



## COUNCIL MINUTES – December 9<sup>th</sup>, 2019

The Regular Meeting of Council was held on Monday, December 9<sup>th</sup>, 2019 at 6:30pm in the Council Chambers.

Present: Deputy Mayor Bouchard, Councillors Duford, Anderson, Chambers, Dohey, Groenewegen & Willows

Staff: Senior Administrative Officer – Judy Goucher, Assistant Senior Administrative Officer – Glenn Smith, Director of Public Works – Mike Auge, Director of Finance & Administration – Sam Mugford, Director of Protective Services – Ross Potter Director of Recreation – Stephane Millette & Council Administrator – Stacey Barnes

**1. CALL TO ORDER:**

This Meeting was called to order at 6:30pm with Deputy Mayor Bouchard presiding.

**2. ADOPTION OF AGENDA**

**#19-372**

**MOVED BY: CLLR WILLOWS**

**SECONDED BY: CLLR CHAMBERS**

Add 10. a) Excused Absence

Remove 11 – In Camera

**CARRIED**

**3. DECLARATION OF INTEREST**

There were no declarations of interest for the Regular Meeting of Council, Monday, December 9<sup>th</sup>, 2019

**4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**

**Deputy Mayor Bouchard** – We are now live on you

**And** I had the opportunity to attend the 61<sup>st</sup> Fireman's Ball this past weekend. Congratulations to our very Stacey Barnes, who received the Fire Fighter of the Year award.

**5. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)**

a) November 18<sup>th</sup> – Regular Meeting of Council

**#19-373**

**MOVED BY: CLLR DOHEY**

**SECONDED BY: CLLR GROENEWEGEN**

**CARRIED**

b) November 25<sup>th</sup> – Regular Meeting of Council

**#19-374**

**MOVED BY: CLLR CHAMBERS**

**SECONDED BY: ANDERSON**

**CARRIED**



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c) December 2<sup>nd</sup> - Special Meeting of Council

#19-375

**MOVED BY: CLLR WILLOWS**

**SECONDED BY: CLLR GROENEWEGEN**

**CARRIED**

### 6. ADMINISTRATIVE ENQUIRIES

#### **Director of Finance and Administration – Sam Mugford**

- Research ongoing for questions regarding 2020 Budget
- Review of current utility rates
- Completing and closing November Month End
- Preparing for Year End
- Ballot Draw for Vale Island is set for Monday, December 16<sup>th</sup>, 2019

#### **Director of Protective Services – Ross Potter**

- 61<sup>st</sup> Annual Firefighters Ball this past weekend – celebrating 69 years of service
- 85 people in attendance
- 1001 and 472 Certificates were handed out
- Long Service Awards –
  - 2 years: Lauren Hargraves and Draydon Shaw
  - 5 Years: Garrett Flaherty
  - 25 Years: Vince McKay
- Firefighter of the Year: Stacey Barnes

#### **Director of Recreation – Stephane Millette**

- Santa Breakfast at the Rec Centre on December 7<sup>th</sup> was well attended by all
- Skate with Santa at the Rec Centre coming up on Sunday, December 15<sup>th</sup>
- Recreation Programmer has posted a week of Christmas Activities to do when school is out
- Pool operations have been affected last week due to short staffing and air handler related
- Recreation Committee has met and reviewed the business plan and Recreation rates for 2020
- AWG Trials taking place –
  - Midget Boys Hockey – Thursday thru Saturday
  - Biathlon at ski club – using pool and showers at Rec Centre

#### **Director of Public Works – Mike Auge**

- Winter activities are taking place – Snow clearing and turning on of bleeders
- Walk through of Lift 2 demolition, landscaping to take place in 2020
- Roof replacements coming along – complete in new year
- Reviewing comments on Water Licensing at end of week



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- Drone survey of landfill taking place this week

### ASAO – Smith

- Tourism, Economic Development Side
  - submitting Expression of Interest for funding (3) – \$90,000 in applications
    - Culture Plan
    - Trade Shows
    - Pavilion
- Support to come from other committees
- Winter cap funding
  - \$40,000 was accepted
  - Not the pavilion
- Volunteer recognition – working on getting funding – community group to help facilitate
- Tourism draft plan to be reviewed this week with Committee
- Council Meetings have gone live this week on YouTube

### SAO Goucher –

- Reports on clean water funding – Wright Crescent
- MACA, Lands, and Executive and Indigenous Affairs meetings took place last week

### DM Bouchard –

- Santa pictures at Skate with Santa this weekend have been asked from public
- No bent hydrant this year- Good Job Hay River Fire Dept.
- Windows replaced in Godwin's Mall

**Cllr Anderson** – Gary Hoffman has passed away this weekend, veteran town volunteer – TV Society, Elks and Golf Club and much more

**Cllr Dohey** – Outdoor rinks – 553 ready for skaters, Old Town is a week away from being ready

**Cllr Anderson** – Can we check into lights on the highway by the hospital? It is very dark there.

## 8. COMMITTEE REPORTS

- a. Public Works Monthly Report for November 2019

### RECOMMENDATION:

#19-376

**MOVED BY: CLLR WILLOWS  
SECONDED BY: CLLR ANDERSON**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for November 2019.**

**CARRIED**

### BACKGROUND:



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### **Public Works Daily Operations:**

Public Works staff continued ongoing work on the Town's water, sewer, roads & sidewalks, vehicles, and infrastructure. The following is a summary of the work completed this month:

Regular Operations and Maintenance Items	
Item	Monthly Activity
Water & Sewer	Water shut offs and turn ons as requested Water and Sewer inspections of areas of concern Water and Sewer locates as requested Meter readings taken Flushing of lines Month end water report
Water & Sewer Facilities	Daily inspections of facilities Turb meter replacement Air relief valve replacement
Roads	Grading activities regularly Sanding activities when required Sign repairs as needed
Vehicles	Winterizing of vehicles Inspection of new grader
Cemetery	2 Funerals held this month
Other	Remove flags from poles Install Christmas decorations Install paneling at pavilion Building repairs at the VIC Relocate mural at Rec Centre

### **Landfill Operations:**

The Landfill continued regular operations and monitoring activities throughout the month.

New landfill trailer has been put in place and hooked up. New trailer is now operational and in use by our contractor.

Waiting on finalizing the funding agreement to remove tires from the landfill. Expected that this work will occur once the funding is in place.

### **Water Licence Activities:**

Regular monitoring programs continue as per the requirements of the Town's water licence.

The Town's water licence renewal application was submitted to the Mackenzie Valley Land and Water Board on September 16<sup>th</sup>. All the associated documents were out for public review through the MVLWB website with an October 31<sup>st</sup> deadline for comments/questions from the reviewers. The Town is working on responses with a consultant and will be providing these comments to the Board in



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December. The Technical Sessions have been postponed to February 11 – 13<sup>th</sup>. The renewal process is on schedule and expected to continue well into 2020.

### Capital Projects:

The largest of the capital works projects for the department of Public Works are still awaiting signed agreements through the ICIP funding program. A list of 2019 Capital Projects along with an update of the status of these projects is included below.

2019 Capital Projects Public Works	
Project	Update
Lift Station System Upgrade	Awaiting finalized funding agreement and acquisition of property
Fraser Place Development	Geotechnical investigation to take place early in December
Caribou Crescent Water, Sewer, and Drainage	Awaiting finalized funding agreement
Grader Replacement	New grader has arrived, documentation being finalized
Mower Attachment for Tractor	Postponed
Water Treatment Plant Roof Replacement	Project commenced, work ongoing
Reservoir Roof Upgrades	Project commenced, work ongoing
Water Licence Renewal	Ongoing - See Water Licence section
Landfill Trailer	<b>Complete</b>
Commercial Water Meter upgrade	Majority of meters have been purchased, still need to be installed
Landfill - Tire Recycling Program	Awaiting finalized funding agreement
Landfill - Solid Waste Facility Planning/Scoping	Awaiting finalized funding agreement
Sewer Lining throughout Town	<b>Complete</b>
Paradise Road Realignment	Project on hold until funding source identified
Lift Station #2 Demolition	Work completed for 2019, some minor landscaping work to be completed in the spring
Sewage Lagoon Upgrades	<b>Complete</b>
Snowblower - heavy duty	<b>Complete</b>
Lift Station Study	<b>Complete</b>
Beach Road Upgrade	<b>Complete</b>
Generator Replacement - WTP	<b>Complete</b>
Sewer Flusher (Equipment)	Quotes came in over budget, project deferred to 2020
Landfill Interim Closure Plan	Approval deferred by MVLWB, will become part of the water licence renewal process
Mansell, Dessy, and Morin work	Project work completed for 2019 Some minor work to be completed in 2020

### Planning:



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2 Development Permits and 0 Building Permits have been approved for November 2019. In the month of November 2018, we had 3 Development Permits and 2 Building Permits signed out. The monthly Development and Building report is as follows:

DATE	DEV #	CIVIC ADDRESS	DESC. OF WORK
Nov 18/19	DH19-098	72 Stewart Drive	Home Occupation Creden Design (Arts and Crafts).
Nov 20/19	DH19-099	39 McBryan Drive	Home Occupation Shine Moment Studio (Craft, Art, Photography).

### COUNCIL POLICY / STRATEGY OR GOAL:

N/A

### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

### FINANCIAL IMPLICATIONS:

N/A

### ALTERNATIVES TO RECOMMENDATIONS:

N/A

### ATTACHMENTS:

N/A

**Prepared by:** Mike Auge  
Director of Public Works  
November 27, 2019

**Reviewed by:** Judy Goucher  
SAO  
November 27, 2019

b) Protective Services Monthly Report for November 2019

### RECOMMENDATION:

**#19-377**                      **MOVED BY: CLLR WILLOWS**  
   **SECONDED BY: CLLR DUFORD**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for November 2019 as presented.**

**CARRIED**

### BACKGROUND:



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## Summary:

Training was the major focus this month for both internal resources and external resources. We held two fire prevention/fire extinguisher courses for Infrastructure and one for the hospital. As far as the fire department is concerned, there was a major focus on pump training which took up three weeks of our meetings. In conjunction with the pump training, we also accomplished Firefighter Safety, Personal Protective Equipment, and Self-Contained Breathing Apparatus training with four of our recruits. Two of the recruits also participated in a First Aid/CPR and AED course with our Protective Services Specialist. Four members also participated in the Advanced Incident Command course which was two and a half days long.

We have also completed safety inspections on all Town of Hay River Facilities, and we have identified all deficiencies. The deficiencies are now being addressed, which should put all of our facilities in good stead for the winter months. As part of the inspections, we also verified that all items that were identified on the Loss Control Report have been dealt with.

On Thursday, November 28<sup>th</sup> we will be attending a Tabletop Exercise with the Airport, which will give us another chance to test our Emergency Plan. We will report on how this exercise went in next month's report.

## Meetings:

- Senior management meetings
- Committee meetings
- Council meetings
- Budget meeting
- Joint Occupational Health and Safety
- NWT Fire Chief's Association
- FMO meeting re 2 Seasons plan review
- Airport Tabletop

During November 298, paid-on-call hours were served by the members of the HRFD for a year to date total of 6,989.5.5 hours.

## STATISTICS

FUNCTION	NOVEMBE R 2017	NOVEMBE R 2018	NOVEMBE R 2019	NOVEMBE R 2017 YTD	NOVEMBE R 2018 YTD	NOVEMBE R 2019 YTD
Patient Transfers	16	14	15	181	132	145
Medical Emergency	15	15	19	151	152	158



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Local						
Medical Emergency Reserve	0	4	6	16	22	25
Medical Emergency Highway	0	1	0	5	7	1
Medical Emergency Out of Town Patients	1	1	1	13	13	12
Body Transfer	1	0	1	9	9	6
Fires & Rescues	1	1	0	23	22	16
False Alarms	1	3	2	23	31	23
Training	4	4	4	45	42	44
Special Training	6	0	2	23	23	40
Maintenance	4	4	4	37	43	39
Fire Permits	0	1	3	5	20	11
Fireworks Permits	0	0	0	5	8	1
Public Safety	1	0	2	37	25	22
Inspections	3	6	21	55	78	116

### MAINTENANCE

Ambulance 1	Weekly checks
Medic 1	Weekly checks, full service, repair airline
Engine 1	Weekly checks
Engine 2	Weekly checks
Engine 3	Weekly checks, replace the serpentine belt, repair power steering leak
Tender 1	Weekly checks, full service, replace batteries, repair air leaks
Rescue 1	Weekly checks, repair interior lights
Rescue 2	Weekly checks
Rescue 5	Weekly checks



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### COUNCIL POLICY / STRATEGY OR GOAL:

N/A

### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

### FINANCIAL IMPLICATIONS:

N/A

### ALTERNATIVES TO RECOMMENDATIONS:

N/A

### ATTACHMENTS:

None

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**Prepared by:**

Ross Potter  
Director Protective Services/Fire Chief  
Date: November 26, 2019

**Reviewed By:**

Judy Goucher  
Senior Administrative Officer  
Date: November 26, 2019

c) Municipal enforcement Monthly Report for November 2019

### RECOMMENDATION:

#19-378

**MOVED BY: CLLR GROENEWEGEN  
SECONDED BY: CLLR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for November 2019 as presented.**

**CARRIED**

### BACKGROUND



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OFFENSE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	OFFENCES	WARNINGS	SHELTER	FINES	TOWED	RETURNED TO OWNER
<b>Animal Control Bylaw</b>								
Animal Abuse	1	1						
Barking Dogs	1			1				
Dog Attack								
Dog Bites	1			1				
Loose Cat	1				1			
Loose Dogs	24	5		6	2	2		9
<b>Business License</b>								
No Business License	1			1				
<b>Traffic Bylaw</b>								
Vehicle Parking	1			1				
Trailer Parking	2			2				
ATV								
<b>Unightly Bylaw</b>								
Overgrown Trees	2			2				
Long Grass								
Miscellaneous	5			5				
Garbage	1			1				
<b>Development Related</b>								
Infringing on Property								
<b>Fire Prevention Bylaw</b>								
Bum Garbage								
<b>Porritt Landing</b>								
Vessel Parking Issues								
<b>Snow Removal</b>								
Not Clearing Sidewalks	1	1						

## Unightly Properties: 2

The Protective Services Specialist is making two daily patrols which include surveys for loose dogs, vehicles, and trailers that may be parked inappropriately causing aesthetic and traffic issues (i.e., parking in green spaces) and unsightly properties. Each patrol is about 2 hours long if the patrol covers the complete town. We are also fielding complaints from the public and investigating the allegations to ensure they are valid.

The Specialist has also been assisting with some of the inspections that are being done on the Town of Hay River owned buildings, and on Daycare and Day home facilities.

The Protective Services Specialist has now completed her Incident Command 100, 200, and 300 Advanced ICS course.

The Protective Services Specialist, along with the Fire Chief, responds to all Medical and Fire Calls during work hours. Having full-time employees taking calls reduces response times significantly.

<b>COUNCIL POLICY / STRATEGY OR GOAL:</b>	
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- We met with NNSL to work on getting more information into the 2020 Visitor Guide. The meeting was positive, we are working on copy and accessing new photographs.

## Visitor Information Centre (VIC):

- November sales were \$1,594.50, down from last year (\$3,347.15). 2019 sales are on target to exceed last year's as we near Christmas and will see an increase in tourism traffic with tourists and family visitors coming to town. (note: this is sales to November 27 and does not include to the end of the month)
- The recommended health & safety upgrades have all been completed and Taylor & Co. was in to provide the yearly clean and check of the pellet stove.

## Other Activity:

- Design for the Trans Canada Trail interpretive signage is in its final stage. We are expecting to see everything for the section of the trail completed shortly. Work will then begin on signage for the next section of the trail.
- Hay River was awarded as the host for the 2020 NWT Tourism Conference and AGM.
- The Tourism & Economic Development Committee will meet November 28th.
- Peter attended the presentation on the new South Mackenzie Therapeutic Community that is transforming the correctional institution in Hay River from the traditional punishment model to a therapeutic approach. This will allow those in the institution to actively participate in group living and activities to drive individual change with an emphasis on social learning and mutual self-help. The system is used in BC and has proven to help individuals who complete the program to reoffend significantly less and in less severe manners and have increased offence free periods of time.
- Peter is working with Pierre Chalifoux to assist in him setting up an outfitting business for the Winter months based in Hay River.

## External Funding Success



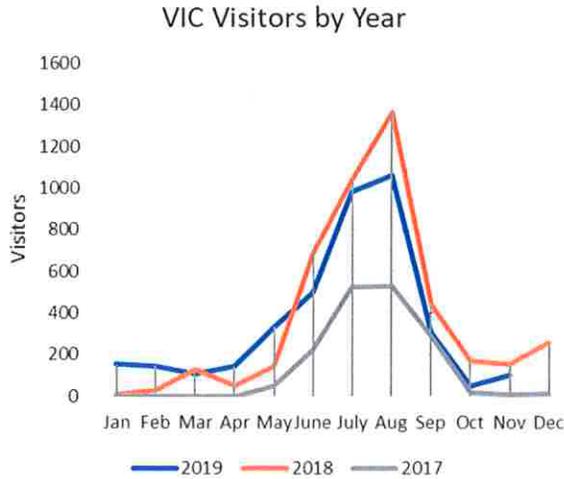
- \$800,000 (Approved by the end of the month) has been awarded to the Fisherman's Wharf Pavilion build fund by Imperial Oil.

## Visitor Information Centre Visitors





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October visitors through the door at the VIC are expectedly down due to time of year and VIC being closed from November 5 – 7 for the NWTT AGM. Up (103) compared to October's 52, most visitors were Canadian although we did have visitors from Taiwan, Ethiopia, France, Australia and Hong Kong.

## Gift Shop Sales



Gift shop sales were down from last year's– November 2019 \$1,594.50 – November 2018 \$3,347.19

## Inbound Marketing

- Focus has continued on promotion through social media. We did purchase a ½ page ad in the 2020 Explorers' Guide.

## Visitor Satisfaction Rating

- We have been working with ITI, NWT Parks and Spectacular NWT to create an NWT wide visitor metrics that will be of value to all involved.



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**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

**Prepared by:**  
Peter Magill  
Tourism and Economic Development Coordinator  
Date: November 27, 2019

**Reviewed by:**  
Glenn Smith  
ASAO  
Date: November 27, 2019

e) Mayors Monthly Report for November 2019

**RECOMMENDATION:**

#19-380                      **MOVED BY: CLLR ANDERSON**  
   **SECONDED BY: CLLR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the “Mayors Report” for November 2019 as presented.**

**CARRIED**

**BACKGROUND:**

Mayor's November 2019 Meetings

Date	Meeting with or Attended	Location
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November 20th, 2019	Senator Anderson	Mayors Office
November 20th, 2019	Pentecostal Pastor Samuel Acey	Mayors Office
November 20th, 2019	Welcome Address for NWT Parks & Recreation AGM	Recreation Centre
November 20th, 2019	GNWT Housing re: Building of RCMP houses in Hay River	Council Chambers
November 25th, 2019	Edna Lafferty re: drugs in Hay River	Council Chambers
November 26th, 2019	Welcome speech at the NWT Metis Nation AGM Assembly	Community Hall
November 27th, 2019	Chamber of Commerce Luncheon	Ptarmigan Inn
November 28th, 2019	Hay River Franchise Follow-up	Power Corporation
November 29th, 2019	Santa Clause Parade	Walk to Downtown
November 30th, 2019	Town of Hay River staff Christmas Party and long service awards	Curling Club

### COUNCIL POLICY / STRATEGY OR GOAL:

N/A

### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

### FINANCIAL IMPLICATIONS:

N/A

### ALTERNATIVES TO RECOMMENDATIONS:

N/A



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### ATTACHMENTS:

N/A

**Prepared by:**

Kandis Jameson

Mayor

Date: November 27<sup>th</sup>, 2019

f) Recreation Monthly Report for November 2019

### RECOMMENDATION:

#19-381

**MOVED BY: CLLR DOHEY**

**SECONDED BY: CLLR WILLOWS**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for November as presented.**

**CARRIED**

### BACKGROUND:

#### **Recreational Programming**

The Recreation Centre was the site of the NWT Metis Nation's 2019 AGM from November 25<sup>th</sup> to 29<sup>th</sup>. The event made use of the Community Hall and required some support from Programming and Maintenance staff. The event was a success with positive feedback received from all involved.

The Recreation Centre also hosted 3 hockey tournaments during the month of November. In particular, the annual men's tournament hosted 11 teams, which meant ice times went from 7:30 am to 1:30 am. This, and other tournaments, provide good training for Maintenance staff who need to ensure quality ice maintenance via coordinated efforts and communication.

Seasonal activities and special events have returned, such as the monthly Full Moon Snowshoe walks and the annual Santa Claus Parade which is being coordinated with community events such as Midnight Madness and the Festival of Trees. The weekend of November 29<sup>th</sup> will be exciting and should be a great kick off the holiday season! These events are always well appreciated and show great community pride. December traditions like Skate with Santa and Breakfast with Santa are currently being advertised.

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Recreation Programming Statistics



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<b>Regular programs:</b>	<b>September</b>		<b>October</b>		<b>November</b>		<b>Totals</b>
	2018	2019	2018	2019	2018	2019	
<i>Walking Track</i>	-	88	403	126	330	248	337
<i>Table Tennis Drop-in</i>	-	7	76	76	87	44	
<i>Air Hockey Drop-in</i>	-	4	-	33	-	45	
<i>Badminton &amp; Pickleball</i>	-	43	5	0	8	40	
<i>Various fitness classes</i>	-	16	-	33	-	52	52
<i>Spin Bike Classes</i>	-	28	-	16	-	7	37
<i>Spin bootcamp</i>	-	21	-	4	-	14	
<i>Lunch time spin</i>	-	47	-	24	-	16	
<i>Science Club</i>	-	-	-	40	-	26	62
<i>Drama Club</i>	-	-	-	40	-	18	
<i>Art Club</i>	-	-	5	40	5	18	
<i>Zumba Jr</i>	-	-	-	40	-	-	
<i>RAD and PHAB</i>	-	-	30	120	30	77	107
<i>Zumba gold</i>	-	0	-	n/a	-	-	26
<i>Seniors Craft Club</i>	-	10	12	16	16	16	
<i>Senior stretch</i>	-	2	0	12	0	10	
<i>Public Skating</i>	-	5	170	211	91	211	264
<i>Sr Shinny</i>	-	15	16	22	2-10 avg	22	
<i>Jr Shinny</i>	-	4	16	31	2-10 avg	31	
<i>Full Moon Snowshoe</i>	-	-	-	-	-	8	8

**Rental hall usage:**

**Community Hall**

**Multipurpose Room**

**Doug W. Hall**



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<i>TOHR special events</i>	-	3-5 programs daily	5
<i>TOHR meetings</i>	1	-	3
<i>Corporate/private rentals</i>	8	2	-
<i>Non-profit organization</i>	4	1	13
<i>Birthday celebrations</i>	2	-	-

<b>Revenues:</b>	<b>September</b>	<b>October</b>	<b>November</b>
<i>Drop in activities</i>			
<i>Child</i>	\$369.39	\$503.03	\$517.00
<i>Student</i>	\$266.68	\$224.79	\$108.00
<i>Family</i>	\$422.91	\$560.07	\$564.00
<i>Adult</i>	\$319.79	\$567.93	\$468.00
<i>Senior</i>	\$49.78	\$65.50	\$44.00
<i>Fitness Programs</i>			
<i>Student drop ins</i>	\$6.67	-	-
<i>Adult drop ins</i>	\$72.82	\$137.54	\$119.00
<i>Adult Memberships</i>	\$95.25	\$1359.90	\$156.21
<i>Senior drop ins</i>	\$5.00	\$26.26	\$10.50
<i>Senior Memberships</i>	\$624.48	-	\$84.27

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### Aquatics

School groups continue to make good use of the pool. We continue to see increases in weekly school group bookings, which brings energy to the Recreation Centre.



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A group of parents and coaches are starting the HR Swim Club back up. A course was held for coaches in the Community Hall and lanes are being booked for Swim Club practices. It's great to see competitive swimming return to the Aquatic Centre!

Representatives of the Marine Training Institute were in the pool for training on two separate occasions in November. These training activities are interesting and provide good observation for Aquatic Centre staff. Revenue is also considerable with the entire Aquatic Centre being reserved for their training.

The hot tub was closed for several days to make repairs to the filter. Work was completed in 2 days, with the initial problem resolved. Unfortunately, the filter sand received was contaminated which forced an extended closure. The hot tub remained closed for approximately 2 weeks but is now fully operational with water quality remaining consistent.

Phase 1 of the Aquatic Centre AHU upgrade project is near completion. Extensive cleaning of the main AHU have been completed, though further work is required to clean and service a secondary AHU. Installation of a snow hood and variable flow drive fans have been delayed to December. THR's Director of Recreation continues to work with Arctic Energy Alliance and Greenhouse Gas Grant representatives to secure funding for Phase 2 of the AHU Upgrade Project.

Regular programming included:

- Early bird lane swim (4 days/week);
- Aquafit adult classes (twice weekly);
- Open Swim Times (daily)
- School/Youth group availabilities (8 blocks per week);
- Evening Adult swim (4 days/week);
- Birthday Party Availability (4 blocks per weekend);
- Family Swim Times (one/week);
- Swim lessons (4 days/week)

### Department Statistics

#### **Pool Attendance:**

<b>September</b>		<b>October</b>		<b>November</b>	
2018	2019	2018	2019	2018	2019



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<i>Birthday parties</i>	4	1	-	2	3	2
<i>Aquafit</i>	8	11	-	32	23	48
<i>School groups</i>	46	77	-	197	116	133
<i>General</i>	1049	1097	57	578	886	787

<i>Aquatic Revenue:</i>	September		October		November	
	2018	2019	2018	2019	2018	2019
<i>Admissions</i>	\$3573.25	\$3095.54	\$454.99	\$2951.07	\$2703.07	\$2599.49
<i>Kids Lessons</i>	\$850.50	\$1672.50	-	\$1305.14	\$232.50	\$139.00
<i>Adult Lessons</i>	Tbd	Tbd	\$182.86	\$90.48	\$132.38	\$374.24
<i>Miscellaneous</i>	\$73.34	\$182.94	\$7.62	\$161.40	\$61.17	\$168.58
<i>Hourly Rental</i>	\$411.42	\$133.33	-	\$203.33	\$205.71	\$2138.00

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### Facilities and Maintenance

#### Recreation and Aquatic Centre:

- Maintenance:
  - Setup and takedown of rentals and special activities;
  - Janitorial contract ongoing with positive feedback from contractor and THR staff;
  - Weekly walkthroughs of Aquatic Centre and Recreation Centre;
    - Director of Recreation, Divisional Supervisors and appropriate staff;
  - Update of daily and weekly checklists on City Reporter Software;
  - Increased communications/action logs for maintenance staff and other divisions;
  
- Improvements:
  - Hot tub filter repairs;
  - Preparation for pool filter repairs;
  - Preparation of MP Room shelving improvements;
  - Aquatic Centre AHU upgrade project Phase 1 near completion;
  - 2019 Capital Budget purchasing progress:
    - Receiving quotes for Community Hall sink;



## COUNCIL MINUTES – December 9<sup>th</sup>, 2019

- 4 piece portable bar and/or A/V counter received (Lobsterfest contribution);
- Acoustic panels expected any day (Lobsterfest contribution);
- Concession stools for concession viewing area expected any day;

### Special Events:

- Annual or regular events/partnerships:
  - 2 Minor Hockey tournaments;
  - 2 adult tournaments;
- New or one-time events:
  - NWT Metis Nation AGM;
  - Territorial court (3 day trial);

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### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

### FINANCIAL IMPLICATIONS:

N/A

### ALTERNATIVES TO RECOMMENDATIONS:

N/A

### ATTACHMENTS:

#### **Prepared by:**

Stephane Millette  
Director Recreation and Community Services  
Date: November 27<sup>th</sup>, 2019

#### **Reviewed by:**

Glenn Smith  
ASAO  
Date: November 27<sup>th</sup>, 2019



## COUNCIL MINUTES – December 9<sup>th</sup>, 2019

g) Excused Business

### RECOMMENDATION:

#19-382                      **MOVED BY: CLLR DOHEY**  
**SECONDED BY: CLLR GROENEWEGEN**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Chambers from the Standing Committee of Council, Monday, December 2<sup>nd</sup>, 2019.**

**CARRIED**

### BACKGROUND:

Councillor Chambers has asked to be excused from the Standing Committee of Council on Monday, December 2<sup>nd</sup>, 2019

### COUNCIL POLICY / STRATEGY OR GOAL:

N/A

### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

### FINANCIAL IMPLICATIONS:

N/A

### ALTERNATIVES TO RECOMMENDATIONS:

N/A

### ATTACHMENTS:

N/A

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**Prepared by:**  
Stacey Barnes  
Council Administrator  
Date: December 2<sup>nd</sup>, 2019



## COUNCIL MINUTES – December 9<sup>th</sup>, 2019

### 9. NEW BUSINESS

#### a. Excused Absence

#### RECOMMENDATION:

#19-383                      **MOVED BY: CLLR WILLOWS**  
**SECONDED BY: CLLR GRONEWEGEN**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Mayor Jameson from the Regular Meeting of Council, Monday, December 9<sup>th</sup>, 2019.**

**CARRIED**

#### BACKGROUND:

Mayor Jameson has asked to be excused from the Regular Meeting of Council on Monday, December 9<sup>th</sup>, 2019.

#### COUNCIL POLICY / STRATEGY OR GOAL:

N/A

#### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

#### FINANCIAL IMPLICATIONS:

N/A

#### ALTERNATIVES TO RECOMMENDATIONS:

N/A

#### ATTACHMENTS:

N/A

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#### Prepared by:

Stacey Barnes

Council Administrator

Date: December 9, 2019

### 10. NOTICES OF MOTIONS

There was no notice of motions at the Regular Meeting of Council on Monday, December 9<sup>th</sup>, 2019



## COUNCIL MINUTES – December 9<sup>th</sup>, 2019

### 11. ADJOURNMENT

#19-384

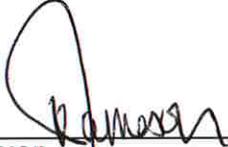
MOVED BY: CLLR WILLOWS

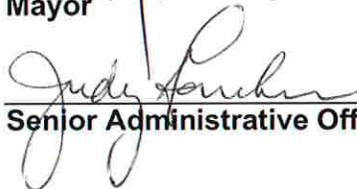
That the Regular Meeting of Council be adjourned at 6:53pm.

CARRIED

Certified Correct as Recorded on the 09<sup>TH</sup> day of December 2019.

These minutes were accepted by motion # 19-392.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Senior Administrative Officer