



SPECIAL MEETING MINUTES April 6th, 2020

The Special Meeting of Council was held on Monday, April 6th, 2020 at 6:30pm By Video Conference Call

Present: Mayor Kandis Jameson, Deputy Mayor Bouchard, Councilors Duford, Anderson, Chambers, Dohey, Groenewegen and Willows

Staff: SAO Judy Goucher, ASAO – Glenn Smith, Director of Recreation – Stephane Millette, Director of Protective Services – Ross Potter, Director of Public Works – Mike Auge, Director of Finance – Sam Mugford, Council Administrator – Stacey Barnes

Delegation – Tom Colosimo (ITI)

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#20-067

MOVED BY CLLR CHAMBERS

SECONDED BY: DEPUTY MAYOR BOUCHARD

3. DECLARATION OF INTEREST

There were no declarations of interest at the Emergency Meeting of Council on Monday, April 6th, 2020.

4. SPECIAL MEETING OF COUNCIL MINUTES – MONDAY, MARCH 30th, 2020

#20-068

MOVED BY: CLLR DUFORD

SECONDED BY: CLLR CHAMBERS

5. DELEGATION

- a. GNWT COVID Business Support Measures - Tom Colosimo, South Slave Regional Superintendent, Industry, Tourism and Investment

Mr. Tom Colosimo updated Council on the Covid-19 business support plan, also directing small business owners to Yellowknife Chamber of Commerce website. Tome stated there is a lot of funding through the Federal Government and should be utilized as they have programs with more funding than the Territorial Government. Business Development and Investment Corporation (BDIC) has loans to assist small businesses.

Food security is in the forefront. Working on a plan at the Ministers level. The Fish plant is to still go ahead in the fall.



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6. COVID-19 COUNCILLOR LIAISON REPORTS

Cllr Duford – Seniors and Homelessness

Keep in regular contact with Tom Makepeace, there is nothing urgent as of right now. The issue of snow removal on the downstairs sidewalks is difficult for seniors to get around was raised and high-risk seniors that may not have access to wifi or phones.

Cllr Willows – Hay River Health and Social Services

There have been a few changes to operations that have been posted on social media. An operational surge update will be coming this week for HRHSS and NWTSS. Working on partnerships to have the ability to do testing in the north.

Deputy Mayor Bouchard – EMO

Meeting with Glenn Smith and Ross Potter regarding the upcoming spring breakup. In case of evacuation, what will we do? Vale Island residents will be receiving packages in the upcoming weeks along with phone calls. How will Covid mis with breakup activities?

7. NEW BUSINESS

a. COVID-19 Town of Hay River Operations Update – SAO Goucher

- Snow removal with a thaw created an ice layer that's harder on the equipment. There is warmer weather coming. The snow piles around town will be removed.
- The snow piles in old town will be cleaned up to help with drainage for the spring thaw
- EMO will have their first meeting on Thursday to go over the risk matrix including risk of flooding during breakup
- The postings for a bylaw officer closed with no successful candidates, so we will be bringing forward an interim bylaw appt. to help share the workload.

b. COVID-19 - Public Communications Update – ASAO Smith

- A lot of news and posting have been going out;
 - Anglican church food drive
 - New recreation facebook page
 - Councillor selfie campaign
 - THR now accepting credit cards
 - Zoom Council meetings
 - Emails to the senior's society
 - Emails to HR Chamber of Commerce
 - Bulletin board updates in the grocery stores
 - Community Announcement facebook page
 - Good social practices and mental health information
 - More frequent messaging from the Mayor



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Tourism and Economic Development Monthly Report for March

RECOMMENDATION:

#20-069

**MOVED BY: CLLR CHAMBERS
SECONDED BY: DEPUTY MAYOR BOUCHARD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of March 2020.

CARRIED

BACKGROUND:

Tourism Activity:

- Two Community Engagement Sessions held as part of Tourism Marketing Plan development. Session was facilitated by Outcrop Communications. Ten participants representing private industry and government attended the two sessions.
- Held a familiarization tour with NWT Tourism in preparation for hosting the NWT Tourism AGM and Conference in November 2020.
- Meeting held with Robin Williams, Manager NWT Conference Bureau & Business Partnerships with NWT Tourism, to discuss opportunities for conference and meeting tourism in Hay River.
- Touch the Arctic Tours launched a tourism package that included Hay River called the Great Slave Getaway <https://www.touchthearctic.com/southslavegetaway>
- Finalized designs for Highway Tourism Signage and submitted application to the Department of Infrastructure for installation approval. Three highway signs will be erected that promote attractions and amenities in Hay River.
- Peter applied to sit on the Tourism Marketing Advisory Board for another 2-year term.
- 2020 Hay River Visitor Guides arrived and will be circulated through various Visitor Information Centres in NWT and Alberta. The guide expanded from 50 pages last year to 58 pages.

Economic Development Activity:

- Fisherman's Wharf Pavilion held a soft opening for the Polar Pond Hockey tournament. The building is now substantially completed. Some finishing construction is to be completed in Spring 2020.

Other Activity:

- Various trail interpretive signage designed and produced for installation on segments of The Great Trail.
- Entered into contribution funding agreement with Trans Canada Trail for Oxbow Trail signage.



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Key Performance Indicators:

External Funding Success

- Healthy Choices funding application for \$70,000 to support Summer HEAT program was unsuccessful.
- CanNor Expression of Interest for \$775,000 for Expanding Hay River's Tourism Platform was accepted. We will submit a full application in April.
- Funding has been secured with Trans Canada Trail for the production and installation of five interpretive signs on the Oxbow Trail.

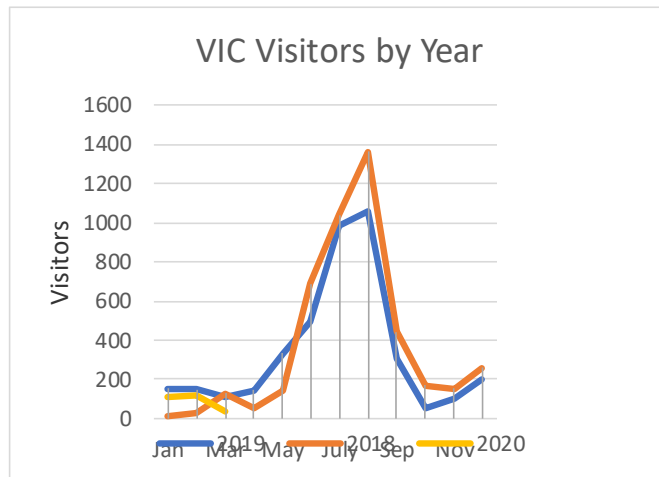




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Visitor Information Centre Visitation

March VIC visitation numbers at 35 visitors were down from February's 115 visitors. Visitors were predominately from the NWT. VIC was closed to the public mid-March due to COVID-19 outbreak.





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Gift Shop Sales

Gift shop sales for the month were \$435.50 down from last year (\$1,633.00).



Inbound Marketing

- Promotion through social media still remains the focus for marketing. Ad in Up Here Magazine.

Visitor Satisfaction Rating

- We have been working with ITI, NWT Parks and Spectacular NWT to create an NWT wide visitor metrics that will be of value to all involved. Currently in discussion.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
 Peter Magill
 Tourism and Economic Development Coordinator
 Date: April 3rd, 2020

Reviewed by:
 Glenn Smith
 ASAO
 Date: April 3rd, 2020



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d. Emergency Services Monthly Report for March

RECOMMENDATION:

**#20-070 MOVED BY: DEPUTY MAYOR BOUCHARD
 SECONDED BY: CLLR CHAMBERS**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for March 2020 as presented.

CARRIED

BACKGROUND:

Summary:

Professional Firefighter training continued for the first couple of weeks of the month of March for our NFPA 1001 Students. This month we covered Portable Fire Extinguishers and Tools and Equipment. Our certified Firefighters continued Technical Rescue training. On March 18th we ended classroom and practical training so that we could ensure social distancing for our First Responders due to the COVID – 19 concerns. The only training that will be happening for the immediate future is our online class for NFPA 1001.

Medical crews attended the Polar Pond Hockey and provided both medical support and timekeeping for the event. There were only a couple of minor injuries that needed to be dealt with during the time we were there.

COVID – 19 has been the focus of the Protective Services Department since March 18th, 2020. Staffing levels are being monitored on a daily basis, there was a shortage of members at the beginning of the Pandemic due to Self-Isolation of some members. By the end of March 60% of the membership is now responsive. We expect those numbers to improve in early April.

Protective Services is part of a Committee preparing for spring break up under COVID-19 pandemic conditions. More information on the planning for breakup will be forthcoming in the next week.

Protective Services is monitoring the landfill to manage risk of fire at that site.

Meetings:

NWT Fire Chief's Association
Strathcona County Dispatch

During February 319, paid-on-call hours were served by the members of the HRFD for a year to date a total of 944 hours.



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STATISTICS

FUNCTION	MARCH 2018	MARCH 2019	MARCH 2020	MARCH 2018 YTD	MARCH 2019 YTD	MARCH 2020 YTD
Patient Transfers	6	6	22	31	33	44
Medical Emergency Local	11	13	16	38	37	50
Medical Emergency Reserve	3	4	4	8	5	8
Medical Emergency Highway	3	0	2	3	0	3
Medical Emergency Out of Town Patients	4	0	1	9	3	1
Body Transfer	1	0	1	3	2	2
Fires & Rescues	2	0	1	8	5	1
False Alarms	3	0	2	6	5	9
Training	4	2	2	13	12	10
Special Training	0	0	0	12	1	0
Maintenance	4	2	2	11	9	9
Fire Permits	0	0	0	0	0	0
Fireworks Permits	2	0	0	2	0	0
Public Safety	0	0	2	2	2	6
Inspections	2	6	0	12	33	8



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MAINTENANCE

All daily/weekly/monthly maintenance activities were completed.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Ross Potter
Director Protective Services/Fire Chief
Date: April 3rd, 2020

Reviewed By:

Judy Goucher
Senior Administrative Officer
Date: April 3rd, 2020

8. BYLAWS

a) Bylaw 2411 – Appointment of Bylaw Officer – First Reading

#20-071

**MOVED BY: CLLR DOHEY
SECONDED BY: DEPUTY MAYOR BOUCHARD**

CARRIED

Bylaw 2411 – Appointment of Bylaw Officer – Second Reading

#20-072

**MOVED BY: CLLR DOHEY
SECONDED BY: DEPUTY MAYOR BOUCHARD**

CARRIED

Bylaw 2411 – Appointment of Bylaw Officer – Consent Reading

#20-073

**MOVED BY: CLLR DOHEY
SECONDED BY: DEPUTY MAYOR BOUCHARD**

CARRIED



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Bylaw 2411 – Appointment of Bylaw Officer – Third Reading

#20-074

**MOVED BY: DEPUTY MAYOR BOUCHARD
SECONDED BY: CLLR DOHEY**

CARRIED

9. IN CAMERA

#20-075

**MOVED BY: CLLR DUFORD
SECONDED BY: CLLR DOHEY**

That the Council of the Town of Hay River move to In Camera at 7:43pm.

CARRIED

#20-076

**MOVED BY: CLLR DEPUTY MAYOR BOUCHARD
SECONDED BY: CLLR DOHEY**

That the Council of the Town of Hay River move out of In Camera At 9:26PM.

CARRIED

10. ADJOURNMENT

#20-077

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 9:27pm.

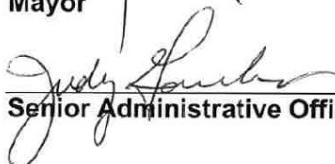
CARRIED

Certified Correct as Recorded on the 6th Day of April 2020

These minutes were accepted by motion #20-079.



Mayor



Senior Administrative Officer