



AGENDA

PUBLIC INPUT

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF INTEREST

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

- a. Royal Canadian Legion Branch #250 presentation

5. DELEGATION

- a. Healthy Habitat Hay River – Matt Lakusta

6. ADMINISTRATIVE ENQUIRIES

7. NEW BUSINESS

- a. Appointment of Auditors for 2019 – page 2
- b. Letter of Support for JR NBA – page 3-5

8. BYLAWS

- a. Bylaw 1468 - Property Tax Relief to Senior Citizens – First and Second Reading
Page 6-9
- b. Bylaw 1892 – Property Tax Relief to Disabled Citizens – First and Second Reading
page 10-15

9. NOTICES OF MOTIONS

10. IN CAMERA

11. ADJOURNMENT



REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION **DATE:** October 29, 2019
SUBJECT: APPOINTMENT OF AUDITOR FOR 2019 FISCAL YEAR

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER appoints the firm of Ashton Chartered Accountants to perform the audit of the Town of Hay River for the fiscal year ending December 31, 2019.

BACKGROUND:

Council is required by *Cities, Towns and Villages Act* Sec. 13(3)(d) to obtain an audited financial statement each year and submit the approved statement to the department of Municipal and Community Affairs within 120 days of the year end date which is December 31st. Ashton Chartered Accountants is a local firm who can provide this service to the Town and has provided this service for several years. Administration is recommending that we ask them to prepare our audited financial statements for the year ended December 31, 2019.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

13.(3)(d) of the *Cities, Towns and Villages Act*

FINANCIAL IMPLICATIONS:

The external audit is a budget item in the 2019 budget.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Sam Mugford, CPA, CA
Director of Finance and Administration
October 29, 2019

Reviewed by:
Judy Goucher
Senior Administrative Officer
October 29, 2019



REPORT TO COUNCIL

DEPARTMENT: ADMINISTRATION

DATE: October 29th, 2019

SUBJECT: LETTER OF SUPPORT FOR JR NBA YOUTH BASKETBALL PROGRAM

RECOMMENDATION:

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting the Jr NBA Youth Basketball Program's funding application to the Mackenzie Recreation Association to offer recreational activities and skill development for local youth.

BACKGROUND:

See attachment for the background information supporting this letter of support.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

MRA Funding Application Form

Prepared by:

Stephane Millette
Director of Recreation and Community Services
October 28, 2019

Reviewed by:

Judy Goucher
Senior Administrative Officer
October 28, 2019

BYLAW NO. 1468
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

A BY-LAW of the Municipal Corporation of the Town of Hay River in the Northwest Territories, to provide property tax relief to Senior Citizens pursuant to the *Senior Citizens and Disabled Persons Property Tax Relief Act, R.S.N.W.T. 1988, c50(Supp.)s. 2.*

WHEREAS the Council of the Municipal Corporation of the Town of Hay River deems it desirable to provide for property tax relief for Senior Citizen;

NOW THEREFORE the Council of the Municipal Corporation of the Town of Hay River, in session duly assembled, enacts as follows:

SHORT TITLE

1. This By-Law may be referred to as the **Senior Citizens Property Tax Relief By-law.**

DEFINITIONS

2. In this By-Law
 - a) “dependent” means an individual who resides with a Senior Citizen and who, at any time within the relevant taxation period, is
 - i) dependent on the Senior Citizen for support, and either
 - a) the spouse of the Senior Citizen, including a person who has cohabited with Senior Citizen for a lease one (1) year, or
 - b) a child, grandchild, niece, nephew, brother, sister, parent, grandparent, aunt or uncle of the Senior Citizen;
 - b) “eligible property” means
 - i) a mobile unit, or
 - ii) a single-family dwelling unit to a mobile unit, and the parcel of land within the meaning of the *Property Assessment and Taxation Act* on which it is situated, where the land is owned by the same person who owns the single-family dwelling unit or the mobile unit;
 - c) “mobile unit” means a mobile unit as defined in the *Property Assessment and Taxation Act*;
 - d) “Senior Citizen” means an individual who at any time during the relevant taxation period has attained the age of sixty-five (65) years;

BYLAW NO. 1468
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

- e) “taxes” means taxes levied by the Senior Administrative Officer of the Town of Hay River under the *Property Assessment and Taxation Act* in respect of eligible property but does not include arrears, local improvement charges, or interest charges;
- f) “Senior Administrative Officer” means the Senior Administrative Officer of a Municipal Corporation as defined in the Cities, Towns and Villages Act.

EXEMPTION FORM TAX

- 3. A Senior Citizen who is the owner or part owner of eligible property ~~and~~ [and lives on it](#) ~~ordinarily resides on it~~, is exempt Fifty (50%) per cent of the taxes for which he is levied by the Town.
- 4. Taxes from the eligible property of a Senior Citizen who is part owner of an eligible property are not exempted unless the other part owner or all other part owners are Senior Citizens or dependents of the Senior Citizen.
- 5. Every Senior Citizen who wishes to apply for the exemption from the tax under section 3 of this bylaw shall apply to the Town for the exemption in the form set out in schedule “A” attached hereto.

OTHER CONDITIONS FOR EXEMPTIONS

- 6. The eligible property must be in conformance with all bylaws of the Town of Hay River and all other Municipal, Territorial or Federal statutes and regulations as may apply.
- 7. The reduction will apply only to owner-occupied eligible property used solely for residential purposes.
- 8. Where the Senior Citizen has more dwelling units on the lot than the one, he occupies, the eligible property will only be that dwelling occupied by the Senior Citizen and a portion of the land that is deemed to be allocated for use by the Senior Citizen occupying the dwelling.
- 9. The Senior Administrative Officer shall determine the dwelling and the portion of the land to be so allocated as eligible property for exemption.

GENERAL

- 10. Schedule “A” referred to herein and attached hereto forms part of this bylaw.
- [11. Wherever the singular or masculine is used in this bylaw, the same shall be construed as meaning the plural or the feminine.](#)
- [12. Bylaw No. 1468 is here by amended.](#)

BYLAW NO. 1468
MUNICIPAL CORPORATION OF THE TOWN OF HAY RIVER

[13. This Bylaw will take force and effect upon its final reading.](#)

THIS BY-LAW READ a First Time this day of , 2019.

Mayor

THIS BY-LAW READ a Second Time this day of , 2019.

Mayor

THIS BY-LAW READ a Third and Final Time this day of , 2019.

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act, S.N.W.T., 2003, and the bylaws of the Municipal Corporation of the Town of Hay River this day of , 2019.

Senior Administrative Officer

SCHEDULE "A"
SENIOR CITIZENS TAX RELIEF BY-LAW
APPLICATION AND DECLARATION

I, _____ normally reside at

Lot No.: _____ Block No.: _____ Plan No.: _____ in a single family dwelling unit or mobile unit of which I am the owner or part owner in the community of Hay River.

I apply for property tax relief for the year _____, because I am a Senior Citizen.

Total Assessed Value: _____ Total Tax Levy: \$ _____

ELIGIBLE EXEMPTION

Amount of Tax eligible for exemption by Municipality - 50% = \$ _____

DECLARATION

I declare that I shall have attained the age of 65 years on or before December 31 of the current year, that I am sole owner of the single family dwelling unit or mobile unit in which I live, or I am a part owner of the single family dwelling unit or mobile unit in which I live and I have knowledge that each of the other part owners of the unit is a senior citizen or dependant of mine.

And I make this solemn Declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of the Canada Evidence Act.

Sworn before me this _____ day of _____, 20____ at

_____ in the Northwest Territories.

Commissioner for Oaths, or
Notary Public, or
Justice of the Peace

Signature of Applicant

Date of Birth of Applicants

A **BY-LAW** of the Municipal Corporation of the Town of Hay River in the Northwest Territories, to provide property tax relief to disabled persons pursuant to the *Senior Citizens and Disabled Persons Property Tax Relief Act, R.S.N.W.T. 1988, c50(Supp.)s. 2.*

WHEREAS the Council of the Municipal Corporation of the Town of Hay River deems it desirable to provide for property tax relief for disabled persons;

NOW THEREFORE the Council of the Municipal Corporation of the Town of Hay River, in session duly assembled, enacts as follows:

SHORT TITLE

1. This By-Law may be referred to as the **Disabled Persons Property Tax Relief By-law.**

DEFINITIONS

2. In this By-Law;

"dependant" means an individual who resides with a disabled person and who, at any time within the relevant taxation period, is

- (a) dependent on the disabled person for support, and
- (b) either

- (i) the spouse of the disabled person, including a person who has cohabited with the disabled person for at least one (1) year, or
- (ii) a child, grandchild, niece, nephew, brother, sister, parent, grandparent, aunt, or uncle of the disabled person;

"disabled person" means an individual who at any time [within the relevant taxation period on or before December 31 of the current year:](#)

- (a) is in receipt of a pension or allowance
 - (i) for a total disability or a partial disability of at least 25% under the **Workers Compensation Act**,
 - (ii) for a severe and prolonged disability under the **Canada Pension Plan**, or
 - (iii) for a disability of at least 50% under the **War Veterans Allowance Act (Canada)** or the ~~**Civilian War Pensions and Allowances Act (Canada)**~~, or
- (b) produces a medical certificate satisfactory to the Minister responsible for Municipal and Community Affairs indicating that the person suffers from a severe or prolonged disability and setting out the nature and extent of the disability;

"eligible property" means

- (a) a mobile unit, or
- (b) a ~~single family~~single-family dwelling unit or a mobile unit, and the parcel of land within the meaning of the ***Property Assessment and Taxation Act*** on which it is situated, where the land is owned by the same person who owns the ~~single family~~single-family dwelling unit or the mobile unit;

"mobile unit" means a mobile unit as defined in the ***Property Assessment and Taxation Act***;

"Senior Administrative Officer" means the Senior Administrative Officer of a Municipal Corporation as defined in the ***Cities, Towns and Villages Act***.

"single family dwelling" means a ~~single family~~single-family dwelling as defined in the Town of Hay River Zoning and Building By-law currently in force.

"taxes" means taxes levied by the Senior Administration Officer of the Town of Hay River under the ***Property Assessment and Taxation Act*** in respect of eligible property but does not include arrears, local improvement charges, or interest charges;

EXEMPTION FROM TAX

3. A disabled person who is the owner or part owner of the eligible property and lives on it, is exempt from payment of Fifty (50%) per cent of the taxes levied against the eligible property by the Town of Hay River.
4. Taxes levied against the eligible property of a disabled person who is part owner of an eligible property shall not be exempt unless the other part owner or all other part owners are disabled persons or dependents of the disabled person.
5. Every disabled person who wishes to apply for the exemption from tax under Section 3 of this By-Law shall apply to the Senior Administrative Officer of the Town of Hay River for the exemption in the form set out in Schedule "A" attached hereto.

OTHER CONDITIONS FOR EXEMPTION

6. The eligible property must be in compliance with the requirements of any other appropriate federal, territorial and municipal legislation.

GENERAL

7. Schedule "A" referred to herein and attached hereto forms part of this By-Law.
8. Wherever the singular or masculine is used in this By-Law, the same shall be

construed as meaning the plural or the feminine.

EFFECT

9. Bylaw 1892 is here by amended

10. This by-law shall come into force and take effect ~~on the first day of January, 2005~~ upon its final reading.

THIS BY-LAW READ a First Time this day of , 2019.

Mayor

THIS BY-LAW READ a Second Time this day of , 2019.

Mayor

THIS BY-LAW READ a Third and Final Time this day of , 2019.

Mayor

CERTIFIED that this bylaw has been made in accordance with the requirements of the Cities, Towns and Villages Act, S.N.W.T., 2003, and the bylaws of the Municipal Corporation of the Town of Hay River this day of , 2019.

Senior Administrative Officer

~~READ A FIRST TIME this 23rd day of August, 2004.~~

Mayor

Senior Administrative Officer

~~READ A SECOND TIME this 23rd day of August, 2004.~~

Mayor

Senior Administrative Officer

~~READ A THIRD AND FINAL TIME this 30th day of August, 2004.
and passed with the consent of Council.~~

Mayor

Senior Administrative Officer

Schedule "A"

**DISABLED PERSONS TAX RELIEF BY-LAW
APPLICATION AND DECLARATION**

I, _____ (full name) of normally reside live -at

(name) _____ (address)

~~of the Town of Hay River, do hereby apply for tax exemption under By-Law
No. 1892/GEN/04 of the Municipal Corporation of the Town of Hay River in the
Northwest Territories.~~

ELIGIBLE PROPERTY

Lot _____ Block _____ Plan _____ in a single family
dwelling unit or mobile unit of which I am the owner or part owner in the community of
_____.

Assessment No. _____ Lot No: _____ Block No: _____ Plan No:

Total Assessed Value: _____ Total Tax Levy \$ _____

ELIGIBLE EXEMPTION

Amount of eligible tax exemption 50% of Total Tax Levy \$ _____

DECLARATION

I, _____ declare that I am a
disabled person, as defined as follows in the Disabled Persons Property Tax Relief
Bylaw 1892; and that I am the sole owner of the single family dwelling unit or mobile
home in which I live, or I am a part owner of the single family dwelling unit or mobile unit
in which I live and I have knowledge that each of the other part owners of the unit is a
disabled person or dependent of mine.;

(name of disabled person)

A disabled person means an individual who at any time on or before December 31 of
the current year:

- ~~1. I am a disabled person as defined in By law No. 1892/GEN/04; and~~
- ~~2. I own or am part owner of the eligible property as defined in By-law No.
1892/GEN/04; and~~

- 3. ~~I ordinarily reside in the eligible property; and~~
- 4. ~~All other part owners of the eligible property are disabled persons or my dependants as defined in By-law No. 1892/GEN/04.~~

(a) is in receipt of a pension or allowance

- (i) for a total disability or a partial disability of at least 25% under the Workers Compensation Act,
- (ii) for a severe and prolonged disability under the **Canada Pension Plan**, or
- (iii) for a disability of at least 50% under the War Veterans Allowance Act; or

(b) produces a medical certificate satisfactory to the Minister responsible for **Municipal and Community Affairs** indicating that the person suffers from a severe or prolonged disability and setting out the nature and extent of the disability.

And I make this solemn Declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath, and by virtue of the Canada Evidence Act.

Sworn before me this _____ day of _____, 20__ at

_____ In the Northwest Territories.

Commissioner for Oaths, or
Applicant
Notary Public, or
Justice of the Peace

Signature of

Applicants

Date of Birth of

~~DECLARED BEFORE ME at the~~
~~Town of Hay River in the Northwest Territories,~~
~~this _____ day of _____, _____.~~

Signature of Declarant