



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

5. DELEGATION

- a. Engagement on Canadian Nuclear Laboratories (CNL)'s remediation project – Chris Van Dyke, Paul McClelland, Stephanie Lemay, Sarah Anderson, & Mark Gardiner

6. COUNCILLOR LIAISON REPORT

- a. Council Committee Reports

7. ADMINISTRATIVE ENQUIRIES

8. NEW BUSINESS

- a. Public Works Monthly Report for November – page 2-5
- b. Protective Services Monthly Report for November – page 6-9
- c. Municipal Enforcement Monthly Report for November – page 10-11
- d. Tourism and Economic Development Report for November – page 12-15
- e. Mayors Monthly Report for November – page 16-17
- f. Recreation Monthly Report for November – page 18-22
- g. 2020 Proposed O&M Budget – to follow
- h. 2020 Proposed Capital Budget – to follow

9. ADJOURNMENT



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: PUBLIC WORKS

DATE: DECEMBER 2, 2019

SUBJECT: PUBLIC WORKS MONTHLY REPORT FOR NOVEMBER 2019

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Public Works Monthly Report for November 2019.

BACKGROUND:

Public Works Daily Operations:

Public Works staff continued ongoing work on the Town’s water, sewer, roads & sidewalks, vehicles, and infrastructure. The following is a summary of the work completed this month:

Regular Operations and Maintenance Items	
Item	Monthly Activity
Water & Sewer	Water shut offs and turn ons as requested Water and Sewer inspections of areas of concern Water and Sewer locates as requested Meter readings taken Flushing of lines Month end water report
Water & Sewer Facilities	Daily inspections of facilities Turb meter replacement Air relief valve replacement
Roads	Grading activities regularly Sanding activities when required Sign repairs as needed
Vehicles	Winterizing of vehicles Inspection of new grader
Cemetery	2 Funerals held this month
Other	Remove flags from poles Install Christmas decorations Install paneling at pavilion Building repairs at the VIC Relocate mural at Rec Centre

Landfill Operations:

The Landfill continued regular operations and monitoring activities throughout the month.

New landfill trailer has been put in place and hooked up. New trailer is now operational and in use by our contractor.



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: PUBLIC WORKS

DATE: DECEMBER 2, 2019

SUBJECT: PUBLIC WORKS MONTHLY REPORT FOR NOVEMBER 2019

Waiting on finalizing the funding agreement to remove tires from the landfill. Expected that this work will occur once the funding is in place.

Water Licence Activities:

Regular monitoring programs continue as per the requirements of the Town’s water licence.

The Town’s water licence renewal application was submitted to the Mackenzie Valley Land and Water Board on September 16th. All the associated documents were out for public review through the MVLWB website with an October 31st deadline for comments/questions from the reviewers. The Town is working on responses with a consultant and will be providing these comments to the Board in December. The Technical Sessions have been postponed to February 11 – 13th. The renewal process is on schedule and expected to continue well into 2020.

Capital Projects:

The largest of the capital works projects for the department of Public Works are still awaiting signed agreements through the ICIP funding program. A list of 2019 Capital Projects along with an update of the status of these projects is included below.

2019 Capital Projects Public Works	
Project	Update
Lift Station System Upgrade	Awaiting finalized funding agreement and acquisition of property
Fraser Place Development	Geotechnical investigation to take place early in December
Caribou Crescent Water, Sewer, and Drainage	Awaiting finalized funding agreement
Grader Replacement	New grader has arrived, documentation being finalized
Mower Attachment for Tractor	Postponed
Water Treatment Plant Roof Replacement	Project commenced, work ongoing
Reservoir Roof Upgrades	Project commenced, work ongoing
Water Licence Renewal	Ongoing - See Water Licence section
Landfill Trailer	Complete
Commercial Water Meter upgrade	Majority of meters have been purchased, still need to be installed
Landfill - Tire Recycling Program	Awaiting finalized funding agreement
Landfill - Solid Waste Facility Planning/Scoping	Awaiting finalized funding agreement
Sewer Lining throughout Town	Complete
Paradise Road Realignment	Project on hold until funding source identified
Lift Station #2 Demolition	Work completed for 2019, some minor landscaping work to be completed in the spring



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: PUBLIC WORKS **DATE:** DECEMBER 2, 2019

SUBJECT: PUBLIC WORKS MONTHLY REPORT FOR NOVEMBER 2019

Sewage Lagoon Upgrades	Complete
Snowblower - heavy duty	Complete
Lift Station Study	Complete
Beach Road Upgrade	Complete
Generator Replacement - WTP	Complete
Sewer Flusher (Equipment)	Quotes came in over budget, project deferred to 2020
Landfill Interim Closure Plan	Approval deferred by MVLWB, will become part of the water licence renewal process
Mansell, Dessy, and Morin work	Project work completed for 2019 Some minor work to be completed in 2020

Planning:

2 Development Permits and 0 Building Permits have been approved for November 2019. In the month of November 2018, we had 3 Development Permits and 2 Building Permits signed out. The monthly Development and Building report is as follows:

DATE	DEV #	CIVIC ADDRESS	DESC. OF WORK
Nov 18/19	DH19-098	72 Stewart Drive	Home Occupation Creden Design (Arts and Crafts).
Nov 20/19	DH19-099	39 McBryan Drive	Home Occupation Shine Moment Studio (Craft, Art, Photography).

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board Town of Hay River License #MV2009L3-0005
- Bylaw 1812 Zoning and Building Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: PUBLIC WORKS

DATE: DECEMBER 2, 2019

SUBJECT: PUBLIC WORKS MONTHLY REPORT FOR NOVEMBER 2019

ATTACHMENTS:

N/A

Prepared by: Mike Auge
Director of Public Works
November 27, 2019

Reviewed by: Judy Goucher
SAO
November 27, 2019



STANDING COMMITTEE OF COUNCIL

COMMITTEE: MUNICIPAL SERVICES **DATE:** DECEMBER 2, 2019

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for November 2019 as presented.

BACKGROUND:

Summary:

Training was the major focus this month for both internal resources and external resources. We held two fire prevention/fire extinguisher courses for Infrastructure and one for the hospital. As far as the fire department is concerned, there was a major focus on pump training which took up three weeks of our meetings. In conjunction with the pump training, we also accomplished Firefighter Safety, Personal Protective Equipment, and Self Contained Breathing Apparatus training with four of our recruits. Two of the recruits also participated in a First Aid/CPR and AED course with our Protective Services Specialist. Four members also participated in the Advanced Incident Command course which was two and a half days long.

We have also completed safety inspections on all Town of Hay River Facilities, and we have identified all deficiencies. The deficiencies are now being addressed, which should put all of our facilities in good stead for the winter months. As part of the inspections, we also verified that all items that were identified on the Loss Control Report have been dealt with.

On Thursday, November 28th we will be attending a Tabletop Exercise with the Airport, which will give us another chance to test our Emergency Plan. We will report on how this exercise went in next month's report.

Meetings:

Senior management meetings
Committee meetings
Council meetings
Budget meeting
Joint Occupational Health and Safety
NWT Fire Chief's Association
FMO meeting re 2 Seasons plan review
Airport Tabletop



STANDING COMMITTEE OF COUNCIL

COMMITTEE: MUNICIPAL SERVICES **DATE:** DECEMBER 2, 2019
DEPARTMENT: PROTECTIVE SERVICES
SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

During November 298, paid-on-call hours were served by the members of the HRFD for a year to date total of 6,989.5.5 hours.

STATISTICS

FUNCTION	NOVEMBER 2017	NOVEMBER 2018	NOVEMBER 2019	NOVEMBER 2017 YTD	NOVEMBER 2018 YTD	NOVEMBER 2019 YTD
Patient Transfers	16	14	15	181	132	145
Medical Emergency Local	15	15	19	151	152	158
Medical Emergency Reserve	0	4	6	16	22	25
Medical Emergency Highway	0	1	0	5	7	1
Medical Emergency Out of Town Patients	1	1	1	13	13	12
Body Transfer	1	0	1	9	9	6
Fires & Rescues	1	1	0	23	22	16
False Alarms	1	3	2	23	31	23
Training	4	4	4	45	42	44
Special Training	6	0	2	23	23	40
Maintenance	4	4	4	37	43	39
Fire Permits	0	1	3	5	20	11
Fireworks Permits	0	0	0	5	8	1



STANDING COMMITTEE OF COUNCIL

COMMITTEE: MUNICIPAL SERVICES **DATE:** DECEMBER 2, 2019
DEPARTMENT: PROTECTIVE SERVICES
SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

Public Safety	1	0	2	37	25	22
Inspections	3	6	21	55	78	116

MAINTENANCE

Ambulance 1	Weekly checks
Medic 1	Weekly checks, full service, repair airline
Engine 1	Weekly checks
Engine 2	Weekly checks
Engine 3	Weekly checks, replace the serpentine belt, repair power steering leak
Tender 1	Weekly checks, full service, replace batteries, repair air leaks
Rescue 1	Weekly checks, repair interior lights
Rescue 2	Weekly checks
Rescue 5	Weekly checks

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

None



STANDING COMMITTEE OF COUNCIL

COMMITTEE: MUNICIPAL SERVICES **DATE:** DECEMBER 2, 2019

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: EMERGENCY SERVICES MONTHLY REPORT

Prepared by:
Ross Potter
Director Protective Services/Fire Chief
Date: November 26, 2019

Reviewed By:
Judy Goucher
Senior Administrative Officer
Date: November 26, 2019



STANDING COMMITTEE OF COUNCIL

COMMITTEE: MUNICIPAL SERVICES COMMITTEE **DATE:** DECEMBER 2, 2019

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for November 2019 as presented.

BACKGROUND

OFFENSE	INQUIRY	INVESTIGATED NO SUBSTANTIATION	OFFENCES	WARNINGS	SHELTER	FINES	TOWED	RETURNED TO OWNER
Animal Control Bylaw								
Animal Abuse	1	1						
Barking Dogs	1			1				
Dog Attack								
Dog Bites	1			1				
Loose Cat	1				1			
Loose Dogs	24	5		6	2	2		9
Business License								
No Business License	1			1				
Traffic Bylaw								
Vehicle Parking	1			1				
Trailer Parking	2			2				
ATV								
Unightly Bylaw								
Overgrown Trees	2			2				
Long Grass								
Miscellaneous	5			5				
Garbage	1			1				
Development Related								
Infringing on Property								
Fire Prevention Bylaw								
Burn Garbage								
Porritt Landing								
Vessel Parking Issues								
Snow Removal								
Not Clearing Sidewalks	1	1						

Unightly Properties: 2

The Protective Services Specialist is making two daily patrols which include surveys for loose dogs, vehicles, and trailers that may be parked inappropriately causing aesthetic and traffic issues (i.e., parking in green spaces) and unsightly properties. Each patrol is about 2 hours long if the patrol covers the complete town. We are also fielding complaints from the public and investigating the allegations to ensure they are valid.



STANDING COMMITTEE OF COUNCIL

COMMITTEE: MUNICIPAL SERVICES COMMITTEE **DATE:** DECEMBER 2, 2019

DEPARTMENT: PROTECTIVE SERVICES

SUBJECT: MUNICIPAL ENFORCEMENT REPORT

The Specialist has also been assisting with some of the inspections that are being done on the Town of Hay River owned buildings, and on Daycare and Dayhome facilities.

The Protective Services Specialist has now completed her Incident Command 100, 200, and 300 Advanced ICS course.

The Protective Services Specialist, along with the Fire Chief, responds to all Medical and Fire Calls during work hours. Having full-time employees taking calls reduces response times significantly.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaws as applicable

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Ross Potter
Director, Protective Services
Date: November 27, 2019

Reviewed By:
Judy Goucher
Senior Administrative Officer
Date: November 27 2019



STANDING COMMITTEE OF COUNCIL

COMMITTEE: STANDING COMMITTEE OF COUNCIL **DATE:** December 2, 2019

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Tourism and Economic Development Report for the month of November 2019.

BACKGROUND:

Tourism Activity:

- Tourism activity was expectedly down due to the time of year and slightly down in comparison to historical November figures. The VIC was closed from November 5 to 7 as Peter was in Yellowknife attending the 2019 NWT Tourism AGM.
- Last month we had visitors from Taiwan, Ethiopia, Australia, France and Hong Kong.
- We have been participating in the ITI Let's Talk Tourism surveys and discussions that will help shape the next 5 year NWT tourism strategy. We attended both survey sessions, Tuesday November 26 – 1:00 to 4:00 pm and 7:00 to 9:30 pm. Both were well attended, and great discussion and ideas were presented on how to grow regional and community specific marketing and programming. Councilors who are interested can fill out the online survey and offer up some suggestions on the open idea board or in the discussion forum <https://www.engage-iti.ca/TalkTourismNWT>
- We met with NNSL to work on getting more information into the 2020 Visitor Guide. The meeting was positive, we are working on copy and accessing new photographs.

Visitor Information Centre (VIC):

- November sales were \$1,594.50, down from last year (\$3,347.15). 2019 sales are on target to exceed last year's as we near Christmas and will see an increase in tourism traffic with tourists and family visitors coming to town. (note: this is sales to November 27 and does not include to the end of the month)
- The recommended health & safety upgrades have all been completed and Taylor & Co. was in to provide the yearly clean and check of the pellet stove.

Other Activity:

- Design for the Trans Canada Trail interpretive signage is in its final stage. We are expecting to see everything for the section of the trail completed shortly. Work will then begin on signage for the next section of the trail.
- Hay River was awarded as the host for the 2020 NWT Tourism Conference and AGM.
- The Tourism & Economic Development Committee will meet November 28th.
- Peter attended the presentation on the new South Mackenzie Therapeutic Community that is transforming the correctional institution in Hay River from the traditional punishment model to a therapeutic approach. This will allow those in the institution to actively participate in group living and activities to drive individual change with an emphasis on social learning and mutual self-help. The system is used in BC and has proven to help individuals who complete the program to reoffend significantly less and in less severe manners and have increased offence free periods of time.



STANDING COMMITTEE OF COUNCIL

COMMITTEE: STANDING COMMITTEE OF COUNCIL **DATE:** December 2, 2019

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT

- Peter is working with Pierre Chalifoux to assist in him setting up an outfitting business for the Winter months based in Hay River.

External Funding Success



November Grant Applications:

- \$8000.00 (could be a larger donation, we should know by the end of the month) has been awarded to the Fisherman's Wharf Pavilion build fund by Imperial Oil.



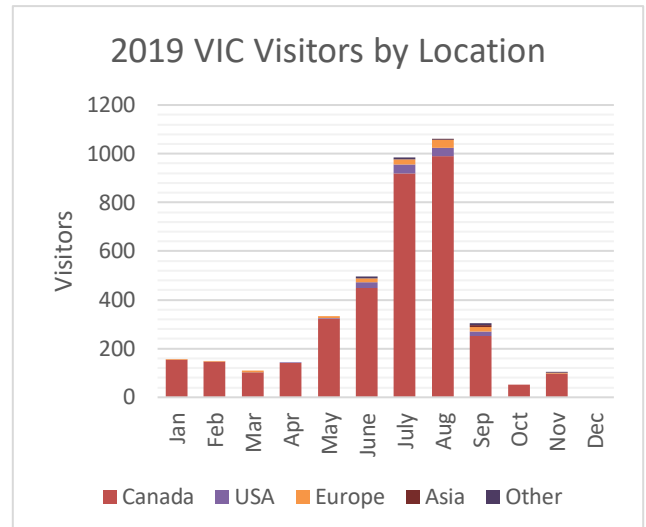
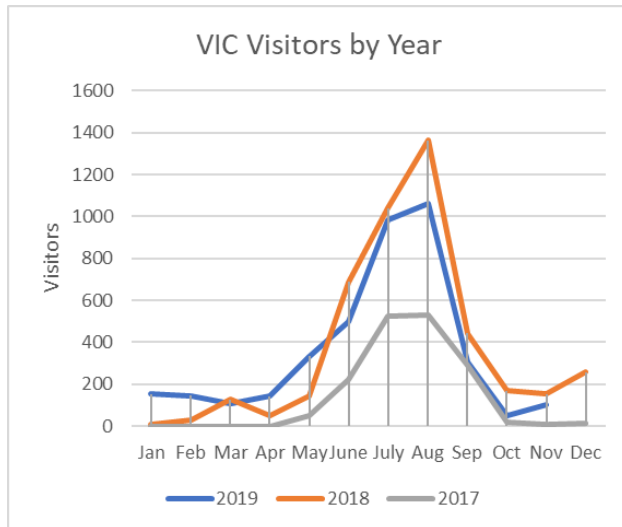
STANDING COMMITTEE OF COUNCIL

COMMITTEE: STANDING COMMITTEE OF COUNCIL **DATE:** December 2, 2019

DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT

SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT

Visitor Information Centre Visitors



October visitors through the door at the VIC are expectedly down due to time of year and VIC being closed from November 5 – 7 for the NWTT AGM. Up (103) compared to October's 52, most visitors were Canadian although we did have visitors from Taiwan, Ethiopia, France, Australia and Hong Kong.

Gift Shop Sales



Gift shop sales were down from last year's– November 2019 \$1,594.50 – November 2018 \$3,347.19



STANDING COMMITTEE OF COUNCIL

COMMITTEE: STANDING COMMITTEE OF COUNCIL **DATE:** December 2, 2019
DEPARTMENT: TOURISM AND ECONOMIC DEVELOPMENT
SUBJECT: TOURISM AND ECONOMIC DEVELOPMENT REPORT

Inbound Marketing

- Focus has continued on promotion through social media. We did purchase a ½ page ad in the 2020 Explorers' Guide.

Visitor Satisfaction Rating

- We have been working with ITI, NWT Parks and Spectacular NWT to create an NWT wide visitor metrics that will be of value to all involved.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Peter Magill
Tourism and Economic Development Coordinator
Date: November 27, 2019

Reviewed by:
Glenn Smith
ASAO
Date: November 27, 2019



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: GOVERNANCE **DATE:** December 2nd, 2019

SUBJECT: MAYORS MONTHLY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the “Mayors Report” for November 2019 as presented.

BACKGROUND:

Mayor's November 2019 Meetings

<u>Date</u>	<u>Meeting with or Attended</u>	<u>Location</u>
November 20 th , 2019	Senator Anderson	Mayors Office
November 20 th , 2019	Pentecostal Pastor Samuel Acey	Mayors Office
November 20 th , 2019	Welcome Address for NWT Parks & Recreation AGM	Recreation Centre
November 20 th , 2019	GNWT Housing re: Building of RCMP houses in Hay River	Council Chambers
November 25 th , 2019	Edna Lafferty re: drugs in Hay River	Council Chambers
November 26 th , 2019	Welcome speech at the NWT Metis Nation AGM Assembly	Community Hall
November 27 th , 2019	Chamber of Commerce Luncheon	Ptarmigan Inn
November 28 th , 2019	Hay River Franchise Follow-up	Power Corporation
November 29 th , 2019	Santa Clause Parade	Walk to Downtown
November 30 th , 2019	Town of Hay River staff Christmas Party and long service awards	Curling Club

COUNCIL POLICY / STRATEGY OR GOAL:

N/A



STANDING COMMITTEE OF COUNCIL

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Kandis Jameson

Mayor

Date: November 27th, 2019



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** December 2nd, 2019

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for November as presented.

BACKGROUND:

Recreational Programming

The Recreation Centre was the site of the NWT Metis Nation's 2019 AGM from November 25th to 29th. The event made use of the Community Hall and required some support from Programming and Maintenance staff. The event was a success with positive feedback received from all involved.

The Recreation Centre also hosted 3 hockey tournaments during the month of November. In particular, the annual men's tournament hosted 11 teams, which meant ice times went from 7:30 am to 1:30 am. This, and other tournaments, provide good training for Maintenance staff who need to ensure quality ice maintenance via coordinated efforts and communication.

Seasonal activities and special events have returned, such as the monthly Full Moon Snowshoe walks and the annual Santa Claus Parade which is being coordinated with community events such as Midnight Madness and the Festival of Trees. The weekend of November 29th will be exciting and should be a great kick off the holiday season! These events are always well appreciated and show great community pride. December traditions like Skate with Santa and Breakfast with Santa are currently being advertised.

Recreation Programming Statistics

<i>Regular programs:</i>	September		October		November		Totals
	2018	2019	2018	2019	2018	2019	
<i>Walking Track</i>	-	88	403	126	330	248	337
<i>Table Tennis Drop-in</i>	-	7	76	76	87	44	
<i>Air Hockey Drop-in</i>	-	4	-	33	-	45	
<i>Badminton & Pickleball</i>	-	43	5	0	8	40	52
<i>Various fitness classes</i>	-	16	-	33	-	52	
<i>Spin Bike Classes</i>	-	28	-	16	-	7	37
<i>Spin bootcamp</i>	-	21	-	4	-	14	
<i>Lunch time spin</i>	-	47	-	24	-	16	
<i>Science Club</i>	-	-	-	40	-	26	62
<i>Drama Club</i>	-	-	-	40	-	18	
<i>Art Club</i>			5	40	5	18	



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** December 2nd, 2019

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Zumba Jr	-	-	-	40	-	-	
RAD and PHAB	-	-	30	120	30	77	107
Zumba gold	-	0	-	n/a	-	-	
Seniors Craft Club	-	10	12	16	16	16	26
Senior stretch	-	2	0	12	0	10	
Public Skating	-	5	170	211	91	211	
Sr Shinny	-	15	16	22	2-10 avg	22	264
Jr Shinny	-	4	16	31	2-10 avg	31	
Full Moon Snowshoe	-	-	-	-	-	8	8

<i>Rental hall usage:</i>	Community Hall	Multipurpose Room	Doug W. Hall
TOHR special events	-	3-5 programs daily	5
TOHR meetings	1	-	3
Corporate/private rentals	8	2	-
Non-profit organization	4	1	13
Birthday celebrations	2	-	-

<i>Revenues:</i>	September	October	November
<i>Drop in activities</i>			
Child	\$369.39	\$503.03	\$517.00
Student	\$266.68	\$224.79	\$108.00
Family	\$422.91	\$560.07	\$564.00
Adult	\$319.79	\$567.93	\$468.00
Senior	\$49.78	\$65.50	\$44.00
<i>Fitness Programs</i>			
Student drop ins	\$6.67	-	-
Adult drop ins	\$72.82	\$137.54	\$119.00
Adult Memberships	\$95.25	\$1359.90	\$156.21
Senior drop ins	\$5.00	\$26.26	\$10.50
Senior Memberships	\$624.48	-	\$84.27



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** December 2nd, 2019

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Aquatics

School groups continue to make good use of the pool. We continue to see increases in weekly school group bookings, which brings energy to the Recreation Centre.

A group of parents and coaches are starting the HR Swim Club back up. A course was held for coaches in the Community Hall and lanes are being booked for Swim Club practices. It's great to see competitive swimming return to the Aquatic Centre!

Representatives of the Marine Training Institute were in the pool for training on two separate occasions in November. These training activities are interesting and provide good observation for Aquatic Centre staff. Revenue is also considerable with the entire Aquatic Centre being reserved for their training.

The hot tub was closed for several days to make repairs to the filter. Work was completed in 2 days, with the initial problem resolved. Unfortunately the filter sand received was contaminated which forced an extended closure. The hot tub remained closed for approximately 2 weeks but is now fully operational with water quality remaining consistent.

Phase 1 of the Aquatic Centre AHU upgrade project is near completion. Extensive cleaning of the main AHU have been completed, though further work is required to clean and service a secondary AHU. Installation of a snow hood and variable flow drive fans have been delayed to December. THR's Director of Recreation continues to work with Arctic Energy Alliance and Greenhouse Gas Grant representatives to secure funding for Phase 2 of the AHU Upgrade Project.

Regular programming included:

- Early bird lane swim (4 days/week);
- Aquafit adult classes (twice weekly);
- Open Swim Times (daily)
- School/Youth group availabilities (8 blocks per week);
- Evening Adult swim (4 days/week);
- Birthday Party Availability (4 blocks per weekend);
- Family Swim Times (one/week);
- Swim lessons (4 days/week)



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** December 2nd, 2019

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

Department Statistics

<i>Pool Attendance:</i>	September		October		November	
	2018	2019	2018	2019	2018	2019
<i>Birthday parties</i>	4	1	-	2	3	2
<i>Aquafit</i>	8	11	-	32	23	48
<i>School groups</i>	46	77	-	197	116	133
<i>General</i>	1049	1097	57	578	886	787

<i>Aquatic Revenue:</i>	September		October		November	
	2018	2019	2018	2019	2018	2019
<i>Admissions</i>	\$3573.25	\$3095.54	\$454.99	\$2951.07	\$2703.07	\$2599.49
<i>Kids Lessons</i>	\$850.50	\$1672.50	-	\$1305.14	\$232.50	\$139.00
<i>Adult Lessons</i>	Tbd	Tbd	\$182.86	\$90.48	\$132.38	\$374.24
<i>Miscellaneous</i>	\$73.34	\$182.94	\$7.62	\$161.40	\$61.17	\$168.58
<i>Hourly Rental</i>	\$411.42	\$133.33	-	\$203.33	\$205.71	\$2138.00

Facilities and Maintenance

Recreation and Aquatic Centre:

- Maintenance:
 - Setup and takedown of rentals and special activities;
 - Janitorial contract ongoing with positive feedback from contractor and THR staff;
 - Weekly walkthroughs of Aquatic Centre and Recreation Centre;
 - Director of Recreation, Divisional Supervisors and appropriate staff;
 - Update of daily and weekly checklists on City Reporter Software;
 - Increased communications/action logs for maintenance staff and other divisions;

- Improvements:
 - Hot tub filter repairs;
 - Preparation for pool filter repairs;
 - Preparation of MP Room shelving improvements;
 - Aquatic Centre AHU upgrade project Phase 1 near completion;
 - 2019 Capital Budget purchasing progress:
 - Receiving quotes for Community Hall sink;
 - 4 piece portable bar and/or A/V counter received (Lobsterfest contribution);
 - Acoustic panels expected any day (Lobsterfest contribution);



STANDING COMMITTEE OF COUNCIL

DEPARTMENT: RECREATION & COMMUNITY SERVICES **DATE:** December 2nd, 2019

SUBJECT: RECREATION & COMMUNITY SERVICES ACTIVITY REPORT

- Concession stools for concession viewing area expected any day;

Special Events:

- Annual or regular events/partnerships:
 - 2 Minor Hockey tournaments;
 - 2 adult tournaments;
- New or one-time events:
 - NWT Metis Nation AGM;
 - Territorial court (3 day trial);

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Prepared by:
Stephane Millette
Director Recreation and Community Services
Date: November 27th, 2019

Reviewed by:
Glenn Smith
ASAO
Date: November 27th, 2019