



## COUNCIL MINUTES – MARCH 11<sup>th</sup>, 2019

The Regular Meeting of Council was held on Monday, March 11<sup>th</sup>, 2019 at 6:30pm in the Council Chambers.

Present: Mayor Jameson, Deputy Mayor Bouchard, Councilors Melanson, Anderson, Chambers, Dohey, Duford, Groenewegen and Willows

Staff: Senior Administrative Officer- Judy Goucher, Assistant Senior Administrative Officer – Glenn Smith

**1. CALL TO ORDER:**

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

**2. ADOPTION OF AGENDA**

**#19-080**

**MOVED BY: COUNCILLOR ANDERSON**

**SECONDED BY: CLLR MELANSON**

**CARRIED**

**3. DECLARATION OF INTEREST**

There were no declarations of interest for the Regular Meeting of Council – Monday, March 11<sup>th</sup>, 2019.

**4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**

Deputy Mayor Bouchard - Landfill Update

- There was good progress made today, will take a few more days before it is extinguished
- We have been able to keep up with water supply
- The winds have been in our favor
- ENR have given us resources in the form of pumps to use at Porritt Landing to start filling trucks
- Fort Smith has supplied us with a crew to come help
- Working with many GNWT depts.
- Tires are not in danger currently
- Consulted southern folks that have worked on landfill fires, we are doing everything correctly
- Asking public to stay away from that area
- Public Health will be issuing a air quality warning
- Updates will be sent out and posted twice daily

Councillor Dohey – Thank you to the Administration, and all other agencies involved and especially our fire dept.

Councillor Duford – the post on Facebook have been very well worded



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### 5. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)

a) February 18<sup>th</sup>, 2019 – Regular Meeting of Council

#19-081                      **MOVED BY: CLLR DOHEY**  
**SECONDED BY: CLLR WILLOWS**

**CARRIED**

b) February 28<sup>th</sup>, 2019 – Special Meeting of Council

#19-082                      **MOVED BY: CLLR DUFORD**  
**SECONDED BY: CLLR MELANSON**

**CARRIED**

c) March 4<sup>th</sup>, 2019 – Special Meeting of Council

#19-083                      **MOVED BY: CLLR CHAMBERS**  
**SECONDED BY: CLLR WILLOWS**

**CARRIED**

### 6. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

### 7. ADMINISTRATIVE ENQUIRIES

#### Senior Administrative Officer – Judy Goucher

- Capital plan 2019 was approved, now with MACA to input
- Working on year end 2018
- Recruitment is moving along
- We had the meeting with KFN regarding the community plan, next steps will be Hay River Metis and West Point First Nation. When we have our public meeting, we will invite David Klippenstein. Once that is complete we can go to third reading.
- Update on the mill rate – we are waiting for the school tax calculation from the GNWT

#### Assistant Senior Administrative Officer

- Pool opened this past weekend; the pump was repaired and lessons are back on.

#### Deputy Mayor Bouchard

- Is the mill rate information available to the public?

#### Senior Administrative Officer - Judy Goucher

- The report is public and available on our website.



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## 8. COMMITTEE REPORTS

### a. Public Works Committee Report for February 2019

#### RECOMMENDATION:

#19-084                      **MOVED BY: CLLR CHAMBERS**  
                                     **SECONDED BY: CLLR MELANSON**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the monthly report from Public Works for the month of February 2019**

**CARRIED**

#### BACKGROUND:

- Water Treatment Plant, Water Reservoir, Lagoon and Lift Stations operations and inspections.
- Sewer Main Flushing of troubled areas
- Vehicle and Equipment maintenance servicing
- Sewer Main Flusher out to RFQ
- Capital Budgets 2019 on-going
- Snow Removal through-out town when required
- Street Sanding when required
- Lagoon Berm Upgrades 99% completed, Gates to go in this spring
- Beach Road Project completed (CAP Funding source)
- Water License RFP out to competition (Feb.27<sup>th</sup>)
- Aspen Heights Geotechnical Investigation Project approved through Federal Climate Change Funding, work to be completed in May 2019

#### COUNCIL POLICY / STRATEGY OR GOAL:

N/A

#### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board (MV2009L3-0005)
- Environment and Natural Resources Waste Management Guidelines
- Bylaw 1574/GEN/16 Town of Hay River Purchasing Policy

#### FINANCIAL IMPLICATIONS:

N/A

#### ALTERNATIVES TO RECOMMENDATIONS:

N/A



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**ATTACHMENTS:**

N/A

**Prepared by:**

Earle Dumas  
Director of Projects and Planning

February 27, 2019

**Reviewed by:**

Judy Goucher  
SAO

February 27, 2019

B) Building & Development Monthly Report for February 2019

**RECOMMENDATION:**

#19-085

**MOVED BY: CLLR DUFORD  
SECONDED BY: DEPUTY MAYOR BOUCHARD**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Development and Building Permit Report for the month of February 2019.**

**CARRIED**

**BACKGROUND:**

**SUMMARY**

- 3 Development Permits and 2 Building Permits have been approved for February 2019. In the month of February 2018, we had 2 Development Permits and no Building Permit signed out.

**Background**

- The February Development and Building Permit Report is as follows:

| DATE      | DEV #    | CIVIC ADDRESS           | DESC. OF WORK                                  |
|-----------|----------|-------------------------|--|
| Feb 25/19 | DH19-003 | 74 Stewart Drive        | Home Occupation (custom order promo wearables) |
| Feb 26/19 | DH19-004 | 41 Cranberry Crescent   | Home Occupation (painting work - shops)        |
| Feb 27/19 | B19-002  | 24003 Mackenzie Highway | Commercial interior renovations                |

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A



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### CONSIDERATIONS OR FINANCIAL IMPLICATIONS:

N/A

### ALTERNATIVES TO RECOMMENDATIONS:

N/A

### ATTACHMENTS:

N/A

**Prepared by:**  
Randy Froese  
Development Officer

**Reviewed by:**  
Glenn Smith  
ASAO

Date: February 27, 2019

Date: February 27, 2019

c) Emergency Services Monthly Report for February 2019

### RECOMMENDATION:

#19-086

**MOVED BY: DEPUTY MAYOR BOUCHARD  
SECONDED BY: CLLR CHAMBERS**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for the month of February 2019 as presented.**

**CARRIED**

### BACKGROUND:

#### **Summary:**

This month's training has been focused on National Fire Protection Association (NFPA) 1001 training for our members. Topics covered include Communications, Incident Command System, Fire Behaviour and finally Building Construction. The 1001 students also spent some time on weekends honing their skills with Personal Protective Equipment (PPE) and Self-Contained Breathing Apparatus (SCBA). Those who have their Certification worked on medical skills, the use of airbags and some training on Technical Rescue (rope work). The greatest proportion of our Officers are presently working on obtaining the NFPA 1021 Fire Officers course.

We have had a couple of meetings with ENR and Eagle 88 in preparation for the FireSmart work that is being done in West Channel. Potter also attended a council meeting with WPFN to obtain their blessing for the project. Work has started in the West Channel but is moving slowly due to equipment problems. This might take us past a completion date of February 28<sup>th</sup> but we still should be on target



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for completing in early March. The work that has been done so far looks great, and we have had positive feedback from the public.

Respiratory fit testing is also underway and is going well. We expect to see the completion of this for all affected employees by March 1, 2019. Fit testing will be done again in June for summer students, and for any new employees that may need it. The Town of Hay River tests their employees every year which surpasses the WSCC Code of Practice requirements.

We have completed Self Contained Breathing Apparatus training with all affected Recreation Staff now which allows us to replace their old outdated units. The new SCBA will now be in tune with the Protective Services Departments which make a response to any Immediately Dangerous to Life and Health (IDLH) scenarios at the arena more coordinated between response agencies.

A meeting was held between the RCMP and Protective Services to discuss the best possible response to a possible hostage or weapons incident at the arena. Emergency response guidelines are being set in place to help ensure the safety of the Town of Hay River staff and clients as part of our emergency response plan. We will implement the use of portable radios at the arena so that the staff can better communicate with each other not only for emergency response but for all activities where communications might be needed.

The replacement Pickup Truck to replace the F350 Chief's truck has arrived in town. Aurora Ford is presently moving the emergency equipment from the old truck to the new one. We expect delivery of the new truck to take place at the beginning of March.

We are presently doing interviews for the Protective Services Intern position. We expect to have the position filled by the beginning of April at which time training needs will start to be addressed, and provision of dedicated Bylaw Enforcement will begin.

The Protective Services Department is now back on schedule with Fire Prevention activities such as Fire Extinguisher training. The hospital was one of our first attendees this year and the training and consequent Fire Prevention was very well received.

### **Meetings:**

- Senior Management Meeting
- Committee Meeting
- Council Meeting
- ENR FireSmart Meeting
- WPFN Council Meeting
- NWT Firefighters Curling Association
- Emergency Measures Plan
- 13 Caribou Crescent
- RCMP Meeting
- NWT Fire Chief's Association
- Strategic Planning



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## Capital Budget

During the month of February 253.5 paid on-call hours were served by the members of the HRFD for a year to date total of 684.5 hours.

## STATISTICS

|   | 2017 | 2018 | 2019 | 2017 YTD | 2018 YTD | 2019 YTD |
|---|------|------|------|----------|----------|----------|
| <b>Patient Transfers</b>                      | 15   | 11   | 7    | 25       | 25       | 27       |
| <b>Medical Emergency Local</b>                | 11   | 9    | 11   | 21       | 27       | 25       |
| <b>Medical Emergency Reserve</b>              | 2    | 3    | 0    | 3        | 5        | 3        |
| <b>Medical Emergency Highway</b>              | 1    | 0    | 0    | 2        | 0        | 0        |
| <b>Medical Emergency Out of Town Patients</b> | 1    | 2    | 2    | 3        | 5        | 3        |
| <b>Body Transfer</b>                          | 1    | 2    | 0    | 2        | 2        | 2        |
| <b>Fires &amp; Rescues</b>                    | 4    | 3    | 1    | 7        | 6        | 3        |
| <b>False Alarms</b>                           | 2    | 3    | 2    | 6        | 3        | 5        |
| <b>Training</b>                               | 4    | 4    | 4    | 7        | 8        | 10       |
| <b>Special Training</b>                       | 2    | 6    | 1    | 4        | 12       | 1        |
| <b>Maintenance</b>                            | 5    | 3    | 4    | 10       | 7        | 8        |
| <b>Fire Permits</b>                           | 0    | 0    | 0    | 0        | 0        | 0        |
| <b>Fireworks Permits</b>                      | 1    | 0    | 0    | 2        | 0        | 0        |
| <b>Public Safety</b>                          | 1    | 2    | 1    | 2        | 2        | 2        |
| <b>Inspections</b>                            | 8    | 5    | 15   | 8        | 10       | 27       |

## MAINTENANCE

|                    |               |
|--------------------|---------------|
| <b>Ambulance 1</b> | Weekly Checks |
| <b>Medic 1</b>     | Weekly Checks |
| <b>Pump 1</b>      | Weekly Checks |
| <b>Pump 2</b>      | Weekly Checks |
| <b>Pump 3</b>      | Weekly Checks |
| <b>Tanker 1</b>    | Weekly Checks |



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|          |               |
|----------|---------------|
| Rescue 1 | Weekly Checks |
| Rescue 2 | Weekly Checks |
| Rescue 5 | Weekly Checks |

### COUNCIL POLICY / STRATEGY OR GOAL:

N/A

### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

### FINANCIAL IMPLICATIONS:

N/A

### ALTERNATIVES TO RECOMMENDATIONS:

N/A

### ATTACHMENTS:

None

#### Prepared by:

Ross Potter  
Director Protective Services/Fire Chief

Date: February 26, 2019

#### Reviewed By:

Judy Goucher  
Senior Administrative Officer

Date: February 27, 2019

d) Recreation Monthly Report for February 2019

### RECOMMENDATION:

#19-087

**MOVED BY: CLLR DOHEY  
SECONDED BY: DEPUTY MAYOR BOUCHARD**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled "Recreation and Community Services Monthly Report" for February 2019 as presented**

**CARRIED**





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### BACKGROUND:

Tournament and bonspiel season are well underway! The pool remained closed through most of February due to a major mechanical failure of the main pool pump. Staff continue to work with a local contractor and parts supplier to return full service as soon as possible.

The walking track continues to be very popular and we are receiving requests. This is great news and it serves as proof of the need for such a facility in our cold climate. We've received 5 spin bikes that have been deployed on the walking track and will be available for spin classes. Interesting partnerships with user groups and organizations such as Table Tennis North and Hay River Fun for Kids group are being explored to assess future equipment needs for the walking track and other spaces in our beautiful recreation centre. The goal always remains to improve recreation opportunities and the overall well-being of Hay River's residents and visitors.

### Recreational Programming

Recreation programs were in full swing in February. Extra casual staffing helped in providing programs for all ages: afterschool programs for youth of all ages, day programs for seniors, adult exercise classes delivered by contractors and youth gym times. Special events were also held such as a Winter Celebration, full-moon snowshoe and family sliding.

#### February special recreation center events:

- HR Rusty Blades' old timers tournament (Feb 1<sup>st</sup>-3<sup>rd</sup>);
- HR Hazards women's hockey tournament (Feb 8<sup>th</sup> to 10<sup>th</sup>);
- HR Curling Club Territorial Championships (Feb 14<sup>th</sup> to 17<sup>th</sup>);
- HR Minor Hockey peewee tournament (Feb 15<sup>th</sup> to 17<sup>th</sup>);
- NWT Territorial Figure Skating Championships (Feb 23<sup>rd</sup> to 25<sup>th</sup>);

#### March and upcoming recreation centre special events:

- HR Curling Club Senior Championships (Feb 28<sup>th</sup>-March 4<sup>th</sup>);
- HR Minor Hockey initiation and novice tournament (March 1<sup>st</sup> to 3<sup>rd</sup>);
- NHC men's hockey HR-Yk Challenge returns (March 1<sup>st</sup> and 2<sup>nd</sup>);
- HR Chamber of Commerce Gala (March 2<sup>nd</sup>);
- Rockstars – HR Curling Club Junior Championship (March 9<sup>th</sup>);
- 2019 Polar Pond Hockey Championship (March 22<sup>nd</sup>-24<sup>th</sup>);
- NWTMRA Makin Waves (Tentative for March 29<sup>th</sup>-31<sup>st</sup>);
- HR Minor Hockey midget tournament (March 29<sup>th</sup>-31<sup>st</sup>);
- HR Curling Club End of Season Bonspiel (March 29<sup>th</sup>-30<sup>th</sup>);
- HRFSC End of Year Gala (April 5<sup>th</sup>-7<sup>th</sup>);



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### Recreation Programming Statistics

| <i>Regular programs:</i>       | December |      | January |      | February |      |
|--------------------------------|----------|------|---------|------|----------|------|
|                                | 2017     | 2018 | 2018    | 2019 | 2018     | 2019 |
| <i>Walking Track</i>           | -        | 295  | -       | 569  | -        | 569  |
| <i>Table Tennis Drop-in</i>    | -        | 61   | -       | 142  | -        | 142  |
| <i>Afterschool (9-12yrs)</i>   | -        | n/a  | -       | 40   | -        | 40   |
| <i>Jr afterschool (5-7yrs)</i> | -        | n/a  | -       | n/a  | -        | n/a  |
| <i>Seniors Walking</i>         | -        | n/a  | -       | 20   | -        | 20   |
| <i>Seniors Craft Club</i>      | -        | 8    | -       | 30   | -        | 30   |
| <i>PHAB</i>                    | -        | 16   | -       | 40   | -        | 40   |
| <i>Gym – Harry Camsell</i>     | -        | 4    | -       | 16   | -        | 16   |
| <i>Public skating</i>          | -        | 47   | -       | 80   | -        | 80   |
| <i>JR Shinny</i>               | -        | 24   | -       | 3    | -        | 3    |
| <i>SR shinny</i>               |          | 29   |         | 10   |          | 10   |

| <i>Special programs:</i>  | December |      | January |      | February |     |
|---------------------------|----------|------|---------|------|----------|-----|
|                           | 2017     | 2018 | 2017    | 2018 | n/a      | 6   |
| <i>Full Moon Snowshoe</i> | n/a      | n/a  | n/a     | 6    | n/a      | n/a |
| <i>Family sliding</i>     | n/a      | n/a  | n/a     | n/a  |          |     |

| <i>Rental hall usage:</i>  | Community Hall | Multipurpose Room | Doug W. Hall |
|----------------------------|----------------|-------------------|--------------|
| <i>TOHR special events</i> | 1              | 6 per week        | -            |



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|                                     |   | 1 special event |     |
|-------------------------------------|---|-----------------|-----|
| <i>TOHR meetings or training</i>    | - | -               | -   |
| <i>Corporate or private rentals</i> | 2 | -               | 3   |
| <i>Non-profit organization</i>      | - | 1               | 4   |
| <i>Birthday celebrations</i>        | 1 | 1               | n/a |
| <i>Other</i>                        |   |                 |     |

### Aquatics

The pool remains closed due to a mechanical failure. No target date is set to reopen at this time given that we are waiting on a rebuild of the main pool pump. There have been significant delays to dates provided to maintenance staff by the local contractor and pump rebuild in Alberta. Some delays are due to order of parts necessary to the pump rebuild.

As was stated in January report, the root cause was determined and this failure was not something that was flagged during our last maintenance shutdown. A formal maintenance and critical spares program will help reduce the risk of extended closures in the future.

### Department Statistics

| <b>Pool Attendance:</b> | <b>December</b> |      | <b>January</b> |      | <b>February</b> |      |
|-------------------------|-----------------|------|----------------|------|-----------------|------|
|                         | 2017            | 2018 | 2018           | 2019 | 2018            | 2019 |
| <i>Birthday parties</i> | 4               | 6    | 4              | 6    | 2               | 3    |
| <i>Aquafit</i>          | 15              | 10   | 15             | 10   | 28              | 0    |
| <i>School groups</i>    | 346             | 212  | 346            | 212  | 129             | 0    |
| <i>General</i>          | 884             | 854  | 884            | 854  | 1268            | 0    |

| <b>Aquatic Revenue:</b> | <b>December</b> |         | <b>January</b> |         | <b>February</b> |        |
|-------------------------|-----------------|---------|----------------|---------|-----------------|--------|
|                         | 2017            | 2018    | 2018           | 2019    | 2018            | 2019   |
| <i>Admissions</i>       | 2012.07         | 2481.67 | 2012.07        | 2481.67 | 3242.29         | 599.23 |



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|                      |        |        |        |        |        |        |
|----------------------|--------|--------|--------|--------|--------|--------|
| <i>Kids Lessons</i>  | 184.75 | 0.00   | 184.75 | 0.00   | 519.25 | 404.00 |
| <i>Adult Lessons</i> | 0.00   | 182.88 | 0.00   | 182.88 | 53.25  | 0.00   |
| <i>Miscellaneous</i> | 144.21 | 38.31  | 144.21 | 38.31  | 141.83 | 34.49  |
| <i>Hourly Rental</i> | 262.84 | 411.42 | 262.84 | 411.42 | 137.14 | 137.14 |

## Facilities and Maintenance

- Received boards donated to HRMHA by local business partner and Hockey North;
- Janitorial contract ongoing with positive feedback from contractor and TOHR staff;
- Warranty list walkthroughs were completed with TOHR Public Works staff;
- Preparations well under way for this summer's RCMP Musical Ride - partnership with TOHR's Tourism and Economic Development Officer;
- Preparations have begun for parks and greenspaces – repairs and RFQ requests;
- SCBA training and Fit testing provided by Director of Protective Services for facility maintenance and aquatic staff that require training for use of oxygen masks and tanks;
  - Dates for confined space training to be confirmed as soon as possible;

|  |
|--|
| <b>APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:</b> |
|--|

N/A

|                                |
|--------------------------------|
| <b>FINANCIAL IMPLICATIONS:</b> |
|--------------------------------|

N/A

|   |
|---|
| <b>ALTERNATIVES TO RECOMMENDATIONS:</b> |
|---|

N/A

|                     |
|---------------------|
| <b>ATTACHMENTS:</b> |
|---------------------|

**Prepared by:**  
 Stephane Millette  
 Director Recreation and Community Services  
 Date: February 28<sup>th</sup>, 2018

**Reviewed by:**  
 Glen Smith  
 ASAO  
 Date: February 28<sup>th</sup>, 2018



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### e) Tourism & Economic Development Monthly Report for February 2019

#### RECOMMENDATION:

#19-088

**MOVED BY: CLLR ANDERSON  
SECONDED BY: CLLR CHAMBERS**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the monthly report from Tourism and Economic Development for the month of February 2019.**

**CARRIED**

#### BACKGROUND:

We have assisted with the arrangements for a two-person crew from the UK based film company that will arrive to film a time lapse of an ice fall at the falls. This is for a new show called The Perfect Planet brought to you by the award-winning creators of Planet Earth and The Hunt. Great exposure for Hay River.

We have booked a booth at the Thebacha Trade Show on April 27 and the YK Chamber Spring Trade Show on May 11 & 12 to promote Hay River and local tourism.

We have a 15-minute presentation to promote tourism in Hay River and the South Slave Region at the upcoming Calgary Outdoor Adventure Show. We are sharing the stage and booth with Parks Canada – Wood Buffalo National Park. Working on our presentation.

#### ***Visitor Satisfaction Rating***

We are working on finding a simple short survey that visitors will be able to fill out, both physical and digital.

#### ***Inbound Marketing ROI***

We have placed advertising in a few publications this past month: Up Here Magazine, Vacation Country Travel Guide, and NNSL Hay River Visitor Guide. The Vacation Country Travel Guide is a well-used US publication with a strong complimentary online presence that also covers Western Canada and the Territories. We were invited to correct text in both the Vacation Country Travel Guide and NNSL Hay River Visitor Guide to accurately reflect the history, culture, businesses/services and attractions in Hay River.

#### ***Grant Application Success Ratio***

Working on 6 funding applications due at the beginning of March: Imperial Oil; ITI CTIC (x 2), SEED & Trans Canada Trail. We have submitted the Canadian Tire Jumpstart grant for the Fisherman's Wharf and the ITI CTC proposal in February for a renewal of funding for the Tourism & Economic Development Coordinator position.

#### ***VIC Visitors***

148 approximately (>99% - Canada <1 % Germany)  
Previous Month: 154 approximately



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We had a number of visitors from Yellowknife here for work and a number who were here to enjoy our facilities (ski club, pool & snowshoeing were mentioned). A number of visitors from other provinces and Territories were here visiting relatives/friends.

### **Gift Shop Sales**

Total Sales: \$2,227.00 approximately 33 customers

Previous Month: \$1,251.00

Total Artists/Retailers: 24

Previous Month: 24

### **COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

### **APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

### **FINANCIAL IMPLICATIONS:**

N/A

### **ALTERNATIVES TO RECOMMENDATIONS:**

N/A

### **ATTACHMENTS:**

N/A

**Prepared by:**  
Peter Magill  
Tourism and Economic Development Coordinator  
Date: February 28, 2019

**Reviewed by:**  
Glenn Smith  
ASAO  
Date: February 28, 2019

f) Municipal Enforcement Monthly Report for February 2019

### **RECOMMENDATION:**

#19-089

**MOVED BY: CLLR CHAMBERS  
SECONDED BY: CLLR GROENEWEGEN**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal Enforcement Report for February 2019 as presented.**

**CARRIED**



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## BACKGROUND

|            |       |   |  |   |
|------------|-------|---|--|---|
| 07-Feb-19  | 13:44 | Dogs barking & concern for living conditions of the dog | Investigated to see if there were any animals in peril or barking. No animals presently in yard.   | I have contacted complainant to advise me as soon as they hear the animals barking so that I can confirm activity prior to accusing the individual of miss behaviour. |
| 11/02/2019 |       | Wild animal in next door neighbors yard                 | Investigated and found a fox denning in the yard. Contacted ENR who came and chased the animal away.   | Received training on dealing with wild animals within Town Boundries. Will deal with these incidents ourself in future events for Lynx and Foxes.                     |
| 12/02/2019 |       | Snow on street plowed from a driveway                   | Investigated and found snow on Street. Delivered a copy of Snow Removal Bylaw to owner of property and asked for them to remove the snow ASAP. | Snow has been removed as of today.  |
| 20/02/2019 | 13:15 | Dog loose on Pine Cr.                                   | Investigated and found dog running loose. Captured dog and took it to animal shelter. No collar.   |   |
| 22/02/2019 | 13:30 | Dog loose and nipping at people                         | Warning letter issued to dog owner   | Owner of dog captured it and put it in house.   |

|                                       |          |
|---------------------------------------|----------|
| <b>Dog Attack Complaints Received</b> | <b>1</b> |
| <b>Cat Attack Complaints Received</b> | <b>0</b> |

|                              |          |
|------------------------------|----------|
| <b>Number of Dogs Caught</b> | <b>1</b> |
| <b>Number of Cats Caught</b> | <b>0</b> |

**Unightly Properties: 1**

Presently interviewing candidates for the Protective Services Intern. We are hoping to have the position staffed at the beginning of April or possibly sooner.

When time permits patrols are being done in areas where there have been complaints of barking and loose dogs. The timing of these patrols varies from day to day to keep from setting a pattern which enables us to provide better service to the affected areas.

We will also be doing patrols to watch for vehicles and trailers that may be parked inappropriately causing snow removal problems and aesthetic issues (i.e., parking in green spaces).



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**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

Bylaws as applicable

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

**Prepared by:**

Ross Potter  
Director, Protective Services  
Date: February 27, 2019

**Reviewed By:**

Judy Goucher  
SAO  
Date: February 27, 201

**9. NEW BUSINESS**

a) Trenchless Sewer Lining

**RECOMMENDATION:**

#19-090

**MOVED BY: CLLR DOHEY  
SECONDED BY: DEPUTY MAYOR BOUCHARD**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves a sole source contract with New Line Trenchless Technologies for trenchless sewer lining throughout town, to a maximum of \$500,000.**

**CARRIED**

**BACKGROUND:**

On March 4, 2019 by **Motion 19-075** the Council of the Town of Hay River approved a capital project in the amount of \$500,000 for trenchless sewer lining throughout various sections of the Town.

This project involves inspection and flushing of existing sewer mains to install a liner in the existing piping. This would therefor save on costly excavations and associated repairs to streets, sidewalks and adjacent properties as there is no excavations required.





## COUNCIL MINUTES – MARCH 11<sup>th</sup>, 2019

The Town has had sewer relining done in 2013 as well as 2017 by the person who is the lead Superintendent with New Line Trenchless Technologies. This is a specialized technology that requires skilled expertise. The projects completed by this contractor have been highly successful and cost effective.

For 2019 areas of for relining would include 2 highway/railway crossings as well as other areas where excavating for replacement would be extremely costly.

In 2017 the Town completed 1km of line in the downtown core for \$340,000, compared to conventional excavation this would have cost in excess of \$3,000,000 and disrupted local traffic considerably.

In accordance with Section 11 (Non-Competitive Purchases) of Bylaw 2388 Procurement Bylaw and policy, Public Works recommends sole sourcing of this project to previous installer due to excellent level of service and knowledge of trench less technology and direct past experience with the Town of Hay River. There are no local suppliers of this service.

### COUNCIL POLICY / STRATEGY OR GOAL:

N/A

### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaw 2388 Procurement Bylaw and Policy

### FINANCIAL IMPLICATIONS:

Approved 2019 Capital Budget

### ALTERNATIVES TO RECOMMENDATIONS:

N/A

### ATTACHMENTS:

N/A

**Prepared by:**  
Earle Dumas  
Director, Projects + Planning  
March 6, 2019

**Reviewed by:**  
Judy Goucher  
SAO  
March 6, 2019



# COUNCIL MINUTES – MARCH 11<sup>th</sup>, 2019

b) Mayors Monthly Report for February 2019

**RECOMMENDATION:**

#19-091                      **MOVED BY: CLLR CHAMBERS**  
**SECONDED BY: CLLR MELANSON**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Mayor’s monthly report for the month of February 2019.**

**CARRIED**

**BACKGROUND:**

**Mayor’s February 2019 Meetings**

| <u>Date</u>               | <u>Meeting with or Attended</u>   | <u>Location</u>         | <u>Topic</u>                           |
|---------------------------|-----------------------------------|-------------------------|--|
| February 13, 2019         | Senior High students              | Ecole Boreale School    | Career talk                            |
| February 13, 2019         | Hay River Housing                 | Whispering Willows      | Selecting Applicants for Housing Board |
| February 14, 2019         | Consultant                        | Mayor’s Office          | Strategic Planning                     |
| February 18, 2019         | Minister Schumann                 | Mayor’s Office          | Hay River issues                       |
| February 23, 2019         | All of Council and Sr. Management | Fire Hall Training Room | Strategic Planning Workshop            |
| February 24, 2019         | All of Council and Sr. Management | Fire Hall Training Room | Strategic Planning Workshop            |
| February 26-27, 2019      | Mayors across the North           | Yellowknife             | NWTAC Mayor’s Bootcamp                 |
| February 28-March 2, 2019 | NWTAC AGM                         | Yellowknife             | Annual AGM                             |

**COUNCIL POLICY / STRATEGY OR GOAL:**

Accessible government



# COUNCIL MINUTES – MARCH 11<sup>th</sup>, 2019

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

**Prepared by:**

Kandis Jameson

Mayor

Date: March 7<sup>th</sup>, 2019

**10. NOTICES OF MOTIONS**

There was no notice of motions at the Regular Meeting of Council on Monday, March 11<sup>th</sup>, 2019

**11. IN CAMERA**

There was no In Camera for the Regular Meeting of Council on Monday, March 11<sup>th</sup>, 2019

**12. ADJOURNMENT**

#19-092

**MOVED BY: CLLR WILLOWS**

**That the Regular Meeting of Council be adjourned at 6:48pm.**

**CARRIED**

**Certified Correct as Recorded on the 11<sup>TH</sup> day of March 2019.**

**These minutes were accepted by motion # 19-102.**

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Senior Administrative Officer