



AGENDA

PUBLIC INPUT

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. DECLARATION OF INTEREST
4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS
5. COUNCILLOR LIAISON REPORT
 - a. Council Committee Reports
6. ADMINISTRATIVE ENQUIRIES
7. NEW BUSINESS
 - a. Tourism and Economic Development Report for August – page 2-5
 - b. Emergency Services Monthly Report for August – page 6-8
 - c. Municipal Enforcement Monthly Report for August 9-10
 - d. Public Works Monthly Report for August – page 11-14
 - e. Community Centre Operational Update and Reopening Plan 15-28
8. IN CAMERA
 - a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)
9. ADJOURNMENT



REPORT TO COMMITTEE

COMMITTEE: STANDING COMMITTEE OF COUNCIL **DATE:** September 1, 2020

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of August 2020.

BACKGROUND:

Tourism Activity:

- Hay-Cation marketing has been attracting NWT & Nunavut tourists to town and the South Slave Region. Posted regular social media posts for our Hay-Cation program throughout the month and attracted and engaged many new followers.
- Visitor Information Centre registered visitors by location: YK 183, Ft. Smith 9, NU 4, ON 3 (Wedding and a locum Dr. at Hospital), NFLD 1 (visiting mother working here), NB 2 (parents visiting children & grandchildren), BC 1 (working at hospital), AB 7 (4 heading to Taltson River power dam to work, 3 checking town water intake) .
- Working with Outcrop Communications and Manager of NWT Conference & Business Partnerships on creating travel itineraries, conference and accommodation flatsheets.
- Created a new Hay-Cation ad for the Sept/Oct issue of Up Here Magazine and an online ad block on Up Here website.
- Met with The Hub to promote and discuss the Hay-Cation marketing program. Online articles in The Hub and News North published on August 13, 2020. Also interviewed with the Recreation Director for the Trans Canada Trail work, published in The Hub on August 19, 2020.
- Attended a virtual presentation for a new tourism product called Firecircle. The product allows tourism operators to work through a virtual workshop that assists them with creating a stable business. At the end of the workshops the tourism operator will have a complete business plan.
- Provided photos of a few restaurants and facilities for Spectacular NWT's China marketing to feather Hay River as a tourist destination once travel is allowed.
-

Economic Development Activity:

- Arranged for 5-day rental (~\$4500) of Fisherman's Wharf Pavilion for ITI workshop; The Dope Experience.
- Prepared and submitted a new Trans Canada Trail funding application for work on joining the Old Town Connector Trail to the Oxbow Trailhead.

Other Activity:



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DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT

- Met with new Tourism Development Officer, Eric Chalker, about funding opportunities and mentorship program. Peter has applied for the mentorship program.
- Provided Trans Canada Trail with a progress report for the work on the Oxbow Trail and installation of interpretive signage. Extreme wet conditions have continued to not allow the installation of the sign frames and signs. Installation has been rescheduled for July of 2021.
- Working on getting some of the 50th anniversary of the Mackenzie Highway artwork panels from the old recreation centre put up on the back of the Fisherman's Wharf Pavilion. We should see them up at the beginning of September.
- Assisted NACC with arranging permission to film local artists out at Escarpment Creek Park. NACC is filming artists performing in nature to promote art and artists during the pandemic.
- Invited to attend the 20th Anniversary of the Hay River Heritage Museum. Wonderful celebration and the museum and property are looking amazing.

Key Performance Indicators:

External Funding Success

- Submitted a new Trans Canada Trail funding proposal to connect the Old Town Connector Trail to the trailhead of the Oxbow Trail.





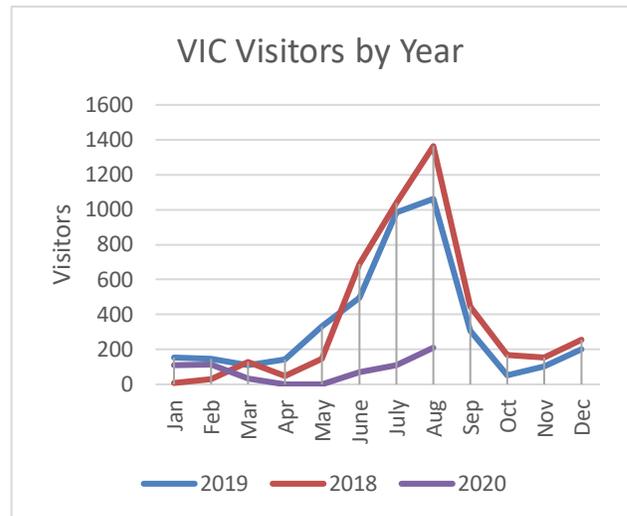
REPORT TO COMMITTEE

COMMITTEE: STANDING COMMITTEE OF COUNCIL **DATE:** September 1, 2020

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT

Visitor Information Centre Visitation



Gift Shop Sales





REPORT TO COMMITTEE

COMMITTEE: STANDING COMMITTEE OF COUNCIL **DATE:** September 1, 2020
DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT
SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT

Inbound Marketing

- Promotion through social media still remains the focus for marketing. Hay-Cation promotion is creating an added buzz for Hay River and the South Slave communities with the Spectacular NWT Northern Staycation marketing program. Continue advertising tourism in Up Here Magazine.

Visitor Satisfaction Rating

- We have been working with ITI, NWT Parks and Spectacular NWT to create an NWT wide visitor metrics that will be of value to all involved. Currently in discussion.
- COVID protocol does not allow tourists to sign the guest book but we are taking down information on where they are from, what brings them here, what are they doing here, etc.
- Feedback from tourists coming into the VIC is extremely positive and Hay-Cation marketing is the reason most tourists say they are visiting Hay River and the South Slave Region.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Peter Magill
Tourism and Economic Development Coordinator
Date: August 28, 2020

Reviewed by:
Glenn Smith
ASAO
Date: August 28, 2020



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: SEPTEMBER 1 2020

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for August 2020 as presented.

BACKGROUND:

Summary:

The Protective Services group had another busy month with a total of 54 emergency responses that were either medical or fire-related. The agility of the department continues to be tested with multiple responses happening at the same time.

This month's practical training was focused on NFPA 1001 skills and included Deployment and Drafting from Portatanks, Ropes, Knots, Hitches, and Hoisting and finally Live Fire Evolutions. The live-fire evolutions were new to a couple of rookie members, so a unique experience for them with live fire attack in an enclosed area.

EMO and Fire Department personnel started working on all the monitoring stations for breakup. The first stage was the disassembly of all sites and shipping the data loggers out for overhaul and calibration. The data loggers are expected back in the first week of September. We are presently working on specifications and purchasing new sensors and cameras for all sites. We are shooting for a completion date for all areas to be back up and running late September, early October.

Meetings:

From July 28 to August 26, 2020, 229, paid-on-call hours were served by the members of the Fire Department for a year to date, a total of 2,311.5 hours.

STATISTICS

FUNCTION	AUGUST 2018	AUGUST 2019	AUGUST 2020	AUGUST 2018 YTD	AUGUST 2019 YTD	AUGUST 2020 YTD
Patient Transfers	11	18	17	101	100	146
Medical Emergency Local	12	11	23	113	104	159



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: SEPTEMBER 1 2020

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

Medical Emergency Reserve	2	2	2	13	12	20
Medical Emergency Highway	0	0	0	6	1	6
Medical Emergency Out of Town Patients	1	0	8	12	7	19
Body Transfer	1	1	1	6	4	7
Fires & Rescues	1	1	0	16	14	10
False Alarms	6	1	3	24	13	35
Training	4	4	3	31	35	21
Special Training	0	10	1	16	29	1
Maintenance	4	3	3	30	28	18
Fire Permits	1	0	2	17	6	6
Fireworks Permits	3	0	2	6	0	3
Public Safety	2	0	2	22	16	11
Inspections	5	7	5	52	67	22

MAINTENANCE

1. All daily/weekly/monthly maintenance activities were completed.
2. Rescue 5 had emergency lights replaced due to the total malfunction of old lights.
3. Ambulance 1 electrical failure repaired inhouse.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: SEPTEMBER 1 2020

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Ross Potter
Director Protective Services/Fire Chief
Date: August 26, 2020

Reviewed By:
Glenn Smith
Senior Administrative Officer
Date: August 28th, 2020



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: SEPTEMBER 1 2020

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for August, 2020 as presented.

BACKGROUND

OFFENCE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	OFFENCES	WARNINGS	SHELTER	FINES	TOWED	RETURNED TO OWNER	CLEANED UP
Animal Control Bylaw									
Animal Abuse									
Barking Dogs									
Dog Attack									
Dog Bites									
Loose Cat	1			1					
Loose Dogs	5	3		2					
Sled Dog Complaints									
Business License									
No Business License									
Traffic Bylaw									
Vehicle Parking									
Trailer Parking			9	9					6
ATV									
Misc									
Unightly Bylaw									
Overgrown Trees									
Long Grass & Weeds			1	1					1
Miscellaneous	1		1						
Garbage									
Development Related									
Infringing on Property									
Development No Permit									
Fire Prevention Bylaw									
Burn Garbage									
Smoke									
Porritt Landing									
Vessel Parking Issues			4	4					
Snow Removal									
Not Clearing Sidewalks									
Dumping Snow on Neighbors Property									

Unightly Properties: 0

The Director, Protective Services is presently acting as the Bylaw Enforcement Officer due to a shortage of staff. Patrols have been reduced from the 2 patrols per day, but we are still responding to complaints. The new Protective Services Specialist will be starting with the town on September 14, 2020.



REPORT TO COMMITTEE

DEPARTMENT: PROTECTIVE SERVICES

DATE: SEPTEMBER 1 2020

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

With the recruitment of a new Protective Service Specialist, a bylaw enforcement prioritization plan will be developed and shared with Council in September. The plan will guide the direction of the department and is intended to create alignment with the goals and strategies of various Town operation and strategic plans.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaws as applicable

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Ross Potter
Director, Protective Services
Date August 28, 2020

Reviewed By:
Glenn Smith
Senior Administrative Officer
Date: August 28, 2020



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: September 1, 2020

SUBJECT: Public Works Monthly Report for August 2020

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for August 2020.

BACKGROUND:

Public Works Daily Operations:

Public Works staff continued with regular operations and maintenance work on the Town's water, sewer, roads & sidewalks, vehicles, and infrastructure. The following is a summary of the work completed this month:

Regular Operations and Maintenance Items	
Item	Activity
Water & Sewer	Water shut offs and turn ons as requested Water and Sewer inspections of areas of concern Water and Sewer locates as required Meter readings taken Flushing of lines Meter replacements Month end water report
Water & Sewer Facilities	Inspection of Town reservoirs
Roads	Grading of roads Clearing of ditches Street sweeping Sign repairs as needed Line painting Patching of minor holes in roads
Other	Regular fleet maintenance Funerals

Landfill Operations:

The Landfill continued regular operations and monitoring activities throughout the month.

The ICIP funding agreement for removal of tires has been finalized. Currently working to explore various options and develop a plan to have tires removed from site as soon as possible in 2020.



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: September 1, 2020

SUBJECT: Public Works Monthly Report for August 2020

Soil on biotreatment pad was tested and half of the remaining material is good to be removed. Remainder expected to be removed by September.

Water Licence Activities:

Regular monitoring programs continue as per the requirements of the Town’s water licence.

The Town’s water licence renewal application was submitted to the Mackenzie Valley Land and Water Board on September 16th. In June, the MVLWB applied for an additional 60-day extension to the Town’s existing water licence in order to provide more time to complete the renewal process due to delays associated with COVID-19. The next major step in the process is the public hearing which is scheduled for September 8-10. The renewal process is now expected to continue until the end of 2020 with a new licence being issued in early 2021.

Capital Projects 2020:

A list of 2020 Capital Projects along with an update of the status of these projects is included below. Any capital projects from 2019 that were not completed have been carried over and are included on this list.

2020 Capital Projects	
Project	Update
Lift Station System Upgrade	Construction has begun. Clearing, dewatering and excavation activities taking place on the lot. Tie-ins and concrete work expected to take place in September.
Fraser Place Development	Geotechnical work started in August, issues with the drill. Work to be completed in September. Design and clearing work will follow in 2020 with more development work in 2021.
Caribou Crescent Water, Sewer, and Drainage	Underground infrastructure work completed and backfilled. Paving work to occur in 2021.
Water Treatment Plant and Reservoir Roof Upgrades	Project has been completed.
Water Licence Renewal	Ongoing - See Water Licence section
Commercial Water Meter upgrade	Majority of meters have been purchased and a portion have been installed. Remainder to be done as time permits.
Landfill Waste Projects (Tires and others)	Exploring a variety of options for removal of tires from the landfill including local options. Options to be presented to council in September.



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: September 1, 2020

SUBJECT: Public Works Monthly Report for August 2020

Paradise Road Realignment	Planned for the fall of 2020. Need telecomm infrastructure moved before work can begin.
Lift Station #2 Demolition	Project has been completed.
Sewer Flusher (Equipment)	Tender for this equipment is being finalized and should be ready to go out in September.
Beaver Crescent Water, Sewer, and Drainage	Surveying and design to be completed in 2020, construction in 2021.
Riverview Drive Upgrade	Surveying and design to be completed in 2020, construction in 2021.
Capital Drive Watermain	Surveying and design work to be completed in 2020.
Treatment Plant Intake Inspection	Contractor attempted to perform intake inspection but was unable to locate intake due to turbidity and uncertainty in information. Reservoirs were inspected and solutions for intake inspection to be included in final report.
Old Town Hall Demolition	Town Hall has been cleared of items, have reached out to consultant on removal of hazardous materials. Will move forward with tendering of hazardous material removal and demolition work.

Planning:

3 Development Permits and 1 Building Permits have been approved for August 2020. In the month of August 2019, there were 15 Development Permits and 1 Building Permits signed out. The monthly Development and Building report is as follows:

DATE	DEV #	CIVIC ADDRESS	DESC. OF WORK
Aug 4/20	D20-052	24 Balsam Drive	New Fence entire yard
Aug 20/20	B20-024	9 McMeekin Crescent	New 14'X20' Shed
Aug 25/20	D20-053	28 Stewart Drive	New 16'X20' Garage
Aug 26/20	DH20-054	35 John Mapes Crescent	Babes and Tots Dayhome

COUNCIL POLICY / STRATEGY OR GOAL:

N/A



REPORT TO COMMITTEE

DEPARTMENT: Public Works

DATE: September 1, 2020

SUBJECT: Public Works Monthly Report for August 2020

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by: Mike Auge
Director of Public Works
August 28, 2020

Reviewed by: Glenn Smith
SAO
August 28, 2020



REPORT TO COMMITTEE

DEPARTMENT: RECREATION

DATE: September 1st 2020

SUBJECT: Hay River Recreation Centre Operational Update and Reopening Plan

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accept the Hay River Community Centre Operational Update and Reopening Plan as information.

BACKGROUND:

The GNWT's *Emerging Wisley* plan provides guidelines and regulations for community centres and most recreational activities. Reopening of recreational complexes such as the Hay River Community Centre require consultation with GNWT Environmental Health officials and ultimately approval from local EHO.

The Department of Recreation had previously received GNWT for operation of outdoor programming at local parks, playgrounds and greenspaces. The Hay River Community Centre Operational Update and Reopening Plan provides an update to current Department of Recreation operations while also proposing a phased approach to the reopening of THR indoor recreation facilities which would allow resumption of fall/winter programming.

Department of Recreation staff have consulted local user groups, GNWT Environmental Health officials and other NWT communities. THR's Recreation Committee will also be consulted prior to the public communication of the plan.

COUNCIL POLICY / STRATEGY OR GOAL:

- n/a

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- GNWT Emerging Wisely Plan;
- NWT Safety Act;
- NWT OH&S Regulations
- WSCC Workplace Safety Planning for COVID-19 documents;



REPORT TO COMMITTEE

DEPARTMENT: RECREATION

DATE: September 1st 2020

SUBJECT: Hay River Recreation Centre Operational Update and Reopening Plan

FINANCIAL IMPLICATIONS:

ALTERNATIVES TO RECOMMENDATIONS:

- Request further review and updates to the document.

ATTACHMENTS:

- Hay River Community Centre Operational Update and Reopening Plan

Prepared by:
Stephane Millette
Director of Recreation
August 27, 2020

Reviewed by:
Glenn Smith
ASAO
August 27, 2020



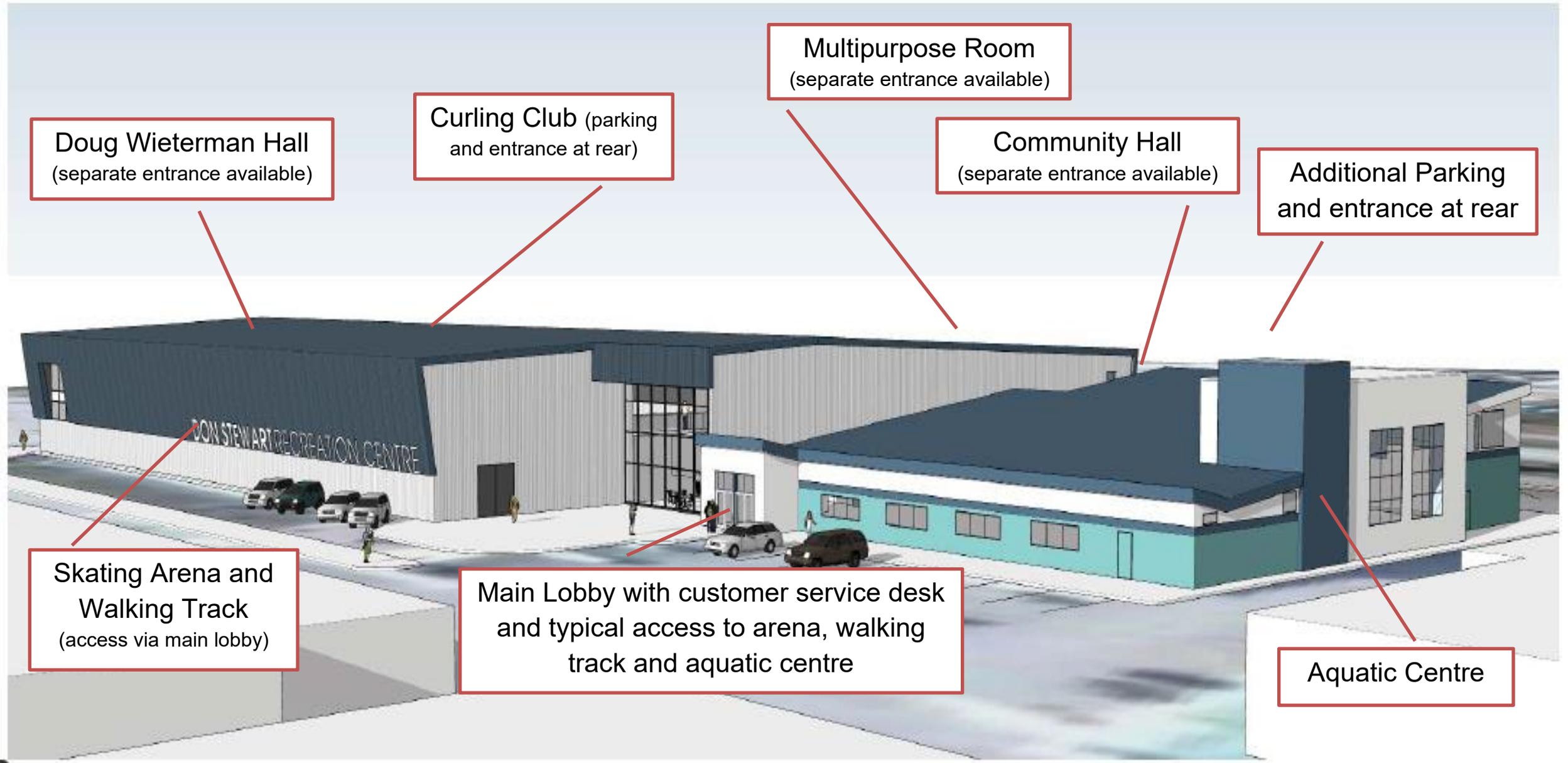
Hay River Community Centre Operational Update and Reopening Plan

As per GNWT Emerging Wisely Guidelines

Submitted by the Town of Hay River
Department of Recreation and Community Services

Stephane Millette
Director of Recreation
and Community Services
recdirector@hayriver.com
(867)874-6522 x 229

Hay River Community Centre Spaces



Hay River Community Centre Entrances and Exits

Adult hockey groups to access facilities via entrance leading directly to dressing rooms 5 and 6. Room use exclusive to adult hockey groups.

Doug Wieterman Hall to be available for meetings and private rentals. Access via separate entrance at south west corner of building.

Fitness classes and youth programs in Multipurpose Room via separate exterior door in back parking lot.

Community Centre main doors at back parking lot for youth ice user groups exclusively. Physical barriers and signage will establish separate entrance and exit doors.

Curling club to maintain separate parking and entrance/exit at rear of building, as per lease agreement.

Concession services to remain in Community Hall through September and October. Patrons to access CHall via separate exterior door in back parking lot.

Main parking area and entrance/exit to be dedicated to patrons dropping in for public skating, swimming and/or information at reception desk. Physical barriers and signage will establish separate entrance and exit doors available.



Skating Arena Dressing Rooms Hallway

Exclusive access by youth ice groups players and team personnel;

Concession Lobby

- initial use mainly as corridor to access arena dressing rooms and main washrooms;

Community Hall

- Concession services to increase for dine-in options as per steps 2-4 of current plan;
- CHall tentatively available for meetings and private rentals under step 5 of current plan;
- Washroom access available in CHall;

Stairwell 2

Exterior doors and separate access to DW Hall:

Curling Ice Surface

- Curling club operated independently via lease agreement with club executive;
- Club executive to provide return to play plan as approved by GNWT Environmental Health officials;

Dressing Rooms 5-6

Exclusive access/use by adult ice hockey players;

Skating Arena Dressing Rooms #1-4

THR can make available to youth ice groups as per return to play plans approved by GNWT and TSOs;

Aquatic Centre

- remains closed through steps 1-4 of current plan;
- reopening exemption request to be submitted in September;

Skating and Hockey Arena

- Mainly used by ice user groups with limited THR public programming;
- THR will require local ice user groups to provide return to play plans approved by:
 - o GNWT Environmental Health Office;
 - o Territorial Sport Organization (TSO);
 - o Insurance provider (if separate from TSO);

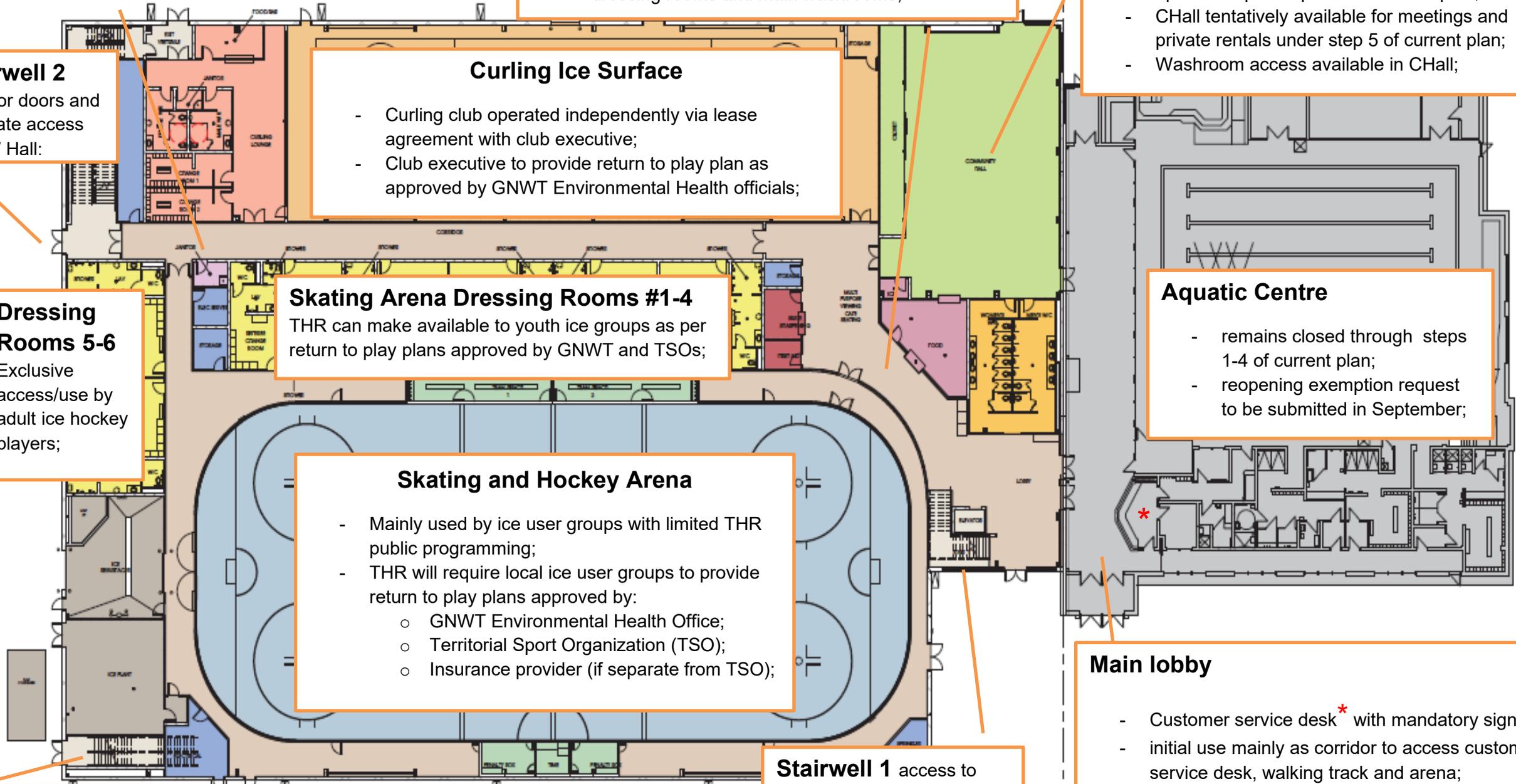
Main lobby

- Customer service desk* with mandatory sign in;
- initial use mainly as corridor to access customer service desk, walking track and arena;
- No tables, loitering, viewing pool under steps 1-4;
- Viewing of pool and tables for concession to be requested for step 5 of current plan;

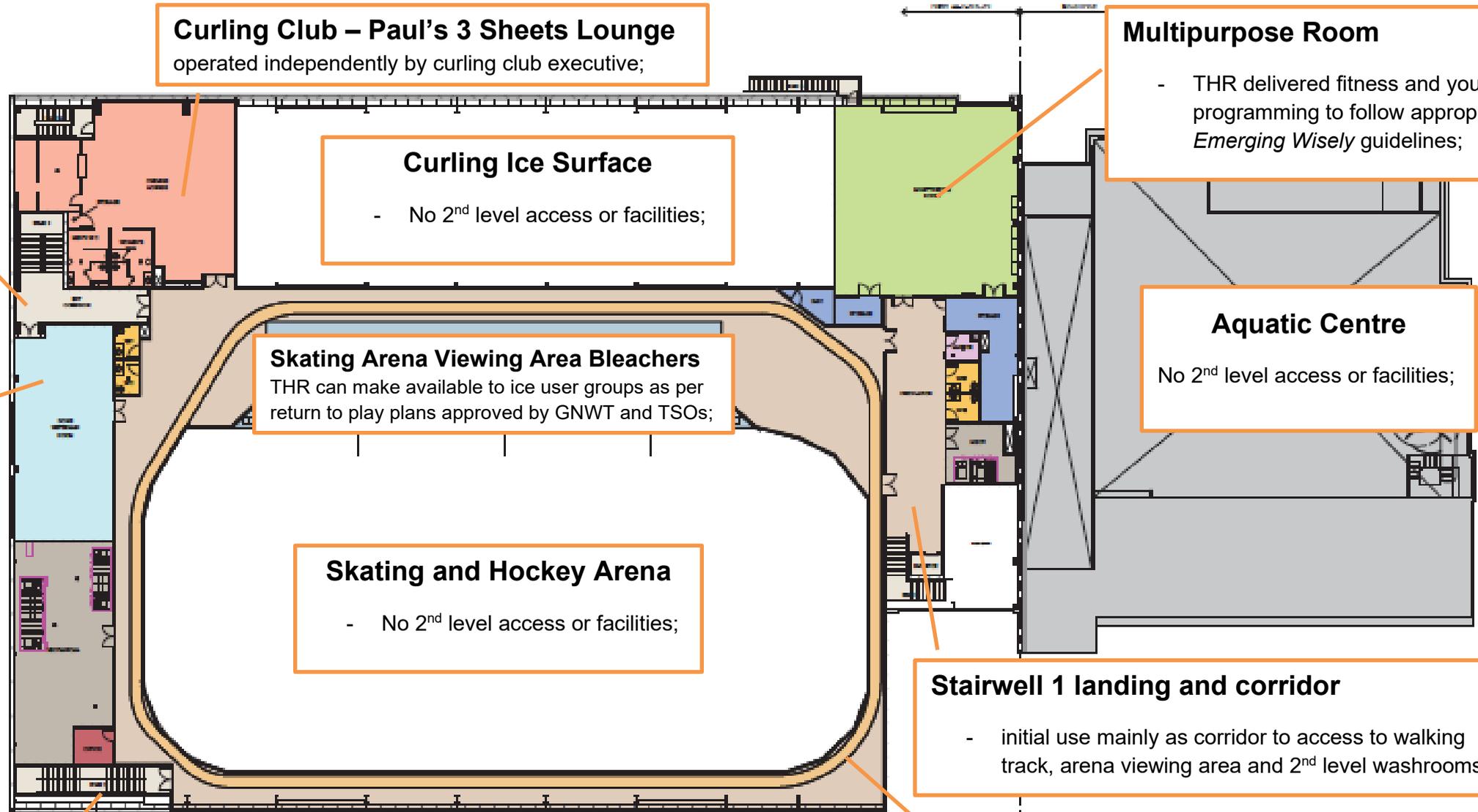
Stairwell 2

emergency exit only;

Stairwell 1 access to walking track and arena viewing area on 2nd level;



Hay River Community Centre 2nd Level Floor Plan



Stairwell 3 landing
exclusive access to DW Hall;

Curling Club – Paul’s 3 Sheets Lounge
operated independently by curling club executive;

Curling Ice Surface
- No 2nd level access or facilities;

Multipurpose Room
- THR delivered fitness and youth programming to follow appropriate *Emerging Wisely* guidelines;

Aquatic Centre
No 2nd level access or facilities;

Skating Arena Viewing Area Bleachers
THR can make available to ice user groups as per return to play plans approved by GNWT and TSOs;

Skating and Hockey Arena
- No 2nd level access or facilities;

DW Hall
available for meetings and private rentals;

Stairwell 1 landing and corridor
- initial use mainly as corridor to access to walking track, arena viewing area and 2nd level washrooms;

Stairwell 2
emergency exit only;

Walking Track
- Signage to encourage physical distancing and communicate direction of walking /running;

Hay River Community Centre Reopening Timeline

Step 1: Current

- Department of Recreation staff reporting to work at Community Centre;
- Department of Recreation staff and local contractors performing annual maintenance and improvements to facilities;
- Concession contractor operating via Community Hall for takeout orders only (no access to washrooms or rest of building);
- Head customer service clerk taking calls, appointments and providing limited customer service on site;
- Curling ice surface and Multipurpose Room served as rainy day venues for Summer Heat day camp and fitness classes (July-Aug);
- Inspection and disinfection of playgrounds, parks and greenspaces twice weekly (June-Aug);

Step 2: September 14th

- Customer service desk open to the public;
- Walking track open to public - mandatory sign in at customer service desk;
- Fitness classes and after school youth programming indoor programming resumes in Multipurpose Room;
- Concession contractor services increase to offer dine in option via Community Hall with access to washrooms but not rest of building;
- Janitorial contractor services 7 days per week as well as THR staff cleaning and disinfection of touch points twice daily;

Step 3: October 12th

- Skating arena ice surface available to regular ice user groups;
- THR public skating and other drop-in ice programs resume;
- Skating arena dressing rooms available to users of skating rink (15 minutes maximum before and after ice time and no showers);
- Skating arena viewing area available as per regular ice user group return to play plans;
- Curling arena operations to be determined as per Hay River Curling Club executive and pending approval of return to play proposal;
- Janitorial contractor services 7 days per week as well as THR staff cleaning and disinfection of touch points twice daily;

Step 4: October 26th

- Relaxation of regulations for skating arena dressing rooms (45 minutes maximum before and after ice time and resume use of showers);
- Concession contractor services continue to offer dine in option via Community Hall (access to washrooms but not rest of building);
- Janitorial contractor services 7 days per week as well as THR staff cleaning and disinfection of touch points twice daily;

Step 5: November 9th

- Tentative reopening of Aquatic Centre (request for exemption to be submitted in September);
- Further relaxation of regulations for skating arena dressing rooms (2 hour maximum before and after ice time);
- Concession contractor transitions service to main lobby area with appropriately distanced tables and seating;
- Community Hall becomes available for meetings and private rentals and THR delivered programming;
- Janitorial contractor services 7 days per week as well as THR staff cleaning and disinfection of touch points twice daily;

Reopening Summary by Space and Activity

	Proposed Reopening	General Use and Activities	Occupancy	Entrance/Exit	Additional Guidelines
Community Hall	Current with increased service as of Sept 14th	Concession operator Rentals for meetings, private rentals and events (step 5)	Max: 400 Covid: 25	Separate entrance available via rear parking area	<ul style="list-style-type: none"> - Concession operated by contractor as per WSCC and EHO regulations; - Washrooms available within the space; - Appropriate signage to be posted; - Hand sanitizer to be available to patrons at all times; - THR staff cleaning and disinfection of touch points twice daily;
Doug W Hall	THR currently booking meetings for local and territorial government organizations	Rentals for meetings, private rentals and events THR recreation and leisure programming for youth, seniors and groups	Max: 120 Covid: 25	Separate entrance available via rear parking area	<ul style="list-style-type: none"> - THR delivered programming to follow appropriate <i>Emerging Wisely</i> guidelines; - Rental agreement forms to be updated to indicate renter responsibilities regarding <i>Emerging Wisely</i> guidelines and best practices; - Sign in sheet and Covid screening by THR programming staff; - Appropriate signage to be posted; - Hand sanitizer to be available to patrons at all times; - THR staff cleaning and disinfection of touch points twice daily;
Main Lobby	September 14 th	Customer service desk Access to walking track and arena viewing area Viewing of aquatic centre	Max: n/a Covid: 25	Identified entrance and exit doors at main entrance via Woodland Drive parking lot	<ul style="list-style-type: none"> - Sign in sheet and Covid screening by customer service clerks for all persons entering the complex; - Appropriate signage to be posted; - Physical distancing guidelines apply; - Direction of circulation prescribed via signage; - Hand sanitizer to be available to patrons at all times; - THR staff cleaning and disinfection of touch points twice daily;
Walking Track	September 14 th	Walking and running Viewing of Arena Ice Surface Ping Pong Tables	Max: 480 Covid: 50	Via main lobby	<ul style="list-style-type: none"> - Physical distancing guidelines apply (use of physical barriers as needed); - Direction of walking/running prescribed via signage; - Appropriate signage to be posted; - Hand sanitizer to be available to patrons at all times; - THR staff cleaning and disinfection of touch points twice daily; - THR staff to provide education and reminders to patrons as needed;

Multipurpose Room	September 14 th	THR delivered fitness classes and youth programs Rentals for meetings, private rentals and events	Max: 282 Covid: 25	Separate entrance available via rear parking area	<ul style="list-style-type: none"> - THR delivered programming to follow appropriate <i>Emerging Wisely</i> guidelines; - Sign in sheet and Covid screening by staff for THR delivered programming; - Rental agreement to be update to indicate renter responsibilities regarding <i>Emerging Wisely</i> guidelines and best practices; - Appropriate signage to be posted; - Hand sanitizer to be available to patrons at all times; - THR staff cleaning and disinfection of touch points twice daily;
Skating Arena Ice Surface	October 13 th	Speed skating Figure skating Hockey Public skating	Max: Covid: 30	Main lobby with access to ice surface via arena dressing rooms	<ul style="list-style-type: none"> - Regular ice user groups to provide return to play plan as approved by GNWT Environmental Health officials and Territorial Sport Organizations; - On ice activity guidelines and restrictions are responsibility of user groups; - Dressing rooms and player benches may be available as per ice user group return to play plans approved by GNWT Environmental Health officials; - THR staff cleaning and disinfecting of touch points twice daily; - THR delivered programming to follow <i>Emerging Wisely</i> guidelines appropriate to the activity;
Curling Club	As per Hay River Curling Club return to play plan	Curling on Ice Surface Dressing Rooms and downstairs lounge for prep and coaching Upstairs lounge area with licenced bar	As per Hay River Curling Club return to play plan	Separate Entrance to curling club ice surface and lounge;	<ul style="list-style-type: none"> - Curling club operated independently via THR lease agreement with club executive; - Club executive to provide return to play plan as approved by GNWT Environmental Health officials and Territorial Sport Organizations; - On ice activity guidelines and restrictions are responsibility of club; - Lounge and off ice operations are responsibility of club executive; - Cleaning and disinfection of touch points and facilities are responsibility of club executive;
Aquatic Centre	TBD : separate proposal to be submitted in October	25 m pool Wading pool with splash park Hot tub Steam Room 3 changerooms	Max:170 Covid: tbd	Main Lobby with access to changerooms via Aq Centre hallway	<ul style="list-style-type: none"> - THR to seek approval for exemption for reopening under Phase 2 given significant concern for possibility of critical failure of infrastructure if pool was to remain empty during winter months; - THR to request walkthrough of facility with local EHO and/or other GNWT representatives to discuss;

General Guidelines for Safe and Responsible Use of Facilities

Managing People in the facility:

- Occupancy limits to be posted and enforced to ensure the physical distancing requirement can be maintained.
- Request that customers arrive no more than 15 minutes before their appointment and coordinate appointment times to avoid crowding and reduce wait times.
- If additional strategies needed to manage the number of people at the facility, consider using a booking system with set duration workout periods.
- Policies restricting access to facilities for people exhibiting symptoms of COVID-19, having travelled outside the NWT within 14 days and/or being in contact with individuals who have tested positive for COVID-19.
- **Place signs near entrances** informing customers not to enter the facility if they are exhibiting symptoms. Signage to be placed at visible locations that draw attention.
- Designation of doorways for entrance or exit and use of one-way staircases or walkways whenever possible. Signage to be posted indicating circulation.
- Doors to be propped open whenever possible to allow entrance/exit without touching handles.
- Circulation on right side of hallways and double doors via use of signage, directional arrows and physical barriers whenever possible.

Customer Service:

- Ensure that workers and customers are able to maintain physical distance. Mark spaces on the floor where people can stand at the front desk with intervals of 2 meters for customers to line up. If physical distance cannot be maintained, **barriers** such as plexiglass or polymer barriers, may be used.
- Reconfigure waiting areas to maintain the physical distancing requirement (e.g., remove tables and chairs).
- Encourage the use of contactless payment methods.
- Provide adequate handwashing or hand sanitizer stations for customers and staff to use upon entering the facility and when leaving.
- Remove unnecessary communal items such as candy, magazines, and complimentary phone chargers.

Equipment layout:

- Ensure adequate spacing is available to patrons. Position equipment at least 2 metres apart with greater distancing for fitness equipment where high exertion is common (e.g., treadmills, rowing machines, and spin bikes).
- Designate areas for the use of the equipment and for moving around the area to ensure physical distances are maintained.
- Use of barriers, such as plexiglass, between pieces of equipment if equipment cannot be moved and will result in people being within 2 metres apart.

Group classes and activities:

- Group classes to only be offered if physical distancing measures can be maintained.
- Appropriate *Emerging Wisely* guidelines on gatherings and events to be observed.
- Instructors to be positioned well away from participants, and follow guidance from public health on the appropriate spacing.
- Further reduction in class sizes to be considered to maintain room temperature at manageable levels without the use of high-powered fans.
- Markings for designated exercise/activity areas for each participant as and when needed.
- Allow time between group classes and activities to allow for appropriate cleaning and disinfecting as needed.

Washrooms, Changerooms and Showers:

- Cleaning and disinfection by THR staff 3 times per day as well as overnight cleaning and disinfection by janitorial contractor.
- Removal of unnecessary items to facilitate the cleaning of these areas.
- No complimentary shared personal items such as hairspray, hairdryers, and deodorant sprays.
- Determine how people should move through these locations to maintain the physical distancing requirement. Tape can be used on the floor to designate walking and changing areas, and may also identify one-way walkways if this will help keep people separate.

Equipment Cleaning and Disinfection:

- Establish and post clear policies requiring clients to wipe down equipment before and after every use. THR to provide adequate supplies.
- Allow time between group classes and activities to allow for appropriate cleaning and disinfecting as needed.
- Encourage customers to bring their own equipment for personal use whenever practical to reduce sharing of equipment.

Increased measures to be considered if risk assessment increases for NWT and/or Hay River

- Increased cleaning and disinfection of touch points by THR staff;
- Reduction of occupancy limits and/or service hours;
- Mandatory use of face masks and appropriate PPE;
- 14 day closure of certain spaces in the facilities and/or suspension of higher risk programming;
- 14 day closure of all recreation facilities and suspension of all programming;
- Extended closure of part or all recreation facilities and suspension of programming;

Hay River Community Hall

The place to host your next large meeting or special event!



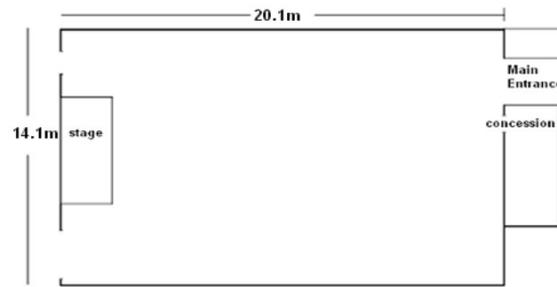
This space comes with tables and chairs set up in any configuration you need.

Also available:

- Flip Charts
- Beverage Service Station,
- Projection Screen.

Extra charges may apply.

- Located in Down Town Hay River close to hotels and restaurants
- On site catering available
- Can accommodate up to 400 guests
- Completely wheelchair friendly including easily accessible washrooms
- Adaptable to suit your needs



**Call the Recreation Centre
for more information (867) 874-6500**

Multipurpose Room

The place to host your next large meeting or special event!

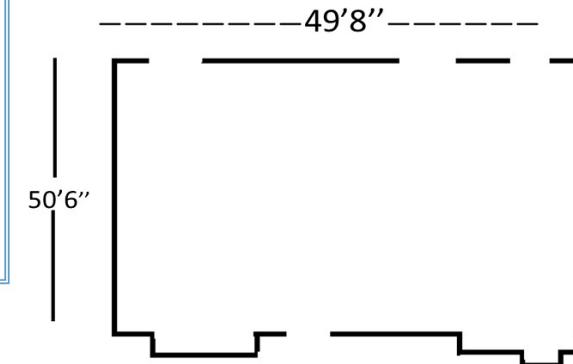


This space comes with tables and chairs set up in any configuration you need.

Also available:

- Flip Charts,
- Beverage Service Station
- Projection Screen.

- ◆ Located in Down Town Hay River close to hotels and restaurants
- ◆ On site catering available
- ◆ Can accommodate up to 282 guests
- ◆ Completely wheelchair friendly including easily accessible washrooms



Call the Recreation Centre

for more information (867) 874-6500

Doug Wieterman Hall

A great space for business meetings and parties.

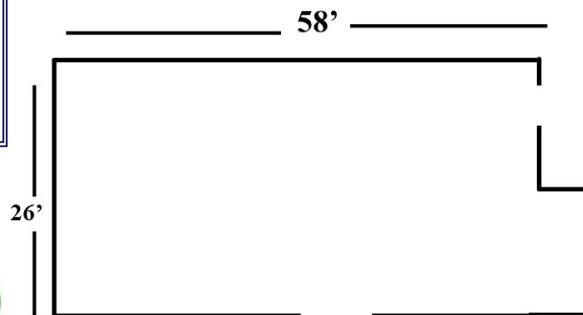


- This space comes with tables and chairs set up in any configuration you need.

Also available:

- White Board
 - Flip Charts and
 - Projection Screen.
 - Or other equipment
- Extra charges may apply.

- Located in Down Town Hay River close to hotels and restaurants
- On site catering available
- Can accommodate up to 120 guests
- Adaptable to suit your needs



**Call the Recreation Centre
for more information (867) 874-6500**

