

The Special Meeting of Council was held on Tuesday, March 13th, 2018 at 6:50pm in the Council Chambers.

Present: Mayor Mapes, Deputy Mayor Jungkind, Councillors McKay, Anderson, Dohey & Jameson

Staff: Director of Protective Services – Ross Potter, Director of Finance and Administration – Ruth Boden, Director of Recreation & Community Services – Jim Darby, Director of Public Works – Earle Dumas & Stacey Barnes – Council Administrator & Recording Secretary

1. CALL TO ORDER:

This Meeting was called to order at 6:43pm with Mayor Mapes presiding.

2. ADOPTION OF AGENDA

#18-109

MOVED BY: CLLR JAMESON

SECONDED BY: CLLR ANDERSON

CARRIED

3. DECLARATION OF INTEREST

Councillor Jameson and Councillor Dohey work for companies receiving payment

4. NEW BUSINESS

a) Procurement Approval

RECOMMENDATION:

#18-110

MOVED BY: DEPUTY MAYOR JUNGKIND

SECONDED BY: CLLR MCKAY

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approve the expenditure totaling \$160,960.95as outlined in the attached list.

CARRIED

BACKGROUND:

In accordance with Bylaw No. 1574/GEN/2016 sec. 4, and Schedule "A" of the bylaw which states:

Council delegates to the SAO the authority to commit or expand funds from the operations budget of the Town to a limitation of \$25,000.00. the SAO may, in writing, delegating his authority to commit or expand funds to other Town Staff at his discretion, up to \$5,000.00 such delegation will enable staff to initiate expenditures against the budget for which they are accountable.

For expenditures in excess of \$25,000.00 a resolution of Council

authorizing the expenditure shall be required.

Administration has compiled a listing of expenditures exceeding the SAO authorization limit and is requesting Council approve the attached listing of expenditures for payment.

All items have been verified for accuracy, validity and budget inclusion by Administration.

COUNCIL POLICY / STRATEGY OR GOAL:

Town of Hay River Purchasing Policy

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaw 1574-GEN-16 Property Procedures or Procurement Bylaw

FINANCIAL IMPLICATIONS:

2018 O&M Budget.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Expenditures in Excess of \$25,000 listing

Prepared by:

Ruth Boden
Director of Finance and Administration
March 9th, 2018

Reviewed by:

5. IN CAMERA

#18-111

**MOVED BY: CLLR ANDERSON
SECONDED BY: CLLR JAMESON**

That the Council of the Town of Hay River move to In Camera at 6:45pm.

CARRIED

#18-112

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR ANDERSON**

**That the Council of the Town of Hay River move out of In Camera
At 6:47PM.**

CARRIED

6. ADJOURNMENT

#18-113

MOVED BY: CLLR ANDERSON

CARRIED

That the Special meeting of Council be adjourned at 6:47pm.

Certified Correct as Recorded on the 13th Day of March 2018

These minutes were accepted by motion # 18-118.



Mayor



Senior Administrative Officer

