



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

5. DELEGATION

- a. Imperial Oil Cheque Presentation – Kyle Scott
- b. Hay River Health and Social Services
Erin Griffiths, CEO and Brian Willows, Public Administrator

6. MINUTES

- a. Regular Meeting of Council –December 16th – page

7. ADMINISTRATIVE ENQUIRIES

8. INFORMATION ONLY

- a. December RCMP Monthly Report

9. COMMITTEE REPORTS

- a. Public Works Monthly Report for December – page
- b. Protective Services Monthly Report for December – page
- c. Municipal Enforcement Monthly Report for December – page
- d. Tourism and Economic Development Report for December – page
- e. Mayors Monthly Report for December – page
- f. Recreation Monthly Report for December – page
- g. Excused Absence – page
- h. Development Permit Application (D19-100) for 2 Seasons Adventures – page
- i. Development Permit Application (D19-101) for 2 Seasons Adventures – page
- j. Recreation Rates and Policy Update for Recommendation – page

10. NEW BUSINESS

- a. Town Property, Street Naming and Addressing Report – page

11. BYLAWS

- a. Bylaw 2410 – 2020 Recreation Fees and Charges – to follow pending Finance Committee

12. NOTICES OF MOTIONS

13. IN CAMERA



- a. **Matters under Consideration** - pursuant to Cities, Towns & Villages Act, S.N.W.T. 2003 c. 22, Section 23. (3), (e)

14. ADJOURNMENT



COUNCIL MINUTES – December 16th, 2019

The Regular Meeting of Council was held on Monday, December 16th, 2019 at 6:30pm in the Council Chambers.

Present: Mayor Jameson, Deputy Mayor Bouchard, Councilors Duford, Anderson, Chambers, Dohey, Chambers, Groenewegen & Willows

Staff: Senior Administrative Officer – Judy Goucher, Assistant Administrative Officer – Glenn Smith, Director of Public Works – Mike Auge, Director of Protective Services – Ross Potter, , Director of Recreation – Stephane Millette & Council Administrator – Stacey Barnes

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#19-391

**MOVED BY: CLLR WILLOWS
SECONDED BY: CLLR CHAMBERS**

CARRIED

3. DECLARATION OF INTEREST

There were no Declarations of Interest for the Regular Meeting of Council, Monday, December 16th, 2019.

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

Mayor Jameson – Congratulations to winners of the Twinkle Tour;

- Marshi & Chris Earle – Best Use of Lights
- Janine & Dan Kipling – Best Traditional Lights
- Fred Planindin & Elaine Bolt – Best Yard Display
- Ptarmigan Inn – Best Corporate Display

Cllr Duford – Congratulations to all athletes that tried out for the Arctic Winter Games on the weekend
Cllr Dohey – We are proud of all our youth athletes that tried out in ladies hockey, midget hockey and futsal.

Cllr Groenewegen – I would like to recognize the youth, coaches & volunteers that tried out for Biathlon this pas weekend as well.

5. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)



COUNCIL MINUTES – December 16th, 2019

a) December 9th – Regular Meeting of Council

#19-392

MOVED BY: CLLR WILLIAMS

SECONDED BY: CLLR DUFORD

CARRIED

b) December 11th– Special Meeting of Council

#19-393

MOVED BY: CLLR CHAMBERS

SECONDED BY: GROENEWEGEN

CARRIED

6. ADMINISTRATIVE ENQUIRIES

Director of Protective Services – Ross Potter

- Had meetings regarding the new dispatch system, the equipment is on the way. Hoping to go live mid-February.

Director of Recreation – Stephane Millette

- Had the Arctic Winter Games Trials this past weekend
- Huge turnout for Skate with Santa
- Cooler weather has been causing issues with the pool, it is back up and running now
- Cooler weather also effecting the maintenance of the outdoor rink building
- Christmas activities are listed for the break during the holidays including free sponsored swims, skates and shinny
- Festival at the Forks – December 31st starting at 8pm

Director of Public Works – Mike Auge

- Winter activities in public works are ongoing include snow removal and sanding of roads
- Reached out to the GNWT regarding the lights by the hospital
- Water License responses were sent in last week
- Ongoing zoning issues being dealt with

Assistant Senior Administrative Officer – Glenn Smith

- Trail system signage is in production this week for the Rotary Trail
- Working on contribution reporting to CANNOR
- Arctic Winter Games surplus jackets and printers went south once the local schools received a few. Thank you to Super A for the transportation
- Reviewing the IT contract that expired this year

Senior Administrative Officer – Judy Goucher

- There will be a survey coming out for Council to complete regarding the Council Procedures Bylaw
- This will be the last meeting till the new year – January 13th



COUNCIL MINUTES – December 16th, 2019

Deputy Mayor Bouchard – Will the dispatch contractor have training with area and mapping?
DPS Potter – Working with them. They do have the GNWT GIS mapping
Cllr Duford – Does the IT Contract go out the RFP?
ASAO Smith - Yes

7. DELEGATIONS

- Fortune Minerals by telephone with Glen E. Koropchuk
- NWT Housing Presentation with Randy Cleveland

8. NEW BUSINESS

- a. Sale of Lands – NWT Housing Corporation

RECOMMENDATION:

#19-394 **MOVED BY: CLLR ANDERSON**
 SECONDED BY: CLLR WILLOWS

That the COUNCIL OF THE TOWN OF HAY RIVER approves the sale of Lots 1833, 1834, 1835 and 1836 Plan 3925 to the NWT Housing Corporation for the purpose of constructing RCMP housing and agrees to replace the term “single family dwelling” with “residential development” to allow for the construction of semi-detached and/or duplex housing.

And,

That the COUNCIL OF THE TOWN OF HAY RIVER approves an extension to the development of the RCMP housing on Lots 1833, 1834, 1835 and 1836 Plan 3925 in accordance with the timelines presented in the proposal for RCMP housing in Hay River presentation.

And,

That the COUNCIL OF THE TOWN OF HAY RIVER declines the request from Nwthc to refund the deposit on 5 properties that Nwthc will no longer be purchasing.

CARRIED

BACKGROUND:

At the request of Nwthc, on November 26, 2018 Council approved Motion #18-147 to replace the term “single family dwelling” with “residential development” to allow semi-detached and duplex housing for Lots 1833, 1834, 1835, 1836, 1840, 1841 and 1842 Plan 3925. These lots had previously been approved for sale to Nwthc through sale of land bylaws. Council Motion #18-147 also indicated that these lots could not be used for RCMP housing.

Nwthc has been working on options for RCMP housing and developed a plan that was presented on November 20, 2019 to the Mayor, Councillor Anderson and representatives from Administration. Based on the revised RCMP housing plan, Administration is recommending the following:



COUNCIL MINUTES – December 16th, 2019

- Confirmation that lots 1833, 1834, 1835 and 1836 Plan 3925 may proceed with permitting to construct RCMP housing.
- Council agree to waive the one-year development rule and allow development to proceed along the planned timelines as per the presentation (attached).
- Council approve a repeal bylaw releasing NWT Housing from the sale of 5 lots which include lots 1840, 1841, 1842 Plan 3925 and lots 2147 and 2148 Plan 4552. These lots may not be returned to inventory and sold on a first come first served basis.
- NWT HC has requested that the deposits on the 5 lots (\$21,840.77) they will no longer be purchasing be applied against the purchase price of the 4 lots that they are retaining for RCMP housing. Administration does not support this request as:
 - Town policy is that down payments are non-refundable
 - The balance on these 9 lots was unpaid as of November 5, 2019
 - These lots were removed from inventory at a time when our community is experiencing a land shortage and were not developed within the permitted timeframe
 - Administration is accommodating NWT HC by recommending that the timeline for development be extended for the 4 lots that NWT HC are retaining.

A separate agenda item addresses the application to combine and re-subdivide the 4 lots into 3 to create larger lots to accommodate the duplex housing for RCMP.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Land Administration Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

NWTHC RCMP Housing Plan

Prepared by: Judy Goucher
SAO
December 12, 2019



COUNCIL MINUTES – December 16th, 2019

- b. Amalgamate, Subdivide and Resurvey of Lots – GNWT Housing

RECOMMENDATION:

#19-395

**MOVED BY: CLLR ANDERSON
SECONDED BY: CLLR CHAMBERS**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Amalgamation, Sub-division and Resurvey of Lots 1833, 1834, 1835, and 1836, Plan 3925, subject to the following conditions:

- a) **That all requirements of the Zoning and Building Bylaw are met.**
- b) **That the Landowners will be responsible for all costs related to the sub-division and registration.**

CARRIED

BACKGROUND:

The Town has received an application from the Northwest Territories Housing Corporation requesting authorization to amalgamate the 4 lots listed above and sub-divide into three larger lots to construct three 2-story Duplexes. All minimum requirements as per the Zoning and Building Bylaw 1812 will be met.

Included in this package is the Development Permit Application and the preliminary plan of survey from Northwest Territories Housing Corporation.

The proposal will be submitted to MACA for approval and a new plan of survey submitted to the Town to ensure compliance. The land owners are responsible for all costs involved with the sub-division and registration.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Planning Act R.S.N.W.T. 1988, c.P-7
Zoning & Building Bylaw No. 1812
General Plan Bylaw No. 1811

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A



COUNCIL MINUTES – December 16th, 2019

ATTACHMENTS:

- 1) Development Permit Application from Northwest Territories Housing Corporation
- 2) Preliminary sketch showing legal survey required for Lots 1833, 1834, 1835 and 1836, Plan 3925.

Prepared by:
Randy Froese
Development Officer

Reviewed by:
Mike Auge
Director of Public Works

Date: December 10, 2019

Date: December 10, 2019

- c. Subdivide and Resurvey of Lots 1767, 1768 & portion of 1769

RECOMMENDATION:

#19-396 **MOVED BY: CLLR DOHEY**
 SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER Review and Approve at their discretion Development Permit No. D19-102, to Sub-Divide and Re-Survey Lots 1767, 1768 and a portion of 1769 into three R1A – Single Family Residential (Class A) Lots at 61.5 feet in width as per our Zoning and Building Bylaw 1812.

- . **That all Requirements of the Zoning and Building 1812 are met.**
- . **That the Landowner pays all costs related to the sub-division, re-survey and registration**

CARRIED

BACKGROUND:

The Town of Hay River has received a Development Permit Application # D19-102, along with a Letter requesting Mayor and Council allow a variance on the 61.5 lot width, reducing them to approximately 60 feet in width for each of the three new proposed lots.

The site is R1A Single Family Residential (Class A) 18.5 m (61.5 ft.) is the required lot width in this Zone.

The owner is asking to sub-divide, lots 1767 and 1768 which are 24.35 m (79.88 ft.) and 30.48 (100.00 ft.) in width totaling 179.88 feet in width, divided by three would give 59.96 feet wide for each new lot, falling short of the lot width by approximately 1.5 feet per lot.

The owner confirmed in her Letter to Council that she is the owner of the adjoining Lot 1769 and if the first request is not possible, she could take the 4.5 feet from Lot 1769 to make up the shortfall.

Bylaw 1812 does not allow relaxation of the minimum width of lots unless the lot was legally registered and existing at the date of commencement of the bylaw. As such, the addition land from Lot 1769 is required in order to comply with the bylaw.



COUNCIL MINUTES – December 16th, 2019

Lot 1769 does have a building on it, when surveyed the owner would have to comply with the required side yard set-back on this property once the 4 to 4.5 foot is used to make up the difference for the proposed three lots.

The Development does meet the General purpose of the appropriate zone and the Policies of the General Plan.

3.8 Relaxation of Regulations

- 1) The Development Officer may approve a development application notwithstanding that the proposed use does not comply with the provisions of this bylaw, if the non-compliance is minor and where in the opinion of the Development Officer, denial of the application would cause the applicant unnecessary hardship unique to this use.
- 2) The Development Officer may relax Front Yard Set Backs 10%, Side Yard Set Backs 20% and Rear Yard Set Backs 10 %. Any other set back relaxation greater the above, shall only be granted by Council.
- 3) The Development Officer may permit a development in any zone on a lot which is substandard with respect to width, depth, or area provided that:
 - a) such lot was legally registered and existing at the date of commencement of this bylaw; and
 - b) that the zone is otherwise in accordance with the regulatory requirements of the zone.
- 4) In approving an application for a development permit, pursuant to subsections 1, 2 and 3 above, the Development Officer or Council shall adhere to the following:
 - a) A relaxation shall be considered only in cases of unnecessary hardship or practical difficulties unique to the use, character, or situation of land or building, which are not generally common to other land in the same zone;
 - b) There shall be no deviation from building height, floor area ratio, density regulations and parking requirements unless otherwise stated in this bylaw;
 - c) The General Purpose of the appropriate zone; and
 - d) The policies of the General Plan.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

General Plan By-law, By-law No. 1811.
Zoning and Building By-law, By-law No. 1812.

FINANCIAL IMPLICATIONS:

N/A.



COUNCIL MINUTES – December 16th, 2019

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Development Permit D19-102, additional letter and preliminary survey sketch from the owner (3 pages).
Town of Hay River sketch showing the three new lots using a portion of 1769 in order to meet the minimum width requirements.

Prepared by:
Randy Froese
Development Officer
December 11, 2019

Reviewed by:
Mike Auge
Director of Public Works
December 11, 2019

d. Proposed Amendment to Bylaw 1786

RECOMMENDATION:

#19-397 **MOVED BY: CLLR GROENEWEGEN**
SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER supports amending Bylaw 1786 – Water and Sewer to include under Section C 5), users residing in Rural Resource zones.

CARRIED

BACKGROUND:

The Town of Hay River received a request to review trucked water delivery rates for a property that was approved to operate as a tourism business within municipal boundaries in an area that is zoned Rural Resource. The last amendment to Bylaw 1786 – Water and Sewer Bylaw was in 2016, prior to the permitting of this tourism operation.

The only rate within the current Bylaw 1786 that applies to this operation is the trucked water commercial rate at \$146.24 per one thousand gallons for all consumption. In contrast, if the same operation were in the Corridor, the trucked water rate would be \$36.04 per one thousand gallons for all consumption.

The GNWT's Water and Sewer Services Funding Policy identifies the following principles for supporting community governments with the provision of water and sewer services:

1 Principles

The Department of Municipal and Community Affairs will adhere to the principles of the Government of the Northwest Territories' *Community Government Funding Policy* and the following principles when implementing this policy:



COUNCIL MINUTES – December 16th, 2019

- (1) Residents of the Northwest Territories (NWT) are entitled to basic water and sewer services to safeguard their health.
- (2) Community governments should exercise full authority and responsibility for the provision of water and sewer services in their communities.
- (3) Community governments should be accountable to consumers for the quality and cost of water and sewer services.
- (4) Water and sewer services should be provided by community governments in the most equitable, efficient and economical manner possible.
- (5) The cost of water and sewer services should reflect local conditions and local decisions.
- (6) Water should be used conservatively.
- (7) Community governments should plan for the development of their communities to assess their needs and set priorities for community public infrastructure including water and sewer infrastructure.
- (8) Community governments should develop financial plans to finance their needs and priorities for community public infrastructure to provide water and sewer services.

The tourism operation is commercial but is a low volume consumer of water as the operation consists of small cabins with few appliances that use water. Accessing lower water rates through high consumption is unlikely in the foreseeable future. At the current rate, the operator has indicated that the cost of trucked water service is not economic and is significantly impacting the sustainability of his business.

The Town of Hay River's Policy Committee has identified Bylaw 1786- Water and Sewer Services as a priority Bylaw and will be updated in 2020. A detailed study of all water and sewer rates will inform the rate setting in the updated Bylaw 1786.

In the interim and given that the current Bylaw did not contemplate the tourism business that was permitted to operate in the Rural Resource zone, Administration is recommending an amendment to Bylaw 1786/Util/16 Section C 5) to include the Rural Resource zone. This amendment would apply to very few properties as most developed properties zoned Rural Resource are in the Corridor area and already receive the Corridor rate per Section C 5). The financial impact is expected to be minimal.

The proposed amendment would read as follows:

- 5) Users residing in the Corridor and Rural Resource Areas shall be charged at a rate of Thirty-Six Dollars and Four Cents (\$36.04) per One Thousand gallons for all consumption. (Re: Rate= 90% of Town Rate of \$40.04)



COUNCIL MINUTES – December 16th, 2019

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaw 1786/UTIL/16 – Water and Sewer Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by: Judy Goucher
SAO
December 12, 2019

9. BYLAWS

- a) Bylaw 2417 – Repeal of Bylaws 2376, 2377, 2378, 2379 & 2380 – Final and Second Reading

#19-398 **MOVED BY: CLLR DOHEY**
 SECONDED BY: DEPUTY MAYOR BOUCHARD **CARRIED**

#19-399 **MOVED BY: CLLR DOHEY**
 SECONDED BY: CLLR DUFORD **CARRIED**

CONSENT

#19-400 **MOVED BY: CLLR DOHEY**
 SECONDED BY: CLLR ANDERSON **CARRIED**

THIRD READING

#19-401 **MOVED BY: CLLR DOHEY**
 SECONDED BY: CLLR DUFORD **CARRIED**



COUNCIL MINUTES – December 16th, 2019

12. ADJOURNMENT

#19-408

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 8:53pm.

CARRIED

Certified Correct as Recorded on the 16th day of December 2019.

These minutes were accepted by motion #_____.

Mayor

Senior Administrative Officer



**MONTHLY
POLICING REPORT
December 2019
Hay River Detachment
“G” Division
Northwest Territories
Town of Hay River**



Royal Canadian Gendarmerie royale
Mounted Police du Canada

The Hay River Detachment responded to a total of 228 calls for service during the month of December 2019 within the town of Hay River Jurisdiction.

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved APP'S are;

- (1) Crime Prevention Strategies – Substance Abuse – Drug / Alcohol
- (2) Police Community Relations – Visibility of Police

1 - This month the detachment addressed Substance Abuse – Alcohol and Drugs by:

The month of December whizzed past again and was the close out of a decade! December is filled with Holiday Parties and other Celebrations which often includes alcohol. Hay River Detachment and Traffic Services recognize this and as such initiated 7 Check Stops with 150 driver's being checked during the month, the main focus of was to provide education and awareness on impaired driving and legislation of Mandatory Alcohol Screening (MAS) that was brought into effect last year. 5 persons were charged with Impaired Driving offenses in December with charges pending for another driver.

I would like to recognize the "Designated Drivers", including DJSS Grad Class Students, that were identified during the month shuttling responsible persons to and from celebrations.

S/Cst. Groenewegen and Cst. Mason Byrne attended continuing efforts for a Men's Shelter this month. During the Holiday Season, a temporary Shelter has been operating, which I have heard positive comments back from clients who have utilized.

2 - This month the detachment was involved with youth / Community Involvement by:

Hay River Detachment continued partnership with Secret Santa and Hay River Fire Department for the 2019 Toy Drive / Gift and Hamper delivery. I am in awe each and every year of the support that is received from the community to support this initiative that brings happiness to those in need.

Sgt. Humbke and S/Cst. Groenewegen joined grade 4 & 5 PA students for a morning skate this month. Cst. Gagnon joined the DJSS student team to play a "friendly" game of volleyball before "Goat Fest". S/Cst. Groenewegen and Cst. Chicoisne flipped flapjacks at Ecole Boreale. Cst. Erkin has joined up with the Hay River Karate Club. The highlight of the month was the privilege of being a part of the Jill Taylor Memorial Hockey Challenge in support of Lights On.



Cst. Marc Gagnon, coaching DJSS volleyball.



Cst. Keelian Chicoisne & S/Cst. Jordan Groenewegen at Ecole Boreale.



DJSS Jr. Team vs.



DJSS Sr. Team vs.

Tim Borchuk, JJ Hirst, JP Brabant, Peter Beaton, Phil Gogeun, Jordan Wheeler, Tyson Russell, Brandon Humbke, Jim Forsey, Jackie Babiuk, Brent Babiuk, Becky Irvine, Bridgette Stephen, Chris Pinksen, Vince McKay and Coach Junior Pinksen

3 - This month the detachment was involved with Reducing Domestic Violence by:

Domestic Violence awareness is key to our society trying to eliminate these horrible offences. Victims of domestic violence often feel they are not able to remove themselves from the situation and come back to the circle of violence immediately during or after the honeymoon phase. Education is key in trying to help these victims of Domestic Violence. They impact not

only the victims, but children, neighbors and entire communities. Domestic Violence calls continue to be a concern within the town of Hay River with members responding to 2 DV calls in the month of December.

Community Involvement: If you know anyone who is a victim of domestic violence, please act on their behalf and make the call. Sometimes these victims are alone and need help. The RCMP, Victim Services or other outreach programs can help them get through this. We all need to work together to help educate and curb these offences.

Notable Occurrences for the Month:

OCCURRENCES	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Assaults (Not including sexual assaults)	8	285	24	375
Sexual Offences	4	27	1	15
Break and Enters (Residence & Business)	1	37	2	37
Theft of Motor Vehicle	2	18	0	12
Theft Under \$ 5000.00	6	118	4	96
Theft Over \$ 5000.00	3	6	0	6
Drugs (Possession)	0	3	0	21
Drugs (Trafficking)	0	23	0	10
Liquor Act	17	301	20	369
Unlawful Sale (Bootlegging)	0	1	0	0
Causing a Disturbance / Mischief (total)	58	753	36	933
Causing a Disturbance	26	329	16	407
Mischief – damage to property	8	74	0	0
Mischief –obstruct enjoyment	24	115	0	0

Impaired Driving	8	212	4	128
Other Complaints	60	859	62	848
Total Violations	167	2552	153	2850
Total Calls for service	228	3141	175	2591

JUSTICE REPORTS	Current Month	Year to Date	Current Month of previous year	Previous Year Total
Victim Services Referral - Accepted	1	28	2	16
Victim Services Referral - Declined	6	304	16	192
Victim Services - Proactive Referral	1	8	1	11
Victim Services - Not Available	0	0	0	0
Youth Alternative Measures (YCJA Warnings & Cautions)	0	3	0	9
Youth Diversion (Community Justice Referrals)	0	2	0	4
Adult Diversion (Community Justice Referrals)	0	1	0	2
Emergency Protection Orders (Detachment Initiated)	0	6	0	4
ODARA Reports	1	20	2	31
Prisoners Held	28	389	26	619
Prisoners Escorted	0	7	1	25
Prisoners Held non-PROS Agency	0	4	0	0
Liquor Destroyed Immediately	4	29	0	0
Drug Seizures	0	3	-	-
Firearm Seizures	0	1	-	-

The Hay River Detachment housed a total of 38 prisoners in the month of December, 2019 with a total of 503 prisoners for the 2019 Year which includes KFN, Hay River, Enterprise, Court and surrounding detachments. A decrease of 146 prisoners from 2018 Year total of 649.

Hay River Detachment calls for service for the 2019 Year increased by 550 within the Town of Hay River. Hay River Detachment responded to a total of 3945 calls for service within our policing area which is an increase of 792 calls from the 2018 Year total of 3153.

Sgt. Brandon HUMBKE
Detachment Commander, Hay River
p. 867-874-1111
f. 867-874-2820
e. brandon.humbke@rcmp-grc.gc.ca



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: PUBLIC WORKS

DATE: JANUARY 13, 2020

SUBJECT: PUBLIC WORKS MONTHLY REPORT FOR DECEMBER 2019

RECOMMENDATION:

MOVED BY: CLLR WILLOWS
SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for December 2019.

BACKGROUND:

Public Works Daily Operations:

Public Works staff continued ongoing work on the Town's water, sewer, roads & sidewalks, vehicles, and infrastructure. The following is a summary of the work completed this month:

Regular Operations and Maintenance Items	
Item	Monthly Activity
Water & Sewer	Water shut offs and turn ons as requested Water and Sewer inspections of areas of concern Water and Sewer locates as requested Meter readings taken Flushing of lines Month end water report
Water & Sewer Facilities	Daily inspections of facilities Roof upgrades projects underway at WTP and reservoir
Roads	Snow clearing work Sanding activities Sign repairs as needed
Vehicles	Winterizing of vehicles
Cemetery	1 Funeral held this month

Landfill Operations:

The Landfill continued regular operations and monitoring activities throughout the month.

The ICIP funding agreement for removal of tires has been finalized. Currently working with GNWT to develop plan to have tires removed from site as soon as possible in 2020.

Water Licence Activities:

Regular monitoring programs continue as per the requirements of the Town's water licence.



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: PUBLIC WORKS

DATE: JANUARY 13, 2020

SUBJECT: PUBLIC WORKS MONTHLY REPORT FOR DECEMBER 2019

The Town's water licence renewal application was submitted to the Mackenzie Valley Land and Water Board on September 16th. The initial application has been reviewed and commented on by all interested parties and the Town has provided responses to those comments. The next step in the process is the Technical Sessions, which are scheduled for February 11th – 13th. The renewal process is on schedule and expected to continue well into 2020.

Capital Projects 2019:

A list of 2019 Capital Projects along with an update of the status of these projects is included below. Unfinished projects will be carried over into 2020 for completion.

2019 Capital Projects Public Works	
Project	Update
Lift Station System Upgrade	Working on acquisition of property. Design work expected to begin early in 2020.
Fraser Place Development	Acquiring LUP for drilling operations. Geotechnical operations expected to commence in early 2020.
Caribou Crescent Water, Sewer, and Drainage	Funding agreement finalized, design to be finalized in early 2020 with construction to follow.
Grader Replacement	Complete
Mower Attachment for Tractor	Postponed
Water Treatment Plant Roof Replacement	Project commenced, work ongoing
Reservoir Roof Upgrades	Project commenced, work ongoing
Water Licence Renewal	Ongoing – See Water Licence section
Landfill Trailer	Complete
Commercial Water Meter upgrade	Majority of meters have been purchased and a portion have been installed. Remainder to be done as time permits.
Landfill – Tire Recycling Program	Funding agreement finalized, work to be completed in 2020.
Landfill – Solid Waste Facility Planning	Funding agreement finalized, work to be completed in 2020.
Sewer Lining throughout Town	Complete
Paradise Road Realignment	Project on hold until funding source identified
Lift Station #2 Demolition	Work completed for 2019, some minor landscaping work to be completed in the spring
Sewage Lagoon Upgrades	Complete
Snowblower – heavy duty	Complete
Lift Station Study	Complete
Beach Road Upgrade	Complete



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: PUBLIC WORKS

DATE: JANUARY 13, 2020

SUBJECT: PUBLIC WORKS MONTHLY REPORT FOR DECEMBER 2019

Generator Replacement – WTP	Complete
Sewer Flusher (Equipment)	Quotes came in over budget, project deferred to 2020
Landfill Interim Closure Plan	Approval deferred by MVLWB, has become part of the water licence renewal process.
Mansell, Dessy, and Morin work	Project work completed for 2019. Some minor work to be completed in 2020.

Capital Projects 2020:

An updated estimate on the water intake line inspection has been obtained and the cost is now expected to be under \$50,000. The original budgeted amount for this project was \$550,000 but further investigation and discussion with experts in the industry have resulted in a much lower expected cost. This work is expected to be undertaken in the summer months of 2020 and the change in cost will be reflected in the Q1 Variance Report.

Planning:

4 Development Permits and 0 Building Permits have been approved for December 2019. In the month of December 2018, we had 1 Development Permits and 1 Building Permits signed out. The monthly Development and Building report is as follows:

DATE	DEV #	CIVIC ADDRESS	DESC. OF WORK
Dec 2/19	D19-103	6 Cameron Crescent	Home Occupation Northern Lights Dog Grooming
Dec 10/19	D19-104	Lots 1834 to 1836 Saskatoon Drive	Proposed Subdivision and Amalgamation of 4 Lots Into 3 Larger Lots
Dec 11/19	D19-105	3 Wildrose Drive	Home Occupation Frizzle Chick Creations (Puppet Making)
Dec 17/19	D19-106	LE-109-200185-01, Lot 635, Reserve SK-00172, Plan 723	Install Commercial Entranceway C/W Culvert to Eight Individual Recreation Lease Lots

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: PUBLIC WORKS

DATE: JANUARY 13, 2020

SUBJECT: PUBLIC WORKS MONTHLY REPORT FOR DECEMBER 2019

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by: Mike Auge
Director of Public Works
January 7, 2020

Reviewed by: Judy Goucher
SAO
January 8, 2020



STANDING COMMITTEE TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 13, 2020

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

**MOVED BY: CLLR GROENEWEGEN
SECONDED BY: CLLR ANDERSON**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for December 2019 as presented.

BACKGROUND:

Summary:

The Annual Firefighters Ball was held the first Saturday in December, and we recognized the following Firefighters for years of service:

2 Years

Lauren Hargraves
Draydon Shaw

5 Years

Garett Flaherty

25 Years

Vince McKay

Firefighter Stacey Barnes received the Firefighter of the Year Award.

In 2019 the department held 47 Fire/Ambulance Meetings, 40 special training events, and 42 maintenance sessions.

We responded to 406 ambulance calls, 187 of which were medical emergencies and 162 patient transfers. We had a total of 21 fire/rescue calls of which one was 23 days long (landfill fire), and 29 false alarms.

We were also very busy with prevention activities, completing 23 public education sessions and 125 building inspections.

We had 5 members complete their NFPA 1001/472 Structural Fire Fighter qualification, and another 6 members have now attained their Emergency Medical Responder certifications.

At the end of 2019, we had 34 members in the department as compared to 29 members at the start of 2019. This is an indication that our Recruitment and Retention is working well.



STANDING COMMITTEE TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 13, 2020

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

We responded to 482 emergency calls, attended 87 training events, and as a group, we have put in 7,568 Paid on Call hours.

Meetings:

Joint Occupational Health and Safety
NWT Fire Chief's Association

During December 494.5, paid-on-call hours were served by the members of the HRFD for a year to date total of 7,568 hours.

STATISTICS

FUNCTION	DECEMBER 2017	DECEMBER 2018	DECEMBER 2019	DECEMBER 2017 YTD	DECEMBER 2018 YTD	DECEMBER 2019 YTD
Patient Transfers	21	13	14	202	145	162
Medical Emergency Local	7	13	26	158	166	187
Medical Emergency Reserve	1	4	7	17	25	33
Medical Emergency Highway	1	0	0	6	7	1
Medical Emergency Out of Town Patients	0	0	3	13	13	16
Body Transfer	1	0	0	10	9	7
Fires & Rescues	1	2	5	24	23	21
False Alarms	0	1	5	24	32	29
Training	2	2	1	47	45	47
Special Training	3	0	0	26	23	40
Maintenance	2	3	3	39	46	42



STANDING COMMITTEE TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 13, 2020

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

Fire Permits	0	0	2	5	20	13
Fireworks Permits	10	8	6	15	16	7
Public Safety	4	2	3	41	27	23
Inspections	9	17	9	64	95	125

MAINTENANCE

All daily/weekly/monthly maintenance activities were completed. No issues were identified with the exception of Ambulance 1 which continues to experience mechanical issues that are impacting the availability of this unit to provide service to the community. Our second ambulance unit is in service.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

None

Prepared by:
Ross Potter
Director Protective Services/Fire Chief

Reviewed By:
Judy Goucher
Senior Administrative Officer



STANDING COMMITTEE TO COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: January 13, 2020

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

Date: January 6, 2020

Date: January 7th, 2020



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: JANUARY 13, 2020

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

**MOVED BY: CLLR DUFORD
SECONDED BY: CLLR CHAMBERS**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for December 2019 as presented.

BACKGROUND

OFFENSE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	OFFENCES	WARNINGS	SHELTER	FINES	TOWED	RETURNED TO OWNER
Animal Control Bylaw								
Animal Abuse								
Barking Dogs								
Dog Attack								
Dog Bites								
Loose Cat								
Loose Dogs								
Business License								
No Business License								
Traffic Bylaw								
Vehicle Parking	2			2				
Trailer Parking								
ATV								
Misc	2			2				
Unightly Bylaw								
Overgrown Trees								
Long Grass								
Miscellaneous								
Garbage	2	1		1				
Development Related								
Infringing on Property								
Fire Prevention Bylaw								
Burn Garbage								
Porritt Landing								
Vessel Parking Issues								
Snow Removal								
Not Clearing Sidewalks								

Unightly Properties: 0

The Protective Services Specialist was making two daily patrols which include surveys for loose dogs, vehicles, and trailers that may be parked inappropriately causing aesthetic and traffic



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: PROTECTIVE SERVICES

DATE: JANUARY 13, 2020

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

issues (i.e., parking in green spaces) and unsightly properties. Each patrol was about 2 hours long if the patrol covered the complete town. With the resignation of the Protective Services Specialist these patrols will become a random patrol until such time as we have a new Protective Services Specialist. We will also be fielding complaints from the public and investigating the allegations to ensure they are valid.

The Protective Services Specialist has accepted a job with another local employer. Her last day with the Town of Hay River was December 28, 2019. Until the position is filled, random patrols will be conducted by the Director, Protective Services.

A posting for the position is presently in place and closes on January 17, 2019.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaws as applicable

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Ross Potter
Director, Protective Services
Date: January 6, 2020

Reviewed By:
Judy Goucher
Senior Administrative Officer
Date: January 7th, 2019



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: January 13, 2020

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT

RECOMMENDATION:

**MOVED BY: CLLR GROENEWEGEN
SECONDED BY: CLLR DOHEY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of December 2019.

BACKGROUND:

Tourism Activity:

- **Total Visitors for 2019: 4094 (4473 in 2018)**
- Tourism activity was slow through the month; mostly NWT and Canadian visitors.
- We had international visitors from Boston, Iraq, Russia and Germany.

Visitor Information Centre (VIC):

- **Total Gift Sales for 2019: \$54,000 (\$45,000 in 2018).**
- December sales were \$10,200, up from last year (\$9,387).

Other Activity:

- **Total Tourism & Economic Development grants received for 2019: \$652,000 (excludes other Town received contributions such as ICIP).**
- Imperial Oil provided a verbal indication of a \$25,000 sponsorship to support the construction of the Fisherman's Wharf Pavilion.
- Three expressions of interest were submitted to ITI for funding in early December; one for the Community Tourism Infrastructure Contribution Program and two for the Tourism Product Diversification and Marketing Program.
- Design for the Trans Canada Trail interpretive signage was completed and printed. The signs will be installed in January.
- Design for trailhead signs for the Bob McMeekin Park and the Rotary Trail is ongoing and will be completed in January. Signs are targeted for installation in February.
- The Tourism and Economic Development Coordinator provided suggested content and content corrections for Northern News Services Limited's 2020 Visitor Guide. The Visitor Guide has been used in recent years by the Town of Hay River as our primary print publication circulated to visitors to the community. The Guide is expected to be produced in February.
- Work continues by Administration and the Tourism and Economic Development Committee on the 2020 Hay River Tourism Development Plan. This document will serve to set the Town's direction related to tourism strategies and initiatives for the period between 2020-2023. The document will be presented to Council for their input and approval in January.



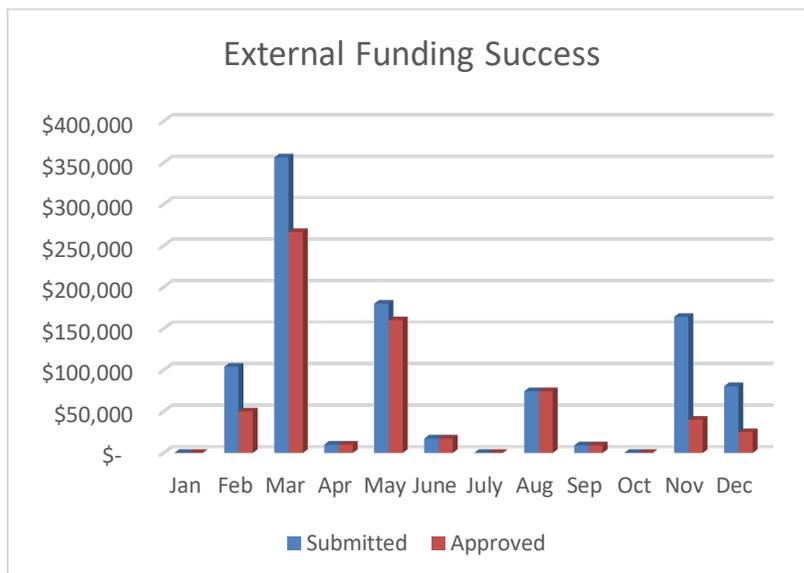
STANDING COMMITTEE OF COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: January 13, 2020

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT

External Funding Success

December Grant Applications:



- Verbal commitment of \$25,000 to the Fisherman's Wharf Pavilion build fund by Imperial Oil.
- Submitted \$55,415 in funding expressions of interest to ITI.
- Year to date: we have been successfully awarded \$652,000 in funding from Tourism and Economic Development submitted applications (excludes other contributions such as ICIP).

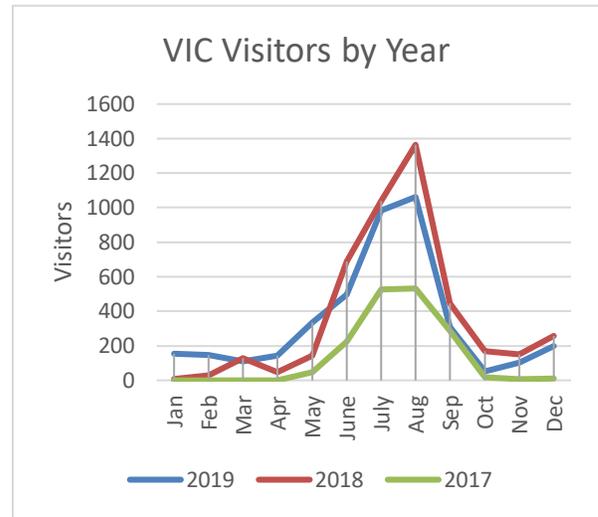


STANDING COMMITTEE OF COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: January 13, 2020

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT

Visitor Information Centre Visitors



December VIC visitation numbers at 201 visitors was up significantly over November's 100 visitors but down from December 2018's 257 visitors. December saw international visitors from Boston, Iraq, Russia and Germany.

Gift Shop Sales



Gift shop sales for the year were up from last year's— 2019 \$53,178.15 – 2018 \$44,663.64



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT DATE: January 13, 2020

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT

Inbound Marketing

- Focus has continued on promotion through social media.

Visitor Satisfaction Rating

- We have been working with ITI, NWT Parks and Spectacular NWT to create an NWT wide visitor metrics that will be of value to all involved. We will be discussing in the New Year.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Peter Magill
Tourism and Economic Development Coordinator
Date: December 24, 2019

Reviewed by:
Glenn Smith
ASAO
Date: January 8th, 2020



STANDING COMMITTEE OF COUNCIL

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Kandis Jameson

Mayor

Date: January 8th, 2020



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 13th, 2020

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

MOVED BY: CLLR DOHEY
SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for December 2019 as presented.

BACKGROUND:

Recreational Programming

The Department of Recreation's Programming Division was busy wrapping up November/December programs and preparing for the holiday season. Regular programming schedules were greatly modified, given that that groups such as the Hay River Figure Skating Club, Hay River Minor Hockey, Hay River Speed Skating Club were on hiatus for the holiday season. These open ice and swim times allowed for many seasonal activities such as Breakfast with Santa, Skate with Santa and the numerous corporate or THR sponsored skate and swim times.

Christmas activities and attendance:

- Breakfast with Santa in the Community Hall (approx. 200 people);
- Skate with Santa (approx. 150 people);
- Festival at the Forks (125+ people);
- Fish scale Art workshops with Jennifer Buckley (10 participants);
- Holiday youth activities and workshops (6 activities; 40 participants);
- Corporate sponsored ice times (approx. 40 hours; 400+ participants);

It should be noted that drop in and fitness program revenues were comparable to previous months despite a holiday season with reduced operational hours and numerous sponsored swim and ice times.

The continued increase in the number of THR delivered programs should also be noted, as well as the number of participants who register and/or drop in for those programs. Fall and Winter 2019 saw 9 new categories of programs as compared to 2018. Those new programs are seeing consistent numbers and are being planned and delivered to recover cost. The majority of those



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 13th, 2020

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

programs are planned and delivered by THR's Recreation Programmer employee hired in the Spring of 2018.

Recreation Programming Statistics

<i>Regular programs:</i>	October		November		December		Totals
	2018	2019	2018	2019	2018	2019	
<i>Walking Track</i>	403	126	330	248	295	144	287
<i>Table Tennis Drop-in</i>	76	76	87	44	61	46	
<i>Air Hockey Drop-in</i>	-	33	-	45	-	34	
<i>Badminton & Pickleball</i>	5	0	8	40	4	63	62
<i>Various fitness classes</i>	-	33	-	52	-	62	
<i>Spin Bike Classes</i>	-	16	-	7	-	4	27
<i>Spin bootcamp</i>	-	4	-	14	-	9	
<i>Lunch time spin</i>	-	24	-	16	-	14	
<i>Science Club</i>	-	40	-	26	-	17	83
<i>Drama Club</i>	-	40	-	18	-	26	
<i>Art Club</i>	5	40	5	18	-	8	
<i>Stay and Play Evenings</i>	<i>New to November 2020</i>			22	-	32	38
<i>Zumba Jr</i>	-	40	-	-	-	-	
<i>RAD and PHAB</i>	30	120	30	77	16	38	8
<i>Zumba gold</i>	-	n/a	-	-	-	-	
<i>Seniors Craft Club</i>	12	16	16	16	8	8	403
<i>Senior stretch</i>	0	12	0	10	-	-	
<i>Public Skating</i>	170	211	91	211	47	340	2
<i>Sr Shinny</i>	16	22	2-10 avg	22	29	34	
<i>Jr Shinny</i>	16	31	2-10 avg	31	24	29	
<i>Full Moon Snowshoe</i>	-	-	-	8	-	2	

<i>Rental hall usage:</i>	Community Hall	Multipurpose Room	Doug W. Hall
<i>THR special events</i>	2	5	-
<i>THR meetings</i>	1	-	2
<i>THR Regular Programs</i>	12	3-5 programs daily	-
<i>Corporate/private rentals</i>	2	11	4
<i>Non-profit organization</i>	2	2	5
<i>Birthday celebrations</i>	1	2	1



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 13th, 2020

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

<i>Revenues:</i>	October	November	December
<i>Drop in activities</i>			
<i>Child</i>	\$503.03	\$517.00	\$330.10
<i>Student</i>	\$224.79	\$108.00	\$295.24
<i>Family</i>	\$560.07	\$564.00	\$320.04
<i>Adult</i>	\$567.93	\$468.00	\$508.02
<i>Senior</i>	\$65.50	\$44.00	\$26.20
<i>Fitness Programs</i>			
<i>Student drop ins</i>	-	-	-
<i>Adult drop ins</i>	\$137.54	\$119.00	\$97.08
<i>Adult Memberships</i>	\$1359.90	\$156.21	\$1308.69
<i>Senior drop ins</i>	\$26.26	\$10.50	\$10.50
<i>Senior Memberships</i>	-	\$84.27	-

Aquatics

The Aquatic Centre’s operational hours were reduced in December, both by a temporary staffing shortage and the affects of cold weather on mechanical systems. Early bird swims were cancelled in December and planned closures were scheduled to provide mandatory breaks for staff guarding the pool deck. Unfortunately, there were also a few unplanned closures due to the staff shortage and others being a result of cold weather on deck conditions and/or water quality.

Significant improvements were made to the Aquatic Centre’s mechanical systems in December. Phase 2 of the Aquatic Centre’s Air Handling Unit upgrade project was completed with the installation of a snow hood and variable flow drive fans as well as upgrading and integration of the system’s controls to those of the Recreation Centre’s controls. The Aquatic Centre’s AHU no longer freezes up which leads to consistent comfortable conditions in the Aquatic Centre and viewing area.

The automated chlorine feeder system required a bit of work in December due to freeze up in cold weather. The system was thawed out, minor repairs were made and no further freezing is expected. Though these issues did result in pool closures, cooperation and communication has



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 13th, 2020

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

improved between Maintenance staff and Aquatic staff to ensure preventative maintenance and coordinated efforts that prevent failure and closures.

Revenues and swimmer numbers were comparable to previous months and December 2018 despite the staffing and mechanical issues experienced last month. Lower numbers were seen for school groups, Aquafit and youth swim lessons as compared to previous months, but this is normal given the busy holiday season. The newly revived Hay River Swim Club took a break during the holiday season, but they will resume on January 8th. It's expected that they will continue to see good numbers with significant interest from a few local families.

Corporate sponsored free swim times were very well attended during the holiday season. A total of 20 hours of free swim time were paid for by local businesses. Over 300 swimmers took part in those swim times with some free swim blocs seeing over 30 to 40 swimmers enjoying the facilities.

Regular programming included:

- Corporate sponsored swim times (20 hrs during holiday season);
- Open Swim Times (daily);
- School/Youth group availabilities (8 blocks per week);
- Evening Adult swim (4 days/week);
- Birthday Party Availability (4 blocks per weekend);
- Family Swim Times (one/week);

Department Statistics

Pool Attendance:

	October		November		December	
	2018	2019	2018	2019	2018	2019
<i>Birthday parties</i>	-	2	3	2	6	0
<i>Aquafit</i>	-	32	23	48	10	21
<i>School groups</i>	-	197	116	133	212	77
<i>General</i>	57	578	886	787	854	

Aquatic Revenue:

	October		November		December	
	2018	2019	2018	2019	2018	2019
<i>Admissions</i>	\$454.99	\$2951.07	\$2703.07	\$2599.49	\$2481.67	\$2413.41
<i>Kids Lessons</i>	-	\$1305.14	\$232.50	\$139.00	\$0.00	\$195.50
<i>Adult Lessons</i>	\$182.86	\$90.48	\$132.38	\$374.24	\$182.88	\$0.00



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 13th, 2020

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Miscellaneous	\$7.62	\$161.40	\$61.17	\$168.58	\$38.31	\$97.10
Hourly Rental	-	\$203.33	\$205.71	\$2138.00	\$411.42	\$266.66

Facilities and Maintenance

Recreation and Aquatic Centre:

- Maintenance:
 - Setup and takedown of rentals and special activities;
 - Janitorial contract ongoing with positive feedback from contractor and THR staff;
 - Weekly walkthroughs of Aquatic Centre and Recreation Centre;
 - Director of Recreation, Divisional Supervisors and appropriate staff;
 - Update of daily and weekly checklists on City Reporter Software;
 - Increased communications/action logs for maintenance staff and other divisions;

- Improvements:
 - Main pool filter repairs;
 - Installation of MP Room shelving covers by local contractor;
 - Aquatic Centre AHU upgrade project Phase 2 completed;

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:
Stephane Millette

Reviewed by:
Judy Goucher



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** January 13th, 2020

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Director Recreation and Community Services
Date: January 8th, 2019

SAO
Date: January 8th, 2019



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: January 13th, 2020

SUBJECT: EXCUSED ABSENCE

RECOMMENDATION:

MOVED BY: CLLR CHAMBERS
SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Deputy Mayor Bouchard from any meetings taking place between January 14th to February 8th, 2020

BACKGROUND:

Deputy Mayor Bouchard has asked to be excused from any meetings taking place between January 14th and February 8th, 2020.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Stacey Barnes
Council Administrator
Date: January 8, 2020



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: PUBLIC WORKS

Date: January 13, 2020

SUBJECT: DEVELOPMENT PERMIT APPLICATION D19-100 FOR 2 SEASONS ADVENTURES

RECOMMENDATION:

MOVED BY: CLLR DOHEY
SECONDED BY: CLLR WILLOWS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER Review and Approve at their Discretion Development Permit Application No. D19-100, to allow the Shower House and move all 15 Decks onto the lease property, subject to the following conditions:

- That all Requirements of the Zoning and Building Bylaws 1812 are met;
- That all requirements of the lease agreement are met;
- The applicant undertakes to conform to all relevant Municipal, Territorial and Federal policies and regulations.

BACKGROUND:

The Town of Hay River is in the process of working with 2 Seasons Adventures to get all Development Approved on D13-013 in line with the letter of approval and the land lease agreement with the Town of Hay River.

The Town has received an application (D19-100) from 2 Seasons Adventures/Reliable Group of Companies to add a Shower House and to move all 15 decks built on individual camping stalls outside of the lease area onto the lease property and in line with the Lease Agreement, Zoning and Building Bylaws, and all applicable codes.

The Shower House would fall under Buildings and Accessory uses to the use Tourist Lodges, it does need a Building Permit to ensure all construction is to the applicable codes.

The 15 decks would also fall under the Buildings and Accessory uses to the Tourist Lodges and would also require Building Permits to ensure all construction is to the applicable codes.

These additions to the original plans have not been pre-approved by the Development Officer.

The portion of the by-law that relates to change in plans reads as follows:

3.7 Conditions of Approval for Development Permits

- 9) *No change in plans, use of site, or methods of construction shall be undertaken unless and until such change is approved in writing by the Development Officer.*

COUNCIL POLICY / STRATEGY OR GOAL:



STANDING COMMITTEE OF COUNCIL

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Lease agreement with the Town of Hay River
Planning Act R.S.N.W.T. 1988, c.P-7
Zoning & Building Bylaw No. 1812
2015 National Building Code.
2015 National Fire Code.

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Application for Development #D19-100
Original Development Approval Letter D13-013

Prepared by:

Randy Froese
Development Officer
Date: January 7, 2020

Reviewed by:

Mike Auge
Director of Public Works
Date: January 7, 2020



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: PUBLIC WORKS

Date: January 13, 2020

SUBJECT: DEVELOPMENT PERMIT APPLICATION D19-101 FOR 2 SEASONS ADVENTURES

RECOMMENDATION:

**MOVED BY: CLLR ANDERSON
SECONDED BY: DUFORD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER Review and Approve at their Discretion Development Permit Application No. D19-101, to allow the larger Grey Cabin at 2 Seasons to be considered as one of the six pre-approved cabins for Tourism use only subject to the following conditions:

- **That all requirements of the Zoning and Building Bylaw 1812 are met;**
- **That all requirements of the lease agreement are met;**
- **The applicant undertakes to conform to all relevant Municipal, Territorial and Federal policies and regulations.**

BACKGROUND:

The Town of Hay River is in the process of working with 2 Seasons Adventures to get all Development Approved on D13-013 in line with the letter of approval and the land lease agreement with the Town of Hay River.

Six Cabins were approved on Development Permit D13-013 to Establish and Develop an Adventure Tourism, Camping, Tourist Lodge in 2013.

The Town has received an application from 2 Seasons Adventures/ Reliable Group of Companies to allow the larger Grey Cabin built on the other end of the lease to be considered as one of the original 6 pre-approved cabins.

The original approved permit for 2 Seasons allowed for 6 small cabins. The original plan showed the 6 small cabins to be in the same area. To date 3 small cabins have been set up in this original area of the lease. During construction, a larger Grey Cabin was set up on the other end of the lease property. The owners have re-applied to have this larger grey cabin included as part of the 6 originally approved cabins.

This change in plans was not pre-approved by the Development Officer. The approval of this development permit is the first step in the process to get the building approved. The full permitting process will still need to be followed including the application and approval of building and occupancy permits for the unit. These steps will also include the inspection of the building by both the Town Development Officer and the Fire Marshal.



STANDING COMMITTEE OF COUNCIL

The portion of the by-law that relates to changes in plans reads as follows:

3.7 Conditions of Approval for Development Permits

- 9) *No change in plans, use of site, or methods of construction shall be undertaken unless and until such change is approved in writing by the Development Officer.*

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Lease agreement with the Town of Hay River
Planning Act R.S.N.W.T. 1988, c.P-7
Zoning & Building Bylaw No. 1812
2015 National Building Code.
2015 National Fire Code.

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Application for Development #D19-101
Original Development Approval Letter D13-013

Prepared by:
Randy Froese
Development Officer
Date: January 7, 2020

Reviewed by:
Mike Auge
Director of Public Works
Date: January 7, 2020



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: RECREATION

DATE: January 13th, 2020

SUBJECT: RECREATION RATES and POLICY UPDATES RECOMMENDATION

RECOMMENDATION:

**MOVED BY: CLLR DOHEY
SECONDED BY: CHAMBERS**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accept the Recreation Committee's report as information and refer to the appropriate committees of Council for recommendation.

BACKGROUND:

The Recreation Committee met on December 3rd and 5th to review 2020 planning documents. Those planning documents included tracked changes being proposed by the Director for updates to THR's 2016 Recreation Policy and the 2019 Recreation Rates in Schedule "A" of By-Law 2410/Gen/19. Recreation Rates and Fees are to be reviewed and approved annually by Council, as per the 2016 Recreation Policy.

Changes presented to the Recreation Committee by the Director of Recreation were based on feedback received from Department of Recreation staff, THR's Senior Management team, representatives of THR community groups and patrons of THR recreation facilities.

Proposed changes to Recreation Rates bylaw for 2020 are anticipated to increase associated recreation revenues. Several new rate categories are identified through new facility advertising and sponsorship options, new rental spaces, creation of monthly user passes, and new lessons. Various groups have expressed interest in these offerings.

Further to the new rate category revenues, a recommendation is made to redefine access to reduced fees for rental of Recreation Centre rental rooms. The Recreation Committee is recommending that reduced rates be available to "local user groups" of THR recreation facilities rather than "non-profit organizations". Applications through the Donations and Sponsorship Policy remains a possibility for non-user group classified organizations to access reduced rates.

Significant changes are being proposed through an updated Recreation Policy. Changes are based on legislative needs, liability concerns and/or research on common practices in other communities. Some changes are being recommended to damage deposits and late cancellation fees for user groups. General cleanup of policy terms was completed to make more relevant to 2020 operations and practices. Further updates are planned to be made to the Recreation Policy in 2020 to ensure the policy is representative of all THR Recreation assets, services and responsibilities.

COUNCIL POLICY / STRATEGY OR GOAL:



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: RECREATION

DATE: January 13th, 2020

SUBJECT: RECREATION RATES and POLICY UPDATES RECOMMENDATION

- Transparent governance

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- By-Law 2410/Gen/19 – May 2019

FINANCIAL IMPLICATIONS:

- Recreation Rates Bylaw: increase in annual revenues estimated at \$20 000 to \$25 000
- Recreation Policy: immaterial increase in annual revenues

ALTERNATIVES TO RECOMMENDATIONS:

- Request further review and updates to the documents in question.

ATTACHMENTS:

- Schedule "A" of By-Law 2410/Gen/19 (tracked changes for 2020)
- 2019 Recreation Policy (with tracked changes)

Prepared by:
Stephane Millette
Director of Recreation
January 9, 2020

Reviewed by:
Glenn Smith
ASAO
January 9, 2020



REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: January 20, 2020

SUBJECT: TOWN PROPERTY, STREET NAMING AND ADDRESSING

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the renaming of Fairway Drive to Hoffman Way and Commercial Road to Grimsrud Road.

BACKGROUND:

On October 23, 2018 the Council of the Town of Hay River approved a Town Property, Street Naming and Addressing Policy. The Policy statement reads as follows:

Town properties are an important fabric of the community and their name contributes to creating a culture and identity within the Town of Hay River.

The name of a Town property will reflect the unique location, geography, or community of where the property is located or recognize the exceptional contributions of individuals or organizations to the local community, the Town of Hay River.

The Town of Hay River has received 3 requests for the renaming of roads, 2 for Fairway Drive which is the road leading from Mackenzie Highway to the Golf Course Club House and Nordic Centre and 1 for Commercial Road that runs from Mackenzie Highway to Capital Drive.

A request to rename Fairway Drive to "Hoffman Drive" was submitted from the joint Board of the Hay River Golf Course and Nordic Centre to recognize the many years of service given to the golf club (and Nordic centre). Given that the roadway from Mackenzie Highway to the Golf Course Club House and Nordic Centre terminates at the parking lot, Administration is recommending, and the joint Board agrees that the use of "Way" better depicts the nature of the road which is not a "through street with changes of direction". "Way" is not a defined term in the Town Property, Street Naming and Addressing Policy but the definition better meets the nature of the road from the highway to the clubhouses. "Way" is defined as a small side street off a road. The term "Way" will be added to the Policy at the next update.

The Town received another submission to rename Fairway Drive and will place that name on a waiting list for future road renaming consideration.

The renaming of Fairway Drive will impact the Golf Course and Nordic Centre. There are no issues with the proposed name change as the re-naming submission was put forward by the two entities that will be impacted.

The request to rename Commercial Road to "Grimsrud Road" came from a past resident who requested that the Town recognize Roy Grimsrud for his past service on the Hay River Fire Department. Mr. Grimsrud was a firefighter from 1958 to 1963 and Fire Chief from 1963 to 1977.



REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: January 20, 2020

SUBJECT: TOWN PROPERTY, STREET NAMING AND ADDRESSING

The renaming of Commercial Road will have no impact in terms of mailing addresses as there are no buildings with Commercial Road addresses.

4.1.1 Streets may be renamed for the following reasons:

- (a) on a case by case basis, to eliminate Duplicate or similar name situations;
- (b) where a street or street realignment connects streets with different names to form one continuous street; or
- (c) where Council deems it appropriate to rename an existing street.

Both recommended renaming proposals meet the terms of the Town Property, Street Naming and Addressing Policy if Council should agree to the renaming proposal. Both names are posthumous and agreement has been confirmed from the immediate family.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Town Property, Street Naming and Addressing Policy

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Town Property, Street Naming and Addressing Policy Schedule "A" Applications

Prepared by:

Judy Goucher

Senior Administrative Officer

Date: January 16th, 2020