

**The Special Meeting of Council was held on Tuesday, June 12<sup>th</sup>, 2018 at 6:37pm in the Council Chambers.**

Present: Mayor Mapes, Deputy Mayor Jungkind, Councilors McKay, Anderson, Dohey & Jameson

Staff: Director of Protective Services – Ross Potter, Director of Finance and Administration – Ruth Boden, Director of Public Works – Earle Dumas, Senior Administrative Officer- Judy Goucher, ASAO Glenn Smith & Stacey Barnes – Council Administrator & Recording Secretary

Public: Derise (MACA), Paul Bickford (Hub)

**1. CALL TO ORDER:**

This Meeting was called to order at 6:46pm with Mayor Mapes presiding.

**2. ADOPTION OF AGENDA**

**#18-225**

**MOVED BY: CLLR ANDERSON  
SECONDED BY: CLLR DOHEY**

**CARRIED**

**3. DECLARATION OF INTEREST**

Cllr Dohey declared an interest for 4a) employer

**4. NEW BUSINESS**

a) Procurement Approval

**RECOMMENDATION:**

**#18-226**

**MOVED BY: DEPUTY MAYOR JUNGKIND  
SECONDED BY: CLLR JAMESON**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER approve the expenditure totaling \$80,837.12 as outlined in the attached list.**

**CARRIED**

**BACKGROUND:**

In accordance with Bylaw No. 1574/GEN/2016 sec. 4, and Schedule "A" of the bylaw which states:  
*Council delegates to the SAO the authority to commit or expend funds from the operations budget of the Town to a limitation of \$25,000.00. the SAO may, in writing, delegating his authority to commit or expand funds to other Town Staff at his discretion, up to \$5,000.00 such delegation will enable staff to initiate expenditures against the budget for which they are accountable.*

For expenditures in excess of \$25,000.00 a resolution of Council authorizing the expenditure shall be required.

Administration has compiled a listing of expenditures exceeding the SAO authorization limit and is requesting Council approve the attached listing of expenditures for payment.

All items have been verified for accuracy, validity and budget inclusion by Administration.

**COUNCIL POLICY / STRATEGY OR GOAL:**

Town of Hay River Purchasing Policy

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

Bylaw 1574-GEN-16 Property Procedures or Procurement Bylaw

**FINANCIAL IMPLICATIONS:**

2018 O&M Budget.

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

Expenditures in Excess of \$25,000 listing

**Prepared by:**  
Ruth Boden  
Director of Finance and Administration  
June 8, 2018

**Reviewed by:**  
Judy Goucher  
Senior Administrative Officer  
June 8, 2018

b) Family Support Centre

**RECOMMENDATION:**

#18-227

**MOVED BY: CLLR ANDERSON  
SECONDED BY: DEPUTY MAYOR JUNGKIND**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER agree to extend the current lease with the Family Support Centre under the existing terms for a period of up to three years and that Council directs Administration to provide a letter of support for a funding application to NWT Housing Association for renovations of the house. Further, Council requests that FSC apply for a demolition permit within 90 days in order to demonstrate continued progress toward removing the old facility and the establishment of a new facility.**

**CARRIED**

**BACKGROUND:**

When the FSC came to meet with Council February 6<sup>th</sup>, 2017 they asked for a 1 year term with the Town of Hay River to lease the Town House at 99 Woodland Drive, with plans to demolish and build on their registered property within the near future.

The Town agreed to lease the property for the duration of 1 year, with terms including;

- No monthly rent will be charged
- FSC is responsible for all utilities
- Move in walk through to be completed

A development permit was applied for stating the centre was directly listing in R1B Single Family Residential under Discretionary Uses.

On June 5<sup>th</sup>, 2018 the FSC returned to Council asking for an extension in the lease to 2021. Currently the group has plans in place for the demolition, (permit yet to be issued) of the old building and plans for a new 2 stories house, once it goes out to RFP.

In addition, the FSC have requested a letter of support to NWT Housing Corporation in order to complete renovations to create a safer area for children in the basement as well as setting up an office in the large room area.

If it is not extended, the lease agreement for the Hay River Family Support Centre .and the Town of Hay River will be coming to an end on June 30, 2018 and they will need to find other accommodation until the new facility is built.

FSC has not yet applied for a demolition permit for the building that they are fundraising to replace however they verbally indicated that they have acquired the funding to complete the demolition.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

**Prepared by:**  
Stacey Barnes  
Council Administrator  
June 6<sup>th</sup>, 2018

**Reviewed by:**  
Judy Goucher  
SAO  
June 6<sup>th</sup>, 2018

c) Men's Shelter Request

**RECOMMENDATION:**

#18-228                      **MOVED BY: CLLR ANDERSON**  
**SECONDED BY: CLLR JAMESON**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to send a letter to neighboring communities to get support for a joint letter to be sent to the territorial government to obtain funding for a needs assessment for a men's shelter to serve Hay River and area.**

**CARRIED**

**BACKGROUND:**

Representatives of the public appeared before Council on June 5<sup>th</sup>, 2018 requesting that Council provide financial support of up to \$8,000 in order to complete a needs assessment for a men's shelter that would serve Hay River and surrounding area.

The plan for the study is complete interviews with people who would potentially use the services of a men's shelter in order to examine what type of facility or services would be used by those in need. The presenters indicated that the persons most likely to use the services of a men's shelter would be from Hay River and surrounding area.

As the clients of the shelter would come from many communities and in consideration that the mandate for the type of services that would generally be provided by a shelter resides with the territorial government, a multi-community request is more likely to be successful in getting GNWT approval to fund the study.

**COUNCIL POLICY / STRATEGY OR GOAL:**

N/A

**APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:**

N/A

**FINANCIAL IMPLICATIONS:**

N/A

**ALTERNATIVES TO RECOMMENDATIONS:**

N/A

**ATTACHMENTS:**

N/A

**Prepared by:**

**Reviewed by:**  
Judy Goucher  
SAO  
June 8<sup>th</sup>, 2018

**5. IN CAMERA**

#18-229

**MOVED BY: DEPUTY MAYOR JUNGKIND  
SECONDED BY: CLLR ANDERSON**

That the Council of the Town of Hay River move to In Camera at 7:20pm.

**CARRIED**

#18-230

**MOVED BY: CLLR DOHEY  
SECONDED BY: CLLR ANDERSON**

That the Council of the Town of Hay River move out of In Camera  
At 7:36PM.

**CARRIED**

**6. ADJOURNMENT**

#18-231

**MOVED BY: CLLR ANDERSON**

**CARRIED**

That the Special meeting of Council be adjourned at 7:37pm.

Certified Correct as Recorded on the 12<sup>TH</sup> Day of June 2018

These minutes were accepted by motion # 18-235.

  
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Mayor

  
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Senior Administrative Officer

