



NOTICE

SPECIAL MEETING OF COUNCIL

Date: Monday, March 16th, 2020

Time: 6:30pm

TOWN HALL COUNCIL CHAMBERS

NATURE OF MEETING

The purpose of this meeting is for the following:

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. DECLARATION OF INTEREST**
- 4. COMMITTEE REPORTS**
 - a. Letter of Support for Hay River Museum Society
 - b. Letter of Support for Cheetah Resources
- 5. NEW BUSINESS**
 - a. Letter of Support for Northwestel
 - b. Letter of Support for Hay River Museum Society for ECE Operating Funding
 - c. COVID-19 Town of Hay River Business Continuity Action Plan
- 6. ADJOURNMENT**

Pursuant to the Cities, Town and Villages Act, S.N.W.T. 2003, c. 22, Section 27 (1), Mayor Jameson has called a Special Meeting of Council.

Dated at the Town of Hay River this 13th day of March 2020.

Judy Goucher
Senior Administrative Officer



AGENDA

- 1. CALL TO ORDER**
- 2. ADOPTION OF AGENDA**
- 3. DECLARATION OF INTEREST**
- 4. COMMITTEE REPORTS**
 - a. Letter of Support for Hay River Museum Society
 - b. Letter of Support for Cheetah Resources
- 5. NEW BUSINESS**
 - a. Letter of Support for Northwestel
 - b. Letter of Support for Hay River Museum Society for ECE Operating Funding
 - c. COVID-19 Town of Hay River Business Continuity Action Plan
- 6. ADJOURNMENT**



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: March 9th, 2020

SUBJECT: LETTER OF SUPPORT FOR HAY RIVER MUSEUM SOCIETY

RECOMMENDATION:

MOVED BY: CLLR ANDERSON
SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting the Hay River Museum Society's application for ITI's Tourism Product Diversity Marketing Program.

BACKGROUND:

The Hay River Museum Society is applying to a funding program from ITI called Tourism Product Diversity Marketing Program in the amount of \$95,000. The funding they are seeking will be to re-furbish a portion of the Hay River Hotel "Zoo" that was acquired and to make it safe for museum visitors to enter and view photos and artifacts of the community.

There is no conflict with the Town in terms of this funding program as the Town submitted an expression of interest, but it was not approved.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Letter from Hay River Museum Society

Prepared by:
Stacey Barnes
Council Administrator
March 4th, 2020

Reviewed by:
Judy Goucher
Senior Administrative Officer
March 4th, 2020



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: March 9th, 2020

SUBJECT: LETTER OF SUPPORT FOR CHEETAH RESOURCES

RECOMMENDATION:

MOVED BY: DEPUTY MAYOR BOUCHARD
SECONDED BY: CLLR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting the Cheetah Resources for Nechalacho Rare Earth Demonstration Project Work Plan and Amendments.

BACKGROUND:

Cheetah Resources is the proponent for the Nechalacho Rare Earth Demonstration Project and has applied to the Mackenzie Valley Land and Water Board.

Cheetah Resources has engaged with the Town and presented their work plans for the small-scale development of the T Zone to demonstrate the commercial and technological viability and market acceptance of rare earth materials from Nechalacho. This includes proof of concept of sorting technologies new to the Canadian north that eliminate the use of chemicals and water for processing at the site.

Cheetah Resources is asking the Town of Hay River to support their request to the MVLWB to approve the requested amendments to the licences, permits and management plans in a timely manner that allows the Work Plan to fully proceed starting in the spring of 2020. This includes the amendments to Land Use Permit MV2014D0001, Water Licence MV2014L2-0001 and Land Use Permit MV2018C0011.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Draft Letter of Support from Cheetah Resources



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: March 9th, 2020

SUBJECT: LETTER OF SUPPORT FOR CHEETAH RESOURCES

Presentation from Cheetah Resources

Prepared by:
Stacey Barnes
Council Administrator
March 4th, 2020

Reviewed by:
Judy Goucher
Senior Administrative Officer
March 4th, 2020



REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: MARCH 16, 2020

SUBJECT: LETTER OF SUPPORT FOR NORTHWESTEL

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting Northwestel's application to the CRTC to introduce Fiber-to-the-Premises (FTTP).

BACKGROUND:

Northwestel's proposed investment in next-generation technologies for the North through the deployment of FTTP Internet in our community, which is currently served by DSL Internet, will improve access to health and education, strengthen cultural connections and open up new regional economic opportunities in our community.

Northwestel is proposing to the Canadian Radio-television and Telecommunications Commission that a cost of service study not be completed, and rates for Hay River customers instead be aligned with internet service packages currently being offered in Yellowknife.

If Northwestel's application is approved, they can offer our citizens and businesses the benefits of FTTP Internet as soon as possible, which will provide higher speeds and larger data usage allowances for the benefit of everyone in Hay River.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Stacey Barnes
Council Administrator
March 16th, 2020

Reviewed by:
Judy Goucher
Senior Administrative Officer
March 16th, 2020



REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: March 16th, 2020

SUBJECT: LETTER OF SUPPORT FOR HAY RIVER MUSEUM SOCIETY

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting the Hay River Museum Society's application for Education, Culture and Employment Heritage Centre Operating Funding.

BACKGROUND:

The Hay River Museum Society is applying to a funding program from ECE called Heritage Centres Operating Funding in the amount of \$60,000. The funding they are seeking will go towards assisting with their operating cost. This year they celebrate a 20th year anniversary with family friendly events and showcasing new exhibits. Their dedicated staff continually strive to assist the Community in preserving our rich history.

There is no conflict with the Town in terms of this funding program as the Town does not submit an application under this program.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Letter from Hay River Museum Society

Prepared by:
Stacey Barnes
Council Administrator
March 16th, 2020

Reviewed by:
Judy Goucher
Senior Administrative Officer
March 16th, 2020



Town of Hay River COVID-19 Continuity Planning

March 16, 2020

Pandemic Governance



Municipal Government



Territorial Government



Federal Government

Healthcare – Alerts from local health authority, territorial and federal governments

- HRHSSA

- <https://www.facebook.com/Hay-River-Regional-Health-Centre-1454565548205248/>

- GNWT

- <https://www.hss.gov.nt.ca/en/services/coronavirus-disease-covid-19>

- Federal Government

- <https://www.canada.ca/en/public-health/services/diseases/coronavirus-disease-covid-19.html>

What is coronavirus disease (COVID-19) and What are the Symptoms?



Human coronaviruses are common and are typically associated with mild illnesses, similar to the common cold.



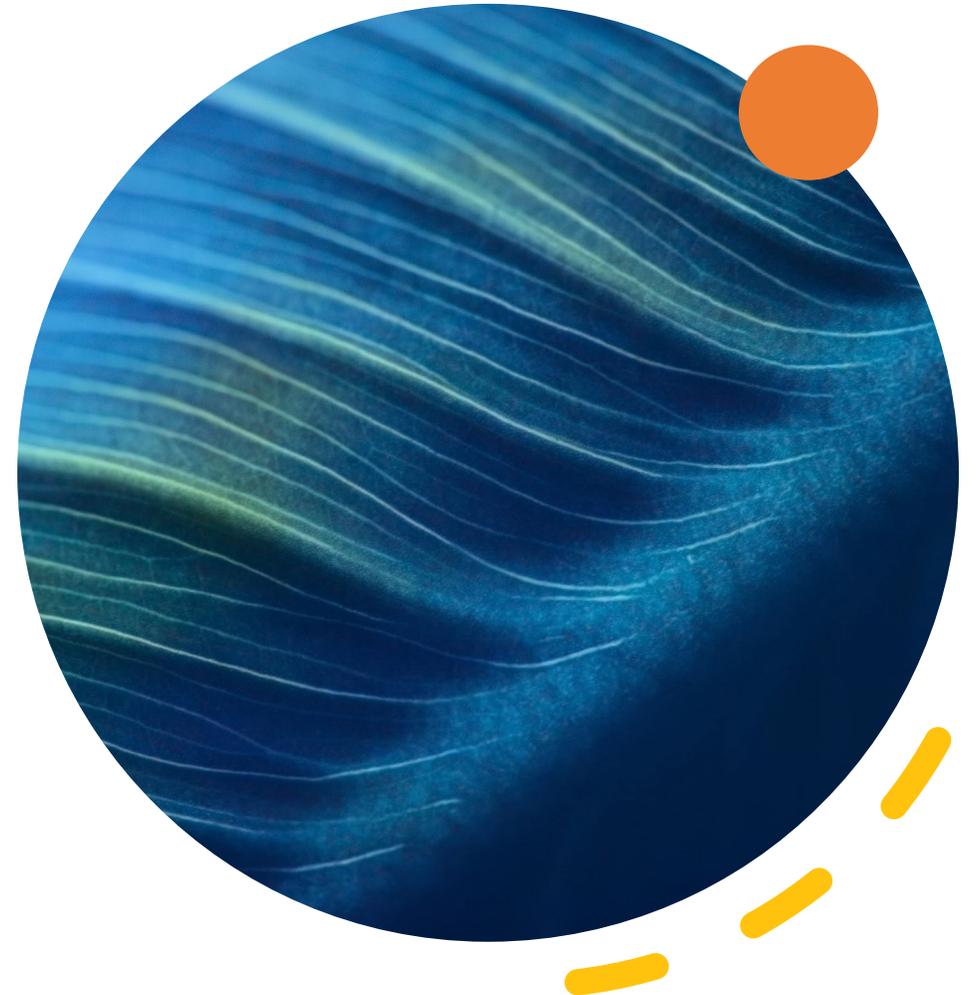
The new coronavirus disease (COVID-19) is caused by a virus producing mild to severe respiratory infections.



Symptoms of the COVID-19 include fever, dry cough, sore throat, headache, shortness of breath, difficulty breathing, and pneumonia. Difficulty breathing is a sign of possible pneumonia that requires prompt medical attention.



Call your community health centre and talk to your health care provider if you are experiencing symptoms and have recently visited affected areas or have been in contact with others who have and who are sick.

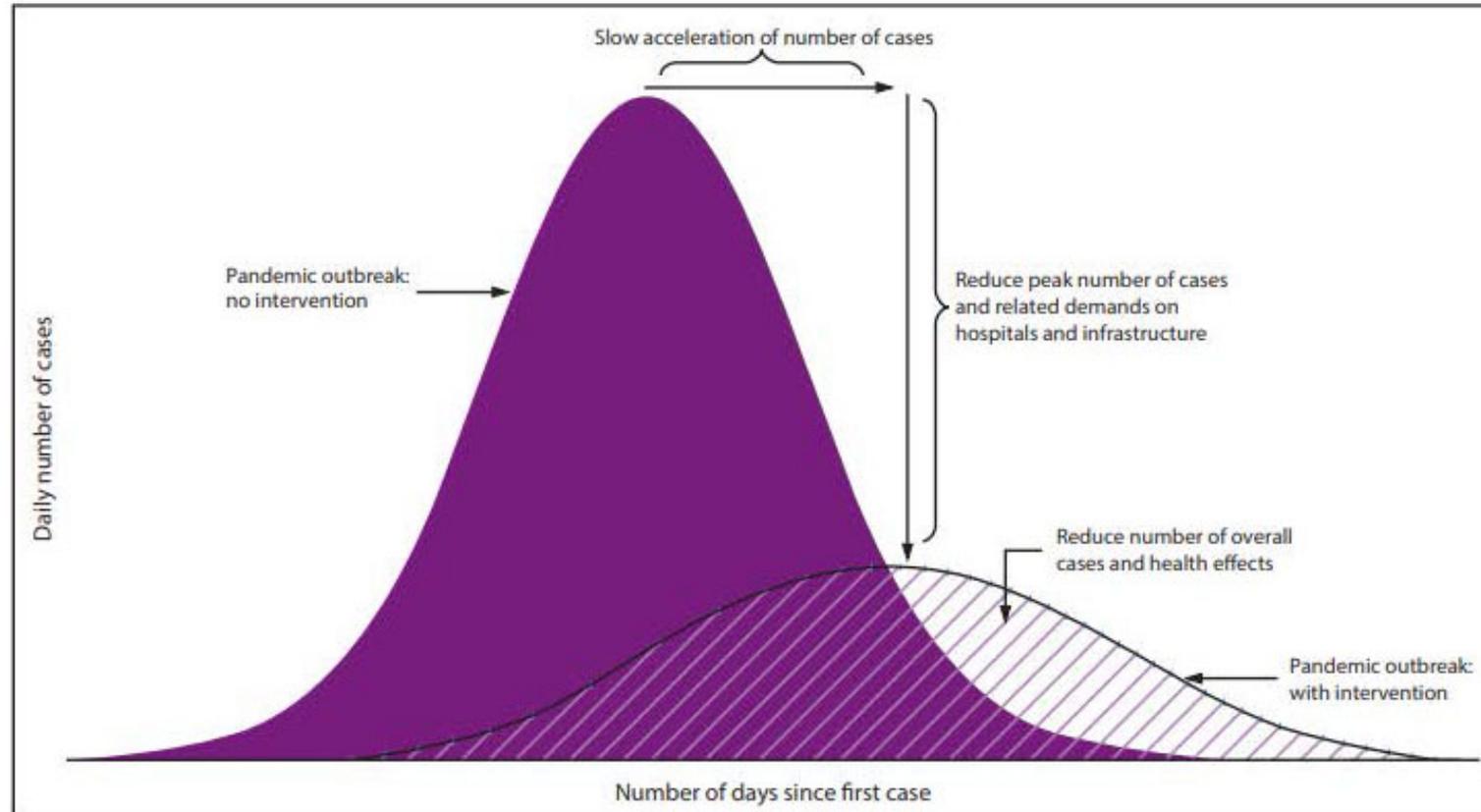


Current Situation

Areas in Canada with cases of COVID-19 as of March 16, 2020, 9 am EST

Province, territory or other	Number of confirmed cases	Number of probable cases
British Columbia	73	0
Alberta	56	0
Saskatchewan	1	5
Manitoba	4	3
Ontario	145	0
Quebec	39	0
Newfoundland and Labrador	0	1
New Brunswick	1	5
Nova Scotia	0	3
Prince Edward Island	1	0
Repatriated travellers	4	0
Total cases	324	17

Figure 1: Goal of Public Health Measures



Source: Adapted from: CDC. Interim pre-pandemic planning guidance: community strategy for pandemic influenza mitigation in the United States—early, targeted, layered use of nonpharmaceutical interventions. Atlanta, GA: US Department of Health and Human Services, CDC; 2007. <https://stacks.cdc.gov/view/cdc/11425>.

Considerations for remote and isolated communities

- **Transmission of virus in public gatherings**
- The potential for spread of infection during public gatherings may put undue strain on already limited resources in remote and isolated (RI) communities.
- **Strategies to consider:**
- Communities should consider the presence of illness in the community, as well as the availability of health care providers, basic medical supplies, medications, isolation beds/rooms to assist them in deciding whether or not to cancel or postpone public gatherings.

Municipal continuity planning



1. IDENTIFY ALL THE ESSENTIAL SERVICES IN THE COMMUNITY. ASK BUSINESSES AND ORGANIZATIONS TO IDENTIFY THE ONES THEY PROVIDE.



2. IDENTIFY CAPACITY TO DELIVER THE IDENTIFIED ESSENTIAL SERVICES AND ANY BACK-UP STAFF.



3. IDENTIFY ACTIONS THAT CAN BE IMPLEMENTED TO PREVENT/MITIGATE IMPACTS TO STAFF AND RESPOND TO STAFF SHORTAGES TO ENSURE CONTINUITY OF THE SERVICE.



Third Party Services Essential for Community Health and Safety



Healthcare



Policing



Maintenance of communication infrastructure (e.g., telephone system, radio, internet)



Provision of food and other essential goods (food and other supplies that a community needs to survive)



Maintenance of utilities (e.g., electricity)



Transportation (eg., airport maintenance)



Food and other goods supply



Income and social security

Recommended Actions



Council/Committee meetings broadcast but closed to public and held as required (consider holding remotely) – Council Chambers set up for social distancing, staff call in, no Town business travel and safe hygiene practices.



Town Hall Office – encourage remote access to Town business through website – close or limit hours – remote work from home for staff where possible



Community Centre and recreation facilities – closed to public effective immediately until April 14th or further notice – workers maintain social distancing and use PPE or work from home if an option



Visitor Centre – closed to public until April 14th or further notice



Protective Services – Firehall closed to public until April 14th or further notice – first response services will continue and responders follow pandemic protocols



Public Works – Essential services (water, sewer, etc.) to continue at current levels with workers maintaining social distancing and use of PPE. Council to be involved in decisions to change service levels due to staffing if required.

Measures to Implement Recommendations

Communication (lead ASAO)

- Employees (Union), general public, suppliers, contractors, etc. on Pandemic protocols (e.g. closures, how to pay bills, etc.)
- Increase website/social media messaging
- Service level changes
- Cancellation policies

Implementation of departmental
business continuity plans

Continuity Plans

Executive Governance

EMS and Fire Protection

Assistant SAO / Communications

Human Resources

Information Technology

Public Works

Bylaw

Recreation

Economic Development and Tourism

Resource Documents

- COVID-19 Frequently Asked Questions (GNWT) – Updated March 11, 2020
- COVID-19 self-isolation information sheet (GNWT) – Updated March 10, 2020
- Healthy Respiratory Practices (GNWT)
- Be Prepared (COVID-19) (Canada)
- COVID-19 Factsheet (Canada)