



REGULAR MEETING MINUTES October 19th, 2020

The Regular Meeting of Council was held on Monday, October 19th, 2020 at 6:30pm By Video Conference Call

Present: Mayor Kandis Jameson, Deputy Mayor Bouchard, Councilors Anderson, Chambers, Duford, Groenewegen, and Willows

Staff: SAO – Glenn Smith, Director of Protective Services – Ross Potter, Director of Public Works – Mike Auge, Director of Finance - Sam Mugford, Council Administrator – Stacey Barnes

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#20-241

MOVED BY CLLR ANDERSON

SECONDED BY: DEPUTY MAYOR BOUCHARD

*Add excused absence for Cllr Dohey**

3. DECLARATION OF INTEREST

There were no declarations of interest for the Regular Meeting of Council, Monday, October 19th, 2020

4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

There were no announcements, awards or presentations for the Regular Meeting of Council, Monday, October 19th, 2020

5. DELEGATION

CEO Erin Griffiths and Public Administrator Brian Willows present the Hay River Health and Social Services Authority Pandemic Plan

6. MINUTES

a. Regular Meeting of Council – September 15th, 2020

#20-242

MOVED BY: CLLR ANDERSON

SECONDED BY: CLLR WILLOWS

CARRIED

7. BUSINESS ARISING

There were no business arising at the Regular Meeting of Council on Monday, October 19th, 2020.



REGULAR MEETING MINUTES October 19th, 2020

8. ADMINISTRATIVE ENQUIRIES

Director of Finance – Sam Mugford

- Finance Committee met on Friday, recommendations to come to Council at a later date.
- Preparing the 2021 budget, public consultation to some in late November

Director of Protective Services – Ross Potter

- Working with insurance regarding the tower failure last week. Radios are still working, can not move the old tower until we have a new one.
- Breakup sensors are installed, working on the data loggers. ENR will be purchasing cameras for us.
- Power has been disconnected at the high-rise, breakup equipment will be pulled

DM Bouchard – Will the new tower be in the same location?

Potter – Yes, but being replaced with a steel one

Director of Recreation – Stephane Millette

- Community centre opening is going well with following covid procedures.
- Fitness and after school programs are ongoing
- Ice Plant main compressor went down over the weekend, we were able to fix it with local contractors, curling club continues to build their ice
- The aquatic centre plan was approved, will be opening soon and getting that messing out.
- Porritt Landing dredging and retaining wall repairs are delayed till next year due to high waters.
- Recreation Committee will be meeting tomorrow at lunch
- Working with HR Golf Course, HR Ski Club & Curling Club on lease agreements
- Tourism Committee is meeting on Thursday
- Tourism Coordinator is busy advertising tours in the NWT, and submitting applications for Winter CAP, ICIP and CanNor.

Cllr Anderson – Thank you Stephane!

DM Bouchard – When is the pool scheduled to open?

Millette – After Staff training is completed

Director of Public Works – Mike Auge

- Boil Water Advisory is looking good to be lifted soon, hopeful for Tuesday
- Received the Water Treatment Plant report from MACA, only a few minor issues
- Lift Station project is winding down for the season, still on track to be completed next year.
- Working with residents on ditching issues



REGULAR MEETING MINUTES October 19th, 2020

SAO – Glenn Smith

- Resharing COVID information in light of new cases in the NWT
- Strategic Plan is on the agenda for approval this evening
- Met with cab operators regarding residents' concerns
- Working through MTS agreement
- Sending community insulation plan to MACA, working with HRHSSA and EMO committee
- Civil Tech ad has closed and on to interviews
- Re-Advertised the General Foreman position
- Aquatic Supervisor position is working through interviews

9. COMMITTEE REPORTS

- a. Tourism and Economic Development Report for September

RECOMMENDATION:

#20-243

MOVED BY: CLLR ANDERSON

SECONDED BY: CLLR GROENEWEGEN

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of September 2020.

CARRIED

BACKGROUND:

Tourism Activity:

- Hay-Cation marketing continues to attract tourists to town and the South Slave Region. Feedback from visitors has been positive and there is a lot of interest expressed in returning to Hay River and exploring the region.
- Supplied NWT Tourism with the last 3 years of tourist traffic data from the VIC and the breakdown of NWT tourist stats since the lockdown. NWT Tourism confirmed that they will be providing all VICs and parks with consistent questionnaires to gather tourist data throughout the NWT.
- September breakdown of visitor origin YK 26, Ft. Smith 4, BC 2, ON 1, AB 1, US 1 (all out of NWT visitors confirmed that they had self-isolated for 14 days before entering the community).

Economic Development Activity:

- Attended an online NT Chamber of Commerce Hospitality Roundtable. Much was discussed about the lack of consistency in the application of COVID plans in restaurants and other service businesses, and thoughts on moving forward under the COVID restrictions.
- Radio Taiga interview regarding the August Tourism & Economic Development report was completed. They were interested in the success of the Hay-Cation marketing and effects of COVID on local tourism numbers.
- Met with the SAO and Kim Staples-Lakhani, Lead Consultant with PanArctic Consulting to showcase the VIC and discuss funding opportunities for Hay River tourism & economic development.



REGULAR MEETING MINUTES October 19th, 2020

- Amended our CanNor funding application for Enhancing Community Tourism Platform and re-submitted on Sept 29, 2020.

Other Activity:

- Supplied some Hay River promotional materials for the GNWT caucus meetings in Fort Smith for the Ministers and MLAs in attendance.
- The VIC was closed from September 8 – 11 for Town of Hay River and PSAC collective bargaining.
- Met with Silke Jahn, Inkit CEO regarding their business and how they could assist in helping to promote Hay River businesses and service providers.
- Working with Seniors Society on project plan proposal for the FoodCycler composter to submit to Council for approval
- Met with Janelle King the Community Relations Officer for CESO (Canadian Executive Service Organization) to go over acceptance into the mentorship program. The program is a partnership between ITI and CESO. Peter's profile and areas of mentorship assistance will be sent to Canadian CESO members to find a suitable candidate.

Key Performance Indicators:

External Funding Success

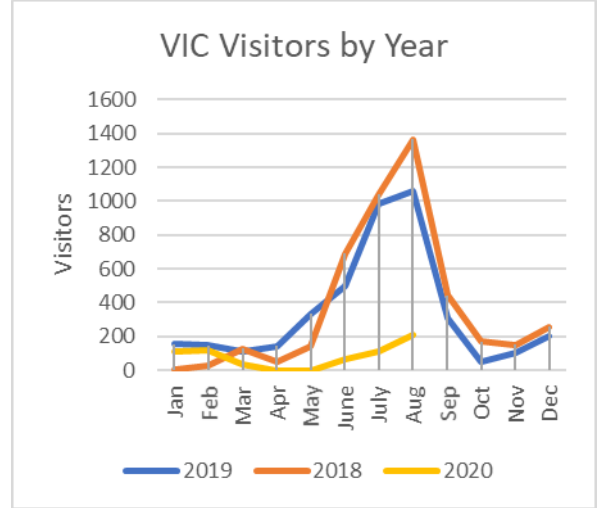
- Re-submitted the April CANNOR Expanding Community Tourism Platform application augmenting the scope and amount after discussions with CANNOR.



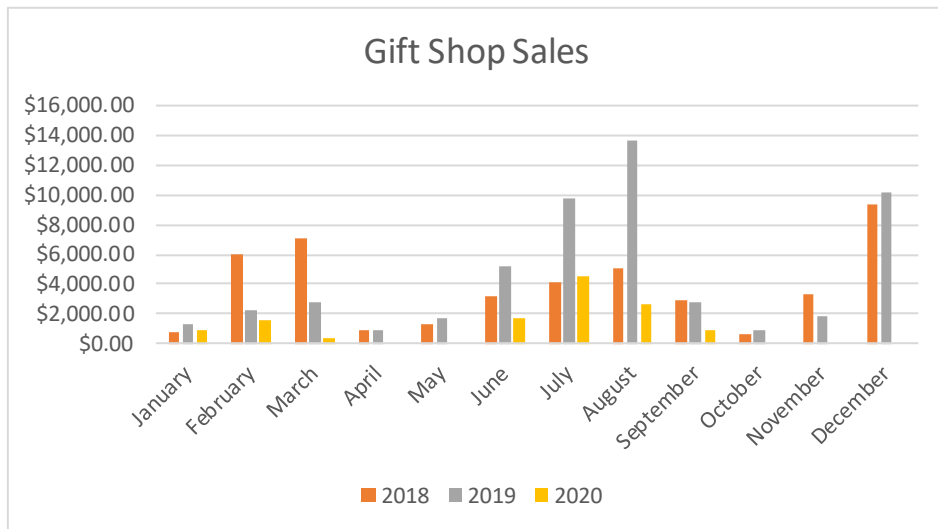


REGULAR MEETING MINUTES October 19th, 2020

Visitor Information Centre Visitation



Gift Shop Sales





REGULAR MEETING MINUTES October 19th, 2020

Inbound Marketing

- Promotion through social media still remains the focus for marketing. Hay-Cation promotion is creating an added buzz for Hay River and the South Slave communities with the Spectacular NWT Northern Staycation marketing program. Continue advertising tourism in Up Here Magazine.

Visitor Satisfaction Rating

- In speaking with Leslie Dragon from ITI, they will be sending out consistent tourism questionnaires for all VICs and Parks to use. This will allow all data gathered to be the same to provide a detailed overview of tourism numbers, reasons for coming, interests, etc.
- Feedback from tourists coming into the VIC is extremely positive and Hay-Cation marketing is the reason most tourists say they are visiting Hay River and the South Slave Region.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Peter Magill
Tourism and Economic Development Coordinator
Date: September 29, 2020

Reviewed by:
Glenn Smith
SAO



REGULAR MEETING MINUTES October 19th, 2020

b. Emergency Services Monthly Report for September

RECOMMENDATION:

#20-244

**MOVED BY: DEPUTY MAYOR BOUCHARD
SECONDED BY: CLLR CHAMBERS**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for September 2020 as presented.

CARRIED

BACKGROUND:

Summary:

The Protective Services group had another busy month with a total of 53 emergency responses that were either medical or fire related.

This month's fire-related practical training involved a couple of training sessions where we worked with live fire at the Emergency Response Training Center. As part of the training, we practiced firefighter rescue simulating mayday situations where a rapid intervention team had to go in to either rescue firefighters trapped inside the building or ran into simulated breathing air emergencies.

Medical training dealt with primary and secondary surveys, vitals on one training session, and the next week we practiced packaging, removal of patients, and transport. This training was to prepare our class who participated in Medical First Responder training this month. We did certify five members with Medical First Responder, and they will have continued education next month to complete their Emergency Medical Responder certification.

EMO and Fire Department personnel continued working on all the monitoring stations for breakup. We have received the Data Loggers back, and the new Sensors have arrived. A portion, if not all, of these, will be installed over the next few weeks. Our main objective is to have at minimum the falls station up and running before snowfall.

From August 27 to September 28, 2020, 542, paid-on-call hours were served by the members of the Fire Department for a year to date, a total of 2,853.5 hours.

Meetings:

Meeting with the new Sergeant from the RCMP



REGULAR MEETING MINUTES October 19th, 2020

STATISTICS

FUNCTION	AUGUST 2018	AUGUST 2019	AUGUST 2020	AUGUST 2018 YTD	AUGUST 2019 YTD	AUGUST 2020 YTD
Patient Transfers	8	18	22	109	118	168
Medical Emergency Local	12	22	16	126	126	174
Medical Emergency Reserve	1	4	3	14	16	23
Medical Emergency Highway	0	0	0	6	4	7
Medical Emergency Out of Town Patients	0	3	7	12	10	27
Body Transfer	0	1	1	8	5	8
Fires & Rescues	3	2	1	19	16	11
False Alarms	2	1	2	26	14	37
Training	4	4	4	35	39	25
Special Training	4	6	6	20	35	7
Maintenance	4	3	3	34	31	21
Fire Permits	0	3	3	17	6	9
Fireworks Permits	1	1	1	8	1	4
Public Safety	0	4	0	22	20	11
Inspections	6	12	1	60	79	23

MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.
2. Engine 1 full fall service, repair proxy lights
3. Engine 3 full fall service, repair air compressor
4. Rescue 1 full fall service
5. Rescue 2 full fall service, repair battery charger
6. Tender 1 full fall service, repair pump throttle, repair air leaks, repair air compressor
7. Ambulance 1 repair shoreline power



REGULAR MEETING MINUTES October 19th, 2020

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Ross Potter
Director Protective Services/Fire Chief
Date: September 27, 2020

Reviewed By:
Glenn Smith
Senior Administrative Officer
Date: September 30th, 2020

c. Municipal Enforcement Monthly Report for September

RECOMMENDATION:

#20-245 **MOVED BY: CLLR WILLOWS**
 SECONDED BY: CLLR GROENEWEGEN

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for September, 2020 as presented.

CARRIED

BACKGROUND



REGULAR MEETING MINUTES October 19th, 2020

OFFENCE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	OFFENCES	WARNINGS	SHELTER	FINES	TOWED	RETURNED TO OWNER	CLEANED UP
Animal Control Bylaw									
Animal Abuse	1	1							
Barking Dogs									
Dog Attack	1	1							
Dog Bites									
Loose Cat	1							1	
Loose Dogs	4	1	3	1		3			
Sled Dog Complaints									
Business License									
No Business License									
Traffic Bylaw									
Vehicle Parking	1			1					
Trailer Parking	5	2		3					
ATV	1	1							
Fail to Stop (Sign or Light)	26			26					
Distracted Driving	5			1		4			
No Seat Belt	2			2					
No Driver's License	1					1			
Vehicle Unfit for Road	1								
Unightly Bylaw									
Overgrown Trees									
Long Grass & Weeds	3			3					
Miscellaneous	1			1					
Garbage									
Taxi Bylaw									
Taxi Not Available	3			3					
Smoking in Taxi	1			1					
Noise Abatement Bylaw									
Noise Complaint	2	2							

The new Protective Services Specialist started with the town on September 14, 2020. An average 3 patrols occur daily at random intervals looking for public safety issues varying in degree. We are presently taking the opportunity whenever possible to educate offenders before we enforce the bylaws with ticketing.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaws as applicable

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A



REGULAR MEETING MINUTES October 19th, 2020

ATTACHMENTS:

N/A

Prepared by:
 Travis Rosborough
 Protective Services Specialist
 Date September 30, 2020

Reviewed By:
 Ross Potter
 Director, Protective Services
 Date: September 30, 2020

- d. Public Works Monthly report for September

RECOMMENDATION:

**#20-246 MOVED BY: CLLR CHAMBERS
 SECONDED BY: DEPUTY MAYOR BOUCHARD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for September 2020.

CARRIED

BACKGROUND:

Public Works Daily Operations:

Public Works staff continued with regular operations and maintenance work on the Town’s water, sewer, roads & sidewalks, vehicles, and infrastructure. The following is a summary of the work completed this month:

Regular Operations and Maintenance Items	
Item	Activity
Water & Sewer	Water shut offs and turn ons as requested Water and Sewer inspections of areas of concern Water and Sewer locates as required Meter readings taken Flushing of lines Water & Sewer repairs as necessary Meter replacements Month end water report
Water & Sewer Facilities	Daily rounds of facilities
Roads	Grading of roads Clearing of ditches Street sweeping Sign repairs as needed Asphalt patching Prepping of salt and sand for winter road maintenance
Other	Regular fleet maintenance



REGULAR MEETING MINUTES October 19th, 2020

	Funerals
--	----------

Landfill Operations:

The Landfill continued regular operations and monitoring activities throughout the month.

The ICIP funding agreement for removal of tires has been finalized. Currently working to explore various options and develop a plan to have tires removed from site as soon as possible in 2020.

Soil on biotreatment pad was tested and half of the remaining material is good to be removed. Remainder expected to be removed by October.

Water Licence Activities:

Regular monitoring programs continue as per the requirements of the Town’s water licence.

The Town’s water licence renewal application was submitted to the Mackenzie Valley Land and Water Board on September 16th, 2019. The process for licence renewal has continued throughout 2020 with the final public hearing sessions being held September 8 – 10, 2020. The Town presented at the public hearings and responded to concerns raised by interested parties including KFN, ECCC, GNWT-ENR, and MVLWB staff. The MVLWB is expected to issue a draft licence for review in early October, followed by comments and closing arguments from all parties. A new water licence is expected to be approved and issued in early 2021.

September annual inspection of Town facilities by ENR has been postponed until early October.

Capital Projects 2020:

A list of 2020 Capital Projects along with an update of the status of these projects is included below. Any capital projects from 2019 that were not completed have been carried over and are included on this list.

2020 Capital Projects	
Project	Update
Lift Station System Upgrade	Construction has begun. Dewatering and excavation activities taking place on the lot. Clearing of lot and tie-ins of existing lines completed in September.
Fraser Place Development	Geotechnical work started in August, issues with the drill. Work to be completed in October. Design work will follow in 2020 with more development work in 2021.
Caribou Crescent Water, Sewer, and Drainage	Underground infrastructure work completed and backfilled. Paving work to occur in 2021.
Water Treatment Plant and Reservoir Roof Upgrades	Project has been completed.
Water Licence Renewal	Ongoing - See Water Licence section
Commercial Water Meter upgrade	Majority of meters have been purchased and a portion have been installed. Remainder to be done as time permits.



REGULAR MEETING MINUTES October 19th, 2020

Landfill Waste Projects (Tires and others)	Exploring a variety of options for removal of tires from the landfill including local options. Options to be presented to council in October.
Paradise Road Realignment	Waiting on response from NWTel to get telecommunications lines moved.
Lift Station #2 Demolition	Project has been completed.
Sewer Flusher (Equipment)	Tender has gone out for equipment, closing in mid-October.
Beaver Crescent Water, Sewer, and Drainage	Surveying and design to be completed in 2020, construction in 2021.
Riverview Drive Upgrade	Surveying and design to be completed in 2020, construction in 2021.
Capital Drive Watermain	Surveying and design work to be completed in 2020.
Treatment Plant Intake Inspection	Contractor attempted to perform intake inspection but was unable to locate intake. Reservoirs were inspected and solutions for intake inspection to be included in final report. Intake has been located, inspection being rescheduled for this fall.
Old Town Hall Demolition	Town Hall has been cleared of items, have reached out to consultant on removal of hazardous materials. Will move forward with tendering of hazardous material removal and demolition work.

Planning:

9 Development Permits and 4 Building Permits have been approved for September 2020. In the month of September 2019, there were 17 Development Permits and 5 Building Permits signed out. The monthly Development and Building report is as follows:

DATE	DEV #	CIVIC ADDRESS	DESC. OF WORK
Sept 2/20	D20-056	15 Studney Drive	Temporary Site Office.
Sept 3/20	D20-057	39 Studney Drive	Heated Storage/Office.
Sept. 3/20	D20-058, B20-027	4 Malcolm Crescent	New front Deck Stairs and pergola roof.
Sept 3/20	DH20-059	2Gaetz Drive	Home Occupation Bed and Breakfast.
Sept 4/20	D20-060, B20-029	69-102 nd . Avenue, (Museum property)	Wheel-chair Ramp.
Sept 10/20	B20-030	87 Riverview Drive	Interior and Exterior Renovations.
Sept 10/20	DH20-061	29 Woodland Drive	Home Occupation, Soupy Services (Odd Jobs).
Sept 10/20	DH20-062	116 Miron Drive	Home Occupation, 5228 NWT Ltd. (Retail Giftware Engraving and Clothing).
Sept 10/20	D20-063, B20-031	75 McBryan Drive	14'X29' Rear Patio Roof.



REGULAR MEETING MINUTES October 19th, 2020

Sept 18/20	D20-064	65 Dean Drive	Install Commercial Entranceway/Driveway C/W Culvert and Clear Land of Trees.
Sept 28/20	D20-065	7 John Mapes Crescent	1428 SQ.FT. House C/W Attached Garage.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by: Mike Auge
Director of Public Works
September 30, 2020

Reviewed by: Glenn Smith
SAO
September 30, 2020

- e. Recreation Monthly Report for September

RECOMMENDATION:

#20-247 **MOVED BY: CLLR ANDERSON**
SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for September as presented.

CARRIED

BACKGROUND:



REGULAR MEETING MINUTES October 19th, 2020

Overview

Much time and effort were spent on planning and preparing for the gradual reopening of the Hay River Community Centre. Ongoing communications with the South Slave's Environmental Health Officer and the Office of the Chief Public Health Officer have been positive.

The Department of Recreation submitted a 5-step reopening plan along with two Applications to Vary from Public Health Order Requirements relating to the Covid-19 pandemic. The plan treats the Community Centre as a recreation complex with guidelines and mitigating measures for 8 separate spaces: main lobby, Don Stewart Aquatic Centre, Community Hall, Multipurpose Room, walking track, Aurora Ford Arena, Doug Wieterman Hall, Hay River Curling Club.

The Community Centre is currently operating under step 2 of the reopening plan with the concession contractor operating out of the Community Hall and some THR delivered programming offered in the Multipurpose Room and curling arena. The customer service desk and walking track are also open Monday to Friday.

The Department of Recreation was granted approval to move to step 3 of its reopening plan, which allows for the skating arena to reopen under certain guidelines and restrictions. Maintenance staff expect to have the ice surface ready on October 13th and the weekly ice schedule is expected to be very similar to normal years. Ice user groups have approval from the OCPHO to return to play and the Director of Recreation is confident that facilities can accommodate the Covid guidelines. Monthly revenues should remain very similar to previous years if Covid-19 risk level remains low.

The Director of Recreation has received assurances from the local EHO that the Don Stewart Aquatic Centre can reopen. A formal letter of approval from the OCPHO should be provided shortly. Other NWT communities also have approval to resume aquatic center operations and they are expected to reopen in October. THR's reopening plan has comparable Covid-19 guidelines and mitigating measures. Staff training is being planned for October 23rd to 30th. The pool should reopen to the public shortly thereafter.

Recreational Programming

Fitness and after school programming resumed on September 14th with most activities being planned and delivered by the Recreation Programmer. After school programs met maximum registration numbers and most fitness classes met or surpassed minimum

The walking track also reopened on September 14th with walker numbers gradually increasing as mornings and evenings get cooler. Approximately 50 walkers have made use of the track in the first 2 weeks. Table tennis and air hockey are also available on the walking track but they have not seen use at this point.



REGULAR MEETING MINUTES October 19th, 2020

The Doug Wiertman Hall and Multipurpose Room saw several rentals in September. A total of 12 rentals were taken in September with further meetings and events being booked for coming weeks. October/November programming has been advertised with registrations taking place from September 30th to October 9th.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:
Stephane Millette
Director Recreation and Community Services
Date: September 30, 2020

Reviewed by:
Glenn Smith
SAO
Date: September 30, 2020

9. NEW BUSINESS

- a. Municipal Enforcement Plan

RECOMMENDATION:

#20-248 **MOVED BY: CLLR ANDERSON**
 SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves and supports the Municipal Enforcement Plan as presented.

CARRIED

BACKGROUND:

We now have a full time Protective Services Specialist and with that position being filled we are now able to better focus on the community education of and enforcement of the Town of Hay River Bylaws.

The attached Municipal Enforcement Plan illustrates the areas that Administration thinks are important and was prepared with thoughts of past issues in mind.



REGULAR MEETING MINUTES October 19th, 2020

It is important that Administration and Mayor and Council are in alignment on the priorities of the Protective Services Department Bylaw enforcement efforts to alleviate any issues in the future.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Assorted Bylaws

FINANCIAL IMPLICATIONS:

Increase in fines revenue (\$7000-\$12,000 / year).

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Municipal Enforcement Plan

Prepared by:

Ross Potter
Director Protective Services/Fire Chief
Date: October 15th, 2020

Reviewed By:

Glenn Smith
Senior Administrative Officer
Date: October 15, 2020

b. Firesmart Project

RECOMMENDATION:

#20-249

**MOVED BY: CLLR ANDERSON
SECONDED BY: CLLR WILLOWS**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to move forward with Fire Smart activity on the present ignition line through a contribution agreement from ENR totalling up to \$45,000.

CARRIED

BACKGROUND:

Representatives from ENR Fire Smarting Division have made us aware of available funding up to \$45,000 to accomplish some Fire Smart work in Hay River. In consideration of the Town of Hay River Community Wildfire Protection Plan, ENR is recommending that the present ignition line, that is in place between Airport Road and the Hospital, would be a good area to apply the funds to. ENR is suggesting the ignition line would be widened to become a Fire Break. Completing the work in this

area will benefit the community in the affect that the present ignition line will be cleaned up, the line will be much wider than what is presently there, and it would be affective in helping stop or slowing any wildfire in the area. A wider line will also give better access for wildland firefighters and helicopters to the area.

The Town has received a request in 2020 from West Point First Nations for some Fire Smart work surrounding their area of the community. Upon review, there is only a very small portion that could be Fire Smarted. The greatest proportion would be in Zone 1 to Zone 3 which is not something that is funded by ENR and needs to be completed by the residence owners. Fire Smarting work for high risk areas of the West Channel has recently been completed by THR.

The ignition line project would be fully funded by ENR and would need to be completed by March 31, 2021.



Figure 1 – Ignition Line

COUNCIL POLICY / STRATEGY OR GOAL:

N/A



REGULAR MEETING MINUTES October 19th, 2020

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

Contribution agreement up to \$45,000 between the Town of Hay River and ENR. There is no requirement for Town matching funds.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Ross Potter
Director Protective Services/Fire Chief
Date: October 15, 2020

Reviewed By:
Glenn Smith
Senior Administrative Officer
Date: October 15, 2020

c. Strategic Plan Update

RECOMMENDATION:

#20-250

**MOVED BY: CLLR ANDERSON
SECONDED BY: DEPUTY MAYOR BOUCHARD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approve the updated 2019-2023 Strategic Plan as presented.

CARRIED

BACKGROUND:

On February 24th and 25th, 2019 Council and Administration met with a facilitator and developed a Strategic Plan that articulated a Vision and a roadmap to achieve that vision through strategic initiatives organized under four pillars – Governance, Economy, Social and Culture and Environment. The initial Strategic Plan was approved by Council in May 2019 and covered the period from 2019 to 2023.

On August 29, 2020 Town Council and Senior Management attended a facilitated workshop to review, validate and update the 2019-2023 strategic plan.

The attached presentation summarizes the recommended updates to the 2019-2023 Strategic Plan and focusses on the high priority strategies which will be completed or demonstrate significant progress in the next twelve months.



REGULAR MEETING MINUTES October 19th, 2020

The first Strategic Plan progress report was presented to Council in August 2020. The full progress report is available in the August 11, 2020 Council package. Highlights of progress on high priority initiatives include:

Pillar	Strategy	Results (@ July 31, 2020)
Governance - organizational capacity	Create a succession plan for town administration.	SAO succession plan was fully implemented, and the ASAO succeeded the retiring SAO on schedule in June 2020.
	Actively recruit staff who thrive in Hay River's environment	Recruitment efforts over past few years, majority of which have been at senior management level, have been successful in hiring local or northern which bodes well for longer term commitments.
Governance - transparency	Broadcast town council meetings.	Council meetings are now broadcast live and recorded for playback on YouTube and during COVID Zoom meetings were held to continue to be accessible to the public.
Governance - statutory currency	Ensure that all bylaws and policies are current.	A bylaw update schedule has been developed to guide timelines for updates for critical bylaws. Council Procedures, Recreation Rates, Bylaw Officer, Porritt Landing, Mill Rate, and SAO bylaws were updated for 2020.
Economy - business friendly climate	Explore least-cost land development strategies.	There has been limited activity in the area of land development while the Town waits for approval of its Community Plan bylaw and then completes an update of the zoning and building bylaw. This is an area where external expertise is likely to be required as Town



REGULAR MEETING MINUTES October 19th, 2020

Pillar	Strategy	Results (@ July 31, 2020)
		Administration has limited capacity in lands administration (other than clerical capacity).
Economy <ul style="list-style-type: none"> - business friendly climate 	Complete a power franchise agreement with NWT Power Corporation.	The Mayor continues to take the lead on this file. A second appeal will be heard by the Courts in Fall 2020. The purchase and sale agreement are still in development and was negatively impacted by the computer system interruptions at NTPC.
Economy <ul style="list-style-type: none"> - business support 	Support economic development and diversification in the town and region.	When asked, the Town has indicated its support for new business such as the Pine Point Mine, Hay River Fish Processing Plant, Enterprise Pellet mill but there is opportunity to shift to a roll of advocacy as the Town will see direct benefits from economic activity in satellite areas.
Social and Culture <ul style="list-style-type: none"> - celebrating culture 	Promote the gathering spaces in Hay River.	The new Pavilion will be marketed as a gathering space offering extended seasonal market and winter events through the temporary exterior wall system.
Environment <ul style="list-style-type: none"> - effective infrastructure 	Replace ageing underground infrastructure as necessary.	Funding was secured through a 75/25 cost sharing with agreement ICIP to construct a new lift station that will add capacity and stabilize the existing sewer system. Funding for three priority roadworks projects (Caribou, Beaver, Riverview) were also secured through 50/50 cost sharing with ICIP. The next round of ICIP applications



REGULAR MEETING MINUTES October 19th, 2020

Pillar	Strategy	Results (@ July 31, 2020)
		has been announced and the Town will prepare and submit its next priority roadworks projects (constraint is Town's equity share).
Environment <ul style="list-style-type: none"> - effective infrastructure 	Develop a comprehensive asset management plan.	The Town has been approved for MACA's asset management program implementation. System training scheduled by MACA for delivery to the Town was suspended due to COVID. Funding is being sought for implementation preparedness and implementation. Once implemented this tool will be used to plan maintenance and replacement schedules for Town assets.
Environment <ul style="list-style-type: none"> - available land meets needs 	Work with stakeholders to find innovative solutions to meet the need for land within the town.	Pre-selling of developed lots is one solution to reduce the upfront cost to the Town. Bringing in private developers is another option to consider. Discussions with the GNWT to bridge finance development (bridge the lag from development cost to sale of land) was constrained by the GNWT's debt cap limitations and the Town's debt limit and debt servicing limitations. With the recent announcement of an increase in the GNWT's debt limit, this is a topic that could be raised for further discussion with the GNWT.
Environment <ul style="list-style-type: none"> - environmental stewardship 	Manage our solid waste in a conscientious and economically feasible manner.	The Director of PWS has participated in preliminary discussions with MACA and other South Slave communities about the need for a regional solid waste



REGULAR MEETING MINUTES October 19th, 2020

Pillar	Strategy	Results (@ July 31, 2020)
		facility.

Other medium and low priority strategies were completed by the end of July 2020 including the development of a Tourism and Marketing Plan, establishing advisory committees with private sector representation to provide advice and guidance to Council on Recreation priorities and Business Development and Tourism.

COUNCIL POLICY / STRATEGY OR GOAL:

2019-2023 Strategic Plan

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

Budgetary considerations include capital and O&M approvals and will be incorporated into the upcoming budget approval process. Where possible, budgetary estimates are provided for each of the high priority initiatives.

ALTERNATIVES TO RECOMMENDATIONS:

Not accept the strategic plan update and refer back to Administration for further changes as directed by Council.

ATTACHMENTS:

2019-2023 Strategic Plan Update

Prepared by:
 Glenn Smith
 Senior Administrative Officer
 Date: October 14, 2020

- d. Excused Absence (Cllr Dohey)

#20-251

**MOVED BY: DEPUTY MAYOR BOUCHARD
 SECONDED BY: CLLR ANDERSON**

CARRIED

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Dohey from the Regular Meeting of Council on Monday, October 19th, 2020.



REGULAR MEETING MINUTES October 19th, 2020

11. NOTICE OF MOTIONS

There we no notice of motions for the Regular Meeting of Council, Monday, October 19th, 2020.

12. IN CAMERA

“Do you solemnly swear and sincerely affirm that you are alone and cannot be overheard while in camera?” Yes by all of Council

#20-252 **MOVED BY: DEPUTY MAYOR BOUCHARD**
SECONDED BY: CLLR ANDERSON

That the Council of the Town of Hay River move to In Camera at 8:09pm.

CARRIED

#20-253 **MOVED BY: CLLR DUFORD**
SECONDED BY: CLLR ANDERSON

That the Council of the Town of Hay River move out of In Camera At 9:01PM.

CARRIED

13. ADJOURNMENT

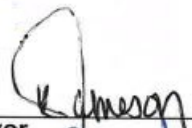
#20-254 **MOVED BY: CLLR WILLOWS**

That the Regular Meeting of Council be adjourned at 9:02pm.


CARRIED

Certified Correct as Recorded on the 19th Day of October 2020

These minutes were accepted by motion #20-257.



Mayor



Senior Administrative Officer