



# REGULAR MEETING MINUTES October 26<sup>th</sup>, 2020

The Regular Meeting of Council was held on Monday, October 26<sup>th</sup>, 2020 at 6:30pm By Video Conference Call

Present: Mayor Kandis Jameson, Deputy Mayor Bouchard, Councilors Duford, Anderson, Dohey, Groenewegen, Willows

Staff: SAO – Glenn Smith, Director of Recreation – Stephane Millette, Director of Public Works – Mike Auge, Director of Protective Services – Ross Potter, Director of Finance – Sam Mugford, Council Administrator – Stacey Barnes

**1. CALL TO ORDER:**

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

**2. ADOPTION OF AGENDA**

**#20-255**

**MOVED BY CLLR DUFORD**

**SECONDED BY: CLLR ANDERSON**

**Add 8b) Excused Absence for Cllr Chambers**

**3. DECLARATION OF INTEREST**

There were no declarations of interest at the Regular Meeting of Council on Monday, October 26<sup>th</sup>, 2020.

**4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS**

Councillor Duford – Happy Birthday to Council Administrator Stacey

Mayor Jameson – Happy Birthday Cllr Willows

Mayor Jameson – With covid cases in the South Slave, please remember to be diligent in hand washing, social distancing and wear your masks.

Water Treatment Plant Presentation by MACA (Justin Hazenberg)

**5. MINUTES**

a. Regular Meeting of Council – September 22<sup>nd</sup>, 2020

**#20-256**

**MOVED BY: CLLR WILLOWS**

**SECONDED BY: CLLR DUFORD**

**CARRIED**

b. Regular Meeting of Council – October 19<sup>th</sup>, 2020

**#20-257**

**MOVED BY: CLLR DUFORD**

**SECONDED BY: CLLR ANDERSON**

**CARRIED**

**6. BUSINESS ARISING**

There were no business arising from the Regular Meeting of Council September 22<sup>nd</sup> and October 19<sup>th</sup>, 2020

**7. ADMINISTRATIVE ENQUIRIES**



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Director of Protective Services – Ross Potter

- 4 new EMR's this past weekend
- Ongoing inspections of Town Facilities
- Working on 2021 O & M Budget
- Ambulance has been busy with over 40 call so far this month
- Protective Services Specialist is keeping busy educating residents

Director of Finance – Sam Mugford

- Working on Q3 financials
- Training this week with the new budget software

Director of Recreation – Stephane Millette

- Preparing pool for opening to the public on November 9<sup>th</sup>
- New aquatic supervisor started on November 2<sup>nd</sup> (Mike Scott)
- New Sr. Lifeguard started last week
- Pool will be open 7 days a week with current staffing, will be posting more procedures and protocols
- Ice User groups are complying with new protocols
- Curling Club is preparing to open on November 6<sup>th</sup> including the lounge
- Further funding has been secured for after school programming
- Recreation Committee meeting coming up, will present the new recreation rates to go to the Finance Committee
- Economic Development Officer working on ICIP and Winter CAP funding applications, Food cycler Program with the Seniors (report to follow for Council)

Cllr Dohey – Shout out to all recreation staff for all their hard work

DM Bouchard – How are the outdoor rinks coming a long?

Millette – 553 rink may be ready early, the old town one is taking longer

Director of Public Works – Mike Auge

- Repairing water break in Robin Crescent
- Snow clearing started downtown
- Drone survey of the landfill completed
- Water License is currently in draft with comments due this week
- ICIP funding applications ongoing

Cllr Anderson – When do residents need to turn on their bleeders?

Auge – I will find out and pass along to council/residents

Senior Administrative Officer – Glenn Smith

- Finalizing the strat plan
- Working on Q3 and Capital budget
- NWTAC had a meeting last Sunday, information coming forward to the public
- Working on a management bylaw update to go to the policy committee
- HR TV Society and Radio moved their equipment from the Highrise, working with them for solutions
- Power Franchise is going to appeal arbitration



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DM Bouchard – When is the Covid detector getting installed?  
Auge – Equipment has been delivered, will get set up in lift station 1

## 8. NEW BUSINESS

a. Award of Flusher Tender

### RECOMMENDATION:

#20-258

**MOVED BY: CLLR ANDERSON  
SECONDED BY: DEPUTY MAYOR BOUCHARD**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER awards the tender for the supply and delivery of a new flusher to FST Canada Inc. o/a Joe Johnson Equipment.**

**CARRIED**

### BACKGROUND:

The tender for the supply and deliver of one new trailer mounted sewer flusher closed on October 22<sup>nd</sup>, 2020 at 3:00pm and had five submitted bids:

- Westvac Industrial Ltd.: \$135,550.00
- Hay River Heavy Truck Sales: \$139,650.00
- FST Canada Inc. o/a Joe Johnson Equipment: \$104,525.00
- Emco Edmonton Corporation: \$127,695.84
- Kasteel Construction & Coatings Ltd: \$148,127.27

The 2020 budget has \$145,000 allocated to this purchase.

In addition, the tender included a provisional TV Camera System option which was included in the low bid at an additional cost of \$11,775.00. This equipment would provide the Town with the capabilities of cameraing our own sewer lines as opposed to contracting this work out. The total tender value including the provisional camera system is \$116,300 (+GST) which is within the allocated 2020 budget.

Administration recommends that the tender be awarded to FST Canada Inc. o/a Joe Johnson Equipment and that the provisional TV Camera System be included in the award.

### COUNCIL POLICY / STRATEGY OR GOAL:

N/A

### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaw 2388 Procurement Bylaw and Policy

### FINANCIAL IMPLICATIONS:

Tender results are within the 2020 budget allocated to this item.



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### ALTERNATIVES TO RECOMMENDATIONS:

Council award the tender to FST Canada Inc. o/a Joe Johnson Equipment but not include the provisional TV Camera System.

### ATTACHMENTS:

N/A

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**Prepared by:**

Mike Auge  
Director of Public Works  
October 22, 2020

**Reviewed by:**

Glenn Smith  
SAO  
October 22, 2020

b. Excused Absence

**#20-259**

**MOVED BY: DEPUTY MAYOR BOUCHARD  
SECONDED BY: CLLR WILLOWS**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Chambers from the Regular Meeting of Council on October 26<sup>th</sup>, 2020**

**CARRIED**

### 9. NOTICE OF MOTIONS

There we no notice of motions for the Regular Meeting of Council, Monday, October 26<sup>th</sup>, 2020.

### 10. IN CAMERA

**“Do you solemnly swear and sincerely affirm that you are alone and cannot be overheard while in camera?” Yes by all of Council**

**#20-260**

**MOVED BY: CLLR DUFORD  
SECONDED BY: CLLR ANDERSON**

**That the Council of the Town of Hay River move to In Camera at 7:02pm.**

**CARRIED**

**#20-261**

**MOVED BY: CLLR DOHEY  
SECONDED BY: CLLR DUFORD**

**That the Council of the Town of Hay River move out of In Camera At 7:19PM.**

**CARRIED**



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## 11. ADJOURNMENT

#20-262


MOVED BY: CLLR WILLOWS

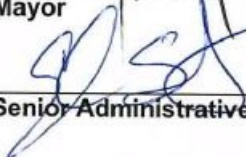
That the Regular Meeting of Council be adjourned at 7:20pm.

**CARRIED**

Certified Correct as Recorded on the 26<sup>th</sup> Day of October 2020

These minutes were accepted by motion #20-286.

  
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Mayor

  
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Senior Administrative Officer