

The Regular Meeting of Council was held on Tuesday, March 27TH, 2018 at 6:30pm in the Council Chambers.

Present: Mayor Mapes, Deputy Mayor Jungkind, Councilors McKay, Anderson, Dohey & Jameson

Staff: Judy Goucher – Senior Administrative Officer, Earle Dumas – Director of Public Works, Ross Potter – Director of Protective Services, Ruth Boden – Director of Finance and Administration, Stacey Barnes – Council Administrator

Public: Paul Bickford (Hub)

1. CALL TO ORDER:

This Meeting was called to order at 6:30pm with Mayor Mapes presiding.

2. ADOPTION OF AGENDA

Add 9e) letter of Support

Add 9f) Councilor Coakwell resignation

#18-114

MOVED BY: CLLR ANDERSON

SECONDED BY: CLLR DOHEY

CARRIED

3. DECLARATION OF INTEREST

Deputy Mayor Jungkind declared an interest in 9a)

Mayor Brad Mapes declared an interest in 9e)

4. ANNOUNCEMENTS, AWARDS, CEREMONIES & PRESENTATIONS

Dohey – Big thank you to all involved in AWG that helped

- Congratulation to all athletes

5. ADOPTION OF MINUTES FROM PREVIOUS MEETING(S)

a) January 30th, 2018 – Regular Meeting of Council

#18-115

MOVED BY: DEPUTY MAYOR JUNGKIND

SECONDED BY: CLLR ANDERSON

CARRIED

b) February 27th, 2018 – Regular Meeting of Council

#18-116

MOVED BY: DEPUTY MAYOR JUNGKIND

SECONDED BY: CLLR ANDERSON

CARRIED

c) March 6th, 2018 – Special Meeting of Council

#18-117

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR ANDERSON**

CARRIED

d) March 13th, 2018 – Special Meeting of Council

#18-118

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR ANDERSON**

CARRIED

6. BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

7. ADMINISTRATIVE ENQUIRIES

Goucher

- Full board last week with the Arctic winter games
- Last day for the Director of Recreation – SAO to act until the new ASAO starts May 1st

Dumas

- Tender Dessy, Mansell and Marin – Posted this week
- Cedar rd. to birch rd. out this Wednesday.
- Next week Courtreille street

Boden

- Audit slowed down a lot – Reporting deadline April 30th

Potter

- N/A

8. COMMITTEE REPORTS

a. Public works Monthly report for February 2018

RECOMMENDATION:

#18-119

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR DOHEY**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the monthly report
from Public Works for the month of February 2018.**

CARRIED

BACKGROUND:

- Water Treatment Plant, Lagoon and Lift Stations operations and inspections.
- On-going snow clearing of streets and sidewalks
- Street sanding
- Sewer Main Flushing of troubled areas
- Vehicle and Equipment maintenance servicing
- Staff member completed Water Treatment Plant Operator II Course
- Arena Project Inspections and on-site services and reporting
- Preparation for 2017 Annual Report(MVLWB)
- Preparation for survey plan of Industrial Area properties
- Address water and sewer freeze ups
- New LED lighting at Town garage completed partially funded by Arctic Energy Alliance Funding
- Complete assessment of Aquatic Centre HVAC System(Feb.28) report due by end of March
- Complete Assessment of Water Reservoir Electrical Upgrades(Feb.28) for future project.
- Truck tenders advertised, closes March 14th, 2018
- Application for Porritt Landing Dredging on going(MVLWB)
- Design of water and sewer projects 2018 on going, Tender process to start by 1st week in April.
- Equipment RFQ's for Sewer Flusher, Snow Blower to be completed by mid-March
- Assist where possible for AWG Preparations.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

- Mackenzie Valley Land and Water Board (MV2009L3-0005)
- Environment and Natural Resources Waste Management Guidelines
- Bylaw 1574/GEN/16 Town of Hay River Purchasing Policy

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by: Earle Dumas
Director of Projects and Planning

Reviewed by: Ruth Boden
Acting SAO

b. Development & Building Report for February 2018

RECOMMENDATION:

#18-120

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR JAMESON**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the Development and Building Permit Report for the month of February 2018.

CARRIED

BACKGROUND:

SUMMARY

- 2 Development Permits have been approved for the month of February 2018. In the month of February 2017, we had 5 Development Permits and 1 Building Permits signed out.

Background

- The February Development and Building Permit Report is as follows:

| DATE | DEV # | CIVIC ADDRESS | DESC. OF WORK |
|-----------|----------|-------------------------------|--|
| Feb 18/18 | DH18-008 | 322 Miron Drive | Triple J Mechanical (Plumbing and Heating) |
| Feb 18/18 | DH18-009 | 14-103 rd . Street | Raven Good Designs (Crafts) |

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

CONSIDERATIONS OR FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

ATTACHMENTS:

N/A

Prepared by:



Brad Mapes
Mayor

Date: March 2nd, 2018

- d. Excused absence

RECOMMENDATION:

#18-122 **MOVED BY: CLLR DOHEY**
 SECONDED BY: CLLR ANDERSON

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Coakwell from the Public Works Committee Meeting on Tuesday, March 6th.

CARRIED

BACKGROUND:

Councillor Coakwell has asked to be excused from the Public Works Committee Meeting on Tuesday, March 6th.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Smith Fire, Advanced Medical Solutions, AWG Support Staff, RCMP and agencies from the GNWT. During the exercise it became very clear that resources will be taxed to the breaking point if there were a major accident involving the huge number of people that could be at risk if there was a bus accident. Arrangements are being made for a spare bus to be traveling with the convoy of busses that will be traveling that route which will help considerably.

Respiratory Fit Testing has been completed for Town of Hay River employees as this is now a WSCC requirement. If necessary we will rent the equipment again in the spring for any student employees that may need respiratory protection while working for the town. CSA standard say this needs to be done every two years but our Safety Program will be doing fit testing on a yearly basis so there is no gap.

The Fire Chief attended a FireSmart Workshop at the tail end of February and the beginning of March. With the training received the Fire Department will be conducting some Hazard Analysis's on different areas of the town which will determine risks. Once that is done we will be looking for a Champion (Volunteer outside Fire Department Resources) to head up a group to encourage people to FireSmart their own yards. Our goal is to become a FireSmart Community as a result. We plan on meeting with groups such as the Chamber of Commerce, Corridor Committee, Service Clubs etc. to solicit someone who would be interested in becoming this Champion or Spark Plug.

Meetings:

- PWS Committee Meeting
- Council Meetings
- Municipal Services Meeting
- Fire Meetings
- Management Meetings
- NWTFCA Meeting
- Minster Cochrane & Fire Marshall
- MACA Capital Meeting
- Fire Training Advisory Committee Meeting
- AGM Meet and Greet
- AWG Meeting regarding bleachers

During the month of February 455.5 Volunteer hours were served by the members of the HRFD for a year to date total of 1045 hours.

STATISTICS

| | 2016 | 2017 | 2018 | 2018 YTD |
|----------------------------------|------|------|------|----------|
| Patient Transfers | 32 | 15 | 11 | 25 |
| Medical Emergency Local | 15 | 11 | 9 | 27 |
| Medical Emergency Reserve | 0 | 2 | 3 | 5 |
| Medical Emergency Highway | 1 | 1 | 0 | 0 |

| | | | | |
|--|---|---|---|----|
| Medical Emergency Out of Town Patients | 2 | 1 | 2 | 5 |
| Body Transfer | 0 | 1 | 2 | 2 |
| Fires & Rescues | 2 | 4 | 3 | 6 |
| False Alarms | 0 | 2 | 3 | 3 |
| Training | 4 | 4 | 4 | 8 |
| Special Training | 0 | 2 | 6 | 12 |
| Cleanup & Maintenance | 5 | 5 | 3 | 7 |
| Fire Permits | 0 | 0 | 0 | 0 |
| Fireworks Permits | 0 | 1 | 0 | 0 |
| Public Safety | 2 | 1 | 2 | 2 |
| Inspections | 3 | 8 | 5 | 10 |
| | | | | |
| | | | | |

MAINTENANCE

| | |
|-------------|---------------|
| Ambulance 1 | Weekly Checks |
| Medic 1 | Weekly Checks |
| Pump 1 | Weekly Checks |
| Pump 2 | Weekly Checks |
| Pump 3 | Weekly Checks |
| Tanker 1 | Weekly Checks |
| Rescue 1 | Weekly Checks |
| Rescue 2 | Weekly Checks |
| Rescue 5 | Weekly Checks |

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Fire Prevention Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Focus now moves onto the front desk staff as we prepare for the opening of the new Recreation Centre and arrival of the AWG.

A customer services course has been delivered to a number of front desk staff. This will go a long way in preparing for the influx of visitors to the Recreation Centre.

Visitors Information Centre (VIC)

SEED funding for AWG Legacy has been a struggle to get completed due to all of the necessary work for the AWG tying up graphic designers, printers and manufacturers.

We were able to get OS Mobile Welding to complete the 5 sign frames and are working with Poison Graphics to get some signage printed. The frames are portable signage that have interchangeable sign slots allow the Town to use them for multiple events into the future. Owl 3-piece puzzle pins were completed and delivered and they look amazing. They will be a hit for those pin collectors coming to the games. Four Pop up banners have been created and will be ready for the games. Town magnets have been created. Athlete bags have been delivered and we are working on getting them stuffed with information.

A short 2-minute video is being created and will be launched on social media, you tube and we are hoping that it will be shown before every movie at the theatre. Town branded wayfinding maps are just going through the final proof and will be ready for the games. Hay River Mosaic Canada 150 postcards are here and will be part of the athlete swag, they are also for sale in the VIC.

A photographer has been arranged through Spectacular NWT and has been provided a list of areas/images desired. 20 special guest gifts have been created for the Town to give away as a commemorative keepsake of the games. Unfortunately, the brochure has not been completed but we will be able to do this after the games and have one brochure to promote the South Slave Region and Hay River.

MP Michael McLeod presented funding for the cultural component of the AWG and funding for KFN and Seniors' Centre food service expansion/improvement at the VIC. It was very well attended and everyone expressed how much they like the all year-round VIC and artisan displays.

The number of local artisans now promoting their work in the VIC has doubled. Traffic has been brisk every day with a steady flow of locals and a surprising number of tourists. Winterization of the VIC is almost complete, we are just waiting on a printer/scanner solution to be decided upon and installed and an alarm solution to be chosen and installed. We are still working on finding a Point of Sale solution that will work for the VIC and make it easier to make sales, perform inventory and generated reports. New sign was hooked up and looks amazing. We have had many comments from locals. We have been updating the Town web site with information on AWG 2018 and continuing to grow the list of businesses/services available in the community.

The Chamber of Commerce Winter Road Booklet was a huge success and the 'free swim' coupon seemed to be a big hit with locals and tourists. An Interac/Debit machine arrived and has allowed to make more sales and transactions have become easier.

We advertised in the March issue of the Up Here, a third page ad and a 1/6th page welcome to athletes, this included 3 months of advertising on the Up Here website. Every athlete bag will have a copy of the magazine.

Programming and courses have been held and are being planned for the coming months using the VIC in off hours as the location. This continues the awareness of the VIC in the community and that it is now open all year round.

Co-host branded hockey pucks have been ordered and will arrive this week. These will be great keepsakes of the AWG and towns. Some will be used in the final hockey games in both towns.

Advertising on local radio CKHR FM 103.7 thanking the community for volunteering and encouraging those who have yet to volunteer to please do so.

Peter has been working with Sandra Lester to create a one page take away restaurant list for visitors. This will list all of the available eateries, operation times and menu. We are still in need of some volunteers to attend an information table in the new Recreation Complex during the games. If anyone is interested or knows of anyone suited to this task please let us know. We also need some volunteers to help out at the VIC providing information and watching the floor as we are expecting a great many people to be stopping by.

Peter is going to put his name forward to sit on the GNWT Tourism Marketing Advisory Committee to represent Hay River.

AQUATIC SUPERVISOR REPORT – Feb 18: Month End Activity Report

Department Statistics

Programs

- Aqua Fit: Seeing consistent avg of 6, twice a week – Tues/Thur afternoons
- Lifesaving/Swim Instructor Course (wrapping up): 2 participants
- Early Bird Swim – consistently seeing 6-10 patrons daily (5x per week)
- Adult swim – 3 evenings/week - avg 4 patrons.
- Toonie Tuesdays – First Tuesday of each month admission is \$2 (for everyone).
- Swim Lessons: 5 registered for lessons. Ran for 2weeks (4days/week).
- Free Swim to Survive: Runs Friday's 1:30-3pm (NWTRPA funding) 10 swimmers

Events Held

- Swim to Survive: Friday afternoon program targeting Water Smart Safety messages in, on, and around water and ice. Different themes each week. Learning ice safety, boat safety, etc. and the skills required to recover from an unexpected fall into deep water. (Swim to Survive). Seeing a consistent 6 swimmers each week. (5-10yr).

- Lifesaving/Swim Instructor Course: Made forward progress this month on course. The candidates assisted, as well as took more leading role in the lessons this month for additional practise and did really well.
- Aquafit: popular afternoon program runs twice per week on Tuesday & Thursday from 1-2pm. seeing new faces, and seeing upwards of 10 on some days. Maui Wowi Luau Party was a big hit and we saw upwards of 10 in attendance. This ran Feb 6th.

Variance Report and Monthly Tracking

Pool Attendance:

| February | 2017 | 2018 |
|------------------|-------------|-------------|
| Birthday Parties | 5 | 2 |
| Aquafit | 60 | 28 |
| Schools | 263 | 129 |
| General | 1044 | 1268 |

Aquatic Revenue:

| February | 2017 | 2018 |
|-----------------|-------------|-------------|
| Admissions | \$3471.06 | \$3242.29 |
| Kids Lessons | \$402.26 | \$519.25 |
| Adult Lessons | \$357.52 | \$53.25 |
| Miscellaneous | \$286.80 | \$141.83 |
| Hourly Rental | \$297.34 | \$137.14 |

RECREATION PROGRAMMER REPORT – Feb 18: Month End Activity Report

Department Statistics

Programs

- JR Einstein – Feb. 6, 20 - 6/8 participants.
- PHAB – Feb. 2nd, 9th, 16th and 23rd, 15-20 participants
- JR Shiny – lunch and afterschool – Feb. 13th, 14th, 27th and 28th

Special Events

- Family Sliding – Feb. 24th – 30 participants
- Family skiing – Feb 25th – 25 participants

Other achievements

- Promoting January events – Afterschool programs, outdoor programs
- Preparing for AWG in March
- Preparing for limited programming in March
- Training new staff
- Partnering with Library & VIC.
- Planning professional development initiatives
 - High Five
 - NorthernMost Host

VISITORS INFORMATION CENTRE REPORT – Feb 18: Month-End Activity Report

Department Statistics:

Number of visitors in February was 29, not including an ever-increasing number of locals (January 8).

Breakdown (of the 19 who signed the guest book in January)

- Canada – 17
- England – 1
- Japan – 1

Gift Shop Sales:

We currently have 20 artists/retailers (up from 11 last month):

Aaron Tambour, Gary Vizniowski, Kate Latour, George Low, Brenda Hall, Beverly Tybring, Jennifer Buckley, Rotary Hay Days merchandise, Arctic Winter Games merchandise, Chamber of Commerce Hay Riveropoly, Daniel Pekar, Wayne Keefe, Angela McGonigle, Brian Willows, Bill Braden, Jessica Latour.

The Town of Hay River and two charity groups:

- Growing Together Cookbooks
- Paper Hugs Gift Cards displaying their crafts and products.

We have sold items for a total of **\$2,906.65** in the month of January (compared to (December sales **\$1,345.55**).

Aaron Tambour's photography, and the AWG merchandise (mostly due to Friday Find Your Power purchases by the Town) have been the strongest sellers through the month.

At a minimum the Town would need to consider;

- 1) What are the cash availability needs within our facility?
- 2) Would the Town want to manage this service internally or use an ATM supplier and what does that look like?

From a regulatory perspective the Town will need to;

- 3) Use our RFP process to comply with the procurement by-law and to ensure the best viable options are available for Council's consideration.
- 4) Consider the risks around the security impacts of placing an ATM in the facility, both from a physical and fraud perspective
- 5) Consider the risks around the logical security impacts to protect the potential customers from malware
- 6) Another consideration is that this may be a good source of revenue for the Town.

RECOMMENDATION:

That Council directs Administration to bring a proposed solution to the regular Council meeting in April 2018. This will allow Administration sufficient time to work with the arena stakeholders and staff to determine the needs of the community and the most acceptable approach to placing an ATM service in the recreation facility.

COUNCIL POLICY / STRATEGY OR GOAL:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

By-law 1574-GEN-16 Property Procedure or Procurement By-law

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Ruth Boden, Director of Finance
Date: March 13 2018

Reviewed by:

h. Council Priorities

RECOMMENDATION:

#18-125

**MOVED BY: CLLR JAMESON
SECONDED BY: DEPUTY MAYOR JUNGKIND**

**THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report titled
“Council Priorities” as presented**

CARRIED

BACKGROUND:

On March 6th, 2018 during the Special Meeting of Council, Mayor Mapes asked of the Council what they wanted to achieve and possibly complete before the term was up in October. This is the list that was thought of collectively.

- General Plan
- Land Development
- Power Franchise
- Recreation Centre Completion
- Recreation Centre Fundraising
- Recreation Centre Sidewalks/Paving
- MTS Land/Lease
- Porritt Landing
- Wharf Upgrades
- Sale of Surplus Land & Buildings
- New Town Hall/Lease
- Fire Training School – Insurance
- Arctic Winter Games (after budget)
- Review of Procurement Bylaw
- Highway Rescue funding
- Air Travel Cost
- Channel 649
- IT Contract
- Waste Management
- Tourism Policy
- Regional Fish Plant
- Agriculture Plan
- Fixed Asset Preventive Management
- Old Town Parks/Recreation

We have attached an ACTION ITEM list with those descriptions and comments that come to mind from the senior management team, bearing in mind that the SAO is away and has not had time to review this list.

Administration is asking Council to assist with some of the descriptions and to review the comments to ensure that we are moving in the desired direction. This is a working paper only and should be treated as such.

COUNCIL POLICY / STRATEGY OR GOAL:

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Stacey Barnes
Council Administrator
Date: March 13th, 2018

Reviewed by:

i. Excused absence

RECOMMENDATION:

#18-127 **MOVED BY: CLLR DOHEY**
 SECONDED BY: DEPUTY MAYOR JUNGKIND

THAT THE COUNCIL OF THE TOWN OF HAY RIVER excuses Councillor Coakwell from the Municipal Services Committee Meeting on Tuesday, March 13th.

CARRIED

BACKGROUND:

Councillor Coakwell has asked to be excused from the Municipal Services Committee Meeting on Tuesday, March 13th.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:
Stacey Barnes
Executive Assistant
Date: March 26th, 2018

9. NEW BUSINESS

a) Recommendation for Truck Tender

RECOMMENDATION:

#18-128 **MOVED BY: CLLR ANDERSON**
SECONDED BY: CLLR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER awards the Two Truck Tenders to Aurora Ford.

CARRIED

BACKGROUND:

Public Works put out a Public Tender for the Supply and Delivery of 2, ½ Ton Trucks that closed on March 14th, 2018. Aurora Ford was the only bidder and came in as follows:

½ Ton Truck w/ 8ft box-\$39,309.00
½ Ton Truck w/6.5ft box-\$42,032.00

Both units came in under the 2018 Capital Budget of \$45,000.00 each. With the remaining balance of \$8659.00 we would like to purchase extended warranties for both trucks as well as have misc. equipment installed (IE VHF Radio's, Beacons)

COUNCIL POLICY / STRATEGY OR GOAL:

To provide up to date vehicles for the purpose of maintaining Town operations as well as eliminating expensive maintenance on older vehicles.

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaw 1574-GEN-16 Property Procedures or Procurement Bylaw

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by: Earle Dumas

b) 2018 board of revision

RECOMMENDATION:

#18-129 **MOVED BY: CLLR DOHEY**
 SECONDED BY: CLLR JAMESON

THAT THE COUNCIL OF THE TOWN OF HAY RIVER accepts the report on the 2018 Board of Revision Results for information.

CARRIED

BACKGROUND:

On March 7, 2018 the Board of Revision on the 2017 Assessment for the 2018 Taxation year convened at 9:00 AM and met until noon of the same day.

The Board heard 15 complaints of which (2) were submitted by Administration on behalf of the Town. The outcome of these appeals are as follows;

Plan 1926 Lot 1486 – Woodland Manor – Long Term Care Expansion

The Town requested re-assessment of the improvement value based on the concern that the assessed value was far lower than the actual costs to build.

OUTCOME

No change was forthcoming from the Town's request for reassessment on the improved value. The Assessment Team reported to the Board that the process used for valuation was in accordance with the legislated requirements and to ensure they captured all the unique elements of the improvement, a higher class was used than other buildings in the area.

Plan 4391 Lot 2127 – Hay River Health and Social Services – New Facility

The Town requested re-assessment of the improvement value based on the concern that the assessed value was far lower than the actual costs to build.

OUTCOME

When reviewing the file, the Senior Property Assessor revisited the land value which resulted in an increase of assessed value in the amount of \$147,300. No change was forthcoming on the value of the improvements. The Assessment Team reported that the Marshall & Swift Program was used to value the improvements. This program is being used in other areas of the NWT for unique properties such as hospitals, schools and prisons to capture the elements efficiently which provides a more accurate assessment.

The Assessment Team reminded the Board of Revision that the assessed values are set on the "Base Year 2008" and an assessment review is being completed in 2017/2018 for implementation in the 2019 taxation year which will put positive upward pressure on all property values in the Town.

The other complaints were from property owners who felt their property and land values that were assessed too high and housekeeping matters such as changes of ownership and/or addresses.

Of concern to the Town is a situation where assessed values decrease significantly due to reassessment, resulting in negative pressure on the assessed value to such an extent that the operating budget for the coming year needs to be revised.

The overall net decrease in assessed value because of the changes recommended by the Board of Revision was \$9,700 which will not impact the 2018 budget.

Council has the option to appeal to the Tribunal on the Board of Revision decision. This appeal will need to be submitted by April 23rd, 2018.

Administration is not recommending an appeal due to the General Assessment which will be relevant in the 2019 taxation year. This will move the depreciation factor used to a more relevant base year up from 2008 and will likely see property values increase significantly within the Town.

COUNCIL POLICY / STRATEGY OR GOAL:

Town of Hay River Financial Sustainability

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

2018 Capital Budget.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Ruth Boden
Director of Finance and Administration
March 21, 2018

Reviewed by:

Judy Goucher
Senior Administrative Officer
March 21, 2018

d) Recreation center progress claim #20

RECOMMENDATION:

#18-131 **MOVED BY: CLLR ANDERSON**
SECONDED BY: CLLR DOHEY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approves the payment of Progress Claim #20 to Clark Builders in the amount of \$496,264.52 plus GST.

CARRIED

BACKGROUND:

The Town of Hay River has entered into an agreement with Clark Builders on the Don Stewart Recreation Centre Renovation.

The twentieth (20) Progress Claim has been presented for payment. This includes work up to and including February 28, 2018 less the 10% holdback.

This claim does not include the additional costs for the Stairwell #1 wall at this time. The Town's Project Manager is working with the contractor and a Contemplated Change Notice will be forthcoming in the next few days for Council's consideration.

COUNCIL POLICY / STRATEGY OR GOAL:

To make informed decisions and mitigate risk to the Town of Hay River

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Property and Procurement By-Law No. 1574/GEN/2016.

FINANCIAL IMPLICATIONS:

Capital Budget expenditures for 2018 \$496,264.52 plus GST

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Recreation Centre Progress Claim #20
Recreation Centre billing summary to February 28, 2018

Prepared by:
Ruth Boden
Director of Finance & Administration

Reviewed by:
Judy Goucher
Senior Administrative Officer

e) Letter of support for Museum

RECOMMENDATION:

#18-132 **MOVED BY: CLLR JAMESON**
SECONDED BY: CLLR ANDERSON

THAT THE COUNCIL OF THE TOWN OF HAY RIVER directs Administration to draft a letter of support for the Hay River Museum Society.

CARRIED

BACKGROUND:

The Hay River Museum Society is currently building its funding proposal to the GNWT Education, Culture and Employment department for the 2018 season. One of the requirements is for letters of support from the community. The proposal deadline is March 31, 2018. The Hay River Museum Society is asking for a non-committal letter of support from the Town of Hay River.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

N/A

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Stacey Barnes
Council Administrator
March 27, 2018

Reviewed by:

Judy Goucher
Senior Administrative Officer
March 27, 2018



Mayor



Senior Administrative Officer