



## SPECIAL MEETING MINUTES JULY 9<sup>TH</sup>, 2018

The Special Meeting of Council was held on Monday, July 9<sup>th</sup>, 2018 at 6:40pm in the Council Chambers.

Present: Mayor Mapes, Deputy Mayor Jungkind, Councilors McKay, Anderson, Dohey & Jameson

Staff: ASAO Glenn Smith, Director of Public Works – Earle Dumas & Stacey Barnes – Council Administrator & Recording Secretary

**1. CALL TO ORDER:**

This Meeting was called to order at 6:40pm with Mayor Mapes presiding.

**2. ADOPTION OF AGENDA**

#18-265

**MOVED BY: CLLR ANDERSON**

**SECONDED BY: DEPUTY MAYOR JUNGKIND**

**CARRIED**

**3. DECLARATION OF INTEREST**

There were no declarations of interest for the Special Meeting of Council, Monday, July 9<sup>th</sup>.

**4. NEW BUSINESS**

a) Procurement Approval

**RECOMMENDATION:**

#18-266

**MOVED BY: DEPUTY MAYOR JUNGKIND**

**SECONDED BY: CLLR ANDERSON**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER approve the expenditure totaling \$46, 620.25 as outlined in the attached list.**

**CARRIED**

**BACKGROUND:**

In accordance with Bylaw No. 1574/GEN/2016 sec. 4, and Schedule "A" of the bylaw which states:

*Council delegates to the SAO the authority to commit or expend funds from the operations budget of the Town to a limitation of \$25,000.00. the SAO may, in writing, delegating his authority to commit or expand funds to other Town Staff at his discretion, up to \$5,000.00 such delegation will enable staff to initiate expenditures against the budget for which they are accountable.*

*For expenditures in excess of \$25,000.00 a resolution of Council authorizing the expenditure shall be required.*



## SPECIAL MEETING MINUTES JULY 9<sup>TH</sup>, 2018

Administration has compiled a listing of expenditures exceeding the SAO authorization limit and is requesting Council approve the attached listing of expenditures for payment.

All items have been verified for accuracy, validity and budget inclusion by Administration.

### COUNCIL POLICY / STRATEGY OR GOAL:

Town of Hay River Purchasing Policy

### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaw 1574-GEN-16 Property Procedures or Procurement Bylaw

### FINANCIAL IMPLICATIONS:

2018 O&M Budget.

### ALTERNATIVES TO RECOMMENDATIONS:

N/A

### ATTACHMENTS:

Expenditures in Excess of \$25,000 listing

---

**Prepared by:**

Ruth Boden  
Director of Finance and Administration  
July 4<sup>th</sup>, 2018

**Reviewed by:**

Glenn Smith  
A/Senior Administrative Officer  
July 4<sup>th</sup>, 2018



## SPECIAL MEETING MINUTES JULY 9<sup>TH</sup>, 2018

### b) Cannabis Plebiscite

#### RECOMMENDATION:

#18-267

**MOVED BY: CLLR ANDERSON  
SECONDED BY: CLLR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER elects to forgo a plebiscite on the sale of cannabis and confirms the local Liquor Store as a cannabis retail sales location until the territorial government completes the criteria for private sector cannabis retail and other retail options are available for consideration.**

**CARRIED**

#### BACKGROUND:

On June 5<sup>th</sup>, the Mayor of Hay River received a letter from the Minister of Finance regarding Designation of a Cannabis Store: Restriction and Prohibition Options. The letter is attached for reference. The Minister is asking if the Town is electing to hold a plebiscite to prohibit or restrict the sale of cannabis. The plebiscite option is available to a community until a cannabis store is designated for that community. If such as store is operating in a community then a plebiscite relating to prohibition or restriction of cannabis sales is no longer possible.

While criteria are developed for private sector sale of cannabis, the territorial government has identified the local liquor retailer (where present) or mail order as the retail mechanism for the sale of cannabis. It is anticipated that cannabis will be legalized in Canada by mid-August to mid-September 2018.

#### COUNCIL POLICY / STRATEGY OR GOAL:

#### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

*Northwest Territories Cannabis Products Act*

#### FINANCIAL IMPLICATIONS:

#### ALTERNATIVES TO RECOMMENDATIONS:

#### ATTACHMENTS:

Letter dated Jun 5, 2018 from Honourable Robert C. McLeod, Minister Finance to May Mapes



## SPECIAL MEETING MINUTES JULY 9<sup>TH</sup>, 2018

**Prepared by:**

Judy Goucher  
SAO  
June 28<sup>th</sup>, 2018

**\*\*Let it be noted that Deputy Mayor Jungkind was opposed\*\***

c) Courtoreille Street Redesign

**RECOMMENDATION:**

#18-268

**MOVED BY: CLLR ANDERSON  
SECONDED BY: DEPUTY MAYOR JUNGKIND**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER approve a budget of up to \$20,000 for Stantec to complete a redesign of Courtoreille Street roadworks project to turn Courtoreille Street into a one-way street with angle parking on both sides and widened sidewalks.**

**CARRIED**

**BACKGROUND:**

The Town has been working to improve curb appeal in the downtown core to make the Town more attractive to visitors and residents. In discussing the Courtoreille Street project the concept was raised to make the street one-way with parking on both sides, wider sidewalks that would accommodate benches and potentially grated trees and planters.

There is little we can do in our downtown core to improve the look and feel of the area. Courtoreille as a one-way street would promote what is referred to as traffic calming and is proven to improve the character of a neighborhood.

The design engineers have confirmed that a one-way design would work for Courtoreille Street. The flow would be from Woodland to Capital Drive.

The Wright Centre, Jensen building and Drugstore building owners were consulted and support the concept in principle.

The current plan includes replacement of the existing sidewalk at Town's expense as they are already in place. The new design followed by discussion with the contractor would identify the incremental cost of widening the sidewalks on both sides of the street.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A



## SPECIAL MEETING MINUTES JULY 9<sup>TH</sup>, 2018

### APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

### FINANCIAL IMPLICATIONS:

\$20,000 additional design expense. Potential incremental construction costs to be presented to Council once design is complete and new design is costed.

### ALTERNATIVES TO RECOMMENDATIONS:

N/A

### ATTACHMENTS:

N/A

#### Prepared by:

Judy Goucher  
SAO  
June 28<sup>th</sup>, 2018

#### 5. ADJOURNMENT

#18-269

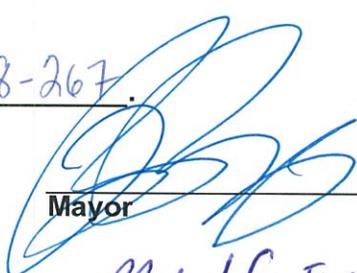
MOVED BY: CLLR ANDERSON

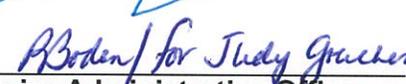
CARRIED

That the Special meeting of Council be adjourned at 6:51pm.

Certified Correct as Recorded on the 9<sup>th</sup> Day of July 2018

These minutes were accepted by motion # 18-267.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Senior Administrative Officer

