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## AGENDA

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### PUBLIC INPUT

1. **CALL TO ORDER**
2. **ADOPTION OF AGENDA**
3. **DECLARATION OF INTEREST**
4. **ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**
5. **MINUTES**
  - a. Regular Meeting of Council – June 15<sup>th</sup> – page 2-11
6. **DELEGATIONS**
  - a. Cheetah Resources – David Connelly re: Update on Mining Project and First Barge Arrival Celebration
  - b. Stantec re: Zoning and Building Bylaw Review
7. **ADMINISTRATIVE ENQUIRIES**
8. **INFORMATION ONLY**
  - a. Monthly Policing Report for June – page 12-17
9. **DEFERRED BUSINESS**
  - a. Backhoe Award Tender – page 18-19
10. **NEW BUSINESS**
  - a. Bob McMeekin Park and Downtown Improvements – CANNOR Community Revitalization Funding – page 20-27
11. **BYLAWS**
  - a. Bylaw 2433 – Land Acquisition Bylaw – First and Second Reading – page 28-30
12. **IN CAMERA**
  - a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)
13. **ADJOURNMENT**



## REGULAR MEETING MINUTES June 15<sup>th</sup>, 2021

The Regular Meeting of Council was held on Tuesday, June 15<sup>th</sup>, 2021 at 6:30pm By Video Conference Call

Present: Deputy Mayor Bouchard, Councilors Dohey, Chambers, Duford, Groenewegen, Anderson and Willows

Staff: SAO – Glenn Smith, Director of Public Works – Mike Auge, Stephane Millette – Director of Recreation, Director of Protective Services – Travis Wright & Council Administrator – Stacey Barnes

**1. CALL TO ORDER:**

This Meeting was called to order at 6:30pm with Deputy Mayor Bouchard presiding.

**2. ADOPTION OF AGENDA**

**#21-188**

**MOVED BY CLLR ANDERSON**

**SECONDED BY: CLLR GROENEWEGEN**

**3. DECLARATION OF INTEREST**

There were no declarations of interest for the Regular Meeting of Council, Tuesday, June 15<sup>th</sup>, 2021

**4. ANNOUNCEMENTS, AWARDS & PRESENTATIONS**

Cllr Duford – Hosted the Cole Crook Fiddle group at the pavilion last weekend, it is a beautiful venue.

Deputy Mayor Bouchard – great job on the crosswalk downtown

**5. ADOPTION OF MINUTES**

a. Regular Meeting of Council – May 18<sup>th</sup>, 2021

**#21-189**

**MOVED BY: CLLR DUFORD**

**SECONDED BY: CLLR CHAMBERS**

**CARRIED**

**6. ADMINISTRATIVE ENQUIRIES**

Director of Protective Services – Travis Wright

- Department continues to be busy with 32 ambulance calls, 2 false alarms, and 3 fire calls
- Renewing safety programs
- Renewing my first aid course
- Dates for Phase 2 1001 testing is August 13-15
- We have a training schedule in place till the fall

Cllr Willows – Out of the 32 ambulance calls how many were ETOH?

Travis – will get those numbers and get back to you

Anderson – What is happening with the homelessness and why are they staying in the hospital at night?

Smith – We will track stats in that area



## REGULAR MEETING MINUTES June 15<sup>th</sup>, 2021

Director of Recreation – Stephane Millette

- Increased occupants at the Community Centre
- Swimming numbers have increased – averaging 42 swimmers a day
- Beach attendant partnership starts on July 1<sup>st</sup> to August 29<sup>th</sup>
- Pool will be shutting down in August for 2 weeks
- Planning and supporting local special events – lots of activities involved
- Canada Day festivities are advertised
- Support minor ball tournament last weekend
- Softball league is well underway
- Hay Days Committee has asked for our support
- Recreation staff are support Grad festivities at the Pavilion next week
- Porritt Landing opened today; 4 available slips left – Retaining wall is in need of repairs
- Maintenance staff have been upkeeping and mowing of all green spaces
- Litter Community Cleanup is almost completed with a total of 12 spaces cleaned
- Received all bedding plants and hanging baskets – deploy them on Thursday

Cllr Dohey – Have we reached out to the Indigenous groups to ask how they were celebrating Canada Day?

Millette – We can come up with a plan and accommodate

Director of Public Works – Mike Auge

- Capital Projects have started – Riverview Drive/Caribou Crescent and the Lift Station
- ENR is doing a spring inspection of all facilities
- Summer Students have started, they are in first aid this week
- Forman is working from home while in isolation

SAO – Glenn Smith

- Met with the consultant regarding trucked water delivery contract – RFP to go out this summer
- Received an application from Housing regarding developing on Saskatoon Drive – Development Appeal Board may have to meet
- Thank you to the Community, Dayna King and Public Works for their work on the new crosswalk
- Property Tax auction was last week – 6 listed, 3 bids, 2 deposits placed, highrise was removed
- Utility rates increased June 1<sup>st</sup> – Messaging sent out
- Tax notices were sent out a couple of weeks ago
- Human Resources interview, Labor relations and Ross retirement keep the HR dept busy
- Attended a RBC retirement RRSP session
- Completed a unsightly properties tour

### 7. INFORMATION ONLY

- a. Monthly Policing Report for May



## REGULAR MEETING MINUTES June 15<sup>th</sup>, 2021

### 8. NEW BUSINESS

#### a. Excused Absence

#### RECOMMENDATION:

**#21-191**                      **MOVED BY: CLLR WILLOWS**  
**SECONDED BY: CLLR CHAMBERS**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting the Soaring Eagle Friendship Centre's application for Men's Healing Fund Expression of Interest.**

**CARRIED**

#### BACKGROUND:

The Soaring Eagle Friendship Centre is applying to a funding program from the GNWT called Men's Healing Fund. The program is a community-based men's healing program used throughout the NWT. The principles of the Men's Healing Fund include self-determination, autonomy, collaboration, innovation, progress, dignity, strength, flexibility, respect, hope and belonging.

These principles share significant overlap with the United Nations Declaration of the Rights of Indigenous Peoples as well as the Truth and Reconciliation Commission insights.

There is no conflict with the Town in terms of this funding program as the Town will not submit an application under this program.

#### COUNCIL POLICY / STRATEGY OR GOAL:

N/A

#### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

#### FINANCIAL IMPLICATIONS:

N/A

#### ALTERNATIVES TO RECOMMENDATIONS:

N/A

#### ATTACHMENTS:

Letter from the Soaring Eagle Friendship Centre

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**Prepared by:**  
Stacey Barnes  
Council Administrator  
June 11<sup>th</sup>, 2021

**Reviewed by:**  
Glenn Smith  
Senior Administrative Officer  
June 11<sup>th</sup>, 2021



## REGULAR MEETING MINUTES June 15<sup>th</sup>, 2021

### b. Disaster Assistance Program

#### RECOMMENDATION:

#21-172

**MOVED BY: CLLR DOHEY  
SECONDED BY: CLLR DUFORD**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to apply to the Government of the Northwest Territories (GNWT) for financial relief through their Disaster Assistance Policy for costs arising from the 2021 river breakup flood damage to municipal owned infrastructure.**

**CARRIED**

#### BACKGROUND:

On May 7<sup>th</sup>, 2021, upon recommendation from the local Fire Chief, a Local State of Emergency was declared by the Council of the Town of Hay River due to the high risk of flooding associated with river breakup. During the height of the emergency, the Town communicated twice daily through digital media and information posts the status and risks of the emergency while emphasizing flood preparedness. Flooding did occur and affected Town of Hay River infrastructure including several roads and berm systems.

Most of the damage sustained during the flooding was to the Town's road system. There was damage to the berm system located in the West Channel area of the town near the West Point First Nations community.

Preassessments on the damaged infrastructure have been completed but in some cases more assessments and associated costing for repairs are still needed. Preassessment information is presented in the attached Flood Damage Report – Public Works – May 2021.

The GNWT has a Disaster Assistance Policy (DAP) 21.04 (copy attached). Due to river breakup flooding occurring in several NWT communities, the GNWT has been promoting the DAP to community governments and households and businesses to cover flood related damages. Administration has reviewed the policy and is recommending that Council support an application through the DAP for the 2021 river breakup flood damage to municipal owned infrastructure.

The Town notified its insurance broker of the event and flood damages. The response has been that roads and berms are not insured.

#### COUNCIL POLICY / STRATEGY OR GOAL:

N/A

#### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

GNWT Disaster Assistance Policy 21.4  
Flood Damage Report – Public Works – May 2021

#### FINANCIAL IMPLICATIONS:

Excess of \$100,000



## REGULAR MEETING MINUTES June 15<sup>th</sup>, 2021

### ALTERNATIVES TO RECOMMENDATIONS:

N/A

### ATTACHMENTS:

N/A

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#### Prepared by:

**Glenn Smith**  
**SAO**  
**June 11, 2021**

c. Fee's and Chargers Bylaw

### RECOMMENDATION:

**#21-193**

**MOVED BY: CLLR DOHEY**  
**SECONDED BY: CLLR GROEOEWEGEN**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report on the new Bylaw 2421 - Fees and Charges as presented.**

**CARRIED**

### BACKGROUND:

Many tax-based municipalities in the NWT have a separate bylaw that identifies all the fees and charges for municipal services. The intent behind a “one stop shop, for fees and charges” is clarity and ease of access for stakeholders who are seeking information on the fees that the municipality charges. The consolidation of fees and charges into one bylaw has the added benefit of providing a single point of reference for fees and charges that can be reviewed as part of the annual budget process.

Recommended fee changes are included as tracked changes to the schedules. Track changes was not always feasible where wholesale change to the fee structure was recommended. The Finance Committee considered cost of service as well as an interjurisdictional comparison in recommending new fees. Some of the Town fees have not changed since the mid-nineties and they are lagging other communities. In the case of administrative type fees, many of the services that had fees attached are now free services such as distribution of budgets and Council packages.

The Zoning and Building Bylaw, Solid Waste Management Bylaw and Tipping Fee Bylaw will be reviewed in 2021. Operational changes may be recommended as part of the bylaw review and in the case of the Zoning Bylaw, consultation is being completed. The rates for these bylaws are included in this Fee and Charges Bylaw but have minimal or no fee changes recommended at this time.

Schedule A to this bylaw identifies all the consequential amendments or repeals that apply to originating bylaws and serves to ensure that the timing of amendments or repeals is simultaneous.



## REGULAR MEETING MINUTES June 15<sup>th</sup>, 2021

The Town's legal advisor has indicated there is no requirement to bring all the originating bylaws to Council at the same time as the Fees and Charges Bylaw No. 2141. However, the originating bylaws should be amended at some point in the future to incorporate the wording that is included in Schedule A of the Fees and Charges Bylaw.

Any originating bylaws that have consequential amendments will require a full review of all of the legislative references. As many of those bylaws are dated, this will be a significant exercise but it will also provide an opportunity for the Town to streamline legislative references using current practice which is to refer to the enabling legislation in its entirety as opposed to specific sections or clauses within enabling legislation.

The Fees and Charges Bylaw incorporates the changes recommended by both the Policy and Bylaw Committee and the Finance Committee. These changes include:

- Administration Fees – removal of several administration related fees with most types available online for no charge
- Ambulance Fees – increased per km rate from \$2.00 to \$2.50 for Highway Service
- Cemetery Fees – remove fee for children under the age of 16 (resident and non-resident). Economic increases to all other fee types.
- Building Permit Fees – added Application for Rezoning fee of \$500
- Fire Department Service Fees – increased Highway Response fee from \$1500 to \$1650 and per kilometer rate from \$2.00 / km to \$2.50 / km (aligned with Ambulance Highway Service rate). Added Firehall Meeting Room charge of \$605 / day and \$132/hour
- Business License fees – economic increases applied to most types. Removed Renewal Penalty
- Taxi permitting fees – approved by Council as part of Taxi Bylaw revision in June 2021
- Water and Sewer Services - approved by Council as part of Utility Bylaw revision in May 2021

### ALTERNATIVES TO RECOMMENDATIONS:

Leave fees in each underlying bylaw and do not present in an omnibus fee and charges bylaw

### ATTACHMENTS:

Bylaw 2421 Fees and Charges – Track Changes

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**Prepared by:**

Glenn Smith

SAO

June 11, 2021



# REGULAR MEETING MINUTES June 15<sup>th</sup>, 2021

## d. Property Tax Auction

### RECOMMENDATION:

#21-194

**MOVED BY: CLLR DUFORD  
SECONDED BY: CLLR GROENEWEGEN**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER in accordance with the Property Assessment and Taxation Act sets the date of a public auction where taxable property will be offered for sale on August 12, 2021 at 9:00 am in Town Hall Council Chambers and through video conferencing with the minimum sale price of each taxable property as presented in the Report to Council.**

**CARRIED**

### BACKGROUND:

The Property Assessment and Taxation Act R.S.N.W.T. 1988, c.P-10 (PATA) Part III Taxation, Section 97.6 provides for the recovery of tax arrears by sale at public auction.

The Property Assessment and Taxation Act – Tax Sales Regulations Section 3 establishes the minimum price of a taxable property.

Administration has provided notice pursuant to the legislation to all property owners that are in arrears for 2019 property taxes and that their properties may be sold for property tax arrears.

The properties listed below are subject to sale for arrears of property taxes.

Property Address	Lot	Block	Plan	Minimum Sale Price
3-102 STREET	2	H	40	\$27,550.00
48038 MacKENZIE HIGHWAY	2	XB	190	\$55,250.00
3 CAPITAL DRIVE	772-1-2		845	\$1,455,350.00
43044 MacKENZIE HIGHWAY	1926		4196	\$198,750.00

The auction will be held at 9:00 am on August 12, 2021 at the Town Hall Council Chambers in the Town of Hay River.

If prior to commencement of public auction, any person including the assessed owner pays the arrears of property taxes and all reasonable expenses incurred by the Town to collect the arrears with respect to a taxable property, the property will not be offered for auction.

Any person who pays the arrears of property taxes and expenses prior to commencement of the public auction may obtain a lien on the taxable property for the amount paid if the person is other than the assessed owner and having an interest, estate, encumbrance or claim registered or filed under the Land Titles Act in or against the taxable property or a transferee of such a person.

The assessed owners of any of the above taxable properties is entitled to redeem that taxable property within 30 days after the date of the public auction by paying the Town the arrears of property taxes and all reasonable expenses incurred by the Town to collect the arrears. Where a







# REGULAR MEETING MINUTES June 15<sup>th</sup>, 2021

## APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

## FINANCIAL IMPLICATIONS:

N/A

## ALTERNATIVES TO RECOMMENDATIONS:

N/A

## ATTACHMENTS:

N/A

**Prepared by:**  
Stacey Barnes  
Council Administrator  
Date: June 11<sup>th</sup>, 2021

**Reviewed by:**

### 9. BYLAWS

a) Bylaw 2431 – Fees and Charges Bylaw – First and Second Reading

#21-196	MOVED BY: CLLR DUFORD SECONDED BY: CLLR DOHEY	CARRIED
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#21-197	MOVED BY: CLLR DOHEY SECONDED BY: CLLR DUFORD	CARRIED
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b) Bylaw 2427 – Land Disposal Bylaw – Third and Final Reading

#21-198	MOVED BY: CLLR DUFORD SECONDED BY: CLLR DOHEY	CARRIED
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c) Bylaw 2430 – Land Acquisition Bylaw – First and Second Reading

#21-199	MOVED BY: CLLR DOHEY SECONDED BY: CLLR CHAMBERS	CARRIED
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#21-200	MOVED BY: CLLR DOHEY SECONDED BY: CLLR DUFORD	CARRIED
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## REGULAR MEETING MINUTES June 15<sup>th</sup>, 2021

### 10. ADJOURNMENT

#21-201      MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 7:37pm.

**CARRIED**

Certified Correct as Recorded on the 15<sup>th</sup> Day of June 2021

These minutes were accepted by motion #\_\_\_\_\_.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Senior Administrative Officer

Canada 



**MONTHLY  
POLICING REPORT  
June 2021  
Hay River Detachment  
“G” Division  
Northwest Territories  
Town of Hay River**



Royal Canadian Mounted Police  
Gendarmerie royale du Canada

The Hay River Detachment responded to a total of 359 calls for service during the month of June 2021, within the town of Hay River. This call volume is much higher than May 2021, and June 2020.

### **Annual Performance Plan (A.P.P.'S) Community Priorities**

The Annual Performance Plan follows the RCMP fiscal year which ended at the end of March. The Community and Detachment priorities established for the current fiscal year starting April 1<sup>st</sup> are as follows:

- Community Policing, and specifically Community and Partner Engagement with the objective of Identifying community and external partners, stakeholders and then establish and maintain engagement with the goal of information sharing and partnering in initiatives to address issues in the community.
- Traffic and Road Safety with the specific objective of enhancing road safety by targeting impaired driving.
- Harm Reduction, now this is a broad topic and can seem ambiguous however, the specific objective is to reduce a variety of crime by targeting prolific offenders and reducing the amount of crime and harm caused by a small percentage of the population.

Community consultation and feedback is critical in addressing the aforementioned priorities and creating a Community Consultive Group will be a great place to start and pave the way for open dialogue. I would like to invite the community to identify individuals or groups that may have an interest in participating. Anyone interested is invited to contact Sgt. Kurtis Pillipow at the Hay River RCMP detachment.

#### **1 - This month the detachment addressed Community Policing – Community/Partner Engagement by:**

Hay River RCMP continued with efforts to identify activities compliant with COVID guidelines and restrictions, yet enable the RCMP to engage with the community in a meaningful way. We, Hay River RCMP are making necessary considerations and adjustments to participate in community events and work with community partners as we all navigate through the challenges of COVID 19, and more so now that the variant of concern is taking hold in other areas in Canada and remains a concern in NT. Hay River RCMP does continue to share monthly “Fast Facts newsletter” from the Centre for Youth Crime Prevention to share contacts and promote resources and activities, distribute funding initiatives, and visit schools in an effort to engage with youth. This month, Hay River RCMP attended an Indigenous Day Celebration including a BBQ and Feed the Fire Ceremony, Lead the DJ school Grad parade, and partnered with Ecole Boreal to plant flowers and trees at the Hay River Det.



## **2 - This month the detachment addressed Traffic - Safety by:**

Hay River RCMP continue to, with the assistance of NT RCMP traffic services, patrol the roadways in an effort to deter and detect unsafe driving situations. This month, 16 reports of impaired driving were investigated, and of these, five were deemed to be unfounded. We encourage anyone to report unsafe driving or risky driving behavior to the RCMP, including off highway areas as now that the warmer season is upon us. This month, one check stop was completed, and an effort will be placed on road safety, particularly over the summer months.

## **3 - This month the detachment addressed Harm Reduction by:**

To address those who cause the greatest harm in the Hay River RCMP detachment area, a Habitual Offender Management system was created in an effort to identify and monitor those who are most likely to cause the most significant amount of harm to the community. Harm reduction will tie directly into community policing as a priority, and partner engagement will be critical to successful outcomes.

Of note, there has been a marked increase in the number of calls for service received related to vagrancy and intoxicated subjects in public. In June, as an example one individual was addressed 22 times, and another 23 times and in all instances, public intoxication was the paramount concern reported and the police response is generally to locate a safe place for the individual(s) to be escorted which is very time consuming. This is very taxing on police resources which are diverted from the three identified priorities however a reality that cannot be ignored.

<b>OCCURRENCES</b>	<b>Current Month</b>	<b>Year to Date</b>	<b>Current Month of previous year</b>	<b>Previous Year Total</b>
Assaults (Not including sexual assaults)	15	73	36	285
Sexual Offences	3	13	2	27
Break and Enters (Residence & Business)	3	15	3	37
Theft of Motor Vehicle	3	6	0	18
Theft Under \$ 5000.00	13	26	8	118
Theft Over \$ 5000.00	0	2	2	6
Drugs ( Possession )	1	4	0	3
Drugs ( Trafficking )	3	9	2	23
Liquor Act	28	116	19	301
Unlawful Sale (Bootlegging)	0	0	0	1
Causing a Disturbance / Mischief (total)	61	246	50	753
Causing a Disturbance	23	89	12	329
Mischief – damage to property	8	25	14	74
Mischief –obstruct enjoyment	30	132	24	115
Impaired Driving	16	44	13	212
Other Complaints	107	212	52	859
<b>Total Violations</b>	321	1102	190	2552
<b>Total Calls for service</b>	253	1145	265	3141



<b>JUSTICE REPORTS</b>	<b>Current Month</b>	<b>Year to Date</b>	<b>Current Month of previous year</b>	<b>Previous Year Total</b>
Victim Services Referral - Accepted	2	12	2	28
Victim Services Referral - Declined	16	74	26	304
Victim Services - Proactive Referral	2	10	1	8
Victim Services - Not Available	0	0	0	0
Youth Alternative Measures (YCJA Warnings & Cautions)	0	0	0	3
Youth Diversion (Community Justice Referrals)	0	0	0	2
Adult Diversion (Community Justice Referrals)	0	0	0	1
Emergency Protection Orders (Detachment Initiated)	0	0	3	6
<b>ODARA Reports</b>	0	5	2	20
<b>Prisoners Held</b>	30	115	22	389
<b>Prisoners Escorted</b>	0	3	0	7
<b>Prisoners Held non-PROS Agency</b>	0	0	0	4
<b>Liquor Destroyed Immediately</b>	0	40	2	29
<b>Drug Seizures</b>	0	~850 grams (Cocaine), small quantity of heroin	0	3
<b>Firearm Seizures</b>	0	0	3	1
<b>Liquor seizures</b>	0	0	0	3

The Hay River Detachment housed a total of 35 prisoners in the month of May which includes matters emanating from KFN, Hay River, Enterprise, Court and assistance to surrounding detachments.

Sgt. Kurtis Pillipow  
 Detachment Commander, Hay River RCMP



# REPORT TO COUNCIL

**DEPARTMENT:** Public Works

**DATE:** July 20<sup>th</sup>, 2021

**SUBJECT:** Tender Award for New Backhoe

## RECOMMENDATION:

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER awards the tender for the supply and delivery of a new backhoe loader to Rocky Mountain Equipment.**

## BACKGROUND:

The tender for the supply and delivery of one new backhoe loader closed on July 5<sup>th</sup>, 2021 at 3:00pm and had three submitted bids:

- Finning Canada - \$178,213.98
- Liftboss Inc. - \$214,014.22
- Rocky Mountain Equipment - \$155,537.20

The 2021 budget has \$200,000 allocated to this purchase.

In addition, the tender included a provisional extended warranty option which was priced at \$4,241.00 by Rocky Mountain Equipment. The total tender value including the provisional extended warranty is \$159,778.20 which is within the allocated 2021 budget.

Administration recommends that the tender be awarded to Rocky Mountain Equipment and that the provisional extended warranty be included in the award.

## COUNCIL POLICY / STRATEGY OR GOAL:

N/A

## APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaw 2388 Procurement Bylaw and Policy

## FINANCIAL IMPLICATIONS:

Tender results are within the 2021 budget allocated to this item.

## ALTERNATIVES TO RECOMMENDATIONS:

Council award the tender to Rocky Mountain Equipment but not included the provisional extended warranty.



# REPORT TO COUNCIL

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**DEPARTMENT:** Public Works

**DATE:** July 20<sup>th</sup>, 2021

**SUBJECT:** Tender Award for New Backhoe

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**ATTACHMENTS:**

N/A

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**Prepared by:**  
Mike Auge  
Director of Public Works  
July 6, 2021

**Reviewed by:**  
Glenn Smith  
SAO  
July 6, 2021



# REPORT TO COUNCIL

DEPARTMENT: RECREATION AND COMMUNITY SERVICES

DATE: July 20, 2021

SUBJECT: Bob McMeekin Park and Downtown Improvements – CANNOR Community Revitalization Funding

## RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves an increase in the amount of \$395 000 to the 10 Year Capital Plan to be directed toward beautification and accessibility projects in the downtown core and at Bob McMeekin Chamber Park. This approval is conditional of the Town securing a minimum of 75% of the project cost through contribution funding.

## BACKGROUND:

Town of Hay River Senior Management is seeking the addition of a downtown beautification and accessibility capital project estimated at \$490 000 contingent on the acquisition of 75% third party funding via the Canada Community Revitalization Program administered by CANNOR. Management has identified two components for the project, which would seek \$296,250 in funding from CANNOR and require a \$99,000 contribution from internal sources.

The proposed capital project includes two major components contingent on the acquisition of 75% from outside funding via the CANNOR Community Revitalization Program. The

Downtown Beautification and Accessibility Project	\$185 000 (new)
Phase of 2 of the Bob McMeekin Chamber Park Revitalization Project	\$210 000 (increase)
<b>TOTAL INCREASE TO CAPITAL BUDGET</b>	<b>\$395 000</b>

The first component is a proposed Downtown Beautification and Accessibility Project with an estimated budget of \$185 000. The project would be aimed at greening and beautifying 2 main areas in the downtown core of Hay River. Ornamental trees and minor landscaping would be added on Capital Drive. Approximately 25 trees, shrubbery and minor landscaping would also be added to the Community Centre lawn on Woodland Drive. Scope of work also includes removal of traffic lights at the intersection of Gagnier Road and Woodland Drive to be replaced by a crosswalk with digital signage, digital signage for the Courtoreille Street and Woodland Drive crosswalk, accessibility improvements to sidewalks on Woodland Drive and replacement of older garbage cans and benches in the downtown core.

The second component would be an increase in the scope of work and budget of the Bob McMeekin Chamber Park Revitalization Project which was originally approved in the 2021 Capital Plan with a budget of \$325 000. Senior Management recently received confirmation of an agreement in-principal of 75% funding of a \$300 000 total budget from the ICIP Community Cultural Spaces Program. Scope of work for the recently approved ICIP funding application included design, procurement and construction of an outdoor amphitheater and the construction of outdoor shelter with performance area. The proposed phase 2 of this project would increase



# REPORT TO COUNCIL

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**DEPARTMENT: RECREATION AND COMMUNITY SERVICES**

**DATE: July 20, 2021**

**SUBJECT: Bob McMeekin Park and Downtown Improvements – CANNOR Community Revitalization Funding**

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the budget by \$235 000 to further enhance and improve the park by paving the parking area and redesigning and landscaping the greenspaces for better accessibility and usability. Scope of work also includes design and procurement of a new *Welcome to Hay River* sign.

The intent behind these projects is to beautify and improve access to community greenspaces and infrastructure. THR Senior Management, through its 2019-2023 Strategic Plan, has recognized the importance of this infrastructure for healthy communities and has these projects as a means of beautifying the community and increasing accessibility to outdoor gathering spaces that promote community events and healthy lifestyles.

The Town of Hay River Downtown Beautification 2017 Workplan prioritizes the quality of the public areas significantly influenced by safe, accessible sidewalks, street furniture, benches, landscaping, public art, and decorations. The overall objective of this plan is to enhance the downtown, making the area more attractive, inviting, functional and informative for residents and visitors alike. The downtown is made up of a combination of residential and commercial uses and has approximately 3 km of roadways, including significant commercial streets and thoroughfares, as well as local roads that are largely travelled by residents. The public area improvements in this project are concentrated primarily on the commercial streets in the downtown core and Bob McMeekin Chamber, to maximize the impact of the improvements. The project also considers previous improvements and upgrades that were made in the downtown core at the Community Centre and the Visitor Information Centre which is the point of entry and interest for many visitors.

Bob McMeekin Park is just off the highway as you come into the main core of the THR and is on the shore of the Hay River. The park has picnic infrastructure and has hosted many community events including Canada Day and National Indigenous Day celebrations. Proposed phases 1 and 2 of this project will create a better space for socializing and allow residents and tourists to enjoy the events that take place in the park. The project would create a unique feature for the THR and add to its appeal. Updated signage would showcase the entrance into the main core of the THR and capture the cultural and recreational benefits of the area.

# Bob McMeekin Park Revitalization Plan



## PROJECT DESCRIPTION

The Town of Hay River’s Bob McMeekin Park Revitalization Plan is a continuation of construction for access infrastructure at the community’s Porritt Landing marina. Construction is part of a multi-year improvement plan for the facility to improve usability, capacity, and safety for residents and visitors (see Appendix A – Porritt Landing 2020-23 Upgrade and Expansion Plan).

Bob McMeekin park is just off the highway as you come into the main core of the THR and is on the shore of the Hay River. The park has picnic infrastructure and has hosted many community events including Canada Day and



National Indigenous Day celebrations. The project included in this application will enhance Bob McMeekin park through the addition of an amphitheater that utilizes the natural slope of the park incline down toward the Hay River. The amphitheater will create a better space for socializing and allow residents and tourists to enjoy the events that take place in the park. The project would create a unique feature for the THR and add to its appeal. Updated signage would showcase the entrance into the main core of the THR and capture the cultural and recreational benefits of the area.

This park is favourably located at the entrance to the THR core. The project includes construction of an open-air shelter and small outdoor amphitheater using the natural slope of the riverbank to seat spectators. This greenspace will be an attraction that celebrates the local heritage and provide a site for community gatherings and special events (ie. Live music, cultural presentations, Canada Day, National Indigenous Peoples Day, etc.).

### **PURPOSE AND NEED FOR PROJECT**

The Town of Hay River is one of the most dynamic and fast-growing municipalities in the Northwest Territories. By 2029, this area is forecast to grow by additional 1,000 to 1,500 people and 696 jobs. The magnitude and pace of this growth necessitates investments in public service facilities for building healthy and balanced communities and maintaining and improving the quality of life while adapting to the demographic shift underway. Access to cultural and recreational infrastructure is particularly important for youth to develop life skills and friendships and to find positive outlets for youthful energy. With a growing community, there will be increased stress on existing infrastructure and new, accessible infrastructure will provide a foundation for youth to make good choices through healthy lifestyles.



## **PROJECTED SCOPE OF WORK**

### **Phase 1: Design, Permitting and Site Preparation**

1. Engineered design, consultation and permitting;
2. Prep site for caboose relocation as per map above;
  - a. Utilities required: electrical, tanked propane and water;
3. Elevated greenspace 1:
  - a. Remove heavy chain barrier for access and landscaping;
  - b. Remove 4 picnic tables, 4 firepits, 10 benches;
  - c. Landscaping as required to level and prep ground;
  - d. Purchase and installation of sod (seeding to be considered as option b);
  - e. Relocate tables, firepits, benches, etc.
4. Elevated greenspace 2;
  - a. Remove heavy chain barrier for access and landscaping;
  - b. Remove 2 picnic tables, 2 firepits, 8 benches;
  - c. Landscaping as required to level and prep ground;
  - d. Purchase and installation of sod (seeding to be considered as option b);
  - e. Relocate tables, firepits, benches, etc.

### **Phase 2: Relocation of Caboose, New HR Sign and**

1. New and updated “Welcome to HR” sign;
  - a. Estimated cost of new sign: \$60K
  - b. Removal of current sign;
  - c. Installation of new sign;
2. Relocation and installation of caboose (after basic structural repairs by HR Museum Society);
  - a. Caboose intended to be seasonal concession, likely with some form of kitchen;
3. Installation of additional heritage signage and items in greenspaces 1 and 2;

Notes: included in current funding application due to other funding/partnerships (may begin during Phase 1)

1. Caboose being donated HR Museum – no cost;
2. Refurbishing of caboose (\$125K estimate) not included in scope of current application/budget:
  - a. to be completed via partnership with HR Museum Society and other funding sources;
  - b. likely to begin during phase 1 but relocation and commissioning planned for phase 2.

### **Phase 3: Redesigned Gathering and Recreational**

1. Open air amphitheater in natural slope of current parking area and boat launch;
2. Gathering/performance area and communal firepit at bottom of amphitheater;
3. Optional: open air shelter/roof over gathering/performance area;
4. Relocate boat launch access road to river bank (as needed);

## **APPENDIX A – PHOTOS AND DESIGN IDEAS**











**BYLAW NO. 2433/LND/21**  
**MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER**

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A BYLAW OF THE MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER IN THE NORTHWEST TERRITORIES, TO PROVIDE FOR THE ACQUISITION OF LAND.

---

**WHEREAS** pursuant to the Cities, Towns and Villages S.N.W.T., 2003, c.22, in force April 1, 2004, Section 53 (1) which states:

53. (1) A municipal corporation may, for a municipal purpose,
- (a) acquire real property;
  - (b) use, hold or develop real property owned by the municipal corporation; and
  - (c) subdivide, in accordance with the Planning Act, real property owned by the municipal corporation.

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of the Town of Hay River in the Northwest Territories in regular meeting of Council duly assembled enacts as follows:

1. The Municipal Corporation of the Town of Hay River acquire LOT Four Hundred Eighty-Eight (488), PLAN 360, Hay River from Commissioner of the Northwest Territories, in consideration of the sum of ONE DOLLAR (\$1.00);
2. The said land be acquired for Municipal purposes;
3. That the Mayor or Deputy Mayor and the Senior Administrative Officer of the said Town of Hay River are hereby authorized to execute any documents to give effect to the bylaw;
4. This bylaw will take force and effect upon its final reading.

THIS BY-LAW READ A FIRST TIME this        day of        , 2021 A.D.

\_\_\_\_\_  
Mayor

THIS BY-LAW READ A SECOND TIME this        day of        , 2021 A.D.

\_\_\_\_\_  
Mayor

**BYLAW NO. 2433/LND/21**  
**MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER**

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THIS BY-LAW READ a Third and Final Time this        day of        , 2021 A.D.

\_\_\_\_\_  
Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act, S.N.W.T., 2003, and the bylaws of the Municipal Corporation of the Town of Hay River this        day of        , 2021.

\_\_\_\_\_  
Senior Administrative Officer

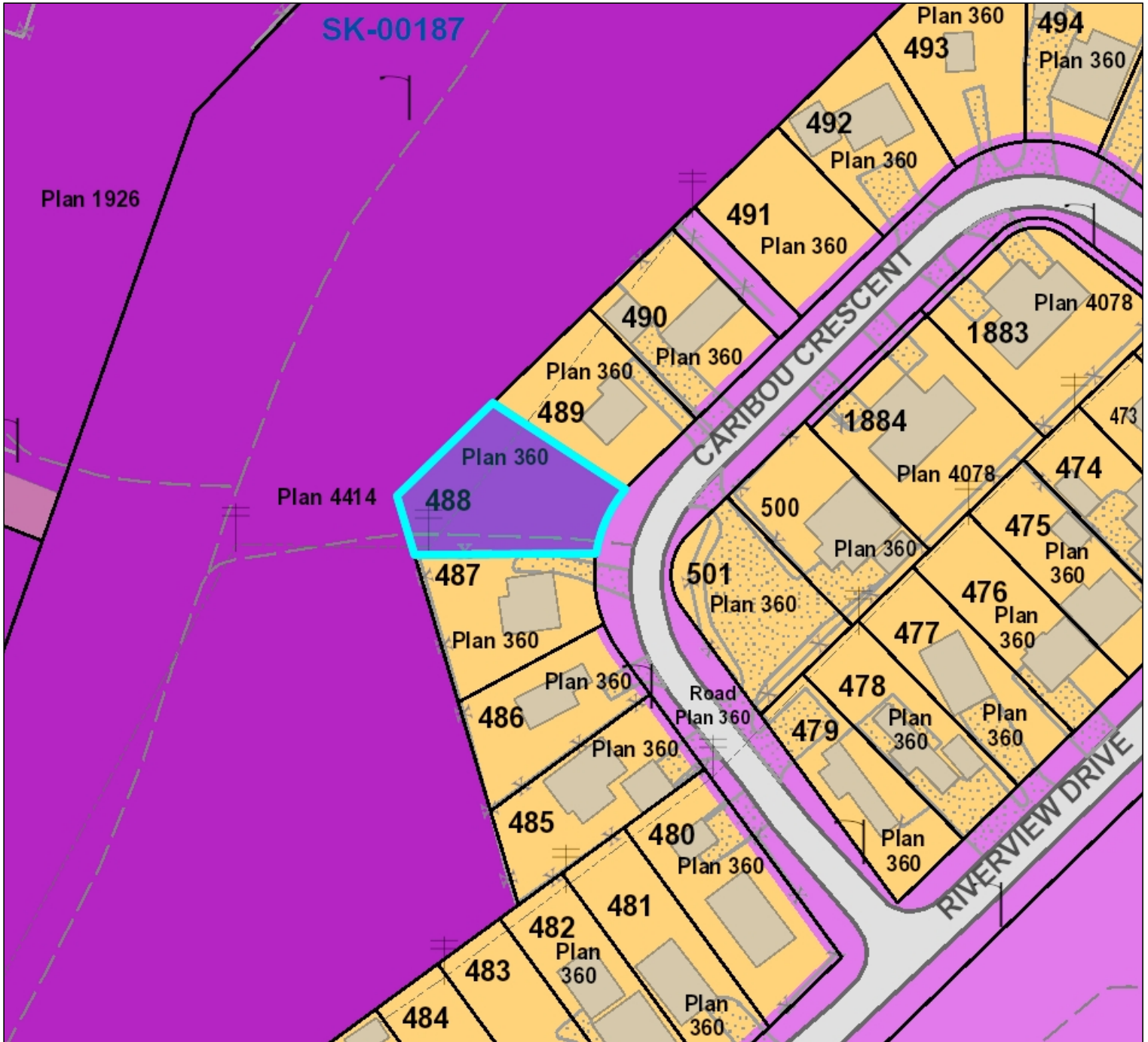




ATLAS

Government of Northwest Territories

# Lot 488 Plan 360 19 Caribou Crescent



July 14, 2021

Legend

- Block Land Transfer Boundaries
- Development Areas
- Building Footprints
- Line Approximately 31m from O.H.W.M.
- Tenured Commissioner's Land
- Land Application
- Federal Land
- Commissioner's Land
- Territorial Protected Area
- Municipal Land
- Hay River Reserve
- Municipal Boundaries
- Surveyed Parcels
- Surveyed Easements
- Surface Land Withdrawal
- Land Application
- Tenured Territorial Land
- Indian Affairs Branch (IAB) Land
- Territorial Land
- Public Highway
- Private Land

Scale 1: 1,128

25 metres



UTM Zone: 11

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