



## COUNCIL MINUTES – JANUARY 28<sup>th</sup> 2019

The Regular Meeting of Council was held on Monday, January 28<sup>th</sup>, 2019 at 6:30pm in the Council Chambers.

Present: Mayor Jameson, Councilors Melanson, Anderson, Chambers, Dohey, Duford, Groenewegen and Willows

Staff: Senior Administrative Officer – Judy Goucher, Director of Protective Services – Ross Potter, Director of Recreation – Stephane Millette & Council Administrator – Stacey Barnes

**1. CALL TO ORDER:**

This Meeting was called to order at 6:30pm with Mayor Jameson presiding.

**2. ADOPTION OF AGENDA**

**#19-029**

**MOVED BY: CLLR MELANSON**

**SECONDED BY: CLLR ANDERSON**

**\*\*Amend to add 8d) Letter of Support for Dene Wellness Centre\*\***

**CARRIED**

**3. DECLARATION OF INTEREST**

There were no declarations of interest for the Regular Meeting of Council – Monday, January 28<sup>th</sup>, 2019.

**4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**

Cllr Dohey – Thank you to the organizers of the “Back to the Hack” bonspiel this past weekend. There were 13 teams including Mayor Jameson and SAO Goucher winning the non-competitive league.

Cllr Melanson – The Chamber of Commerce is holding their annual Gala on March 2<sup>nd</sup> at the Community Hall. Awards will be going out to Citizen of the year and the Mansell Grey award. Also, there will be an AGM coming up with nominations for a new executive.

**5. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)**

a) December 21<sup>st</sup>, 2018 – Recreation Board Minutes

**#19-030**

**MOVED BY: CLLR DOHEY**

**SECONDED BY: CLLR CHAMBERS**

**CARRIED**



## COUNCIL MINUTES – JANUARY 28<sup>th</sup> 2019

Cllr Dohey – What are the hours of the open house for assessments?

SAO Goucher – from 9am to 7pm – Monday to Thursday, 9am to 5pm on Friday. February 4-8

Cllr Groenewegen – When does the protective services intern position close?

DPS Potter – It will close on February 2<sup>nd</sup>

### 8. NEW BUSINESS

#### a. RCMP Monthly Report for December 2018

#### RECOMMENDATION:

#19-033

MOVED BY: CLLR ANDERSON

SECONDED BY: CLLR CHAMBERS

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Monthly Policing Report for December 2018 from the Hay River RCMP Detachment “G” Division Northwest Territories as presented.

CARRIED

#### BACKGROUND:

N/A

#### COUNCIL POLICY / STRATEGY OR GOAL:

N/A

#### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

#### FINANCIAL IMPLICATIONS:

N/A

#### ALTERNATIVES TO RECOMMENDATIONS:

N/A

#### ATTACHMENTS:

A copy of the Monthly Mayor's Policing Reports for December 2018 from the Hay River RCMP Detachment “G” Division Northwest Territories is attached for the information of Council

Prepared by:  
Stacey Barnes  
Council Administrator  
Date: January 23<sup>rd</sup>, 2019

Reviewed by:  
Judy Goucher  
Senior Administrative Officer  
Date: January 23<sup>rd</sup>, 2019



## COUNCIL MINUTES – JANUARY 28<sup>th</sup> 2019

### B) Appointment of Auditors

#### RECOMMENDATION:

#19-034

MOVED BY: CLLR DOHEY

SECONDED BY: CLLR MELANSON

THAT THE COUNCIL OF THE TOWN OF HAY RIVER appoints the firm of Ashton Chartered Accountants to perform the audit of the Town of Hay River for the fiscal year ending December 31, 2018.

CARRIED

#### BACKGROUND:

Council is required by *Cities, Towns and Villages Act* Sec. 13(3)(d) to obtain an audited financial statement each year and submit the approved statement to the department of Municipal and Community Affairs within 120 days of the year end date which is December 31<sup>st</sup>. Ashton Chartered Accountants is a local firm who can provide this service to the Town. Administration is recommending that we ask them to prepare our audited financial statements for the year ended December 31, 2018.

#### COUNCIL POLICY / STRATEGY OR GOAL:

N/A

#### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

13.(3)(d) of the *Cities, Towns and Villages Act*

#### FINANCIAL IMPLICATIONS:

There will be no change from 2018 budget.

#### ALTERNATIVES TO RECOMMENDATIONS:

N/A

#### ATTACHMENTS:

N/A

**Prepared by:**  
Ruth Boden  
Director of Finance and Administration  
January 22, 2019

**Reviewed by:**  
Judy Goucher  
Senior Administrative Officer  
January 22, 2019



## COUNCIL MINUTES – JANUARY 28<sup>th</sup> 2019

### c) Caribou Unsightly Property

#### **RECOMMENDATION:**

#19-035

**MOVED BY: CLLR WILLOWS**

**SECONDED BY: CLLR MELANSON**

**THAT THE COUNCIL OF THE Town of Hay River directs Administration to develop a cleanup order for the property located at 13 Caribou Crescent, Lot 491, Plan 360 as per the Unsightly Land Bylaw 2322/GEN/13.**

**CARRIED**

#### **BACKGROUND:**

Administration has received multiple complaints regarding the unsightliness of the property located at 13 Caribou Crescent, Lot 491, Plan 360. A complainant has indicated he will take legal action if the Town does not deal with the situation due as the unsightly property could negatively affect property values in the surrounding area.

On August 17, 2016, a development permit was signed out to install a driveway on the property which was approved by our Development Officer on August 22, 2016. Consequently, a request was put in by the property owner to install a temporary tent to store building materials for the construction of a new house on the property which was approved. No progress has been made in building a new house to date.

*Of note: a development permit shall become invalid if the development has been discontinued for a period of twelve months or has not been actively carried on for a period of twelve months.*

Since the approval of the temporary tent, many other items have shown up on the property which includes an old container, vehicles, trailers and more building materials which are not being held within the "temporary tent."

The Development Officer concerned about the properties mentioned the issue to the owner and was told that a house was going to be built in the summer of 2018. No progress has happened in the construction of a home nor has there been any development permits signed out to accomplish the work.

The Bylaw Officer sent a warning letter on November 29<sup>th</sup>, 2017 asking that the property be cleaned up. Other than items moving around in the yard no progress has been made to improve the condition of the yard.

#### **COUNCIL POLICY / STRATEGY OR GOAL:**

N/A



## COUNCIL MINUTES – JANUARY 28<sup>th</sup> 2019

### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaw 2322/GEN/13 Unsightly Land Bylaw

### FINANCIAL IMPLICATIONS:

N/A

### ALTERNATIVES TO RECOMMENDATIONS:

- Send a second warning letter asking for offending materials to be removed from the property within a specified timeline.

### ATTACHMENTS:

Pictures of offending property taken December 20, 2018  
Copy of letter sent to the property owner  
Development Officer report to Bylaw Officer  
Bylaw 2322/GEN/13 Unsightly Land Bylaw

**Prepared by:**  
Ross Potter  
Director Protective Services/Fire Chief

**Reviewed By:**  
Judy Goucher  
Senior Administrative Officer

Date: January 24<sup>th</sup>, 2019

Date: January 24<sup>th</sup>, 2019

d) Letter of Support

### RECOMMENDATION:

#19-036                      **MOVED BY: CLLR DUFORD**  
**SECONDED BY: CLLR ANDERSON**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter supporting the Dene Wellness & Development Centre as they apply for Anti-poverty funding for the “Connecting and Supporting wellness for people, families and community in a culturally safe space in the South Slave”.**

**CARRIED**

### BACKGROUND:

See attachment for the background information supporting this letter of support.

### COUNCIL POLICY / STRATEGY OR GOAL:

N/A



## COUNCIL MINUTES – JANUARY 28<sup>th</sup> 2019

### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

### FINANCIAL IMPLICATIONS:

N/A

### ALTERNATIVES TO RECOMMENDATIONS:

N/A

### ATTACHMENTS:

Letter of support form - Dene Wellness & Development Centre

**Prepared by:**  
Stacey Barnes  
Council Administrator  
January 25<sup>th</sup>, 2019

**Reviewed by:**  
Judy Goucher  
Senior Administrative Officer  
January 25<sup>th</sup>, 2019

## 9. BYLAWS

a) Bylaw 2388 – Procurement Bylaw – Third Reading

3<sup>rd</sup> Reading

#19-037

**MOVED BY: CLLR DOHEY  
SECONDED BY: CLLR ANDERSON**

**CARRIED**

b) Bylaw 2389 – Signing Authority Bylaw – Third Reading

1<sup>st</sup> Reading

#19-038

**MOVED BY: CLLR WILLOWS  
SECONDED BY: CLLR CHAMBERS**

**CARRIED**



## COUNCIL MINUTES – JANUARY 28<sup>th</sup> 2019

c) Bylaw 2390 – Civic Holiday for Kamba Carnival – First & Second Reading

1<sup>st</sup> Reading

#19-039

**MOVED BY: CLLR CHAMBERS  
SECONDED BY: CLLR DUFORD**

**CARRIED**

2<sup>ND</sup> Reading

#19-040

**MOVED BY: CLLR CHAMBERS  
SECONDED BY: CLLR DUFORD**

**CARRIED**

d) Bylaw 2391 – Council Indemnity Bylaw – First & Second Reading

1<sup>st</sup> Reading

#19-041

**MOVED BY: CLLR ANDERSON  
SECONDED BY: CLLR WILLOWS**

**CARRIED**

2<sup>ND</sup> Reading

#19-042

**MOVED BY: CLLR ANDERSON  
SECONDED BY: CLLR WILLOWS**

**CARRIED**

### 10. NOTICES OF MOTIONS

There was no notice of motions at the Regular Meeting of Council on Monday, January 28<sup>th</sup>, 2019

### 11. IN CAMERA

#19-043

**MOVED BY: CLLR ANDERSON  
SECONDED BY: CLLR MELANSON**

**That the Council of the Town of Hay River move to In Camera at 7:02pm.**

**CARRIED**



## COUNCIL MINUTES – JANUARY 28<sup>th</sup> 2019

#19-044

MOVED BY: CLLR DOHEY  
SECONDED BY: CLLR ANDERSON

That the Council of the Town of Hay River move out of In Camera At 8:20PM.

CARRIED

### 12. LAND LEASE APPLICATION

#19-045

MOVED BY: CLLR ANDERSON  
SECONDED BY: CLLR DUFORD

THAT THE COUNCIL OF THE TOWN OF HAY RIVER rejects the request from Ron Antoine, o/a Double A Ventures, to sub-lease property within the Municipal boundaries of Hay River for a cultural retreat as there is insufficient information regarding the business plan, including engineered drawings for the site, road access, utility needs, and any other related costs. As well, the Town requires confirmation that this project does not contemplate an expenditure on behalf of the Town. The proponent may resubmit his application when the additional information is available.

CARRIED

### 13. ADJOURNMENT

#19-046

MOVED BY: CLLR WILLOWS

That the Regular Meeting of Council be adjourned at 8:25pm.

CARRIED

Certified Correct as Recorded on the 28<sup>th</sup> day of January 2019.

These minutes were accepted by motion # 19-048.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Senior Administrative Officer