

The Regular Meeting of Council was held on Tuesday, November 28<sup>th</sup>, 2017 at 6:30pm in the Council Chambers.

Present: Mayor Mapes, Deputy Mayor Jungkind, Councillors McKay, Candow, Anderson, Dohey, Jameson & Coakwell

Staff: Judy Goucher – Senior Administrative Officer, Earle Dumas – Director of Public Works, Ross Potter – Director of Protective Services, Ruth Boden – Director of Finance and Administration, Jim Darby – Director of Recreation and Community Services, Stacey Barnes – Council Administrator

Public: Anne Peters (MLA North Assistant) Paul Bickford (Hub)

**1. CALL TO ORDER:**

This Meeting was called to order at 6:30pm with Mayor Mapes presiding.

**2. ADOPTION OF AGENDA**

#17-304                      **MOVED BY: CLLR ANDERSON**  
**SECONDED BY: CLLR CANDOW**

**CARRIED**

**3. DECLARATION OF INTEREST**

There were no Declaration of Interest for November 28<sup>th</sup>, 2017

**4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS**

There were no announcements, Awards, Ceremonies or Presentations for November 28<sup>th</sup>, 2017

**5. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)**

a) October 24<sup>th</sup>, 2017 – Regular Meeting of Council

#17-305                      **MOVED BY: CLLR JAMESON**  
**SECONDED BY: DEPUTY MAYOR JUNGKIND**

**CARRIED**

b) November 3<sup>rd</sup>, 2017– Special Meeting of Council

#17-306                      **MOVED BY: CLLR ANDERSON**  
**SECONDED BY: CLLR CANDOW**

**CARRIED**

**6. BUSINESS ARISING FROM MINUTES**

There was no business arising from the minutes.

**7. ADMINISTRATIVE ENQUIRIES**

- Goucher**
- Busy week with the Canada 150 Mural – Thanks Stacey
  - After the lands workshop, reports have been sent to the GNWT
  - Attending regular meetings with AWG, seeing movement
  - 2018 budget is ongoing, finance committee will be meeting next week.
- Dumas**
- Lots of snow came down, plowing to start Thursday morning
- Boden**
- Currently building internal processes
  - Working on cycle 2 of the O & M
  - Finalizing the Human Resources manual
  - Annual Staff Christmas party on December 9<sup>th</sup>
  - Potluck and office decorating happening on Dec 1<sup>st</sup>
- Darby**
- Santa parade is December 1<sup>st</sup>
  - VIC is being used for programming such as the fish scale art
  - Getting sponsors for swim times over Christmas
  - VIC winterization is almost complete
  - Docking & dry shelter are the last items to arrive for Porritt landing
- Potter**
- KFN training level one defense happened this past weekend with level 2 happening mid-December
- Dohey**
- Getting phone calls re: Delancy Estates Chicken barn moving chicken crap

**8. COMMITTEE REPORTS**

- a. Public Works Monthly Activity Report for October 2017

**RECOMMENDATION:**

#17-307

**MOVED BY: CLLR ANDERSON  
SECONDED BY: CLLR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the monthly report from Public Works for the month of October 2017.**

**BACKGROUND:**

- Water Treatment Plant, Lagoon and Lift Stations operations and inspections
- Vehicle and equipment maintenance and winterizing on going.
- Road Maintenance on-going

- Approx. 3200 cubic meters soil removed from Bio-Pad and hauled out for landfill cover, separate remaining piles for winter and set floor drainage.
- Survey work for Morin Pl, Dessy Pl., Mansell Pl. and Courtoreille St. completed
- Landfill-White Goods handling, refrigerant removal and crushing completed.
- Repairs to waterline on Stewart Dr. Approx. 35 m of ductile iron line replaced with PVC piping.
- Wharf road drainage work on going.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

- Mackenzie Valley Land and Water Board (MV2009L3-0005)
- Environment and Natural Resources Waste Management Guidelines
- Bylaw 1574/GEN/16 Town of Hay River Purchasing Policy

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

Prepared by: Earle Dumas  
 Director of Projects and Planning

Reviewed by: Judy Goucher  
 SAO

C) Public Works Capital Project Update

**RECOMMENDATION:**

#17-308                      **MOVED BY: CLLR DOHEY**  
                                      **SECONDED BY: CLLR JAMESON**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the 2017 Capital Projects update as presented.**

**CARRIED**

**BACKGROUND:**

| Project       | Description of Work                                     | Percentage Complete                                 |
|---------------|---|---|
| 553 Waterline | Install 140m of 8" watermain with associated valves and | 100% complete, grade work and asphalt to be done by |

|   |   |  |
|---|---|--|
|   | stub for future expansion   | others 2018.   |
| Truck Replacement                           | Purchase truck for public works staff due to aging fleet  | 100% complete  |
| Water Treatment Plant Generator Replacement | Replace aging unit with new located outside of existing building and install in new shelter   | 70% complete. Project on-going.  |
| McRorie Rd. Upgrades                        | Replace water and sewer infrastructure as well as add curb, gutter and sidewalk. Repair existing sewage force main  | 90% complete. Warranty to fall 2018. Deficient items to be addressed in 2018 as well as explore drainage options for catch basin.                            |
| Sewage Lagoon Upgrade                       | Repair overflow piping, as well as Drone Survey and berm repairs for lagoon off-take.   | 20% completed; more work to start when ground freezes up.  |
| Asphalt patching                            | Asphalt repairs to areas where excavation work was completed due to underground infrastructure failure; as well as walking trail and Arena paving. Approx. 42 areas paved | 100% complete work stopped due to inclement weather  |
| Ravine Brushing                             | Clearing of ravine ditch bottom to allow for proper drainage of storm water.  | 20% complete will continue work once ground freezes up   |
| Landfill Upgrades                           | Drone Survey, road works, and white goods evacuated of refrigerant and stockpiled.  | 20% complete awaiting info on tire and metal recycling systems.  |
| Wright Cres water and sewer upgrades        | New water and sewer main installed as well as storm sewer piping and emergency repair completed.  | 60% completed asphalt, curb and gutter and remediation of yard and driveways to be completed 2018. Sidewalk documentation for residential vote in the works. |
| Lift Station #1 Roof replacement            | Install single slope roof to prevent water from leaking onto new equipment in the building.   | Setting up RFQ for this project.   |
| Old Town Drainage                           | Replacing damaged culverts, clean out ditch bottoms, fill low areas and add culverts where none were present.   | 25% complete. Project is currently on going till freeze up.  |
| Industrial Area Drainage                    | Replace culverts and clean out ditches. Also to clear main drainage ditch from Industrial area to rail road tracks after freeze-up.                                       | 10% complete, on going.  |

|                          |   |                        |
|--------------------------|---|------------------------|
| Road and sidewalks       | Multiple areas of failed sidewalks on the south end of town replaced and asphalt was patched; patched Mapes, Miron, Stewart. More work required as manholes are damaging sidewalks in multiple areas. | 100% complete for 2017 |
| Down Town Sewer Relining | Approx. 1100m of camera work and relining completed. This option should be used more to prevent costly excavations.   | 100% complete          |
| Woodland Dr. Sidewalks   | Remove and replace 143m of sidewalk in the downtown core( Woodland Dr.)   | 100% complete          |

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

2017 Capital Budget

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

Prepared by: Earle Dumas  
 Director of Projects and Planning

Reviewed by: Judy Goucher  
 SAO

c) Building & Development Report for October 2017

**RECOMMENDATION:**

#17-309

**MOVED BY: CLLR ANDERSON  
 SECONDED BY: CLLR CANDOW**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Development and Building Permit Report for the month of October 2017.**

**CARRIED**

**BACKGROUND:**

**SUMMARY**

- 3 Development Permits and 2 Building Permit have been approved for the month of October 2017. In the month of October 2016, we had 3 Development Permits and 2 Building Permits signed out.

**Background**

- The October Development and Building Permit Report is as follows:

| <b>DATE</b> | <b>DEV #</b>        | <b>CIVIC ADDRESS</b>  | <b>DESC. OF WORK</b>   |
|-------------|---------------------|-----------------------|--|
| Oct 2/17    | D17-077             | 52 Wildrose Drive     | Demolish 12'X20' Storage Shed and 12'X24' Garage and Build a Small-Scale Greenhouse Research Facility.       |
| Oct10/17    | D17-078,<br>B17-031 | 13 Ptarmigan Crescent | Build new Front Landing and Stairs and replace Rear Deck and Stairs.   |
| Oct 18/17   | D17-079             | 51 Studney Drive      | Demolish Fire Damaged 1200 SQ. FT. Warehouse/Shop Front Section of Building as per ENR and WSCC Regulations. |
| Oct 20/17   | B17-032             | 51 Studney Drive      | Clean and Insulate, Re sheet inside of Smoke Damaged 40'X40' Rear shop.                                      |

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**CONSIDERATIONS OR FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

**Prepared by:**  
Randy Froese  
Development Officer

**Reviewed by:**  
Judy Goucher  
SAO

Date: October 30, 2017

Date: October 30, 2017

d) Mayors Report for October

**RECOMMENDATION:**

#17-310      **MOVED BY: CLLR CANDOW**  
                 **SECONDED BY: CLLR ANDERSON**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the “Mayors Report” for October 2017 as presented.**

**CARRIED**

**BACKGROUND:**

Mayor's October 2017 Meetings

| Date         | Meeting with   | Location      |
|--------------|--|---------------|
| Oct. 3/2017  | Meeting with Tom C with ITI<br>Tourism ideas for Hay River | Mayors Office |
| Oct. 12/2017 | Reverend Francis<br>Community wellness idea                | Mayors Office |
| Oct. 13/2017 | Reverend Francis & Linda Carter<br>Community wellness idea | Mayors Office |
| Oct. 16/2017 | Meeting with Tom C with ITI<br>Tourism ideas for Hay River | Mayors Office |
| Oct. 31/2017 | Egg guys ( Wallingtons )                                   | Mayors Office |

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

**Prepared by:**



Brad Mapes  
Mayor

Date: November 3<sup>rd</sup>, 2017

e) Excused Absence

**RECOMMENDATION:**

#17-311      **MOVED BY: CLLR JAMESON**  
                 **SECONDED BY: CLLR CANDOW**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Deputy Mayor Jungkind from the Public Works Committee Meeting on Tuesday, November 7<sup>th</sup>.**

**CARRIED**

**BACKGROUND:**

Deputy Mayor Jungkind have asked to excused from the Public Works Committee Meeting on Tuesday, November 7<sup>th</sup>.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**



N/A

**ATTACHMENTS:**

N/A

**Prepared by:**

Stacey Barnes  
Executive Assistant  
Date: November 7<sup>th</sup>, 2017

f) Emergency Services Activity Report for October

**RECOMMENDATION:**

#17-312

**MOVED BY: DEPUTY MAYOR JUNGKIND  
SECONDED : BY: ANDERSON**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Emergency Services Activity Report for the month of October 2017 as presented.**

**CARRIED**

**BACKGROUND:**

**Summary**

October was a busy month with the major focus on Fire Prevention activities. We participated in two school visits and another seven in house Fire Prevention Tours with the Daycares and Dayhomes. We also held an open house during Fire Prevention Week with free hot dogs, burgers and juice boxes for the kids. We also held 1 Fire Extinguisher course for Northwestel which gave us the opportunity to talk about other related Fire Prevention issues for both home and work.

We completed the final installation of our Ferno INX cot. This will be a huge help in preventing back injuries for our attendants even when we are dealing with bariatric patients.

A meeting was held with Susan Ashton from Ashton Consulting regarding Ground Ambulance Highway Rescue funding. We hope that this meeting will aid in developing a solution to Ground Ambulance and Highway funding.

Four HRFD members participated in NFPA 472 Hazmat Awareness and Operations training and testing this month. With the completion of this course we have now gained another 4 fully certified firefighters.

**Meetings:**

2 AWG Meetings

Ground Ambulance Highway Rescue Meeting  
PWS Committee Meeting  
Council Meetings  
Municipal Services Meeting  
Fire Meetings  
Management Meetings  
Union Arbitration  
JOH&S Meetings  
Budget  
Capital

During the month of October 426 Volunteer hours were served by the members of the HRFD for a year to date total of 4,495 hours.

**STATISTICS**

|  | 2015 | 2016 | 2017 | 2017 YTD |
|--|------|------|------|----------|
| Patient Transfers                      | 18   | 9    | 14   | 165      |
| Medical Emergency Local                | 10   | 10   | 18   | 136      |
| Medical Emergency Reserve              | 3    | 1    | 1    | 16       |
| Medical Emergency Highway              | 0    | 1    | 0    | 5        |
| Medical Emergency Out of Town Patients | 0    | 1    | 1    | 12       |
| Body Transfer                          | 0    | 0    | 0    | 8        |
| Fires & Rescues                        | 4    | 5    | 3    | 22       |
| False Alarms                           | 0    | 2    | 2    | 22       |
| Training                               | 5    | 3    | 3    | 41       |
| Special Training                       | 2    | 3    | 3    | 17       |
| Cleanup & Maintenance                  | 5    | 6    | 1    | 33       |
| Fire Permits                           | 0    | 0    | 1    | 5        |
| Fireworks Permits                      | 0    | 0    | 1    | 5        |
| Public Safety                          | 5    | 7    | 7    | 36       |
| Inspections                            | 0    | 3    | 3    | 52       |
|  |      |      |      |          |
|  |      |      |      |          |

**MAINTENANCE**

|             |                                |
|-------------|--------------------------------|
| Ambulance 1 | Weekly Checks                  |
| Medic 1     | Weekly Checks, install INX Cot |
| Pump 1      | Weekly Checks                  |
| Pump 2      | Weekly Checks                  |

|          |                                     |
|----------|-------------------------------------|
| Pump 3   | Weekly Checks                       |
| Tanker 1 | Weekly Checks                       |
| Rescue 1 | Weekly Checks, repair auto throttle |
| Rescue 2 | Weekly Checks                       |
| Rescue 5 | Weekly Checks                       |

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

Fire Prevention Bylaw

**FINANCIAL IMPLICATIONS:**

N/A

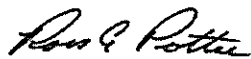
**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

None

**Prepared by:**



Ross Potter  
Director Protective Services/Fire Chief  
Date: November 14, 2017

**Reviewed By:**

Judy Goucher  
Senior Administrative Officer  
Date: November 14, 2017

g) Municipal Enforcement Monthly Report for October

**RECOMMENDATION:**

#17-313

**MOVED BY: CLLR CANDOW  
SECONDED BY: ANDERSON**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Municipal  
Enforcement Report for October 2017 as presented.**

**CARRIED**

**BACKGROUND:**

| By-law Name        | Complaints Received | Warnings Issued | Tickets Issued |
|--------------------|---------------------|-----------------|----------------|
| TRAFFIC            |                     |                 |                |
| ANIMAL CONTROL     | 3                   | 2               |                |
| NOISE CONTROL      |                     |                 |                |
| BUSINESS LICENSE   |                     |                 |                |
| UNSIGHTLY LAND     |                     |                 |                |
| LOTTERY LICENSE    |                     |                 |                |
| TAXI LICENSE       |                     |                 |                |
| SMOKING REGULATION |                     |                 |                |
| STREET CLEARING    |                     |                 |                |
| GARBAGE COLLECTION |                     |                 |                |

| NWT Offences      | Complaints Received | Warnings Issued | Tickets Issued |
|-------------------|---------------------|-----------------|----------------|
| Motor Vehicle Act | 0                   | 0               | 0              |
| "ATV" Act         | N/A                 | N/A             | N/A            |

|                                |   |
|--------------------------------|---|
| Dog Attack Complaints Received | 0 |
| Cat Attack Complaints Received | 0 |

|                       |   |
|-----------------------|---|
| Number of Dogs Caught | 1 |
| Number of Cats Caught | 0 |

Unsightly Properties: 0

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

Bylaws as applicable

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

**Prepared by:**



Ross Potter  
Date: November 14, 2017

**Reviewed By:**

Judy Goucher  
Date: November 14, 2017

h) Recreation Activity Report for October

**RECOMMENDATION:**

#17-314

**MOVED BY: CLLR ANDERSON  
SECONDED BY: DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report entitled  
"Recreation and Community Services Monthly Report" for Oct 2017 as presented.  
CARRIED**

**BACKGROUND:**

As winter settles in, the main effort falls to the new Recreation Centre and ensuring we have everything in place for its anticipated opening. Work is ongoing with Recreation Fee schedules, Recreation Centre Operating Procedures and a Recreation Centre Key policy. This administrative work will enable the new centre to function correctly and ensure the passage of information is clear to both staff & users of the facility.

We are still working closely with the contractors as we continue to deliver our services, in the midst of construction. I would like to thank the public for their continued patience during this frustrating time. That said, the Aquatic Centre is fully operational, with pool, sauna & hot tub all in good working order.

There has been a slight delay in the Boat Launch repair as part of the Porritt Landing project, which is mainly down to a revised work plan to wait until the water is frozen. This will allow for a better work entry for the laying of gravel & cement. It is now anticipated that the Boat Launch repair will be completed towards the end of November, beginning of December.

The Visitors Information Centre Winterization project is well under way, with 3 of the 5 projects already complete. The sewer line, eavestrough and skirting are complete, with the remaining work set to start in the next 2 weeks.

With the onset of winter, every effort will be made to ensure we offer the level of service expected, for outdoor & indoor recreation areas in the town. We look forward to updating all on the exciting Ice Skating on Hay River project very shortly!

### **Aquatic Center**

We continue to provide a service at the Aquatic Centre, and appreciate the difficulties surrounding the revised entrance. Painting has commenced in the foyer, so it would suggest that the major work in the Aquatic Centre entrance is nearly finished. Once the painting is complete, there will be a short period to bring the area back up to its best, before we start using the front doors. In the meantime, we will continue to use the revised entrance, and thank residents for their continued patience.

### **Parks & Fields**

Main effort now turns to developing our outside areas in readiness for the winter Recreation program. The maintenance team have already started planning to flood various out door rinks, in preparation for use. We continue to focus on the trails in preparation for next year, with the main effort now falling to the exciting project "Ice Skating" down Hay River. The river has been kind to us this year, and looks to be freezing gradually, allowing for better preparation for installing an Ice Skating route!

### **Recreational Programming**

The Recreational Programmer continues to promote recreational programs, by advertising, using social media and posters placed around the town. Every effort is being made to provide a variety of programs that appeal to all demographics within the community.

An exciting project coming to Hay River will be the Alberta Fitness Leadership Certification Association (AFLCA), Exercise Theory Course from the 8<sup>th</sup> to 10<sup>th</sup> December 2017. This exciting course will offer the opportunity for certification in exercise, such as aquatics, resistance training, older adult and group exercise specializations: cycle, choreography, mind/body, step, and portable equipment. Another great initiative to get qualified fitness instructors in Hay River ahead of the opening of the new Recreation Centre.

The Recreational Programmer is continuing to take advantage of her creativity skills, by linking in with the Visitors Information Centre. This initiative will provide a clear focus on an area close to a number of local resident's hearts, as we await the opening of the new Recreation Centre.

### **Visitors Information Centre (VIC)**

October saw an expected decrease in visitors at the centre, with 18 unique visitors. But there was more traffic from locals dropping by to pick up materials for friends or family outside of the Territories, or just to check out the centre, most said that they had never been into the centre before.

We were able to acquire some fixtures from the North Slave Visitor Centre that was downsized this fall when their building was closed for safety reasons. Northern Exposure trucking provided the transport for free. Thanks to Keith Dohey for lending a hand to help unload and move all the furnishings into the centre.

We are working closely with the Heritage Museum board and have requested some displays to provide some knowledge of local culture. The new furnishings have allowed for this extra space and we are looking forward to promoting the museum.

Facebook page views, page likes and page followers have all increased over the past month and we are hoping to keep up the growth as we head up to the Arctic Winter Games. As we are now an all year-round facility we hope to get more photos/stories about what there is to do in Hay River during the winter months.

We are still moving forward with the Trans Canada Trail initiative and looking at possible funding opportunities and new ideas.

## **AQUATIC SUPERVISOR REPORT – Oct 17: Month End Activity Report**

### **Department Statistics**

#### **Programs**

- Aqua Fit: avg. Currently on hiatus
- Lifesaving/Swim Instructor Course: 3 participants (in house staff)

#### **Upcoming Events**

- Toonie Tuesdays – First Tuesday of each month admission is \$2 (for everyone).
- New afterschool programs & swimming lesson being planned and implemented
- Lifesaving/Swim Instructor Course: Ongoing next month for 3 in house staff
- Recertification Course for in house Lifeguards:

### **Variance Report and Monthly Tracking**

#### **Pool Attendance:**

| <b>October</b>   | <b>2016</b> | <b>2017</b> |
|------------------|-------------|-------------|
| Birthday Parties | 1           | 3           |
| AquaFit          | 31          | 16          |
| Schools          | 72          | 93          |
| General          | 516         | 616         |

#### **Aquatic Revenue:**

| <b>October</b> | <b>2016</b> | <b>2017</b> |
|----------------|-------------|-------------|
| Admissions     | \$4209.89   | \$1307.61   |
| Kids Lessons   | \$1557.42   | \$0.00      |
| Adult Lessons  | \$132.15    | \$0.00      |
| Miscellaneous  | \$188.46    | \$32.36     |
| Hourly Rental  | \$487.87    | \$105.00    |

## RECREATION PROGRAMMER REPORT – Oct 17: Month-End Activity Report

### Department Statistics

#### Programs

- Seniors Walking – Oct. 2 – 30 - 0 – 2 participants – Mondays and Fridays.
- JR Einstein – Oct 10<sup>th</sup> and 24<sup>th</sup> - 6-8 participants.
- PHAB – 4<sup>th</sup> and 18<sup>th</sup> – 0 participants.
- Nature Club – Oct 5<sup>th</sup> and 19<sup>th</sup> – 0 participants.
- Upcoming Programs: Seniors walking and afterschool programs.

#### Special Events

- Fish Scale Art – 8 participants, Oct 20<sup>th</sup>
- Adult picture frame art – 9 participants, Oct. 22<sup>nd</sup>.

#### Other achievements

- Advertising, promoting and planning of fall programs.
- First aid and CPR.
- Partnering with Library & VIC.
- Build the base of Physical & Recreational instructor's in Hay River.

## VISITORS INFORMATION CENTRE REPORT – Oct 17: Month-End Activity Report

### Department Statistics

Number of visitors in October 18 (September 288) - Breakdown (of the 13 who signed the guest book in October)

- Canada – 11
- Europe - 1
- South Korea - 1

### Gift Shop Sales

- We currently have 8 artists, Rotary Hay Days merchandise, Chamber of Commerce Hay Riveropoly and Growing Together Cookbooks (charity) displaying their crafts and products. We have sold items for a total of **\$102.50** in the month of October.

## LEAD MAINTAINER REPORT – Oct 17: Month-End Activity Report

### Operations:

- The Aquatic Center experienced a plumbing failure that resulted in a shut down. Taylor and Co. sourced parts and completed repairs. The pool shutdown included some time to accomplish sanitization of the facility after a ten day period where there was no circulation, or sanitization in the lap pool.



- Considerable effort has been spent brushing areas including trails, parks and the Cemetery.
- Outdoor rinks have been prepared for upcoming season. As soon as weather permits we will commence flooding Old Town rink and Ray Benoit rink. Barring extraordinary warm weather we expect these rinks will be available for use December first.
- The Cemetery Gate assembly has been removed and repainted. It is expected to be reinstalled early in November.
- The pool front lobby remains unavailable due to construction. This has required the use of a temporary entrance. We expect its access back early in November.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

**Prepared by:**  
James Darby  
Director of Community Services

**Reviewed by:**  
Judy Goucher  
Senior Administration Officer

Date: Nov 2017

Date: Nov 2017

i) KFN Letter of Support

**RECOMMENDATION:**

**#17-315      MOVED BY: CLLR ANDERSON  
                  SECONED BY CLLR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs administration to write a letter of support for the KFN in support of their project of building a natural surface arena.**

**CARRIED**

**BACKGROUND:**

K'atlodeeche First Nation (KFN) is working on a proposal for funding in building a natural surface arena in its community. They are asking the Town of Hay River to write a letter of support for the project.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

- Letter from KFN

**Prepared by:**

Stacey Barnes

Executive Assistant

Date: November 10<sup>th</sup>, 2017

j) Call for Resolutions for NWTAC

**RECOMMENDATION:**

#17-316 **MOVED BY: CLLR ANDERSON**  
**SECONDED BY: DEPUTY MAYOR JUNGKIND**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the NWTAC AGM 2017  
First Call for Resolutions as presented.**

**CARRIED**

**BACKGROUND:**

The NWT Association of Communities is holding its Annual General Meeting in Hay River on February 15<sup>th</sup>-18<sup>th</sup>, 2017. The deadline for inclusion in the 2018 Annual General Meeting Booklet is Friday, January 15, 2018 at 5pm.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

- First Call for Resolutions Notice
- Resolutions Guideline

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**Prepared by:**  
Stacey Barnes  
Executive Assistant  
Date: November 10<sup>th</sup>, 2017

k) Q3 Capital Expenditures

**RECOMMENDATION:**

#17-317                      **MOVED BY: CLLR ANDERSON**  
   **SECONDED BY: DEPUTY MAYOR JUNGKIND**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Q3 Capital Expenditure Report with Forecast to December 31, 2017.**

**CARRIED**

**BACKGROUND:**

Administration presented the attached Q3 Capital Expenditure Report with forecast to December 31, 2017 at a meeting of the Finance Committee October 25<sup>th</sup>, 2017. The Finance Committee is recommending approval of the report at this time.

**COUNCIL POLICY / STRATEGY OR GOAL:**

To make informed decisions.

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

C.T.V.A., S.N.W.T. 2003, c.22

**FINANCIAL IMPLICATIONS:**

N/A.

**ALTERNATIVES TO RECOMMENDATIONS:**

Council may choose to not approve.

**ATTACHMENTS:**

Q3 Capital Expenditure Report.

**Prepared by:**

Ruth Boden  
Director of Finance & Administration

**Reviewed by:**

Judy Goucher  
Senior Administrative Officer

l) Q3 Financial Statements

**RECOMMENDATION:**

#17-318

**MOVED BY: CLLR ANDERSON  
SECONDED BY: CLLR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the Q3 Consolidated  
Financial Statement Review and Forecast to December 31, 2017.**

**CARRIED**

**BACKGROUND:**

Administration presented the attached Q3 Consolidated Financial Statement Review with forecast to December 31, 2017 at a meeting of the Finance Committee October 25<sup>th</sup>, 2017.

The Finance Committee is recommending approval of the report at this time.

**COUNCIL POLICY / STRATEGY OR GOAL:**

To make informed decisions.

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

C.T.V.A., S.N.W.T. 2003, c.22

**FINANCIAL IMPLICATIONS:**

N/A.

**ALTERNATIVES TO RECOMMENDATIONS:**

Council may choose to not approve.

**ATTACHMENTS:**

Q3 Consolidated Financial Statements.

**Prepared by:**

Ruth Boden  
Director of Finance & Administration

**Reviewed by:**

Judy Goucher  
Senior Administrative Officer

m) Excused Absence

**RECOMMENDATION:**

#17-319      **MOVED BY: DEPUTY MAYOR JUNGKIND**  
**SECONDED BY: CLLR ANDERSON**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Jameson from the Municipal Services Committee Meeting on Tuesday, November 14<sup>th</sup>, 2017**  
**CARRIED**

**BACKGROUND:**

Councillor Jameson has asked to be excused from the Municipal Services Committee Meeting on Tuesday, November 14<sup>th</sup>, 2017

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

**Prepared by:**  
Stacey Barnes  
Executive Assistant  
Date: November 14<sup>th</sup>, 2017

9. **NEW BUSINESS**

a) Recreation Centre Progress Claim #16

**RECOMMENDATION:**

#17-320                      **MOVED BY: CLLR DOHEY**  
**SECONDED BY: CLLR CANDOW**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the payment of Progress Claim #16 in the amount of \$1,428,904.82 plus GST.**

**CARRIED**

**BACKGROUND:**

The Town of Hay River has entered into an agreement with Clark Builders on the Don Stewart Recreation Centre Renovation.  
The sixteenth (16) Progress Claim has been presented for payment. This includes work up to and including October 31, 2017 less the 10% holdback.  
Attached is a copy of the Claim including a schedule of values showing progress to the cutoff date.

**COUNCIL POLICY / STRATEGY OR GOAL:**

To make informed decisions and mitigate risk to the Town of Hay River

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

Property and Procurement By-Law No. 1574/GEN/2016.

**FINANCIAL IMPLICATIONS:**

Capital Budget expenditures for 2017 \$1,428,904.82

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A.

**ATTACHMENTS:**

Don Stewart Recreation Centre Progress Claim #16

**Prepared by:**  
Ruth Boden  
Director of Finance and Administration

**Reviewed by:**  
Judy Goucher  
Senior Administrative Officer

b) Recreation Centre CO# 38r1

**RECOMMENDATION:**

#17-312

**MOVED BY: CLLR DOHEY  
SECONDED BY: CLLR ANDERSON**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves Change Order #38r1- Satellite Dish Equipment with Clark Builders in the amount of \$11,045.09 to be reimbursed to the Town by the Curling Club (50%) and the Old Timers' Hockey Club (50%).**

**CARRIED**

**BACKGROUND:**

As the new recreation centre project proceeds some of the user groups have approached Town Council and requested specific changes to the plans which they agreed to pay for. Attached is CO #38r1 in the amount of \$11,045.09 for satellite dish equipment. The cost will be reimbursed to the Town by the Curling Club (50%) and the Old Timers' Hockey Club (50%).

As part of the Town's procurement process these changes to the original contract must be approved through a Motion of Council.

**COUNCIL POLICY / STRATEGY OR GOAL:**

To make informed decisions and mitigate risk to the Town of Hay River

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

2017 – 2027 Capital Plan

**FINANCIAL IMPLICATIONS:**

Capital Budget expenditures for 2017 in the amount of \$11,045.09

**ALTERNATIVES TO RECOMMENDATIONS:**

- 1) Council may choose another decision-making process.

**ATTACHMENTS:**

Clark Builders CCN #38r1  
New Recreation Centre billing summary

**Prepared by:**

Ruth Boden  
Director of Finance & Administration

**Reviewed by:**

Judy Goucher  
Senior Administrative Officer

**10. NOTICES OF MOTIONS**

There were no Notice of Motions at the Regular Meeting of Council on Tuesday, November 28<sup>th</sup>, 2017

**11. BYLAWS**

a) Bylaw 2190/PS/17– Emergency Measures Bylaw – First and Second Reading

#17-322

MOVED BY: CLLR DOHEY  
SECONDED BY: CLLR JAMESON

CARRIED

#17-323

MOVED BY: CLLR DOHEY  
SECONDED BY: CLLR CANDOW

CARRIED

Consent Reading

#17-324

MOVED BY: CLLR DOHEY  
SECONDED BY: CLLR CANDOW

**\*\*Let it be noted Deputy Mayor Jungkind was opposed.**

b) Bylaw 2233/PS/17– Fire Dept. Service Fees – First and Second Reading

#17-325

MOVED BY: CLLR DOHEY  
SECONDED BY: CLLR ANDERSON

CARRIED

#17-326

MOVED BY: CLLR DOHEY  
SECONDED BY: CLLR ANDERSON

CARRIED

c) Bylaw 2238/FC/17– Fire Prevention Fees – First and Second Reading

#17-327

MOVED BY: CLLR DOHEY  
SECONDED BY: CLLR ANDERSON

CARRIED

#17-328

MOVED BY: CLLR DOHEY  
SECONDED BY: CLLR ANDERSON

CARRIED



d) Bylaw 2240/GEN/17– Management Bylaw – First and Second Reading

#17-329                    **MOVED BY: CLLR DOHEY**  
                                 **SECONDED BY: CLLR JAMESON**  
  
CARRIED

#17-330                    **MOVED BY: CLLR DOHEY**  
                                 **SECONDED BY: DEPUTY MAYOR JUNGKIND**  
  
CARRIED

Consent for Third Reading  
#17-331                    **MOVED BY: CLLR DOHEY**  
                                 **SECONDED BY: CLLR JAMESON**  
  
CARRIED

Third and Final Reading  
#17-332                    **MOVED BY: CLLR DOHEY**  
                                 **SECONDED BY: CLLR JAMESON**  
  
CARRIED

e) Bylaw 2381– Traffic Bylaw – First and Second Reading

#17-333                    **MOVED BY: CLLR DOHEY**  
                                 **SECONDED BY: CLLR ANDERSON**  
  
CARRIED

#17-334                    **MOVED BY: CLLR DOHEY**  
                                 **SECONDED BY: CLLR ANDERSON**  
  
CARRIED

Consent Reading  
#17-335                    **MOVED BY: CLLR DOHEY**  
                                 **SECONDED BY: CLLR ANDERSON**

\*\*Let it be noted Deputy Mayor Jungkind and Cllr Candow were opposed

12. IN CAMERA

#17-336                    **MOVED BY: CLLR JAMESON**  
                                 **SECONDED BY: CLLR DOHEY**

That the Council of the Town of Hay River move to In Camera at 7:09pm.

CARRIED  
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#17-337

MOVED BY: DEPUTY MAYOR JUNGKIND  
SECONDED BY: CLLR DOHEY

That the Council of the Town of Hay River move out of In Camera  
At 7:55PM.

CARRIED

12. Adjournment

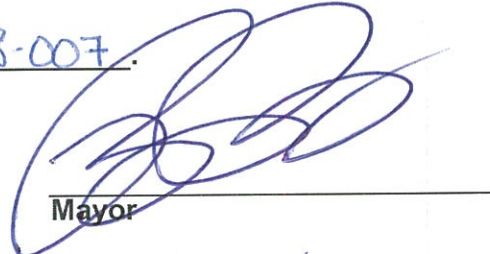
#17-338 MOVED BY: CLLR CANDOW

That the Regular Meeting of Council be adjourned at 7:56pm.

CARRIED

Certified Correct as Recorded on the 28<sup>th</sup> day of November 2017.

These minutes were accepted by motion # 18-007.



Mayor

R. Boden / For Judy Goucher  
Senior Administrative Officer