arena Ice Surface - youth partial wknd (20% reduction)	based on 20+ hrs rental (free rental room included)	
Arena Ice Surface - youth full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	
Offseason Ice Surface - adult	hourly rate	\$ 173.25
Offseason Ice Surface - adult daily (10% reduction)	based on 10+ hrs rental (free rental room included)	\$ 1,559.25
Offseason Ice Surface - adult partial wknd (15% reduction)	based on 20+ hrs rental (free rental room included)	\$ 2,945.25
Offseason Ice Surface - adult full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	\$ 3,638.25
Offseason Ice Surface - local user groups	hourly rate	\$ 87.00
Offseason Ice Surface - local user groups	based on 10+ hrs rental (free rental room included)	\$ 780.00
Offseason Ice Surface - user group partial wknd (15% reduction)	based on 20+ hrs rental (free rental room included)	\$ 1,473.00
Offseason Ice Surface - user group full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	\$ 1,819.00

SCHEDULE B

PART 7 – Recreation Fees and Charges (continued)

Arena Ice Surface Fees

Offseason Ice Surface – non-user group youth rental	hourly	\$ 104.95
Offseason Ice Surface - youth daily (10% reduction)	based on 10+ hrs rental (free rental room included)	n/a bc reduced rate for youth
Offseason Ice Surface - youth partial wknd (20% reduction)	based on 20+ hrs rental (free rental room included)	
Offseason Ice Surface - youth full wknd (30% reduction)	based on 30+ hrs rental (free rental room included)	

* Free room rental included in ice surface weekend rentals is for duration of the ice surface rental only.

** Room to be included will be determined by type of rental, operational requirements and other possibly other bookings.

Ball Field Fees

Field Weekend Tournament - adult	per weekend per field	\$ 505.00
Field Hourly Rental- adult	hourly	\$ 75.00
Field Weekend Tournament - youth	per weekend per field	\$ 505.00
Field Hourly Rental- youth	hourly	\$ 75.00
League Fees - adult season	per team	\$ 660.00
League Fees - adult monthly	per team	\$ 360.00
League Fees - youth season	per team	\$ 325.00
League Fees - youth monthly	per team	\$ 175.00

SCHEDULE B

PART 7 – Recreation Fees and Charges (continued)

Aquatics Centre Fees

Birthday Party Swim package (max 15 people)	2 hours (1 hr in pool 1 hr in tbd rental room)	\$	140.00
Pool rental - full facility	hourly	\$	234.00
Pool rental - full facility under Covid-19 restrictions	hourly	\$	140.00
Pool Lane Rental	hourly	\$	25.00
Swim Meet	per weekend	\$	163.75

Swimming lessons

8 swim lessons - preschool	8 x 30 minutes	\$	63.00
8 swim lessons - swimmer levels	8 x 45 minutes	\$	69.50
Private lessons (1 kid only)	30 minutes each	\$	32.00
Semi-private lessons (2-3 kids)	per session per kid	\$	25.00
Bronze Star	per course	\$	189.00
Bronze Medallion	per course	\$	252.00
Bronze Cross	per course	\$	252.00
Bronze Cross/Medallion	combo course	\$	378.00
First Aid Certification	per course	\$	252.00
National Lifesaving Society Certification	per course	\$	377.50
NLS Recertification	per course	\$	144.50
NLS Instructor Certification	per course	\$	377.00
Jr lifeguard club	9 lessons	\$	132.25
Jr lifeguard club	per week	\$	19.00

SCHEDULE B

PART 7 – Recreation Fees and Charges (continued)

Room Rental Fees

Multipurpose Room	daily	\$	605.00
Multipurpose Room	hourly	\$	132.00
Multipurpose Room - local user groups	daily	\$	247.50
Multipurpose Room- local user groups	hourly	\$	66.00
Doug Wietermann Room	daily	\$	605.00
Doug Wietermann Room	hourly	\$	132.00
Doug Wietermann Room - local user groups	daily	\$	247.50
Doug Wietermann Room - local user groups	hourly	\$	66.00
Community Hall	daily	\$	761.20
Community Hall	hourly	\$	192.50
Community Hall - local user groups	daily	\$	380.60
Community Hall - local user groups	hourly	\$	96.25
Summer Curling Rink	daily	\$	900.00
Summer Curling Rink	hourly	\$	154.00
Summer Curling Rink - local user groups	daily	\$	450.45
Summer Curling Rink - local user groups	hourly	\$	96.25
Rec Centre Parking Lot Rental	hourly rate	\$	87.00
Rec Centre Parking Lot - daily (10% reduction)	based on 10+ hrs rental	\$	780.00

SCHEDULE B

PART 7 – Recreation Fees and Charges (continued)

Rec Centre Parking Lot - partial wknd (15% reduction)	based on 20+ hrs rental	\$ 1,473.00
Rec Centre Parking Lot - full wknd (30% reduction)	based on 30+ hrs rental	\$ 1,819.00
Rental room user additional setup time	75% of hourly rate up to 5 hrs	as per space
Rental room user additional setup time	50% of hourly rate up to 10 hrs	as per space

Local user groups make regularly scheduled use of THR Recreation Facilities at applicable rates. Local user groups also participate in seasonal scheduling as per THR's Recreation Policy.

Equipment Rentals

Stageline SL75 Mobile Stage - daily (10% reduction)	based on 10+ hrs rental	\$ 780.00
Stageline SL75 Mobile Stage - partial wknd (15% reduction)	based on 20+ hrs rental	\$ 1,473.00
Stageline SL75 Mobile Stage - full wknd (30% reduction)	based on 30+ hrs rental	\$ 1,819.00
THR Small Modular Stage - daily		\$ 250.00
THR Small Modular Stage - partial wknd	based on 20+ hrs of ice + free DWHall	\$ 400.00
THR Small Modular Stage - full wknd	based on 30+ hrs of ice + free DWHall	\$ 500.00

Delivery within town limits with setup and takedown of stage included in rental fees.

SCHEDULE B

PART 7 – Recreation Fees and Charges (continued)

Fundraising or non-profit table rental (offsite rental, no delivery)	daily	\$	20.00
Chairs (offsite rental, no delivery)	daily	\$	3.00
BBQ (no propane supplied) (\$50 deposit required)	daily	\$	150.00
Flip Chart (on site)	daily	\$	20.00
Projector (on site)	daily	\$	75.00
4 Piece Modular Glow Bar and Service Counter	daily	\$	150.00

Porritt Landing

Seasonal Slip	per season	\$	470.00
Seasonal Slip (3-year renewal)	3-year renewal	\$	1,410.00
Additional Seasonal Slip Sticker (2 max)	per vessel per season	\$	50.00
Short Term Docking Slip	daily	\$	30.00

Fishermen's Wharf Pavilion

Summer Season Rental (June-August)

hourly rate	per hour	\$	157.00
daily rate	per day	\$	900.00

Offseason Rental (September-May)

hourly rate	per hour	\$	187.00
daily rate	per day	\$	1,200.00

* Rentals include electrical, picnic tables, garbage cans, 1 outhouse and access to booths on site.

** Offseason premium rate based on propane use, installation of wall system, snow removal and other additional setup needs.

*** Additional stage, equipment and/or setup fees apply as per appropriate rate..

SCHEDULE B

PART 8 – Recreation Sponsorship or Advertising Opportunity

	Rate structure	Rates
Aurora Ford Arena		
Arena Dasher Board Signs (>70")	1-year term (renewable annually)	\$673.50
Arena Dasher Board Signs (<70")	1-year term (renewable annually)	\$335.75
Ice Surface Logo	6-month term (renewable annually)	\$378.00
Center Ice Logo	6-month term (renewable annually)	\$2,500.00
Zamboni Logos	3-year term (renewable)	\$2,340.00
Arena Sections	3-year renewable	\$5,000.00
Scorekeeper box	3-year renewable	\$5,000.00
Penalty Box #1	3-year renewable	\$4,000.00
Penalty Box #2	3-year renewable	\$4,000.00
Arena Players Box #1	3-year renewable	\$2,500.00
Arena Players Box #2	3-year renewable	\$2,500.00
Arena Penalty Box #1	3-year renewable	\$4,000.00
Arena Penalty Box #2	3-year renewable	\$4,000.00
Dressing room #1	3-year renewable	\$5,000.00
Dressing room #2	3-year renewable	\$5,000.00
Dressing room #3	3-year renewable	\$5,000.00
Dressing room #4	3-year renewable	\$5,000.00
Dressing room #5	3-year renewable	\$7,500.00
Dressing room #6	3-year renewable	\$7,500.00
Referee Dressing Room	3-year renewable	\$4,000.00
Arena Seats	life of building	\$250.00

SCHEDULE B

PART 8 – Recreation Sponsorship or Advertising Opportunity

Sponsorship or Advertising Opportunity	Rate structure	Rates
Pool Sauna	3-year renewable	\$5,000.00
Pool Hot Tub	3-year renewable	\$5,000.00
Pool Slide	3-year renewable	\$10,000.00
Children's tank	3-year renewable	\$5,000.00
Leisure Tank	3-year renewable	\$5,000.00
Sponsorship of Rental Rooms and other Community Centre Spaces		
Community Hall	3-year renewable	\$30,000.00
Walking track	3-year renewable	\$15,000.00
Multipurpose Room	3-year renewable	\$10,000.00
Main Entrance Lobby and Aquatic Centre Viewing Area	3year renewable	\$5,000.00
Washrooms Main Floor	3year renewable	\$3,000.00
Walking Track Washrooms #1 (north end)	3year renewable	\$2,500.00
Walking Track Washrooms #2 (south end)	3year renewable	\$2,500.00
Community Centre Door Advertisements		
double door	3-year term (renewable)	\$2,500.00
single door	3-year term (renewable)	\$1,250.00
half door	3-year term (renewable)	\$673.50

SCHEDULE B

PART 8 – Recreation Sponsorship or Advertising Opportunity (continued)

Other Sponsorship and Advertising Opportunities

Stageline SL75 Mobile Stage	3-year term (renewable)	
Trail and greenspace sponsorship	5-year term (renewable)	\$1,200.00
Digital advertising (display on Aurora Ford Arena big screen)	per event	\$150.00
Digital advertising (display on Aurora Ford Arena big screen)	per season	\$400.00

SCHEDULE B

PART 9 – Solid Waste Facility Tipping Fees

1. That residents of the Town of Hay River will be allowed to deposit the weekly equivalent of four (4) thirty (30) gallon garbage cans of household waste. Anything over this amount shall be charged a minimum of Five (\$5.00) Dollars.
2. For waste originating within the Town of Hay River Municipal Boundaries:

Truck Size	Charge
½ ton and ¾ ton – Household Garbage	Free
½ Ton and ¾ Ton – All other Waste	\$5.00
1 Ton	\$10.00
Single Axle Dump Truck	\$20.00
Tandem Axle Body Job Dump Truck	\$50.00
Trailer End Dump Truck	\$75.00
Enclosed Trailer	\$200.00
Vehicle Body	\$50.00

3. For waste originating outside of the Town of Hay River Municipal Boundaries, or the Hay River Dene Reserve, prior permission from the Town of Hay River must be received, and the charge will be \$150.00 a ton, as per the Town of Hay River's weigh scale located in the Public Works yard.

SCHEDULE B

PART 10 – Water and Sewer Services Fees

Section A: Public Piped Service (included in minimum monthly charge)

All users of the Public Piped Service system shall be charged for both access and consumption.

Service	Fee (\$)				
	Effective June 1, 2021	Effective January 1, 2022	Effective January 1, 2023	Effective January 1, 2024	Effective January 1, 2025
Piped Water Access Fee - Residential	10	10	10	10	10
Piped Water Access Fee - Commercial, Industrial, Government	10	10	10	10	10

Residential

Size of water Meter			Minimum monthly billing (\$) (including access fee)			
Imperial (inches)	Metric (mm)	Monthly Minimum (Imp. Gallons)	Effective as of June 1, 2021	Effective as of January 1, 2022	Effective as of January 1, 2023	Effective as of January 1, 2024
5/8	16	2000	55.38	57.20	59.08	61.05
"3/4	19	2000	55.38	57.20	59.08	61.05
1	25	3000	78.07	80.79	83.62	86.57
1 1/2	38	5000	123.45	127.99	132.71	137.62
2	50	7000	168.83	175.18	181.79	188.66
3	75	11000	259.59	269.57	279.96	290.75
4	100	15000	350.35	363.96	378.12	392.85
6	150	15000	350.35	363.96	378.12	392.85
8	200	20000	463.80	481.95	500.83	520.46
Consumption charge over Minimum billing per 1000 Imperial Gallons			22.69	23.60	24.54	25.52

SCHEDULE B

PART 10 – Water and Sewer Services Fees (continued)

Section A: Public Piped Service (included in minimum monthly charge)

Commercial, Industrial

Size of water Meter			Minimum monthly billing (\$) (including access fee)			
Imperial	Metric	Monthly Minimum	Effective as of June 1, 2021	Effective as of January 1, 2022	Effective as of January 1, 2023	Effective as of January 1, 2024
(inches)	(mm)	(Imp. Gallons)				
5/8	16	2000	56.30	58.15	60.08	62.08
3/4	19	2000	56.30	58.15	60.08	62.08
1	25	3000	79.45	82.23	85.12	88.12
1 1/2	38	5000	125.75	130.38	135.20	140.20
2	50	7000	172.05	178.53	185.27	192.28
3	75	11000	264.65	274.84	285.43	296.45
4	100	15000	357.25	371.14	385.59	400.61
6	150	15000	357.25	371.14	385.59	400.61
8	200	20000	473.00	491.52	510.78	530.81

Consumption charge over Minimum billing per 1000 Imperial Gallons	23.15	24.08	25.04	26.04
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Government

Size of water Meter			Minimum monthly billing (\$) (including access fee)			
Imperial	Metric	Monthly Minimum	Effective Date			
			June 1, 2021	January 1, 2022	January 1, 2023	January 1, 2024
(inches)	(mm)	(Imp. Gallons)				
5/8	16	2000	65.12	67.32	69.62	72.00
3/4	19	2000	65.12	67.32	69.62	72.00
1	25	3000	92.68	95.99	99.43	103.00
1 1/2	38	5000	147.80	153.31	159.04	165.01
2	50	7000	202.92	210.64	218.66	227.01
3	75	11000	313.16	325.29	337.90	351.01
4	100	15000	423.40	439.94	457.13	475.02

SCHEDULE B

PART 10 – Water and Sewer Services Fees (continued)

Section A: Public Piped Service (included in minimum monthly charge)

Government (continued)

Size of water Meter			Minimum monthly billing (\$) (including access fee)			
			Effective Date			
Imperial	Metric	Monthly Minimum	June 1, 2021	January 1, 2022	January 1, 2023	January 1, 2024
(inches)	(mm)	(Imp. Gallons)				
6	150	15000	423.40	439.94	457.13	475.02
8	200	20000	561.20	583.25	606.18	630.03

Consumption charge over Minimum billing per 1000 Imperial Gallons	27.56	28.66	29.81	31.00
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Consumption charge for users outside of the Municipal Boundary of the Town of Hay River per 1000 Imperial Gallons	53.58	55.73	57.96	60.27
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For users of the piped water only service within the municipal boundary of the Town of Hay River, the charge for water only shall be 65% of the charge for piped water/sewer.

Section B: Unmetered Users

The following monthly rate shall be assessed, and charges based thereon shall be made respecting all single-family residential water users serviced from and connected to the Town's Public Piped Service and not otherwise provided for in this Bylaw:

Service		Fees (\$)			
		Effective Date			
Unmetered Users/Flat Rate (not otherwise addressed in this Part)	Gallons	June 1, 2021	January 1, 2022	January 1, 2023	January 1, 2024
Single Family Residential Water Users - A minimum charge based on an average consumption of 5,000 gallons (22,750 litres) shall be used.	5000	138.45	143.00	147.70	152.63

Any other water users connected to the Town's public piped service and are not metered shall be charged an amount which will be determined by the Senior Administrative Officer based on an estimated load, line size and estimated consumption.

SCHEDULE B

PART 10 – Water and Sewer Services Fees (continued)

Section C - Truck Water Delivery

	Fee (\$)				
Service	Effective Date				
	June 1, 2021	January 1, 2022	January 1, 2023	January 1, 2024	January 1, 2025
Trucked Water Access Fee-Vale Island and West Channel	10	10	10	10	10
Trucked Water Access Fee- Mile Five	10	10	10	10	10
Trucked Water Access Fee- Rural Reserve(Corridor)	10	10	10	10	10
Trucked Water Access Fee- TRC	10	10	10	10	10
Trucked Water Access Fee- Industrial, Commercial, Government	10	10	10	10	10

Water Delivery	Rate (\$) Per 1,000 Gallons				
	Effective Date				
Users in Residentially zoned areas with municipality: WestChannel and Vale island zone, Mile Five zone	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
Monthly consumption for: first 4,500 Gallon	43.05	44.77	46.56	48.42	50.36
Monthly consumption for: 4,501 Gallon -7,000 Gallon	77.44	80.54	83.76	87.11	90.59
Monthly consumption of: Over 7000 Gallons	162.52	169.02	175.78	182.81	190.12

Water Delivery	Rate (\$) Per 1,000 Gallons				
	Effective Date				
Users in Residentially zoned areas with municipality: Rural Reserve (Corridor) Zone	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
Monthly consumption for: first 4,500 Gallon	43.05	44.77	46.56	48.42	50.36
Monthly consumption for: 4,501 Gallon -7,000 Gallon	77.44	80.54	83.76	87.11	90.59
Monthly consumption of: Over 7000 Gallons	162.52	169.02	175.78	182.81	190.12

SCHEDULE B

PART 10 – Water and Sewer Services Fees (continued)

Section C - Truck Water Delivery (continued)

Water Delivery	Rate (\$) Per 1,000 Gallons				
	Effective Date				
	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
Commercial, Industrial (including caretaker units)					
Monthly consumption for: first 4,500 Gallon	160.86	167.29	173.98	180.94	188.18
Monthly consumption for: 4,501 Gallon -7,000 Gallon	160.86	167.29	173.98	180.94	188.18
Monthly consumption for: Over 7000 Gallons	160.86	167.29	173.98	180.94	188.18

Water Delivery	Rate (\$) Per 1,000 Gallons				
	Effective Date				
	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
Government					
Monthly consumption for: first 4,500 Gallon	182.8	190.11	197.71	205.62	213.84
Monthly consumption for: 4,501 Gallon -7,000 Gallon	182.8	190.11	197.71	205.62	213.84
Monthly consumption for: Over 7000 Gallons	182.8	190.11	197.71	205.62	213.84

Water Delivery	Rate (\$) Per 1,000 Gallons				
	Effective Date				
	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
Caretaker Unit Rate*					
Monthly consumption for: first 2000 Gallons	86.1	89.54	93.12	96.84	100.72
Monthly consumption for: over 2001 Gallons	160.86	167.29	173.98	180.94	188.18

*To qualify for the caretaker rate, trucked water customers on Commercially or Industrially zoned properties with a caretaker dwelling may apply (second account). The dwelling's water supply tank must be separate from the Commercial or Industrial water supply tank in accordance with Town of Hay River servicing standards.

	Rate (\$) Per 1,000 Gallons				
	Effective Date				
	June 1, 2021	Jan. 1, 2022	Jan. 1, 2023	Jan. 1, 2024	Jan. 1, 2025
Consumption charge for users outside of the municipal boundary of the Town of Hay River	53.58	55.73	57.96	60.27	62.69

SCHEDULE B

PART 10 – Water and Sewer Services Fees (continued)

Section D - Flat Rate Billing

Where the Senior Administrative Officer is unable to obtain access for the purpose of meter reading, the consumption shall be based on:

- the average actual readings from the previous six (6) months, or
- in the event of inadequate readings, the consumption shall be calculated on the average gallonage.

If no basis for averaging exists, the consumption shall be calculated on a gallonage of Five Thousand (5,000) gallons or 22,750 litres.

Section E - High Volume Commercial Consumption (Truck Service)

A high-volume commercial consumption rate is available to commercial customers on the truck service by special arrangement with the Trucked Water Contractor and the Town.

To qualify for this rate, customers must meet all the following criteria:

- Accept full truckloads of water,
- Receive water in a container large enough to accommodate the entire load of water in one delivery,
- Receive a minimum of 50,000 Gallons of water per month. Consumption criteria will be reviewed based on a six-month average to ensure minimum monthly levels are maintained.

The rate charged will be Fifteen dollars and Ninety-Two cents (\$15.92) per One Thousand (1,000) gallons delivered, plus the cost of delivery charged to the Town by the Trucked Water contractor.

Partial truckloads will be charged at the regular rate as set out in Section “C”.

Section F - Meter Fees and Services

	Fee (\$)
Service	Effective June 1, 2021
Water Meter Fee - Residential	\$250
Water Meter Fee - Non-residential	100% Cost recovery basis
Utility Connection or Disconnection fee	\$40
Disconnection resulting from non-payment Paper	\$100
Invoice enviro fee	\$2.50/month