

The Special Meeting of Council was held on Tuesday, March 6th, 2018 at 6:50pm in the Council Chambers.

Present: Mayor Mapes, Deputy Mayor Jungkind, Councillors McKay, Anderson, Dohey Jameson & Coakwell (call in)

Staff: Director of Protective Services – Ross Potter, Director of Finance and Administration – Ruth Boden, Director of Recreation & Community Services – Jim Darby, Director of Public Works – Earle Dumas & Stacey Barnes – Council Administrator & Recording Secretary

1. **CALL TO ORDER:**

This Meeting was called to order at 6:50pm with Mayor Mapes presiding.

2. **ADOPTION OF AGENDA**

#18-102

**MOVED BY: CLLR ANDERSON
SECONDED BY: CLLR JAMESON**

CARRIED

3. **DECLARATION OF INTEREST**

There were no declarations of interest for Tuesday, March 6th, 2018

4. **NEW BUSINESS**

a) Procurement Approval

RECOMMENDATION:

#18-103

**MOVED BY: CLLR JAMESON
SECONDED BY: CLLR DOHEY**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER approve the expenditure totaling \$36,583.26 as outlined in the attached list.

CARRIED

BACKGROUND:

In accordance with Bylaw No. 1574/GEN/2016 sec. 4, and Schedule "A" of the bylaw which states:

Council delegates to the SAO the authority to commit or expand funds from the operations budget of the Town to a limitation of \$25,000.00. the SAO may, in writing, delegating his authority to commit or expand funds to other Town Staff at his discretion, up to

*\$5,000.00 such delegation will enable staff to initiate expenditures against the budget for which they are accountable.
For expenditures in excess of \$25,000.00 a resolution of Council authorizing the expenditure shall be required.*

Administration has compiled a listing of expenditures exceeding the SAO authorization limit and is requesting Council approve the attached listing of expenditures for payment.

All items have been verified for accuracy, validity and budget inclusion by Administration.

COUNCIL POLICY / STRATEGY OR GOAL:

Town of Hay River Purchasing Policy

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Bylaw 1574-GEN-16 Property Procedures or Procurement Bylaw

FINANCIAL IMPLICATIONS:

2018 O&M Budget.

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

Expenditures in Excess of \$25,000 listing

Prepared by:

Ruth Boden
Director of Finance and Administration
March 2nd, 2018

Reviewed by:

b) Board of Revision

RECOMMENDATION:

#18-104

**MOVED BY: DEPUTY MAYOR JUNGKIND
SECONDED BY: CLLR ANDERSON**

THAT THE COUNCIL OF THE TOWN OF HAY RIVER appoints:

- Brian Lefebvre
- Jane Groenewegen
- Scotty Edgerton, and
- June Tobin

as Alternate Members to the 2018 Board of Revision.

CARRIED

BACKGROUND:

According to Section 30. (2) of the Property Assessment and Taxation Act, Council must appoint, by resolution, at least 3 members to the Board of Revision. The following Individuals are willing to sit as alternates on the 2018 Board;

Brian Lefebvre, Jane Groenewegen, Scotty Edgerton and June Tobin.

COUNCIL POLICY / STRATEGY OR GOAL:

N/A

APPLICABLE LEGISLATION, BYLAWS, STUDIES, PLANS:

Property Assessment and Taxation Act (PATA)

FINANCIAL IMPLICATIONS:

N/A

ALTERNATIVES TO RECOMMENDATIONS:

N/A

ATTACHMENTS:

N/A

Prepared by:

Susan Gallardo - Lands
Date: March 5 2018

Reviewed by:

Ruth Boden – Acting SAO
Date: March 5, 2018

c) Letter of Support for Aviation School

**For Council Discussion

d) Council Priorities

**For Council Discussion

