



REGULAR MEETING MINUTES March 15th, 2021

The Regular Meeting of Council was held on Monday, March 15th, 2021 at 6:30pm By Video Conference Call

Present: Mayor Kandis Jameson, Deputy Mayor Bouchard, Councilors Duford, Groenewegen, and Willows

Staff: SAO – Glenn Smith, Director of Public Works – Mike Auge, Director of Finance - Sam Mugford, Stephane Millette – Director of Recreation, Director of Protective Services – Ross Potter & Council Administrator – Stacey Barnes

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#21-074

MOVED BY CLLR WILLOWS

SECONDED BY: CLLR DUFORD

Add Cllrs Chambers and Dohey to 8a) Excused Absence

3. DECLARATION OF INTEREST

There were no declarations of interest for the Regular Meeting of Council, Monday, March 15th, 2021

4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

There were no Announcements, Awards or Presentations for the Regular Meeting of Council, Monday, March 15th, 2021

5. ADOPTION OF MINUTES

a. Regular Meeting of Council – February 22nd, 2021

#21-075

MOVED BY: DEPUTY MAYOR BOUCHARD

SECONDED BY: CLLR WILLOWS

CARRIED

b. Special Meeting of Council – February 24th, 2021

#21-076

MOVED BY: CLLR DUFORD

SECONDED BY: DEPUTY MAYOR BOUCHARD

CARRIED



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6. ADMINISTRATIVE ENQUIRIES

Director of Finance – Sam Mugford

- Reminder that Business Licenses are due March 31st
- Board of Revision was on March 10th. We are now on track to levy the property taxes in May
- 2021 Utility rates will be going to the Finance Committee next week
- Year end audit is almost completed. Will take to the Finance Committee in April

Director of Protective Services – Ross Potter

- Breakup Preparations are underway
- Installing EMO equipment this week
- Lake is 2-3 feet higher than normal, and the river is still high. Will do ice measurements mid-April

Deputy Mayor – When does the information packages go out to residents?

Potter – Working on a meeting and the packages over the next little while

SAO Smith – had our first planning meeting last week, things are well underway

Director of Recreation – Stephane Millette

- First swim lessons are advertised and now open to register
- Swim Club is now resuming
- Increase in family swim times
- Youth programming coming back during spring break for full days
- Once ice is removed there will be multisport drop in
- Submitted a plan to the CPHO for an increase of people on the ice surface and for the use of the Community Centre as an Evacuation Centre in case of breakup flooding
- Approved from the Canada Healthy Community for a Vale Island Multiuse Area as part of the capital plan
- Working on final reporting for March 31st
- Recreation Committee meeting on Tuesday at lunch

Deputy Mayor – What cheque did the Town receive at the community centre?

Millette – Mackenzie Recreation Association awarded the Town \$4000 for a Community healthy bingo

Deputy Mayor Bouchard – Garbage bins on the airport road at the off-lease dog area are overflowing.

Millette – It will be cleaned up tomorrow

Director of Public Works – Mike Auge

- Snow removal in the downtown core on Tuesday morning
- Warmer temperatures are coming this week to help with snow melt
- Water intake inspection has been completed. Waiting for the report
- Fraser Place meeting on Wednesday at 7pm at the Royal Canadian Legion

Cllr Duford – Many Driveways are too high after recent snow plowing

Deputy Mayor Bouchard – Breakup Preparedness regarding boil water in place yet?

Auge – will be coming up with a plan with SAO Smith



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SAO – Glenn Smith

- Spectacular NWT and Cabin Radio did a promotional video last week – watch for it
- Policy Committee meeting this Thursday
- Website refresh project is underway
- Community Plan amendment for Vale Island once we consult the Indigenous Governments
- Housing workshop tomorrow afternoon
- GNWT has a meeting coming up for the NWT liquor legislation
- Working with the HR Manager for recruitment into the Director of Protective Services

7. COMMITTEE REPORTS

a. Tourism and Economic Development Report for February

RECOMMENDATION:

#21-077

**MOVED BY: CLLR GROENEWEGEN
SECONDED BY: CLLR WILLOWS**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of February 2021.

CARRIED

BACKGROUND:

Tourism Activity:

Tourism and Economic Development Committee:

- Committee met February 25th with three newly appointed members in attendance.
- Agenda items included:
 - THR's Greenspace Revitalization Plan;
 - Community Tourism Coordinator 2019-21 final report for ITI;
 - Community Tourism Coordinator application for 2021-23 ITI funding;
 - NWT Tourism promotional documents (drafts for input):
 - *Experience the Hub* itinerary
 - *Let's Meet in the Hub* conference packages
 - Progress report on 2020-21 communities from following planning documents:
 - THR Tourism Plan;
 - THR Marketing Plan;
 - THR Strategic Plan;

Facilities and attractions:

- Fisherman's Wharf Pavilion sign installed as part of GNWT Community Access Program funding.



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- Fisherman's Wharf Pavilion rental and contract agreements revised for the new facility, with objective to encourage and diversify opportunities, outside of the traditional season and current weekly market format.
- Highway wayfinding sign designs completed for Hay River Heritage Museum and Fisherman's Wharf Pavilion – installation expected in coming months.
- CanNor 2021-24 Expression of Interest application submitted for Bob McMeekin Chamber Park – 3-year revitalization project.

Marketing, Promotion and Networking:

- Hay River activities, adventures, attractions, daytrips, community information and business listings submitted to Spectacular NWT for staycation promotional emails and postings.
- T&ED Coordinator awarded a one-on-one consultation with the Culinary Tourism Alliance to assist in the creation of programming with interested local businesses.
- Ongoing cooperation with Fort Providence Recreation Coordinator and the Hamlet of Fort Resolution to support growing South Slave Region tourism.
- Radio Canada *Eye on the Arctic* February blog regarding tourism during the pandemic interview with the T&ED Coordinator <https://www.rcinet.ca/eye-on-the-arctic/2021/02/10/a-northern-town-tries-the-staycation-arctic-tourism-and-the-pandemic-ep-3/>.
- NWT Conference Bureau 2-minute video to promote sport tourism has been released and can be viewed at <https://youtu.be/izAMfhpOBd4>.

Economic Development Activity:

- ITI Tourism Product Diversification Marketing Program Expression of Interest received initial approval. Final application to be submitted for a wayfinding signage project in early March.
- T&ED Coordinator attended the NWT Chamber Osisko Webinar report on Pine Point Mine development and expected timelines for activation of the mine.
- T&ED Coordinator and SAO attended online Hay River Chamber of Commerce annual general meeting. THR's Greenspace Revitalization Plan was presented by the SAO.
- Economic development stakeholder consultation sessions being planned for March and June 2021 – as per THR Strategic Plan commitments for 2020/2021.

Other Activity:

- THR awarded a tutorial session with the NWT Tourism Social Media Courses being taught by Outcrop Communications. Sessions offer three seats and will begin in March.
- FoodCycler funding from ENR approved. The pilot project partnership with the Senior Society expected to launch in March.



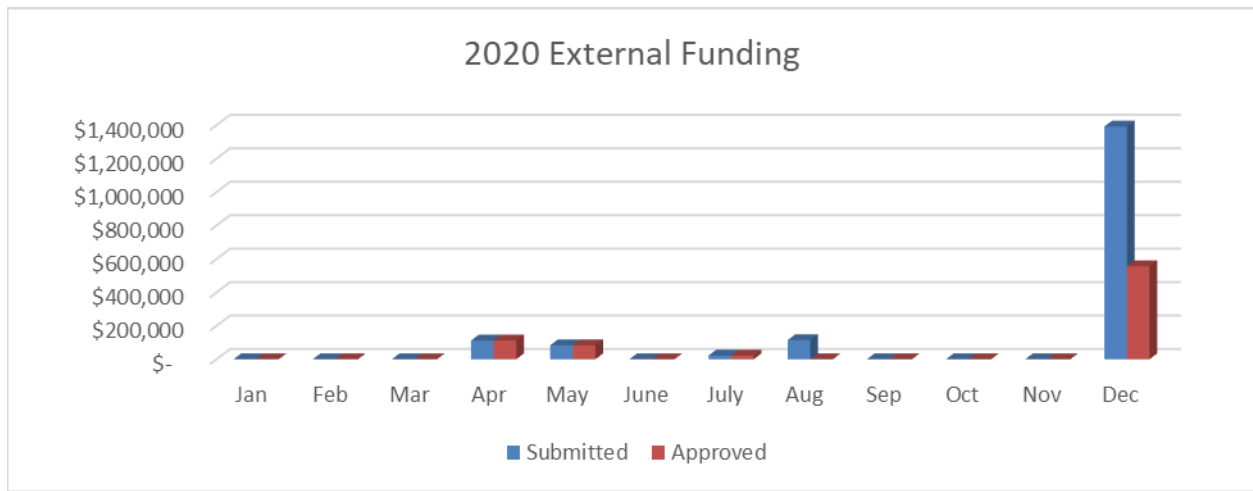
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- THR's Greenspace Revitalization Plan and summary of progress toward Tourism Marketing Plan commitments made to the Hay River Heritage Museum board.
- Submitted final aquatics, recreation information and photographs for the creation of a recreation guide. The proof is expected in the first few weeks of March.

Key Performance Indicators:

External Funding Success

- 2020 chart included as some funding applications submitted have yet to be approved.

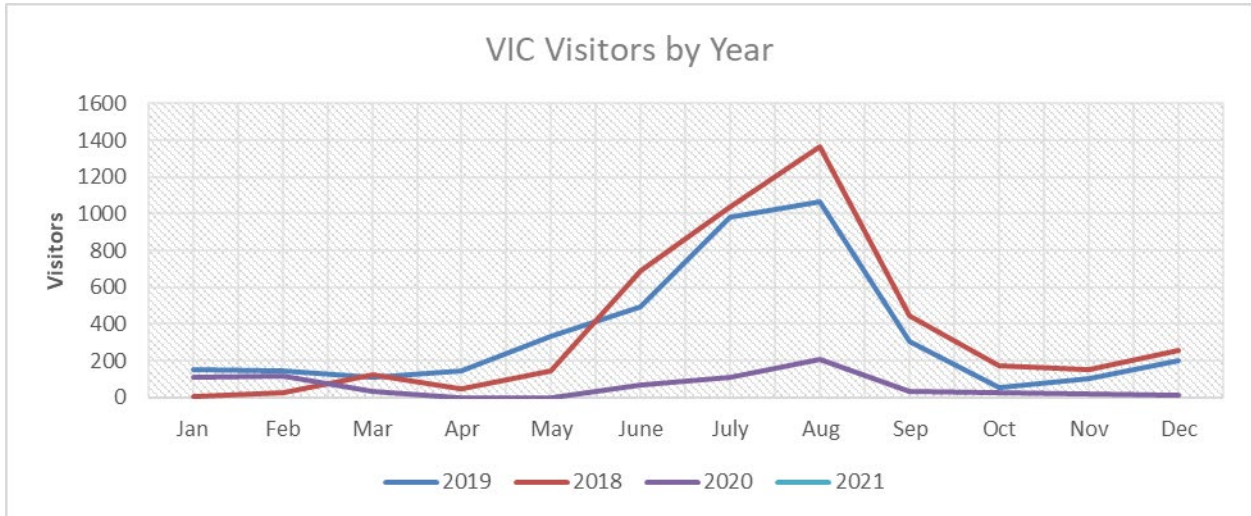


Visitor Information Centre Visitation

- Due to COVID restrictions and the borders closure, tourism based tire traffic is greatly reduced.
- February 2021 saw only 10 unique visitors into the VIC, most were visiting from surrounding communities or professionals in town for work.



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- February breakdown of visitor origin YK 4, Fort Smith 2, BC 1, NU 1, QC 2 (all out of NWT visitors confirmed that they had self-isolated for 14 days before entering the community).

Gift Shop Sales

- February traditionally sees a slight increase in artisan sales. The lack of visitors into the community has added to the smaller number of sales this month.

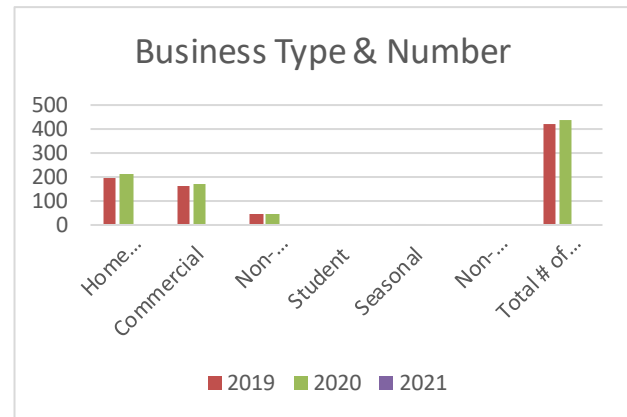
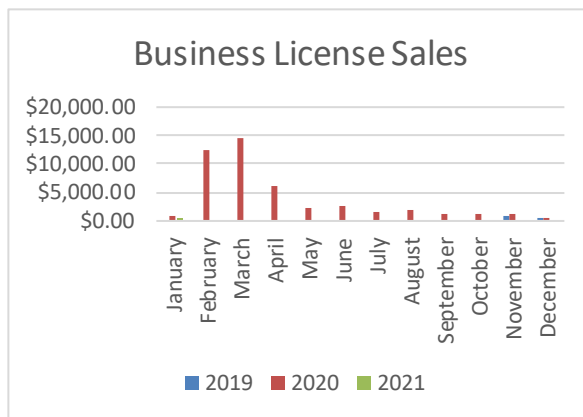


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Business License Sales, Type and Number

- Business licenses run from March 31 to March 31. This overview is from January to December.
- This graph shows when business licenses are paid and not the number of new businesses



- February saw an increase of one *home occupation* and one *non-conforming* business.

Inbound & Outbound Marketing

- Promotion through social media remains the focus for marketing. With very few events happening in the community and T&ED Coordinator busy there has be a drop in engagement over the month of February compared with January
 - www.facebook.com/hayrivertourism analytics over the month of February:
 - Page views down 7%, page likes at 1,276,
 - post reach peak at 367 organic engagement, page followers increase to 1,309;
 - www.twitter.com/hayrivertourism
 - number of impressions grew to 1,645;
 - 197 unique followers and follow 497 accounts;
 - *Hay-Cation* posts promoting visiting Hay River and the South Slave Region, promoting events, K'amba Carnival and aurora viewing;
 - www.instagram.com/hayrivertourism



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- THR Tourism recently subscribed with goal to employ more effectively with mentor instruction;
- Currently 256 unique followers and follow 236 accounts;
- Accounts reached up 33% and Content Interactions up 190%
- Marketing upcoming K'amba Carnival, Hay River Ski Club, Aurora viewing, NWT Snowboard Championships, and surrounding communities of Fort Smith, Fort Resolution and Fort Providence, and Wood Buffalo National Park.

Visitor Satisfaction Rating

- n/a

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Peter Magill
Tourism and Economic Development Coordinator
Date: March 2, 2021, Date: March 3, 2021

Reviewed by:

Stephane Millette
Director of Recreation

- b. Emergency Services Monthly Report for February

RECOMMENDATION:

#21-078

**MOVED BY: CLLR DEPUTY MAYOR BOUCHARD
SECONDED BY: CLLR DUFORD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approved the Emergency Services Activity Report for February 2021 as presented.

CARRIED

BACKGROUND:

Summary:



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The Protective Services group had a slightly slower month than last with a total of 44 EMS Responses. At present our average ambulance response is running at 55 calls per month. On the positive side only a small proportion of them being our homeless. As far as fire response is concerned, we only had 2 minor fires with no property loss and 3 false alarms.

Work continues the NFPA 1001 standard training with our 6 students. We are running our 3 new recruits through the same training at our 1001 students with the understanding that they will only obtain Community Based Defensive certification this year. Topics covered this month included Self Contained Breathing Apparatus, Incident Command System and Communications. Our certified people continued with training in Technical Rescue (rope work).

The training accomplished for Medical Services focused on packaging of patients, scoop stretcher, chair stretcher, Kendrick extrication devise, SKED, and some cot work for the new members.

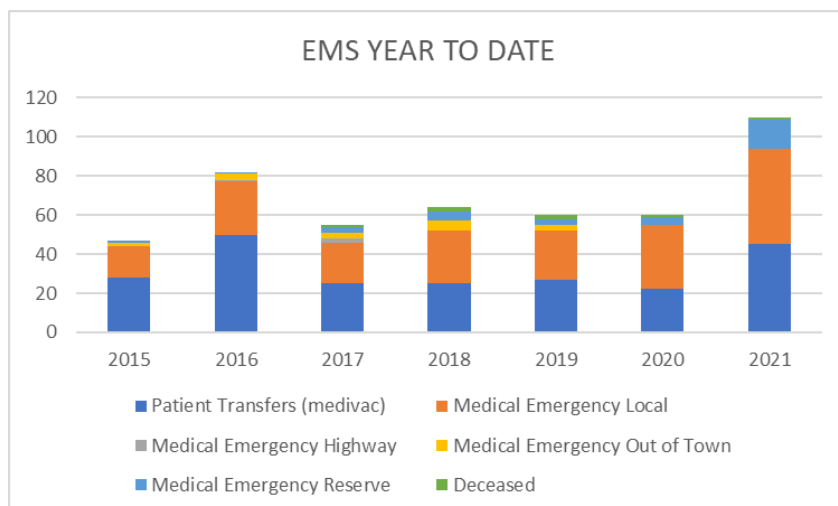
We were requested to do 1 Occupancy Permit this month which was for Liquor Licencing and we also did 2 Day Home inspections. We are now current with Day Home Inspections for this year.

All Safety Policies, JOH&S list and the First Aid lists have been updated at all pertinent Town of Hay River facilities.

The new communications tower is still a work in progress. We have now received the stamped drawings and a letter from Stantec certifying that the tower can be installed on the building with no issues. Construction of the tower is underway, and we are presently awaiting a delivery date for the completion of the project. All costs other than the deductible will be covered by our insurance company.

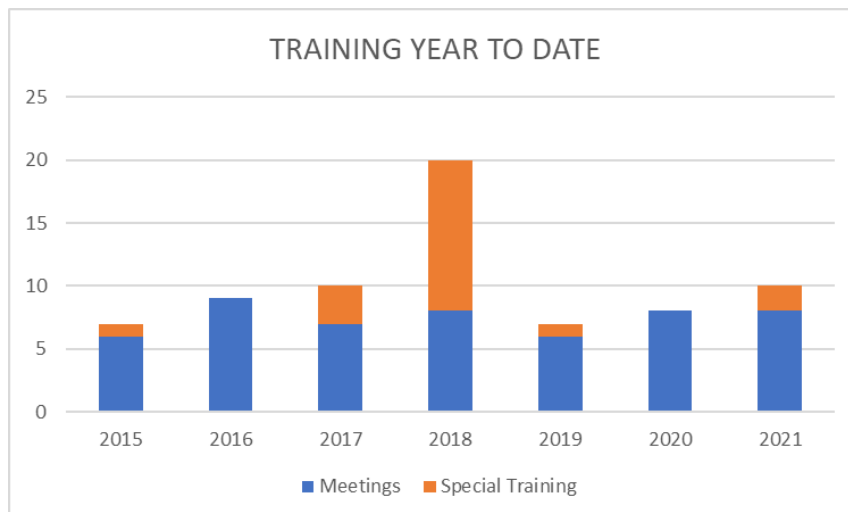
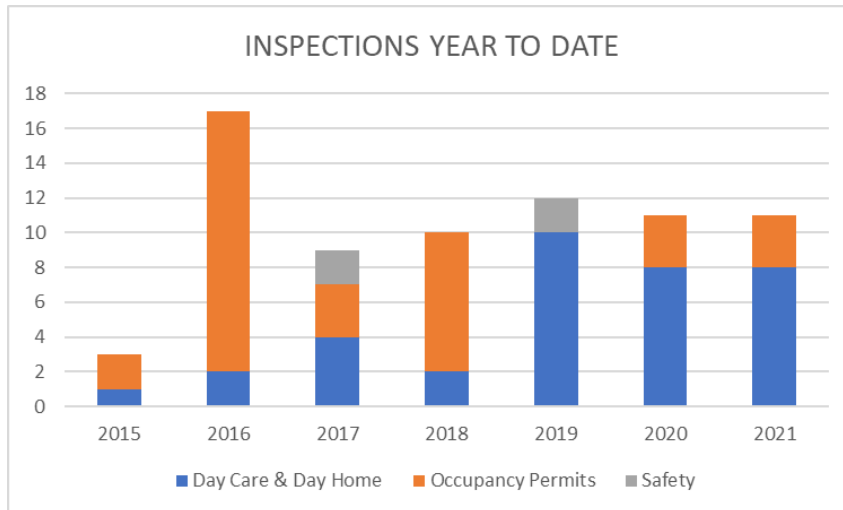
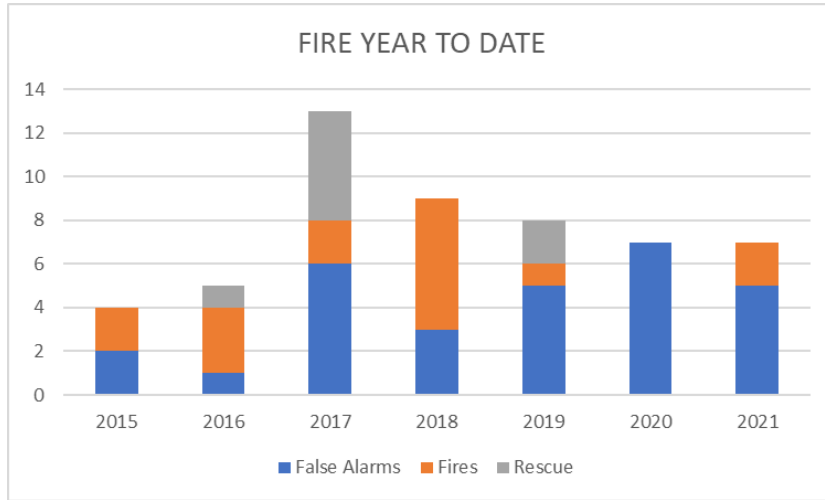
In February 382 hours were invested by the members of the Protective Services Department bringing us to the total of 825.5 hours YTD. These hours do not include the Town of Hay River Employees who responded during working hours.

STATISTICS





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MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Ross Potter
Director Protective Services/Fire Chief
Date: March 1, 2021

Reviewed By:
Glenn Smith
Senior Administrative Officer
Date: March 3rd, 2021

- c. Municipal Services Monthly Report for February

RECOMMENDATION:

#21-079

**MOVED BY: DEPUTY MAYOR BOUCHARD
SECONDED BY: CLLR DUFORD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for February 2021 as presented.

CARRIED



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BACKGROUND

OFFENCE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	WARNINGS (VERBAL, LETTER OR VISUAL)	SHELTER	FINES	TOWED	RETURNED TO OWNER	OTHER ACTION
Animal Control Bylaw								
Animal Abuse								
Barking Dogs	1		1					
Dog Attack								
Dog Bites								
Loose Cat								
Loose Dogs	6	3	3					
Sled Dog Complaints								
Business License								
No Business License								
Operating business not as permitted	1	1						
Traffic Bylaw								
Vehicle Parking	3	2	1					
Trailer Parking								
ATV	2		2					
Fail to Stop (Sign or Light)								
Distracted Driving	3				3			
No Seat Belt	2		1		1			
Fail to carry driver's licence								
Suspended Driver's License	2				1			1
Vehicle Unfit for Road								
Fail to carry/no insurance	5		4		1			
Fail to carry registration	2		2					
Vehicle not registered	8		3		3			2
Unsecure Load	1	1						



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Fail to drive to road conditions								
Improper use of plate								
Drive w/o lights during low visibility	2		2					
No license plate								
Speeding	35		14		20			1
Driving w/o valid driver's license	1							1
Suspected Impaired Driver	3	1						2
Miscellaneous	1							1
Unsanitary Bylaw								
Overgrown Trees								
Long Grass & Weeds								
Garbage	3		3					
Miscellaneous	1		1					
Taxi Bylaw								
Taxi Not Available								
Smoking in Taxi								
Operation w/o Taxi Permit	5	1	4					
Noise Abatement Bylaw								
Noise Complaint								
Fire Prevention Bylaw								
Burning without permit								
Fireworks without supervision								
Improper Storage of Hazards								
Unsafe/Hazardous Behaviour								
Walking on railroad tracks								
ATV's on railroad tracks								
Intoxicated- Unable to care for self	3							3
Fighting in Public								
Public Urination								
Public Defecation								
Loitering	1	1						
Operate off-road vehicle w/o helmets	1		1					
Drinking in public								
Vehicle blocking roadway	1					1		1
Miscellaneous								
Snow Removal Bylaw								
Sidewalks not cleared								
Snowbanks causing hazard	3		3					
Snow being put on private property								
Snow being put on roadway/sidewalk	6		6					
TOTAL	107	10	56	0	29	1	0	12

School Safety

There has been a decrease in speeding in school zones compared to the previous month but a noticeable increase in cell phone use in the school zones. All violators caught on cell phones were immediately issued offence notices and educated on the possibility of a license suspension on a subsequent offence as per the Motor Vehicles Act.



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The Protective Services Specialist participated in lockdown drills at both Harry Camsell and PA Schools to better understand the procedures taken to keep children safe during an emergency where a lockdown is required. This opportunity provided a better insight into the role a Protective Services Specialist might take during an event, such as keeping vehicle and pedestrian traffic away from the schools and ensuring children are ushered to a safe place as quickly as possible.

Discussions have occurred with school administrators about having the Protective Services Specialist come into the schools to provide safety presentations. This would also allow an opportunity to get feedback from teachers and youth who work and attend the schools to see what they think would make a safer school environment, including the school zones. This would involve working together to develop educational programming on various items, which could include bicycle safety or anti-bullying, to name a few.

Animal Complaints

There has been a steady amount of animal complaints being received for dogs at large and dogs being left out in the cold without proper shelter and food. Of the complaints received, many complainants refused to provide any contact information, which made it very difficult to follow up or reconnect to obtain more information to address their concerns fully.

Community Activities and Partnerships

The Protective Services Specialist continues to work closely with the RCMP in maintaining public safety. The RCMP has been an excellent resource providing guidance and assistance when dealing with Bylaw complaints and Territorial Acts.

Road Safety

Speeding seems to be an ongoing issue, most concerning in some specific zones. The area between 104th Street and Porritt Landing on Mackenzie Highway has been a big concern for residents and people working in this area. There are industrial businesses along that stretch where workers frequently cross the roadway. Both commercial and passenger vehicles have been caught exceeding the speed limit by almost double in some cases. In 45 minutes, two (2) separate drivers were caught exceeding the speed limit by nearly double. One (1) driver was caught doing 75km/h and the other 78km/h in the 40km/h zone while workers were crossing the highway back and forth and large trucks carrying fuel proceeding in and out of the facilities. Education is still ongoing to remind people to slow down and pay attention to the road signs and speed limits.

During these traffic stops for speeding, a consequence that has occurred led to removing a few drivers from the road who had suspended driver's licenses for various reasons.

Upcoming Goals

The goal for the upcoming spring season is to invite and encourage youth in the community to participate in outdoor activities with a safety theme. The activities would involve getting the youth working together as a team to accomplish a common task while complying with current health orders at the time. This is an alternative to being able to provide safety education during the pandemic restrictions.



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Speed Statistics for the Month

The fastest speeds recorded for this month per zone are as follows;

Porritt Landing/Industrial 40km/h Zone- **96km/h**

MacKenzie Highway near Hospital- 60km/h Zone- **109km/h**

Woodland Drive in front of Harry Camsell/PA School during School Time 30km/h Zone- **63km/h**

MacKenzie Highway/104th Street residential area 40km/h- **93km/h**

COUNCIL POLICY / STRATEGY OR GOAL:

Strategy:

Goal:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

All applicable Bylaws and Territorial Legislation

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:



Screengrab from the Protective Services Specialist body camera showing the speed of a driver caught on radar doing 96km/h in a posted 40km/h zone on Mackenzie Highway near Imperial Oil Petroleum and Poison Graphics.

Prepared by:

Travis Rosborough
Protective Services Specialist
Date: March 1st, 2021

Reviewed By:

Ross Potter
Director, Protective Services
Date: March 1st, 2021

d. Public Works Monthly Report for February

RECOMMENDATION:

#21-080

**MOVED BY: CLLR WILLOWS
SECONDED BY: CLLR DUFORD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for February 2021.

CARRIED

BACKGROUND:

Capital Projects 2021:



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A list of 2021 Capital Projects along with a brief update of the status of these projects is included in the chart below. More details on those projects that received significant work this month follows the chart.

2021 Capital Projects	
Project	Update
New Town Hall	Applications for funding being worked on, design activities will depend on funding available.
Old Town Hall Demolition (carry over from 2020)	Consultant working on tender documents for hazardous material abatement and demolition.
Sewer Flusher (carry over from 2020)	Flusher arrived in early February and is now in use.
New Lift Station	Construction began in August and continued to mid-October when the project was shut down for the winter. Sheet piling has been installed and excavation work will begin in the spring.
Fraser Place Development	Detailed design has been initiated by consultant, expected to be ready to tender in early April. Public consultation on rezoning and design scheduled for March 17th.
Market Garden Road Extension	Options for this project being investigated.
Caribou Crescent Water Sewer and Drainage (carry over from 2020)	Underground infrastructure work completed and backfilled in 2020. Paving work to occur in 2021.
Beaver Crescent Water, Sewer, and Drainage	Project out for tender with closing date of March 31st.
Riverview Drive Upgrade	Project out for tender with closing date of March 31st.
Waste Diversion Project - Tire Recycling (carry over from 2020)	Discussions with the GNWT have occurred on options for diversion or reuse of tires. RFP for this work to be put out in March or April.
Hazardous Waste Removal Project	MACA led project that is contingent on new ICIP funding.
Water Treatment Plant Intake Inspection (carry over from 2020)	Inspection scheduled to take place the week of March 8th.
Capital Drive Watermain	Design work planned for Q3 or Q4.
Paradise Road Realignment	Work to take place during summer months.
New Water Licence Requirements	New water licence in place as of January 31. See Water Licence section for more detail.
New Back Hoe	Tender to be completed in Q2.
Water Treatment Plant Feasibility Study and Preliminary Design	Application for funding submitted through ICIP funding stream. Project contingent on funding approval.
Flood Mitigation	Funding approval received in later February for this work. Discussions on options, design and work to be done in 2021 expected to take place in early March.
Subdivision - Sundog	Preliminary work on this project planned for later in 2021.



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Fraser Place:

Contract for detailed design and tendering signed with consultant. Public meeting scheduled for March 17th at 7:00pm to discuss rezoning and design for the project. Detailed design is ongoing, discussion arising from the public meeting will guide final design for the project. Rezoning expected to proceed to Council for second and third reading later in March or early April. Tender for the project is expected to go out in early April with construction to occur in the summer.

Sewer Flusher:

Flusher was received in early February and has been commissioned and put into use by the Public Works department. Project is now complete.

Beaver Crescent and Riverview Drive:

Detailed design for this project was completed and review by Public Works. Tender is currently out for competition with a closing date of March 31, 2021. Contract expected to be awarded in April with construction likely to begin in May or June.

Water Intake Line Inspection:

Contractor is expected to be in town the week of March 8th to complete this work. The workers and work plan for this project have been approved by Protect NWT. In addition to the intake inspection, the contractor will also be conducting cleaning work at both water reservoirs and a video inspection of the roof of the main reservoir located in town. Combining these other projects in with the intake inspection will minimize the cost for all three projects.

New Water Treatment Plant:

Application was submitted in late 2020 for ICIP funding for a new WTP feasibility study and preliminary design. Administration hopeful that funding will be approved and work to determine needs and options moving forward can take place later in 2021. According to 2020 report by MACA, a new Water Treatment Plant is expected to be needed within the next 5 years.

Public Works Daily Operations:

Public Works staff continued with regular operations and maintenance work on the Town's water, sewer, roads & sidewalks, vehicles, and infrastructure. The following is a summary of the work completed this month:

Regular Operations and Maintenance Items	
Item	Activity
Water & Sewer	Water shut offs and turn ons as requested Water and Sewer inspections of areas of concern Water and Sewer locates as required Meter readings taken Flushing of lines Water & Sewer repairs as necessary (see below) Meter replacements Month end water report
Water & Sewer Facilities	Daily rounds of facilities
Roads	Snow clearing Sanding of roads/intersections



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	Sign repairs New sign installation
Other	Regular fleet maintenance & repairs Funerals

On Tuesday, February 2nd the Public Works department received notification of a major water line break on Riverview Drive near the schools. This break was a significant break which required shutting off water to the schools in order to complete the necessary repairs. The break resulted in a large quantity of water flowing into the ravine in the area. The break was isolated, and the flow controlled. Due to severe weather conditions and the decision to avoid affecting the water supply in the schools during school days, the repair work was delayed but did get completed on the weekend of February 13th.

Solid Waste Facility Operations:

The Town’s Solid Waste Facility continued regular operations and monitoring activities throughout the month. No significant issues to note with current landfill operations. The new water licence will likely lead to some minor changes in both operations and infrastructure at the Solid Waste Facility.

Water Licence Activities:

Regular monitoring programs continue as per the requirements of the Town’s water licence.

The Town’s new water licence (MV2019L3-0010) was signed off by the Minister of Environment and Natural Resources on January 14, 2021. The new water licence went into effect on January 31, 2021.

Administration is working with the project consultant to determine which requirements of the new licence will be done in-house and which will be done through the consultant. Minor report edits expected to be completed in March/April with more significant work expected this summer.

Planning & Zoning:

0 Development Permits and 0 Building Permits have been approved for February 2021. In the month of February 2020, there were 5 Development Permits and 2 Building Permits signed out.

Inspections of current building projects were completed throughout the month as well as work on the ongoing rezoning applications.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:

N/A



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ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by: Mike Auge
Director of Public Works
March 3, 2021

Reviewed by: Glenn Smith
SAO
March 4, 2021

e. Recreation Monthly Report for February

RECOMMENDATION:

#21-081

MOVED BY: CLLR DUFORD

SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for February 2021 as presented.

CARRIED

BACKGROUND:

Recreational Programming

Operational Updates

No significant changes were made to Covid-19 guidelines in February. Department of Recreation staff remain in communication with GNWT Environmental Health officials and local recreation partners for all Covid-19 guidelines and allowances.

Fitness Programming

Fitness programming continues to be well received and attended. Minimum registration numbers are maintained for all offerings and attendance to classes averages at approximately 5 people per class. A second certified yoga instructor was added to THR's team of fitness contractors and volunteers. *Yoga for Strength* classes are now included in the weekly schedule, with initial interest and feedback being positive. Spin classes remain the most popular and consistent fitness offering. While kickboxing isn't as popular, its participants are dedicated, and new people are showing interest and trying out the classes.

Youth Programming

The focus of youth programming continues to be on regular and affordable after school programming. THR's After-School Club is a prime example and a resounding success. Additional casual employees' staff have been hired for the program, given the consistent numbers and interest from local families. Full-day activities were offered during the last week of February, in order to offer a service to families during school professional development days. Participants attended the program from 8:00 am – 5:30 pm every day with on site lunch supervisions also provided. Future



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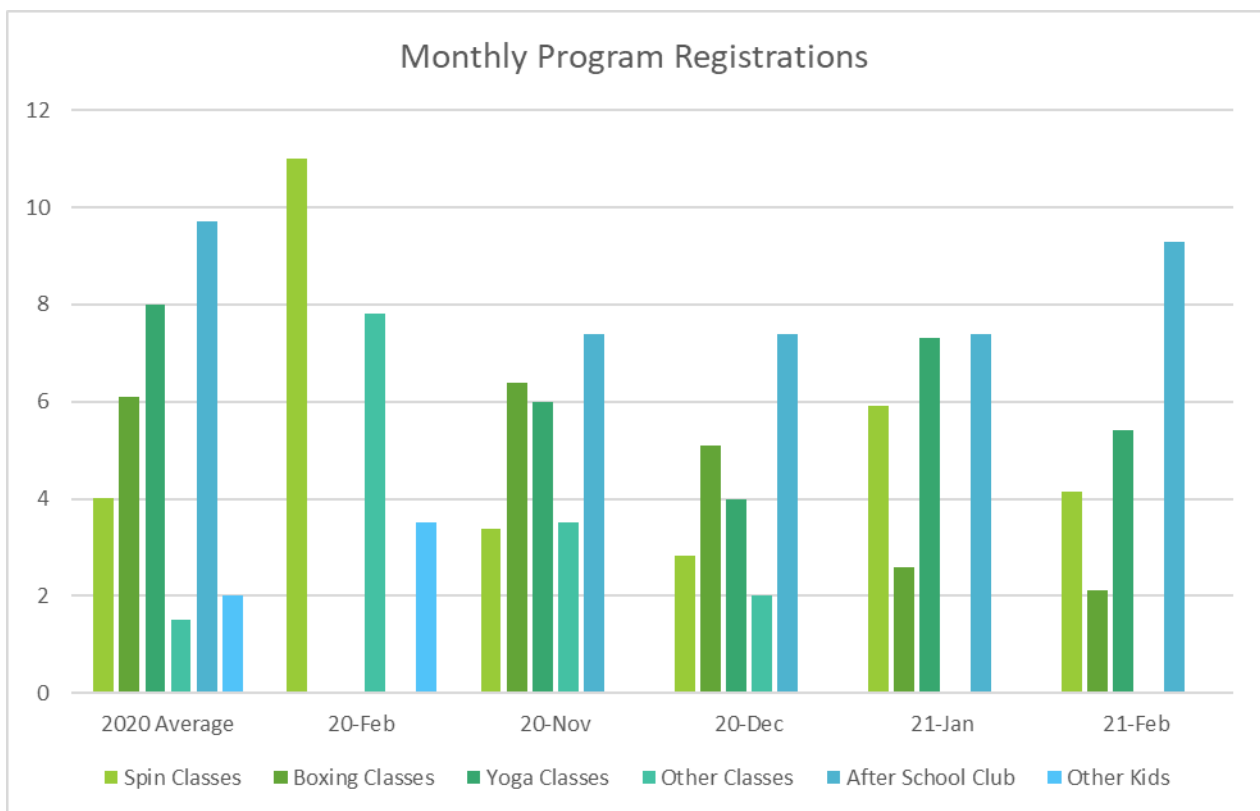
youth programming calendars and offerings will be planned around school closures and vacations like spring break.

Community Programming

THR received confirmation of \$33 500 in funding from the United Way and GNWT to support after school and stay and play programming. Funding will help offset wages and administrative costs associated with the programs. Equipment will also be purchased to increase and diversify safe and low-cost physical activities that are available to local youth.

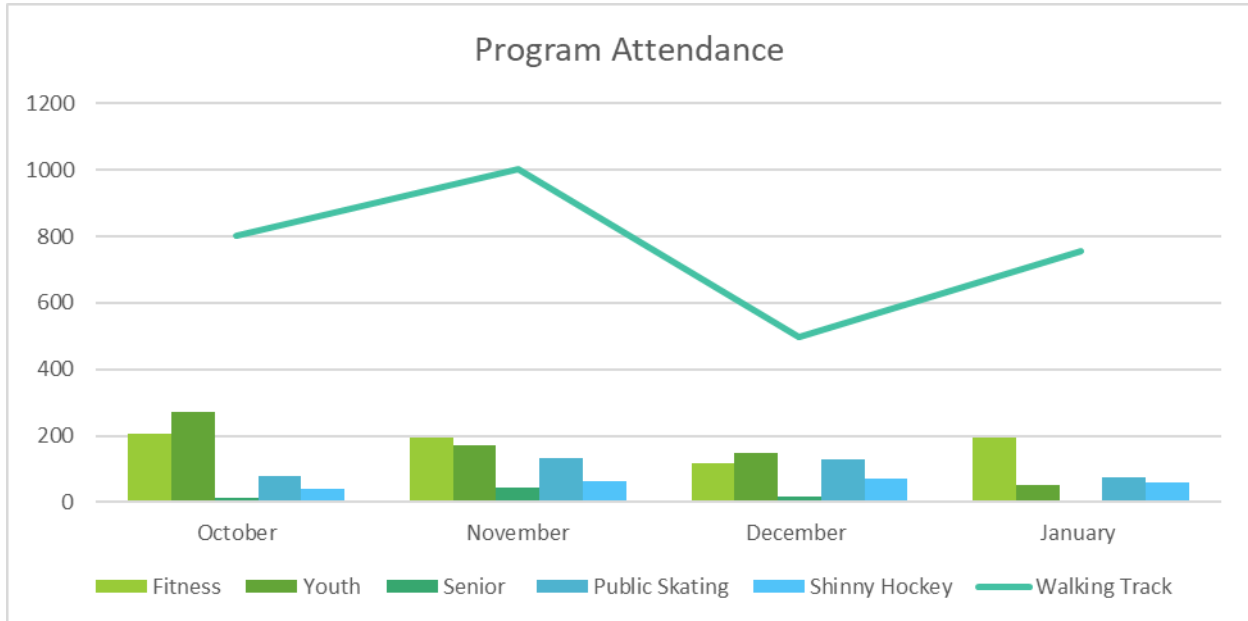
February's *Full-Moon Snowshoe* coincided with very cold weather and only 2 in attendance. The activity still went forward, despite low attendance numbers and the cold. Another full-moon snowshoe is scheduled for March, weather permitting.

Recreation Programming Statistics





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Aquatics

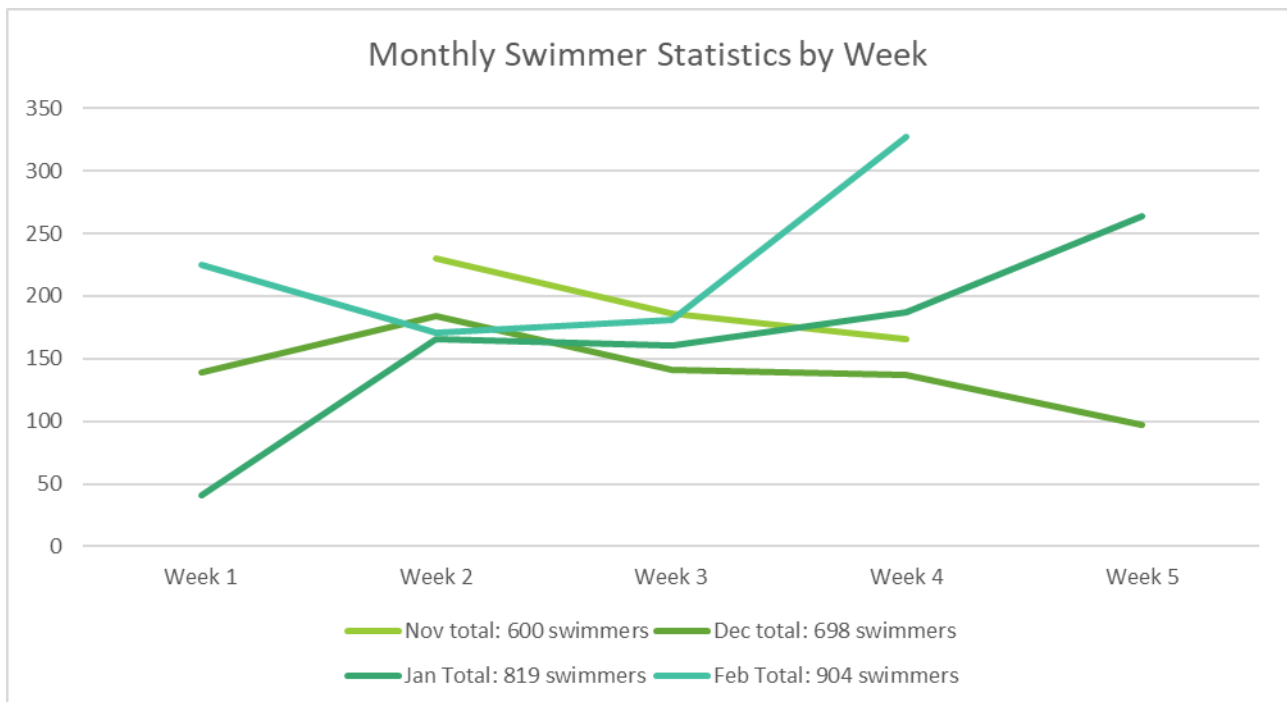
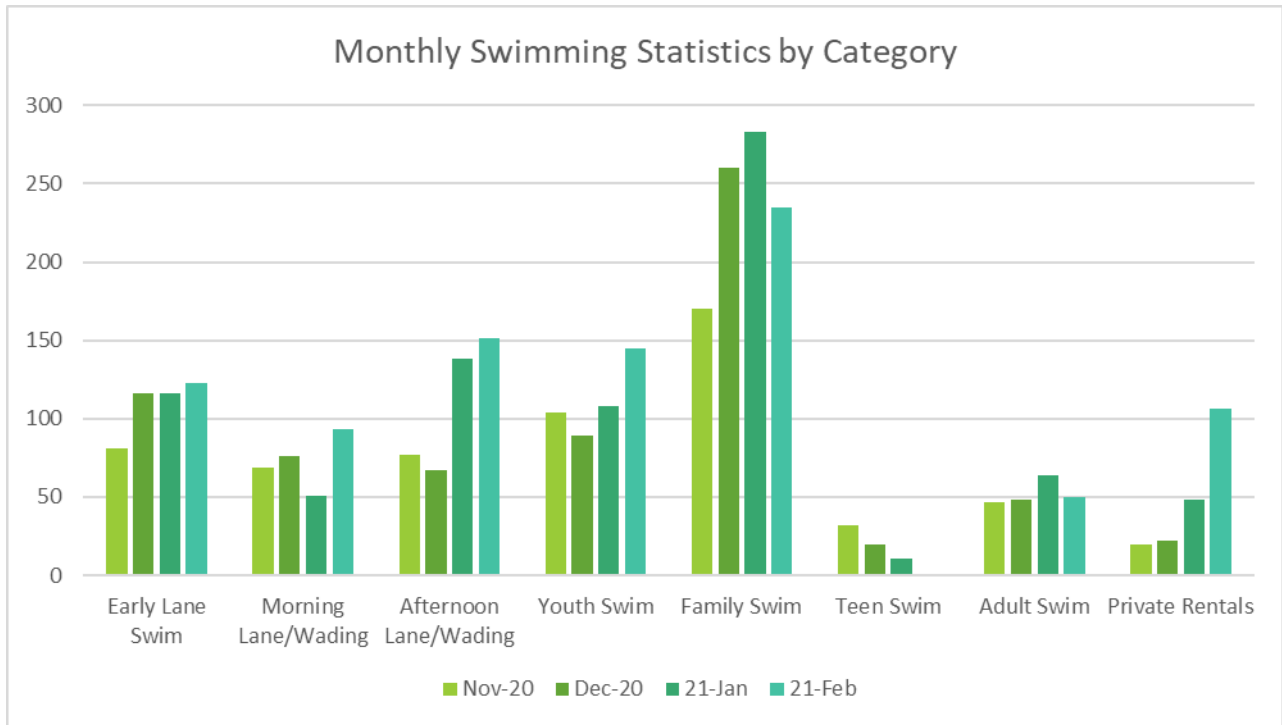
Attendance and Swimmer Statistics

Swimmer statistics increased for most categories in February, with family swim times remaining the most attended blocks. Lane, youth and private rental swim block statistics all increased to their highest monthly attendance since the pool reopened in November 2020. Family swim numbers were down compared to December and January but remain statistically comparable, especially when holiday season increases are considered. THR staff were expecting school and daycare bookings to increase in February, but Covid-19 restrictions and best practices continue to restrict activities for those groups.

THR's Aquatic Supervisor has reached out to the South Slave's Environmental Health to confirm scheduling and special event options that could increase numbers and/or better meet the needs of HR residents. A pool use survey has also been prepared to help determine how programming and schedules should be adjusted to better meet community needs. The survey will be posted to THR's social media pages shortly. Paper copies will also be available at the customer service desk.



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Swimming Lessons

The Department of Recreation received approval to resume swimming lessons from the Office of the Chief Public Health Officer. Lesson format and schedules will be communicated shortly, with instruction expected to resume in March. THR's Aquatic Supervisor is in communication with the



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South Slave's Environmental Health Officer to ensure compliance with Covid-19 guidelines and best practices.

Aquatics Staff and Training

THR's Aquatics division has maintained a complete staff roster since resuming operations in November 2020. Staffing allows the Don Stewart Aquatic Centre to remain open 7 days per week with early bird and evening adult swims available Monday to Friday.

Swimming lesson instructor training is being scheduled in April, with the goal of increasing the number of instructors on staff to offer more lessons. THR currently has 3 staff members certified to teach swimming lessons.

Facilities and Maintenance

Aurora Ford Arena and Don Stewart Aquatic Centre:

- Maintenance:
 - Air handler and ice plant cold weather issues resolved in February;
 - Cavitating pump and glycol levels in ice plant heat recovery loop remains unresolved – pump may require rebuild;
 - Intrusion alarm system trouble shooting via contractor services – system expected to be repaired and fully operational in early March;
 - Replacement heater motor installed in aquatic centre hallway;
 - Annual ice plant shutdown scheduled for April 5th, accommodating for Alberta contractor's Covid-19 travel and isolation requirements;
 - Snow removal required on aquatic centre lobby roof due to small leaks;
 - Further investigation and repairs required in spring/summer 2021;
 - Department of Recreation tractor required new hydraulic pump and repairs;
 - Janitorial contract ongoing with additional Covid-19 cleaning and routines;
 - additional contractor fees at Hay River Curling Club's cost;
 - Weekly ice taps and ice edging performed as part of weekly ice maintenance;
 - Snow and ice clearing at Community Centre and VIC parking lots and sidewalks;
- Improvements:
 - Pool pumps conversion RFQ awarded to Stittco Utilities – 4 bids received;
 - Aquatic centre LED lighting conversion RFQ awarded to Mackenzie Elec. – 1 bid;
 - New automated chlorine feeding system installed for the hot tub, with pool system to be converted in early March;
 - \$35 000 in conferencing equipment ordered as part of CANNOR *Enhancing Community Tourism Opportunities* contribution agreement;
 - Community Hall counter-top and sink installed and functioning – minor changes required to accommodate electrical outlet;



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Outdoor sport fields and assets:

- 2021 THR flower supply RFQ awarded to *Roots and Ruminants* of Fort Smith – 4 bids;
- Garbage emptied regularly in downtown core – no other maintenance of greenspaces required in February;
- Maintenance: No maintenance required for sports fields in February;
- Outdoor rink maintenance less frequent in February due to cold weather conditions.
- Occasional contractor support required for Old Town rink and/or heavy snowfalls.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:

Stephane Millette
Director Recreation and Community Services
Date: March 3rd, 2021

Reviewed by:

Glenn Smith
SAO
Date: March 3rd, 2021

- f. Un-Surveyed Commissioners Land Lease Application

RECOMMENDATION:

#21-081

**MOVED BY: CLLR WILLOWS
SECONDED BY: CLLR DUFORD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER request Administration to apply to the Government of the Northwest Territories for a Headlease for the Un-surveyed parcel of land (as per attached sketch) located along MacKenzie Highway 2, between Market Gardens and NFTI, for the purpose of subleasing to Marc Benoit.

CARRIED

BACKGROUND:

The Town received an application from Marc Benoit to sublease an approximate 147.83 acres (59.83 hectares) parcel of Commissioners land, located along Mackenzie Highway 2, between Market Gardens and Northern Farm Training Institute (NFTI), as per attached sketch. The purpose of the sublease is to develop an agricultural land and other uses such as forage corps (hay), or grazing.



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Further details of the propose use of the land are explained on the attached letter/development proposal from Mark Benoit, Operator/Owner of Benoit Farms.

Dept. of Lands, Fort Smith confirmed that the subject parcel of land can be applied for as per email that states:

“the parcel of land in question is untenured Commissioner’s Land and is not part of a land withdrawal, which indicates that the land could be applied for”.

This area is identified in the Town’s 2014 Agricultural Plan as a parcel “Oxbow” for agricultural development. Extract: “Out of the approximate 120 acres, only 56 acres appear to be Class 3 soil and therefore of primary interest for agriculture. As like NFTI, the upper regions may be more suitable for other uses”

COUNCIL POLICY / STRATEGY OR GOAL:

2014 Agricultural Plan

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Land Administration Bylaw
Certified Assessment Roll

FINANCIAL IMPLICATIONS:

- Town to pay GNWT for Annual Head Lease fee set by GNWT.
- Sub Tenant (M. Benoit) to pay to the Town annually the following:
 - 1). Lease Fees = 5,190.00* (est.)
Commissioner’s land *“lease fees for agricultural land shall be five (5%) of the Assessed value per annum”* as per Land Administration Bylaw; and
 - 2). Property Tax = \$1455.79*
Based on 2020 Mill rate bylaw and property class as 11-Rural Agricultural

* Amounts are based on the estimated Land (only) Assessed Value of 103,800 provided by Department of Assessment, MACA, GNWT.

ALTERNATIVES TO RECOMMENDATIONS:

1. Do nothing
2. Town apply for title to land and subdivide for agricultural use.

ATTACHMENTS:

- Sketch of subject parcel of land



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- Mark Benoit application and propose use of land

Prepared by:
Sam Mugford
Director of Finance & Administration
Date: 15 February 2021

Reviewed by:
Glenn Smith
Senior Administrative Officer
Date: 3 March 2021

g. Excused Absence

RECOMMENDATION:

#21-083

**MOVED BY: CLLR DEPUTY MAYOR BOUCHARD
SECONDED BY: CLLR DUFORD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Anderson from the Standing Committee of Council, Monday, March 8th, 2021.

CARRIED

BACKGROUND:

Councillor Anderson have asked to be excused from the Standing Committee of Council, Monday, March 8th

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Stacey Barnes
Council Administrator
Date: March 8th, 2021

Reviewed by:



REGULAR MEETING MINUTES March 15th, 2021

9. NEW BUSINESS

- a) Excused Absence

RECOMMENDATION:

#21-084 **MOVED BY: DEPUTY MAYOR BOUCHARD**
SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillors Anderson, Dohey and Chambers from the Regular Meeting of Council, Monday, March 15th, 2021.
CARRIED

9. BYLAWS

- a) Bylaw 2423 – Traffic Bylaw – Third and Final Reading

#21-085 **MOVED BY: DEPUTY MAYOR BOUCHARD**
SECONDED BY: CLLR DUFORD

CARRIED

- b) Bylaw 1811-18B – Community Plan Amendment – Third and Final Reading

#21-086 **MOVED BY: CLLR DUFORD**
SECONDED BY: CLLR WILLOWS

CARRIED

10. IN CAMERA

There was no IN CAMERA for the Regular Meeting of Council, Monday, March 15th, 2021

11. ADJOURNMENT

#21-087 **MOVED BY: CLLR WILLOWS**

That the Regular Meeting of Council be adjourned at 7:05pm.

CARRIED

Certified Correct as Recorded on the 15th Day of March 2021

These minutes were accepted by motion #21-095.

Mayor

Senior Administrative Officer