



NOTICE

SPECIAL MEETING OF COUNCIL

Date: Monday, March 30th, 2020

Time: 6:30pm

NATURE OF MEETING

The purpose of this meeting is for the following:

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. DECLARATION OF INTEREST**
- 4. MINUTES**
 - a. Emergency Meeting of Council – Monday, March 23rd, 2020
- 5. COUNCILLOR LIAISON REPORTS (COVID-19)**
 - a. Council Committee Reports
- 6. NEW BUSINESS**
 - a. COVID-19 Town of Hay River Operations Update
 - b. COVID-19 Public Communications Update
 - c. Operations and Maintenance Contribution Agreement
 - d. Water and Sewer Contribution Agreement
- 7. IN CAMERA**
 - a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)
- 8. ADJOURNMENT**

Pursuant to the Cities, Town and Villages Act, S.N.W.T. 2003, c. 22, Section 27 (1), Mayor Jameson has called a Special Meeting of Council.

Dated at the Town of Hay River this 27th day of March 2020.

Judy Goucher
Senior Administrative Officer

MEMORANDUM

TO: Judy Goucher - Senior Administrative Officer

FROM: Mayor Jameson

DATE: Friday, March 27th, 2020

RE: SPECIAL MEETING OF COUNCIL

Pursuant to Section 27 (1) of the Cities, Towns and Villages Act, we have called a Special Meeting of Town Council to be held on:

Monday, March 30th, 2020

The purpose of this meeting is for the following:

- 1. CALL TO ORDER**
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Dated at the Town of Hay River this 27th day of March 2020.

Mayor Kandis Jameson



AGENDA

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. DECLARATION OF INTEREST**
- 4. MINUTES**
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- 8. ADJOURNMENT**



EMERGENCY MEETING MINUTES March 23rd, 2020

The Emergency Meeting of Council was held on Monday, March 23rd, 2020 at 8:00pm By Conference Call

Present: Mayor Kandis Jameson, Deputy Mayor Bouchard, Councilors Duford, Anderson, Chambers, Dohey, Groenewegen and Willows

Staff: SAO Judy Goucher, ASAO – Glenn Smith, Director of Recreation – Stephane Millette, Director of Protective Services – Ross Potter, Director of Public Works – Mike Auge, Director of Finance – Sam Mugford, Council Administrator – Stacey Barnes

1. CALL TO ORDER:

This Meeting was called to order at 8:00pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#20-058

MOVED BY CLLR DOHEY

SECONDED BY: CLLR DUFORD

3. DECLARATION OF INTEREST

There were no declarations of interest at the Emergency Meeting of Council on Monday, March 23rd, 2020.

4. NEW BUSINESS (Covid-19)

a. UPDATES FROM THE MAYOR

Mayor Jameson updated Council and Administration of the current situation regarding cases in the NWT, Border Closures and recent updates from the Chief Public Health Officer

b. EMERGING ISSUES

Mayor Jameson thanked the businesses that have closed, reduced hours or taken steps to prevent the spread of COVID-19.

c. TOWN FACILITIES & PROGRAMS

SAO Goucher updated Council that all Town facilities are closed with the exception of the Public Works crew who are following safe work practices. They are continuing to deliver essential services as required. The Community Centre has removed the ice surface, waste diversion of steel goods will take place at the landfill.

d. COMMUNICATIONS

Working on a video conferencing system that will allow Council meetings to be broadcasted on the Town's YouTube channel for the public. ASAO Smith has been updating our social media presence with messaging related to Covid-19. Keeping contact with the senior's society and placing updated messaging on bulletin boards at the 2 grocery stores.



EMERGENCY MEETING MINUTES March 23rd, 2020

5. **IN CAMERA**
There was no In Camera

6. **ADJOURNMENT**

#20-059

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 9:22pm.

CARRIED

Certified Correct as Recorded on the 23rd Day of March 2020

These minutes were accepted by motion #_____.

Mayor

Senior Administrative Officer



REPORT TO COUNCIL

DEPARTMENT: FINANCE & ADMINISTRATION

DATE: March 30, 2020

SUBJECT: Motion of Approval 2020 – 2021 Operations and Maintenance (O&M) Contribution Agreement

RECOMMENDATION:

THE COUNCIL OF THE TOWN OF HAY RIVER approves the Operations and Maintenance Contribution Agreement for 2020 – 2021 in the amount of \$2,215,000.

BACKGROUND:

Each year Council approves a funding agreement with Government of Northwest Territories for Operations and Maintenance for the period April 1st to March 31st of the following year.

For this year April 1, 2020 to March 31, 2021 the agreement for Operations & Maintenance Funding is in the amount of \$2,215,000. This is consistent with the funding received for 2019-2020.

Once these agreements are signed, funding will flow monthly.

COUNCIL POLICY / STRATEGY OR GOAL:

To obtain Operations and Maintenance Funding for the current budget year.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Town of Hay River O&M Budget for 2020

FINANCIAL IMPLICATIONS:

\$2,215,000 for operating expenditures for the calendar year.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Operations and Maintenance Contribution Agreement.

Prepared by:
Sam Mugford, CPA, CA
Director of Finance and Administration
March 30, 2020

Reviewed by:
Judy Goucher
SAO
March 30, 2020



REPORT TO COUNCIL

DEPARTMENT: FINANCE & ADMINISTRATION **DATE:** March 30, 2020
SUBJECT: Motion of Approval 2020 - 2021 Water and Sewer Contribution Agreement

RECOMMENDATION:

THE COUNCIL OF THE TOWN OF HAY RIVER approves the Water and Sewer Funding Contribution Agreement for 2020 - 2021 in the amount of \$1,045,000.

BACKGROUND:

Each year Council approves a transfer agreement with Government of Northwest Territories for Water and Sewer funding for the period April 1st to March 31st of the following year.

For this year April 1, 2020 to March 31, 2021 the agreement for Water and Sewer Funding is in the amount of \$1,045,000. This is consistent with the funding received in 2019 – 2020.

Once these agreements are signed, funding will flow monthly.

COUNCIL POLICY / STRATEGY OR GOAL:

To obtain Water and Sewer Funding for the current budget year.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Town of Hay River Utility O & M Budget for 2020

FINANCIAL IMPLICATIONS:

\$1,045,000 for utility operating expenditures for the calendar year.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Transfer Agreement – Water & Sewer Transfer Agreement.

Prepared by:
Sam Mugford, CPA, CA
Director of Finance and Administration
March 30, 2020

Reviewed by:
Judy Goucher
SAO
March 30, 2020