



REGULAR MEETING MINUTES April 20th, 2020

The Special Meeting of Council was held on Monday, April 20th, 2020 at 6:30pm By Video Conference Call

Present: Mayor Kandis Jameson, Deputy Mayor Bouchard, Councilors Duford, Anderson, Chambers, Dohey, Groenewegen and Willows

Staff: SAO Judy Goucher, ASAO – Glenn Smith, Director of Recreation – Stephane Millette, Director of Protective Services – Ross Potter, Director of Public Works – Mike Auge, Director of Finance – Sam Mugford, Council Administrator – Stacey Barnes

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#20-078

MOVED BY CLLR CHAMBERS

SECONDED BY: CLLR ANDERSON

ADD 8b) Arctic Inspiration Ambassador & 8c) Letter of Support to Henry Tambour

3. DECLARATION OF INTEREST

There were no declarations of interest at the Emergency Meeting of Council on Monday, April 20th, 2020.

4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS

- Mayor Jameson sent out condolences to the province of Nova Scotia
- Cllr Dohey thanked residents and businesses of Hay River during the COVID pandemic.
- Mayor Jameson thanked ASAO Smith, Director of Protective Services Ross Potter and the EMO committee for all their work with the breakup and activities

5. SPECIAL MEETING OF COUNCIL MINUTES – MONDAY, APRIL 6th, 2020

#20-079

MOVED BY: CLLR WILLOWS

SECONDED BY: CLLR CHAMBERS

6. INFORMATION ONLY

- Hay River RCMP Monthly Policing Report for March 2020

7. ADMINISTRATIVE ENQUIRIES

Director of Finance – Sam Mugford

- All finance and administrative staff are working from home
- We are maintaining core functions
- Progressing through the year end audit – should be coming in the next few weeks
- Offering credit card payments through option pay – all positive feedback so far



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- Working on a Mill Rate calculations
- Have a meeting with Intergroup to discuss updating utility rates

Director of Protective Services – Ross Potter

- Getting the cameras and sensors up and running
- RCMP have been sending pictures of Chinchaga
- Levels at the border are slowly rising – nothing to be concerned about
- Lots of melting in the Hay River area
- Received the ice readings back and its average as previous years
- Culverts in the West Channel will be opened up
- The beaver dam in the ox bow trail will be removed on Wednesday

Cllr Dohey – When will the Vale Island packages be delivered? How has it been reaching out to them?

ASAO Smith – The packages were delivered today. For the surveys to date out of 190 residents, we have contacted approximately 135 and will continue to reach out to the rest.

Director of Recreation – Stephane Millette

- Recreation dept has been busy with preparing for spring/summer with Town assets
- Working on funding reporting and applications
- Getting a hard start with the Community Centre when it starts back up
- Working to update procedures and policies
- Programming staff has been working on “covid” safe programs we can offer.
- Recreation staff has been supporting breakup preparedness

Director of Public Works – Mike Auge

- Operations are running with covid precautions in place
- Floodgates are being monitored. Once snow is melted, they will be closed
- With capital projects – Caribou Crescent has closed, and the new lift station tender is out.
- Working on water license comments to do with our application

Cllr Dohey – Have we reached out to contractors on capital jobs to see if they are feasible to complete? Are there other capital projects that can be bumped up?

M. Auge – All contractors have stated they will be using local workers. Concrete and asphalt is not till 2021. The lift station is bigger, if there is any concerns the contractor will let us know.

Cllr Groenewegen – With freeze ups on McBryan and the installation of bleeders. Is there a different approach for upcoming projects?

M. Auge – We can install thermostats in the ground to see how deep it freezes in future projects.

Assistant Senior Administrative Officer – Glenn Smith

- Breakup has been based around covid influence
- Communications
 - Sent out communications around funding from various sources



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- Posted updated information from the CPHO around gatherings and the enforcement
- Posted a Mayors message
- Used social media, website, radio, Seniors Association, Chamber and CBC to get information out.
- Breakup Preparedness
 - Working out a 3-tier accommodation plan
 - Packages have been delivered to Vale Island Residents
 - Working to protect our public assets, ditches and culverts
 - Pavilion had its walls removed
 - Some work on the snye has been done
 - Reception centre in case of evacuation will be set up at the Community Centre
- Tourism and Economic Development
 - Submitted a CanNor application for 750K over multiple years for tourism marketing and infrastructure development
 - Highway signage from Enterprise to Border has been completed
 - Sent information to Seniors regarding a United Way Program that is now available
- Thank you to the Snowmobile Club for their partnership enhancing the trail system. It has been extended, made safer and install signage
- Thank you to Arctech for their IT support setting all staff to work form home during the pandemic.

Senior Administrative Officer – Judy Goucher

- The local EMO committee has been meeting twice weekly. We have added a section to the risk matrix around breakup in a pandemic
- Weekly calls with the Minister of MACA (Premier) giving GNWT updates
- MACA has mutual concerns In the South Slave

Mayor Jameson – Have been receiving a lot of questions around the water break by the Esso M. Auge – It is under control, leaving it for a few days allows PW staff to continue with other activities and allows the ground to thaw before we dig. The water is collecting in the ditch and being monitoring.

8. NEW BUSINESS

a. Caribou Crescent Upgrade Project

RECOMMENDATION:

#20-080

**MOVED BY: CLLR CHAMBERS
SECONDED BY: CLLR ANDERSON**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER awards the tender for Caribou Crescent Upgrades to Rowe's Construction as they were the only bidders at a cost of \$2,212,000.00 (+GST).



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CARRIED

BACKGROUND:

There was a tender that went out on March 19, 2020 for Caribou Crescent upgrades, which closed on April 9, 2020. Rowe's Construction was the only applicant that submitted a tender.

The tender submitted by Rowe's Construction was for \$2,212,000.00 (+GST) which includes a provisional amount of \$214,550.00 (+GST) to include sidewalks in the project.

This project is a two-year project which will include underground water, sewer, and road base work in 2020 followed by asphalt and concrete paving work in 2021.

The project is included in the capital budget at a total of \$2,492,522.00 in the 2020 and 2021 budgets which includes \$204,000.00 for the provisional sidewalk work as well as budget for engineering and consultant fees.

The decision on whether to move forward with the provisional sidewalks does not need to be made at this time. Administration will be bringing forward a report for discussion by Council at a later date on provisional sidewalk work for all of the upcoming projects in the area including Caribou Crescent, Beaver Crescent, and Riverview Drive.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

Project is included in the 2020 approved capital budget with the paving portion included in the proposed 2021 capital budget. The tender value falls within the combined 2020 and 2021 budgets for this project.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

- Recommendation letter from Stantec

Prepared by:
Mike Auge
Director of Public Works

Reviewed by:
Judy Goucher
SAO



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#20-085

MOVED BY: CLLR WILLOWS
SECONDED BY: DEPUTY MAYOR BOUCHARD

That the Council of the Town of Hay River move out of In Camera At 9:01PM.

CARRIED

12. ADJOURNMENT

#20-086

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 9:02pm.

CARRIED

Certified Correct as Recorded on the 20th Day of April 2020

These minutes were accepted by motion #20-088.



Mayor



Senior Administrative Officer