



COUNCIL MINUTES – September 10th, 2019

The Regular Meeting of Council was held on Tuesday, September 10th, 2019 at 6:30pm in the Council Chambers.

Present: Mayor Jameson, Deputy Mayor Bouchard, Councillors Anderson, Chambers, Dohey, Duford & Groenewegen

Staff: Assistant Senior Administrative Officer – Glenn Smith, Director of Public Works – Mike Auge, Director of Finance & Administration – Sam Mugford, Director of Protective Services – Ross Potter, Director of Recreation – Stephane Millette & Council Administrator – Stacey Barnes

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

2. ADOPTION OF AGENDA

#19-270

MOVED BY: CLLR ANDERSON

SECONDED BY: CLLR GROENEWEGEN

*Add Delegation for Northwestel 6)

CARRIED

3. DECLARATION OF INTEREST

There were no declarations of interest noted at the Regular Meeting of Council, Tuesday, September 10th, 2019.

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

Cllr Chambers – The Fall Fair was well attended this past weekend, thank you to all the volunteers and big thanks to the Recreation staff.

Cllr Anderson– The Business, Home and Leisure show had over 1000 people walk through, Volunteers make the difference, the town staff were great as well.

Also, there will be an all-candidates forum on September 19th at the Recreation centre for the upcoming Territorial election.

Cllr Dohey - Hay River Hospital Foundation hosted their first annual mud Run on Sunday, there was over 100 participants. Thanks to the volunteers and business to make the event possible.

Cllr Duford – Big announcement from LGANT – our very own SAO Judy Goucher was nominated.



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5. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)

a) August 20th – Regular Meeting of Council

#19-271

MOVED BY: DEPUTY MAYOR BOUCHARD

SECONDED BY: CLLR CHAMBERS

CARRIED

6. DELEGATIONS

- a. Northwestel – Vice President of Business Markets Paul Gillard presented
- b. 911 Presentation from MACA – Jean Soucy, Travis Wright and Ashley Geraghty

7. ADMINISTRATIVE ENQUIRIES

Assistant Senior Administrative Officer – Glenn Smith

- Thanks to those that helped in the Trade show town booth this weekend
- Had a meeting with the Finance Committee last Thursday, some of those reports will be coming forward tonight.
- Trail work had been ongoing on the Kiwanis Trail, we are pleased with the work so far. There will be signage install starting next week.
- Pavilion update – We have now signed a contact for carpentry services, the concrete pad will be going in this week and working with sub committees on signage design.
- Status of land claims meetings are coming up
- MACA has confirmed phase 2 in asset management
- Fraser Place development has been a hot topic of conversation around town
- Tourism and Economic Development meeting to take place later in the month to review the 2019 draft plan.

Director of Finance and Administration – Sam Mugford

- Preparing 2020 Budget
- Working on overdue property taxes
- Filed the quarterly reports to MACA for CPI and Gas Tax

Director of Protective Services – Ross Potter

- Approved for fire smarting in the West Channel at \$61,000 to complete by March
- 1001 students have completed their practical and written test. 3 more to complete next year
- Emergency Medical Responder (EMR) classes are taking place right now
- 2 of our members are receiving award from LGANT
- 3 of our members are moving away, big loss to the department



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Director of Recreation – Stephane Millette

- Fall Programming is underway
- October 1st we will start fall hours
- Monday will be back to having pool closures
- Ice schedules and special events have been confirmed with user groups
- Ice will be fully installed by September 25th
- AFCL Training coming up for lifeguards
- Recreation Committee meeting was today, will be meeting again on Monday evening to review the Recreation policy
- Slope Improvement was completed at Porritt Landing
- Dredging to start after September 25th

Public Works and Planning – Mike Auge

- Patching and paving program is underway, Mansell, Dessy & Morin Place is almost complete with other areas of town being prepped
- Water license application going in on Monday
- ENR is here doing annual inspections
- Had 3 positions close on Monday, reviewing resumes.

DM Bouchard – Industrial Drive needs some work, it is still very rough.

DPW Auge – The grader operator has been away, will assess it this week.

DM Bouchard – Sidewalks by the Back Eddy and on Courtoreille Street are breaking and crumbling

DPW Auge – The contractor is placing sealant this week on the Courtoreille Street sidewalk, as for the Back Eddy one, we are looking at budget to have the concrete replaced

Cllr Duford – The street lights by Godwins Mall when turning left take a long time to change.

Mayor Jameson - Need to hit sensor at the light.

Cllr Duford – The post office pothole, is it on the list?

ASAO Smith – Property belongs to the Soaring Eagle Friendship Centre/Federal Government, we are working with them.

Cllr Duford – I have been asked about the trees at the public beach being cut down.

ASAO Smith – GNWT is doing improvements at the beach, such as a new cook shack and such.

DM Bouchard – The recreation rates being looked at, do we have an out of town rate? Maybe something to consider

Cllr Groenewegen – Is there road work on Woodland happening?

ASAO Smith – It is part of the patching program.



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8. COMMITTEE REPORTS

- a. Public Works Monthly Report for August 2019

RECOMMENDATION:

**#19-272 MOVED BY: DEPUTY MAYOR BOUCHARD
 SECONDED BY: CLLR CHAMBERS**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for August 2019.

CARRIED

BACKGROUND:

Public Works Daily Operations:

Public Works staff continued ongoing work on the Town’s water, sewer, roads & sidewalks, vehicles, and infrastructure. The following is a summary of the work completed this month:

Regular Operations and Maintenance Items	
Item	Monthly Activity
Water & Sewer	Water shut offs and turn ons as requested Water and Sewer inspections daily Water and Sewer locates as requested Meter readings taken Daily inspection and flushing of sewer lines Hydrovacung of blockages - Ravine, Rowe's trailer court, Fir Crescent Lining of Sewer lines Manhole near #54 Miron Drive was dug up and repaired
Water & Sewer Facilities	Daily inspections of facilities Replacement of chlorine regulator at WTP Connection of new generator at WTP
Roads	Grading activities regularly Placing of crush where required Pothole patching Sweeping of roads Sign repair Grading of snow dump Culvert installation in Old Town Ditching in Old Town
Fleet Maintenance	6 units in for maintenance this month



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Cemetery	2 Funerals held this month
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Landfill Operations:

The Landfill continued regular operations and monitoring activities throughout the month.

Smoke spotted coming from landfill on August 8th. Area was investigated and material was dug up and spread out to dissipate any hot materials. Determination was made in consultation with ENR officials that it was not a threat to expand into a landfill fire. Material was replaced after further inspection. Cause not able to be determined with certainty but suspect that it was landfill gasses being naturally released by the landfill.

Removal of scrap steel expected to continue in the fall.

Waiting on response on a funding application for processing and removal of tires.

Water Licence Activities:

Regular monitoring programs continue as per the requirements of the Town’s water licence.

The Town provided responses to public comments on the 2018 Annual Report for the Town’s Water Licence. The document, comments, and responses are now being reviewed by the Mackenzie Valley Land and Water Board and a decision on approval should be made soon.

Work is continuing on the Town’s application for its water licence renewal. The Town’s current water licence expires in May 2020 and the renewal process typically takes a year or more to complete. The Town’s consultant is working on updating all plans associated with the Water Licence and submission of the renewal application is on track to occur in early September.

Capital Projects:

The largest of the capital works projects for the department of Public Works are still awaiting funding approval through the ICIP program. Several of the smaller projects are currently underway. A list of 2019 Capital Projects along with an update of the status of these projects is included below.

2019 Capital Projects Public Works	
Project	Update
Lift Station System Upgrade	Approval of funding application. Work ongoing to finalized agreement and acquire land.
Caribou Crescent Water, Sewer, and Drainage	Approval for roadworks received, working on finalizing agreement.
Grader Replacement	Tender finalized, out for competition.
Water Treatment Plant Roof Replacement	Design finalized, tender to go out early September.
Reservoir Roof Upgrades	Design finalized, tender to go out early September.
Water Licence Renewal	Ongoing - See Water Licence section.



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Landfill Trailer	Trailer to be moved on-site and connected early September.
Landfill - Tire Recycling Program	Waiting on funding approval.
Landfill - Solid Waste Facility Planning/Scoping	Waiting on funding approval.
Sewer Lining throughout Town	List of locations compiled. Lining began late August, will continue into September.
Lift Station #2 Demolition	Project awarded to Rowe's. Workplan received from Rowe's, work to begin.
Generator Replacement - WTP	Generator has been replaced.
Landfill Interim Closure Plan	Awaiting response from MVLWB - See WL section.
Mansell, Dessy, and Morin work	Deficiency work completed. Concrete has been placed. Yard reconstruction has begun. Asphalt work to begin in early September.

Planning:

16 Development Permits and 5 Building Permits have been approved for August 2019. In the month of August 2018, we had 2 Development Permits and 2 Building Permits signed out. The monthly Development and Building report is as follows:

DATE	DEV #	CIVIC ADDRESS	DESC. OF WORK
July 26/19	D19-057	38 Dean Drive	Driveway extension and Culvert placement (Manitoulin Yard)
July 30/19	D19-058	104 Paradise Road	New pre-manufactured 20'X40' Greenhouse
Aug 01/19	D19-059	8-100 th Street	Temporary Power Drop, Storage and Machinery
Aug 01/19	DH19-060	2 Harcourt Place	MC Services (Health and Wellness Business)
Aug 06/19	D19-061, B09-022	2 Aspen Road	New Stick Built 30'X60' Commercial Shop
Aug 07/19	D19-062	43072 Mackenzie Highway	Temporary Fuel Storage
Aug 08/19	D19-063	48069 Mackenzie Highway	Demolish Old Fish Plant south end of West Channel
Aug 08/19	D19-064	2 Royal road	Demolish old Apartment Building and Possible Re-Development
Aug 06/19	B19-023	938 Mackenzie Highway	Change window size and New Store Front
Aug 09/19	B19-024	42 Industrial Drive	Shop/Caretakers Unit
Aug 12/19	D19-065, B19-025	19 Industrial Drive	3 Bay Commercial Storage Building



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Aug 20/19	D19-066	16-61 Woodland Drive	Set up new Modular Home
Aug 20/19	D19-067	22-61 Woodland Drive	Set up new Modular Home
Aug 20/19	D19-068	23-61 Woodland Drive	Set up new Modular Home
Aug 20/19	D19-069	36-61 Woodland Drive	Set up new Modular Home
Aug 20/19	D19-070	38-61 Woodland Drive	Set up new Modular Home
Aug 21/19	D19-071, B19-026	60 Paradise Road	Set up new 32'X130' Pre-manufactured Greenhouse
Aug 22/19	D19-072	3-70431 Mackenzie Highway	Set up new Modular Home

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by: Mike Auge
 Director of Public Works
 August 28, 2019

Reviewed by: Glenn Smith
 ASAO
 August 29, 2019

b) Protective Services Monthly Report for August 2019

RECOMMENDATION:

#19-273 **MOVED BY: CLLR CHAMBERS**
 SECONDED BY: CLLR ANDERSON

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for the month of August 2019 as presented.

CARRIED



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BACKGROUND:

Summary:

Training has been focused mostly on NFPA 1001 for the past 8 months, and we finally have completed the Phase II Practical Testing on August 8th thru 11th. 6 of our members were successful in completing the practical portion, which leaves us 3 to complete Phase II during next year’s testing. Final exams have also been written, and we are waiting for grades for those exams. All that is needed now is for these members to complete NFPA 472 Hazmat training and testing in October, and we can add another 6 people to our list of Certified Structural Firefighters.

EMR (Emergency Medical Responder) training is now underway with 6 members working on attaining this qualification. We expect to have this completed mid-September.

The new training room at the Emergency Response Training Center has now been installed and was put into service just before the testing of our 1001 students. Having the building available made a massive difference to the students as we did not have to travel back and forth from New Town to Old Town to complete the 3, 8 hour days of testing.

Meetings:

- Senior management meetings
- Committee meetings
- Council meetings
- Joint Occupational Health and Safety

During the month of August 681.5 paid-on-call hours were served by the members of the HRFD for a year to date total of 5,724 hours.

STATISTICS

	AUGUST 2017	AUGUST 2018	AUGUST 2019	AUGUST 2017 YTD	AUGUST 2018 YTD	AUGUST 2019 YTD
Patient Transfers	37	11	18	116	101	100
Medical Emergency Local	22	12	11	109	113	104
Medical Emergency Reserve	1	2	2	10	13	12
Medical Emergency Highway	0	0	0	3	6	1



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Medical Emergency Out of Town Patients	0	1	0	10	12	7
Body Transfer	3	1	1	7	6	4
Fires & Rescues	4	1	1	17	16	14
False Alarms	2	6	1	14	24	13
Training	5	4	4	31	31	35
Special Training	5	0	10	12	16	29
Maintenance	3	4	3	25	30	28
Fire Permits	0	1	0	0	17	6
Fireworks Permits	2	3	0	3	6	0
Public Safety	0	2	0	22	22	16
Inspections	3	5	7	27	52	67

MAINTENANCE

Ambulance 1	Weekly checks
Medic 1	Weekly checks
Engine 1	Weekly checks, replace pump panel throttle cable
Engine 2	Weekly checks
Engine 3	Weekly checks
Tender 1	Weekly checks
Rescue 1	Weekly checks
Rescue 2	Weekly checks
Rescue 5	Weekly checks

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw



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FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Ross Potter
Director Protective Services/Fire Chief
Date: August 29, 2019

Reviewed By:

Glenn Smith
Acting Senior Administrative Officer
Date: August 29, 2019

c) Municipal enforcement Monthly Report for August 2019

RECOMMENDATION:

#19-274

**MOVED BY: CLLR ANDERSON
SECONDED BY: CLLR CHAMBERS**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for August 2019 as presented.

CARRIED



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BACKGROUND							
OFFENSE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	OFFENCES	WARNINGS	SHELTER	FINES	TOWED
Animal Control Bylaw							
Animal Abuse	1	1					
Barking Dogs							
Dog Attack		1	3	1		1	
Dog Bites							
Loose Cat			2	1	1		
Loose Dogs		1	3	1	1		
Business License							
Traffic Bylaw							
Vehicle Parking							
Trailer Parking							
ATV			1	1			
Unsightly Bylaw							
Overgrown Trees							
Long Grass							
Development Related							
Infringing on Property							
Fire Prevention Bylaw							
Burn Garbage							
Porritt Landing							
Vessel Parking Issues			5	5			

Unsightly Properties:

The Protective Services Specialist is making daily patrols which include surveys for loose dogs, vehicles and trailers that may be parked inappropriately causing aesthetic and traffic issues (i.e., parking in green spaces), and unsightly properties. We are also fielding complaints from the public and investigating the allegations to ensure they are valid.

We have had great success in getting compliance to bylaw at Porritt Landing by placing warning signs on vessels that have been parked in contravention of the Bylaw.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaws as applicable



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- The Family Support Centre sold approximately \$3800.00 in food and drinks. The event brought a great deal of awareness to their important cause.
- RCMP riders came into the VIC after the show and expressed that they enjoyed their short time in our community. They purchased items by local artisans to take back as a memory.
- The ASAO & Recreation team were extremely helpful in getting the last stretch of this huge event organized and executed.

Other Activity:

- Peter working on design for the Trans Canada Trail interpretive signage. Waiting on quotes for artwork.
- We will be choosing the sites for the interpretive signs along the Kiwanis Trail the final week of August.
- Peter travelled to the 60th Parallel VIC as part of an information sharing meeting. It was noted that the information was on the front desk, but all of the region sections contained very little or no brochures. Town guides and other information about the region were left with the attendant.
- Peter travelled to High Level and met with Lisa Wardley, Mackenzie County Councilor Ward 10/Zama, to work on promoting each other's areas to tourists. A visit was made to the Mackenzie Frontier Visitor Information Centre in High Level to meet staff and drop off tourism materials. Lisa came up to Hay River on the weekend and Peter spent much of Saturday showing the town attractions and discussing direction for the coming Fall and Winter seasons.
- Federal Government announcement of CanNor Tourism funding to the town was announced at the VIC.
- Tourism & Economic Development Committee met for the second time and planned a special meeting to provide constructive input into the 2019 Tourism Plan draft.
- Cathie Bolstad, Chief Executive Officer of Northwest Territories Tourism marketing presented an overview of the current and future direction of tourism in the NWT with the Tourism & Economic Development Committee. Cathie also met with Mayor Kandis Jameson, ASAO Glenn Smith and Tourism & Economic Development Coordinator Peter Magill.
- Peter has been working with the Chamber of Commerce team arranging the upcoming trade show.

External Funding Success



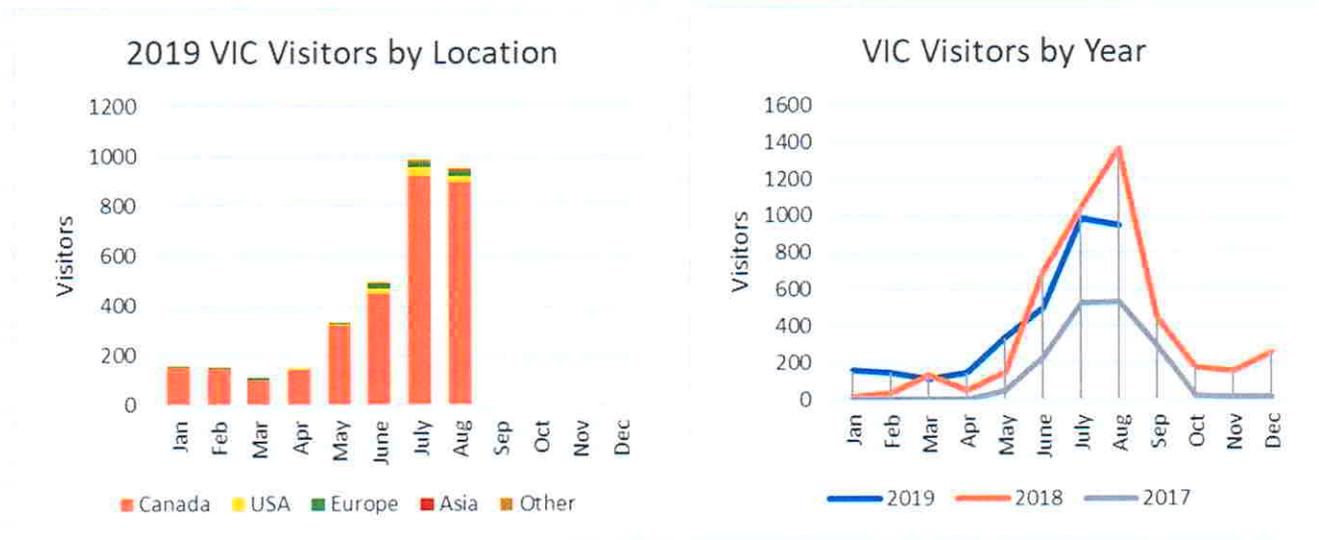


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July Grant Applications:

- SEED funding from ITI for the RCMP Musical Ride was approved for \$7975.00
- CanNor Funding for \$67,000.00 was approved

Visitor Information Centre Visitors



August visitors through the door at the VIC are just shy of last July – 945 visitors (23 USA, 22 Europe, 2 Australia, 2 Japan and 1 Mexico). August of 2018 visitor stats were 1364.

Gift Shop Sales





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Inbound Marketing

- Focus was on social media and on greeting and assisting those traveling North to Hay River and the South Slave Region. We have been posting more on Instagram and Twitter to widen the audience and attract them to visit.
- We have an advertisement in this month's issue of Up Here with advertising on their webpage.

Visitor Satisfaction Rating

- In development – Fall 2019

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Peter Magill
Tourism and Economic Development Coordinator
Date: August 28, 2019

Reviewed by:
Glenn Smith
ASAO
Date: August 28, 2019

f) Recreation Monthly Report for August 2019

RECOMMENDATION:

#19-277

**MOVED BY: CLLR DOHEY
SECONDED BY: CLLR CHAMBERS**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for July and August as presented.

CARRIED



BACKGROUND:

Recreational Programming

The RCMP Musical Ride was a great success, exemplary of the Department of Recreation's and THR's ongoing partnerships with community groups and local businesses. Planning and coordination was required with THR's Tourism Division, Department of Public Works and Department of Protective Services as well as several corporate sponsors and community groups. The event was very well attended and appreciated which shows the impact of outdoor events such as this one to locals and opportunities for tourism dollars.

The Department of Recreation partnered with community groups and businesses for a few other community and cultural events this summer. Canada Day celebrations were very well attended despite the rainy weather as were Hay Days festivities in early July. More recently, the Department of Recreation helped Soaring Eagle Friendship Centre in hosting a Fiddling and Jigging Festival at the Recreation Centre.

Department of Recreation staff also play an important role in smaller annual gathering events that contribute to the community's culture and wellbeing. Maintenance staff provide regular support to the operator of the Fisherman's Wharf, much as they do for local softball ball leagues and tournaments. Other examples of summer programming partnerships are the Rotating Parks Program, weekly Social Paddles and Meditation on the Beach. Various community groups work with the Department of Recreation to offer these outdoor activities that bring people together for leisure and physical activity.

Along with the annual and ever popular Summer Heat day camp, new drop-in programs were added in July and August. Recreation Department staff created a multi-sport area on the arena ice surface with the goal of providing a space for pre-teens and teenagers to drop in and be active during summer vacation. Pickleball courts and equipment are ever more popular with adults of all ages. Some pickleball equipment will be moved at the Soaring Eagle Friendship Centre in September, with other possibilities being explored at HRDEA school gyms.

Fitness classes saw attendance/interest drop during July but increase somewhat in August. With that said, lunch time spin classes are another addition to drop in programming. These new drop in spin classes have been well attended and will likely be even more popular with the arrival of 6 additional bikes and cooler weather in fall and winter.



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Recreation Programming Statistics

Regular programs:	June		July		August	
	2018	2019	2018	2019	2018	2019
<i>Walking Track</i>	-	70	-	45	-	49
<i>Table Tennis Drop-in</i>	-	10	-	8	-	6
<i>Air Hockey Drop-in</i>	-	11	-	7	-	3
<i>Circuit fitness classes</i>	-	21	-	4	-	8
<i>Zumba Strong</i>	-	5	-	-	-	10
<i>Spin Bike Classes</i>	-	41	-	11	-	20
<i>Zumba (youth)</i>	-	46	-	5	-	-
<i>Zumba gold</i>	-	6	-	10	-	5
<i>Pickleball</i>	-	10	-	95	-	160
<i>Multi-sport</i>	-	-	-	41	-	31
<i>Soccer camp</i>	-	-	-	31	-	31
<i>Social Paddle</i>	-	20	-	40	-	14
<i>Meditation on the beach</i>	-	-	-	5	-	19
<i>Youth kayak clinic</i>	-	-	-	8	-	-
<i>Rotating parks program</i>	-	-	-	50	-	60
<i>Lunch time spin</i>	-	-	-	14	-	23
<i>Triathlon prep</i>	-	-	-	-	-	6
<i>Spin bootcamp</i>	-	-	-	-	-	6
<i>Senior stretch</i>	-	-	-	-	-	10



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Rental hall usage:	Community Hall	Multipurpose Room	Doug W. Hall
<i>TOHR special events</i>	-	-	-
<i>TOHR meetings</i>	1	Daily TOHR Programming 9 TOHR meetings	4
<i>Corporate/private rentals</i>	1	1	-
<i>Non-profit organization</i>	1	-	-
<i>Birthday celebrations</i>	1	-	-

Revenues:	July	August	September
<i>Drop in activities</i>			
<i>Child</i>	678.58	\$664.97	-
<i>Student</i>	\$297.18	320.04	-
<i>Family</i>	\$594.36	\$754.38	-
<i>Adult</i>	\$673.86	\$845.23	-
<i>Senior</i>	-	\$117.90	-
<i>Fitness Programs</i>			
<i>Student drop ins</i>	-	\$6.67	-
<i>Adult drop ins</i>	\$129.78	\$72.82	-
<i>Adult Memberships</i>	\$531.41	\$95.25	-
<i>Senior drop ins</i>	\$136.24	\$5.00	-
<i>Senior Memberships</i>	\$1364.74	\$624.48	-
<i>Summer Heat Day Camp</i>			
<i>Weekly drop ins</i>	\$202.50	\$297.00	-
<i>RCMP Musical Ride</i>			
<i>Ticket Sales</i>	-	\$376.17	-



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Aquatics

Summer vacation always brings more patrons to the pool via tourism and local school kids and families on summer break. Increased revenues combined with summer student hires allow for extended operating hours throughout the summer. Various local summer camps also make good use of the facilities. Overall, the pool saw increased use with most admissions and revenues being on par or increased from 2018.

Aquatic staff provided a variety of swimming lessons for youth of all ages. Of particular interest were the Junior Lifeguard Club and advanced Bronze Cross and Bronze Medallion swimming lessons for Bronze Cross. Summer Aquatic Centre programming also included Swim Club Camp, Aquafit, 4 sets of swimming Lessons. Such variety in programming provides good customer service option when looking for healthy active options for youth and up to older adults during the summer months. Some of the programming, but not limited to was;

The Lifesaving Society was onsite with Aquatic Staff in July to raise awareness around Drowning Prevention. The event targeted summer camps as well as other youth and it was a great success! Water Smart Stations were set up around the pool deck, each offering safety messages. Some examples were boating safety, backyard pool safety, bathtub safety, dangers of open water. A few mascots were also on hand for fun factor and community involvement.

Regular programming includes:

- Early bird lane swim (4 days/week);
- Aquafit adult classes (twice weekly);
- Open Swim Times (daily)
- Youth group availabilities (8 blocks per week);
- Evening Adult swim (4 days/week);
- Birthday Party Availability (4 blocks per weekend);
- Family Swim Times (one/week);
- Swim lessons (4 days/week)

Department Statistics

Pool Attendance:	June		July		August	
	2018	2019	2018	2019	2018	2019
<i>Birthday parties</i>	4	3	2	0	1	1
<i>Aquafit</i>	39	33	20	35	12	23



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<i>School groups</i>	254	201	N/A	N/A	N/A	183
<i>General</i>	921	706	1302	1310	1381	1072
Aquatic Revenue:						
	June		July		August	
	2018	2019	2018	2019	2018	2019
<i>Admissions</i>	3102.23	1762.05	3842.35	3817.44	3097.39	3268.94
<i>Kids Lessons</i>	1166.50	1,191.75	2325.20	3790.50	851.50	2263.50
<i>Adult Lessons</i>	497.32	151.97	318.19	252.00	0.00	274.28
<i>Miscellaneous</i>	669.48	883.29	542.60	259.80	222.79	464.71
<i>Hourly Rental</i>	617.13	205.71	137.14	0.00	68.57	266.66

Facilities and Maintenance

Parks and Greenspaces:

- Maintenance:
 - Hanging baskets, planters and greenspaces watered daily;
 - Regular checks, clean up and emptying of garbage cans on TOHR properties;
 - Pick up litter in ditches and in downtown core;
 - Regular mowing and brushing of THR greenspaces;
 - Coordination and cooperation with Beautification Committee;
 - Seasonal inspections and maintenance as required;

- Improvements:
 - 4 benches and 8 bike racks installed on Courtoreille Street;
 - Coordination with Manger of Trail Improvement Project Manager;
 - Coordinated contractor installation of new playground equipment at 553 parks;
 - Coordinated contractor installation of day shelter at Tri Service Park;
 - Coordinated contractor installation of new fall zone at Gord Thompson Park;
 - Coordinated contractor installation of new fence at Malcolm Crescent Park;
 - Installation of “honour bench” in McMeekin Crescent;



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Outdoor sport fields and assets:

- Maintenance:
 - Seasonal inspections, clean up and removal of graffiti at skate park;
 - Weekly maintenance of ball fields after softball games (3 days/week);
 - Setup and maintenance support before, during and after weekend softball tournaments;
- Improvements:
 - Repairs made to bleachers and fencing at Keith Broadhead Memorial Park ball diamonds;
 - Coordinated contractor removal of excessive infield “lip” at Pine Point ball diamond;

Recreation and Aquatic Centre:

- Maintenance:
 - Janitorial contract ongoing with positive feedback from contractor and TOHR staff;
 - Ongoing offseason repairs and maintenance in preparation for winter season;
 - Ventilation and heat issues partially addressed in Aquatic Centre – further work required;
- Improvements:
 - Assembly and setup of multi sport drop in equipment;
 - Numerous repairs and maintenance in pool mechanical room with need to return automated control of chemical feed systems;

Waterfront Facilities:

- Maintenance:
 - Weekly support to Fisherman’s Wharf operator;
 - Repairs made to Fisherman’s Wharf boardwalk and vendor stalls;
- Improvements:
 - Additional signage and docking installed at Porritt Landing;
 - Secured and improved Porritt Landing seasonal and day use docks;

Special Events:

- Annual or regular events/partnerships:
 - Canada Day celebrations at the Rec Centre;
 - Hay Days;
- New or one-time events:
 - Planning and preparations for RCMP Musical Ride;



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APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Stacey Barnes

Council Administrator

Date: August 30th, 2019

9. NEW BUSINESS

a. Dean Drive Lot Disposition

RECOMMENDATION:

#19-279

MOVED BY: CLLR ANDERSON

SECONDED BY: CLLR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the recommended lot pricing as outlined in Table 2 of the presented report for lots 2164, 2165, 2167, 2168, 2169, 2170 and 2171 Plan 4611 and that these lots be advertised for sale through a Ballot Draw.

CARRIED

BACKGROUND:

In the winter of 2015, the Town of Hay River Council approved pricing and sale of five (5) M1 Industrial lots (Lots 2163-2167) that had been part of a 2014 subdivision of land located on the south end of Dean Drive adjacent to the Hay River Speedway.

The rationale for the pricing in 2015 was to add to the appraised value the cost to the Town with respect to the sub-division, appraisal and the cost to provide electric power to the lots. These costs and the lot prices are summarized in the Table 1 below. With the exception of Lot 2163, electric services were not installed through 2018.



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Industrial Lots

Lot #	Plan #	Area (ft ²)	Appraised Land Value	Surveying/ Sub-division Costs	Appraisal Costs	Electric Utility Service Costs	Total Lot Value	Recommended Lot Price
2163	4611	60,561	\$ 26,300	\$ 1,480	\$ 300	\$ 8,839	\$ 36,919	\$ 36,900
2164	4611	60,561	\$ 26,300	\$ 1,480	\$ 300	\$ 8,839	\$ 36,919	\$ 36,900
2165	4611	60,561	\$ 26,300	\$ 1,480	\$ 300	\$ 8,839	\$ 36,919	\$ 36,900
2166	4611	60,561	\$ 26,300	\$ 1,480	\$ 300	\$ 8,839	\$ 36,919	\$ 36,900
2167	4611	53,226	\$ 22,400	\$ 1,480	\$ 300	\$ 8,839	\$ 33,019	\$ 33,000

Table 1

These prices do not include all applicable taxes.

Lot 2163 was purchased in 2016 with electric service for \$36,900, and Lot 2166 was purchased in 2017 for \$36,900 with an agreement for Town installed electric service. The remaining three lots from the 2015 advertised sale were removed from inventory between 2017 and 2018 when a decision was made to grub and add fill two (2) lots (Lot 2164 and 2165) and stockpile fill removed from Town water, sewer and road upgrade projects. A third lot (Lot 2167) was removed to install electrical service and utility easement in 2019 as part of other planned servicing to lots in the area.

In 2019, electrical services and a utility easement were added to Lots 2164-2171. A new land appraisal was completed in April 2019 which considered the electrical and utility service work, any grubbing and fill, and the updated market conditions. Updated proposed pricing is presented below for four (4) new lots (Lots 2168-2171) and two (2) previously inventoried lots 2167 and 2165. The stockpile of fill remains on lot 2165 and it is recommended to keep out of sale inventory until fill is consumed to support planned Town capital projects in 2020.

Lot #	Plan #	Area (ft ²)	2019 Appraised Land Value	Surveying/ Sub-division Costs	Appraisal Costs	Recommended Lot Price
2164	4611	61,570	\$77,000	\$1480	\$300	\$78,780
2165	4611	60,561	\$67,800	\$1480	\$300	\$69,580 ¹
2167	4611	53,226	\$48,700	\$1480	\$300	\$50,480

¹ Lot recommended for sale in 2020



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2168	4611	58,125	\$43,600	\$1140	\$285	\$45,025
2169	4611	58,125	\$43,600	\$1140	\$285	\$45,025
2170	4611	58,125	\$43,600	\$1140	\$285	\$45,025
2171	4611	53,174	\$39,900	\$1140	\$285	\$41,325

Table 2

These prices do not include all applicable taxes.

The Land Administration Bylaw (Bylaw 2178) specifies the following methods of land disposal:

1. Ballot Draw
2. Public Tender
3. Auction
4. Call for Proposal
5. Public Advertisement
6. Realtor

It is recommended that a Ballot Draw be used for initial disposition of the specified lots using the pricing recommended in Table 2. Any lots available after a Ballot Draw would be made available on a first-come, first-served basis.

COUNCIL POLICY / STRATEGY OR GOAL:

Increasing Land availability

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Land Administration Bylaw

FINANCIAL IMPLICATIONS:

Revenues of \$375,240 applied to Land Development Fund

ALTERNATIVES TO RECOMMENDATIONS:

1. Leasing
2. Equity Leasing
3. Various Land Disposition Options

ATTACHMENTS:

Dean Drive Lot Drawing



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Prepared by:

Glenn Smith
Acting Senior Administrative Officer
Date: September 6, 2019

Reviewed by:

Mike Auge
Director of Public Works & Services
Date: September 6, 2019

b) Aquatic Centre Air Handling Unit Project

RECOMMENDATION:

#19-280

**MOVED BY: CLLR DUFORD
SECONDED BY: DEPUTY MAYOR BOUCHARD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the recommendation of the Finance Committee for the addition of a \$225 000 upgrade to the Aquatic Centre's Air Handler Unit and Heat Recovery and Ventilation Systems to the 2019 Capital Budget. This approval is conditional of the Town securing a minimum of \$168 000 through confirmed contribution funding and a redistribution of previously approved Recreation capital funding of a maximum of \$57 000.

CARRIED

BACKGROUND:

The Finance Committee met to discuss the Aquatic Centre Air Handling Unit (AHU) on September 5th, 2019. The recommendation coming from the Finance Committee meeting is to approve the Aquatic Centre AHU 2019 Capital Project report as presented.

In the Fall of 2018, THR Council (Motion #18-312) approved a multiyear capital project to replace the Aquatic Centre's Boiler Burners. Funding for the project was initially secured via Gas Tax funding of \$82 000. Additional funding of \$25 000 was later secured via the Arctic Energy Alliance's Community Government Energy Retrofit Program. Total cost of the replacement of the burners was under budget at a total of \$85 000, which created a surplus of \$22,000.

The initial boiler burner replacement raised concerns with regards to the capacity and energy efficiency of the Aquatic Centre's Air Handler Unit (AHU) and Heat Recovery and Ventilation (HRV) systems. Recommendations from previous energy audits as well as consultations with local contractors indicate that the AHU and HRV are currently operating at low efficiency. They are also working adversely to those systems in the new Recreation Centre building.

Immediate consequences are that the Aquatic Centre's AHU freezes up during cold weather. Frequent freeze up of the AHU also strains equipment and creates significant negative pressure in the Aquatic Centre. Similar ventilation concerns have been observed in summer months with inappropriately warm temperatures in the Aquatic Centre's viewing area as well as the pool deck, changerooms and staff areas.



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Ultimately, the new Recreation Centre's ventilation system and controls will become unbalanced, strained and less efficient in their effort to compensate for negative pressure and extremes temperatures in the Aquatic Centre.

The proposed project would address numerous deficiencies, upgrade antiquated equipment, and ultimately bring the Aquatic Centre and the Recreation Centre heating and ventilation systems to operate as one consolidated and autonomous system. While also addressing immediate operational concerns, the proposed project would increase the building's energy efficiency and reduce future maintenance costs via the addition of energy efficient variable flow drive (VFD) fans in the AHU and a large snow hood to reduce strain on the air handler unit air intake. The most important energy savings would come from the integration of the Aquatic Centre's AHU to the Recreation Centre's automated control system in order to have the buildings operate as one rather than 2 operational spaces and systems competing for air, heat and pressure balance.

The approval is conditional on the Town securing a minimum of 75% of the project's budget through third party contribution funding, namely the Federal Government's Greenhouse Gas Grant Program. Successful applicants to the program may receive up to 75% of eligible project costs from the GHG Grant Program. Initial communications with GHG Program representatives have been promising with approval of funding.

THR contribution of the project would be funded via reallocation of (1) \$22,000 from Aquatic Centre Boiler Burner replacement surplus, (2) \$35,000 from the \$100 000 Small Capital Program 2019 budget dedicated to Facilities and Parks.

COUNCIL POLICY / STRATEGY OR GOAL:

- Asset management goals outlined in 2019-2023 THR Strategic Plan.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

FINANCIAL IMPLICATIONS:

- Reallocation of \$57 000 of 2019 approved capital funding;
- \$168 000 increase to 2019 capital budget (to be reduced / eliminated through third party contributions);
- Aquatic Centre annual energy costs estimated at \$280 000 (as per Arctic Energy Alliance 2018 Targeted Energy Audit of the Aquatic Centre);
- Annual energy savings estimated at \$20 000 (as per Arctic Energy Alliance 2018 Targeted Energy Audit of the Aquatic Centre);

ALTERNATIVES TO RECOMMENDATIONS:

1. Do not approve budget increase -project scope will need to be reduced (i.e. prioritization of work). This may result in partial or full loss of government contributions received;
2. Cancel project.



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ATTACHMENTS:

Prepared by:

Stephane Millette
Director of Recreation and Community Services
September 4, 2019

Reviewed by:

Glenn Smith
ASAO
September 4, 2019

c) Q2 Capital Budget

RECOMMENDATION:

#19-281

**MOVED BY: CLLR CHAMBERS
SECONDED BY: CLLR DUFORD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the June 2019 Financial Results with Forecast revisions as recommended by the Finance Committee.

CARRIED

BACKGROUND:

The Finance Committee met to discuss the 2019 Q2 Capital report on September 5th, 2019. The recommendation coming from the Finance Committee meeting is to approve the 2019 Q2 Capital report as presented.

During the 2019 capital budgeting process, Council approved \$13.771M in new capital spending for 2019. To June 30, 2019 actual spending totaled \$801k. Proposed changes reflect an increase in planned new spending of \$397k, with \$392k of that being externally sourced funds. However, Administration also proposes a significant portion of budgeted capital spend be deferred until future years (\$8M) based on the finalization of funding agreements and timing of when work will occur.

Administration

Fire Hall/Town Hall Demolition proposed as a carryforward cost for future years as Administration does not anticipate these funds will be spent in 2019.

Recreation and Community Services

Proposed new project for Aquatic Centre AHU upgrades. Cost will be \$225k, with 75% of the funding to come from external sources (Greenhouse Gas Grant Program). The remaining \$56k will be funded from small capital, and transfers related to unbudgeted funding received reducing the internally sourced costs of the replacement boilers at the aquatic center.

Administration also anticipates an increase in the Fisherman's Wharf Pavilion to \$675k (total project \$700k) from \$555k. Of this, \$100k is funded externally from GNWT CAP funding.



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Public Works and Services (PWS)

Administration is proposing the capital spend relating to several large PWS projects will be carried forward to future years. This is primarily driven by the timing of when approval for funding will occur. Initially, Administration was optimistic that funding would be secured early enough in the year to allow for commencement on large dollar projects, including the Lift Station System Upgrade (\$6.04M), Caribou Cres. Water, Sewer and Drainage Replacement (\$1.27M), Landfill Tire Recycling Program (\$250k) and Landfill solid waste facility planning/Scoping (\$100k). Administration now anticipates that the vast majority of this spend will be postponed until 2020.

Water licensing spend has also been partially delayed as these costs will fall over two fiscal periods (\$75k per year forecasted).

Protective Services

Increase of \$98k due to scoping increase in the replacement of the Fire Training School. This amount was approved by the insurer and fully covered.

COUNCIL POLICY / STRATEGY OR GOAL:

To make informed decisions, Council has requested a Quarterly update on the status of the Capital Program.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Financial Administration By-Law No. 2252/FIN/11

FINANCIAL IMPLICATIONS:

Forecast revisions to projected capital expenditures for 2019.

ALTERNATIVES TO RECOMMENDATIONS:

The Capital Plan may be revised as directed by Council.

ATTACHMENTS:

2019 Q2 Capital Report

Prepared by:
Sam Mugford, CPA, CA
Director of Finance & Administration
September 10, 2019

Reviewed by:
Glenn Smith, MBA
Assistant Senior Administrative Officer
September 10, 2019



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d) 2020 Budget Schedule

RECOMMENDATION:

#19-282

**MOVED BY: CLLR DUFORD
SECONDED BY: DEPUTY MAYOR BOUCHARD**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the 2020 Budget Schedule- O&M and Capital, as approved by the Finance Committee.

CARRIED

BACKGROUND:

At a meeting of the Finance Committee on September 5, 2019 the attached schedule was recommended for Council approval.

COUNCIL POLICY / STRATEGY OR GOAL:

To put the resources in place to achieve Council Priorities for 2019-2023 as detailed in the 2019 Strategic plan.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Cities, Towns and Villages Act S.N.W.T 2003, c.22 Section 95 (1)
Financial Administration By-Law No. 2252/FIN/11

FINANCIAL IMPLICATIONS:

To prepare the financial budget for 2020 operational year.

ALTERNATIVES TO RECOMMENDATIONS:

The 2020 Budget Schedule can be modified by Council.

ATTACHMENTS:

2020 Budget Schedule

Prepared by:
Sam Mugford, CPA, CA
Director of Finance & Administration
September 10, 2019

Reviewed by:
Glenn Smith, MBA
Assistant Senior Administrative Officer
September 10, 2019



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10. NOTICES OF MOTIONS

There was no notice of motions at the Regular Meeting of Council on Tuesday, September 10th, 2019

11. IN CAMERA

There was no "In Camera" at the Regular Meeting of Council on Tuesday, September 10th, 2019

12. ADJOURNMENT

#19-283

MOVED BY: CLLR ANDERSON

That the Regular Meeting of Council be adjourned at 8:14pm.

CARRIED

Certified Correct as Recorded on the 10th day of September 2019.

These minutes were accepted by motion # 19-300.

Mayor

Senior Administrative Officer